



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 PM Regular Meeting of Council, Tuesday, February 16th, 2020

AGENDA

1. **ADOPT AGENDA**
2. **PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
T-1—Opening of Bids for Old Public Works Truck (minimum bid \$500. Highest bid wins)
3. **MINUTES**
M-1—February 1st, 2021 Regular Council Meeting Minutes
4. **BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
BA-1— Rise & Report – In-Camera Council Meeting February 1st, 2021:
 - o THAT Council has appointed Councillor Cumming as the Village of Port Clements' representative on the Haida Gwaii Tourism Destination Development Strategy Advisory Group
5. **ORIGINAL CORRESPONDENCE**
C-1— January Board Highlights – North Central Local Government Association (NCLGA)
6. **FINANCE**
7. **GOVERNMENT**
G-1— Request to Attend BCEDA Summit – Mayor Daugert
G-2-- Rescind Motion – *2021 Tax Revenue for Budget* – Elizabeth Cumming, Acting CAO
G-3—Land Development Bylaws – Lori Wiedeman, Statutory Approving Officer
G-4—NCLGA Board Structure Survey - NCLGA
8. **NEW BUSINESS**
9. **REPORTS & DISCUSSIONS**
R-1—Regular Report on Current Operations – Elizabeth Cumming, Acting CAO
10. **ACTION ITEMS**
A-1- Action Items List
11. **QUESTIONS FROM THE PUBLIC & PRESS**
12. **IN-CAMERA**
90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
 - (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
 - (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
13. **ADJOURNMENT**



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Minutes of the Regular Meeting of Council, Monday, February 1st, 2021

Present:

Mayor Doug Daugert (by zoom)
Councillor Brigid Cumming (by zoom)
Councillor Kazamir Falconbridge (by zoom)
Councillor Ian Gould (by zoom)
Councillor Kelly Whitney-Gould (by zoom)

Acting CAO Elizabeth Cumming

Members of the Public and Press: Aaron Cunningham, Gloria O'Brien

Meeting Called to Order at 7:00 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2021-02-016—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council adopts the February 1st, 2021 Regular Council Meeting Agenda with addition of "C-3 – Request for Revised Letter of Support – MIEDS".
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—January 12th, 2021 Regular Council Meeting Minutes
2021-02-017—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council adopts the January 12th, 2021 Regular Council Meeting Minutes as presented.
CARRIED

M-2—January 20th, 2021 Special Council Meeting Minutes
2021-02-018—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the January 20th, 2021 Special Council Meeting Minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1— Rise & Report – In-Camera Council Meeting January 12th, 2021:

- Council is entering into an agreement with Northwest Hydraulic Consultants Ltd for the provision of consulting services to undertake the Haida Gwaii Coastal Erosion Study project
- Council supports the application to Northern Development Initiative Trust (NDIT) 2021 Grant Writer Support Program and 2021 Economic Capacity Building Program
- Council has established an Ad-Hoc CAO Hiring Committee for the CAO recruitment (with Mayor Daugert, Councillor Whitney-Gould, and Councillor Falconbridge on the committee).

5. ORIGINAL CORRESPONDENCE

C-1—January 22, 2021 Board Highlights - NCRD
2021-02-019—Moved by Councillor Falconbridge, seconded by Councillor Cumming

February 1st, 2021 Regular Council Meeting Minutes

THAT the NCRD's January 2021 Board Highlights be received.

CARRIED

C-2—Implementing a Province-wide Ban on Anticoagulant Rodenticides - City of North Vancouver
2021-02-020—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council receives the correspondence from the City of North Vancouver on Implementing a Province-wide Ban on Anticoagulant Rodenticides.

CARRIED

C-3—Request for Revised Letter of Support – MIEDS

2021-02-021—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council supply an amended letter of support as per the request.

CARRIED

6. FINANCE

F-1—2021 Tax Revenue for Budget – Consultant Kim Mushynsky

2021-02-022—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council receives the report on 2021 Tax Revenue for Budget from Consultant Kim Mushynsky.

CARRIED

2021-02-023—Moved by Councillor Gould, seconded by Councillor Whitney-Gould

THAT Council use a portion of the COVID-19 restart grant to provide financial relief to residents and businesses in Port Clements by setting 2021 tax rates to receive approximately \$42,000 from business and \$60,000 from residential properties and covering the shortfall from normal tax collection rates with the grant.

CARRIED

7. GOVERNMENT

G-1— 2020 Activities Report – Vibrant Community Commission

2021-02-024—Moved by Councillor Cumming, seconded by Councillor Gould

THAT Council accepts the Vibrant Community Commission's 2020 Activities Report as presented.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—Regular Report on Current Operations – Elizabeth Cumming, Acting CAO

R-2—Vibrant Community Commission – Verbal – Chair Kelly Whitney-Gould

Commission Report: Commission Chair met with Lori, Elizabeth & Kim for meeting on how to address issues on whether to involve MIEDS with the Gwaii Trust Grant, for administering and hiring the tourism advocate. Decided to set MIEDS aside and came up with split way to manage tourism advocate contract at an arm's length. Went back to a meeting with the Commission on this and Commission agreed to set MIEDS aside and work with contract split – functional aspects of contract with the Office and Commission Chair. Also, redistribution of grant budget items, but no changes to total grant budget, due to changes in tourism advocate. Changes in St. Mark's, Social Media, and Beautification project amounts as well as the change to December 31st, 2021 for the end of grant. Some concern from the Commission around the possibility that tourism will not happen in 2021, but agreement that getting infrastructure and projects completed and in place gives a better opportunity to restart next year. Met with Elizabeth, Lori & Kim to confirm budget and timeline, and Kim is putting in the grant amendment, if it hasn't already happened. Everything is more or less the same, with the exception that MIEDS is being set aside as an option for administering the tourism advocate contract. Happy to do that through the office and get things moving forward.

Mayor Daugert:

January 13-attended via Zoom-Protocol Table meeting. There was a presentation by BC Hydro on the all-island energy initiative. At this time BC Hydro is looking at upgrades to the dam supplying hydro to the South end, a solar farm in Old Masset, biomass energy supplied by OMVC, and possibly Yourbrook Energy proposal for the next phase. Duffy Edgars identified that OMVC hopes to be providing the biomass for energy as a byproduct of their sawmill.

Jan. 14-Northern Health Stakeholder call-updates on case counts and concerns in Northern BC

Jan. 18-BCEHS Medical Transport call. BCEHS outlined the parameters they must work through in assigning medical transport and the reasons ambulances cannot wait with transported patients to return them to their communities.

Jan. 21-N. H stakeholder call questions on vaccine distribution. A slowdown in February to recently announced vaccine short shipments expected to catch up in March towards accomplishing the timetable set out on BCCDC.

MIEDS meeting-Highlights were not very significant, as most of the meeting was acceptance of financial statements and approval of budget going forward. The Board looked at the revised Business Survey related to COVID-19 and the revisions were acceptable to the Board, however not to the CHN. The story continues with another Board meeting tomorrow. FLNRORD has still not set a meeting date for Community Forest discussions.

