



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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7:00 PM Regular Meeting of Council, Tuesday, February 20th, 2024

Present:

Mayor Scott Cabianca
Councillor Brigid Cumming – via conferencing
Councillor Kazamir Falconbridge – via conferencing

Not Present:

Councillor Dennis Reindl
Councillor Wayne Nicol

CAO Marjorie Dobson
Deputy CAO Elizabeth Cumming

Members of the public: Sgt. Damon MacDonald (delegation).

Meeting Called to Order at 7:00 PM

Mayor Scott Cabianca: I call to order Regular Council Meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2024-02-016—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council adopts the February 20th, 2024, Regular Council Meeting agenda.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

D-1—Quarterly Policing Report— Sgt. Damon MacDonald, Masset RCMP Detachment

3. MINUTES

M-1—January 22nd, 2024, Regular Council Meeting Minutes

2024-02-017—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the January 22nd, 2024, Regular Council Meeting Minutes as presented.

CARRIED

M-2—February 13th, 2024, Special Council Meeting Minutes

2024-02-018—Moved by Councillor Cumming seconded by Councillor Falconbridge
THAT Council adopts the February 13th, 2024, Special Council Meeting Minutes as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1—INFORMATION—January 2024 Board Highlights – North Coast Regional District

C-2—INFORMATION—Hospital Day 2024 – Hospital Day Committee

C-3—INFORMATION – Forest Enhancement Projects - - Forest Enhancement Society of BC

C-4—INFORMATION/INVITATION – Tlell Cemetery Expansion - BC Parks

C-5—INFORMATION/INVITATION – Legislative Reform Initiative Update -- Regional District of Nanaimo

C-6—INFORMATION/INVITATION -- Advocacy Licence Plate Program -- City of Prince George

C-7—REQUEST – Support for Resolution at UBCM – City of Abbotsford

2024-02-019—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council receives C1, C2, C3, C5, C6, and C7 for information.

CARRIED

2024-02-020—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council sends a letter of support to BC Parks for the Tlell Cemetery Expansion.
CARRIED

C-8—REQUEST—Weightroom Treadmill Replacement – Emma Lore

C-9—REQUEST – Weightroom Treadmill Replacement – Leidys Barrios

C-10—REQUEST – Weightroom Treadmill Replacement – Christina Stupka

2024-02-021—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council ask staff to update the members of the public and ladies on the progress in terms of replacing the weightroom equipment.

CARRIED

6. FINANCE

F-1—4th Quarter 2023 Financial Report

2024-02-022—Moved by Councillor Cumming, seconded by Mayor Cabianca

THAT Council receives the 4th Quarter 2023 Financial Report.

CARRIED

7. GOVERNMENT

G-1—4th Quarter 2023 Strategic Plan Progress Report.

2024-02-023—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council receives the 4th Quarter 2023 Strategic Plan Progress Report.

CARRIED

G-2—2023 Annual Report & 2024 Budget Request – Port Clements Recreation Commission

2024-02-024—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council approves the budget request.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—INFO—Regular Report on Current Operations – CAO Marjorie Dobson

Mayor Cabianca: Would like to thank the organizers of the Family Day in Port Clements. Attended a Regional District Meeting, a budget meeting.

Councillor Cumming: Community Futures has updated its strategic plan and adopted its budget for the years, able to keep the office open in Masset and Daajing Giids. Also, did have MLA Jennifer Rice holding a meet & greet at the Museum.

Councillor Falconbridge: Attended Family Day event and it was excellent. Had a VIRL meeting, they will be building a new library on the old swimming pool site. GwaiiTel has a new director. SWMP should just be about done, it has been a few months since meeting with them. Have not had an Emergency Management Commission Meeting and updating the Emergency Management Plan.

CAO Dobson: Correct to report under finance, the auditor will be on island during the indicated time and will be spending roughly 3 days in Port Clements. In terms of projects, we are trying to meet deadlines. With the Community Park Improvement Project the deadline is March 31st that we are working with and work is currently happening on it. The Sunset Park Revitalization Project is substantially completed. The Public Works Yard Improvement Project has more time with a November deadline. These are funded

projects and if we do not use the funding, it will have to be returned. Tender is still pending release, the engineers have received some material as it relates to the lining and they were working on some final information regarding it. With Well #3 project, hopefully can resume early March as one of the stakeholders is out of the country and will be back in March, and staff are communicating with the others. Based on estimates, it will cost more than budgeted (\$190k). The official community plan is pending on maps before it goes to Council for presentation. The Village is also constantly being burdened with provincial legislation that are coming down the pipeline that communities will have to abide by and staff are working on them.

2024-02-025—Moved by Councillor Cumming, seconded by Mayor Cabianca
THAT Council receives the verbal and written reports from Staff and Council as presented.

CARRIED

10. ACTION ITEMS

A-1—Action Item List

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee, or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;

2024-02-026—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council moves in-camera as per section 90(1)(a) & (c) of the *Community Charter* at 7:50 PM.

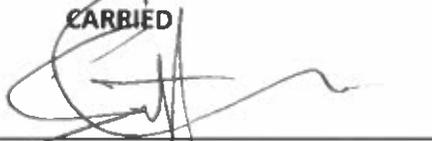
CARRIED

13. RISE AND REPORT

14. ADJOURNMENT

2024-02-027—Moved by Councillor Cumming,
THAT Council adjourns this meeting at 7:55 PM.

CARRIED



Mayor Scott Cabianca



CAO Marjorie Dobson