



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the Regular Meeting of Council, Tuesday, May 20th, 2025

Present:

Mayor Scott Cabianca
Councillor Brigid Cumming via conferencing
Councillor Kazamir Falconbridge via conferencing

Not Present:

Councillor Dennis Reindl
Councillor Wayne Nicol

CAO Marjorie Dobson
Deputy CAO Elizabeth Cumming

Members of the public: none

Meeting Called to order at 6:02 PM

Mayor Cabianca: I call to order this Regular Council Meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2025-05-123—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the May 20th, 2025, Regular Council Meeting Agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—April 22nd, 2025, Regular Council Meeting Minutes
2025-05-124—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council adopts the April 22nd, 2025, Regular Council Meeting Minutes.
CARRIED

M-2—May 9th, 2025, Special Council Meeting Minutes
2025-05-125—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the May 9th, 2025, Special Council Meeting Minutes.
CARRIED

M-3—May 12th, 2025, Special Council Meeting Minutes
2025-05-126—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the May 12th, 2025, Special Council Meeting Minutes.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1—Millennium Park Trail Expansion Proposal Follow Up
2025-05-127—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council authorize public works to proceed with the project.
CARRIED

BA-2—Scheduling Invasive Plan Management Strategy Session
2025-05-128—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council sends a representative to attend the Invasive Plan Management Strategic Session to be scheduled the week of May 21st.
CARRIED

5. ORIGINAL CORRESPONDENCE

C-1—INFORMATION—2025 Grant Writing Support – Northern Development Initiative Trust

C-2—INFORMATION—Call for Comprehensive Reset of PNG and Audit – Village of Telkwa

C-3—INFORMATION—Spring Update – Misty Isles Economic Development Society

2025-05-129—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council receives items C-1, C-2, and C-3.

CARRIED

C-4—INVITATION—BCTS Operations Plan—BC Timber Sales, Ministry of Forests

2025-05-130—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council receives the BCTS Operations Plan from BC Timber Sales and sends Mayor Cabianca to attend if he's available.

CARRIED

C-5—REQUEST— Install Turn Around at End of Yakoun Street – Jessie Myles and Amber Bellis

2025-05-131—Moved by Councillor Cumming, seconded by Mayor Cabianca

THAT Council receives the request but asks public works to provide more details on how a turnaround would be able to be developed and where signage would go before considering this further.

CARRIED

C-6—REQUEST—Use of St.Mark's Church –Kelsey Lore, RMT

C-7—FOLLOW UP— Thrift Store Proposal – Kelly Green

2025-05-132—Moved by Councillor Falconbridge, seconded by Mayor Cabianca

THAT Council receives C-6 and C-7 for information.

CARRIED

2025-05-133—Moved by Councillor Cumming, seconded by Mayor Cabianca

THAT Council directs staff to develop a month-to-month lease agreement with Kelsey Lore RMT for her proposed use of St. Marks and negotiate a fair user fee.

CARRIED

6. FINANCE

7. GOVERNMENT

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—INFO—Regular Report on Current Operations – CAO Dobson

Mayor Cabianca: Attended a Regional District Meeting on May 9th in Prince Rupert, attended the 2025 North Central Local Government Association AGM which was a 3-day conference. There were forums on tariffs and Haida Title, etc, and attended Mayor's lunch. Bidding closed today for Tingley Watermain Improvement Project.

Councillor Cumming: Dropped the ball on doing a little thing on introducing the Village, meeting was cancelled so working on the power point. Her apologies. Meeting later this week with Haida Gwaii Community Futures. Attended the last Regular Council Meeting, Special Meetings and attended Protocol Meeting (back in March). Checked in with Port Clements Recreation Commission, with Chair, Bev Lore, no organizing or posters for it, the Recreation Commission is not organizing Canada Days this year. A coordinator is needed to actually see it happen.

Councillor Falconbridge: Did make the meeting on April 22nd, and Special Meetings on the 9th and 12th. Otherwise all quiet. Happy to see move to re-establish ESS, identifying more space in Firehall for storage of supplies. Will be away first week of July to first week of August, off-island.

CAO Dobson: Where the Community Park Playground is concerned, received grant of \$100,000. Currently seeking c. \$123,000 in other funding sources. Not successful so far, but trying. The equipment quote expires in the summer, if we are going to move forward with this quote, need to make a decision. Met with Bev on Friday, she had some suggestions regarding the project, as soon as she gets more information she'll provide it to Council. As far as ESS program, she has advertised for volunteers but no one has responded to date. There is a plan ahead to utilize staff, and a lady who might be willing (two persons, plus Marjorie for training). As far as the province is concerned, they are thinking that it may be better to approach it from a Haida Gwaii perspective, all the communities collectively. Could be good but would need someone to lead it.

2025-05-134—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT receives the written and verbal reports from Council and staff.

CARRIED

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

13. RISE AND REPORT

14. ADJOURNMENT

2025-05-135—Moved by Councillor Cumming,
THAT Council adjourns this meeting at 7:06 PM

CARRIED



Mayor Scott Cabianca



CAO Marjorie Dobson