



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 PM Regular Meeting of Council, Tuesday, April 19th, 2022

AGENDA

- 1. ADOPT AGENDA**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
M-1—April 4th, 2022, Regular Council Meeting Minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
- 5. ORIGINAL CORRESPONDENCE**
C-1—INFO/INVITATION—proposed permanent forest service road deactivation--Ministry of Forests, Lands, and Natural Resources Operations and Rural Development
- 6. FINANCE**
F-1—1st Quarter 2022 Financial Report – Senior Finance Manager Ronda Bell
- 7. GOVERNMENT**
G-1—1st Quarter 2022 Grants Report – Grant Writer Andrew Hudson
G-2—1st Quarter 2022 Strategic Plan Progress Report -- CAO Marjorie Dobson
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
R-1—INFO - Regular Report on Current Operations – CAO Marjorie Dobson
- 10. ACTION ITEMS**
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. IN-CAMERA**
- 13. ADJOURNMENT**



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Minutes of the Regular Meeting of Council, Monday, April 4th, 2022

Present:

Mayor Doug Daugert
Councillor Brigid Cumming
Councillor Kelly Whitney-Gould (by conference)
Councillor Kazamir Falconbridge

Not Present:

Councillor Ian Gould

CAO Marjorie Dobson
Deputy CAO Elizabeth Cumming

Members of the public: None

Meeting Called to Order at 7:02 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2022-04-091—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the April 4th, 2022, Regular Council Meeting Agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—March 21st, 2022, Regular Council Meeting Minutes
2022-04-092—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the March 21st, 2022, Regular Council Meeting Minutes as amended with the correction on page 2 of "rip raff" to "riprap".
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1—INFO-- March Board Highlights – North Coast Regional District
C-2—INFO—Northern Community Relations 2021 Annual Report – BC Hydro
C-3—INFO—Ban of Plastic and Bio-plastic Utensils -- District of Ucluelet
C-4—INFO—COVID-19 Vaccine Opportunities – Northern Health
C-5—INFO—March Regional Meetings with Ministers – Ministry of Municipal Affairs
C-6—INFO/REQUEST—Payphone Removal – WiMacTel Canada Inc.
C-7—INVITATION—Roundtable Discussion re: Rural Internet Services – Ministry of Citizen Services
C-8—INFO—2021 Annual Report – Municipal Insurance Association of British Columbia
2022-04-093—Moved by Councillor Falconbridge, seconded by Councillor Falconbridge
THAT Council receives items C-1, C-3, C-4, C-5, and C-8 for information.
CARRIED

M-1

2022-04-094—Moved by Mayor Daugert, seconded by Councillor Cumming

THAT whereas BC Hydro's 2021 Annual report identifies that Port Clements suffered an average of 20.7 interruptions in 2021, averaging over 3.5 hours, and further, that these figures do not appear to include the dozens of short duration interruptions customers experience and that these numbers are the worst in our service areas, Council requests staff to write a letter to BC Hydro with copies to MLA Jennifer Rice and Minister Lisa Beare identifying:

- The frequency of the reported incidents
- The anecdotal higher frequency of short duration incidents
- The severe impact on retail business
- The impact on safety of residents
- The impact on attracting work from home and knowledge-based business
- The impact on students engaged in remote learning, public meetings and events requiring power

As this problem is a concern that has been identified numerous times in past years by correspondence and meetings but appears to be increasing rather than being under control, we feel it is time for BC Hydro to provide a clear plan to move towards a solution. The letter is to include additional information provided by Councillor Cumming.

CARRIED

2022-04-095—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould

THAT Council receives item C-6- Payphone Removal from WiMacTel Canada Inc.

CARRIED

2022-04-096—Moved by Mayor Daugert, seconded by Councillor Cumming

THAT whereas there is a large rural population in the area surrounding Port Clements and some residents within the Village of Port Clements who do not have access to a private telephone line due to economic circumstances or location, these persons still need access to medical, government and business services not available within our community. For them a pay phone is their only access to these services. To discontinue the only pay phone in the Port Clements area severely impacts these people and abuses the trust we citizens place in granting access licensing to the service providers. THEREFORE, Council request staff to write a letter of response to Wimactel, with copies to Telus, MLA Rice, and Minister Bear identifying these concerns and clearing stating our objection to this move.

CARRIED

2022-04-097—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council receives item C-7—Roundtable discussion re: Rural Internet Services from the Ministry of Citizen Services.

CARRIED

Councillor Cumming left the meeting at 7:30 PM

6. FINANCE

7. GOVERNMENT

G-1—Request for Letter of Support – Grant Application – Port Clements Historical Society

2022-04-098—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould

THAT Council provides a letter of support for the Port Clements Historical Society's grant application to Gwaii Trust for the Youth Centered Community Grant.

