



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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Minutes of the Regular Meeting of Council, Monday, October 20, 2025

Present:

Mayor Scott Cbianca
Councillor Brigid Cumming – via conferencing
Councillor Kazamir Falconbridge
Councillor Wayne Nicol
Councillor Dennis Reindl

CAO Marjorie Dobson

Members of the Public: none

Meeting Called to order at 6:02 PM

Mayor Cbianca: I call to order this Regular Council Meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2025-10-212—Moved by Councillor Falconbridge, seconded by Councillor Reindl
THAT Council adopts October 20, 2025, Regular Council Meeting Agenda with the following late items added:

- Gwaii Trust Grants: G-3 (introduced by Mayor Cbianca)
 - (i) Winter Holiday Grant
 - (ii) Elder Social Grant
- Barriers on Bayview Drive: NB-1 (introduced by Mayor Cbianca)
- Campground Pads and Brushing: NB-2 (introduced by Councillor Reindl)
- Project Manager's Contract: G-4 (introduced by Councillor Reindl)

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

2025-10-213—Moved by Mayor Cbianca, seconded by Councillor Falconbridge
THAT Council allows the Fire Department to use an area in between Falcon Street and the Community Park for practice on burning cars/vehicles, and vehicle extraction as part of their training and exercise. Mayor Cbianca will assist the fire chief in the selection of the designated area.

CARRIED

3. MINUTES

M-1—September 15, 2025, Regular Council Meeting Minutes
2025-10-214—Moved by Councillor Falconbridge, seconded by Mayor Cbianca
THAT Council adopts September 15, 2025, Regular Council Meeting Minutes

CARRIED

M-2—September 16, 2025, Special Council Meeting Minutes
2025-10-215—Moved by Councillor Falconbridge, seconded by Mayor Cbianca
THAT Council adopts September 16, 2025, Special Council Meeting Minutes.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1—Procedure Bylaw Feedback from Committee

2025-10-216—Moved by Councillor Falconbridge, seconded by Mayor Cabianca

THAT Council directs staff to cross reference the Committee recommendations for the Procedures Bylaw with BC Legislation, and return to Council at the next regular Council meeting

CARRIED

5. ORIGINAL CORRESPONDENCE

C-1—INFORMATION—September Board Highlights – North Coast Regional District

C-2—INFORMATION/REQUEST— Hometown Takeover—Sarah Hunt

C-3—INFORMATION/INVITATION-Public Board Meetings-Board of Education of School District 50 Haida Gwaii

C-4—INFORMATION/INVITATION—Economic Development Services on Haida Gwaii—North Coast Regional District

C-5—INVITATION—Bill 15 Engagement Opportunity—Union of BC Municipalities

C-6 – Small Scale Multi-Unit Housing (SSMUH)-Minister of Housing and Municipal Affairs

2025-10-217—Moved by Councillor Cumming, seconded by Mayor Cabianca

THAT Council receives items C-1, C3, C5, C-6 for information.

CARRIED

2025-10-218 - Moved by Mayor Cabianca, seconded by Councillor Reindl

THAT Council receives items C-2 for information

CARRIED

2025-10-219—Moved by mayor Cabianca, seconded by Councillor Reindl

THAT Council directs staff to invite NCRD to a Council meeting as a delegate to discuss how Port Clements could participate in the proposed Economic Development Strategy on Haida Gwaii.

CARRIED

6. FINANCE

F-1—3rd Quarter Financial Report – Sr. Finance Manager Bell

2025-10-220—Moved by Councillor Reindl, seconded by Mayor Cabianca

THAT Council receives the 3rd Quarter Financial Report by Sr. Finance Manager Bell

CARRIED

7. GOVERNMENT

G-1—Bylaw # 495, 2025 - Land Reserve Fund

2025-10-221—Moved by Councillor Cumming, seconded by Mayor Cabianca

THAT Council establishes a Land Reserve Bylaw for the purposes of acquiring land, improvements, and any other assets of a capital nature

CARRIED

G-1—Bylaw # 495, 2025 - Land Reserve Fund

2025-10-222—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council gives 1st, 2nd and 3rd reading to bylaw #495, 2025 to establish a land reserve fund.

