



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 PM Regular Meeting of Council, Tuesday, August 2nd, 2022

AGENDA

- 1. ADOPT AGENDA**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
D-1—Policing Reports - Sgt. Damon MacDonald, Masset RCMP Detachment
- 3. MINUTES**
M-1—July 18th, 2022, Regular Council Meeting Minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
UB-1—June 6th, 2022, Regular Council Meeting Minutes
- 5. ORIGINAL CORRESPONDENCE**
C-1—REQUEST—Support for UBCM Resolution – Regional District of Nanaimo
C-2—INVITATION—Resource Breakfast -- Sarah Weber, C3 Alliance Corp
- 6. FINANCE**
- 7. GOVERNMENT**
G-1— 2nd Quarter 2022 Grants Report – Grant Writer Andrew Hudson
G-2—Chief Elections Officer & Deputy Election Officer(s) Appointment
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
R-1—INFO -- Regular Report on Current Operations – CAO Marjorie Dobson
- 10. ACTION ITEMS**
A-1—Action Items List
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. IN-CAMERA**
90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
 - (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 13. ADJOURNMENT**

Delegation Requirements:

If approved the name of the delegation and its subject will be published in the Council Meeting Agenda, which is made available to the public and on our website. This is not optional and cannot be withdrawn from the public record.

If you wish to provide supporting documentation to be published in the Agenda, it must be provided to our office no later than **1:00 PM on the Wednesday prior to the Council Meeting**. After the Agenda's deadline the delegation must bring its supporting document to the Council Meeting for distribution. It is mandatory to bring 7 copies for Council and Staff

Delegation Rules at Council Meetings:

1. **The delegation has a 10 minute time limit for speaking to Council.** This limit is regardless of how many speakers the delegation presents as part of their delegation. This limit also includes time for any questions.
2. The presentation must be directed at Council in a respectful and collaborative manner. The meeting Chairperson will indicate who has the turn to speak and in what order: interrupting and talking over someone when they are speaking is strongly discouraged. Disrespectful and abusive language will not be tolerated.
3. **Do not expect an immediate answer or response to your delegation:** Council may refer to staff for more information or postpone it to another meeting for further consideration. Council reserves the right to make its decision in its own time and will not be pressed to a decision due to a delegate's deadline.

I understand and agree that I have been advised on the rules and requirements of a delegation to Council and I agree to these terms.

Name: Damon MacDonald, Sgt.

Date: 2022-07-27

Signature: MacDonald, Damon
Scott 000183089

For Office Use Only:

Date Application Received: 2022-07-27 Documents Submitted with Application: 1

Application Received by: Elizabeth Cummins Signature: Elizabeth Cummins

☒ Approved

☐ Declined

☐ Other (please specify): _____

Council Meeting Appearance date of Delegation: 2022-08-02

[Signature]
Signature of Chief Administrative Officer

July 27, 2022
Signature Date

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Email: cao@portclements.ca

Delegation to Council Application Form

Applicant Group/Individual Name: Sergeant Damon MacDonald
Mailing Address: Masset RCMP, PO Box 39, Masset, BC V0T 1M0
Telephone: (250) 626-3991 **Email:** damon.macdonald@rcmp-grc.gc.ca

Subject of Delegation: Deliver Q1 policing report and discuss / answer questions

Purpose of Delegation:

Please note that delegations regarding any aspect of an Official Community Plan or a zoning application are prohibited between the conclusion of a Public Hearing and the adoption of a Bylaw and may not come before Council at that time.

- ☐ Question for council
- ☐ Requesting information
- ☐ Requesting a letter of support
- ☐ Requesting funding
- ☐ Other (provide details): Q1 policing report.

Contact Person (if different from above): _____
Telephone number: _____ **Email:** _____

It is recommended that if an applicant has a deadline or specific time constraint then the applicant should make their delegation application to a Council Meeting that has at least one other Council Meeting occurring before this deadline.

Please note that your delegation may not be on the date requested due to prior commitments, staff resources or at the Chief Administrative Officers' discretion due to subject matter. Your delegation is not confirmed until it is approved by the CAO and you have been contacted by Village staff.

