



The Village of
PORT CLEMENTS
“Gateway to the Wilderness”

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

6:00 PM Regular Meeting of Council, Tuesday, May 19, 2026

AGENDA

This meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

- 1. ADOPT AGENDA**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
 - D-1 – Kerry Laidlaw, Health Services Administrator for Haida Gwaii
 - D-2— Chad Marlatt - Rogers Telecommunications Tower Proposals
- 3. MINUTES**
 - M-1–April 20, 2026, Regular Council Meeting Minutes
 - M-2- May 01, 2026, Special Council Meeting Minutes
 - M-3- May 8, 2026, Special Council Meeting Minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
- 5. ORIGINAL CORRESPONDENCE**
 - C-1—INFORMATION—UBCM provincial efforts to renew the Heritage Conservation Act
 - C-2—INFORMATION— Abbotsford - Letter to Minister – provincial Sales Tax expansion
 - C-3—INFORMATION— NCRD- Board Highlights – April 2026
 - C-4—INFORMATION—NCRD – Collaborative Opportunity -Accessibility Funding for Public Washrooms
 - C-5—INFORMATION—Dawson Creek -Joint Advocacy Letter- Independent Expert-led Review of Universal Mental Health Care in BC
- 6. FINANCE**
- 7. GOVERNMENT**
 - G-1— Community Grant Application – Port Clements Historical Society
 - G- 2— Rainbow Wharf – Pile Damage
 - G-3 - Canada Days Celebrations
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
 - R-1—INFO—Regular Report on Current Operations- CAO Dobson
- 10. ACTION ITEMS**
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. IN-CAMERA**
 - 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

13. RISE AND REPORT

14. ADJOURNMENT



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For more information please contact by:
Phone: 250-557-4295
FAX: 250-557-4568
Email: cao@portclements.ca

Delegation to Council Application Form

Applicant Group/Individual Name: Kerry Lairdlaw
Mailing Address: _____
Telephone: _____ Email: Kerry.lairdlaw@northernhealth.ca

Subject of Delegation: Introduction to Council

Purpose of Delegation:

Please note that delegations regarding any aspect of an Official Community Plan or a zoning application are prohibited between the conclusion of a Public Hearing and the adoption of a Bylaw and may not come before Council at that time.

- Question for council
- Requesting information
- Requesting a letter of support
- Requesting funding
- Other (provide details): Introduction to Council as
Health Services Administrator for Haida Gwaii

Contact Person (if different from above): _____
Telephone number: _____ Email: _____

It is recommended that if an applicant has a deadline or specific time constraint then the applicant should make their delegation application to a Council Meeting that has at least one other Council Meeting occurring before this deadline.

Please note that your delegation may not be on the date requested due to prior commitments, staff resources or at the Chief Administrative Officers' discretion due to subject matter. Your delegation is not confirmed until it is approved by the CAO and you have been contacted by Village staff.

Council Meeting date requested: May 19, 2026
Attending delegate (if different from above): _____

D-1

Delegation Requirements:

If approved the name of the delegation and its subject will be published in the Council Meeting Agenda, which is made available to the public and on our website. This is not optional and cannot be withdrawn from the public record.

If you wish to provide supporting documentation to be published in the Agenda, it must be provided to our office no later than **1:00 PM on the Wednesday prior to the Council Meeting**. After the Agenda's deadline the delegation must bring its supporting document to the Council Meeting for distribution. It is mandatory to bring 7 copies for Council and Staff

Delegation Rules at Council Meetings:

1. **The delegation has a 10 minute time limit for speaking to Council.** This limit is regardless of how many speakers the delegation presents as part of their delegation. This limit also includes time for any questions.
2. The presentation must be directed at Council in a respectful and collaborative manner. The meeting Chairperson will indicate who has the turn to speak and in what order: interrupting and talking over someone when they are speaking is strongly discouraged. Disrespectful and abusive language will not be tolerated.
3. **Do not expect an immediate answer or response to your delegation:** Council may refer to staff for more information or postpone it to another meeting for further consideration. Council reserves the right to make its decision in its own time and will not be pressed to a decision due to a delegate's deadline.

I understand and agree that I have been advised on the rules and requirements of a delegation to Council and I agree to these terms.

Name: Kerry Laidlaw
Date: May 13, 2026

Signature: _____

For Office Use Only:

Date Application Received: May 13/2026 Documents Submitted with Application: _____
Application Received by: _____ Signature: [Signature]

- Approved
- Declined
- Other (please specify): _____

Council Meeting Appearance date of Delegation: May 19, 2026

[Signature]
Signature of Chief Administrative Officer

May 13, 2026
Signature Date



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Email: cao@portclements.ca

Delegation to Council Application Form

Applicant Group/Individual Name: Cypress Land Services, on behalf of Rogers Communications Inc. (Chad Marlatt)

Mailing Address: Suite 1055 – 409 Granville Street, Vancouver, BC V6C 1T2

Telephone: 604-260-0877

Email: chad@cypresslandservices.com

Subject of Delegation: Request for Concurrence for Rogers Wireless Facility

Purpose of Delegation:

Please note that delegations regarding any aspect of an Official Community Plan or a zoning application are prohibited between the conclusion of a Public Hearing and the adoption of a Bylaw and may not come before Council at that time.

- Question for council
- Requesting information
- Requesting a letter of support
- Requesting funding
- Other (provide details): _____

Contact Person (if different from above): _____

Telephone number: _____

Email: _____

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Please note that your delegation may not be on the date requested due to prior commitments, staff resources or at the Chief Administrative Officers' discretion due to subject matter. Your delegation is not confirmed until it is approved by the CAO and you have been contacted by Village staff.

Council Meeting date requested: Tuesday, May 19, 2026, at 6:00PM

Attending delegate (if different from above): _____

D-2

Delegation Requirements:

If approved the name of the delegation and its subject will be published in the Council Meeting Agenda, which is made available to the public and on our website. This is not optional and cannot be withdrawn from the public record.

If you wish to provide supporting documentation to be published in the Agenda, it must be provided to our office no later than **1:00 PM on the Wednesday prior to the Council Meeting**. After the Agenda's deadline the delegation must bring its supporting document to the Council Meeting for distribution. It is mandatory to bring 7 copies for Council and Staff

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I understand and agree that I have been advised on the rules and requirements of a delegation to Council and I agree to these terms.

Name: Chad Marlatt

Date: 14-May-26

Signature: Chad Marlatt

For Office Use Only:

Date Application Received: May 14, 2026 Documents Submitted with Application:
Application Received by: _____ Signature: J. W. Doh

Approved

Declined

Other (please specify): _____

Council Meeting Appearance date of Delegation: May 19, 2026

J. W. Doh
Signature of Chief Administrative Officer

May 14, 2026
Signature Date



Cypress Land Services Inc.
Suite 1055 – 409 Granville Street
Vancouver, BC V6C 1T2

Telephone: 604.620.0877
Facsimile: 604.620.0876
Website : www.cypresslandservices.com

April 13, 2026

The Village of Port Clements
Elizabeth Cumming
Deputy Chief Administrative Officer

Subject: Request for Concurrence for Rogers Wireless Facility
Location: District Lot 1828 Queen Charlotte District Except Plan 9967
PID: 008-396-736
Coordinates: 53.693304, -132.164583
Rogers Site: W6250 – Port Clements

Please be advised that following Innovation, Science and Economic Development Canada (ISEDs) consultation process commonly referred to as the CPC, Rogers Communications Inc (“Rogers”) has completed the public consultation process and is respectfully requesting concurrence for the proposal of a 50m guyed tower installation to provide Rogers wireless services to the Village and surrounding areas. Enclosed please find evidence of the following efforts regarding this public notification process:

- On February 5th, 2026, notification packages were emailed to all properties within 150m of the tower location. The Village and Innovation, Science and Economic Development Canada (ISED) and Haida Nation were also provided notification packages (see **Appendix 1: Notification Package**).
- On February 12th, 2026, an advertisement was placed in the Haida Gwaii News with project details and the broader plan for Rogers services to Haida Gwaii. Please see **Appendix 2: Newspaper Advertisement**
- On February 25th, 2026 a Public Open house was held at the Port Clements Hall between 5pm and 8 pm. Approximately 16 members of the public signed in and 10 comments were made by the public. Please see Appendix 3: Open House Attendees and Comments.
- In late March, 2026, the consultation period concluded. During the consultation period, we received the 10 comments from the open house. The comments and attendees were generally supportive of project and Rogers overall plan to bring services to Haida Gwaii.

Rogers is committed to providing wireless services to the Village (and Haida Gwaii) and look forward to support from the Village of Port Clements. Should you require any additional information, please do not hesitate to contact me at 403-816-2307 or by e-mail at Chelsea@cypresslandservices.com.

Chelsea St. John
Project Manager, Land Use

A handwritten signature in cursive script that reads 'C. St. John'.

Cypress Land Services
Agents for Rogers

Appendix 1: Notification Package

PUBLIC CONSULTATION CONSULTATION DU PUBLIC

February 13, 2026
13 février 2026

Dear Community Member,

Rogers Communications Inc. (“Rogers”) is expanding its wireless network along Highway 16 from Massett to Sandspit. Rogers would like to share with you its installation plans near the Port Clements. Please note, this project is part of a larger project to bring Rogers wireless services to areas of Haida Gwaii that includes eight new wireless sites.

We are consulting residents and businesses in this area regarding this proposed project. Details of this project are included in the present notification file. We invite you to take note of the proposed project and to provide us with any questions or comments in writing by the **close of business on March 15, 2026**, after which we will answer your concerns. You will then have the opportunity to submit further comments if you require additional clarifications. **Please note, Rogers will be hosting three (3) Public Open Houses to gather feedback and explain the project further with community members. Details of the Public Open Houses are below:**

Masset and Area Open House

Location: Sarah’s Longhouse 387 Eagle Avenue, Massett, BC

Date and Time: Drop in between 5 pm and 8 pm, Tuesday, Feb. 24

Port Clements and Area Open House

Location: Port Clements Hall 120 Bayview Drive, Port Clements, BC

Date and Time: Drop in between 5 pm and 8 pm, Wednesday, Feb. 25

Skidegate and Area Open House

Location: Haida Heritage Centre, #2 Second Beach Road, Skidegate, BC

Date and Time: Drop in between 5 pm and 8 pm, Thursday, Feb. 26

Cher membre de la communauté,

Rogers Communications Inc. (« Rogers ») étend son réseau sans fil le long de l'autoroute 16, de Massett à Sandspit. Rogers souhaite vous informer de ses plans d'installation près de Port Clements. Veuillez noter que ce projet fait partie d'un projet plus vaste visant à offrir les services sans fil de Rogers dans certaines régions de Haida Gwaii, incluant huit nouveaux sites sans fil.

