



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 PM Regular Meeting of Council, Monday, December 6th, 2021

AGENDA

1. **ADOPT AGENDA**
2. **PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
D-1—Update & Presentation on GayGahlda Changing Tide Framework Agreement – Ministry of Indigenous Relations & Reconciliation – Julia Stevens, Stephen Connolly, Risha Ruston, Paul Dyak
T-1—Opening of Tenders for Timber Harvest and Haul Tending Opening
3. **MINUTES**
M-1— November 1st, 2021, Regular Council Meeting Minutes
4. **BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
BA-1—Rise & Report – In Camera Council Meeting on November 1st:
 THAT Council has made the 2022 Council Representative Appointments
5. **ORIGINAL CORRESPONDENCE**
C-1—INFO — November Board Highlights – North Coast Regional District
C-2—INFO— Letter to the Ministry re: Unfair Taxation Benefiting Railway and Industry Operations – city of Pitt Meadows
C-3—INFO – COVID-19, Statute Amendments and Other Updates – Ministry of Municipal Affairs
6. **FINANCE**
7. **GOVERNMENT**
G-1— Repeal Bylaw #467, 2021
 Recommended motion: THAT Council reconsiders and adopts Repeal Bylaw #467, 2021
G-2— Draft Letter to BC Minister of Health re BCEHS - Protocol Table
G-3— Revised Office Hours – CAO Lemke
G-4—Timber Harvest and Haul Tender Opening – CAO Lemke
G-5—Amended Financial Plan Bylaw 2021 – 2025 #468, 2021 – Senior Finance Manager Bell
8. **NEW BUSINESS**
9. **REPORTS & DISCUSSIONS**
R-1—INFO - Regular Report on Current Operations – CAO Lemke
R-2—Mayor's Report
10. **ACTION ITEMS**
A-1- Action Items List
11. **QUESTIONS FROM THE PUBLIC & PRESS**

12. IN-CAMERA

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

13. ADJOURNMENT



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For more information please contact by:
Phone: 250-557-4295
FAX: 250-557-4568
Email: cao@portclements.ca

Delegation to Council Application Form

Applicant Group/Individual Name: MINISTRY of Indigenous Relations + Reconciliation (IRR)
Mailing Address: 2080 Labieux Rd - Nanaimo, BC V9T 6J9
Telephone: 778-698-1827 Email: julia.stevens@gov.bc.ca

Subject of Delegation: Update + Presentation on Gay Bahlda
Changing Tide Framework Agreement to Village of
Port Clements Mayor + Council.

Purpose of Delegation:

Please note that delegations regarding any aspect of an Official Community Plan or a zoning application are prohibited between the conclusion of a Public Hearing and the adoption of a Bylaw and may not come before Council at that time.

- Question for council
- Requesting information
- Requesting a letter of support
- Requesting funding
- Other (provide details): Information Sharing + question for Council on how VPC wishes to be engaged/work with the Province moving forward.

Contact Person (if different from above): See above
Telephone number: _____ Email: _____

It is recommended that if an applicant has a deadline or specific time constraint then the applicant should make their delegation application to a Council Meeting that has at least one other Council Meeting occurring before this deadline.

Please note that your delegation may not be on the date requested due to prior commitments, staff resources or at the Chief Administrative Officers' discretion due to subject matter. Your delegation is not confirmed until it is approved by the CAO and you have been contacted by Village staff.

Council Meeting date requested: December 6, 2021
Attending delegate (if different from above): Julia Stevens (IRR); Stephen Connolly; Risha Ruston (Ministry of Forests); Paul Dyck (Crown-Indigenous Relations) (IRR)

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Delegation Requirements:

If approved the name of the delegation and its subject will be published in the Council Meeting Agenda, which is made available to the public and on our website. This is not optional and cannot be withdrawn from the public record.

If you wish to provide supporting documentation to be published in the Agenda, it must be provided to our office no later than 1:00 PM on the Wednesday prior to the Council Meeting. After the Agenda's deadline the delegation must bring its supporting document to the Council Meeting for distribution. It is mandatory to bring 7 copies for Council and Staff

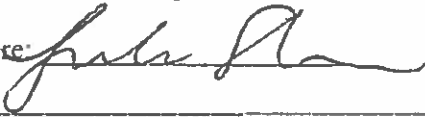
Delegation Rules at Council Meetings:

1. **The delegation has a 10 minute time limit for speaking to Council.** This limit is regardless of how many speakers the delegation presents as part of their delegation. This limit also includes time for any questions.
2. The presentation must be directed at Council in a respectful and collaborative manner. The meeting Chairperson will indicate who has the turn to speak and in what order: interrupting and talking over someone when they are speaking is strongly discouraged. Disrespectful and abusive language will not be tolerated.
3. **Do not expect an immediate answer or response to your delegation:** Council may refer to staff for more information or postpone it to another meeting for further consideration. Council reserves the right to make its decision in its own time and will not be pressed to a decision due to a delegate's deadline.

I understand and agree that I have been advised on the rules and requirements of a delegation to Council and I agree to these terms.

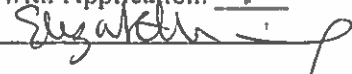
Name: Julia Stevens

Date: Nov 24 2021

Signature: 

For Office Use Only:

Date Application Received: 2021-11-29 Documents Submitted with Application: 1

Application Received by: Elizabeth Cummins Signature: 

Approved

Declined

Other (please specify): _____

Council Meeting Appearance date of Delegation: _____


Signature of Chief Administrative Officer

2021-12-02
Signature Date

D-1



Ministry of
Indigenous Relations
and Reconciliation

GayGahlda 'Changing Tide' Framework Agreement

Presentation to Local Governments on Haida Gwaii

Presented by:

Stephen Connolly (MIRR)

Julia Stevens (MIRR)

Risha Rushton (FLNRORD)

D-1



Background

- Haida Nation has been on Haida Gwaii for over 10,000 + years and appear to have a strong *prima facie* claim to aboriginal title.
- Since 2009, BC and Haida Nation have negotiated key agreements guided by the *Haida Gwaii Reconciliation Act*.
- Haida Title litigation – Parties interested in proactively negotiating with Haida Nation on title.