Council Meeting date requested: 2022-08-02
Attending delegate (if different from above): _____

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Village of Port Clements

Community Policing Report

****Hand deliver original to Mayor and Council****

To: Mayor and Council Village of Port Clements 36 Cedar Avenue West P.O. Box 198 Port Clements, BC V0T 1R0	From: Sgt. Damon MacDonald Masset RCMP-GRC 2042 Collison Avenue P.O. Box 39 Masset, BC V0T 1M0	Month of April 2022 to June 2022
		Date Prepared: 2022-07-21
		Phone No. (250) 626-3991

OFFENCES REPORTED AND/OR COMMITTED IN THE VILLAGE OF PORT CLEMENTS

A) Criminal Code		C) Liquor	
1. Sexual Assaults	0	1. Liquor offences	0
2. Assaults – Spousal/Other	2	2. Prevention efforts	0
3. Mischief	2	D) Traffic	
4. Break & Enter & Theft	0	1. Accidents	0
5. Theft	1	2. Charges	0
6. Impaired Operation	1	E) Assistance/Services	
7. Disturbing the Peace	0	1. Missing Persons	0
8. Fraud	0	2. Sudden Deaths	0
B) Drugs		3. Assistance-General Public	0
1. Possession of Drugs	0	4. Town By-laws	0
2. Trafficking	0	5. Other (Wildlife Act)	0

Sgt. Damon MacDonald
 Detachment Commander

Mayor Douglas Dugert
 Mayor and Council

2022-07-22
 Date

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NARRATIVE INTERPRETATION OF ABOVE STATISTICS

1. Crime trends / problems:

Masset Detachment responded to 27 calls for service within the community of Port Clements between April 1st and June 30th, 2022. Calls for service are monitored to identify any developing trends or issues.

During the first quarter the detachment received one report of impaired driving. Investigation revealed that this event did not have sufficient evidence to proceed. Members will respond to all complaints of impaired driving but encourage the public to provide as much detail as possible when reporting such crimes. Helpful information includes a description of the vehicle (including make, model and licence plate number if possible), number of occupants (identity of driver if known), direction of travel and anything that makes the vehicle unique (such as decals, after market rims/effects, etc).

In the first quarter there were two assaults reported to the detachment. One was a domestic situation that resulted in the parties denying any sort of violence. As a result the detachment had no avenues of investigation left to pursue. The second assault incident was deemed to be unfounded. An unfounded occurrence results when police investigation can confidently say that the event did not occur.

During the first quarter the detachment continued their proactive traffic enforcement initiatives. These initiatives resulted in numerous vehicles being stopped to ensure that the vehicles were insured and that the drivers were sober and properly licenced.

Other significant investigations included:

2022-04-22 – Masset RCMP members received a complaint of a missing person. Members began an investigation and learned that the missing individual had travelled south of the island to go harvesting seaweed but was overdue and had not left an accurate plan with anyone. Members eventually located the missing individual and were told that there was a miscommunication. All members of the party were safe.

2022-05-18 – Masset RCMP members responded to a complaint of Criminal Harassment. Members spoke with both the complainant and the victim who each claimed that the other was responsible for the harassing

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behaviour. The harassing behaviour consisted entirely of one party giving the other party the middle finger. While this hand gesture is socially considered to be rude, it is not criminal. Both parties were directed to stay away from each other.

2022-06-22 – Masset RCMP were dispatched to a complaint of an uttering threats incident. The male victim was approached on his property by another male and a verbal altercation ensued over an incident that happened about 3 years ago. At one point during the altercation, the male victim was told by the other male that he was going to kill him. The male has been arrested and charges have been laid for uttering threats. This matter is still before the Court.

2. Crime Prevention Initiatives:

During the first quarter there were no community events that the Masset RCMP members were made aware of. Members make all efforts to be in the community and visit with as many people as possible.

Detachment members conduct proactive traffic enforcement when feasible and use these initiatives not only for enforcement efforts but also as educational opportunities.

3. Feed Back from Community Consultative Groups / Justice Committees / Community Leadership:

Sgt. MacDonald arrived at the end of June 2021 and to his knowledge the Village of Port Clements does not have a CCG or a Justice Committee.