CARRIED

Councillor Cumming returned to the meeting at 7:32 PM

M-1

G-2—Bird Tower Trail Widening -- Sunset Park Revitalization Project- Project Manager Mushynsky
2022-04-099—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould
THAT Council receives the report from Project Manager Mushynsky.
CARRIED

2022-04-100—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council approves the widening of the trail to 9ft based on the specifications and that special care be taken to ensure that the base of the trail is well-drained and adequate to support the anticipated loads.
CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—INFO - Regular Report on Current Operations – CAO Marjorie Dobson

Mayor Daugert: *March 23rd, 2022, attended All-Island protocol meeting, 2 presentations on the table. The first, by Mark Baggely and Missy MacDonald was about mental health and the need for a 24-hour local crisis line. The current line is only staffed by a single person for the entire Province and has frequent times when service is not available in a timely fashion including a time of personal crisis that resulted in a loss of life. The second delegation was from the Ministry of Transportation and Infrastructure (Highways) regarding their response to coastal erosion and winter maintenance. They pointed out the very recent work on shoreline erosion in Sandspit and identified it as an ongoing concern they are responding to it as required. Regarding winter maintenance, Highways does not offer a prescriptive set of rules, but sets objectives for the contractors to meet, then evaluates that response through an audit process. March 29th, 2022 attended a viewing of proposed repairs to the Bird Tower in Sunset Park with Engineer Hossam Ammar. Also in attendance were Councillor Gould, Public Works Superintendent O'Donoghue, CAO Dobson, and Project Manager Mushynsky. Areas of deterioration were identified and Hossam promised to contact us after he had an opportunity to research some of the concerns. April 1st attended a TEAMS meeting with Engineer Assam, Project Manager Mushynsky, CAO Dobson and Deputy CAO Cumming regarding the Bird Tower. The difficulty of determining the extent of rote is a solid wood column was discussed, with the engineer offering to investigate further if there were non-destructive tests available before we4 could plan a path forward.*

Councillor Cumming: *Nothing to report, next week is Emergency Management Commission meeting on April 12th at 7:00 PM and Port Clements Recreation Meeting on April 14th.*

Councillor Falconbridge: *Note of restart of Canadian Rangers Cadets program in Port Clements.*

Councillor Whitney-Gould: *Nothing to report.*

2022-04-101—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council receives the written and verbal reports from Council and CAO Marjorie Dobson.
CARRIED

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

90(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

M-1

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

2022-04-102—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council moves in-camera as per section 90(2)(b) of the *Community Charter* at 7:57 PM.
CARRIED

13. ADJOURNMENT

2022-04-103—Moved by Councillor Falconbridge
THAT Council adjourns this meeting at 8:19 PM.
CARRIED

Mayor Doug Daugert

CAO Marjorie Dobson



File: 11250-30/ FSR General Administration

BY EMAIL

April 8, 2022

RE: REVIEW AND COMMENT OPPORTUNITY – PROPOSED PERMANENT FOREST SERVICE ROAD DEACTIVATION

A recent review of Forest Service Road inventories within the Haida Gwaii Natural Resource District has identified potential candidates for permanent deactivation. These roads have been found to be surplus to industrial requirements or contain structures that are approaching the end of their service life.

We invite you to review these roads and provide comments to the Haida Gwaii Natural Resource District. Surplus roads are located in the following operating areas:

Proposed Forest Service Road Permanent Deactivation – Operating Areas

- Mosquito Lake (2.6km)
- Survey Creek (0.7km)
- East Yak (0.8km)
- Masset Inlet (5.4km)
- Lake Main (3.0km)
- Farm (0.2km)

The ministry does not have the ability to maintain surplus roads. If any stakeholders identify roads that should remain open and be maintained, the ministry can reassign the maintenance obligations to them through the issuance of an applicable tenure. Roads which are not reassigned to new tenures will be scheduled for permanent deactivation.

Permanent road deactivation places a road in a self-maintaining state. Drainage structures are removed and natural water courses re-established. Vehicular access after the completion of deactivation works is not always possible.

Maps are available to view and download from the Provincial Governments web site at: [Haida Gwaii Natural Resource District Road Safety Information](#).

The opportunity to comment will end on May 31, 2022. Unless reassigned to a new tenure, permanent road deactivation works will be scheduled to commence in the summer of 2022.

Ministry of Forests,
Lands, and Natural
Resources Operation
and Rural Development

Haida Gwaii Natural Resource
District

Location:
1229 Oceanview Dr
Queen Charlotte BC V0T 1S0

Mailing Address:
PO Box 39
Queen Charlotte BC V0T 1S0

Telephone: (250) 559-6200
Fax: (250) 559-8342

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If you would like to provide comments or have questions, please contact the Haida Gwaii Natural Resource District Engineering Program at 250-559-6200 or by email at frontcounterhaidagwaii@gov.bc.ca.