Nous consultons les résidents et les entreprises de cette zone concernant ce projet proposé. Les détails de ce projet sont inclus dans le présent fichier de notification. Nous vous invitons à prendre connaissance du projet proposé et à nous faire part de vos questions ou commentaires par écrit avant **la fermeture des bureaux le 15 mars 2026**, après quoi nous répondrons à vos préoccupations. Vous aurez ensuite l'occasion de soumettre d'autres commentaires si vous avez besoin de clarifications supplémentaires. **Veillez noter que Rogers organisera trois (3) journées portes ouvertes publiques afin de recueillir des commentaires et d'expliquer davantage le projet aux membres de la communauté. Les détails des journées portes ouvertes publiques sont les suivants :**

Journée portes ouvertes de Masset et des environs

Lieu : Longhouse de Sarah, 387 Eagle Avenue, Masset, BC

Date et heure : Venez entre 17 h et 20 h, mardi 24 février

Journée portes ouvertes de Port Clements et des environs

Lieu : Salle de Port Clements, 120 Bayview Drive, Port Clements, BC

Date et heure : Venez entre 17 h et 20 h, mercredi 25 février

Journée portes ouvertes de Skidegate et des environs

Lieu : Centre du patrimoine haïda, #2 Second Beach Road, Skidegate, BC

Date et heure : Venez entre 17 h et 20 h, jeudi 26 février

**Cypress Land Services Inc.
Suite 1055 409 Granville Rue, Vancouver, BC V6C 1T2
PublicConsultation@cypresslandservices.com**

W6250

PUBLIC NOTIFICATION

Proposed Wireless Telecommunications Installation

1. Purpose of the Proposed Installation

Rogers is proposing to build a new wireless communications installation at 180 Highway 16, Port Clements, BC, (the “**Proposed Installation**”) to provide new wireless coverage to your community.

The Proposed Installation will help ensure continuous and uninterrupted coverage in the Port Clements area and is part of a larger project bringing Rogers wireless services to Haida Gwaii communities along Highway 16 between Masset and Sandspit.

2. Evaluation of Existing Structures and Site Selection

Before proposing a new telecommunication infrastructure, Rogers reviews any existing structure or building for colocation opportunities. There are no structures of adequate height in the area that could accommodate Rogers antenna equipment height to effectively service the area properly. In order to provide Rogers wireless services, we identified the proposed location on the northeast of town to best provide Rogers services. Rogers accepts to receive and review any colocation and tower sharing requests made by other licensed carriers.

3. Details of the Proposed Installation

Address: 180 Highway 16, Port Clements, BC

Geographic coordinates: 53.693304, -132.164583

Location on the lot: It is proposed to situate the tower on an industrial property approximately 750m northeast of the Village. Access is through the property.

Land Use Policies: The Village of Port Clements does not have a telecommunications policy. ISED’s Default Public Consultation process to be followed.

4. Description of the Proposed Antenna System

Type of tower and details: 53m Guyed Tower

Height: 53m

Details:

Rogers will install the following equipment on the proposed tower. Please note that the height of the antennas may vary slightly but the overall scale will be respected. A walk-in equipment cabinet will be placed at the base of the proposed tower and the entire site will be surrounded by a security fence with a locked gated access point.

Number of antennas	Approximate Dimensions in mm (Length x Width x Depth)	Height on Tower (m)	Technology
3	1499 X 498 X 197	50m	4G and 5G

5. Aeronautical obstruction marking requirements and land use specifications

Rogers has made applications to Transport Canada and NAV CANADA to review for Obstruction Marking and Lighting per Canadian Aviation Regulations (CARs) requirements. No lighting or painting is anticipated to be required.

6. Respect of engineering ethics and code of practice

Rogers attests that the radio antenna system for the Proposed Installation will be constructed in compliance with the *National Building Code* and the structural standards contained in *CSA S37-18* (Canadian Standard Association), and will respect good engineering practices, including structural adequacy.

7. Health Canada’s Safety Code 6

Rogers attests that the radio antenna system for the Proposed Installation will be installed and operated on an ongoing basis so as to comply with Health Canada’s *Safety Code 6* limits as it may be amended from time to time, for the protection of the general public, including any combined effects of additional carrier co-locations and nearby installations within the local radio environment.

Additional information from the Government of Canada and from other credible sources:

<https://ised-isde.canada.ca/site/spectrum-management-telecommunications/en/safety-and-compliance/facts-about-towers/radiofrequency-energy-and-safety>

<https://www.canada.ca/en/health-canada/services/health-risks-safety/radiation/occupational-exposure-regulations/safety-code-6-radiofrequency-exposure-guidelines.html>

<https://www.canada.ca/en/health-canada/services/health-risks-safety/radiation/everyday-things-emit-radiation/cell-phones-towers.html>

<https://www.who.int/news-room/questions-and-answers/item/radiation-5g-mobile-networks-and-health>

8. Environmental assessment - Impact Assessment Act

Rogers attests that the Proposed Installation is not located within federal lands nor is it incidental to, or form part of, projects that are designated under the *Regulations Designating Physical Activities* or by the Minister of the Environment as requiring an environmental assessment.

Detailed information on the Impact Assessment Act (S.C. 2019, c. 28, s. 1) can be found at:

<https://laws-lois.justice.gc.ca/eng/acts/l-2.75/page-1.html>

9. Innovation, Science and Economic Development Canada's Regulatory Framework

The telecommunications industry is exclusively regulated under the Federal Radiocommunication Act and administered by Innovation, Science and Economic Development Canada. It has established a clear set of rules that wireless carriers must follow when looking to install or modify a tower or antenna system (*Client Procedures Circulars - CPC 2-0-03, Radiocommunication and Broadcasting Antenna Systems*).

Furthermore, Rogers must consult with representatives of the Village of Port Clements as the Land-Use Authority, and refer to their applicable local land-use and consultation requirements and any preferences it may have for tower-siting and/or design. General information relating to antenna systems is available on ISED's website: <https://ised-isde.canada.ca/site/spectrum-management-telecommunications/en/safety-and-compliance/facts-about-towers>

10. Public Consultation and Local Processes

The Village does not have a telecommunications policy to guide wireless proposals. As such, Rogers will be following an augmented ISED Default Public Consultation process that includes notification in writing to all surrounding properties within three times the tower height (approx. 159m), notifications (print and/or online advertising) and holding of three Public Open Houses.

DOSSIER DE NOTIFICATION

Projet d'implantation d'un nouveau site de télécommunication

1. Justification du projet proposé

Rogers propose de construire une nouvelle installation de communication sans fil au 180 Highway 16, Port Clements, Colombie-Britannique, (la "Proposition d'Installation") pour améliorer la couverture sans fil de votre communauté et répondre à la demande croissante de services sans fil.

L'installation proposée contribuera à garantir une couverture continue et ininterrompue dans la région de Port Clements et fait partie d'un projet plus vaste visant à apporter les services sans fil de Rogers aux communautés de Haida Gwaii le long de l'autoroute 16 entre Masset et Sandspit.

2. Évaluation des structures existantes et choix de l'emplacement

Avant de proposer une nouvelle infrastructure de télécommunication, Rogers examine toute structure ou bâtiment existant pour des opportunités de colocation. Il n'existe pas de structures d'une hauteur suffisante dans la région pouvant accueillir l'équipement d'antenne de Rogers afin de desservir efficacement la zone. Afin de fournir les services sans fil de Rogers, nous avons identifié l'emplacement proposé au nord-est de la ville pour offrir au mieux les services de Rogers. Rogers accepte de recevoir et d'examiner toute demande de colocation et de partage de tour faite par d'autres opérateurs titulaires de licence.

3. Description du système d'antennes proposé

Adresse :	180 Highway 16, Port Clements, Colombie-Britannique
Coord. géographiques :	53.693304, -132.164583
Emplacement sur le site :	Il est proposé de situer la tour sur une propriété industrielle située à environ 750 m au nord-est du village. L'accès se fait par la propriété.
Utilisation du sol :	Le village de Port Clements n'a pas de politique en matière de télécommunications. Le processus de consultation publique par défaut d'ISED doit être suivi.

4. Description des équipements et des ouvrages proposés

Type de tour et détails : Tour haubanée de 53 m

Hauteur : 53m

Autres détails :

Rogers installera l'équipement suivant sur la tour monopole proposée. Veuillez noter que la hauteur des antennes peut légèrement varier, mais l'échelle globale sera respectée. Un cabinet d'équipement accessible en marchant sera placé à la base de la tour proposée et l'ensemble du site sera entouré d'une clôture de sécurité avec un point d'accès verrouillé.

Nbre d'antennes	Dimensions approx. (mm) (Long x Larg x Prof)	Hauteur dans la tour (m)	Technologie
12	1499 X 498 X 197	50m	4G et 5G

5. Exigences en balisage d'obstacle aérien et pour l'utilisation des terrains

Rogers a fait des demandes à Transports Canada et à NAV CANADA pour examiner le balisage et l'éclairage des obstructions conformément aux exigences des Règlements de l'aviation canadienne (RAC). Aucun éclairage ni peinture n'est requis.

6. Respect des codes et principes de génie

Rogers affirme que tous les ouvrages, installations et structures réalisés et érigés dans le cadre du projet proposé respecteront les codes applicables (Code national du bâtiment et de l'Association canadienne de normalisation – CSA S37-18), et seront conçus selon les principes de génie généralement reconnus, et les méthodes de construction respecteront les règles de l'art, y compris l'intégrité structurelle.

7. Code de sécurité 6 de Santé Canada

Rogers affirme que l'installation radio du projet proposé sera établie et exploitée de façon continue en conformité avec le Code de sécurité 6 de Santé Canada et les modifications qui pourront y être apportées, pour la protection du grand public, y compris tous les effets combinés de la colocation et des installations avoisinantes sur l'environnement radio local.

Pour plus de détails, nous vous invitons à consulter les sites du Gouvernement du Canada et de sources crédibles :

<https://ised-isde.canada.ca/site/spectrum-management-telecommunications/en/safety-and-compliance/facts-about-towers/radiofrequency-energy-and-safety>

<https://www.canada.ca/en/health-canada/services/health-risks-safety/radiation/occupational-exposure-regulations/safety-code-6-radiofrequency-exposure-guidelines.html>

<https://www.canada.ca/en/health-canada/services/health-risks-safety/radiation/everyday-things-emit-radiation/cell-phones-towers.html>

<https://www.who.int/news-room/questions-and-answers/item/radiation-5g-mobile-networks-and-health>
(anglais seulement)

8. Évaluation environnementale – Loi sur l'évaluation d'impact

Rogers affirme que le projet proposé n'est pas situé sur des terres fédérales et qu'il n'est pas lié à un projet désigné (selon la description dans le [Règlement désignant les activités concrètes](#)), ou qu'il est autrement expressément désigné par le ministre de l'Environnement, comme nécessitant une évaluation environnementale.

Pour plus de détails concernant la Loi sur l'évaluation d'impact (L.C. 2019, ch. 28, art. 1) : <https://laws-lois.justice.gc.ca/fra/lois/l-2.75/page-1.html>

9. Cadre réglementaire d'Innovation, Science et Développement économique Canada

Le secteur des communications sans fil est une industrie réglementée par la Loi sur la radiocommunication du gouvernement fédéral et celle-ci est appliquée par Innovation, Sciences et Développement économique Canada. ISDE Canada a mis en place une procédure intitulée *Circulaire des procédures concernant les clients* (CPC 2-0-03 — Systèmes d'antennes de radiocommunications et de radiodiffusion) que tout promoteur doit suivre quant au choix d'emplacement ou de modification d'un système d'antennes.

