



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE: 250-557-4295  
Public Works: 250-557-4295  
FAX: 250-557-4568  
Email: office@portclements.ca  
Web: www.portclements.ca

**Minutes of the Regular Meeting of Council, Monday, July 15<sup>th</sup>, 2024**

**Present:**

Mayor Scott Cabianca  
Councillor Brigid Cumming via conferencing  
Councillor Kazamir Falconbridge via conferencing

**Not Present:**

Councillor Dennis Reindl  
Councillor Wayne Nicol

CAO Marjorie Dobson

Members of the public: Maureen Baily, Chris Bellamy, Cara Goddard, Donald Smillie, Elizabeth Stewart

**Meeting Called to Order at 6:05 PM**

*Mayor Scott Cabianca: I call to order this Council Meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.*

**1. ADOPT AGENDA**

2024-07-129—Moved by Councillor Falconbridge, seconded by Councillor Cumming  
THAT Council adopts the July 15<sup>th</sup>, 2024, Regular Council Meeting Agenda with the amendment of the late addition of C-9-Kidney Foundation of BC and Yukon branch and C-10-Lifesaving Society BC & Yukon Branch.

**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**

**3. MINUTES**

M-1—June 17<sup>th</sup>, 2024, Regular Council Meeting Minutes

2024-07-130—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council adopts the June 17<sup>th</sup>, 2024, Regular Council Meeting Minutes.

**CARRIED**

M-2—June 25<sup>th</sup>, 2024, Special Council Meeting Minutes

2024-07-131—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council adopts the June 25<sup>th</sup>, 2024, Special Council Meeting Minutes

**CARRIED**

M-3—July 5<sup>th</sup>, 2024, Special Council Meeting Minutes

2024-07-132—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council adopts the July 5<sup>th</sup>, 2024, Special Council Meeting Minutes.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**

**5. ORIGINAL CORRESPONDENCE**

C-1—INFORMATION--June 2024 Board Highlights – North Coast Regional District

C-2—INFORMATION– Reminder of SSMUH Zoning Updates Deadline -- Ravi Kahlon, Minister of Housing

C-3—INFORMATION– Concern at Proposed Changes to Tax Sale Processes – City of Prince George

2024-07-133—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council receives C-1, C-2, C-3, for information.

**CARRIED**

C-4—INVITIATON – Resource Breakfast Series – Sarah Weber, C3 Alliance  
C-5—INVITIATON – Canadian Emergency Preparedness and Climate Adaption Expose -- Nick Samian,  
DMG Events  
C-6—INVATION/SURVEY—Member Feedback on Provincial Community Consultation – Union of BC  
Municipalities  
2024-07-134—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council receives C-4, C-5, and C-6, the invitations.

**CARRIED**

C-7-- REQUEST – Request Support and Signatory on Joint Letter to Federal Ministries Regarding Land  
Weather Station Service Interruptions – North Coast Regional District  
2024-07-135—Moved by Councillor Falconbridge, seconded by Councillor Cumming  
THAT the Village of Port Clements supports and become a signatory on the joint letter to the two  
Federal ministries regarding land weather station service disruptions as per the request of the North  
Coast Regional District.

**CARRIED**

C-8—REQUEST—Trail Development – Harmonie Blais  
2024-07-136—Moved by Councillor Cumming, seconded by Mayor Cabianca  
THAT Council receives the letter.

**CARRIED**

C-9—Kidney Foundation of BC and Yukoun Branch  
2024-07-137—Moved by Councillor Cumming, seconded by Mayor Cabianca  
THAT Council receives C-9.

**CARRIED**

C-10—Lifesaving Society BC & Yukon Branch  
2024-07-138—Moved by Councillor Cumming, seconded by Mayor Cabianca  
THAT Council receives C-10

**CARRIED**

## **6. FINANCE**

F-1—2<sup>nd</sup> Quarter Financial Report – Sr Finance Manager Bell  
2024-07-139—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council accepts the 2<sup>nd</sup> Quarter Financial Report from Sr Finance Manager Bell.