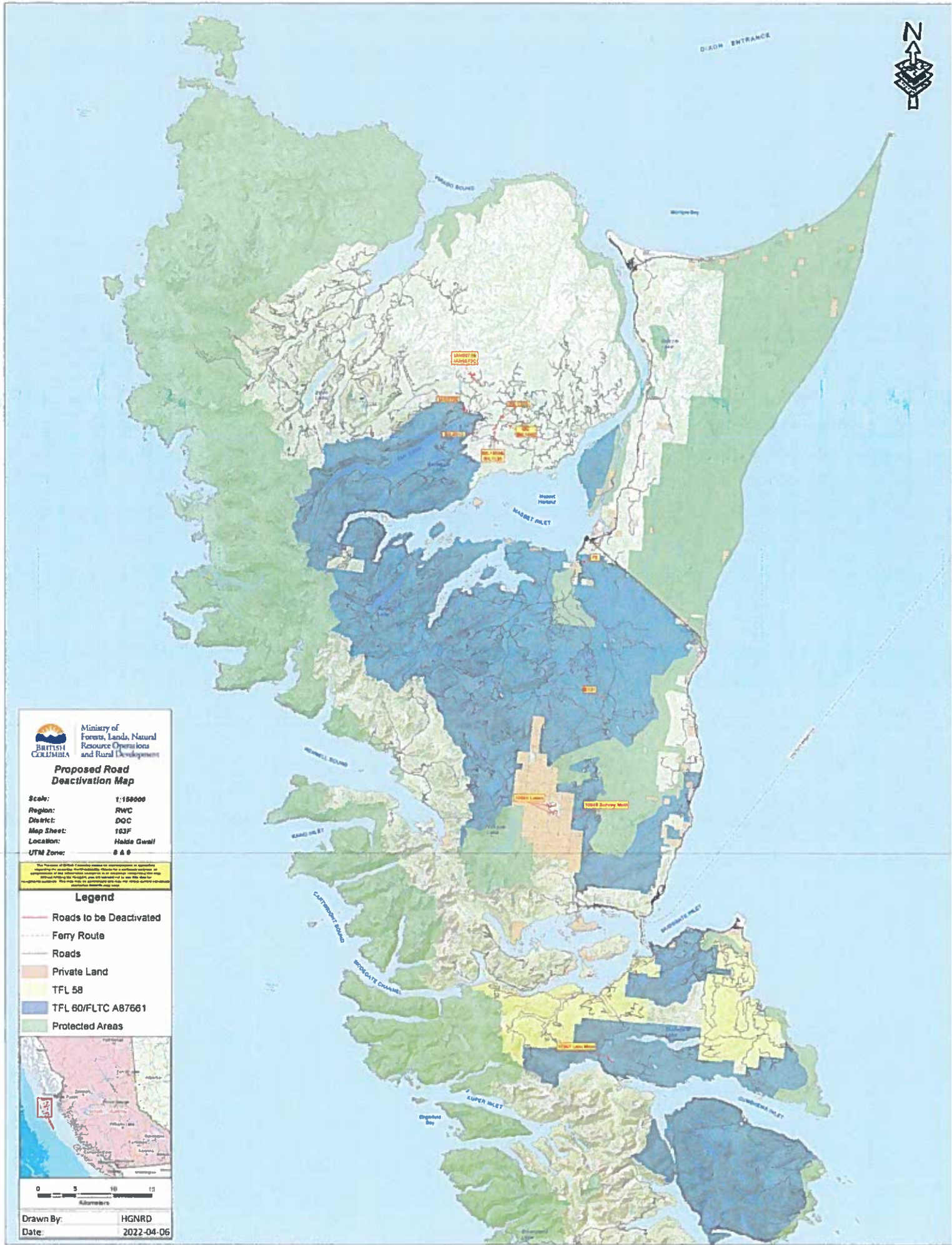
Yours truly,



Risha Rushton
A/District Manager

Attachment: Road Overview Map

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 Ministry of
Forests, Lands, Natural
Resource Operations
and Rural Development

Proposed Road Deactivation Map

Scale: 1:150000
Region: RWC
District: OGC
Map Sheet: 103F
Location: Haida Gwaii
UTM Zone: 8 & 9

The Province of British Columbia exercises no responsibility in respect of the accuracy of the information shown on this map. The Province of British Columbia does not warrant or represent that the information shown on this map is accurate, complete, or up-to-date. The Province of British Columbia does not accept any liability for any loss or damage, whether direct or indirect, arising from the use of this map. The Province of British Columbia does not accept any liability for any loss or damage, whether direct or indirect, arising from the use of this map.

Legend

-  Roads to be Deactivated
-  Ferry Route
-  Roads
-  Private Land
-  TFL 58
-  TFL 60/FLTC A87661
-  Protected Areas



Drawn By: HGNRD
Date: 2022-04-06



REPORT TO COUNCIL

Author: Ronda Bell
Date: April 11, 2022
RE: 1st Quarter Financial

BACKGROUND: Supporting information regarding 1st Quarter financial report.

DISCUSSION: Following is the explanation for any areas that had a material difference between actual and budget or actual and previous year.

Revenue from Own Sources: The invoice for the logs from the sewer lagoon site has been generated.

Total Reserves: These will be withdrawn from Northern Capital and Planning Grant held in Reserves for the Sewer Lagoon Project and the Well #3 Project.

Total Collections for Other Agencies: This amount will be adjusted as further information becomes available.

CONCLUSION: Informational purposes only.