De plus, Rogers doit consulter les représentants du Village de Port Clements en tant qu'autorité en matière d'utilisation des terres, et se référer à leurs exigences locales applicables en matière d'utilisation des terres et de consultation ainsi qu'à toute préférence qu'ils pourraient avoir concernant l'emplacement et/ou la conception des tours. Des informations générales concernant les systèmes d'antennes sont disponibles sur le site Web d'ISDE : <https://ised-isde.canada.ca/site/spectrum-management-telecommunications/fr/securete-et-conformite/informations-sur-les-tours>

10. Consultation publique et processus locaux

Le village ne dispose pas d'une politique en matière de télécommunications pour encadrer les propositions de réseaux sans fil. Par conséquent, Rogers suivra un processus de consultation publique par défaut de Sécurité des télécommunications Canada (ISED) renforcé, qui comprend une notification écrite à toutes les propriétés situées dans un rayon trois fois la hauteur de la tour (environ 159 m), des notifications (publicité imprimée et/ou en ligne) et la tenue de trois séances publiques d'information.

11. Contact Information / Coordonnées des intervenants

Innovation, Science and Economic Development Canada / Innovation, Science et développement économique Canada

Northern British Columbia and Yukon District Office

Telephone: 1-800-667-3780 or 250-561-5291

Fax: 250-561-5290

Email: spectrumprincegeorge-princegeorgespectre@ised-isde.gc.ca

(By appointment only)

Rogers Communications Inc. c/o Cypress Land Services

Chelsea St. John

PublicConsultation@cypresslandservices.com

1055 – 409 Granville Street, Vancouver, BC V6C 1T2

Tel.: 604-620-0877

Email: PublicConsultation@cypresslandservices.com

Village of Port Clements

deputy@portclements.ca

Council of the Haida Nation

Marlene Liddle

stewardship.dir@haidanation.com

12. Invitation to Submit Feedback / Commentaires

Within the framework of the public consultation, we invite citizens to submit their written comments and concerns **by close of business on March 15, 2026 to:**

publicconsultation@cypresslandservices.com

Dans le cadre de la consultation, nous vous invitons à nous faire part de vos commentaires **avant la fermeture des bureaux de Rogers le 15 mars 2026:**

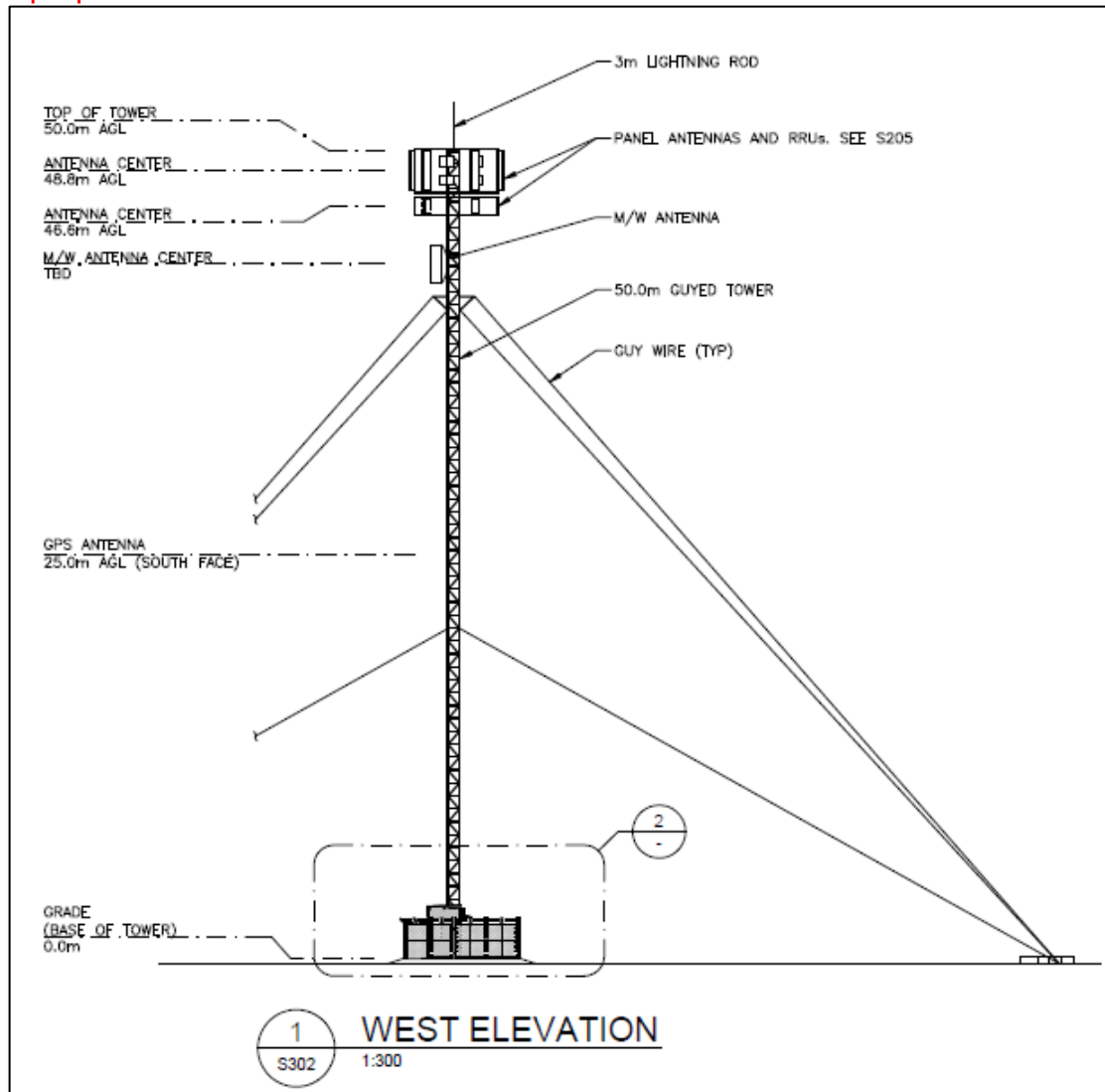
publicconsultation@cypresslandservices.com

Reference: W6250

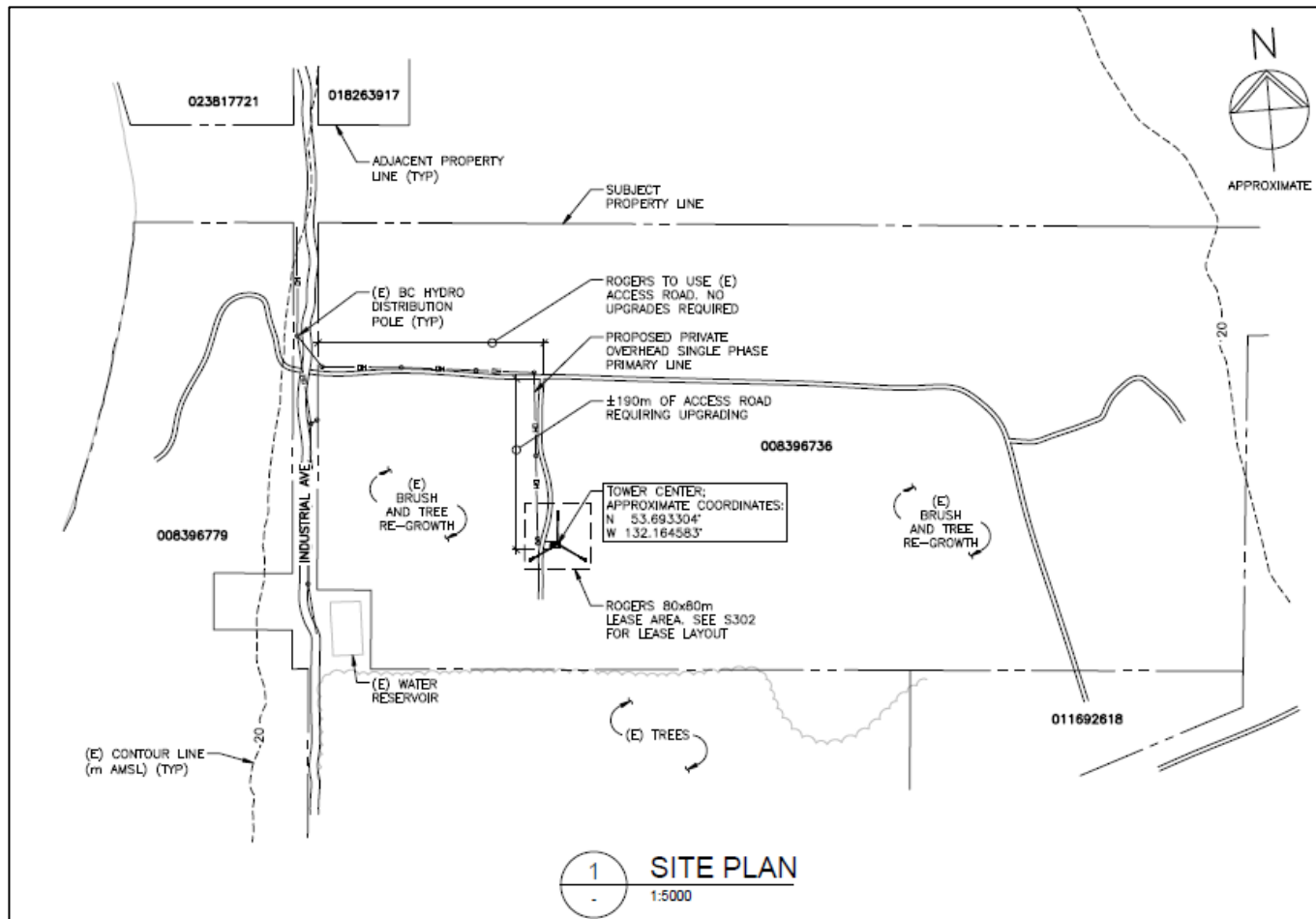
Appendix 1: Location map of the Proposed Installation
Annexe 1 : Carte de localisation du projet proposé



Appendix 2: Profile of the Proposed Installation
Annexe 2 : Profil de projet proposée



Appendix 3: Site plan of the Proposed Installation
Annexe 3 : Projet de site arpenté



Appendix 4: Visual simulations of the Proposed Installation
Annexe 4 : Simulations visuelles de l'installation proposée

BEFORE / AVANT



Looking southeast at the site approximately 400m away

AFTER / APRES



Looking Southeast at site approximately 400m away

*Photo Simulation is a close representation and is for conceptual purposes only – not to scale.
Proposed design is subject to change based on final engineer plans.
La simulation photo est une représentation étroite et est à des fins conceptuelles uniquement - pas à l'échelle.
La conception proposée est sujette à changement en fonction des plans finaux de l'ingénieur.*

Appendix 2: Newspaper Advertisement

NOTICES



Notice of 2026 Parcel Tax Assessment Roll Review

Assessment rolls for the purpose of levying the 2026 parcel taxes are being prepared for the Parcel Tax Roll Review and Authentication process. As part of the legislative requirements under the Community Charter notice is hereby given that the parcel tax roll for the following service is available for review:

Sandspit Water System Service: Parcel Tax Roll Bylaw No. 517-2008
 • For a portion of Electoral Area "E" – Sandspit Water System Service Area

Parcel Tax Assessment Rolls may be inspected at:

- The North Coast Regional District Administration Office, 208 – 815 1st Avenue West, Prince Rupert, Monday through Friday between the hours of 8:30 am and 4:30 pm, commencing Monday, January 26, 2026; or
- Upon request, via email or facsimile, from the Office of the North Coast Regional District.

