

G-8 late addition



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
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Port Clements, BC
V0T1R0

REPORT TO COUNCIL

Author: Marjorie Dobson CAO
Date: December 19, 2023
RE: Well #3 Outfitting & Connection

BACKGROUND:

The Village of Port Clements water supply system is currently sourced by 2 wells. A study conducted in 2009 by the Geotechnical and Hydrogeological Consultants Piteau Associates revealed the inadequacy of the current source. It was recommended that a new well be constructed to augment supplies to provide adequate back-up, and to meet long-term needs.

In 2019, Double D Drilling drilled two (2) wells. Namely Well #3, and Well # 4. The Council then gave the green light to develop well #3. To date, drilling and testing are completed. More recently the electrical panel and controls have been assembled and ready for installation. The outcome of this project is heavily dependent on a contractor to complete the civil work for the installation, and the associated electrical and piping connections.

Discussion & Analysis

The Village of Port Clements Purchasing Policy sets guidelines for the procurement of goods and services. The guideline stipulates that Contracting for works valued in excess of \$25,000 shall be done via tender, request for proposals, or invitation to quote.

A request for proposal was advertised for qualified contractors to complete the civil work for the installation, and the associated electrical and piping connections. Two (2) companies responded. Canadian Western Mechanical Ltd, and Double D Drilling. Prior to submitting a proposal interested proponents were encouraged to request a copy of the design package, and if necessary, speak with the Superintendent of Public Works. Both Canadian Western Mechanical and Double D Drilling requested the drawings and had discussions with the Superintendent of Public Works. Both companies also expressed concerns about obtaining the concrete pad on island which is a critical component of the project.

Canadian Western Mechanical Ltd proposal came at a cost of \$61,950.00. The proposal contained a breakdown of components and associated cost. They also indicated that will manage and complete the work as per the document done by PS Turje (design brief) and information supplied by the Village.

However, the quote does not include concrete, supply of other materials, or equipment. If these are provided, they will be billed at cost, plus 20% overhead.

Double D Drilling proposal cost \$18,429.16. This proposal was unclear, lacked the information that would indicate that the contractor will complete the civil work for the installation of the Well and the associated electrical and piping connections. All indications point to an aspect of the project, instead of the project in its entirety.

Evaluation:

CAO and Superintendent of Public Works evaluated the responses and concluded that Double D Drilling Proposal is lacking information, coupled with the fact that the price quoted is not a realistic representation of the cost to complete this project and therefore does not appear to have all the requirements.

Recommendation: That the contract be awarded to Canadian Western Mechanical Ltd based on:

- Industry knowledge
- Awareness of the requirements
- Recommendations from contractors they have worked with.
- Their experience in the field
- Level of certification (Pump Installer Certification)
- Their attention to details
- Better of the two (2) contractors

CONCLUSION:

STRATEGIC	(Guiding Documents Relevancy – Village Policies) Purchasing Policy No. 3 guides the purchasing and awarding of goods and services.
FINANCIAL	(Corporate Budget Impact) Funding for this project is included in the Village’s Financial Plan. Funding from Northern Capital account \$190,000.00. However, based on internal projections, the cost to complete the project is likely to exceed the amount estimated in 2020.
ADMINISTRATIVE	(Workload Impact and Consequence) Staff will work together to ensure a supportive environment to mitigate any further potential project delays.

Respectfully submitted:

Marjorie Dobson CAO