IMPLICATIONS:

STRATEGIC N/A

FINANCIAL No concerns as of Q1

ADMINISTRATIVE N/A

Respectfully submitted:

Ronda Bell
Sr. Finance Manager

F-1

Revenue Gen Operating	2021	2022	Jan - Apr 8 2022	
	Previous Year Actual	Annual Budget	Current Period	% to Date
Description				
Total Taxes	113,997.55	136,000.00	-	0.00%
Total Payment in Lieu of Taxes	8,766.05	8,150.00	-	0.00%
Total Sales of Service	41,178.73	29,450.00	945.75	3.21%
Total Revenue from Own Sources	105,916.75	95,755.00	199,457.72	208.30%
Total Multipurpose Building Rental	11,900.32	12,200.00	4,668.32	38.26%
Total Unconditional Transfers	389,000.00	389,000.00	105,000.00	26.99%
Total Conditional Grants	552,629.82	1,857,327.00	273,746.00	14.74%
Total Reserves	-	740,084.00	-	0.00%
Total Collections for Other Agencies	194,042.43	180,063.00	-	0.00%
Total Gen Revenues	1,417,431.65	3,448,029.00	583,817.79	16.93%
Expenses Gen Operating				
Total Legislative Expenses	25,905.09	39,600.00	13,321.38	33.64%
Total General Administration	297,366.67	387,700.00	105,532.99	27.22%
Total Fire Department	46,100.69	51,750.00	11,211.56	21.66%
Total Emergency Services	7,065.09	3,000.00	-	0.00%
Total Common Services	34,582.37	46,000.00	9,016.93	19.60%
Total Wharf	5,059.81	10,120.00	109.99	1.09%
Total Small Craft Harbour	10,467.12	16,700.00	1,879.42	11.25%
Total Roads	64,195.67	64,050.00	16,800.85	26.23%
Total Environmental Development	8,569.55	4,500.00	424.99	9.44%
Total Parks and Recreation	39,250.89	83,300.00	9,879.01	11.86%
Total MPBC Operating Expenses	55,699.57	63,700.00	24,406.72	38.32%
Total Debt Services	2,108.98	2,000.00	295.98	14.80%
Total Contributions to Reserves	-	-	-	
Total Grants & Misc	368,004.59	2,611,275.00	59,173.45	2.27%
Total Amortized Asset	137,888.53	137,889.00	0.00	0.00%
Total Taxes Levied-Other Gov't	194,041.27	188,776.00	6,002.09	3.18%
Total Gen Expenses	1,296,305.89	3,710,360.00	258,055.36	

F-1

	2021	2022	Jan - Apr 8 2022	
	Previous Year Actual	Annual Budget	Current Period	Current Period %
Revenue Water Operating				
Total Fees & Taxation Revenue	- 112,329.07	- 116,950.00	- 16,092.28	13.76%
Total Grants	-	-	-	
Total Water Revenues	- 112,329.07	- 116,950.00	- 16,092.28	13.76%
Total Expenses	69,174.66	97,450.00	21,309.62	21.87%
Total Debenture Expense	17,043.14	19,000.00	0.00	
Total Water Expenses	86,217.80	116,450.00	21,309.62	18.30%
Total Contributions to Reserves			-	
Revenue Sewer Operating				
Total Fees & Taxation	- 67,288.04	- 68,700.00	- 8,470.35	12.33%
Total Grants & Transfers	-	-	-	
Total Sewer Revenues	- 67,288.04	- 68,700.00	- 8,470.35	12.33%
Total Operating Expenses	48,048.32	58,250.00	12,373.84	21.24%
Total Contributions to Reserves	-	-	-	
Total Debenture Expenses	8,428.08	8,500.00	0.00	0.00%
Total Sewer Expenses	56,476.40	66,750.00	12,373.84	18.54%
Total Revenue	- 1,597,048.76	- 3,633,679.00	- 608,380.42	16.74%
Total Expense	1,439,000.09	3,893,560.00	291,738.82	7.49%
	- 158,048.67	- 259,881.00	- 316,641.60	

F-1

Grants report

January to March 2022

APRIL 6

Andrew Hudson, grant writer
Misty Isles Economic Development Society
andrew@gohaidagwaii.ca

 misty isles
economic development society

Highlights: New or upcoming grants

Canada Community-Building Fund

Union of B.C. Municipalities

Allocations vary — not a competitive grant

Funding received twice per year

30 June 2022 for Strategic Priorities Fund (100% funding up to \$6 million)

- The Canada Community-Building Fund has two streams relevant to Haida Gwaii: the Community Works Fund, and the Strategic Priorities Fund
- It was formerly known as the Community Works Fund, and the Gas Tax Fund
- The Canada Community-Building Fund is allocated to all local governments twice a year
- Eligible project categories include local roads, bridges and active transportation; drinking water; wastewater; community energy systems; public transit; solid waste; recreation and sport infrastructure; cultural infrastructure; tourism infrastructure; disaster mitigation; broadband connectivity; brownfield redevelopment; regional and local airports; short-line rail; short-sea shipping; fire halls and fire stations; and capacity building
- The Strategic Priorities Fund funds large-scale 1) capital or 2) capacity building projects that are regional or innovative projects that boost economic growth and productivity, or a clean environment, or strong cities and communities
- Sample SPF capital project streams include public transit, roads, bridges and active transportation, community energy systems, drinking water, solid waste, wastewater, local and regional airports, short-line rail, short-sea shipping, broadband connectivity, brownfield redevelopment, disaster mitigation, tourism and cultural infrastructure, recreation and sport infrastructure, and fire hall infrastructure
- Sample SPF capacity-building projects include asset management, long-term infrastructure planning, and integrated community sustainability planning