Property owners may request a correction to the roll only in respect to their own property for the following reasons:

1. There is an error or omission respecting a name or address on the assessment roll;
2. There is an error or omission respecting the inclusion of a parcel on the roll;
3. An exemption from the roll has been improperly allowed or disallowed.

Requests for corrections to the roll **must be in writing and will be accepted up to Wednesday, February 18, 2026 at 12:00 pm.** Requests must be submitted on the form available. Forms are available at the Office of the North Coast Regional District or by calling (250) 624-2002 extension 4.

By Fax To: The Collector
 c/o North Coast Regional District
 (250) 627-8493

By Mail To: The Collector
 c/o North Coast Regional District
 730 2nd Avenue West
 Prince Rupert, BC V8J 1H3
(Please allow time for receipt prior to the deadline)

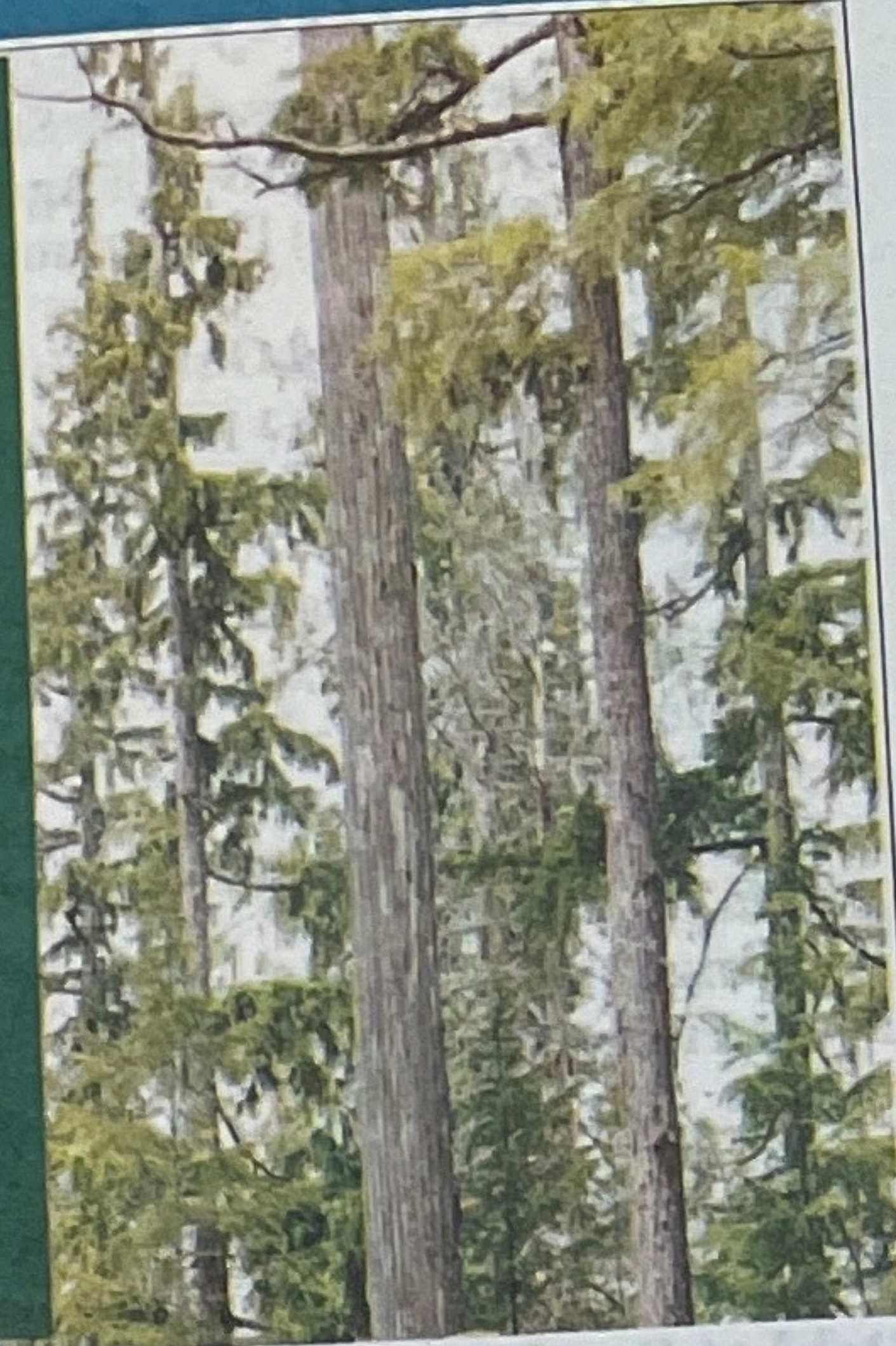
Drop Off: 208 – 815 1st Avenue West
 Highliner Hotel
 Prince Rupert, BC V8J 1B3

REVIEW AND COMMENT

Haida Gwaii Licensees are seeking comments from the public on proposed Operations for all tenures across Haida Gwaii from February 12th, 2026 to March 14th, 2026. In accordance with Section 15.1 of the Forest and Range Practices Act, we are requesting your comments on proposed developments for 2026/2027/2028.

The Forest Operations Maps is available for review and comment at:

- Forest Operations Map website Forest Operations Map (gov.bc.ca)
<https://fom.nrs.gov.bc.ca/public/projects>
- Ministry of Forest Office - 1229 Oceanview Drive, Daajing Giids (computer access to review/ comment via Forest Operations Map portal)
- At Licensees office as detailed below



Taan Forest
 (www.taanforest.com)
 Office Review available at: Unite #3 Commercial Centre Highway 16 Skidegate BC.
 Office hours Monday to Friday: 9am - 5am
 Comments to: Taan Forest Unit 3 Commercial Center Box 848, Skidegate, BC, V0T 1S1
 Email: FOM@Taanforest.com



A&A Trading Ltd.

A&A Trading (Haida Gwaii) Ltd.
 (www.aatrading.com)
 Office Review available upon request at: 207-1100 Island Hwy Campbell River, BC. V9W 8C6
 Comments to: A&A Trading (Haida Gwaii) Ltd. 207-1100 Island Hwy Campbell River, BC. V9W 8C6
 Email: FOM@aatrading.com



Husby Forest Products
 (www.husbyforestproducts.com)
 Office Review available at: 6425 River Road Delta BC
 Office hours Monday - Friday: 8am - 4pm
 Comments to: Husby Forest Products 6425 River Road Delta, BC. V4K5B9
 Email: Info@husby.bc.ca

**PUBLIC NOTICE – PROPOSED ROGERS TELECOMMUNICATIONS PROJECTS ALONG HIGHWAY 16 BETWEEN MASSET AND SANSPIT
 AVIS PUBLIC – PROJETS PROPOSÉS DE TÉLÉCOMMUNICATIONS ROGERS LE LONG DE L'AUTOROUTE 16 ENTRE MASSET ET SANSPIT**

Rogers is excited to bring its wireless services between Masset and Sandspit along Highway 16. In order to provide these services, Rogers proposes to construct eight (8) new wireless sites. Six (6) of the wireless installation will require new tower structures. These new tower structure locations are as follows and correspond with the map included:

- W6249 – no civic address Hwy 16, 53 metre Self Support Tower, 53.83360400, -132.09333200
- W6250 – 180 Highway 16, 53 metre Guyed Tower, 53.69330389, -132.16458278
- W6991 – no civic address Hwy 16, 53 metre Self Support Tower, 53.63342300, -132.05842300
- W6960 – 39614 Highway 16, 53 metre Self Support Tower, 53.55851300, -131.93823800
- W6252 no civic address Hwy 16, 63 metre Self Support Tower, 53.21409083, -131.93640972
- W6251 – no civic address, 63 metre Self Support Tower, 53.23655600, -131.82107200

The public is invited to provide written comments by end of business day on **March 12, 2026**, to the contact information shown below. Please include a return address. In addition, Rogers will be holding three public open to explain the project and gather further community feedback:

Masset and Area Open House
 Location: Sarah's Longhouse 387 Eagle Avenue, Masset, BC
 Date and Time: Drop in between 5 pm and 8 pm, Tuesday, Feb. 24

Port Clements and Area Open House
 Location: Port Clements Hall 120 Bayview Drive, Port Clements, BC
 Date and Time: Drop in between 5 pm and 8 pm, Wednesday, Feb. 25

Skidegate and Area Open House
 Location: Haida Heritage Centre, #2 Second Beach Road, Skidegate, BC
 Date and Time: Drop in between 5 pm and 8 pm, Thursday, Feb. 26



Contact Details/coordonnées:
 ROGERS c/o Cypress Land Services, Chad Marlatt,
 1055 – 409 Granville Street, Vancouver, BC V6C 1T2
 Tel.: 604-620-0877
 Email: publicconsultation@cypresslandservices.com

Rogers est ravi d'installer ses services sans fil entre Masset et Sandspit le long de la route 16. Pour fournir ces services, Rogers propose de construire huit (8) nouveaux sites sans fil. Six (6) des installations sans fil nécessiteront de nouvelles structures de tours. Ces nouveaux emplacements de structures de tours sont les suivants et correspondent à la carte incluse :

- W6249 – pas d'adresse civique Hwy 16, tour autoportante de 53 mètres, 53.83360400, -132.09333200
- W6250 – 180 Highway 16, tour haubanée de 53 mètres, 53.69330389, -132.16458278
- W6991 – pas d'adresse civique Hwy 16, tour autoportante de 53 mètres, 53.63342300, -132.05842300
- W6960 – 39614 Highway 16, tour autoportante de 53 mètres, 53.55851300, -131.93823800
- W6252 – pas d'adresse civique Hwy 16, tour autoportante de 63 mètres, 53.21409083, -131.93640972
- W6251 – pas d'adresse civique, tour autoportante de 63 mètres, 53.23655600, -131.82107200

Le public est invité à fournir des commentaires écrits d'ici la fin de la journée ouvrable du **12 mars 2026**, aux coordonnées indiquées ci-dessous. Veuillez inclure une adresse de retour. De plus, Rogers organisera trois journées portes ouvertes pour expliquer le projet et recueillir davantage de commentaires de la communauté :

Journée portes ouvertes à Masset et ses environs
 Lieu : Longhouse de Sarah, 387 Eagle Avenue, Masset, BC
 Date et heure : Venez entre 17 h et 20 h, mardi 24 février

Journée portes ouvertes à Port Clements et ses environs
 Lieu : Salle de Port Clements, 120 Bayview Drive, Port Clements, BC
 Date et heure : Venez entre 17 h et 20 h, mercredi 25 février

Journée portes ouvertes à Skidegate et ses environs
 Lieu : Centre du patrimoine Haida, #2 Second Beach Road, Skidegate, BC
 Date et heure : Venez entre 17 h et 20 h, jeudi 26 février



www.haidagwaiinews.com

Appendix 3: Open House Sign In and Public Comment



SIGN-IN SHEET

Haida Gwaii Hwy 16

Public Open House

February 25, 2026

This information will not be used for marketing purposes.

	NAME	ADDRESS
* 1	KAZAMIR FALCONBRIDGE	20 JASPER 250-626-7459
2	Sequoia falcon bridge	250-626-9799
3	Deena Arens	250 626-7714
4	Bella Arens	
5	Almi Rose Siddan	778-203-6162
6	Lorette Smillie	250 626 9670
7	Angela Wilson	250 626 9468
8	Alexis Lawson	250-626-7619
9	Piper Edgars	250-626-9188
10	Payson Edgars	250-626-9299
11	Doug Dargent	250-557-2025
* 12	Kayoko Dargent	same winner * *
13	Robert Williamsow	778-260-2205



SIGN-IN SHEET

Haida Gwaii Hwy 16

Public Open House

February 25, 2026

This information will not be used for marketing purposes.

