

Village of Port Clements

Snow and Ice Removal Policy

Policy No. 23, 2022

Adopted: February 7th, 2022

Reviewed: February 7th, 2022

Next Review: September, 2023

Policy statement:

PREAMBLE:

The effective and efficient provision of snow and ice removal operations is necessary to allow the Village of Port Clements ("Village") to function under normal winter conditions. A policy is necessary to make a clear statement of the intent of Village snow and ice removal operations and to establish a framework for the priorities within which limited resources will be applied.

The intent of snow and ice removal operations is to maintain Village streets in a safe and passable condition. Snow and ice removal services are not intended to eliminate all hazardous conditions on Village streets at all times. They are intended to assist vehicles that are properly equipped for winter driving and operated using good winter driving practices and pedestrians using the roadways with proper winter footwear.

It is expected that under normal winter conditions, there will be situations when the immediate demand for snow and ice removal services will exceed the available resources.

PROCEDURES:

Winter Condition Monitoring

During the months of December to April the Public Works Superintendent or his designate will monitor and record weather conditions daily by consulting the following:

Environment Canada: https://weather.gc.ca/city/pages/bc-56_metric_e.html

The Weather Network: <https://www.theweathernetwork.com/ca/weather/british-columbia/port-clements>

As well, personal observation of changing weather conditions that may require the initiation of snow removal or ice control will be noted and recorded by the Public Works Superintendent or his designate.

When weather forecasts indicate snow during any daytime hours which produce accumulations at or over 5 cm. (2 inches) within the next 48 hours, or when weather forecasts indicate extreme icy conditions the next morning, the Public Works Superintendent or his designate will make preparations for snow management and ice control by readying equipment, ensuring adequate supplies of sand and salt, and arranging for employee availability.

Weekend and After Hours Callouts

The Public Works Superintendent or his designate will perform snow management and ice control after normal working hours and on weekends when 5 cm. (2 inches) or more of snow accumulates or upon verification of poor street conditions as determined by the Public Works Superintendent or his designate. After hours and weekend snow management and ice control will be completed on priority routes only as indicated in Appendix A.

General Priorities

Priority

Main streets
School access roads
Emergency Services
Identified key intersections

Second Priority

(provide access to)
Post Office
Village Office
Businesses
Residential & Industrial Streets

General Provisions

As the snow removal budget is insufficient to cover the removal of all snow and ice accumulations on every street on every day, the Village's snow and ice management plan is based on a priority system. The details are outlined on the attached Appendices.

Not all streets are cleared at all times, and maintenance is dependent on variables such as snow accumulation and icy surfaces. The following snow and ice management plan is intended for guidance purposes.

If or when snowfall remains both heavy and continuous causing an ongoing accumulation of snow on the first priority routes, snow clearing services shall remain directed to first priority routes until the accumulation has been reduced to and remains at an acceptable level according to this policy. At times when snow removal or ice control equipment is enroute to a first priority area, for efficiency purposes a lower priority area may receive service during the pass. Under extreme winter conditions or unforeseen circumstances, the routes may be out of priority sequence to facilitate operational needs.

Sanding and/or the application of de-icing chemicals shall be undertaken whenever necessary to maintain safe and passable street conditions for properly equipped vehicles and pedestrians with winter footwear.

The Village does not plow to bare pavement. Pedestrians should have appropriate footwear for snowy and icy conditions.

Snow plowing may result in windrows of snow. The Village will not normally clear snow windrows from private driveway or private access.

Responsibilities of Businesses and Residents

Property owners are required to keep boulevards, lanes and streets clear of obstructions which could impede snow removal.

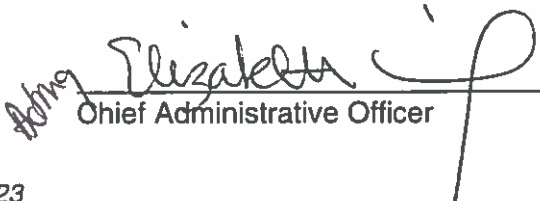
Windrows left in private driveways are the responsibility of the owner of the property to clear.

Private property owners are expected to assist Village crews by clearing storm drains of debris and ice abutting the owner's property, allowing for the adequate flow of runoff from melting snow.

The Village does not accept liability for damage to fences, structures, shrubs and trees caused by routine procedures, including pushing back snow or ice from the streets.



Mayor Doug Daugert



Chief Administrative Officer

Appendix 'A'

Village of Port Clements Map of Snow Removal Routes

<i>Snow Removal Route Map Legend: Colour Designation</i>	
Primary Priority	Orange
Secondary Priority	Yellow
Ministry of Transportation Responsibility	Blue