Sgt. MacDonald has been to a previous committee meeting with community leadership. At that time a discussion of emergency preparedness was had and there was a discussion of a committee being developed or reactivated. Sgt. MacDonald has since attended an emergency preparedness meeting in the community.

4. Other Significant Issues:

Masset RCMP is currently fully staffed. Our full compliment is 1 Sgt, 1 Cpl and 7 Csts with 2 of those positions being assigned to the FNP.

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5. Document Feedback and indicate delivery method:

Report delivered via email to Mayor and Council by Sgt. Damon MacDonald and addressed during general council meeting.

6. APP update to community:

Priority initiatives continue to be actioned by Masset members. Port Clements Mayor and Council have identified road safety and police visibility as priorities for the 22/23 fiscal year.

7. Community Familiarization:

A familiarization package is available at the detachment and is reviewed by all new incoming members.

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Minutes of the Regular Meeting of Council, Monday, July 18th, 2022

Present:

Mayor Doug Daugert
Councillor Kelly Whitney-Gould
Councillor Ian Gould
Councillor Brigid Cumming

Not Present:

Councillor Kazamir Falconbridge

CAO Marjorie Dobson
Deputy CAO Elizabeth Cumming

Members of the public: Amy Wong (Delegation), Bill Lore

Meeting Called to Order at 7:01 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2022-07-179—Moved by Councillor Gould, seconded by Councillor Whitney-Gould
THAT Council adopts the July 18th, 2022, Regular Council Meeting with the addition of a late-add of an addendum to R-1—INFO-Regular Report on Current Operations – Deputy CAO Cumming
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

D-1—Information on Programs/Funding – Amy Wong, BC Housing

2022-07-180—Moved by Councillor Gould, seconded by Councillor Whitney-Gould
THAT Council amends the agenda to deal with G-1 ahead of section 3. Minutes
CARRIED

Councillor Cumming left the meeting at 8:18 PM

G-1— Application for Funds —Port Clements Historical Society – Deputy CAO Cumming

2022-07-181—Moved by Councillor Gould, seconded by Councillor Whitney-Gould
THAT Council opens item G-1 up for discussion.
CARRIED

2022-07-182—Moved by Councillor Gould, seconded by Councillor Whitney-Gould
THAT Council award a grant of \$3,000 for Museum Operations for 2022 and a grant of \$2,750 for Visitor Information Centre Operations for 2022 to the Port Clements Historical Society per the conditions of the Village's Community Grants Policy.
CARRIED

Councillor Cumming returned to the meeting at 8:31 PM

3. MINUTES

M-1—June 20th, 2022, Regular Council Meeting Minutes

2022-07-183—Moved by Councillor Cumming, seconded by Councillor Gould
THAT Council adopts the June 20th, 2022, Regular Council Meeting Minutes as presented with the correction of "Bailey" from "bailed" in members of the public.
CARRIED

M-2—June 29th, 2022, Special Council Meeting Minutes

2022-07-184—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould

THAT Council adopts the June 29th, 2022, Regular Council Meeting Minutes as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

UB-1—June 6th, 2022, Regular Council Meeting Minutes

2022-07-185—Moved by Councillor Gould, seconded by Councillor Whitney-Gould

THAT Council receives the report for discussion.

CARRIED

2022-07-186—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould

THAT Council adopts the June 6th, 2022, Regular Council Meeting Minutes as presented.

DEFEATED

OPPOSED Councillor Whitney-Gould, Mayor Daugert

Direction to staff to further summarize the Questions from Public section 11 in the minutes

5. ORIGINAL CORRESPONDENCE

C-1—INFO— Long Term Care, Time for Change Working Group – Century House, Time for Change Working Group

C-2—REQUEST—Support for UBCM Resolution – Stand.Earth

C-3—REQUEST—Support for UBCM Resolution – Town of Gibsons

C-4—REQUEST—Support for UBCM Resolution—City of New Westminster

2022-07-187—Moved by Councillor Cumming, seconded by Councillor Gould

THAT Council receives item C-1, C-2, C-3 & C-4 for information.

CARRIED

C-5—RESPONSE—Summer service Levels on Route 11 and 26 – BC Ferries

2022-07-188—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould

THAT Council receives the response from BC Ferries on the Summer Service Levels on Route 11 and 26.