Childcare BC New Spaces Fund

Ministry of Children and Family Development

Up to \$3 million (100% funding) for public-sector organisations, Indigenous governments

Up to \$1.5 million (100% funding) for Indigenous not-for-profit societies

Up to \$1.5 million (90% funding) for other not-for-profit societies, including providers

Next intake spring/summer 2022

- Funds new childcare spaces — priorities include spaces for low-income families, children with support needs, Indigenous children, families new to Canada, parents 25 and younger, Black and other children of colour, Francophone children; also spaces co-located with a K-to-12 or public post-secondary school; spaces accessible to disabled children and families; projects with a provincial cost less than \$40,000 per space
- Infant/toddler spaces have increased priority this round, as do spaces licenced for children 0 to 5 and school-age children (School Age Care on School Grounds is now an eligible type)
- Eligible applicants include local governments, school boards, health authorities, public post-secondary schools, Indigenous governments, and not-for-profit societies
- Applicants must be willing to apply for the provincial Child Care Operating Funding program, the Child Care Fee Reduction Initiative, and Early Childhood Educator Wage Enhancement programs once spaces become operational
- Not eligible for unlicensed child care spaces, spaces licensed for occasional child care, child minding, recreational care, preschool, family or in-home multi-age care; must create new child care spaces

- Projects under \$50,000 must commit to operating for 5 years, projects up to \$500,000 must commit to operating for 10 years, and those over \$500,000 must commit to operating for 15 years

CleanBC Communities Fund (Investing in Canada Infrastructure Program)

Governments of B.C. and Canada

No cap, up to 73.33% funding for local governments, 65% for non-profits

25 May 2022 (3 p.m. PST)

- Funds 1) renewable energy management 2) clean transportation 3) efficient buildings or 4) clean energy production projects
- Eligible applicants include local and Indigenous governments and non- or for-profit organisations working with either
- Consider phasing if project will cost more than \$13.4 million
- Requires evidence of secured funds, permits list, project plan, site plan, detailed cost estimate, council or board resolution, a Community Energy Plan for all building efficiency or renewable energy management projects, a land-use or transportation plan for all public transit projects, preliminary GHG assessment, a climate lens/climate resilience assessment for projects over \$10 million

CleanBC Go Electric Public Charger Program

Province of B.C. (Administered by Fraser Basin Council)

Up to \$80,000 in 50% for DCFC chargers by local governments, non-profits, businesses

Up to \$130,000 in 90% for DCFC chargers for Indigenous organisations

Up to \$5,000 in 50% funding for co-located Level 2 chargers (90% for Indigenous orgs)

13 May 2022

- Funds new direct-current fast charger stations — see website for details on different funding amounts available for DCFCs with various output capacities
- Open to local governments, non-profits, businesses, utilities, or public-sector organisations that own or have 10-year minimum lease for charging station
- Aims to fill gaps in rural and northern areas
- Cannot be stacked with Natural Resources Canada's Electric Vehicle and Alternative Fuel Infrastructure Deployment Initiative or Zero-Emission Vehicle Infrastructure Program

Community Connectedness Grants

PlanH

Up to \$5,000 each

1 June 2022 (Notice in July)

- Funds Indigenous and local governments to work with health authorities and other partners on projects that foster community connectedness
- Projects should start 1 September 2022 and finish by September 2023
- Examples include hosting a facilitator as part of a program development or an Official Community Plan; developing plans for food systems and food security; including social connectedness in an Official Community Plan

Environmental Damages Fund

Environment and Climate Change Canada

Grant amounts vary by location, recent rulings

20 April 2022 at noon PST

- Funds, in priority order, projects that 1) restore the natural environment and conserve wildlife; 2) improve environmental quality; 3) research and develop environmental restoration and improvement; or 4) educate and raise awareness about issues affecting the health of the natural environment
- Account funded by fines, court orders, and voluntary payments by offenders

- Open to NGOs, Indigenous organisations, academic institutions, provincial or local governments

Green and Inclusive Community Buildings

Infrastructure Canada

Small and medium retrofits of \$100,000 to \$3M receive 80% funding

Ongoing

Second intake coming soon for new construction

- Funds new builds and retrofits that provide greener, more resilient public buildings to underserved communities (all but select projects should cut emissions by at least 25%)
- Eligible applicants include local/Indigenous/provincial governments, non-profits
- Projects must start and end between 1 April 2021 and 31 March 2026
- All retrofits must submit a building energy profile using RETScreen software (free, developed by Natural Resources Canada)
- Maximum funding levels on granted on a marginal-dollar basis (i.e. A new build of \$5 million would receive 80% funding for \$3 million, 60% funding for \$2 million)
- Projects larger than \$250,000 are funded through contribution agreements (applicant pays costs upfront, gets reimbursed subject to conditions)
- Most or all funding for projects under \$250,000 is provided on signing a grant agreement