CARRIED

G-2 – Vision Zero Grant application- Port Clements Elementary School Parents Advisory Committee
2025-10-223—Moved by Councillor Cumming, seconded by Mayor Cabianca
That Council approves the grant application for \$20,000 for the Port Clements Elementary School Parents Advisory Committee with the suggested changes regarding the number of students and thermoplastic
CARRIED

G-3 – Gwaii Trust Grant
2025-10-224—Moved by Councillor Cumming, seconded by Mayor Cabianca
That Council directs staff to apply for the Gwaii Trust Grants
CARRIED

G-4 – Project manager’s contract:
Projects to be undertaken by Project Manager

Mayor Scott Cabianca left the meeting room at 7: 44 PM, and deputy mayor Falconbridge continued the proceedings of the meeting.

2025-10-225— Moved by Councillor Reindl, seconded by Councillor Nicol
THAT the Chief Administrative Officer (CAO) at his/her discretion may add any of the projects listed in the Village Strategic Plan, and from the List presented to the Council at this said meeting to the list of projects to be undertaken by the project manager. All other terms and conditions of the Original Contract remain unchanged
CARRIED

Mayor Scott Cabianca returned to the meeting room at 8: 09 PM

NEW BUSINESS

- NB-1 Barriers on Bayview Drive- Location is Highway right of way and does not belong to the Village.
All barriers to be removed from the site
- NB-2 Campground: Pads and Brushing- Already identified on the list of projects to be addressed

8. REPORTS & DISCUSSIONS

2025-10-226— Moved by Councillor Falconbridge, seconded by Councillor Reindl
That Council receives written report from CAO.
CARRIED

R- 2 - Marine Outfall Quotes
2025-10-227 Moved by Councillor Cumming, seconded by Councillor Reindl
That Council awards the contract to Pacificus to conduct the Marine Outfall inspection
CARRIED

R-3- Custodial Contract
2025-10-228- Moved by Councillor Cumming, seconded by mayor Cabianca
That Council accepts the proposed bidding price of \$2,400 per month, and moves forward with the Contractor Alejandras Cleaning Services
CARRIED

R-4 – Campground Policy
2025-10-229- Moved by Councillor Cumming, seconded by mayor Cabianca
That Council directs staff to formulate a list of items that would be relevant for a Campground Policy to be included on the agenda for the December meeting
CARRIED

Council Verbal Reports

Councillor Cumming: Museum was awarded a grant that should cover operational expenses up to March of 2026.
Community Futures awarded loans to various small businesses around the islands

Councillor Falconbridge: Attended protocol meeting in early October
Provided paperwork to the Village office for appointing Fire Investigators and Fire Inspectors

Councillor Reindl: Attended the Northwest Regional Advisory Committee meeting – awarded grants and the organization is currently reviewing their policy for grant applications.

Councillor Nicol: Involved in dog biting incident at the Village Campground
Important to have a good policy for Campground

Mayor Cabianca: Attended the UMCM convention September 22-26/2025
Attended formal and informal sessions. Getting better at these sessions
Formal sessions included:

- One-on- one meeting with assistant deputy minister in Ministry of Housing (MOH) and Municipal Affairs, Tara Faganello-spoke about Haida Land Title, potential for funds to purchase land in Port Clements- meeting was fruitful
- Minister Christine Boyle, MOH and Municipal Affairs- Discussed RBA funding, Haida Title and its impact
- Minister of Finance- Discussed RBA funding, Vacancy Tax to Haida Gwaii
- Minister of Transportation- Focus on- Wheel Chair Accessibility
Lack of a functional elevator on the Northern Adventure ferry
- Chief Forester of the Ministry of Forest Mike Hykaway: Discussion on Keeping Forest roads active for recreation and tourism

2025-09-230—Moved by Councillor Falconbridge, seconded by Mayor Cabianca
THAT Council receives the verbal reports from Councillors
CARRIED


9. ACTION ITEMS

10. QUESTIONS FROM THE PUBLIC & PRESS

11. IN-CAMERA

12. ADJOURNMENT

2025-10-231—Moved by Councillor Falconbridge
THAT Council adjourns this meeting at 8.46 PM.
CARRIED



Mayor Scott Cabianca



CAO Marjorie Dobson