Reconciliation Journey

Haida Nation, Canada, and British Columbia



1993 — Haida Nation and Canada sign the *Gwaii Haanas Agreement*, Archipelago Management Board (AMB) established

2009 — BC and Haida Nation sign the *Kunst'aa Guu –Kunst'aayah Reconciliation Protocol*

2011 — BC and Haida Nation form the Haida Gwaii Management Council (HGMC)

2019 — BC enacts the *Declaration on the Rights of Indigenous Peoples Act*

1987 — Haida Nation, BC and Canada sign the *South Moresby Agreement*

2007 — Haida Nation and Canada sign the *SGaan Kinghlas Memorandum of Understanding*

2010 — Canada and Haida Nation sign the *Gwaii Haanas Marine Agreement*

2010 — BC enacts the *Haida Gwaii Reconciliation Act*

2016 — Canada endorses the *United Nations Declaration on the Rights of Indigenous Peoples*

2021 — 'GayGahlda *Changing Tide Framework Agreement Between the Haida Nation, Canada, and British Columbia*

D-1

Interim benefits can include:

- *Transfer of forest lands (TFL60)*
- *Acquisition of certain tenures, lands and interests on willing-seller willing-buyer basis*
- *Interim agreement re: BC Timber Sales*
- *Interim governance capacity support*
- *Support for social/cultural measures, economic and business opportunities, and to create a socio-economic development plan for Haida Gwaii*

Interim Benefits

Negotiation Priorities

Changing Tide Framework Agreement

Haida Title and Rights

Litigation Plan

Dispute Resolution Process

Negotiation priorities:

- *Haida Governance*
- *Responsibilities, jurisdiction, and management of Haida Gwaii*
- *Fisheries and Marine Matter*
- *Haida's Right to Redress and Compensation*
- *Fiscal Framework*
- *Other long-term interests: environmental issues, social community health/wellbeing, economic wellbeing*

D-1



Framework Agreement, continued

- Interim benefits and negotiation priorities will be negotiated by the parties and subject to co-development of mandates.
- Principle of Haida inherent title and rights to the terrestrial portion of Haida Gwaii will guide the negotiation of Reconciliation Agreements:
 - Constitutionally protected agreements, similar to Treaties.
 - Legal application of Haida title over crown land.
 - Different topic areas.
- Assurances regarding private lands, key Crown infrastructure, municipal jurisdiction and service delivery.



Opportunities

- Taking an innovative and incremental approach to negotiate title on Haida Gwaii:
 - Timelines estimated to take 10-20 + years
 - Not a 'light-switch' transition
 - Multiple Reconciliation Agreements to be negotiated (eg: Parks and Protected Areas)
- Haida governance experience and relationships with Island communities and Crown.
- Pathway forward regarding Haida Nation's title litigation.
- Aligns with Declaration Act, United Nations Declaration (UNDRIP) and mandates on reconciliation.



Agreement Implications

- Assurances on private property and municipal jurisdiction:
 - No change in private property ownership
 - Acquisition of private lands on willing-seller, willing buyer basis
 - Municipal governance, Crown key interests, and service delivery maintained
- Currently, no change in ownership, designation, or jurisdiction on Crown land:
 - Existing tenures and licenses remain *status quo*
- Future negotiations between parties will determine the details around future processes, roles, and responsibilities, such as:
 - How Haida inherent title and fee-simple estates can function in parallel
 - Third-party interests on Crown lands (i.e new tenures/permits and renewals)
 - Crown land management and adjudication of decisions
 - Public access over Haida title land



Engagement

- Signing August 2021-Winter 2022: Ongoing information sharing and engagement with local governments, stakeholders, and the public.
- Winter 2022 onwards: Specific and targeted engagement and consultation will occur as Reconciliation Agreements are negotiated:
 - Explore opportunities to work with Protocol Table



Ministry of
Indigenous Relations
and Reconciliation

Thank you.

11/27/2021

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Minutes of the Regular Meeting of Council, Monday, November 15th, 2021

Present:

Mayor Doug Daugert
Councillor Brigid Cumming
Councillor Kelly Whitney-Gould
Councillor Ian Gould
Councillor Falconbridge (regrets)

CAO Elsie Lemke (by teleconference)
Deputy Clerk Elizabeth Cumming

Members of the public: none

Meeting Called to Order at 7:03 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2021-11-258—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts the November 15th, 2021, Regular Council Meeting Agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1— November 1st, 2021, Regular Council Meeting Minutes
2021-11-259—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts the November 1st, 2021, Regular Council Meeting Minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1—INFO — Bill 26 – Ministry of Municipal Affairs
C-2—INFO— CleanBC Roadmap to 2030 – Ministry of Municipal Affairs
C-3—INFO—November Adoption Awareness Month Proclamation – Office of Provincial Director of Child Welfare

2021-11-260—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council receives items C-1, C-2 and C-3 as presented.
CARRIED

6. FINANCE

7. GOVERNMENT

G-1— Repeal Bylaw #467, 2021

11-1

2021-11-261—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council does 1st & 2nd reading of Repeal Bylaw #467, 2021
CARRIED

2021-11-262—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council does 3rd reading of Repeal Bylaw #467, 2021
CARRIED

G-2—2022 Council Meeting Schedule

2021-11-263—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council rescinds motion 2021-11-251:

“2021-11-251—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould
THAT the Council Meeting Schedule 2022 draft be adopted as presented.

CARRIED”;

AND THAT the Council Meeting Schedule 2022 revised draft be adopted as amended
CARRIED

G-3—Gwaii Trust Christmas Event Application

2021-11-264—Moved by Councillor Gould, seconded by Councillor Cumming
THAT Council approves the presented application to apply to the Gwaii Trust Society’s Community and
Holiday Events Grant program.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—INFO - Regular Report on Current Operations – Elsie Lemke, CAO

Mayor Daugert: *Had three teleconference meetings with Forestry. One of the meetings was on category 2 sales, the proponents for major companies, mills and manufacturing were mostly in attendance. They said category 2 sales were nice, but they didn’t have any tenure so there was not guarantee on them, therefore they did not want to base an operation on them. The other was on maximum number of sales that they can offer at one time, currently the restriction is a licensee can only hold up to 3 sales and cannot bid on any further ones after that. Many of the bidders complained bitterly that they could not bid on small sales under 10,000 metres as it could prevent them from bidding on a big sale, and that this was a terrible handicap, as they wanted to bid on 40-50,000 metres sales but wouldn’t mind sewing up some of the smaller sales in the meantime. Forestry was looking for suggestions on how to administer this in a way that would be fair and equitable to all parties, though there probably isn’t one. Volume based was suggested, but if they had one really big sale then they could not bid on other ones. The third meeting was on forestry value-added, the province wants more but the mills and secondary manufacturing says as they don’t have tenure, how can they invest in the equipment to do value-added? It takes a great deal of patience to hear the same complaints from the majors – basically their complaint is that there isn’t enough timber anymore since we are not logging the past volume rations (about ½ or up to ½ of what it previously was in some areas). Mostly it was non-tenure holders complaining that they did not have tenures, which is a condition that complaints will probably continue about. Only have two upcoming meetings, might skip the one about limited prescribed slash-burning, and may attend the prescribed fiber meeting for more information. Attended Remembrance Day, over 40 people at the ceremony.*

Councillor Falconbridge joined the meeting at 7:15 PM.

Councillor Whitney-Gould: We got the Gwaii Trust extension and scope change request approved for the Tourist Advocate Grant. The Swim Shack is ready for install, the Gazebo is on order, the outhouse is

M-1

partially on order. The Vibrant Community Commission is having a meeting on November 24th to confirm 2022 budgets/finances, etc.

