



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

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**7:00 PM Regular Meeting of Council, Monday, February 7<sup>th</sup>, 2022**

**Present:**

Mayor Doug Daugert  
Councillor Brigid Cumming  
Councillor Kelly Whitney-Gould (by teleconference)  
Councillor Ian Gould (by teleconference)  
Councillor Kazamir Falconbridge

Acting CAO Elizabeth Cumming

Members of the public: none

**Meeting Called to Order at 7:05 PM**

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

**1. ADOPT AGENDA**

2022-02-026—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council adopts the February 7<sup>th</sup>, 2022, Regular Council Meeting Agenda as presented.  
**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**

**3. MINUTES**

M-1— January 17<sup>th</sup>, 2022, Regular Council Meeting Minutes  
2022-02-027—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council adopts the January 17<sup>th</sup>, 2022, Regular Council Meeting Minutes as presented.  
**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**

**5. ORIGINAL CORRESPONDENCE**

C-1—INFO — Bylaw 676, 2021 – Alternative Approval Process – North Coast Regional District  
C-2—INFO – January Board Highlights – North Coast Regional District  
C-3—INFO—Place Name Changes - Ministry of Forests, Lands, Natural Resource Operations and Rural Development  
C-4—INFO—December Meeting Updates - Ministry of Municipal Affairs  
C-5—INFO—BC Wildfires Petition, Letter of Support—District of Stewart  
C-6—INFO—CleanBC Communities Fund Intake 3 Open - Ministry of Municipal Affairs

2022-02-028—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould  
THAT Council receives items C-1, C-2, C-3, C-4, C-5, and C-6.  
**CARRIED**

*Councillor Gould and Councillor Whitney-Gould left the meeting at 7:09 PM  
Councillor Gould and Councillor Whitney-Gould rejoined the meeting at 7:10 PM*

C-7—RESPONSE-- RE: Community and Council Concerns - Sgt. Damon MacDonald - RCMP, Masset Detachment

2022-02-029—Moved by Councillor Cumming, seconded by Councillor Falconbridge THAT Council sends a letter of thanks to Sgt. MacDonald for his feedback and information and wish them success in continuing to reduce local crime.

**CARRIED**

**6. FINANCE**

**7. GOVERNMENT**

G-1—Authorizing New CAO on Municipal Accounts

2022-02-030—Moved by Councillor Cumming, seconded by Councillor Falconbridge THAT Council authorizes their CAO Marjorie Dobson to be added as a signing authority, authorized representative, and administrator for the Village's Northern Savings Credit Union accounts.

**CARRIED**

2022-02-031—Moved by Councillor Falconbridge, seconded by Councillor Cumming THAT Council authorizes their CAO Marjorie Dobson to be added onto the Village's Post Office Box at Canada Post as the administrator, authorized representative, and signing authority.

**CARRIED**

2022-02-032—Moved by Councillor Falconbridge, seconded by Councillor Cumming THAT Council authorizes their CAO Marjorie Dobson to be added onto all municipal accounts as administrator, authorized representative, and signing authority, including all financial accounts, vendor accounts and provincial/federal reporting accounts.

**CARRIED**

2022-02-033—Moved by Councillor Falconbridge, seconded by Councillor Cumming THAT Council authorizes removing Elsie Lemke from all municipal accounts as administrator, authorized representative, and signing authority, including all financial accounts, vendor accounts and provincial/federal reporting accounts.

**CARRIED**

G-2—Municipal Officials Indemnification Bylaw #472, 2022

2022-02-034—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould THAT Council reconsiders and adopts Municipal Officials Indemnification Bylaw #472, 2022.

**CARRIED**

G-3 – Officers Appointment Bylaw #473, 2022

2022-02-035—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould THAT Council reconsiders and adopts Officers Appointment Bylaw #473, 2022.

**CARRIED**

G-4—Delegation Bylaw #474, 2022

2022-02-036—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould THAT Council reconsiders and adopts Delegation Bylaw #474, 2022.

**CARRIED**

G-5— Sunset Park Campground Bylaw #475, 2022

2022-02-037—Moved by Councillor Cumming, seconded by Councillor Falconbridge THAT Council does 3<sup>rd</sup> reading of Sunset Park Campground Bylaw #475, 2022.

**CARRIED**

G-6—Snow & Ice Removal Policy No. 23, 2022

2022-02-038—Moved by Councillor Falconbridge, seconded by Councillor Cumming  
THAT Council adopts Snow & Ice Removal Policy No. 23, 2022.