Healthy Public Policy

PlanH

Up to \$15,000

1 June 2022 (Notice in early July 2022)

- Funds local and Indigenous governments to develop healthy public policies
- Examples include integrating equity into existing policy, or starting a feasibility study of a healthy public policy in the community
- Projects should start 1 September 2022 and finish by September 2023

Heritage Legacy Fund

Heritage BC

Up to \$25,000 (conservation) or \$10,000 (awareness) or \$7,500 (Indigenous partnership) in 50% funding

29 April 2022 (17:00 PST), with eligibility check before 22 April

- Funds heritage awareness, heritage conservation, and Indigenous partnership projects by local governments, registered non-profit societies, self-governing First Nations, school boards, and registered federal charities
- Heritage conservation projects preserve, rehabilitate, or restore a heritage place (complete within 18 months of award)
- Heritage awareness projects research, document, present, or publish information about heritage resources (complete within 18 months of award)
- Indigenous partnership projects further reconciliation with Indigenous peoples through collaboration (complete within two years of award)
- Note that conservation work for historic sites, cemeteries, or cultural landscapes is limited to direct conservation of the existing historic resource
- Ineligible heritage conservation works include renovations, additions, or new construction; general interior work not directly related to building code upgrading for conservation purposes; new decks, patios, site infrastructure or improvements such as sidewalks, parking lots, driveways, roads, lighting, fences, gates, statues, monuments, memorials, public art, murals, garden beds, trees, plants, bicycle racks, picnic tables, garbage cans; conservation of large artefacts such as rolling stock or industrial equipment; project planning such as feasibility studies or condition assessments; regular operating costs

6-1

Recovery and Resiliency Fund

Vancouver Foundation

Program to launch in June 2022

- Multi-year funding for B.C. non-profit organisations disproportionately affected by the COVID-19 pandemic

Regional Community to Community Forum Program

Union of B.C. Municipalities (UBCM)

Up to \$5,000 and 100% of project cost

2 September 2022 (For events between Sept. 26 and March 31)

2 December 2022 (For events between Jan. 1 and March 31)

- Funds Regional C2C Forums, which aim to increase understanding and improve overall relations between First Nations and local governments.
- Forums are not limited to a pair of neighbouring communities — an all-islands forum that includes Haida and civic communities would be eligible.
- Eligible applicants can apply once per intake.
- Suggested topics include reconciliation, emergency management, service planning, economic development, community development, and infrastructure planning.

Strengthening Communities' Services

Union of B.C. Municipalities

Up to \$50,000 in 100% funding for communities with less than 5,000 people

22 April 2022

- Funds local governments and Treaty First Nations to improve services, reduce community concerns, improve coordination, and increase capacity to help improve the health and safety of unsheltered homeless people living in public or private spaces, including reducing the risk of COVID-19 or other disease transmission
- Applicants must demonstrate evident need and show how the need has been exacerbated by COVID-19; provide solutions that address urgent and immediate need and do not create ongoing long-term financial obligations that can't be supported by the applicant; finish within a year of grant approval

UBCM Asset Management Planning Program

Union of B.C. Municipalities (UBCM)

Up to \$25,000 in 50% funding

6 May 2022 and 30 September 2022

- Helps local governments fund asset management plans, long-term financial plans, corporate capacity assessments, risk assessments, condition assessments
- Does not cover routine planning, feasibility studies, or purchasing capital assets
- Canada Community Building Funds and FCM Municipal Asset Management Program grants can be used to cover the 50% community contribution, along with in-kind contribution and cash contributions

Grant applications (January to March)

Masset

Date	Applicant	Project	Funder	Program	Request \$	Awarded \$	Status
1-Mar-2022	Masset Market Collective Society	Masset Market Finishings	Federated Co-operatives Limited	Co-op Community Spaces	67,811		Pending
21-Mar-2022	Village of Masset	Village of Masset Economic Development Capacity Building 2022	Northern Development Initiative Trust	Economic Development Capacity Building	50,000		Pending
29-Mar-2022	Village of Masset	Concept Plan for Masset Seaplane Terminal Building and Site	Gwaii Trust Society	Community Innovation	10,000		Pending
Total to March 31					\$127,811		

*Note that two Masset-area applications made in 2020 to the Canada Economic Recovery Infrastructure Program (CERIP) were updated and approved in early 2022: the Village of Masset's \$547,269 Masset Seaplane Terminal and Boat Launch Upgrade project and the Masset Market Collective Society's \$50,473 Masset Market project. Both grants provided 100% funding.

