



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the Regular Meeting of Council, Monday, March 18th, 2024

Present:

Mayor Scott Cabianca
Councillor Brigid Cumming – via conferencing
Councillor Kazamir Falconbridge – via conferencing
Councillor Dennis Reindl – via conferencing
Councillor Wayne Nicol

CAO Marjorie Dobson
Deputy CAO Elizabeth Cumming

Members of the public: Linnea Fyles (delegate, Haida Gwaii Protocol Table), Gaagwis (CHN president), Sarah Plank (delegate, Province of BC), Sheila Boehm (NCLGA, delegate), Terry Robert (delegate, NCLGA), Maureen Bailey, Dale Lore, Heinz Dyck (delegate, Province of BC), Cassandra Caswell (delegate, Province of BC), Sandra Lang (delegate, Province of BC), Kevin Ziegler (delegate, Province of BC).

Meeting Called to Order at 7:02 PM

Mayor Scott Cabianca: I call to order Regular Council Meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2024-03-031—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council adopts the March 18th, 2024, Regular Council Meeting agenda with the amendment of putting D-2 before D-1.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

D-2—Organization Information -- Northern Central Local Government Association
D-1—Update on Haida Title Lands Negotiations -- Heinz Dyck, Province of BC

3. MINUTES

M-1—February 20th, 2024, Regular Council Meeting Minutes

2024-03-032—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council adopts the February 20th, 2024, Regular Council Meeting Minutes

CARRIED

M-2—March 1st, 2024, Special Council Meeting Minutes

2024-03-033—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council adopts the March 1st, 2024, Special Council Meeting Minutes

CARRIED

Councillor Cumming left the meeting at 8:50 PM

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

UB-1—Community Grant Applications – Port Clements Historical Society
2024-03-034—Moved by Councillor Falconbridge, seconded by Mayor Cabianca
THAT Council award a grant of \$3,000 for Museum Operations for 2024 and a grant of \$2,500 for Visitor Information Centre Operations for 2024 to the Port Clements Historical Society per the conditions of the Village’s Community Grants Policy.

CARRIED

Councillor Cumming rejoined the meeting at 8:53 PM.

5. ORIGINAL CORRESPONDENCE

C-1—INFORMATION—February 2024 Board Highlights – North Coast Regional District
C-2—INFORMATION—\$250 Million Agreement Update -- Northwest BC Resource Benefits Alliance
C-3—INFORMATION – Member’s Update on Progress/Initiatives – GwaiiTel Society
C-4—INFORMATION – Member Update – Northern Central Local Government Association
C-5—INFORMATION/REQUEST – Request for Support – City of Prince George
2024-03-035—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council receives C-1, C-2, C-3, C-4, and C-5 for information.

CARRIED

C-6—INVITATION – Northern BC Public Transit Campaign – Northern Development
2024-03-036—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council receives C-6.

CARRIED

6. FINANCE

7. GOVERNMENT

G-1— Grant Application to NDI for MIEDS
2024-03-037—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council supports the application to Northern Development Initiative Trust 2024 Economic Development Capacity Building Program.

CARRIED

G-2—Procedural Bylaw Amendment Bylaw 460.3, 2024
2024-03-038—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council does 1st and 2nd reading of “Procedural Bylaw Amendment Bylaw #460.3, 2024”

CARRIED

2024-03-039—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council schedules the April 15th and May 21st, 2024, Regular Council Meeting to start at 6:00 PM instead of 7:00 PM.

CARRIED

8. NEW BUSINESS

Councillor Riendl left the meeting at 9:05 PM.

9. REPORTS & DISCUSSIONS

R-1—INFO—Regular Report on Current Operations – CAO Marjorie Dobson
R-2—INFO— Gwaii Trust Winter Holiday Grant and the Port Bucks – Sr. Finance Manager Bell

Mayor Cabianca: Attended the Regional District meeting, there was much enthusiasm about the Resource Benefits Alliance. Attended Protocol table meeting as well.

Councillor Cumming: *Attended Protocol Table Meeting and Special Council Meeting.*

Councillor Falconbridge: *Attended Special Council Meeting.*

Councillor Nicol: *nothing to report.*

CAO Dobson: *To add to the written report, there is a new Public Works Superintendent, Rob Kidd. There was an Emergency Operations Centre training session, organized by the Ministry of Emergency Management and Climate Readiness. There were 22 participants, 6 of which were from Port Clements, including 3 staff members. Interesting training, highlighting the gap of where we are and where we ought to be. Asked EMCR if they could review our Emergency Response Plan, and they will make recommendations. They were impressed by our EOC room and supplies, and identified that we should do an assessment of the Firehall building to ensure that the wiring could accommodate an EOC activation – potentially we can look at getting funding. The Auditors were here and did their work, nothing unusual with the preliminary finds as they have seen, will get draft pretty soon. The sewer lagoon construction phase is yet to be started, but the engineers will be ready for the tender document to be released, hopefully before the month's end (March). The preparations have been made with the Well #3 project, work is supposed to begin early April. With public works, the water treatment system with GIS mapping continues, Miles has been working consistently with that, hopefully at the end of the day we will have a system in which we are able to identify leaks whenever it happens. The two public works assistants have been attending training webinars and Mark has completed his waste water level 1 and Miles has completed the Small Water System and Small Waste System certification. This ensures we are in compliance with our permit in the absence of our former Public Works Superintendent.*

2024-03-040—Moved by Councillor Cumming, seconded by Mayor Cabianca.

THAT Council receives the verbal and (R1 & R2) written reports from Council and staff.

CARRIED

10. ACTION ITEMS

A-1—Action Item List

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

13. RISE AND REPORT

RR- In Camera Meeting February 20th, 2024:

- Council has approved the appointment of Mary Standbridge and Wendy Quinn to the Vibrant Community Commission for the remainder of the 1 (one) year term.

14. ADJOURNMENT

2024-03-041—Moved by Councillor Cumming

THAT Council adjourns this meeting at 9:15 PM.

CARRIED



Mayor Scott Cabianca



CAO Marjorie Dobson