Councillor Gould: *Nothing of significance to report. Will be having Vibrant Community Commission meeting on Wednesday, November 24th. Some challenges in VIRL.*

Councillor Cumming: *Attended the November 4th BC Hydro seminar webinar, circulated by email the summary of the electrification webinar – which is irrelevant to Port Clements. One thing astonished by was that they have crypto currency listed (bitcoin mining) to improve the economy, which is questionable/poor recommendation in the report. Might respond to request for email feedback. Has a Community Futures AGM in December, and the next Emergency Management Commission meeting will be on January 18th, 2022.*

Councillor Falconbridge: *Nothing to report.*

2021-11-265—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council receives the written and verbal reports from Council and CAO Lemke.
CARRIED

10. ACTION ITEMS

A-1- Action Items List

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

2021-11-266—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council moves in-camera as per section 90(1)(j) of the *Community Charter* at 7:28 PM.
CARRIED

13. ADJOURNMENT

2021-11-267—Moved by Councillor Cumming
THAT Council adjourns this meeting at 7:39 PM
CARRIED

Mayor Doug Daugert

CAO Elsie Lemke

Council Representatives 2022 (Jan 1 – Dec 31, 2022)

INTERNAL TO VOPC

VIBRANT COMMUNITY COMMISSION: Councillor Gould and Councillor Whitney-Gould
Alternate: Councillor Falconbridge

EMERGENCY MANAGEMENT COMMISSION: Councillor Falconbridge
Alternate: Councillor Cumming

RECREATION COMMISSION: Councillor Cumming
Alternate: Councillor Falconbridge

EXTERNAL TO VOPC

GRAHAM ISLAND CENTRAL ADVISORY COMMITTEE – GWAII TRUST SOCIETY: **ALL COUNCIL ARE ON IT**

NORTHERN DEVELOPMENT INITIATIVE TRUST (NORTHWEST REGIONAL ADVISORY COMMITTEE): Councillor Gould
Alternate: Councillor Falconbridge

NORTH COAST REGIONAL DISTRICT: Mayor Daugert
Alternate: Councillor Falconbridge

*NORTHERN HEALTH AUTHORITY: Mayor Daugert
Alternate: Councillor Falconbridge

*This appointment is tied to the NCRD appointment

North Coast Regional District Public Technical Advisory Committee: Councillor Falconbridge
Alternate: Councillor Cumming

MISTY ISLES ECONOMIC DEVELOPMENT: Mayor Daugert
Alternate: Councillor Gould

GWAII TEL: Councillor Falconbridge
Alternate: Councillor Cumming

VANCOUVER ISLAND REGIONAL LIBRARY: Councillor Gould
Alternate: Councillor Whitney-Gould

COMMUNITY FUTURES: Councillor Cumming
Alternate: Mayor Daugert

MUNICIPAL INSURANCE ASSOCIATION BOARD REPRESENTATIVES: Councillor Cumming
Alternate: Mayor Daugert

ALTERNATE ACTING MAYOR: Councillor Falconbridge

*****Per our Procedure Bylaw, Council is to have only one alternate Mayor that is designated on an annual basis.**

RCMP LIASON: **CAO/ACTING CAO**

BA-1



Board Highlights

November 24, 2021

Board Business:

1. The Board elected Director Barry Pages as Chair, and Director Des Nobels as Vice Chair to the North Coast Regional District Board for 2022.
2. The Board provided a one-time COVID Restart Grant to the Gwaii Animal Helpline Society in the amount of \$10,000. It will support the providing of care and medical treatment to the companion animals of those persons in Haida Gwaii requiring financial assistance.
3. The Board provided a one-time COVID Restart Grant to Precious Cedars Society in the amount of \$5,000. It will support the purchase of medical grade perinatal wellness equipment for use by the Northern and Southern Midwifery teams and the pregnant persons they serve.
4. The Board resolved to continue offering the Business Façade Improvement Program through 2022. Guidelines are revised to include the development and renovation of outdoor patio spaces to support increased seating capacity, particularly for restaurants.
5. The Board approved the purchase of a forklift up to \$60,000 for the Mainland Recycling Depot.
6. The Board resolved to send correspondence to the Minister of Agriculture regarding commercial fisheries in coastal B.C. communities and the need to implement the recommendations of the report of the Standing Committee on Fisheries and Oceans.
7. The Board resolved to send correspondence to the B.C. Ferry Commission and the B.C. Ferry Authority to highlight the issue of declining service reliability on the Northern Routes and Route 26.

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.

C-1



City of Pitt Meadows

OFFICE OF THE MAYOR

November 17, 2021

File: 05-1900-01/21

Selina Robinson
Minister of Finance
PO Box 9048 Stn Prov Govt
Victoria, BC V8W 9E2
Sent via email: FIN.Minister@gov.bc.ca

Dear Minister Robinson:

Re: Unfair Taxation Benefitting Railway and Industrial Operations

Further to your November 4, 2021 letter advising the Province has no plans to explore reclassification with respect to Railway and Industrial Operations, we are writing to express our significant disappointment with this information.

Although your letter is in response to the September 10, 2021 UBCM meeting it does not appear to consider the overwhelming support of over 90% of UBCM members (90.4% for fair taxation from railway operations and 94.9% for fair taxation from industrial parks) requesting a review of the legislation. Given the high level of support from around the province, we were hopeful more due consideration would be given to our request.

Additionally, over 25 years has passed since the legislation was changed. However, over the last 25 years there have been significant changes in the environment, health and safety considerations as well as continued and increasing pressures on local services and infrastructure.

With regards to your comment on reviewing the assessment methodology of linear properties we would appreciate understanding the rationale, approach and expectation of this review.

C-2

For clarity, there were two separate requests for legislation review.

1. Railway Operations - Create fairer taxation by removing section 5(e) of the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 endorsed by UBCM under NR23 Fair Taxation from Railway Operations.
2. Industrial Operations - Create fairer taxation by removing section 5(f) of the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 endorsed by UBCM under NR25 Fair Taxation from Industrial Parks.

Your letter appears to address the railway operations fair taxation request by not wishing to reconsider the 1995/96 decision which is specific to railway operations. However, the review of fair taxation in industrial operations does not appear to have been addressed.

We look forward to a favourable response in regards to our concerns.

Yours Truly,



Mayor Bill Dingwall

BGS, LL.B., CPHR

cc: UBCM Executive
UBCM Member Municipalities





November 16, 2021

Ref: 268752

Mayors and Regional District Chairs of British Columbia

Attendees of October 2021 Regional Meetings with Minister Josie Osborne and UBCM President Laurey-Anne Roodenburg

Dear Mayors and Chairs,

Thank you for taking the time to join Minister Josie Osborne and UBCM President Laurey-Anne Roodenburg for the October 2021 regional meetings. Hearing from UBCM directly on some of its key interests and issues was very much appreciated. As Minister Osborne and President Roodenburg said during the call, these meetings continue to be a great opportunity to hear from you about the key issues and opportunities you are working on in your communities now and in 2022 (in addition to COVID-19).

I first wish to acknowledge the many people and communities in B.C. currently facing emergencies due to severe weather and flooding. I know that in many places you and your residents are under intense stress, facing evacuation orders and alerts and doing everything possible to stay safe. Please know that our thoughts and support are with you, along with our deep gratitude for the courage, tireless work and dedication to community demonstrated by you and your staff in this emergency situation.

There were a number of themes that came up during the meetings, including guidance regarding the implementation of vaccine mandates for local governments, local government finance review, rising infrastructure costs, and protection of old growth forests. This email provides links and resources to some of the topics raised.