Port Clements

Date	Applicant	Project	Funder	Program	Request \$	Awarded \$	Status
20-Jan-2022	Village of Port Clements	Public works labourer	Employment and Social Development Canada	Canada Summer Jobs	3,648		Pending
1-Feb-2022	Village of Port Clements	Port Clements seaview ramp and wheelchair platform	Gwaii Trust Society	Community Innovation	10,000	10,000	Approved
Totals to Dec. 8					\$13,648	\$10,000	

Queen Charlotte

Date	Applicant	Project	Funder	Program	Request \$	Awarded \$	Status
11-Feb-2022	Village of Queen Charlotte	Xaayda Kil street signs	Northern Development Initiative Trust	Community Places	11,941		
23-Feb-2022	Village of Queen Charlotte	Village of Queen Charlotte Water Treatment Plant	Investing in Canada Infrastructure Program	Environmental Quality	17,002,860		Pending

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22-Mar-2022	Village of Queen Charlotte	Village of Queen Charlotte Economic Development Capacity Building 2022	Northern Development Initiative Trust	Economic Development and Capacity Building	50,000		Pending
28-Mar-2022	Village of Queen Charlotte	QCYC Youth Program Coordinator 2022	Gwaii Trust Society	Youth-Centred Communities	10,000		Pending
Total to March 31					\$17,074,801		

Grants list

For a regularly updated list of Haida Gwaii grant options, [please bookmark this link](#).

Questions?

Email andrew@gohaidagwaii.ca or phone 250-626-9150.



REPORT TO COUNCIL

Author: Marjorie Dobson
 Date: April 19, 2022
 RE: 2022 First Quarter Progress Report on the Strategic Plan

RECOMMENDATION(s):

That Council receives this report on the goals, objectives and targets outlined in the Village of Port Clements 2021 – 2025 Strategic Plan.

BACKGROUND:

Council requires regular updates to review progress on their Strategic Plan to make any adjustments needed to ensure deliverables can be accomplished within identified timelines.

On April 19, 2021, Council adopted their 2021-2025 Strategic Plan outlining their targets and capital priorities for the next five years. On January 17, 2022, Council adopted their Updated Strategic Plan 2021-2025. This report provides updates on each of the Council's four Strategic Priorities for the first quarter of 2022.

SUMMARY OF RESULTS:

In the 2022 Strategic Plan, Council set a total of 19 core services targets and 14 Council initiative targets to be completed this year (i.e. by the end of 2022). Of those, **10% (3) are COMPLETE**, **56% (18) are IN PROGRESS**, and **34% (11) are NOT STARTED or ON HOLD**.

DETAILED RESULTS:

Creating Stability and Capacity in the Village Office

GOALS: *To increase staff capacity to maintain municipal operations, operate infrastructure and manage existing and future projects while supporting the Village Council.*

To ensure Council has the knowledge and training to provide effective, efficient and transparent governance for the municipality.

To be Completed in 2022	Ongoing
<p>CORE SERVICES</p> <ul style="list-style-type: none"> • CAO Recruitment – COMPLETE • Municipal COVID-19 Reopening Plan – COMPLETE <p>COUNCIL INITIATIVES</p> <ul style="list-style-type: none"> • Role clarity for Commissions – COMPLETE • Vibrant Commission: Hiring of tourism Advocate – 60% COMPLETE, GRANT FUNDING TRANSFERRED 	<ul style="list-style-type: none"> • Senior Finance Manager training for Chief Financial Officer (CFO) role • Training for Village Staff • Focus on operational efficiencies in the Village office • Council governance training

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Village of Port Clements - Report to Council

Maintaining and Improving Existing Infrastructure

GOALS: *To develop short and long term plans to ensure our assets are well-maintained and the community is a good place to live.*

To ensure that infrastructure projects include an assessment of ongoing operating and maintenance costs.

To complete projects/initiatives within their scope, schedule and budget, involving Council at all key decision points.

To improve community safety and ability to respond to emergencies.

To be Completed in 2022

CORE SERVICES

- Sewer Lagoon, lift station(s) compliance upgrade – **IN PROGRESS**
- Water Treatment Plant upgrades:
 - Well # 3 connection – **IN PROGRESS**
 - Chlorine shed repairs – **IN PROGRESS**
 - Asbestos cement water line replacement – **NOT STARTED**
 - Operating System Upgrades – **NOT STARTED**
- Froese subdivision streetlights – **IN PROGRESS**
- Fire Hall floors – **99% COMPLETE, WAITING ON BACKORDERED PURCHASES**
- Clinic heat return ventilation system & heat pumps, drainage, building assessment – **IN PROGRESS, LOOKING FOR GRANTS**
- Heat pumps for St. Marks, Community Park Bathroom, Water Pump House – **IN PROGRESS, LOOKING FOR GRANTS**
- Public Works Salt/Sand Shed/Pellet Storage – **IN PROGRESS**
 - Biomass Supply – **NOT STARTED**
 - Fire Hall Heat Supply – **NOT STARTED**

COUNCIL INITIATIVES

- Sunset Park Campground upgrade – **IN PROGRESS**
- Community Park improvements:
 - Tennis Court Revitalization -- **IN PROGRESS, GRANT APPROVED**
 - Soccer Field – **NOT STARTED**
 - Bathroom Security -- **IN PROGRESS, GRANT APPROVED**
 - Playground Fencing – **NOT STARTED**
 - Playground Equipment – **NOT STARTED**

Improving Livability and Revitalizing the Economy

GOALS: *To encourage island governments working together for the betterment of all island communities.*

To support and encourage local industries and businesses to grow through new opportunities and partnerships.