14	Joni Bland	778 914 0512
15	Marjorie Dobs	647-390-8780
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?
[checked] Yes [] No

2. Is the location of the proposed facilities acceptable?
[] Yes [] No

If no, why? being considered

3. Are you satisfied with the design of the proposed facilities?
[] Yes [] No

Comments: not knowledgeable enough to decide

4. Do you feel that the community consultation process was effective and informative?
[] Yes [] No

Comments: not sure

5. Other comments:

This project would be an asset to Haida Gwaii

Please provide your name and address so that we can stay in touch with you. This information will not be used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use Authority for their file. Thank you.

Name: Maryanne Dobson

Address: POA Clements

Phone:

Email: mdobson4@yahoo.com



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?

[X] Yes [] No

2. Is the location of the proposed facilities acceptable?

[X] Yes [] No

If no, why? _____

3. Are you satisfied with the design of the proposed facilities?

[X] Yes [] No

Comments: _____

4. Do you feel that the community consultation process was effective and informative?

[X] Yes [] No

Comments: _____

5. Other comments:

Please provide your name and address so that we can stay in touch with you. This information will not be used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use Authority for their file. Thank you.

Name: Angela Wilson

Address: Masset

Phone: 250 626 9468

Email: adcw83@icloud.com



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?
[checked] Yes [] No

2. Is the location of the proposed facilities acceptable?
[checked] Yes [] No

If no, why? _____

3. Are you satisfied with the design of the proposed facilities?
[checked] Yes [] No

Comments: _____

4. Do you feel that the community consultation process was effective and informative?
[checked] Yes [] No

Comments: _____

5. Other comments:

Please provide your name and address so that we can stay in touch with you. This information will not be used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use Authority for their file. Thank you.

Name: Bella Arans

Address: _____

Phone: 250-626-7714

Email: ~~bella.arans@9~~ ~~bella.arans~~

bellaaransb70@gmail.com



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?
[checked] Yes [] No

2. Is the location of the proposed facilities acceptable?
[checked] Yes [] No

If no, why? _____

3. Are you satisfied with the design of the proposed facilities?
[checked] Yes [] No

Comments: _____

4. Do you feel that the community consultation process was effective and informative?
[checked] Yes [] No

Comments: _____

5. Other comments:

NEED ACCESS TO YOUR SIGNAL TARRU' MY
TELU'S ACCOUNT. OR OFFER ME A DEAL

Please provide your name and address so that we can stay in touch with you. This information will not be used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use Authority for their file. Thank you.

Name: KAZAMIR FALCONBRIDGE

Address: 20 JASPER ST.
PORT CLEMENTS BC

Phone: 250-626-7459

Email: kazamir@live.com



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?
[X] Yes [] No

2. Is the location of the proposed facilities acceptable?
[X] Yes [] No

If no, why? _____

3. Are you satisfied with the design of the proposed facilities?
[] Yes [X] No

Comments: as I'm with Telus and Telus customers will have to turn off Rogers towers

4. Do you feel that the community consultation process was effective and informative?
[X] Yes [] No

Comments: _____

5. Other comments:

NA

Please provide your name and address so that we can stay in touch with you. This information will not be used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use Authority for their file. Thank you.

Name: Alma Rose Siddall

Address: #8-1 Spruce St. PO Box 136
Port Clements, BC V0T 1R0

Phone: 779-203-6162

Email: alma.rose.siddall@hotmail.com



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?
[checked] Yes [] No

2. Is the location of the proposed facilities acceptable?
[checked] Yes [] No

If no, why? _____

3. Are you satisfied with the design of the proposed facilities?
[checked] Yes [] No

Comments: I would like to be able to use my phone
on every part of the island, no dead spots

4. Do you feel that the community consultation process was effective and informative?
[checked] Yes [] No

Comments: Letting people know that they would
be more connected service every where

5. Other comments:

Please provide your name and address so that we can stay in touch with you. This information will not be
used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use
Authority for their file. Thank you.

Name: Lonette Smillie

Address: 109 Bayview Dr.

Phone: 250 620 9670

Email: smillie@haidagwaii.net



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?

Yes No

2. Is the location of the proposed facilities acceptable?

Yes No

If no, why? _____

3. Are you satisfied with the design of the proposed facilities?

Yes No

Comments: anything for faster internet

4. Do you feel that the community consultation process was effective and informative?

Yes No

Comments: _____

5. Other comments:

Please provide your name and address so that we can stay in touch with you. This information will not be used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use Authority for their file. Thank you.

Name: Alexis Lawson

Address: 10 hill avenue, masset bc

Phone: 250-626-7614

Email: alawson@icloud.com



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?
[checked] Yes [] No

2. Is the location of the proposed facilities acceptable?
[checked] Yes [] No

If no, why? _____

3. Are you satisfied with the design of the proposed facilities?
[checked] Yes [] No

Comments: _____

4. Do you feel that the community consultation process was effective and informative?
[checked] Yes [] No

Comments: _____

5. Other comments:
My questions were along Energy Management in
Tlell. It will be nice when this happens

Please provide your name and address so that we can stay in touch with you. This information will not be used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use Authority for their file. Thank you.

Name: Robert Williamson
Address: 252 Wiggins Rd
Tlell, BC
Phone: 478-260-2205
Email: rob.d.williamson@live.com



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?

[X] Yes [] No

2. Is the location of the proposed facilities acceptable?

[X] Yes [] No

If no, why? _____

3. Are you satisfied with the design of the proposed facilities?

[X] Yes [] No

Comments: _____

4. Do you feel that the community consultation process was effective and informative?

[X] Yes [] No

Comments: _____

5. Other comments:

IMPROVED COVERAGE WILL BENEFIT ALL RESIDENTS

Please provide your name and address so that we can stay in touch with you. This information will not be used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use Authority for their file. Thank you.

Name: Dang Daugert

Address: Box 294, Port Clements, VOT 1R0

Phone: 250 626 507 7839

Email: _____



Questionnaire
Public Open House
Rogers/Haida Gwaii

1. Are you a cellular/wireless internet user?

[X] Yes [] No

2. Is the location of the proposed facilities acceptable?

[X] Yes [] No

If no, why? _____

3. Are you satisfied with the design of the proposed facilities?

[X] Yes [] No

Comments: _____

4. Do you feel that the community consultation process was effective and informative?

[] Yes [] No

Comments: I don't know enough to know

if there are enough explanation is provided
I appreciate the information provided & people to ask who have come

5. Other comments:

It would be good to have excellent service, so that STARLINK does not take over as Starlink is terrible for the environment (pollution, space junk & light pollution)

Please provide your name and address so that we can stay in touch with you. This information will not be used for marketing purposes; however, your comments will be forwarded to the appropriate Land Use Authority for their file. Thank you.

Name: Kayla Doughty

Address: Box 294 Port Clements

Phone: 250-557 2025

Email: kaydoug@gmail.com



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the Regular Meeting of Council, Monday, April 20, 2026

Present:

Mayor Scott Cabianga
Councillor Dennis Reindl
Councillor Kazamir Falconbridge
Councillor Brigid Cumming (via TEAMS)
Councillor Wayne Nicol (arrived at 7:00 pm)

CAO Marjorie Dobson
PWWF Chris Doyle
Contractor, Lori Wiedeman (via TEAMS)

Members of the public: Betty & Greg Stewart (via TEAMS); Doris Fischer

Meeting Called to order at 6:06 PM

Mayor Cabianga: I call to order this Regular Council Meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2026-04-053—Moved by Councillor Falconbridge, seconded by Councillor Cummings THAT Council adopts the April 20th, 2026, Regular Council Meeting Agenda as amended.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

MINUTES

M-1—March 16, 2026, Regular Council Meeting Minutes
M-2—March 26, 2026, Special Council Meeting Minutes
M-3—April 9, 2026, Special Council Meeting Minutes

2026-04-054—Moved by Councillor Cumming, seconded by Councillor Falconbridge, THAT Council adopts the March 16, 2026, Regular Council Meeting Minutes.
CARRIED

2026-04-055—Moved by Councillor Falconbridge, seconded by Councillor Cumming, THAT Council adopts the March 26, 2026, Special Council Meeting Minutes.
CARRIED

2026-04-056—Moved by Councillor Falconbridge, seconded by Councillor Cumming, THAT Council adopts the April 9, 2026, Special Council Meeting Minutes.
CARRIED

3. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

4. ORIGINAL CORRESPONDENCE

C-1—INFORMATION—Gloria O'Brien—Waterfront Remediation of 117 Bayview Drive

2026-04-057—Moved by Councillor Falconbridge, seconded by Councillor Cumming, THAT Council receives item C-1, for information.

CARRIED

2026-04-058—Moved by Mayor Ciabianca, seconded by Councillor Cumming, THAT Council direct staff to conduct further research and respond to the property owner with a letter providing comprehensive details, and then report back to the Council with recommendations related to any remediation required for/on Village sewer easements.

CARRIED

ACTION: Staff to respond to the letter with the information that has been gathered from legal and the insurance company, the Coastal Erosion Study, and site inspections. Staff to report back to Council with recommendations for the Village sewer easements in the area.

5. FINANCE

F-1—1st Quarter Financial Report—Sr. Finance Manager Bell

2026-04-059—Moved by Councillor Falconbridge, seconded by Councillor Cumming, THAT Council approves receive the report.

CARRIED

6. GOVERNMENT

G-1—2026 Annual Budget Discussion/Approval

2026-04-060—Moved by Councillor Falconbridge, seconded by Councillor Cumming, THAT Council approves the 2026 budget as amended.

CARRIED

ACTION: Staff correct the date from 2025 to 2026 in the documents. Staff to set up a COTW meeting to discuss Tourism as a budget item and what needs to be done to promote tourism in the community. Staff to set up a Strategic Planning session for Council in 2026. Staff to DRAFT Financial Plan Bylaw for adoption.

G-2—Village Annual Spring Clean-up

2026-04-061—Moved by Councillor Cumming, seconded by Councillor Falconbridge, THAT Council approves the plan to hold the Village Annual Spring Clean-up in May as outlined in the report.

CARRIED

ACTION: Staff to arrange a sign-up list for people requiring assistance in the community.

G-3—Dog owners Responsibilities in the Community Park

ACTION: PW Staff to monitor issues and develop options for clean-up such as ensuring we have bags available in bag dispensers, signage, garbage bins and perhaps designated shovels.

7. NEW BUSINESS

8. REPORTS & DISCUSSIONS

M-1

Councillor Cummings—Community Futures just had another loan application put forward for a tourism related business in Masset, attended Council meetings except for the Budget Meeting as had a conflict. Congratulations to Madison Gaspar who has been helping at the Museum, and the Board who has been assisting with the workload.

Councillor Falconbridge— Met with Housing Society last week, another meeting tomorrow. They had their AGM and elected a Board with a quorum of 3. They will be proceeding with a feasibility study and will hold another meeting soon. If anyone wants to support the Housing Society, be on the lookout for posters around town.

Attended the March 31 Protocol Table, discussed creating an all-island emergency and social dashboard. They wanted a Canadian supplier which I found and will present at the next meeting. Attended the Special Council meetings, and on the second week of April I participated in a training course for Joint Task Force Pacific.