CARRIED

6. FINANCE

F-1—2022 2nd Quarter Financial Report – Senior Finance Manager Bell

2022-07-189—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould

THAT Council receives the 2022 2nd Quarter Financial Report from Senior Finance Manager Bell.

CARRIED

7. GOVERNMENT

G-2—2022 2nd Quarter Progress Report on Strategic Plan

2022-07-190—Moved by Councillor Gould, seconded by Councillor Whitney-Gould

THAT Council receives the 2022 2nd Quarter Progress Report on Strategic Plan

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—INFO -- Regular Report on Current Operations – Deputy CAO Elizabeth Cumming

Mayor Daugert: Attended the Special Council Meeting on June 29th. Attended Canada Days, which was well attended (3/4 as many people as in prior years). Mayor and CAO had an information tent, side-by-side the CHN tent at the baseball field. Did not get a strong reception to find people to run for Council/Mayor in upcoming election. It was a good social event, and the Village having a booth was an appropriate thing. Connected Coast announcement that the boat was in the water and laying the cable – at the photo op they had the Northern Representative from Telus present, he did inform him that they were planning on maintaining the existing cable and microwave system as a redundancy in case of the undersea cable being broken. Also attended a lunchtime webinar with Geoscience BC, partnership with BC government and industry, to identify geophysical assets in BC.

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They are also partnered with regional districts, mapping such things as geothermal potential and lithium resources to stimulate industry. Today was on a 2-hour zoom meeting with Bill Blair on emergency services, on mitigating climate change in local governments in BC. It was a call mainly attended by different Mayors in BC, a main point was that funding infrastructure through grants created a hunger-games mentality in funding and municipalities felt in competition with each other and not able to operate efficiently and effectively in that environment. Grant funding was very difficult and poor way of administering infrastructure funding, that instead a more stable funding model would be better for the small communities in our areas (ex. Island Trust). Bill Blair gave a speech on how they are streamlining the process, not how they are changing. \$870 million dollars has been given to the province to distribute at their discretion for climate mitigation. People were more talking about disaster relief (more in the south), a few talking about mitigation and prevention (more in the north). Not impressed by Federal response, but they were open to questions from the local governments. Nathan Cullen was also in attendance.

Councillor Gould: Infrastructure fund announced through NCLGA. Coastal restoration may be applicable to sewer lines close to the ocean (might be a funding option). VIRL CEO visited the islands. Attended NDIT meeting last month. Concern: derelict houses in the community, would like to see Council address as a safety item. When is UBCM meeting dates to be arranged? Also, Village should be looking at sending a congratulations letter to Daajing Giids for its name changes.

Councillor Cumming: Attended special meeting of Council to adopt Annual Report. Sat in on Community Futures loans meetings, multi-agency loans as individual group limit is \$150,000. A scheduled emergency management meeting for tomorrow will be rescheduled. Attended Canada Days, which included an official opening ceremony for the first time.

Councillor Whitney-Gould: Busy with a few things. Vibrant Community Commission finishing up commitments – swimshack, concern around access to Rainbow Pier (vehicle at the end, small vehicles can drive around so more blocks needed, removing signage possibly?). Some movement in getting new members for Vibrant Community Commission.

2022-07-191—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council receives the written and verbal reports from Council and staff
CARRIED

10. ACTION ITEMS

A-1—Action Items List

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

13. ADJOURNMENT

2022-07-192—Moved by Councillor Cumming
THAT Council adjourns this meeting at 9:30 PM
CARRIED

Mayor Doug Daugert

CAO Marjorie Dobson



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Minutes of the Regular Meeting of Council, Monday, June 6th, 2022

Present:

Mayor Doug Daugert
Councillor Kelly Whitney-Gould (by conference)
Councillor Ian Gould (by conference)
Councillor Brigid Cumming
Councillor Kazamir Falconbridge