Jan. 22-NWRHD TEAMS meeting. Communication was poor over the TEAMS platform with distortion and drop-offs a problem. Discussed capital requests for various upgrades to facilities including the isolation rood at Norther Haida Gwaii Hospital, improvements to the phone systems in PR Hospital.

NCRD meeting-we reaffirmed Barry Pages as chair, discussed funding requests and studies proposed, and identified items for budgeting. Min. of Transportation and Highways supplied a delegation to address issues around erosion and slides. Work on repairs to the highway in Sandspit were to begin last week. An engineer to make a more thorough analysis is scheduled for later this month.

Jan. 23-NCRD Budget. The Board reviewed 36 separate accounts that form the budget, passing first and second reading on 22 and referring 14 to second reading for further discussion.

Jan. 25-Senior's Advocate-the numbers I was provided did not connect.

Jan. 28-Municipal affairs-After a brief update Communities were asked to identify major issues. Broadband access identified by many communities including Masset and QC. I identified that we may need additional help as we work with the Municipal structure and the First Nations response to COVID-19 to maintain an appropriate level of response.

Jan. 29-EMC via Zoom. We had a very short meeting to fulfill our bylaw requirement for a meeting. We set the Next meeting date for April 26, with possible change to accommodate participants. Councillor Falconbridge was helpful in identifying information we needed to make that meeting successful.

UPCOMING-MIEDS in camera Feb.2

Protocol Feb. 3 meet with new District Manager Haida Gwaii Forest District. I am hoping to present our case for return to regular and predictable timber sales.

More NH calls, but were not of significance to Port Clements.

Councillor Falconbridge: January 20th special meeting, January 12th regular meeting, good sanding on the roads this morning. Not sure why sanding trucks are not earlier (such as 6:00 AM – 7AM); icy conditions. Wet sand an issue, need to get shelter for coming winter.

Councillor Cumming: Sat on 29th special meeting, 12th and 20th special meeting. Got in touch with group that did strong and resilient businesses and got free access to information link.

Councillor Gould: VIRL meeting on Saturday, went well. Rosemary, the executive director, is retiring and had been involved in building 17 libraries on the coast in her term. New Chair, Debby Wixum and Vice Chair, Evan Putterill, is on the executive who will meet once a month to oversee the process. NDIT meeting.

M-1

Councillor Whitney-Gould: Reported activities in Commission report.

2021-02-025—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT the verbal reports from Council and Vibrant Community Commission, and the written report on
current operations from Acting CAO Cumming be received.

CARRIED

10. ACTION ITEMS

A-1- Action Items List

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

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- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

2021-02-026—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT the meeting moves In Camera as per 90(1) section (a) & (j) at 7:29 PM.

CARRIED

13. ADJOURNMENT

2021-02-027—Moved by Councillor Cumming
THAT the meeting be adjourned at 7:53 PM.

CARRIED

Mayor Doug Daugert

Acting CAO Elizabeth Cumming

M-1

January 22-23, 2021 in Prince George, BC

NCLGA Committee Updates

Finance Committee:

The committee is proposing a new membership fee structure, which could take effect for 2022. In the near future, NCLGA will contact member communities to provide further information and elicit feedback.

Governance Committee:

NCLGA is considering updating its board structure and four options are currently being evaluated. The options will be presented to members before the AGM in May to elicit feedback. If a new board structure is generally supported, members would vote on a new structure at the AGM and it would be implemented for the 2022/2023 board term. Nominations for the NCLGA Board for the 2021/2022 term are being accepted until **February 26**. For further information, please visit [NCLGA's website](#).

Resolutions Committee:

Board members approved the resolutions process for 2021, including procedures for the resolutions session at the virtual AGM. Further details will be announced when the Resolution Book is released to members closer to the AGM. For information on writing and submitting resolutions, please refer to the guide on [NCLGA's website](#). The resolution submission deadline is **February 26**.

Planning & Priorities Committee:

The NCLGA Board approved a *Policy for Emerging and Emergency Issues*. This new policy will enable members to forward emerging and emergency issues to NCLGA for consideration and potential advocacy work between the annual resolutions cycle. Members may notify NCLGA about these issues by submitting an emerging and emergency issue resolution or delegation form to present the issue at an NCLGA board meeting. The full policy is available on [NCLGA's website](#).

Health Care Committee:

The committee has developed a survey to distribute to NCLGA member communities. The purpose of the survey is to learn more about the level and quality of health care services and related topics in north central BC communities. The information will help guide the work of the committee.

C-1

Roundtable Updates from Board Members

Board members provided updates on recent activities in their local governments and any concerns from their communities. A common concern was rising COVID-19 cases and the lack of communication from regional health authorities to local governments regarding community outbreaks. Other issues included the retention of nurses and doctors, the drug overdose crisis, potential air traffic service reductions by NAV Canada at four airports in northern BC communities, broadband connectivity, and flooding.

2021 AGM & Convention

The NCLGA Board endorsed a preliminary program developed by the AGM Organizing Committee following feedback from members in a recent survey. The draft program and further information about the AGM will be shared with members soon.

Solid Waste Management Forum

NCLGA plans to hold a virtual Solid Waste Management Forum in fall 2021. Further details will be announced this spring.

If you have any questions regarding the contents of this Board Highlights Report, please contact:

*Susan Chalmers
Executive Coordinator, NCLGA
Email: admin@nclga.ca
Phone: 250-564-6585*

C-1



REPORT TO COUNCIL

Author: Elizabeth Cumming, Acting CAO
Date: February 10th, 2021
RE: BCEDA 2021 Summit – Request for Attendance Approval

BACKGROUND:

Mayor Daugert is requesting that Council authorize his attendance at the BC Economic Development Association (BCEDA) Summit being held in March 2021.

DISCUSSION:

The Village is not a member of the BCEDA.

As a non-member the Individual registration rate is \$425.00 (not including tax) for the summit. However, there is a possible \$50 discount on this registration for communities with a population of less than 5,000 (which we are). As such, this event may cost \$375 (not including tax).

As a virtual summit there are not other costs related to this attendance.

The summit is focused on economic development, particularly with the impact of COVID-19, which is important to our community. However, given the cost of attending this summit, and the unknown quality of the summit (as there is no previous experience of attending it), it may be better for Council to consider just sending Mayor Daugert to attend on this occasion. Additionally, Mayor Daugert is the representative to MIEDS, which serves as the economic development arm of the municipality, which makes it more applicable for him to attend this event for Council.

CONCLUSION:

Council can either approve or decline Mayor Daugert's request to attend the BCEDA summit. It is in line with Village Policy that Council can attend conferences, summits, and other events that relate to Village business and that expense be paid by the Village. However, it requires Council approval prior to attending such events/activities for it to be a valid expenditure by the Village.

IMPLICATIONS:

STRATEGIC The information provided by the summit may be useful information to assist in enabling the Village's economic development goals.

FINANCIAL If council approves there will be a \$375 – \$425 (plus tax) expenditure if Council approves Mayor Daugert's request to attend.