**CARRIED**

G-7—Land Development Applications Procedures Bylaw #476, 2022

2022-02-039—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council does 1st & 2nd reading of Land Development Applications Procedures Bylaw #476, 2022

**CARRIED**

G-8— November 2021 Commission Meeting Minutes - Emergency Management Commission

2022-02-040—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council receives the November 2021 Commission Meeting Minutes from the Emergency Management Commission.

**CARRIED**

G-9—Recommendations to Council – Emergency Management Commission

2022-02-041—Moved by Councillor Falconbridge, seconded by Councillor Cumming  
THAT Council asks staff to investigate and report back on offering Wildland firefighter level 1 (WSPP-WFF 1) trainer and/or Wildland firefighter level 1 (WSPP-WFF 1) structural firefighter course in Port Clements.

**CARRIED**

2022-02-042—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould

THAT Council ask staff to investigate and report back on using the Community Works Program funding to hire a consultant to update the Village of Port Clements Emergency Management Plan.

**CARRIED**

G-10—4<sup>th</sup> Quarter 2021 Grants Report – Andrew Hudson, Grant Writer

2022-02-043—Moved by Councillor Falconbridge, seconded by Councillor Cumming  
THAT Council receives the 4<sup>th</sup> Quarter 2021 Grants Report from Andrew Hudson, Grant Writer.

**CARRIED**

G-11—Grant Writer Grant Application

2022-02-044—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould  
THAT Council supports the application to Northern Development Initiative Trust (NDIT) 2022 Grant Writer Support Program.

**CARRIED**

2022-02-045—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould

THAT Council approves that the Community Contribution for the 2022 Grants Manager budget be \$4,595.

**CARRIED**

G-12—Community Works Fund – Use of Funds 2022

2022-02-046—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council permits up to \$75,000 of the Village's Community Works Funds to be used for Council approved projects within the Sunset Park in 2022.

**CARRIED**

G-13 – Kubuta Mower Issue – Expenditure Approval

2022-02-047—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould  
THAT Council approves expenditure of up to \$16,000 for the purchase of a flail mower and mower equipment, and this expense be included in the 2022 capital works budget.

**CARRIED**

**OPPOSED Councillor Falconbridge**

**8. NEW BUSINESS**

**9. REPORTS & DISCUSSIONS**

R-1—INFO - Regular Report on Current Operations – Acting CAO Cumming

R-2—Mayor's Report

Mayor Daugert: *Also had another meeting with Minister Josie Osbourne, which had issues with its links and cellular work arounds did not work.*

Councillor Whitney-Gould: *Met with Kim Mushynsky re: beautification projects and pieces coming together. Got a hold of Argosy and were able to purchase display cabinets for St. Marks (beautiful looking). 2021 Activities Report completed for Vibrant Community Commission.*

Councillor Gould: *VIRL meeting, key takeaway is they are starting strategic planning process at the board level that will spread into the communities next year. Hired a different firm to manage it. NDIT meeting, over 1 million handed out, no Island applications, 1.3 million is left to be assigned. \$300,000 was granted to Prince Rupert for railway development. Went out on trails with Kim Mushynsky, CERIP grant was intended to replace birdtower, suggested that if she wanted to do more a Gwaii Trust grant could be submitted and we have other grants for it.*

Councillor Cumming: *Attended the Emergency Management Commission meeting on January 25, on January 27 had the Recreation Commission's annual meeting.*

Councillor Falconbridge: *Did not attend Emergency Management Commission meeting. Attended Gwaiitel meeting tonight regarding fibre schedules for installation to Tlell (refer connectedcoast.com website and also Gwaiitel.com). Mascon owned by Telus is the only ISP owned on Island, but does not connect everywhere; Citywest made a deal with Gwaiitel for the final connections on Haida Gwaii – so some will have Mascon serving them, and some will have Citywest – Gwaiitel will not own all the fibre on island. On the Vibrant Community Commission – outhouses, etc – will site plans be provided to Council? Started training for local fire area inspector, will not do inspections until that happens, will touch base with new CAO.*

2022-02-048—Moved by Councillor Cumming, seconded by Councillor Falconbridge  
THAT Council receives the written and verbal reports from Council and Acting CAO Cumming.  
**CARRIED**

**10. ACTION ITEMS**

**11. QUESTIONS FROM THE PUBLIC & PRESS**

**12. IN-CAMERA**

**13. ADJOURNMENT**

2022-02-049—Moved by Councillor Cumming  
THAT Council adjourns this meeting at 8:10 PM  
**CARRIED**

  
Mayor Doug Daugert

  
Acting CAO Elizabeth Cumming