CAO Marjorie Dobson
Deputy CAO Elizabeth Cumming

Members of the public: Kaitlyn Bailey (press), Dale Lore

Meeting Called to Order at 7:01 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2022-06-155—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council adopts the June 6, 2022, Regular Council Meeting Agenda as presented with the correction of the heading date of 'June 6' instead of the incorrect 'May 16'.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—May 16th, 2022, Regular Council Meeting Minutes
2022-06-156—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council adopts the May 16th, 2022, Regular council Meeting Minutes as presented.
CARRIED

M-2—May 27th, 2022, Special Council Meeting Minutes
2022-06-157—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council adopts the May 27th, 2022, Special Council Meeting Minutes.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1—INFO—Name Change to 'Village of Daajing Giids' in progress – Village of Queen Charlotte
2022-06-158—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT council receives from the Village of Port Clements information of their name change to 'Village of Daajing Giids' being in progress.
CARRIED

C-2—INFO/COMMUNICATION— Haida Gwaii Paramedics -- MLA Jennifer Rice

VB-

2022-06-159—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council receives the letter to Haida Gwaii Paramedics from MLA Jennifer Rice.
CARRIED

C-3—REQUEST—Request for Support for Request to increase BC Ferries sailings – Haida Gwaii Protocol Table
2022-06-160—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council supports the letter from the Haida Gwaii Protocol Table and authorizes Mayor Daugert to sign it on behalf of the Village of Port Clements.
CARRIED

C-4—REQUEST—Interview/Introduction with Councillor—Kaitlyn Bailey, Black Press Media
2022-06-161—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council receives the interview/introduction request from Kaitlyn Bailey with Black Press Media.
CARRIED

6. FINANCE

7. GOVERNMENT

G-1—Credit Card Limit Increase – Deputy CAO Elizabeth Cumming
2022-06-162—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould
THAT Council requests an increase of its credit limit for its credit card account with Collabria to \$70,000.
CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—INFO -- Regular Report on Current Operations – CAO Marjorie Dobson

Mayor Daugert: Received a very nice thank you card from the class that they attended to show at least basics of municipal governance to the younger students in the Port Clements Elementary School. On May 19th held an in-camera Misty Isles Economic Development Society meeting to discuss pending issues. On May 25th attended climate action plan webinar hosted by the Province (got very little information out of it), also attended the first in-person All-Islands Protocol Table meeting in 2 years, nice to re-establish relationships with Haida leadership to discuss common goals (one idea proposed was an All-Island Spring Cleanup altogether on the same days with bins in every community, proposed by Daajing Gids/Queen Charlotte, referred to the CAOs to work on). On May 27th attended a Northwest Hospital District Meeting online, intended to attend in person but fell ill and phoned in instead. It had a very long in-camera session around future visions of service delivery from staff, staff requirement is an ongoing problem and staff do not appear to understand all the difficulties of transporting patients to other communities in the North, especially in wintertime. Once again, they talked about having specialized centres in Prince Rupert, trauma centre in Terrace, might have some other specialty in Kitimat and Prince George. It was pointed out that this was a difficult model because it was asking people to travel in some of the worst conditions at the worst time of year for it, for both patients on Haida Gwaii and the central coast that need to get to these locations and face the same challenges. If they go to specialized services in different communities, are they going to be transporting people from Terrace to Prince Rupert? It is concerning that they do not recognize the difficulties with transportation when they seem to recognize how difficult it is for them to transport a staff member to Haida Gwaii for chemotherapy services. The local directors are keeping the pressure on and reminding them, but it is almost built into the system that they are centred to where they are than what would be useful for managing the healthcare system. On May 27th attended North Coast Regional District meeting online, discussion on items that were not relevant to Haida Gwaii/Port Clements, though they asked for letter for increased ferry service and a land application from within Masset that affects us in retaining a Masset business – amendment to their water lot to include all their infrastructure with fish processing facility. On May 31st attended All-Island Emergency Management Committee Meeting online, was an interesting meeting but was quite a large meeting, and difficult to make out conversations due to sidebar conversations.

UR.