COVID-19 Update

Federal COVID-19 proof of vaccination for travel

The Government of Canada has created a [federal COVID-19 proof of vaccination](#) document for travel within Canada and internationally. As of October 30, 2021, the federal government requires all travellers 12 years and 4 months of age and older to be fully vaccinated and show proof of vaccination to use federally regulated methods of travel. Note that BC Ferries does not require proof of vaccination.

Ministry of Municipal Affairs Local Government

Mailing Address:
PO Box 9490 Stn Prov Govt
Victoria BC V8W 9N7
Phone: 250 356-6575
Fax: 250 387-7973

Location:
6th Floor, 800 Johnson Street
Victoria BC V8W 1N3
www.gov.bc.ca/muni

C-3

People who live in BC have 3 options to get Canada's COVID-19 proof of vaccination for travel:

- Access online through Health Gateway (gov.bc.ca/covidtravel)
- Request by phone ([1-833-838-2323](tel:1-833-838-2323), translators are available)
- Visit most Service BC offices (Vancouver, Burnaby and Surrey locations don't offer printed copies)

The federal government has indicated that it will allow British Columbians to use the BC Vaccine Card to travel within the country until November 30, while the national proof of vaccination is implemented.

More information is available at gov.bc.ca/covidtravel.

PHO Order on gatherings and events

On October 25, an updated [PHO order on gatherings and events](#) was released. Under the updated order, there are no capacity restrictions for indoor or outdoor personal gatherings (unless specified in specific regional health orders).

There is no capacity limit for indoor organized gatherings, including sporting events, concerts, live theatres, movie theatres, dance and symphony events, art events, weddings, funeral receptions outside of funeral homes, and other gatherings such as parties. [Proof of vaccination](#) is required for organized gatherings for more than 50 people. The requirement that individuals must remain seated in pubs and restaurants has been removed in order to allow for more freedom of movement. Note that some organized gatherings have some capacity restrictions and seats must be provided at some events with more than 50 people.

Other public health restrictions remain in place, including [indoor mask requirements](#). Capacity limits also remain in effect where regional orders are in place, including Fraser East and part of Northern and Interior Health regions. More information on provincial and regional restrictions can be found [here](#).

Local governments are not required to obtain proof of vaccination from individuals attending meetings or engaging in essential local government business – including at council/board meetings and public hearings. This means that individuals are not required to show a vaccine card to attend these essential functions. However, local governments must continue to follow their communicable disease plans and applicable provisions of Provincial and Local Orders on Gatherings and Events to ensure health and safety in respect of meetings. In addition, the proof of vaccination requirements for many [non-essential indoor recreational activities](#) remain in place.

While capacity limits no longer apply to council/board meetings or public hearings, local governments may choose to place limits on specific spaces based on their own communicable disease plans. Local governments that place capacity limits on meeting spaces must continue to ensure they are meeting legislated open meeting requirements.

The new legislative framework providing local governments with the authority to authorize electronic regular and committee meetings in their procedure bylaws came into force on September 29. The electronic meetings framework requires local governments to provide a place for the public to attend to hear or watch meetings held electronically to support the principles of accessibility and transparency.

Local governments who want to continue to meet electronically must go through the process of amending their procedure bylaw. The ministry has produced [guidance](#) to assist local governments to understand the new rules and process for amending procedure bylaws.

Note that electronic public hearings are not the same as electronic meetings. Procedures for public hearings are not required in a local government procedure bylaw; however, those local governments that have included public hearing procedures in their procedure bylaw are encouraged to review and update it as necessary to accommodate the new authorities.

Keep watching [BC's Response to COVID-19](#) website for updates, and please encourage your residents to do the same. We will continue to work with you, so that you have the support and information you need to move forward based on the Provincial Health Officer and Medical Health Officer's most recent Orders.

Vaccine mandates for local government elected officials and staff

There is no public health order requiring proof of vaccination for employees outside of health care settings. Local governments may choose to adopt their own corporate vaccination policies for local government employees and elected officials, taking into consideration the labour and legal contexts within which they operate, including workplace safety, privacy law and employment law.

Several B.C. local governments have implemented policies for staff requiring proof of vaccination by a specific date as a condition of employment (e.g., Victoria, Kamloops, Vancouver, and the Capital Regional District). Other local governments have put in place policies recommending vaccination and in a few cases the vaccination policies implemented by council also apply to locally elected officials (e.g., Penticton). Some councils have "self-declared" that all members are vaccinated (e.g., Victoria, Saanich) where a vaccination mandate policy only applies to employees.

We welcome these employers' leadership, and I would encourage you to connect with your colleagues in communities that have implemented vaccination policies to learn more about the approach they have taken and advice they have received.

2021 UBCM Convention

Minister Osborne would like to thank the UBCM team for putting on another excellent convention this year. Key topics identified at Convention included the Financial Resiliency Report, responsible conduct, and modernizing forest practices -- which are all of interest to both the province and local governments.

Premier Horgan announced at Convention that the Province will work with UBCM to establish an MOU to review the local government finance system in BC and he has asked Minister Osborne and Minister of Finance, Selina Robinson, to direct respective ministry staff to undertake this work. Work on the MOU is underway, and we will keep you updated in the process.



Infrastructure Funding

The governments of Canada and B.C. are committing up to \$270 million towards the third and final intake of the Environmental Quality (EQ) Program, under the Investing in Canada Infrastructure Program (ICIP), which was announced on October 8. Program information can be found [here](#). The third intake of the EQ Program is now open, and the application deadline is January 26th, 2022, 4:00 pm PST.

The Environmental Quality Program is focused on infrastructure that will support quality and management improvements for drinking water, wastewater, and stormwater. It will also support projects that remediate contaminated sites and divert solid waste from landfill. Applicants are encouraged to consider projects that add value around environmental protection, resource recovery and reuse, climate change adaptation and mitigation and energy efficiency, generation, and recovery. A water conservation plan is a requirement for any drinking water and wastewater projects.

Please email infra@gov.bc.ca to get connected to a program team member who can respond to your questions.

Municipal Affairs Statutes Amendment Act (No. 2), 2021 – Bill 26

The Municipal Affairs Statutes Amendment Act (No. 2), 2021, [Bill 26](#), was introduced by Minister Osborne in the B.C. Legislature on October 26, 2021 and passed 3rd reading on November 3, 2021. Upon receiving Royal Assent in the coming weeks, the bill will officially come into effect. Bill 26 proposes amendments to various pieces of provincial legislation including the *Community Charter* and the *Local Government Act* among other Acts. Progress of Bill 26 in the B.C. Legislature can be tracked [here](#).

The amendments address a variety of topics including new tools to help local governments support housing supply by streamlining their development approval processes, modernized public notice requirements, the requirement for councils and boards to consider codes of conduct, and community specific amendments including allowing the dissolution of the Jumbo Glacier Mountain Resort Municipality.

Together, the changes in this bill will have meaningful impact by providing authorities that support efficient and effective local government operations. These amendments address issues not contemplated by existing legislation, and they will enable local governments to respond to circumstances in their community and provide new tools to increase the efficiency and timelines of housing development, allowing for more homes to be built, faster.

