



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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Minutes of the Regular Meeting of Council, Monday, December 18th, 2023

Present:

Mayor Scott Cabianca
Councillor Brigid Cumming – via conference
Councillor Kazamir Falconbridge – via conference
Councillor Wayne Nicol
Councillor Dennis Reindl

Acting CAO Elizabeth Cumming

Members of the public: none

Meeting Called to Order at 7:00 PM

Mayor Scott Cabianca: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2023-12-309—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council adopts the December 18th, 2023, Regular Council Meeting Agenda with the amendment of the late addition of G-8-- Well #3 Outfitting & Connection.

CARRIED

Councillor Reindl joined the meeting at 7:02 PM

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—November 21st, 2023, Regular Council Meeting Minutes

2023-12-310—Moved by Councillor Cumming, seconded by Councillor Reindl

THAT Council adopts the November 21st, 2023, Regular Council Meeting Minutes as presented.

CARRIED

M-2— November 23rd, 2023, Special Council Meeting Minutes

2023-12-311—Moved by Councillor Cumming, seconded by Councillor Reindl

THAT Council adopts the November 23rd, 2023, Special Council Meeting Minutes as presented.

CARRIED

M-3— December 4th, 2023, Committee of the Whole Meeting Minutes

2023-12-312—Moved by Councillor Cumming, seconded by Councillor Reindl

THAT Council adopts the December 4th, 2023, Committee of the Whole Meeting Minutes as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1—INFORMATION – November Board Highlights – North Coast Regional District
C-2—INFORMATION – December Board Highlights – North Coast Regional District
C-3—INFORMATION – Canada Community Building Fund BC – Union of BC Municipalities
C-4—INFORMATION – VIRL 2024 Budget and Levies -- Vancouver Island Regional Library
2023-12-313—Moved by Councillor Cumming, seconded by Councillor Reindl
THAT Council receives items C-1 to C-4.

CARRIED

C-5—INVITATION— Invitation to participate in peer network – Ministry of Housing
2023-12-314—Moved by Councillor Cumming, seconded by Councillor Reindl
THAT Council refers the invitation to participate in the peer network from the Ministry of Housing to the Port Clements Housing and Restoration Society to see if participating in the network is of any use.

CARRIED

C-6—INVITATION – Invitation to Meet for Follow Up -- Northwest Hydraulic Consultants
2023-12-315—Moved by Councillor Reindl, seconded by Councillor Cumming
THAT Council receives the invitation to meet to follow up from Northwest Hydraulic Consultants for information.

CARRIED

C-7—REQUEST—Permission to Visit Port Clements for Study – Environment and Climate Change Canada
2023-12-316—Moved by Councillor Cumming, seconded by Councillor Reindl
THAT Council are happy for them to come here and look forward to the results of their study, and request that they provide updates of their results.

CARRIED

C-8—REQUEST—Support for Private Member’s Bill C-273 – Peter Julian, Member of Parliament
2023-12-317—Moved by Councillor Reindl, seconded by Councillor Cumming
THAT Council receives the request.

CARRIED

C-9—REQUEST – Comment on Marine Conservation Targets on HG - Port Clements Rod & Gun Club
2023-12-318—Moved by Councillor Reindl, seconded by Mayor Cabianca
THAT Council receives the request on the comment on Marine Conservation Targets on Haida Gwaii from the Rod and Gun Club.

CARRIED

2023-12-319—Moved by Councillor Reindl, seconded by Councillor Cumming
THAT Council send a letter to the Port Clements Rod & Gun Club identifying that they are open/interested in learning more and is prepared to participate with Village representatives if/when they get another meeting organized with the Department of Fisheries and Oceans.

CARRIED

6. FINANCE

7. GOVERNMENT

G-1— Recommendation from COTW
2023-12-320—Moved by Councillor Cumming, seconded by Councillor Reindl
THAT Council accepts all the recommendations from the December 4th, 2023, Committee of the Whole Meeting.

CARRIED

G-2—Fee Bylaw #484, 2023

2023-12-321—Moved by Councillor Cumming, seconded by Councillor Reindl
THAT Council reconsiders and adopts “Fee Setting Bylaw #484, 2023”

CARRIED

G-3—Regular Council Meeting Schedule 2024

2023-12-322—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council adopts the 2024 Regular Council Meeting Schedule as presented.

CARRIED

G-4—Committee of the Whole Meeting Schedule 2024

2023-12-323—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council adopts the 2024 Committee of the Whole Meeting Schedule as presented.