Councillor Falconbridge: Attended the All-Island Emergency Management Planning Committee meeting. Lots of good conversation, discussion for consideration for switching from ePact to a new service provider, Buoyant, for notification system – Old Masset seems to be directing that, as well Old Masset is looking at alternative exit routes and setting up their own evacuation centre for their emergency response. When it comes to off-island medical services, if things cannot be arranged to occur in Prince Rupert (with the specialists/equipment timing) then they have to go to Prince George – medical covers the cost of travel but they do not cover the cost of lost wages. We have a low population (<4000) we are unlikely to ever get the CAT scan machine or MRI machine, or even if we had it, we cannot keep the staff here as there is not full-time demand for it. Junior Canadian Ranger Patrol is available for assistance during emergencies for the Village.

Councillor Gould: NDIT and VIRL meetings upcoming. Involved with and checked out campground work and sewer lagoon projects there.

Councillor Whitney-Gould: Attended the Special Meeting regarding the bird tower on May 27th. Had a meeting with CAO Marjorie on the Seaview Ramp project regarding options/ideas. Saw more work done at the swimming hole: the outhouse is installed, new gazebo is not yet in place but is onsite, swimshack is in place. They got positive feedback from neighbours to the swimming hole. The Vibrant Community Commission has advertised for new members as the membership has gone down to very few – they are asking for people to put their names forward. Back when the Vice-premier was on Island a few months ago, they had asked about getting crosswalks in town, recently the Ministry of Transportation sent a rep to meet with staff at the end of May to talk about getting crosswalks in place. The main problem they have with them in getting them placed in front of Bayview Market is the visibility requirements before and after a crosswalk. They discussed consideration for making the speed limit 30km in town, which may help with that. Took them on a tour to view three sites that were considered for a crosswalk possibility, but one is not viable due to visibility and driveways. The ministry is going to be putting in a data board to reflect the amount of traffic and do a full review and assessment of the movement in Port Clements – she pushed them to not just look at past data for determining their ability to move forward, but to look at current data and alternatives. To consider that we have no sidewalks in town and that is an exacerbating factor for need for crosswalks. Their rep was open to working with the community on the issue. She communicated unhappiness on the outcome so far on crosswalks. They identified that it will take about year before real changes could happen; impression that in next few months they would connect back with the Village on this.

Councillor Cumming: Attended the Special Council Meeting on May 27th, attended All-Island Emergency Management Committee meeting, attended a Recreation Commission meeting on June 2nd. Big focus was on Canada Day Weekend at end of the month, with another meeting to confirm everything on the 16th and hoping to have a celebration on weekend of July 2/3. Watch for a post on the Village's Facebook feed tomorrow. Seeing good numbers at Village Information Centre, numbers comparable with 2018/2019 visitor rates.

2022-06-163—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council receives R-1 and verbal reports from Council and CAO Dobson.
CARRIED

R-2—INFO—M&B Subdivision/Official Community Plan – CAO Marjorie Dobson
2022-06-164—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council receives the M&B Subdivision/Official Community Plan report from CAO Marjorie Dobson.
CARRIED

10. ACTION ITEMS

A-1—Action Items List

11. QUESTIONS FROM THE PUBLIC & PRESS

Question – Dale Lore: Mr. Lore expressed concern with the lack of crosswalks in Port Clements, identifying belief it means it is illegal to cross the road (jaywalking), and that the Bayview Market area is a prime area for accidents to occur.

Answer: It is not illegal to cross the road (jaywalking) unless it is prohibited by bylaw.

Question – Dale Lore: Regarding the M+B Subdivision, Mr. Lore identified willingness to go into public-private partnership to develop the property and his belief that it is Council's responsibility to put in the framework to grow the community.

Answer: It is capital from capitalists and business that grows the community, though politicians can pave the way to get the ball rolling. While the public-private partnership idea has worked in some places, Council would like to see what all the options are for them to consider first.

Question – Dale Lore: Regarding Canada Days and reconciliation issue. Talking with his Haida connections, changing the name of Canada Days does not change anything.

Answer: We have not yet received a response to our letter to the Council of the Haida Nation and hereditary chiefs.

Question – Dale Lore: Mr. Lore expressed concerns about lack of engagement by the Fire Department in the community, in particular Port Clements recreation events. He also voiced his opinion about declining community engagement and volunteerism in general, highlighting that without volunteer these activities cannot occur, and comparing the community's investment in the Fire Department compared with the returns.