ADMINISTRATIVE The office is not significantly impacted by this decision; it would be involved in registering and paying for that registration if Council approved the request.

Respectfully submitted:

Elizabeth Cumming, Acting CAO

Request to Attend Summit

Elizabeth Cumming

From: Doug Daugert
Sent: February-09-21 10:58 AM
To: Elizabeth Cumming
Subject: BCEDA Summit

Elizabeth,,

I would like to ask Council to authorize my attendance at this BCEDA Summit in March at our next Council meeting, but I am not sure we are members. Could you please confirm what the actual cost would be. I would also ask if any other Councillors are interested.

Doug Daugert

(<https://bceda.ca/>)

BC Economic Summit



Registration

(https://www.memberleap.com/members/evr/reg_event.php?orgcode=BCED&evd=22669001) | Agenda

(https://whova.com/embedded/event/bceco_202103/?utc_source=ems) | Speakers

(https://whova.com/embedded/speakers/bceco_202103/?utc_source=ems) | Sponsors

(http://whova.com/embedded/sponsors/bceco_202103/?utc_source=ems)

Daily Community Sponsorship

([https://d15k2d11r6t6rl.cloudfront.net/public/users/Integrators/c2036c03-dbf6-4270-99c5-](https://d15k2d11r6t6rl.cloudfront.net/public/users/Integrators/c2036c03-dbf6-4270-99c5-7afb8a06e2b9/BCED/Daily%20Community%20Sponsorship.pdf)

[7afb8a06e2b9/BCED/Daily%20Community%20Sponsorship.pdf](https://d15k2d11r6t6rl.cloudfront.net/public/users/Integrators/c2036c03-dbf6-4270-99c5-7afb8a06e2b9/BCED/Daily%20Community%20Sponsorship.pdf)) |

Auction

(https://www.bceda.ca/docs/2021_BCEDA_Silent_Auction_Contribution_fillable.pdf)

| Sponsorship & Virtual Trade Show

(https://www.bceda.ca/docs/2021_BC_Economic_Summit_Sponsorship.pdf)

The BCEDA's 2021 Annual Economic Summit will be held on March 8th to 11th, 2021. With the uncertainty around COVID19, we are going virtual. The program will be delivered over four days utilizing a comprehensive interactive virtual event platform to enhance your Summit experience. By stretching out the two full-day program to four days, the Summit schedule will have shorter days and more breaks, allowing you to continue your everyday tasks to drive your community's economic development programs.

We will have a great lineup of speakers from leading economic development experts and peers, a program that will include many panel discussions and interactive discussion forums as well as exhibits, BC Economic Development Awards and networking opportunities.

The COVID19 pandemic has impacted every corner of BC and the globe. How have communities managed these impacts? What worked – and, yes, what did not? How are businesses recovering and what role can local, regional, Indigenous, and senior levels of government play in helping? How has the environment changed for office work? Are more people working at home? Is industry looking at growth or retraction? These are all questions that you will need answered as you prepare your community to chart a path forward for a healthy and sustainable economic future.

The program will include numerous keynote presentations, breakout sessions, panel discussions and discussion forums on economic development. Recipients of the BCEDA 2021 Economic Development Awards will be recognized in a variety of ways.

Our last year's conference registration fee has been discounted by more than 25 percent to make attendance more cost-effective. The reduced fee and no need to travel, allows even more from your community to attend. A Group Rate for groups of up to 8 will allow you to bring your whole team,

BC Economic Summit - British Columbia Economic Development Association
councils, board members and more. Please contact Ashleigh ashleigh@bceda.ca
(mailto:ashleigh@bceda.ca) for more information on the Group Rate.

For those interested in sponsoring or exhibiting, you can contact Dale at dwheeldon@bceda.ca
(mailto:dwheeldon@bceda.ca). We look forward to sharing more information on what will be the one
event you do not want to miss as you chart a new path forward.

Registration subsidy & for Indigenous Economic Developers & Local Leaders

**NEW
FUNDING
OPPORTUNITIES**

(https://www.bceda.ca/docs/2021_BC_Economic_Summit_Funding_Application.pdf).

30 spaces available

Includes full BC Economic Summit registration and a 2021 BCEDA Organizational Membership. This complimentary invitation is limited to Indigenous leaders and managers who are responsible, full-time, for economic or business development programs in their communities. Funding provided by Indigenous Services Canada.

BC Hydro Small Community Subsidy

Registration discount for Economic Developers & Local Leaders from communities with a population of less than 5,000

\$50 discount on individual registration use code SUBSIDY50

\$250 discount on group registration use code SUBSIDY250

Registration Rates All rates are subject to 5% GST

BCEDA Member Individual Registration \$325.00

Non Member Individual Registration \$425.00

Group Rate for BCEDA Organizational Member Communities \$1,250.00

Discounted group rate for BCEDA Organizational Member communities for up to 8 delegates. Available to local governments, regional districts and Indigenous communities.

Group Rate for Non BCEDA Members \$1,750.00

Discounted group rate for up to 8 delegates. Available to local governments, regional districts and Indigenous communities. Please note: The price of a 2021 BCEDA Organizational Membership and the Summit Member Group Rate is only slightly higher at \$1,845.00

All registrants must be employed or directly affiliated with the registering organization as an employee, officer, or overseer.

Additional registrants must be indicated on the registration form, including full name, title, organization, city, state/province, postal code, email, phone number, and affiliation with the registering organization. This information can be updated at a later date.

Registrations cannot be transferred to other organizations or any individuals not employed or directly affiliated with the registering organization.

Individual sessions will be available On Demand for a fee after the Summit.

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(<http://www.twitter.com/@EconomicDevBC>)

(<http://www.linkedin.com/groups/BC-Economic-Development-Association-3948865>)

Event Schedule

Expanded View -



(http://www.whova.com/Upload/Files/Embed_Agenda_Bc... src=agenda_2021)

Displaying agenda in your event timezone (2:06 PM PST)

Monday, March 8

8:30 am - 9:00 am

Live From Your Community - March 8 (/embedded/session/bceco_202103/1430464/?view=)

Use this great opportunity to virtually host a day of the BC Economic Summit. Showcase your community's economic advantages and share the initiatives and successful partnerships that helped you to get there.

You'll receive a 30... See More (/embedded/session/bceco_202103/1430464/?view=)

9:00 am - 10:00 am

For the Love of Cities (/embedded/session/bceco_202103/1430465/?view=)

Peter Kageyama (/embedded/speaker/bceco_202103/11923440/?view=) (Speaker)

Peter Kageyama is the author of the award winning For the Love of Cities: The Love Affair Between People and Their Places and the follow up, Love Where You Live: Creating Emotionally Engaging Places.