CARRIED

Councillor Cumming left the meeting at 7:35 PM

G-5— Museum Applications for Funds

2023-12-324—Moved by Mayor Cabianca, seconded by Councillor Reindl
THAT Council receives the application.

CARRIED

2023-12-325—Moved by Councillor Reindl, seconded by Mayor Cabianca

THAT Council award a grant of \$3,000 for Museum Operations for 2023 and a grant of \$2,500 for Visitor Information Centre Operations for 2023 to the Port Clements Historical Society per the conditions of the Village’s Community Grants Policy and on the further condition that the Village receive the required reporting for the grants awarded for 2022 before January 31st, 2024, and that the 2023 grant report be received by February 29th, 2024.

CARRIED

Councillor Cumming rejoined the meeting at 7:46 PM

Councillor Falconbridge joined the meeting at 7:46 PM

G-6— Grant Writer Grant Application

2023-12-326—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council supports the application to Northern Development Initiative Trust (NDIT) Grant Writer Support Program AND THAT Council approves that the Community Contribution for the 2024 Grants Manager budget be \$4,825.

CARRIED

G-7— Potential Alternate to Sewer Lagoon Project – Verbal – Council

2023-12-327—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council receives the presentation from Councilor Wayne Nicol.

CARRIED

2023-12-328—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council have a zoom presentation on a Rotating Biological Contactor, if it can be put together this week, with Rob Lee.

CARRIED

G-8—Well #3 Outfitting & Connection

2023-12-329—Moved by Councillor Cumming, seconded by Mayor Cabianca

THAT Council awards the contract for the Well #3 outfitting and connection to Canadian Western Mechanical Ltd to move forward with the project.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—INFO—Regular Report on Current Operations – CAO Marjorie Dobson

R-2—INFO—Offloading of Salt at Rainbow Wharf – CAO Marjorie Dobson

Mayor Cabianca: Attended Christmas party. Brought up that the expansion of the Tlell cemetery may put an end to the cemetery issue in Port Clements, may be able to leave cemetery as it is.

Councillor Cumming: Attended the Committee of the Whole Meeting on December 4th. Attended the Community Futures AGM on December 8th.

Councillor Falconbridge: Attended last Council Meeting on November 20th. Was off-island and returned on November 24th. Attended Vancouver Island Regional Library meeting on November 25th. Attended Committee of the Whole Meeting on December 4th. Attended All-Island Protocol Meeting on November 29th. At that meeting there was a new CHN Vice President, and the discussion on the Community Emergency Fund, BC Ferries (letter being drafted), Tll Yahda Energy, Northern Living Allowance (trying to get Haida Gwaii on Zone A, rather than B), as well as reconciliation framework agreement.

Councillor Nicol: Still waiting for report from the Vibrant Community Commission, no response from former members to letters sent. Concern on whether the Commission is functional or not. There also may be a solution for cemetery – knowledge about developers working on private deal that may include a cemetery.

Councillor Reindl: Misty Isles Economic Development Society still look for new Executive Director. Elizabeth Stewart has been working at St. Marks to organize for event.

2023-12-340—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council receives the verbal and written reports from Staff and Council as presented.

CARRIED

10. ACTION ITEMS

A-1—Action Item List

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee, or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;

2023-12-341—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council moves in-camera as per section 90(1)(a) and (c) of the *Community Charter* at 9:05PM.

CARRIED

13. RISE AND REPORT

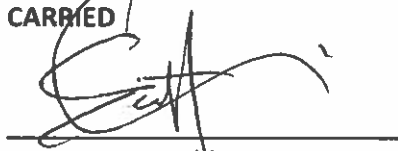
RR—In Camera Meeting November 20th, 2023:

- Council approved the probationary period of Jared Vandenberg and Paul Burton in the Port Clements Volunteer Fire Department and appoint them to serve on the Fire Department
- Council accepted the resignations of Lauren Williams and Ruth Bellamy from the Vibrant Community Commission
- Council continued the 2023 Council appointments into 2024 without any changes or alterations.

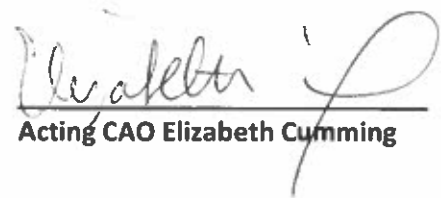
14. ADJOURNMENT

2023-12-342—Moved by Councillor Cumming,
THAT Council adjourns this meeting at 9:34 PM.

CARRIED



Mayor Scott Cabianca



Acting CAO Elizabeth Cumming