**CARRIED**

## **7. GOVERNMENT**

G-1—Reserve Fund for Northwest British Columbia Regional Funding Agreement Bylaw #488, 2024  
2024-07-140—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council does 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading of “Reserve Fund for Northwest British Columbia Regional  
Funding Agreement Bylaw #488, 2024”

**CARRIED**

G-2--Reserve Fund for Growing Communities Fund Bylaw #489, 2024  
2024-07-141—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council does 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading of “Reserve Fund for Reserve Fund for Growing Communities  
Fund Bylaw #489, 2024”

**CARRIED**

G-3—Vibrant Community Commission 2024 Annual Workplan & 2024 Budget  
2024-07-142—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council receives the Vibrant Community Commission’s 2024 Annual Workplan and Budget.  
**CARRIED**

**8. NEW BUSINESS**

**9. REPORTS & DISCUSSIONS**

R-1—INFO—Regular Report on Current Operations – CAO Marjorie Dobson  
R-2-- INFO-- Firehall & Clinic/Ambulance Appraisal Report – CAO Marjorie Dobson

*Mayor Cabianca: Attended the North Coast Regional District meeting in Dodge Cove which had local attendance. Also attended the Haida Signing for the Celebration on July 5<sup>th</sup> in Masset, mirrored the event in Skidegate. It was offered that the civic community Mayors could speak at the event, but by midnight it had still not happened and the event came to a conclusion with dwindling crowds. However, the civic communities were recognized by Gaagwis (Jason, CHN President) for our role in the Protocol Table participation and dialogue. Canada Day was good, and a Thank you to Clint and the Beachy company for organizing the parade.*

*Councillor Cumming: Will be attending the upcoming Haida Title recognition session. Missed a Community Futures meeting last week. Have attended Special Council Meetings. Did not attend the Canada Day Weekend activities, but thinks that next year with Canada Days, should pre-emptively declare if having a parade in March to get more people in other communities to attend/participate and ask the O’Briens to sponsor the parade to get it going. Attended two separate meetings involving BC Ferries, which were interesting. Hopefully will see positive changes there.*

*Councillor Falconbridge: Acted as the parade marshal for the Canada Day Parade. Will be connecting with the Recreation Commission regarding planning activities for next year, maybe asking Council to direct staff to prepare an action plan. Looked after the bouncy castle at Canada Days as no one else was supervising, should have it properly supervised by volunteers if having it. Canada Days was very successful, with cars parked all over town for the mudbog including Tingley Street and Bayview Drive due to the attendance. It is a big event that should be Council and staff’s responsibility to ensure/support.*

*CAO Dobson: construction with the Sewer Lagoon project will begin on July 22<sup>nd</sup>, with a break during winter and resuming again in early 2025. It is expected that the project will be completed by March 2025. With regards to the land use projects, looking forward to community engagement session and attract people to participate. Have received a couple of questions pertaining to the legislation. Maybe have a barbeque after the engagement to help attract people. One staff short as a member of public works resigned, so in process of replacement. With Canada Day celebrations, the Village planned to have two booths but only had one, rain conditions affected her and difficult with manually setting up booths. Hopefully better planning for next year and have a little booth for the youth (teenagers). Appraisal done for Fire Department and Clinic/Ambulance Station, difficult to arrange for them. The appraisal was a shock to see the replacement costs. The Firehall is looking around \$8 million dollar, for example. We can ensure the property for 80% value of the rebuild cost. We are not budgeted for that, but will have to do a budget amendment to accommodate it.*

2024-07-143—Moved by Councillor Cumming seconded by Councillor Falconbridge  
THAT Council receives the verbal and written reports from Council and Staff.  
**CARRIED**

**10. ACTION ITEMS**

A-1—Action Item List

**11. QUESTIONS FROM THE PUBLIC & PRESS**

*Councillor Nicol joined the meeting before the meeting went in-camera*

**12. IN-CAMERA**

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;

90(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

2024-07-144—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council moves in-camera as per section 90(1)(j) and 90(2)(b) of the *Community Charter* at 7:48 PM.

**CARRIED**

**13. RISE AND REPORT**

RR-In Camera Meeting July 15<sup>th</sup>, 2024, items:

2024-07-145—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council rise and report on the July 15<sup>th</sup>, 2024, meeting items that Council has agreed to rise and report on:


- That it has accepted the Northwest B.C. Regional Funding Agreement
- That it has agreed to refund a portion of the historical costs of the Northwest BC Resource Benefits Alliance
- And that it has approved for Poole Consulting Services to continue to provide management services to the Northwest BC Resource Benefits Alliance

**CARRIED**

**14. ADJOURNMENT**

2024-07-146—Moved by Councillor Cumming,  
THAT Council adjourns this meeting at 7:51 PM.

**CARRIED**




---

Mayor Scott Cebianca




---

CAO Marjorie Dobson