



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the Regular Meeting of Council, Monday, September 15, 2025

Present:

Mayor Scott Cabianga
Councillor Brigid Cumming
Councillor Kazamir Falconbridge
Councillor Wayne Nicol
Councillor Dennis Reindl

CAO Marjorie Dobson
Deputy CAO Elizabeth Cumming

Members of the Public: Gloria O'Brien,

Meeting Called to order at 6:01 PM

Mayor Cabianga: I call to order this Regular Council Meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2025-09-194—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the September 15th, 2025, Regular Council Meeting Agenda
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—August 19, 2025, Regular Council Meeting Minutes
2025-09-195—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the August 19, 2025, Regular Council Meeting Minutes
CARRIED

M-2—August 28, 2025, Special Council Meeting Minutes
2025-09-196—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the August 28, 2025, Special Council Meeting Minutes.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1—VERBAL—Install Turn Around at End of Yakoun Street – Clarification on Signage
2025-09-197—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council directs staff to install one "No Thru Road" sign at the junction of Yakoun Street and Cedar Avenue West.
CARRIED

BA-2— Infrastructure Planning Grant –Asbestos Waterline Project Feasibility Study
2025-09-198—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council directs staff to identify the looping of the waterline on the South-end of Bayview Drive with the sewer line extension at the South-end of Bayview Drive (including improvements at the Williams Road) as the option to the Infrastructure Planning Grant program’s consideration for a scope revision of the grant the Village has received to undertake a feasibility study.

CARRIED

5. ORIGINAL CORRESPONDENCE

C-1—INFORMATION—Red Tape Review of New Substances Program – Environment and Climate Change Canada

C-2—INFORMATION/INVITATION—Heritage Conservation Act Transformation Project Engagement Opportunities– Ministry of Forests

C-3—INFORMATION/INVITATION—Review of Print Material Ordering Process – Ministry of Emergency Management and Climate Readiness

C-4—INFORMATION/REQUEST—BC Mental Health Act Charter Challenge Concerns—Pathways Serious Mental Illness Society

2025-09-199—Moved by Councillor Cumming, seconded by Mayor Cabianga
THAT Council receives items C-1, C2, C-3 and C-4 for information.

CARRIED

2025-09-200—Moved by Councillor Reindl, seconded by Mayor Cabianga

THAT Council sends a letter to Pathways Serious Mental Illness Society in support of their position, utilizing the template they provide.

CARRIED

OPPOSED COUNCILLOR CUMMING, COUNCILLOR FALCONBRIDGE

6. FINANCE

7. GOVERNMENT

G-1—The Village of Port Clements Subdivision Servicing Bylaw No. 487, 2024

2025-09-201—Moved by Councillor Cumming, seconded by Mayor Cabianga

THAT Council does 2nd reading of “The Village of Port Clements Subdivision Servicing Bylaw No. 487, 2024”

CARRIED

G-2—VERBAL—Council Workshop Follow Up—Mayor Cabianga

2025-09-202—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council opens the Council Workshop Follow Up for discussion.

CARRIED

2025-09-203—Moved by Councillor Reindl, seconded by Mayor Cabianga

THAT Council directs staff to investigate what other communities are doing for communication policies and create a draft that goes to a committee (of Mayor Cabianga, Councillor Reindl and Councillor Falconbridge) and staff to review and provide feedback before the next Council Meeting

CARRIED

2025-09-204—Moved by Mayor Scott Cabianga, seconded by Councillor Reindl

THAT Council directs staff to investigate what other communities are doing with their Procedure Bylaws (as it relates to s. 15, 16, and 17) then bring these materials to the Committee (of Mayor Cabianga, Councillor Reindl, and Councillor Falconbridge) and staff for review and to provide feedback before the next Council Meeting.

CARRIED

2025-09-205—Moved by Councillor Falconbridge, seconded by Mayor Cabianca
THAT Council directs the Emergency Management Commission to hold a meeting by mid-November, on
November 13th or 18th at 7:00 PM.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—INFO—Regular Report on Current Operations – CAO Dobson

Mayor Cabianca: attended a North Coast Regional District Meeting and attending another one on Friday. Will start disseminating the agendas from the Regional District meetings to other Councillors for information and to see what they are like. Attended Protocol Table Meeting (at which Councillor Falconbridge gave an incredible speech). The doors on the St. Marks have been painted blue.

Councillor Cumming: Community Futures adopted its annual financial statements, but no other meetings.

Councillor Falconbridge: Attended Special Council Meeting on August 28th, attended meeting with the Ministers on September 10th, attended Protocol Meeting on September 9th, on September 13th the new VIRL branch was opened in Masset but did not attend. Consulted with PAC regarding grant application, working with Museum to find additional funding.

Councillor Nicol: Nothing much, had a look at the sewer lagoon and as a contractor quite impressed with the quality of work, looks like they're doing a good job. Still questioning the size of the project, having said that, still thinks the quality is pretty good for a second year of a one-year project, heading into its third year.

Councillor Reindl: Helped with the paving and shouldering, installed turnaround at the end of Yakoun Street, went to Protocol Table meeting in Tlell.

2025-09-206—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT receives the written and verbal reports from Council and staff.

CARRIED

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose

2025-09-207—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council moves in-camera as per section 90(1)(e), (g) and (i) of the Community Charter at 8:03 PM after a short break.

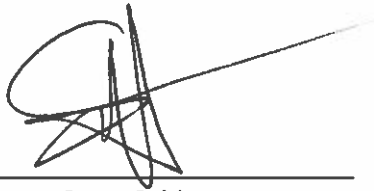
CARRIED

13. RISE AND REPORT

14. ADJOURNMENT

2025-09-208—Moved by Councillor Cumming,
THAT Council adjourns this meeting at 9:04 PM.

CARRIED



Mayor Scott Cagianca



CAO Marjorie Dobson