To support and encourage volunteers and volunteer organizations and their contributions to the local economy.

To develop community recreation options and promote a healthy lifestyle for all ages.

To maintain and operate our Parks and Recreation facilities and spaces for the benefit of the community and make improvements as budget and staff capacity allow.

Village of Port Clements - Report to Council

To be Completed in 2022	Ongoing
<p>CORE SERVICES</p> <ul style="list-style-type: none"> • Update Emergency Preparedness Plan – NOT STARTED • Review Community Wildfire Protection Plan – NOT STARTED <p>COUNCIL INITIATIVES</p> <ul style="list-style-type: none"> • Vibrant Community Commission <ul style="list-style-type: none"> ○ St. Mark’s Gift Shop – IN PROGRESS ○ Downtown core beautification projects – IN PROGRESS ○ Tourism Signage – NOT STARTED ○ Tourism Marketing – IN PROGRESS ○ Golden Spruce Trail Extension Study – ON HOLD ○ Sunset Trail Improvement Project – IN PROGRESS 	<ul style="list-style-type: none"> • Community Forest Development

Encouraging and Supporting Land Development

- GOALS:**
- To encourage and support the development of residential properties within the municipality.*
 - To support the development of senior’s housing options.*
 - To encourage and support the sale and development of industrial properties for job creation.*
 - To increase the number of young families living in the community.*

To be Completed in 2022
<p>CORE SERVICES</p> <ul style="list-style-type: none"> • OCP/Zoning/Subdivision modernization – IN PROGRESS • Coastal Erosion and Flood Mapping study (Regional partnership) – IN PROGRESS <p>COUNCIL INITIATIVES</p>

IMPLICATIONS:

STRATEGIC: The 2022 Strategic Plan was developed at Council’s direction and incorporated resident feedback in the initial 2021-2025 Strategic Plan.

FINANCIAL: The completion and adoption of the 5-year Strategic Plan has informed Budget Development for the 5 Year Financial Plan and provided direction for grant applications.

ADMINISTRATIVE: The adoption of the 5 -year Strategic Plan has formed the basis of the annual work plan for administrative and public works staff.

Respectfully submitted
Marjorie Dobson, CAO

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REPORT TO COUNCIL

Author: Marjorie Dobson, Chief Administrative Officer

Date: April 19, 2022

RE: Regular Report on Current Operations

BACKGROUND:

The CAO/Acting CAO updates Council at the Regular Council Meetings on current operations and challenges.

DISCUSSION:

The report is not an exhaustive list of operational activities that have occurred since the last update or are occurring, but to provide a general update and identify notable occurrences in current operations for Council.

Administration:

- CAO and Public Works foreman attended orientation done by representatives from the Federal government relating to compliance with Wastewater.
- Work continues to be in compliance with Provincial governments conditions of permit for Drinking water and Wastewater
- Critical Infrastructure:
 - (a) Sewer Lagoon Project- Area is cleared of logs, and the second phase including residue survey grubbing and burning are expected to begin within the next week. The concern of increased cost still lingers
 - (b) Well #3 Construction & Connection – We have been receiving quotes, and a contract will be awarded soon.
- Golden Spruce Trail Study: Permission from funding agency has been given to change scope of work if needed.
- Funding for the following is approved:
 - (a) Community Park Upgrade
 - Seaview Ramp & wheelchair Platform

Finance:

- Year-end rollover
- Work on next phase of budget upcoming – tax rates bylaw and 5-year financial plan bylaw

Public Works:

- Continuing work in support of Bird Tower/Sunset Trail upgrades with project manager.
- Continuing support to engineers and administration for wastewater lagoon upgrade. Log hauling complete. Phase II of "grubbing and burning" to commence. CAO and PW had a successful teleconference with reps from DFO enforcement as well as federal Wastewater Systems Effluent Regulation administrators, result being DFO pleased with progress and WSER admins conclude that our reporting meets their criteria, their remaining concern is that the new lagoon meets the Total Suspended Solids and Biological Oxygen Demand levels set out in the regulations.
- Froese light bases have been completed. Necessary to allow concrete to cure for a minimum of 2 weeks before final install of light posts. Should be complete at end of April.
- One event of excessive water distribution flow has been detected over a 24-hour period. A leak was suspected, but not located. Subsequent daily flow settled back down to a reasonable average level, so suspicion is now excessive use during 24 hr period.
- Northern Health Environmental protection Officers (Drinking Water Officers) completed a site visit reviewing Well upgrade and testing procedures. Awaiting on report with any recommendations.
- Working with CAO and various key players to sort out initial planning on works surrounding recent successful funding packages. Continued concerns around local capacity (available contractors, as well as PW capacity for additional projects).

Respectfully submitted:

Marjorie Dobson, CAO