I sent a more detailed communication regarding Bill 26 to you on October 26, 2021 and a circular with further technical details on the amendments to local government Chief Administrative Officers and Corporate Officers on October 29, 2021.

If you have any questions regarding the proposed amendments to public notice provisions or the new requirement to consider a code of conduct, please contact our Governance and Structure Branch. You



can reach the Governance and Structure Branch by phone or email at: 250 387-4020 or LGGovernance@gov.bc.ca.

If you have any questions about the proposed changes to public hearings and delegation of development variance permits, please contact our Planning and Land Use Management Branch. You can reach the Planning and Land Use Management Branch by phone or email at: 250 387- 3394 or PLUM@gov.bc.ca.

Forestry Announcement

On November 2, the Province announced its intention to work in partnership with First Nations to defer the harvest of ancient, rare and priority large stands of old growth within 2.6 million hectares of BC's most at risk old-growth forests.

These logging deferrals are a temporary measure – recommended by 2020's Old Growth Strategic Review – to prevent irreversible biodiversity loss while the Province, First Nations, and other partners, including local governments, develop a new approach to sustainable forest management that prioritizes ecosystem health and community prosperity throughout British Columbia.

At the same time, the Province is listening to communities, understanding their concerns, and working for them to find the best, feasible, long-term solutions. On November 8, the Minister of Forests, Lands, Natural Resource Operations and Rural Development held regional calls with local governments in forestry regions to share details of the announcement, listen to community concerns and answer questions about the deferral process.

The Province is bringing together strategically co-ordinated and comprehensive support to offset job and economic impacts that may follow the new harvest restrictions and has committed to working in collaboration with First Nations, local governments, and industry to provide people and communities affected by the upcoming temporary old-growth deferrals with a comprehensive suite of supports.

Programs include for example:

- An employment program aimed at creating short-term employment opportunities for workers
- Skills training and educational opportunities to support workers for new careers
- Supporting forestry workers 55 and older interested in bridging to retirement
- A community rapid response team that will provide in-community support and will co-ordinate with ministries and organizations to ensure supports are in place for individuals and communities
- Supports for job creation in rural British Columbia through value-added forestry and other manufacturing
- Supports for infrastructure and economic development projects that promote diversification and resilience in communities



Ministry of Forests, Lands, Natural Resource Operations and Rural Development staff will reach out to communities once specific deferrals are identified to find the best feasible solutions as the Province recognizes that local governments are important partners in sustainable forest management and will benefit from secure, innovative forestry for generations to come.

The next regional meetings with Municipal Affairs will be in December and Minister Rankin will join Minister Osborne to talk about Indigenous relationships and reconciliation. Minister Osborne's office will be in touch about the December date, time, and meeting information. If you are unable to attend the minister's meeting, please feel free to send an alternate elected official or staff member to attend on your behalf.

Sincerely,



Tara Faganello
Assistant Deputy Minister

pc: Chief Administrative Officers
Laurey-Anne Roodenburg, President, UBCM
Gary MacIsaac, Executive Director, UBCM
Nancy Taylor, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo BC

13

VILLAGE OF PORT CLEMENTS

Repeal Bylaw #467, 2021

A BYLAW TO REPEAL BYLAWS OF THE VILLAGE OF PORT CLEMENTS

WHEREAS the *Community Charter* gives Council the power to repeal bylaws by bylaw;

NOW THEREFORE the Council of the Village of Port Clements in open meeting assembled enacts as follows:

TITLE

This Bylaw may be cited as "Repeal Bylaw No. 467, 2021".

BODY

The following list of bylaws are now repealed:

1. Capital Works, Machinery and Equipment Reserve Fund Establishment Bylaw No. 30, 1976
2. The Health Unit Confirmation By-law No. 31, 1976
3. The Village of Port Clements Taxi By-law No. 197, 1988
4. Taxi-cab and Rental Vehicles Regulation By-law No. 197, 1989

READ A FIRST TIME THIS 15 DAY OF NOVEMBER, 2021

READ A SECOND TIME THIS 15 DAY OF NOVEMBER, 2021

READ A THIRD TIME THIS 15 DAY OF NOVEMBER, 2021

RECONSIDERED AND FINALLY ADOPTED THIS ____ DAY OF _____, 2021

Doug Daugert
MAYOR

Elsie Lemke
CHIEF ADMINISTRATIVE OFFICER

CERTIFIED A TRUE COPY OF VILLAGE OF
Repeal Bylaw No. 467, 2021

67-1



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"
REPORT TO COUNCIL

36 Cedar Avenue West
PO Box 198
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Public Works : 250-557-4326
FAX : 250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

Author: Elsie Lemke, Interim CAO
Date: December 6th, 2021
RE: Protocol Table Draft Letter to BC Minister of Health

BACKGROUND:

A Protocol Table meeting was held on Wednesday, November 24th, 2021, where a motion was made to write a letter to the BC Minister of Health regarding the staffing shortages caused by BH Emergency Health Services' (BCEHS) implementation of a new employment model.

DISCUSSION:

A draft letter is attached for Council's review and support. Two minor corrections are noted in the second paragraph.

Recommendation: That Council supports the attached Draft Letter to Honourable Adrian Dix, from the Protocol Table dated November 25th, 2021 as amended, and authorizes the Mayor to sign on behalf of Council.

CONCLUSION:

STRATEGIC (Guiding Documents Relevancy – Village Policies)
Improving community wellbeing and offering services that benefit the community, that enhance the living experience in Port Clements, are identified as objectives in the OCP.

FINANCIAL (Corporate Budget Impact)
No impact expected.

ADMINISTRATIVE (Workload Impact and Consequence)
No impact expected.

Respectfully submitted:



Elsie Lemke, Interim CAO

51-2

Logos to be added on final draft

Honorable Adrian Dix
Minister of Health
PO BOX 9050, STN PROV GOVT.
Victoria BC V8W9E2

25 November 2021

Minister Dix,

For the last few weeks Haida Gwaii communities have been faced with staff shortages and lack of paramedic coverage due to the transition of BC Emergency Health Services (BCEHS) to a new employment model. Upon meeting with BCEHS and Ambulance Paramedics of BC (CUPE Local 873) representatives on November 5th and again on November 24th, 2021, we have been met with resistance to taking any steps to resolve the dangerous conditions created by this change.

Under the current "interim" staffing model, local paramedics are able to sign up for shifts at a \$2/hour rate of pay, but are no longer offered the four hour minimum call-out pay they had previously been receiving. These work conditions aren't acceptable to many of our local paramedics and work shifts are going uncovered as a result. We have already experienced drastically increased call times as ambulances are being spread thin, covering large areas during their shifts. This is causing stress to paramedics as well as residents, especially anyone with medical conditions.

Based on information from BCEHS we believe that the new model, once successfully implemented, will be of benefit to our communities however the interim measures that we're currently experiencing may be in place for months or even years as we transition to this new model.

Haida Gwaii leadership has met repeatedly with representatives from BCEHS and Ambulance Paramedics of BC (CUPE Local 873) to attempt to resolve this issue. The parties recognize the challenges presented above but are unwilling to find local solutions that will work for our rural communities. No significant work is being done to resolve this issue.