Councillor Reindl—Attended Council meetings. Looking forward to paving being done.

Mayor Cabianca—Would like to recognize the passing of Nadine, Adele, and Tammy's father, Ronald (Dez) Decembrini Sr., long time Secretary/Treasurer of Firemen's association. Attended NCRD meeting this past Friday. It was held in Port Clements. An NCRD COTW meeting was held at the Firehall Saturday. The next Protocol Table meeting is planned for next Wednesday April 29th.

R-1—INFO—Regular Report on Current Operations—CAO Dobson

CAO Dobson—Nothing to add to written report. Capital Project list to be updated every 3 months.

R-2—INFO—Report from Public Works Working Foreman—Christopher Doyle

PWWF Doyle—Responded to questions from Council.

2026-04-062—Moved by Councillor Falconbridge, seconded by Councillor Cumming, THAT Council receives the written and verbal reports from Council and Staff.

CARRIED

9. ACTION ITEMS

10. QUESTIONS FROM THE PUBLIC & PRESS

Councillor Nichol joined the meeting at 7:00 pm.

Elizabeth Stewart

Question: What is happening at Yakoun Lane tomorrow?

Answer: The contractor will start working to grade, gravel, and pack the lane, and then the Village will put calcium on it once product arrives in town. A notice will be going up on Facebook.

Question: What about ditching the lane again?

Answer: There was a call put out to local contractors today. If we cannot find a contractor, the Village is getting a small excavator and will be able to do the ditching in the future.

Question: Will the Village be ditching Yakoun street – a lot of standing water is piled up.

Answer: Yes, the Village will definite address Yakoun street ditching.

Question: What is happening with Chevron bulk plant? Remediating again? Still? Is contamination widespread?

Answer: We don't know. The Mayor spoke to a representative about a month ago. They are taking steps to evaluate what is needed with their environmental firm. Didn't provide further information on their plan.

Question: Special Meeting times. 3 pm in afternoon may be a good time for some, but if you are working or at an appointment you can't make it to the special meeting no matter where they are. Is it not more appropriate to have at 6 pm meetings. You won't get public input if you have the meetings during the day.

Answer: Usually when we have Special Meetings we are accommodating things, in that case it was for staff and the budget. We typically have low attendance at meetings no matter the time of day. Council and staff will consider changing the time in future.

11. IN-CAMERA

90(1) a part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality
- (m) a matter that, under another enactment, is such that the public may be excluded from the meeting
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

2026-04-063—Moved by Councillor Cumming, seconded by Councillor Reindl THAT Council moves in-camera as per section 90(1)(a), (m), and (k) of the *Community Charter* at 7:25 PM

CARRIED

NOTE: Contractor, Lori Wiedeman, left the meeting at 7:25 PM.

12. RISE AND REPORT

13. ADJOURNMENT

2026-04-064—Moved by Councillor Falconbridge THAT Council adjourns this meeting at 8:15 PM.

CARRIED

Mayor Scott Cabianga

CAO Marjorie Dobson

M-1



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the Special Meeting of Council, Friday, May 1, 2026

Present:

Mayor Scott Cabianca
Councillor Brigid Cumming via MS Teams conferencing
Councillor Kazamir Falconbridge

Absent

Councillor Dennis Riendl
Councillor Wayne Nicol

CAO Marjorie Dobson

Members of the public: Elizabeth Stewart

Meeting Called to order at 2:02 PM

Mayor Cabianca: I call to order this Special Council Meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. Adopt the Agenda

2026-05-065 Moved by Councilor -Falconbridge, seconded by Councillor Cumming
THAT Council adopts May 1, 2026, Special Council Meeting Agenda
CARRIED

2. Government

G-1— G-1— Financial Plan for the Years 2026-2030, Bylaw #495, 2026

2026-05-066 Moved by Councilor -Falconbridge, seconded by Councillor Cumming
That Council does 1st, 2nd, & 3rd reading of "Financial Plan for the Years 2026-2030, Bylaw #495, 2026".
CARRIED

G 2— Tax Rates Bylaw #496, 2026

2026-05-067 Moved by Councilor Falconbridge, seconded by Councillor Cumming
That Council does 1st, 2nd, & 3rd reading of "Tax Rate Bylaw # 496, 2026".
CARRIED

G 3— Northwest BC Funding Agreement Reporting

2026-05-068 Moved by Councilor Cumming, seconded by Councillor Falconbridge
THAT Council approves the Northwest BC Regional Funding Agreement Reporting
CARRIED

3. Adjournment

2026-05-069—Moved by Councillor Falconbridge
THAT this meeting be adjourned at 2:51 PM
CARRIED

Mayor Scott Cabianca

CAO Marjorie Dobson

M-2



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
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Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the Special Meeting of Council, Friday May 8, 2026

Present:

Mayor Scott Cabianca
Councillor Brigid Cumming – via MS Teams conferencing
Councillor Wayne Nicol – via telephone

Absent:

Councillor Kazamir Falconbridge
Councillor Dennis Reindl

Staff

CAO, Marjorie Dobson
Contractor Ruby Decock

Members of the public: Greg & Elizabeth Stewart-via MS Teams

Meeting Called to order at 11:10 AM

Mayor Cabianca: I call to order this Special Council Meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. Adopt the Agenda

2026-05-070—Moved by Councilor Cumming, seconded by Mayor Cabianca
THAT Council adopts May 8, 2026, Special Council Meeting Agenda as presented
CARRIED

2. Government

G-1—2025 Audited Financial Statements

2026-05- 071- Moved by Councilor Cumming, seconded by Mayor Cabianca
THAT Council receives and approves the 2025 Audited Financial Statements as presented by FBB Chartered Professional Accountants LLP
CARRIED

G-2—Financial Plan for the Years 2026 – 2030, Bylaw #495, 2026

2026-05- 072 - Moved by Councillor Cumming, seconded by Councillor Nicol
That Council reconsiders and adopts "Financial Plan for the Years 2026-2030, Bylaw #495, 2026".
CARRIED

G-3—Tax Rates Bylaw #496, 2026

2026-05- 073 Moved by Councilor Cumming, seconded by Councillor Nicol
THAT Council reconsiders and adopts "Tax Rates Bylaw #496, 2026"
CARRIED

G-4—Reservoir Cleaning & Inspection of Lift Stations

2026-05- 074- Moved by Councilor Cumming, seconded by Councillor Nicol
THAT Council waives the purchasing policy to enable the direct award of the contract to Precision Service & Pump INC to clean the Water Reservoirs and inspect the Lift Stations
CARRIED

M-3

3. Adjournment

2026-05-075 Moved by Councillor Nicol
THAT this meeting be adjourned at: 11:24 AM
CARRIED

Mayor Scott Cabianga

CAO Marjorie Dobson

M-3

Marjorie Dobson

From: UBCM <ubcm@ubcm.ca>
Sent: May 12, 2026 9:32 AM
To: Marjorie Dobson
Subject: Update on UBCM's Advocacy on the Heritage Conservation Act

Please distribute accordingly. View the document [here](#).



May 12, 2026

TO: Mayor and Council; Chair and Board; Chief and Council
CC: Chief Administrative Officers
FROM: Councillor Cori Ramsay
President, Union of BC Municipalities
RE: **Provincial efforts to renew the *Heritage Conservation Act***

Dear colleagues,

I am writing to you to provide an update on the Union of B.C. Municipalities' (UBCM) advocacy for a balanced, transparent process to renew the *Heritage Conservation Act* (HCA) and provide some thoughts on what is likely to come next.

Where we are now

Last week UBCM **joined** with the Urban Development Institute, Mining Association of BC, Association for Mineral Exploration and the Independent Contractors Business Association to draw renewed attention to the Province's handling of the consultation process to update the HCA. I was glad to see the response from journalists to our message, with coverage in the **Vancouver Sun, Lodestar Media, Black Press** and others.

We know that our members – local governments and First Nations – recognize the need to update the current Act. The current legislation underwrites procedures that are administratively burdensome, slow and unresponsive. There is also ample evidence that archaeological protocols have led to significant costs for infrastructure projects, residential development and industrial construction.

As noted in our news release, UBCM refused the Province's invitation to sign a non-disclosure agreement to review drafting instructions for its proposed HCA legislation. In

UBCM's opinion, the Province has not done the policy work necessary to be providing directions for drafting legislation at this time. What is needed now is thoughtful policy discussion among all interested parties, that would, in time, lead to a new set of drafting instructions.

This is not a new request from UBCM. When we first spoke out against the Province's approach to legislative renewal of the HCA last September, UBCM urged the Province to gather First Nations, local governments, archaeologists and industry in a process to jointly work out solutions that balance interests and have been ground truthed by practitioners.

Many of our members have substantial concerns with the policy papers that the Province has made available since August. We have heard consistently from our members that the provincial plans lack significant detail in critical areas; introduce unclear terminology; propose solutions (such as 'Heritage Management Plans') that are unworkable; and propose permitting solutions that are untested and unproven.

When UBCM met with Minister Parmar last week, I reiterated again that the Province should be bringing interested parties together into working group – not to review the current three-column document – but to tackle the complex policy questions that have not been addressed to date. While the discussion was frank and direct, I was not left with the impression that the Province was prepared to alter its course.

Next steps

We anticipate that the Province will begin a process to look for individual local government and First Nation member endorsements for their current plan, and that requests will be made for our members to sign non-disclosure agreements.

Each local government and First Nation should, of course, make its own decision whether to sign. If your community is approached, I hope you will consider UBCM's request for a joint working group to facilitate open, transparent discussion focused on solutions.

Last spring during her speech to UBCM's area associations, then-president Trish Mandewo raised the issue of non-disclosure agreements and how they can block our members from having meaningful discussion both internally and externally about key legislative matters.

UBCM believes that we need a process where all parties can participate and contribute to solutions. The piecemeal approach that we have seen since last fall is not working, and the only way to rectify it is through the Province bringing all interested parties together to hear each other and work out solutions jointly. Such a process cannot happen if the Province continues to push its current legislative plan and shut down discussion through the use of non-disclosure agreements.

The HCA needs to change, and UBCM wants to support that change, but we need to know that the Province is listening and drawing upon the expertise of those who have hands on experience with the current legislative framework.

If you have any questions or comments about this memo, please contact me through the UBCM office. Also, if you are approached to sign an NDA by the Province, we would be interested to know, so please be in touch.

Sincerely,



Councillor Cori Ramsay
President, Union of BC Municipalities

Please distribute this memo to Mayor and Council; Chair and Board; Chief and Council

Union of BC Municipalities | 525 Government Street | Victoria, BC V8V 0A8 CA

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C-1



Mayor
Ross Siemens
Councillors
Les Barkman
Kelly Chahal
Patricia Driessen
Simon Gibson
Dave Loewen
Patricia Ross
Dave Sidhu
Mark Warkentin

May 8, 2026

File: 0530-003/0400-30

Via email - FIN.Minister@gov.bc.ca

The Honourable Brenda Bailey
Minister of Finance
Province of British Columbia

Dear Minister Bailey:

Re: Provincial Sales Tax Expansion

The City of Abbotsford has received a copy of your April 30, 2026 response to the Village of Zeballos regarding the expansion of the Provincial Sales Tax (PST). We appreciate your explanation of the Government of BC's rationale, including the goal of broadening the tax base to better reflect the modern, service-oriented economy.