Peter's session will give pointers on how to fal... See More (/embedded/session/bceco_202103/1430465/?view=)

10:30 am - 11:15 am

Engaging with your Business Community During COVID (/embedded/session/bceco_202103/1430466/?view=)

Business retention, and fostering the expansion of existing businesses, is the foundation of any sound economic development program. And it should be! Changes in the global, national and regional marketplace have increased pressure on firms to bec... See More (/embedded/session/bceco_202103/1430466/?view=)

10:30 am - 11:15 am

Why the Future of the Workplace is Remote (/embedded/session/bceco_202103/1430467/?view=)

Zeshan Randhawa (/embedded/speaker/bceco_202103/13878830/?view=) (Speaker) Business Analyst Lead, Softlanding

Sponsored by Softlanding is the future of the workplace remote? One of the main effects triggered by the Covid-19 pandemic was the huge increase in remote working and the fact that many organizations had to make an overnight shift to provide their...

See More (/embedded/session/bceco_202103/1430467/?view=)

11:15 am - 12:15 pm

Building a Human Legacy: Local Economic Recovery with BC's Community Benefits Agreement (/embedded/session/bceco_202103/1430468/?view=)

Irene Kerr (/embedded/speaker/bceco_202103/13762426/?view=) (Speaker) CEO, British Columbia Infrastructure Benefits

Economic development leaders in BC are faced with unprecedented challenges in the wake of the COVID-19 pandemic. Through this, British Columbia's Community Benefits Agreement provides a progressive approach to economic recovery by maximizing new... See More (/embedded/session/bceco_202103/1430468/?view=)

11:15 am - 12:15 pm

Economic Development in Action (/embedded/session/bceco_202103/1486075/?view=)

1:15 pm - 2:15 pm

Goldfish Tank: Learning, Innovation and Team-Building Workshop (/embedded/session/bceco_202103/1430470/?view=)

David Rendall (/embedded/speaker/bceco_202103/13073841/?view=) (Speaker) The Goldfish Tank Stan Phelps (/embedded/speaker/bceco_202103/13073735/?view=) (Speaker) The Goldfish Tank

This is cool! Two of the BC Economic Summit's most highly ranked speakers are back - in one session! Stan Phelps, best-selling author of the Goldfish Series books and David Rendall, best-selling author of The Freak Factor have teamed up to deliver... See More (/embedded/session/bceco_202103/1430470/?view=)

1:15 pm - 2:15 pm

Celebrating Women in Economic Development (/embedded/session/bceco_202103/1430482/?view=)

On International Women's Day, BCEDA is pleased to share stories and celebrate Women in Economic Development.

2:00 pm - 2:00 pm

ON DEMAND: Long Term Recovery and Building Back Better Now and for the Future (/embedded/session/bceco_202103/1430473/?view=)


5-1

- Dale Wheeldon (/embedded/speaker/bceco_202103/9038022/?view=) (Speaker) President & CEO, BCECA
- Colleen Bond (/embedded/speaker/bceco_202103/14152979/?view=) (Speaker) Partner, EDCD Consulting

COVID-19 has proven that no community is safe from disaster. While we can't prevent disasters, we can be better prepared to respond. This session will provide the information necessary to ensure your community has a plan in place...

See More (/embedded/session/bceco_202103/1430473/?view=)

2:15 pm - 3:15 pm

ON DEMAND: Benefits of Municipal Development Corporations (/embedded/session/bceco_202103/1430906/?view=) 

- Carla Guerrero (/embedded/speaker/bceco_202103/13733591/?view=) (Speaker) CEO & Founder, Purpose Driven Development and Planning

Where the need for unlocking value with strategic land assets has been identified, municipalities, governments, First Nations and Institutions are increasingly exploring arms-length delivery entities, known as development corporations or land trusts...

See More (/embedded/session/bceco_202103/1430906/?view=)

Tuesday, March 9

8:30 am - 9:00 am

Live From Your Community - March 9 (/embedded/session/bceco_202103/1430471/?view=) 

Use this great opportunity to virtually host a day of the BC Economic Summit. Showcase your community's economic advantages and share the initiatives and successful partnerships that helped you to get there.

You'll receive a 30... See More (/embedded/session/bceco_202103/1430471/?view=)

9:00 am - 10:00 am

Indigenomics and Indigenous Economic Design (/embedded/session/bceco_202103/1430472/?view=) 


- Carol Anne Hilton (/embedded/speaker/bceco_202103/13131290/?view=) (Speaker) CEO & Founder, The Indigenomics Institute

This session will outline the foundation of success in the growth of BC's Indigenous economy.

Indigenomics is modern Indigenous economic design. Against the backdrop of the 100 billion dollar national annual Indigenous economic target, this s...

See More (/embedded/session/bceco_202103/1430472/?view=)

10:30 am - 11:15 am

Industry Trends and How you can help in recovery (/embedded/session/bceco_202103/1430905/?view=) 

10:30 am - 11:15 am

Economic Recovery in Action (/embedded/session/bceco_202103/1492143/?view=) 

11:15 am - 12:15 pm

Working Effectively with Site Selectors (/embedded/session/bceco_202103/1430475/?view=) 

- Kate McEnroe (/embedded/speaker/bceco_202103/13073570/?view=) (Speaker) Kate McEnroe Consulting

Almost every event that involves economic developers and consultants includes some kind of panel discussion, or maybe multiple panel discussions. Location selection and economic development consultant, Kate McEnroe has been on more than her...

See More (/embedded/session/bceco_202103/1430475/?view=)

11:15 am - 12:15 pm

Northern BC Resilient Economy (/embedded/session/bceco_202103/1430476/?view=) 

- Ken Veldman (/embedded/speaker/bceco_202103/13733592/?view=) (Speaker) VICE PRESIDENT, PUBLIC AFFAIRS & SUSTAINABILITY, Prince Rupert Port Authority
- Joel McKay (/embedded/speaker/bceco_202103/13733593/?view=) (Speaker) CEO, Northern Development Initiative Trust

Northern BC is a resilient part of the province, including an economy that has faced challenges. The new challenge brought on by COVID-19 as not changed the resiliency of the people and companies that call this region home. Throughout the region t...

See More (/embedded/session/bceco_202103/1430476/?view=)

1:15 pm - 2:15 pm

Economic Recovery in Action (/embedded/session/bceco_202103/1430477/?view=) 

Since the COVID-19 pandemic was declared in March 2020, EDOs have been innovative and reactive in their efforts towards economic recovery. Enjoy this collection of community examples of Economic Recovery in Action.

1:15 pm - 2:15 pm

Indigenous Tourism Recovery (/embedded/session/bceco_202103/1430478/?view=) 

- Brenda Baptiste (/embedded/speaker/bceco_202103/13921774/?view=) (Speaker) Chair, Indigenous Tourism BC

With 203 Indigenous communities and more than 30 Indigenous languages, British Columbia's six diverse and beautiful regions offer extensive authentic Indigenous experiences.

Join this session to hear tools and strategies for recovery fr... See More (/embedded/session/bceco_202103/1430478/?view=)

5-1

2:15 pm - 3:15 pm

ON DEMAND: Catalyzing Brownfield and Waterfront Revitalization for Economic Recovery

(/embedded/session/bceco_202103/1430910/?view=)



- [Carla Guerrero](/embedded/speaker/bceco_202103/13733591/?view=) (Speaker) CEO & Founder, Purpose Driven Development and Planning

While governments at every level across the province and Canada are seeking ways to recover their economies, the revitalization of underutilized lands, including brownfield and waterfront sites, is a tried and true method to create large-scale eco...