On a related note, Northern Health has experienced staffing shortages on Haida Gwaii for many years, in part due to a housing shortage. BCEHS has not taken this into account in planning for the rollout of this new model. This will delay and hinder the hiring of new paramedics for our communities, and will put additional strain on our overburdened housing market. To serve the transitory and long-term staffing models for BCEHS and Northern Health, investments in housing infrastructure should be seriously considered by these organizations, with support from the Province of B.C. and in partnership with our local communities.

The transition to a new employment model is not providing adequate paramedic coverage for Haida Gwaii. BCEHS' action plan needs to be adjusted to be inclusive of rural communities like ours during this time of change. We are witnessing shortages in service that are causing stress to our residents and putting them at serious risk to loss of life. Fast action needs to be taken to stabilize this situation; we urge your intervention on this vital issue.

Signed by Protocol Table councils and representatives,

G-2

Logos to be added on final draft

cc. Jennifer Rice, North Coast MLA

Leanne Heppell - Interim EVP & Chief Ambulance Officer, BC Emergency Health Services

Deb Trumbley - Director, Patient Care Delivery- Northern Districts, BC Emergency Health Services

Troy Clifford - Provincial President Ambulance Paramedics of BC - CUPE Local 873

Gr-2



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"
REPORT TO COUNCIL

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Author: Elsie Lemke, Interim CAO
Date: December 6th, 2021
RE: Revised Office Hours

BACKGROUND:

In May 2018, Council passed a resolution to reduce the hours that the Village Office was open to the public, from 4 hours, 5 days per week (20 hours per week), to 3 ½ hours, 4 days per week (12 hours per week). The primary reasons for the need to reduce hours included numerous recent staffing changes, heavy workload, significant daily disruptions in accomplishing priority tasks, and looming local government elections.

The options presented included reducing the hours the office is open to the public, increasing staff, or reducing the number of strategic priorities.

DISCUSSION:

Since 2018 when the office hours to the public were reduced, permanent staff positions have increased by one part-time (Tuesday through Thursday). It is not uncommon for municipal offices to be closed during the lunch hour. Generally, in comparison to other similar sized communities, public office hours in Port Clements' are significantly less.

Consideration should be given to increasing the public office hours, to provide better access to residents. It is preferred that there is some time both at the beginning and the end of the day for staff to be able to complete tasks which are best done before the doors open to the public. The recommendation below provides for Monday closures to continue at this time, but this can be reconsidered once the new Chief Administrative Officer is in place and fully oriented.

Recommendation: That Council approves new office hours open to the public from 9:30 am – 3:00 pm, Tuesday through Friday, effective December 13th, 2021.

CONCLUSION:

STRATEGIC

(Guiding Documents Relevancy – Village Policies)

Improving community wellbeing and offering services that benefit the community, that enhance the living experience in Port Clements, are identified as objectives in the OCP.

FINANCIAL

(Corporate Budget Impact)

No impact expected.

ADMINISTRATIVE

(Workload Impact and Consequence)

Minimal impact expected. Staff will work together to ensure a supportive environment to mitigate any potential impacts to workload.

Respectfully submitted:



Elsie Lemke, Interim CAO

G-3



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"
REPORT TO COUNCIL

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Web : www.portclements.ca

Author: Elsie Lemke, Interim CAO
Date: December 6th, 2021
RE: Timber Harvest and Haul Tender Opening

BACKGROUND:

The tender posted on BC Bid for the Timber Harvest and Haul, related to the Sewage & Wastewater Lagoon Extension had a closing date of December 3rd, 2021, 3:00 p.m.

According to the Village of Port Clements Purchasing Policy all tenders are to be opened during a Council meeting, reviewed by staff, and approved by Council at the next Council meeting, unless an exception requires a quicker response.

DISCUSSION:

The Timber Harvest and Haul Tender documents state that the term of the contract will be from December 10th, 2021 to March 31, 2022. In order to get the contract documents prepared, signed and underway, it is recommended that staff review the bids in consultation with Hyland Fraser, RFP (our consultant on this project), and the CAO be authorized to award the contract. The contract will normally be awarded to the lowest bidder, as long as there is evidence of successful performance for similar works, as stated in the policy.

Should there be any substantial challenges with determining the award of the contract, the matter will be returned to Council for determination.

Recommendation: That Council waives approval of the contract award at the next Council meeting and authorizes the Interim Chief Administrative Officer to award the Timber Harvest and Haul Contract to the lowest qualified bidder.

CONCLUSION:

STRATEGIC (Guiding Documents Relevancy – Village Policies)
Purchasing Policy No. 3 guides the purchasing and awarding of goods and services and provides for exceptions if required.

FINANCIAL (Corporate Budget Impact)
Funding for this project is included in the Village's Financial Plan. Grant funding was approved through the Investing in Canada Infrastructure Program, for a total maximum federal/provincial contribution of \$2,512,161 for the full Wastewater System Upgrade.

G-4

ADMINISTRATIVE

(Workload Impact and Consequence)

Staff will work together to ensure a supportive environment to mitigate any potential impacts to workload.

Respectfully submitted:



Elsie Lemke, Interim CAO

61-4

VILLAGE OF PORT CLEMENTS

BYLAW NO.468, 2021

**Respecting The Amended Financial Plan Bylaw for the Years
2021-2025, Bylaw #468, 2021**

The Council for the Village of Port Clements, in open meeting assembled,
enacts as follows:

1. Schedule A attached hereto and made a part of this bylaw is hereby adopted and comprises the Amended Financial Plan for the Village of Port Clements for the years 2021 and ending December 31, 2025.
2. This Bylaw may be cited for all purposes as "The Amended Financial Plan for the years 2021-2025 - Bylaw #468, 2021".
3. Bylaw "The Amended Financial Plan for the years 2021-2025 - Bylaw #464, 2021" is hereby rescinded.

READ A FIRST TIME THIS ___ DAY OF ___ 2021.

READ A SECOND TIME THIS ___ DAY OF ___ 2021.

READ A THIRD TIME THIS ___ DAY OF ___ 2021.

FINALLY PASSED AND ADOPTED THIS ___ DAY OF ___ 2021.

Doug Daugert
MAYOR

Elsie Lemke
CAO

CERTIFIED A TRUE COPY OF "THE AMENDED FINANCIAL PLAN 2021-2025
BYLAW # 468, 2021"

G-5

**Village of Port Clements
2021-2025 Financial Plan
Statement of Objectives
For Bylaw No. 464, 2021**

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Port Clements (Village) is required to include in the Five-Year Financial Plan objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*;
2. The distribution of property taxes among the property classes
3. Permissive Tax exemptions

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2021. Government grants form the greatest proportion of revenue. The government grants that are included in this total include the following:

- \$425,000 for the small community grant.
- \$486,600 in Operating Funds from the Community Works Fund, UBCM Emergency Preparedness Grants, Northern Development Initiative Trust Grants, Canada Summer Jobs, and Gwaii Trust Society Vibrant Community Fund Grants.
- \$1,000,000 from the Northern Capital Planning Grant for the Lagoon Project.