On behalf of Abbotsford City Council, I am writing to respectfully reinforce concerns raised by local governments across British Columbia regarding the application of PST to professional and related services, and to request further consideration of measures that would mitigate the impacts on municipalities.

As reflected in the City of Abbotsford's proposed 2026 UBCM resolution, local governments already face substantial fiscal pressures, including infrastructure renewal, climate adaptation, and housing delivery, with limited revenue tools available. Applying PST to required professional services represents an internal cost shift within the public sector that constrains the ability of local governments to effectively deliver provincially mandated and essential community services. Professional services are crucial for municipal infrastructure delivery, regulatory compliance, and long-term capital planning.

While we acknowledge that the tax will apply to only a portion of certain service costs, the cumulative financial impact on local governments remains significant and creates upward pressure on project budgets and property taxation without improving service outcomes.

We also note the province's reference to broader tax policy alignment across jurisdictions and measures taken to reduce costs for businesses and local governments. While these measures are appreciated, they do not directly offset the specific and immediate financial impacts of the PST expansion on municipal capital and operating budgets.

C-2

Consistent with Abbotsford's UBCM resolution and the concerns raised by other communities such as the Village of Zeballos, we respectfully request that the province consider one of the following approaches:

1. Exempt local governments from the application of PST on professional and related services;
or
2. Implement a rebate or offset mechanism, similar to the GST model, to avoid intergovernmental cost downloading and mitigate impacts on affordability and infrastructure delivery.

We believe these approaches would maintain the broader tax objectives while recognizing the distinct role of local governments as public service providers operating within constrained fiscal frameworks.

The City of Abbotsford values its strong partnership with the Government of BC and remains committed to working collaboratively on solutions that support sustainable infrastructure investment, housing delivery, and community well-being. We would welcome the opportunity to engage further with you and your ministry to explore options that address these concerns.

Thank you for your consideration.

Sincerely,



Ross Siemens
Mayor

- c. Hon. Christine Boyle, Minister of Housing and Municipal Affairs
Bruce Banman, MLA Abbotsford South
Harman Bhangu, MLA Langley - Abbotsford
Reann Gasper, MLA Abbotsford-Mission
Heather Maahs, MLA Chilliwack North
Korky Neufeld, MLA Abbotsford West
Union of British Columbia Municipalities
British Columbia Regional Districts
Council members
Peter Sparanese, City Manager

C-2



Board Highlights

April 2026

Delegations:

Alissa MacMullin, Recreation Coordinator, Haida Gwaii Recreation provided an update on Haida Gwaii Regional Recreation programs celebrating 2025 successes and sharing the challenges faced by the Haida Gwaii Recreation Programs from operating without a dedicated vehicle specialized for supporting transport of recreation equipment and accessible recreation operations. The Board then directed Staff to explore options for funding a vehicle for Haida Gwaii Recreation.

Gladys Atrill, President, North Central Local Government Association presented NCLGA activities and initiatives as well as next steps regarding strategic direction of the area association to prioritize strengthening advocacy coming from the NCLGA empowering the voices of member governments. This is intended to be realized by forming stronger resolutions, and fiscal prioritization given to advocacy efforts and provincial engagement.

Board Business:

1. The Board resolved to support a letter from the Village of Daajing Giids regarding health care equality for Haida Gwaii and Rural and Remote B.C.
2. The Board resolved to send three resolutions to the Trans Canada Yellowhead Highway Association on the following topics:
 - a. Highway 16 Mile 28 level rail crossing project revitalization
 - b. Enhancing Highway 16 maintenance and road condition monitoring
 - c. Highway 16 high pedestrian traffic area speed reduction reviews
3. The Board proceeded with First Reading and Second Reading of Bylaw No. 236, 1995 (Amendment Bylaw No. 715, 2026) and Sandspit-Moresby Island Interim Zoning Bylaw No. 186, 1989 (Amendment Bylaw No. 716, 2026) for Hekate's Retreat in Sandspit.
4. A Public Hearing for the above proposed bylaws will be held May 26, 2026, at 7:00 P.M. in the Sandspit Community Hall to receive representation from those who deem themselves and their interests affected.

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.

C-3



April 21, 2026

Mayor & Council
Village of Masset
PO Box 68
1686 Main Street
Masset, BC VoT 1M0

Mayor & Council
Village of Daajing Giids
PO Box 580
903A Oceanview Drive
Daajing Giids, BC VoT 1S0

Mayor & Council
Village of Port Clements
PO Box 198
36 Cedar Avenue West
Port Clements, BC VoT 1R0

Re: Collaborative Opportunity – Sparc BC Accessibility Funding for Public Washroom Improvements

Dear Mayors and Councilors,

On behalf of the Board of Directors of the North Coast Regional District (NCRD), I am writing to share an opportunity for collaboration through the Sparc BC Local Community Accessibility Grant Program. This funding stream presents a practical avenue to advance key priorities identified in the Haida Gwaii Accessibility Plan (Plan), particularly those related to improving the accessibility of public washroom facilities.

The Plan was developed in partnership with the Haida Gwaii Accessibility Committee (HGAC) and participating municipalities, and was adopted in 2024. The Plan identifies a range of recommended actions across several categories, including the Built Environment. Enhancing the accessibility of public washrooms has emerged as a priority within this category.

Since 2025, the HGAC has been meeting quarterly to help guide implementation of the Plan. Through these discussions, the Committee has identified improving public washroom accessibility across Haida Gwaii as a top priority.

This recommendation was brought forward to the NCRD Board on March 20, 2026, along with potential funding options. The SPARC BC Local Community Accessibility Grant Program was identified as a strong fit to support this work.

Sparc BC Local Community Accessibility Grant Program

The Sparc BC Local Community Accessibility Grant Program is designed to be one time funding that has a year-round application intake to support the implementation of local government accessibility plans. Eligible works include projects designed to improve the overall physical accessibility of existing spaces and places to better meet the needs of the community. This initiative provides one-time funding for local governments, of up to \$25,000, to support the implementation of projects or priorities identified in their Accessibility Plan or in partnership with their Accessibility Committee.



730 2nd Avenue West
Prince Rupert BC, V8J 1H3



P: 250.624.2002
TF: 888.301.2002



W: www.ncrdbc.com
F: 250.627.8493

C-4



In this context, the NCRD is inviting interested municipalities to explore a collaborative approach to applying for this funding. Working together presents an opportunity to maximize impact and advance meaningful improvements to public washroom accessibility across Haida Gwaii.

Accessibility Improvements to Public Washrooms

A consistent theme identified by the HGAC is the need to align public washroom facilities with accessibility standards, including those established by Accessibility Standards Canada. Given the current lack of comprehensive data on existing facilities, an initial step may include identifying priority locations and assessing opportunities for improvement.

At its March 20 meeting, the NCRD Board emphasized the importance of directing available funding toward tangible upgrades wherever possible, while also recognizing the value of coordination and planning across communities. Staff were directed to engage with member municipalities to gauge interest in a collaborative initiative.

We would welcome the opportunity to work with your staff to explore this further, including identifying potential project sites and developing a coordinated funding approach.

If your community is interested in participating, or if you would like to discuss this opportunity in more detail, please feel free to contact me at Cao@ncrdbc.com.

Thank you for your consideration, and we look forward to the potential to work together on this important initiative.

Respectfully,

A handwritten signature in black ink that reads "Daniel Fish". The signature is fluid and cursive, with the first name being more prominent.

Daniel Fish
*Chief Administrative Officer
North Coast Regional District*



730 2nd Avenue West
Prince Rupert BC, V8J 1H3



P: 250.624.2002
TF: 888.301.2002



W: www.ncrdbc.com
F: 250.627.8493

C-4

Marjorie Dobson

From: Bettina Johnson <bjohnson@nclga.ca>
Sent: May 12, 2026 9:42 AM
Cc: Sandra Moore; Janice Anderson; Cathy Tubb
Subject: Opportunity for Joint Advocacy participation - Request for an Independent Expert Led Review of Universal Mental Health Care in British Columbia
Attachments: Joint Advocacy Letter-Request for MH Review-Dawson Creek.docx

To NCLGA Members and Accord Signatories,

In addition to the co-sponsorship opportunity for NCLGA Resolution R12: Improved Access to Publicly Funded Mental Health Services, the City of Dawson Creek has circulated a joint advocacy letter for immediate consideration and endorsement by all Accord Signatories and NCLGA members.

The attached letter, titled *Request for an Independent Expert-Led Review of Universal Mental Health Care in British Columbia*, calls for a review to examine the feasibility and design of universal, publicly funded mental health care in British Columbia.

While Resolution R12 focuses on improving access to publicly funded mental health services, the advocacy letter seeks to advance broader discussion and analysis regarding a universal mental health care model in BC.

At the Accord Signatory meeting held on April 23, 2026, participants recommended that the letter be endorsed by all Accord Signatories and circulated to the broader NCLGA membership for consideration.

- Organizations wishing to endorse the joint advocacy letter are asked to *please contact Cathy Tubb at the City of Dawson Creek by June 12, 2026, at ctubb@dawsoncreek.ca*. Confirmation of support may be provided by email or certified letter submitted electronically.

Kind regards,

Bettina Johnson
Communications Support
North Central Local Government Association



www.nclga.ca
ph 250-299-7220

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C-5



[Date]

Honourable [Name]
Minister of Health
Government of British Columbia
[Address]

Re: Request for an Independent Expert Led Review of Universal Mental Health Care in British Columbia

Dear Minister [Name],

This request is being brought forward in the wake of the February 10, 2026 tragedy in Tumbler Ridge, where nine lives were lost and several others were injured in one of the deadliest school shootings in Canadian history.

This devastating event has prompted renewed reflection on mental health supports, early intervention pathways, and system coordination across British Columbia.

As communities grieve, we also share a responsibility to strengthen preventive mental health systems to help reduce the likelihood of future tragedies.

In light of these concerns, we respectfully request that the Province initiate an independent, expert led review to examine the feasibility and design of universal, publicly funded mental health care in British Columbia.

Communities across British Columbia continue to face substantial barriers to accessing timely mental health care, including limited clinical capacity, long wait times, fragmented service pathways, and reliance on private insurance or out of pocket payment for counselling and psychological services. These barriers delay early intervention and create inequities in care.

When accessible mental health supports are unavailable, pressures shift downstream to emergency services, policing, community safety systems, homelessness response, and other municipal services. Local governments throughout the province are increasingly managing the visible impacts of upstream health system gaps.

Such a review would provide:

- Clear, evidence based options for implementing universal mental health care administered through the public health system, including access to counselling and psychological services without eligibility barriers or session limits.
- An examination of implementation considerations, including affordability and long term sustainability.



- Targeted analysis of rural, remote, and northern communities, alongside consideration of system pressures in urban centres across the province.
- Recommendations for integrating Indigenous led healing approaches and culturally safe care within a universal framework.

This request is not a proposal for immediate program implementation or a predetermined funding commitment. Rather, it seeks an independent, evidence informed review to support thoughtful provincial discussion and future policy consideration.

We believe that undertaking such a review would contribute meaningfully to long term system sustainability and equitable access for all British Columbians, regardless of geography or socioeconomic status.

We affirm our willingness to participate constructively by offering community context, local insights, and collaborative support throughout the review process.