Answer: Volunteer burnout has been a systematic, socio-cultural issue that is not specific to just Port Clements. COVID also shut down all the volunteers and volunteer activity. The Firefighters have been involved in events for their fundraising activities, where traditionally they used that money to supplement the money received from the Village to fund equipment. This year may be scaled down Canada Days, but hopefully next year things will resume as normal.

Question – Kaitlyn Bailey: Would love to meet with anyone willing to meet to discuss what is important to the community and what is happening in the community.

Answer: It would be easier to schedule a meeting closer to when she is on Island. During that time, Mayor Daugert will be around town and Councillors have identified willingness/availability.

12. IN-CAMERA

13. ADJOURNMENT

2022-06-164—Moved by Councillor Falconbridge
THAT Council adjourns this meeting at 8:11 PM.
CARRIED

Mayor Doug Daugert

CAO Marjorie Dobson

U.P.



July 22, 2022

Dear B.C. Chairs and Mayors:

I write to seek your support for the Regional District of Nanaimo's UBCM resolution urging UBCM to work with the Ministry of Municipal Affairs and local governments in a collective endeavour to modernize the *Local Government Act*.

Regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority, subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models.

Further, social, political and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship and a recognition of the importance of First Nations' meaningful participation in regional governance. These realities should be reflected in updated legislation. Inclusive governance, a goal identified in the Province's Action Plan under the *Declaration of the Rights of Indigenous Peoples Act*, is an important aspect of legislative reform and will inform any re-envisioning of the *Local Government Act*.

This initiative is also of interest to municipal officials, including to those who look to level the playing field with their rural neighbours, as many aspects of municipal operations are contained in the *Local Government Act*. The planning framework, shared by regional districts and municipalities, is within the *Local Government Act* and needs updating.

In June 2021, the Regional District of Nanaimo, with Don Lidstone, Q.C., hosted a virtual half-day session with regional district Chairs and CAOs across BC to explore the possibility of mobilizing a collaborative effort to modernize the legislation. Participants expressed an interest in proceeding with the initiative, pending approval of their Boards.

On April 1, 2022, the Chairs of the Regional District of Nanaimo and Alberni-Clayoquot Regional District, together with Don Lidstone, hosted a workshop on this topic at the AVICC Convention which was attended by elected officials from regional districts and municipalities and generated robust discussion. The slide presentation used at that session is attached for reference.

C-1

The Regional District of Nanaimo resolution, endorsed at the April AVICC Convention and included in the 2022 UBCM resolutions book, proposes action on this matter as follows:

WHEREAS regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority, subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models;

AND WHEREAS the social, political and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship and a recognition of the importance of First Nations' participation in regional governance, and these realities should be reflected in updated legislation;

THEREFORE BE IT RESOLVED THAT UBCM be urged to work with the Ministry of Municipal Affairs and regional districts to further a legislative reform initiative for the purpose of comprehensively reviewing and modernizing the Local Government Act.

In addition, the RDN has requested a meeting with Minister Cullen, to be arranged jointly with Chair John Jack of the Alberni-Clayoquot Regional District, to discuss this initiative further at the upcoming UBCM Convention.

We welcome your support of the UBCM resolution and look forward to achieving forward momentum and interjurisdictional collaboration for this important initiative.

Sincerely,



Tyler Brown, Chair
Regional District of Nanaimo

C-1

Legislative Reform Initiative: Continuing the Discussion

2022 AVICC Annual Convention

April 1, 2022

9:00 -11:00



REGIONAL
DISTRICT
OF NANAIMO

C-1

Agenda

- | | |
|-------------|-------------------------------------------------------|
| 9:00-9:10 | Welcome and Introductions |
| 9:10-9:30 | Legislative Reform Initiative: Context and Background |
| 9:30-10:25 | Discussion: Ideas for Legislative Change |
| 10:25-10:45 | Discussion: Process to Achieve this Objective |
| 10:45-10:55 | Discussion: Next Steps to Continue Momentum |
| 10:55-11:00 | Conclusion/Wrap Up |