Property Taxes make up the second highest amount for 2021.

The third highest source of revenue is Other Sources of Revenue.

Objective

- For the 2021 year to incorporate 0.0% tax change for the property classes from 2020. There are no increases for water and sewer in 2021. From 2022– 2025 there will be a 3.0% tax increase which includes a 2.5% Cost of Living Allowance increase annually and all classes will be returned to pre-COVID-19 (2019) rates.
- Council plans to incorporate local employment where possible and encourage contractors bidding on works with the Village to utilize unemployed workers.

Table 1: Sources of Revenue

Revenue Source	% of Total Revenue	Dollar Value
Property taxes	16.0%	405,072
User Fees and charges	3.6%	91,700
Other sources	6.4%	162,975
Proceeds from borrowing	0.0%	0
Transfer from Reserves	0.0%	949
Government grants	74.0%	1,911,600
Total	100.0%	\$2,572,296

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Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of the Village's services.

Objectives

Policies

- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community.
- Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities.
- Regularly review and compare the Village's distributions of tax burden relative to other municipalities in British Columbia.

Table 2: Distribution of Property Tax Rates

Property Class	% of Total Property Taxation	Dollar Value
Residential (1)	58.0%	66,043
Utilities (2)	0.3%	371
Light Industry (5)	24.1%	27,507
Business and Other (6)	16.4%	18,696
Managed Forest (7)	1.2%	1383
Recreation/Non-profit (8)	0.0%	0
Total	100.0%	\$114,000

Permissive Tax Exemptions

- The Village issued a permissive tax exemption in 2019 for the 2020 - 2029 Taxation years to the Cedarview Church of \$636.52 Municipal Taxes

Schedule "A"
Consolidated All Funds

	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
Property Tax- Municipal	114,000	136,000	136,000	136,000	136,000
Sewer/Water Taxation & User Fees	180,000	185,650	196,100	186,900	187,950
Payments in Lieu	8,730	8,730	8,730	8,730	8,730
Sales of Services	31,675	16,300	18,300	18,300	18,300
Revenue From Own Sources	121,100	126,350	121,350	116,350	111,350
Unconditional Transfers	425,000	425,000	425,000	425,000	425,000
Conditional Transfers	1,486,600	245,600	155,000	140,000	140,000
Multi Purpose Building Revenue	10,200	14,200	14,200	14,200	14,200
Transfers From Reserves	949	10,570	18,620	11,370	20,570
Collections for Other Agencies	194,042	174,010	174,010	174,010	174,010
Total Revenues	2,572,296	1,342,410	1,267,310	1,230,860	1,236,110
Legislative Expenses	31,150	27,950	36,450	36,950	34,950
General Administration	357,104	372,850	324,000	328,100	333,300
Fire Department	54,100	53,850	55,350	56,100	57,100
Emergency Services	22,000	5,000	3,000	3,000	3,000
Common Services	47,050	47,550	47,550	48,250	48,250
Wharf Services	11,600	11,600	5,600	5,600	5,600
Small Craft Harbour	14,700	14,700	16,500	14,700	14,700
Roads	71,050	66,550	76,550	61,050	61,050
Environmental Health	15,000	0	0	0	0
Environmental Development	9,000	26,500	16,500	4,500	4,500
Parks and Recreation	61,300	58,200	57,700	53,700	53,700
Sewer & Water Expenses	180,000	185,650	196,100	186,900	187,950
Fiscal Services	2,200	2,000	2,000	2,000	2,000
Contributions to Reserves	0	0	0	0	0
Capital Expenses	1,305,000	105,000	65,000	65,000	65,000
Multi Purpose Building Expenses	65,000	65,000	65,000	65,000	65,000
Amortized asset contribution to reserve	132,000	126,000	126,000	126,000	126,000
Taxes Levied for Other Agencies	194,042	174,010	174,010	174,010	174,010
Total Expenses	2,572,296	1,342,410	1,267,310	1,230,860	1,236,110

6-5



REPORT TO COUNCIL

Author: Elsie Lemke, Interim Chief Administrative Officer

Date: November 15, 2021

RE: Regular Report on Current Operations

BACKGROUND:

The CAO/Acting CAO updates Council at the Regular Council Meetings on current operations and challenges.

DISCUSSION:

The report is not an exhaustive list of operational activities that have occurred since the last update or are occurring, but to provide a general update and identify notable occurrences in current operations for Council.

Administration:

- Wastewater System Upgrading Grant cost sharing agreement reviewed and signed with the Province of BC; reviewed requirements and timing with project consultants and engineers
- Prepared Strategic Planning update package for Council
- Posted three addendums to BC Bid, Tender for Timber Harvest and Haul (all minor in nature)
- Arranged for meeting with Island civic communities and North Coast Regional District regarding garbage collection handling charges
- Applications for CAO position closed; met with Selection Committee to begin interview process
- Met with Ministry of Transportation Regional staff to discuss items of mutual interest
- Received approval for Gwaii Trust Christmas Events grant application; processed request for 50% advance
- Started work on draft Road Maintenance Policy (snow/ice removal)
- Received verbal report from Northern Health - follow up to site visit regarding planned Well 3
- Attended two protocol table meetings. The staff meeting presented the results of the Essential Work Permit Survey conducted this summer.
- Gwaii Trust advised that they have approved a 15% project management grant fee available for future grant supported projects up to \$50,000 project value, and 10% project management fees available for values over \$50,000
- Signed vaccination policy for contractors as landlords for buildings leased to provincial uses (i.e. BC Ambulance building)
- Hosted conference call with Queen Charlotte, Masset and NCRD regarding collection handling charge (garbage billing) reduction that was imposed last year. Agreement changes to reinstate to monthly fee that will result in revenues returning to pre-2021 levels is underway.
- Port-Tlell Bucks distributed with Utility Bill and November Newsletter.
- Local businesses were mailed out Port-Tlell Buck participation invitation.

Finance:

- Attended Municipal Pension payroll reporting refresher 2hr workshop
- Prepared Utility invoice run for the 3-month period Oct – Dec.
- Prepared Accounts Receivable invoices for the month of October

R-1

- Prepared Bank Reconciliations
- Compiled Accounts Payable invoices, payroll run and issued cheques.
- Currently working on 2022 Budget and 2021 Budget amendments.