See More (/embedded/session/bceco_202103/1430910/?view=)

2:15 pm - 3:15 pm

ON DEMAND: Fraser Valley Alliance - Regional Sector Strategy Collaboration

(/embedded/session/bceco_202103/1430911/?view=)



- [Val Gafka](/embedded/speaker/bceco_202103/13733594/?view=) (Speaker) Senior Manager, Economic Investment & Development, Township of Langley
- [Jordan Tidey](/embedded/speaker/bceco_202103/14110531/?view=) (Speaker) Senior Consultant, MDB Insight

The Fraser Valley Alliance, a self-organized group of cooperating jurisdictions, has come together in cooperation to develop a Technology Sector Investment Attraction Strategy - with the vision of forming a capacity-strong "corridor" that compleme...

See More (/embedded/session/bceco_202103/1430911/?view=)

7:30 pm - 8:30 pm

BCEDA After Hours

(/embedded/session/bceco_202103/1430499/?view=)



Get together (virtually) and enjoy some entertainment from talented BC artists.

Wednesday, March 10

8:30 am - 9:00 am

Live From Your Community - March 10

(/embedded/session/bceco_202103/1430479/?view=)



Use this great opportunity to virtually host a day of the BC Economic Summit. Showcase your community's economic advantages and share the initiatives and successful partnerships that helped you to get there.

You'll receive a 30... See More (/embedded/session/bceco_202103/1430479/?view=)

9:00 am - 9:45 am

SaveYour.Town

(/embedded/session/bceco_202103/1430480/?view=)



- [Deb Brown](/embedded/speaker/bceco_202103/13451325/?view=) (Speaker) cofounder, SaveYour.Town

We picked the name SaveYour.Town because that is what you are going to do, save your town. No one is coming to do it for you.

No factory or big business is going to save you. No outside expert has the one right answer. It's YOU.

Yo...

See More (/embedded/session/bceco_202103/1430480/?view=)

9:45 am - 10:15 am

Hon. Ravi Kahlon, Minister of Jobs, Economic Recovery and Innovation

(/embedded/session/bceco_202103/1430481/?view=)



- [Honourable Ravi Kahlon](/embedded/speaker/bceco_202103/14112171/?view=) (Speaker) Minister, Ministry of Jobs, Economic Recovery and Innovation

Join Hon. Ravi Kahlon to hear the latest news from the Ministry of Jobs, Economic Recovery and Innovation.

10:15 am - 11:15 am

Local Leaders Recovery Panel

(/embedded/session/bceco_202103/1430918/?view=)



- [Linda Buchanan](/embedded/speaker/bceco_202103/14054432/?view=) (Speaker) Mayor, City of North Vancouver
- [Walt Cobb](/embedded/speaker/bceco_202103/14074319/?view=) (Speaker) Mayor, City of Williams Lake

10:15 am - 11:15 am

In a Time of COVID: Partnerships for Housing Solutions & Economic Recovery

(/embedded/session/bceco_202103/1430485/?view=)



- [Shayne Ramsay](/embedded/speaker/bceco_202103/13733595/?view=) (Speaker) CEO, BC Housing

Partnerships are the foundation of BC Housing's work in communities across the province. We strive to provide secure, affordable homes so that communities across the province can thrive. BC Housing has been tasked with delivering over 29,000 affor...

See More (/embedded/session/bceco_202103/1430485/?view=)

11:15 am - 12:15 pm

Economic Recovery In Action

(/embedded/session/bceco_202103/1430469/?view=)



Communities have different needs and come up with different programs that help to support the local economy. BCEDA has set a goal to increase awareness of the work that our member communities are doing and the successes they are ha...

See More (/embedded/session/bceco_202103/1430469/?view=)

Tourism In BC

CS-1

11:15 am - 12:15 pm ([/embedded/session/bceco_202103/1430484/?view=](#)) 

Sponsored by Destination BC

Join Destination BC for an in-depth look at the current state of Tourism in BC.

2:15 pm - 3:15 pm **ON DEMAND: New Ways to Finance Projects** ([/embedded/session/bceco_202103/1430917/?view=](#)) 

• Paige Webster ([/embedded/speaker/bceco_202103/13733596/?view=](#)) (Speaker) Owner/Site Selection Consultant, Webster Global Site Selectors

This session will help economic developers at the Provincial and local level to get a better idea of how to get capital to their existing or new clients.

2:15 pm - 3:15 pm **ON DEMAND: Economic Development on a Shoestring Budget** ([/embedded/session/bceco_202103/1430483/?view=](#)) 

Small budget, big plans? Join this session to share ideas, resources, and tools for streamlining productivity, marketing, and competing with your larger peers.

Thursday, March 11

1:00 pm - 1:30 pm **Live From Your Community - March 11** ([/embedded/session/bceco_202103/1430486/?view=](#)) 

Use this great opportunity to virtually host a day of the BC Economic Summit. Showcase your community's economic advantages and share the initiatives and successful partnerships that helped you to get there.

You'll receive a 30... See More ([/embedded/session/bceco_202103/1430486/?view=](#))

1:30 pm - 2:30 pm **The Champion's Code** ([/embedded/session/bceco_202103/1430487/?view=](#)) 

• Ross Bernstein ([/embedded/speaker/bceco_202103/12312036/?view=](#)) (Speaker)

The best-selling author of nearly 50 sports books, Ross Bernstein is an award-winning peak performance hall of fame business speaker who's keynoted conferences for Fortune 500 companies on all seven continents and has been featured on CNN, ESPN, F...

See More ([/embedded/session/bceco_202103/1430487/?view=](#))

2:45 pm - 3:45 pm **Energy In BC** ([/embedded/session/bceco_202103/1430488/?view=](#)) 

Hear the latest industry facts that EDOs need to know in this session on Energy in BC.

2:45 pm - 3:45 pm **Hometown Advantage: Making Local Solutions Part of your Regional Development Strategy** ([/embedded/session/bceco_202103/1430489/?view=](#)) 

• Heather Hallgrimson ([/embedded/speaker/bceco_202103/13733590/?view=](#)) (Speaker) Business Development Lead, Co-operatives First

Sponsored by Co-operatives First

What's your Hometown Advantage? Every town needs to stand out to find something that helps cut through the clutter. For some, it's being the surf capital of Canada or a foodie's paradise. For others, representing ...

See More ([/embedded/session/bceco_202103/1430489/?view=](#))

3:45 pm - 4:45 pm **Marketing your Community Virtually** ([/embedded/session/bceco_202103/1430490/?view=](#)) 

In this day and age, it's important to be competitive with your virtual marketing. Join this session to explore tools and best practices.