Thank you for your attention to this important matter. We look forward to continued dialogue and would welcome the opportunity to meet with you to discuss next steps.

Sincerely,

<Participating Accord signatories and NCLGA members>



Application # _____, 20____

SCHEDULE A: COMMUNITY GRANT APPLICATION

Name/Name of Organization: PORT CLEMENTS HISTORICAL SOCIETY

Name of Project/Event: PORT CLEMENTS VISITOR CENTRE

Mailing Address: PO BOX 417, PORT CLEMENTS, BC V0T1R0

Email Address: pcmuseum@gcislands.ca Phone Number: 250-557-4576

Amount requested: \$ 6,000 To be reviewed at MAY 19, 2026 Council Meeting

Give a description of your project: include a completion timeline, and what the monies would be used for.

OPEN 10am to 4pm, MID-MAY to MID-SEPT & 2-4pm OFF-SEASON
MUSEUM ATTENDANT PROVIDING VISITOR INFO TO APPROX.
20% OF VISITORS, MONIES USED FOR WAGES, COUNTER SPACE,
SIGNAGE, FREE INFO PAMPHLETS

What Category of Community Grant would your project fall under? Check one.

- | | | | |
|------------------|-------------------------------------|------------------------------|--------------------------|
| Youth Programs | <input type="checkbox"/> | Environmental Sustainability | <input type="checkbox"/> |
| Events | <input type="checkbox"/> | Economic Development | <input type="checkbox"/> |
| Arts and Culture | <input checked="" type="checkbox"/> | Business Façade Program | <input type="checkbox"/> |

Have you requested monies from other organizations (Provincial, Federal government)? Y / N. If yes, where?

YES: NCRD, BC GAMING COMMISSION

Have you received a grant from VOPC before? Y / N. If Yes, when? YES, 2025

What would be the positive impact on the community? IMPROVED TOURISM, also:

See attached program overview report.

Does this application include any additional/supporting documents? Y / N. If yes how many pages? 10

I have read and understand the Community Grant Policy and am responsible for the allocation of funds if the Grant is awarded.

[Signature]
Name/Signature of Representative

14 MAY 2026
Date Submitted

G-1



Grant # _____, 20____

SCHEDULE E: COMMUNITY GRANT REPORTINGName/Name of Organization: PORT CLEMENTS HISTORICAL SOCIETYName of Project: PORT CLEMENTS VISITOR CENTREAmount Awarded: 93,500 Date Grant Awarded: NA

OFFICE USE ONLY. Resolution #: _____ Category: _____

How did this Grant positively impact your project?

Allowed museum to open longer, supported museum operation, provide funding to support operation of visitor info centre.

Please provide a simple budget for your project and identify what the grant money was used for.

Revenue	Expense	Total
<u>see budget sent via e-mail</u>		
<u>3,500</u>	<u>WAGES</u>	<u>3,500</u>
		<u>3,500</u>

Additional Comments/Feedback: Without grant funding, the Museum would cease to operate which would close the visitor centre.Are there any supporting/additional documents with this report? Y / N. If yes, how many pages? 10[Signature]
Name/Signature of Representative14 MAY 2026
Date SubmittedWe would love to see any pictures of your successful project, so please attach or send to office@portclements.ca!

G-1



Application # _____, 20____

SCHEDULE A: COMMUNITY GRANT APPLICATION

Name/Name of Organization: PORT CLEMENTS HISTORICAL SOCIETY

Name of Project/Event: PORT CLEMENTS MUSEUM

Mailing Address: PO BOX 417, PORT CLEMENTS, BC V0T 1R0

Email Address: pcmuseum@gcislands.ca Phone Number: 250-557-4576

Amount requested: \$ 8,000 To be reviewed at MAY 19, 2026 Council Meeting

Give a description of your project: include a completion timeline, and what the monies would be used for.

Open 10am to 4pm, Mid-May to mid-Sept & 2-4 pm off-season
Indoor & outdoor displays - PIONEER MUSEUM.
Monies used for wages, signage, maintenance, etc.

What Category of Community Grant would your project fall under? Check one.

- | | | | |
|------------------|-------------------------------------|------------------------------|--------------------------|
| Youth Programs | <input type="checkbox"/> | Environmental Sustainability | <input type="checkbox"/> |
| Events | <input type="checkbox"/> | Economic Development | <input type="checkbox"/> |
| Arts and Culture | <input checked="" type="checkbox"/> | Business Façade Program | <input type="checkbox"/> |

Have you requested monies from other organizations (Provincial, Federal government)? Y N. If yes, where?

YES: NCRD, GAMING COMMISSION

Have you received a grant from VOPC before? Y N. If Yes, when? YES, 2025

What would be the positive impact on the community? IMPROVED TOURISM, also:

see attached program overview report.

Does this application include any additional/supporting documents? Y N. If yes how many pages? 10

I have read and understand the Community Grant Policy and am responsible for the allocation of funds if the Grant is awarded.

[Signature]

Name/Signature of Representative

14 MAY 2026

Date Submitted

G-1



SCHEDULE E: COMMUNITY GRANT REPORTING

Name/Name of Organization: PORT CLEMENTS HISTORICAL SOCIETY

Name of Project: PORT CLEMENTS MUSEUM

Amount Awarded: \$ 5,000 Date Grant Awarded: NA

OFFICE USE ONLY. Resolution #: _____ Category: _____

How did this Grant positively impact your project?

Allowed museum to operate

Please provide a simple budget for your project and identify what the grant money was used for.

Revenue	Expense	Total
<u>see budget sent</u>	<u>via e-mail</u>	
<u>5,000</u>	<u>WAGES</u>	<u>5,000</u>
		<u>5,000</u>

Additional Comments/Feedback: Without this funding, the museum could not operate.

Are there any supporting/additional documents with this report? N. If yes, how many pages? 10

[Signature]
Name/Signature of Representative

14 MAY 2026
Date Submitted

We would love to see any pictures of your successful project, so please attach or send to office@portclements.ca!

G-1

**PORT CLEMENTS HISTORICAL SOCIETY
OCT 1, 2025 TO SEP 30, 2026 FISCAL YEAR BUDGET**

	Actual	Forecast
	2024-2025	2025-2026
REVENUE		
Revenue		
Grants:		
North Coast Regional District		12,000
BC Gaming		15,000
Other Grants		11,675
Village of Port Clements		8,000
VoPC Visitor Centre		6,000
Total Grants	<u>\$ 51,730.00</u>	<u>52,675</u>
Admissions	\$ 10,971.90	12,000
Donations	\$ 1,258.47	1,000
Memberships	\$ 170.00	200
Retail Sales	\$ 1,735.45	1,725
Miscellaneous Revenue	\$ -	200
	<u>14,136</u>	<u>15,125</u>
Net Revenue	<u>\$ 65,865.82</u>	<u>67,800</u>
Other Revenue		
PST Commission	\$ 71.29	100
Total Other Revenue	<u>\$ 71.29</u>	<u>100</u>
TOTAL REVENUE	<u>\$ 65,937.11</u>	<u>67,900</u>
EXPENSES		
Payroll expense		
Wages & Salaries	\$ 45,870.97	50,000
EI Expense	\$ 1,054.22	1,200
CPP Expense	\$ 1,193.93	1,400
WCB Expense	\$ 202.01	250
Subcontractors	\$ 1,425.00	1,500
Total Payroll Expense	<u>\$ 49,746.13</u>	<u>54,350</u>
Other Expenses		
Artifact Restoration	\$ 11,534.61	1,500
Accounting & Legal	\$ 455.10	500
Advertising	\$ 1,224.35	1,250
Bank Charges		
Business Fees & Memberships	\$ 70.00	100
GST Expense	\$ 557.72	500
Licenses, dues, & taxes		200
Insurance	\$ 999.27	1,000
Interest & Bank Charges	\$ 559.81	600
Office Supplies	\$ 1,956.06	500
Penalties	\$ 280.94	
Purchases for resale	\$ 801.16	1,000
Repairs & Maintenance	\$ 3,020.33	3,000
Telephone & Internet	\$ 1,622.15	1,700
Utilities	\$ 1,090.90	1,200
Other Expenses	\$ 636.84	500
Total Other Expenses	<u>\$ 24,809.24</u>	<u>13,550</u>
TOTAL EXPENSES	<u>\$ 74,555.37</u>	<u>67,900</u>
NET INCOME (LOSS)	<u>\$ (8,618.26)</u>	<u>-</u>

G-1

G-2

RAINBOW WHARF – Pile Damage



G-2



REPORT TO COUNCIL

Author: Marjorie Dobson, Chief Administrative Officer

Date: May 19, 2026

RE: Regular Report on Current Operations

BACKGROUND:

The CAO/Acting CAO updates the Council at the Regular Council Meetings on current operations and challenges.

DISCUSSION:

The report is not an exhaustive list of operational activities that have occurred since the last update or are occurring, but to provide a general update and identify notable occurrences in current operations for Council.

ADMINISTRATION:

Legal Provisions

Council adopted key bylaws and Financial Statement which have been submitted to the province. These include:

- 2025 Audited Financial Statements
- 2026-2030 Financial Plan bylaw
- 2026 Tax Rate bylaw

Staff are currently working on the following reports to be submitted in June

2025 Local Government Data Entry

2025 Statement of Financial Information (SOFI)

2025 Municipal Annual Report

Asset Management:

Local governments are required to manage their capital assets to ensure sustainable service delivery. It involves planning, acquisition, operations, maintenance, renewal and disposition of each asset. Asset management plans are a requirement by both BC and Federal governments.

Some BC funding sources require recipients to provide evidence of Asset Management Plan to the province or indication that work is being done to create a plan as a condition to receiving a grant. The Village's Asset Management Plan requires updating. Revision work will begin soon and will be funded through RBA funding.

Staff Capacity:

The Public Works Department added a casual worker to increase capacity.

The Administration Department engaged a contractor to serve as Deputy Corporate Officer on an interim basis.

Education & Training: Public Works staff received certification under the Environment Operators Certification Programme (EOCP) as Small Water System Operator and Small Wastewater System Operator. Staff continue to take specialized courses and attend webinars to strengthen their skills in key areas.

Expression of Interest: The Village received two (2) respondents to the expression of interest advertisement for the Rainbow Wharf Wheel Guard Replacement.

R-1

Summer Employment Programme

For the third consecutive year, the Village's application to the Federal Canada Summer Jobs Program was unsuccessful due to the high volume of applications and limited funding.

Critical & Other Infrastructure

- Wastewater Upgrade: No material changes since the last report
- Tingley Street Asbestos Waterline Replacement: Project completed
- Community Park Playground: Work in progress to replace some of the old pieces of equipment that shows signs of wear and tear.
- Roads: Jasper Street received paved surface, while Grouse Street had an overlay to its deteriorated surface, and Yakoun Lane got a layer of crush granular material.

Finance:

- 2nd quarter utility bills were issued
- Preparation underway for 2026 tax notices.
- Continued routine of accounts payable, accounts receivable, payroll and bank reconciliations

Public Works

- Ongoing routine operational activities
- Increased soccer activities at the Community Park ball field required additional support and maintenance.
- Lawn mowing season in full swing
- Preparing for summer outdoor maintenance activities
- Researching available options for remote access to the Water Treatment Plant Human -Machine Interface (HMI)
- Preparing for Reservoir cleaning process and Sanitary Lift stations examinations

Respectfully submitted:

Marjorie Dobson, CAO

R-1