Public Works:

- Major leak found at Community Park bathrooms, resulting in early winter closure. Cause to be determined, freezing ruled out based on weather patterns.
- Water Treatment Plant: Northern Health EPO (Drinking Water Officer) has provided verbal recommendations based on previous site inspection, including but not limited to requirement for a hand washing sink, added security to WTP (door closure mechanism), 3 year cycle of "Northern Health Core Chemical Testing" (more robust complete assay of water parameters), last NHA tests reported to be 2015, though Western Water Associates completed (and submitted to NHA) these same tests during 2018 Hydrogeological Study. Also, a request to move to a digitized record keeping system, which will be considered during WTP upgrades to do with Well completion project. (See next bullet point). Some concern was expressed about our puck-based chlorination system, to be discussed further with NHA head engineer in conjunction with our WTP engineer of record.
- Well completion project: still underway, delayed slightly with Viva Automation engineer of record needing to travel to Europe for family matter. NHA has site visited and reviewed and are simply waiting for finalized construction plan to be completed which involves final electrical design and required WTP upgrades.
- Gwaii Trust Xmas grant lights have been received and will be installed imminently, by volunteers and own forces.
- Clear direction has been received and understood about the priority of realizing one 2021 council strategic priority of getting final phase of Froese lighting installed. This will involve mostly own forces and may prevent forward movement in other areas. TBD
- I would like to highlight that Public Works Superintendent has finally and successfully managed to get away for 2 full weeks of vacation, and would like to thank admin, and particularly Public Works assistant as well as Summer Works temporary hire, for leaving me alone on my leave, adequately covering for, operating, and maintaining all systems without blowing anything up!

Respectfully submitted:



Elsie Lemke, Chief Administrative Officer

Mayor's Report to Council December 6, 2021

November 18—attended a teleconference with Northern Mayors and chairs hosted by the Province. Ministers present were Josie Osborne (MAH), Mike Farnsworth (Solicitor General), Lana Popham (Agriculture), and Rob Fleming (Transportation & Infrastructure) to inform us of the status of the flooding and damage to infrastructure in the lower mainland, and to recruit help with such things as places to host livestock, resources such as feed. Some towns were already stretched because they were still hosting wildfire victims.

November 19 I attended the NWRHD meeting via TEAMS. We discussed various requisitions for equipment and improvements at the different hospitals, complained about having new x-ray equipment in Masset but being unable to use it because of staffing, having other procedures transferred from Rupert to Terrace, and especially the current status of chemotherapy. We did not get a positive response. We were updated on Mills Memorial Hospital construction, where crews were just finishing the basement concrete and hoped to close it in so they could work on installing major mechanical systems during the winter.

November 19 I attended a NCRD meeting via Zoom (I had ferry reservations but cancelled at last minute due to weather prediction). The delegation from the Ambulance Paramedics and the Province, though scheduled, were unable to attend. We passed several grants and expenditures from the Covid Restart grant money. We reviewed a land application that was refused because of a lack of information. We approved purchase of a new forklift for Mainland recycling, with the old one being sent to Haida Gwaii. I questioned the disposition of the old HG forklift, but was told they could use a second one on HG since the one here was only good inside and the older Rupert forklift had pneumatic tires and could be used in the yard.

During the week I was co-signing for work done towards the Clean Coast Clean Waters project being managed through MIEDS. Much of the money has been paid out to local businesses and labour. I was also busy composing a letter to FLNRORD (which I circulated to the Board) expressing our continued interest in the Community Forest

November 24 I attended a Protocol Table Meeting that was a “working group” (The table has agreed that any meeting lacking full representation be termed a working group where decisions can be recommended but not committed to—we can write a letter, but it is up to the individual Councils to sign it). There was limited attendance due to CHN all-candidates meeting taking place at the same time. Trevor Russ, CHN vice-president chaired the meeting, as he isn't re-

elected by acclamation. We did have representation from The Chief Ambulance Officer, the Acting Chief Operating Officer, the Director of Patient Care Delivery, and at least one other person to answer our request and concerns regarding current difficulties with ambulance staffing under their new service model. It was a very unsatisfactory meeting. In about an hour of intense discussion both the Province and the Union agreed there would be no going back, even on an interim basis. The solution offered was for Councils to go out and ask qualified people to sign up for shifts for the “pager pay” of \$2/hr. We followed that with a brief discussion of the GayGahlda Changing Tides framework Agreement. Both the Village of Masset and Village of Queen Charlotte have received a presentation from the Province and the Federal Government regarding this Agreement. Port Clements has not.

November 26 I attended a Zoom Meeting as part of the FLNRORD/UBCM series of engagement sessions on Forest Policy. They have tried to cover all of the 20 topics raised in the original “Modernizing Forest Policy—Intentions” paper put out by the government before the election and available on line. There were about 14 two hour sessions aimed at tenure holders and representative groups, which addressed the original 20 points made in the “Intentions” paper. I attended 9 of them that seemed to apply to our situation on Haida Gwaii. There were many perspectives offered on tenures, stumpage, the regulatory environment, reporting requirements, silviculture practices, fire mitigation and control and co-existing with multiple uses. Some sessions had a dozen participants and one had 67. This session focused on stumpage assessments, which are assessed differently with different rates and reporting requirements for different tenure types.

November 28 I attended a Port Clements Rod and Gun Club meeting. Unfortunately we did not have quorum. The members present agreed with the chair to delay our AGM and elections until January 16 2022 (tentatively) and try to contact more members. With that in mind I suggested the chair (Urs Thomas) contact our Council asking for any assistance we could supply, such as posting events on our Village Facebook site, and ask if there are still Covid funds available to establish our own website.

November 29. I observed the Village of Queen Charlotte presentation of their Strategic Plan on Zoom. Each Councilor was responsible for presenting part of the plan, with a 10-15 minute time frame. They did a very good job, with time for only 1 or 2 questions from the audience present in the hall. Questions submitted from then Zoom audience were to be answered at a later time.

November 30-I received a call from Risha Rushton regarding the interests of the Village of Port Clements and MIEDS in the apportionment process within the Timber Supply Area. I restated

that having access to Market Priced timber sales benefit local employment as Port Clements is well situated to offer logging contractors, and supporting business such as trucking, mechanical services, water access, etc. and stressed our support for that program.

Current status of the Community Forest: Legislation only allows Community Forests to be designated as area-based tenures, that is they are attached to specific areas identified on a map. On Haida Gwaii, when the then Minister announced the intention to grant a Community Forest license to MIEDS, the area had not been defined. Although there were some discussions, the Area was largely selected by FLNRORD. Further, it was decided that approximately 75% of the harvest would be administered by BCTS, with the actual Community Forest having only about 25% of the annual allowable cut within that area to manage as a true Community Forest. During the recent 4 years, a new Timber Supply review has decreased the cut in the area by about 22% and allocation between tenure holders has not been completed. As well, the Province passed legislation limiting revenues to MIEDS from BCTS sales to 50% of the profits going to the communities, and 50% flowing back to the Province. So we do not know if: 1. Does the Province intend to follow through with awarding this Community Forest License? 2. What will the volume be for the total if it does? 3. What will the volume be for the area managed as an Community Forest and will it be economically sustainable? 4. Will any area set aside as Community Forest be physically separate from the area managed by BCTS? 4. Haida involvement. The Province has made it clear in the New Directions in Forestry paper that they expect to see First Nations participation in these tenures. What that will look like has yet to evolve.

Despite these questions and concerns, I have heard positive mention of the proposed Haida Gwaii Community Forest from Provincial decision makers and some in industry that indicate something is being planned for within FLNRORD, and once something is on the table, MIEDS will share it with everyone prior to committing to a final decision.

Doug Daugert

Village of Port Clements
Council Meeting Action Items List

<u>Action #</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A1	2018-09-26	Amend the Campground Bylaw fees		Still needs to be reviewed.
	2021-10-19			incorporated into larger bylaw review project

A-1