3:45 pm - 4:45 pm **Indoor Farming: The First Step Towards Food Sovereignty** ([/embedded/session/bceco_202103/1430491/?view=](#)) 

• Branavan Tharmarajah ([/embedded/speaker/bceco_202103/13827720/?view=](#)) (Speaker) Head of Sales, The Growcer

Sponsored by The Growcer

The COVID19 pandemic continues to impact Canada's food system and hit communities, especially those already facing food insecurity, incredibly hard. As a result, three BC communities, Gibma'mak'ay Nisga'a Society, Squamish ...

See More ([/embedded/session/bceco_202103/1430491/?view=](#))

4:45 pm - 5:00 pm **BCEDA AGM** ([/embedded/session/bceco_202103/1476016/?view=](#)) 

5:00 pm - 6:00 pm **BC Economic Development Awards** ([/embedded/session/bceco_202103/1430492/?view=](#)) 

Sponsored by FortisBC

BCEDA's BC Economic Development Awards recognizes the Province's best economic development marketing materials, programs and partnerships. These prestigious awards honor organizations and/or individuals for their efforts... See More ([/embedded/session/bceco_202103/1430492/?view=](#))

57-1



REPORT TO COUNCIL

Author: Elizabeth Cumming, Acting CAO
Date: February 10th, 2021
RE: Rescind Motion - 2021 Tax Revenue for budget

BACKGROUND:

Previous report *2021 Tax Revenue for budget* presented to Council on February 1st, 2021 Regular Council Meeting identified ability to use COVID-19 restart grant funds to enable tax rate decrease for 2021. Council accordingly made motion 2021-02-023 to recover proposed tax collection shortfall from grant.

DISCUSSION:

Unfortunately, with further clarification on the FAQ for the Province's grant program and requested clarification on its meaning and details by the office, it was identified that the grant is not intended to offset tax reductions directly. They identified that the Village could "engage in an accounting exercise to achieve a reduction in taxes" that did not directly use the funds for the shortfall but had a similar effect. However, at this time it is unclear if there is a manageable way to do that in our finances and how it would work out.

While this is sorted out and looked into by the consultant further, the motion made at the previous Council meeting needs to be rescinded.

CONCLUSION:

The previous motion made, 2021-02-023, needs to be rescinded.

IMPLICATIONS:

STRATEGIC	N/A
FINANCIAL	This decision will mean that consideration for reducing the 2021 tax rate cannot rely on the shortfall in revenue being recouped directly through the COVID-19 restart grant. This means that if Council decided to reduce 2021 tax rates, there would be a negative financial impact due to the loss of tax revenue.
ADMINISTRATIVE	The office is not significantly impacted by this decision, though time was spent getting clarification from the grant program and further time will be sent to see if there are other options to achieve a tax reduction.

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RECOMMENDATIONS

THAT Council rescinds motion 2021-02-023:

2021-02-023—Moved by Councillor Gould, seconded by Councillor Whitney-Gould

THAT Council use a portion of the COVID-19 restart grant to provide financial relief to residents and businesses in Port Clements by setting 2021 tax rates to receive approximately \$42,000 from business and \$60,000 from residential properties and covering the shortfall from normal tax collection rates with the grant.

CARRIED

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Elizabeth Cumming". The signature is fluid and cursive, with a large loop at the end.

Elizabeth Cumming, Acting CAO

5-2



REPORT TO COUNCIL

Author: Lori Wiedeman, Statutory Approving Officer
Date: February 16, 2021
RE: Land Development Bylaws

RECOMMENDATION(s):

1. That Council receives this report on Land Development Bylaws.
2. That Council approves funds of up to \$5,000 for a legal review of the following DRAFT bylaws:
 - a. Bylaw 263, 2021 – Siting and Use Permits
 - b. Bylaw 264, 2021 – Subdivision, Development, Works and Services
 - c. Bylaw 265, 2021 – to Establish Procedures for the Processing of Land Development Applications including Amendments of an Official Community Plan Bylaw and Zoning Bylaw (and application forms)
3. That once the new bylaw is ready for council consideration, that Council repeals and replaces Bylaw No. 185, 1990 with Bylaw No. 265, 2021 – to Establish Procedures for the Processing of Land Development Applications including Amendments of an Official Community Plan Bylaw and Zoning Bylaw.
4. That Council directs staff to develop a reasonable, practical and achievable COVID-19 safe plan and budget for a public consultation process to update the Official Community Plan and Zoning Bylaws.

BACKGROUND:

In January of 2021, the Village appointed Lori Wiedeman as their Statutory Approving Officer. Since that appointment, the Village has been contacted about a potential subdivision of land within the municipal boundaries. The Statutory Approving Officer reviewed the land development bylaws of the Village and has identified areas for improvement in the current regulations.

Since incorporation, the Village of Port Clements has adopted a number of bylaws that regulate land development within the municipality. These bylaws include:

Village of Port Clements - Report To Council

- Bylaw No. 184, 1990 (and amendments) – Zoning
- Bylaw No. 185, 1990 – To establish procedures and provide for the application fee to amend an Official Community Plan or the Zoning Bylaw
- Bylaw No. 195, 1991 – Subdivision Servicing
- Bylaw No. 398, 2012 – Official Community Plan

As there is no Building Inspector on Haida Gwaii, and it would be cost prohibitive to employ one given the changes to the Provincial legislation and increase training and certification requirements, the Village Council repealed their Bylaw No. 362, 2008 – Building Bylaw in 2018.

In 2017, the Village hired consultant James Van Hemert to draft a new Zoning Bylaw and a new Subdivision, Development Works and Services Bylaw. These bylaws were reviewed by staff but have not yet been adopted by Council.

DISCUSSION:

All of the existing land development bylaws reference out of date legislation and need to be updated to reflect current land development approaches.

Regulation of Buildings:

With the repeal of the Building Bylaw, the Village is missing a regulation that would ensure that any new construction would comply with their Zoning and Official Community Plan (OCP) requirements.

Other municipalities on Haida Gwaii that have repealed their Building Bylaws have adopted a Siting and Use Permit Bylaw that focuses on ensuring that the setback and use requirements of Zoning Bylaws are followed. A proposed Siting and Use Bylaw has been developed based on the bylaws adopted by the Village of Queen Charlotte and the Village of Masset and customized to our community and is ready for legal review.

Subdivision and Development:

The existing Subdivision Servicing Bylaw No. 195, 1991, does not provide procedures or forms for the application process for a potential land development, and the fees have not been reassessed or updated since 1991. A proposed Subdivision, Development, Works and Services Bylaw has been drafted based on the work done by James Van Hemert in 2017, with a recommendation for an updated fee schedule that more accurately reflects Village costs.

In addition, the fees in Bylaw No. 185, 1990 – to establish procedures and provide for the application fee to amend an Official Community Plan or the Zoning Bylaw, have not been reassessed or updated since 1990.

It is recommended that this bylaw be repealed and replaced by Bylaw No. 265, 2021 – to Establish Procedures for the Processing of Land Development Applications including Amendments of an Official Community Plan Bylaw and Zoning Bylaw. A recommendation has been provided in this new bylaw for an updated schedule of fees that more accurately reflect Village costs.

Regarding the current inquiry about a potential subdivision, once an official application for a subdivision is received by the Statutory Approving Officer and the applicable subdivision fee paid, no subsequent bylaw adopted under Part 26 of the *Local Government Act*, (such as zoning, subdivision, works and services standards, development cost charges, development permit area designation, parking, etc.) will affect that subdivision for a period of 12 months after its adoption, unless the applicant agrees in writing as per Section 943 of the *Local Government Act*.

Thus, if servicing requirements are altered after an application has been received, those new specifications do not apply to that application for 12 months. The courts have interpreted this section to apply to preliminary applications. Once the 12-month period has elapsed, the applicant must comply with the new requirements if the application has not yet been approved. However, if the new bylaw would benefit the development, an applicant may waive protection under Section 943 using a written waiver.

Official Community Plan and Zoning:

OCPs describe the long-term vision of communities. They are a statement of objectives and policies that guide decisions on municipal planning and land use management. These decisions impact communities' sustainability and resilience. Municipalities have the authority to develop OCPs under the *Local Government Act*, Part 14, Division 4 – Official Community Plans.

Zoning Bylaws implement municipal land use planning visions expressed in OCPs, and may support community sustainability and resilience goals. Municipalities have the authority to develop Zoning Bylaws under the *Local Government Act*, Part 14, Division 5 – Zoning Bylaws.

It is recommended by the Province that OCPs be reviewed every five to seven years. The Village of Port Clements OCP is now nine years old and needs to be updated to reflect current expectations and circumstances. The Zoning Bylaw is even older at 31 years old, and should be updated at the same time as the OCP to ensure the two documents are in alignment.

As Council has identified a review and update of the OCP and Zoning Bylaws in its Strategic Plan, it is recommended that Council direct staff to develop a COVID-19 safe plan and budget for a process to update the bylaws that meets the public consultation requirements of the *Local Government Act*.

IMPLICATIONS:

STRATEGIC: Council identified 'Encouraging and Supporting Land Development' as one of their key Strategic Priorities in their 2021-2026 DRAFT Strategic Plan, including a review of the OCP and Zoning Bylaws.

FINANCIAL: It is recommended that all proposed bylaws be submitted for legal review to ensure that they will meet all legal requirements to be enforceable prior to council consideration. Costs of legal reviews will vary and it is recommended that a budget of up to \$5,000 be provided for this purpose.

ADMINISTRATIVE: The adoption of the recommended bylaws (that will be presented to Council after legal review if budget approved) will provide clarity for all parties regarding land development and will streamline the process for review and approvals.

Respectfully submitted
Lori Wiedeman, Statutory Approving Officer

G-3



REPORT TO COUNCIL

Author: Elizabeth Cumming, Acting CAO
Date: February 11th, 2021
RE: NCLGA BOARD STRUCTURE SURVEY

BACKGROUND:

The Village is a member of the North Central Local Government Association. The NCLGA is considering updating its board structure and is requesting that its members identify via the feedback survey which potential board composition option they support.

DISCUSSION:

As a member, Council can respond to the survey and identify what option, as a collective body, it supports.

The NCLGA's current board structure has 14 Board Members, composed of: President, 1st Vice President, 2nd Vice President, Past President (immediately before current President), 3 Directors at Large, and 7 Appointed Regional Representatives.

A "Director at Large" is not clearly defined in the Association's Constitution and Bylaws, but they are identified as being elected from the member's "delegates at large", which is also not defined, which appears to mean the rest of the membership asides from regional district areas.

Four board structure options are presented in the survey. The survey is requesting that Council choose which option it supports.

1. Maintain Current Board Structure
2. Redefine Director at Large Positions
3. Add one Large Community Representative
4. Add One Large Community and One Small Community Representative

Only one choice can be selected by Council. The first and second option do not change the existing board structure, though the second option redefines the current At Large positions (provides a definition based on community population sizes). The third option adds a new large community representative position, which would increase the NCLGA board to 15 members, while the fourth option would add both a small and large community representative and increase the board to 16 members.

CONCLUSION:

Council needs to decide which of the four options it supports. Staff will then respond to the survey with this option.

IMPLICATIONS:

STRATEGIC The Village is a small community, so options including/favouring small communities may bring more representation for our community and its concerns and objectives.

G-4

FINANCIAL N/A

ADMINISTRATIVE Staff would respond to the survey with Council's chosen option.

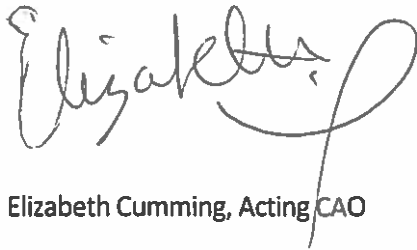
RECOMMENDATION

THAT Council supports Option 1, to Maintain Current Board Structure, of the NCLGA Board Structure Survey.

or, THAT Council supports Option 2, to Redefine Director at Large Positions, of the NCLGA Board Structure Survey

or, THAT Council supports Option 4, to Add One Large Community and One Small Community Representative, of the NCLGA Board Structure Survey

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Elizabeth Cumming". The signature is fluid and cursive, with a large loop at the end.

Elizabeth Cumming, Acting CAO

Elizabeth Cumming

From: NCLGA Admin <admin@nclga.ca>
Sent: February-10-21 10:53 AM
To: 'NCLGA Admin'
Subject: Short Survey on NCLGA Board Structure

Dear NCLGA members,

The North Central Local Government Association is considering updating its board structure in the near future. NCLGA would appreciate feedback from members on the options being evaluated.

We invite members to complete the following 5 minute survey by the end of the day on **Monday, March 1** – <https://www.surveymonkey.com/r/MV8HZFY>

If a new board structure is generally supported by members, members would vote on a new structure at the 2021 AGM & Convention in May. It would be implemented for the 2022/2023 NCLGA Board term.

If you have any questions, please contact me.

Kind Regards,

Susan Chalmers
Executive Coordinator
North Central Local Government Association
T: 250-564-6585
E: admin@nclga.ca
[NCLGA Website](#) | [Facebook](#) | [Twitter](#)



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Gr-4



NCLGA New Board Structure Survey

The North Central Local Government Association is considering updating its board structure. A few options are being evaluated. NCLGA would appreciate feedback from members regarding the alternatives.

If a new board structure is generally supported by members, members will vote on a new structure at the 2021 AGM & Convention in May. It would be implemented for the 2022/2023 NCLGA Board term.

The proposed board structure options are outlined in this survey. NCLGA invites members to respond to the survey by **March 1**.

1. Four board structure options are under consideration and described below. Please select your preferred option following the descriptions.

Option 1 – Maintain Current Board Structure

The present composition of the NCLGA Board is the immediate Past President; 6 elected positions

Gr-4

(President, First Vice-President, Second Vice-President, and 3 Directors at Large); and 7 Appointed Regional Representatives (1 from each regional district/regional municipality).

Option 2 – Redefine Director at Large Positions

This alternative maintains the current board structure but redefines the Director at Large positions to Director at Large – Large Communities (population > 5,000), Director at Large – Small Communities (population < 5,000), and Director at Large – NCLGA Area Wide. Locally elected officials in large and small communities would elect these respective positions.

Option 3 – Add One Large Community Representative

A new large community (population > 5,000) representative position would be established. Locally elected officials in communities of this size would elect this position. This option would increase the size of the NCLGA Board to 15 members.

Option 4 – Add One Large and One Small Community Representative

A large community (population > 5,000) and a small community (population < 5,000) representative position would be added. Locally elected officials in communities of these sizes would elect these respective positions. This option would increase the size of the NCLGA Board to 16 members.


- Option 1 - Maintain Current Board Structure
- Option 2 - Redefine Director at Large Positions
- Option 3 - Add One Large Community Representative

G1-4

- Option 4 - Add One Large Community and One Small Community Representative

2. Please share any comments below.

Done

Powered by
 **SurveyMonkey**
See how easy it is to [create a survey](#).

[Privacy & Cookie Policy](#)

G-4



REPORT TO COUNCIL

Author: Elizabeth Cumming, Acting CAO

Date: February 10th, 2021

RE: Regular Report on Current Operations

BACKGROUND:

The CAO/Acting CAO updates Council at the Regular Council Meetings on current operations and challenges.

DISCUSSION:

The report is not an exhaustive list of operational activities that have occurred since the last update or are occurring, but to provide a general update and identify notable occurrences in current operations for Council.

Administration:

- Strategic Planning, CAO Recruitment and financial operations (grant reporting, grant project management, Senior Finance Manager training) are going smoothly with consultant support.
- A meeting is being scheduled in late February with the Ad Hoc CAO Recruitment Committee as part of the CAO Recruitment process.
- Erosion Study Project is pending launch meeting; all contracts with individual communities have been submitted and signed, so project should be commencing shortly.
- Grant projects – weight room improvement project, firehall floor replacement project – being organized with materials ordered/purchased and contractor hired/to be hired. Expected projects to be completed by or within 2nd Quarter.
- Statutory Approving Officer has been handling a development and potential subdivision applications; identified issues with existing bylaws, working on drafting new Bylaws to Council for adoption.
- Old Dumbbells from weight room being sold via closed bid, minimum accepted bid \$80. Bid submission deadline is February 26th, 2021 with bid opening occurring at March 1st, 2021 Regular Council Meeting.

Finance:

- Several grant projects completed, and final reporting submitted to granting bodies, such as for Teen Centre Improvement Project, Winter Holidays Grant, Community Events Grant, and Community Wildfire Protection Plan.
- Purchasing/ordering for other grants – EOC, ESS, etc – continues or is near complete.
- Senior Finance Manager training under consultant continues; consultant continues to support finance activities.
- Details continue to emerge on Province's centralized Home Owner Grant Applications, expected that it may pose challenge for upcoming tax season. Home Owners able to apply for grant directly via the Province's website or phone line starting February 16th.

R-1

Public Works:

- Power outage caused issue at sewer lift station. Final update: sewer lift stations back in working order with temporary fix.
- Pump maintenance and procurement is ongoing (Jasper St Lift Station as per PJ Turje; approved in 2020). Will have quotes soon from supplier.
- Some trail upgrading work undertaken after storm damage rehabilitation completed.
- Well 3 completion plans are ongoing, working out scheduling and logistics with Double D Drilling continues. They have not committed to set date yet as they are working on CHN Essential Worker Permit. May have complications due to cases on Island.
- Into February icy/snowy/freezing conditions, operationally sanding/salting & working on freeze protection (pipes) ongoing. Expecting freezing event this weekend (13th/14th).
- Firehall improvements – painting, heat ventilation & lighting upgrades are ongoing, should be completed by Spring.
- PW involved in consulting with the statutory approving officer with potential subdivisions and developments.
- Dealing with Sewer regulatory reporting, pending information from Turje and deadline is approaching.

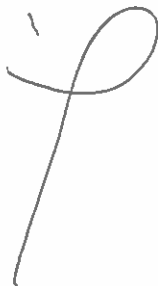
EOC:

- Public Health Order in effect until end of February (unless renewed again); still restrictions on events and gatherings, outdoor and indoor, under Health Order.
- Between January 31st & February 6th there were 9 positive COVID-19 cases on Haida Gwaii, though no current cases in Port Clements.
- No one in Port Clements has been vaccinated yet, unless they are essential workers (medical).
- EOC is keeping up with meetings (NH Stakeholders Meeting, Unified Command) and keeping up to date on COVID-19 information. On high alert, but still manageable.
- It is extremely important that people remain vigilant with hand washing, wear masks in indoor public spaces, keep their circles small and only travel for essential purposes.

Respectfully submitted:



Elizabeth Cumming
Acting CAO



R-1

**Village of Port Clements
Council Meeting Action Items List**

<u>Action #</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A30	06-09-2016	Weight Room Upgrades	Administration	Questionnaire distributed on equipment use - Several Turned in. Grant Writer to look for opportunities. Ruth Bellamy & CAO toured facilities to determine what improvements should be made.
	14-03-2019			Councillor Kish contacted Grant Writer about grants. She also spoke to Ruth Bellamy about equipment and removal of non-essential items. Plan to dispose of these items during free tipping day
	16-03-2020		HG Rec	Strength-Building: The Haida Gwaii Weight Room Strategy. Applying to Community Innovation Grant to develop HG weight room strategy
	13-07-2020		VOPC	see if weightroom funding application can be expediated by the Gwaii Trust Society
	13-08-2020			Cannot be expediated. Weightroom funding application seperated between COVID-19 & upgrades, upgrades needs motion for application noting specific amount
	10-02-2021			Weightroom Improvement Project is underway - materials purchased and work scheduled for bathroom improvement, equipment/items ordered/being ordered. Expected to be completed with project by second Quarter.
A36	08-08-2017	Sunset Park Mgmt. Plan	Council	Review recently adopted Management plan in Nov/Dec 2017 and again in Nov/Dec 2018.
	16-04-2019			Draft plan circulated to Council for review.
	03-06-2019			Motion made to hold public hearing and then adopt Management Plan. Staff dealing with scheduling.
	31-07-2019			Requested date for Aug 20/20 - waiting for confirmation
	22-08-2019			Public Meeting held to receive comments on proposed plan and Berry Maze
A41	09 26 2018	Amend the Campground Bylaw fees		Still in Progress - Still needs to be reviewed
A46	18-11-2019	Staff to accumulate information		Staff to Accumulate all information on location of sewer lines where it impacts current land application - may not be completed & brought back until next year
A49	13-07-2020	<i>OCP review & update information</i>		CAO to provide more information on process for next Council Meeting
A54	11-16-2020	Tennis Court Improvement		Add to strategic planning for follow up - to make a plan to pressure wash, repaint the lines, brush the trees back, put the fencing back in place and have it ready for spring (NDIT funding may be available - \$30,000 to max of 70% of eligible project budget open on a quarterly basis).
	10-02-2021			Included in draft strategic plan. Included for evaluation as a priority in resident survey for Council initiatives.