Panel

- **Tyler Brown**, Chair, Regional District of Nanaimo; Member of Council, City of Nanaimo
- **John Jack**, Chair, Alberni-Clayoquot Regional District; Member of Council, Huu-ay-aht First Nation
- **Douglas Holmes**; Chief Administrative Officer, Regional District of Nanaimo
- **Don Lidstone**, Q.C., Managing Partner, Lidstone & Company

The Challenge

- Limits on legislative authority no longer supported by policy rationales
- Demographics/population growth/increased development/sparsely populated areas
- Business licensing, subdivisions, fireworks, parking, tree management
- Is such a distinction between authority of regional districts and municipalities still supportable?
- Revenue generation, models of taxation, funding for services – lack of flexibility in current paradigm

The Challenge (continued)

- Establishing services to optimize scale, cost distribution, fair participation
- Urban/rural friction
- Social, political, economic values have shifted significantly since legislation was drafted.

Purpose of Today's Workshop

- Continue the conversation
- Hear from local government partners about aspects of the legislation in need of reform
- Confirm support for this important initiative
- Focus forward momentum and collaboration

Summary of Issues

- *Community Charter* replaced *Municipal Act* in 2003; excellent example of municipal legislation in Canada
- *Local Government Act* created 1966, based on 1849 legislation. Not overhauled in early 2000s as planned.

Summary of Issues Continued

- Challenges with *LGA*:
 - a) convoluted language
 - b) anachronistic provisions
 - c) inflexible
 - d) restrictions on taxation/revenue generation
 - e) complexities in service establishment
 - f) lacks provisions to allow RDs to regulate, prohibit and impose requirements by bylaw without provincial approval
- Social/environmental values have changed since *LGA* was drafted, including:
 - a) First Nations inclusive governance/reconciliation
 - b) climate change
 - c) environmental stewardship

Some Themes from Session with Regional District Chairs and CAOs on June 25, 2021

- First Nations must be invited to be part of this modernizing exercise
- UBCM involvement in this initiative is of great value
- A new legislative scheme should contemplate seven generations into the future; establish a framework responsive to future societal changes

Themes from Discussion June 25, 2021, continued

- “Be careful what you wish for”: More authority requires more resources
- Ensure core task of modernizing RD legislation is not sidetracked by other issues
- RDs need more flexibility with revenue sources.
Municipalities have authority to use fees to shape behaviour.

Themes from Discussion June 25, 2021, continued

- Community amenity contributions should be addressed as part of this initiative
- Consultation with Boards, First Nations, stakeholders, developers, owners, citizens, and the Province is key
- MFA could be part of “blue ribbon panel” or a separate technical advisory group

Legislative Reform Ideas Roundtable Discussion

- What kind of legislative reform do you envision?
- How would things improve?

Outline of Process Proposed at June 25, 2021, Session

- 1) Establish a Committee of Board Chairs/CAOs to oversee legislation review process
- 2) Develop “blue ribbon panel”: 3 - 4 experts to identify problems, solutions, consequences. Provide an economic, social, environmental analysis for proposed solutions.
 - a) Panel comprised of elected officials, administrators, and a consultant
 - b) Panel reports to a “parliament” of elected officials/CAOs for guidance
 - c) Process subject to a non-disclosure agreement

Outline of Proposed Process Continued

- 3) Conduct thorough consultation with affected RDs and municipalities
- 4) Invite treaty and non-treaty First Nations as partners in the process
- 5) Based on outcomes from “blue ribbon panel,” Board Chairs produce detailed draft Regional District Charter with accompanying commentary of approximately 15 pages

Outline of Proposed Process Continued

- 6) Identify and consult stakeholder groups including elected officials, administration, LGMA, and MFA. Symposiums could also be conducted for stakeholders to submit ideas and establish a consensus.
- 7) Develop plan to identify milestones of the process to reform legislation.

Outline of Proposed Process Continued

- 8) Establish buy-in from the Premier and Minister of Municipal Affairs
- 9) Engage in the legislative drafting process. Provincial legislative counsel would ultimately present a draft bill to the Legislative Assembly.
- 10) Aim for spring of 2024

Continuing the Momentum

- Where do we go from here?
- Ideas for next steps



July 12, 2022

Mayor and Council
Port Clements
36 Cedar Avenue West, P.O. Box 198
Port Clements, BC, V0T 1R0

Dear Mayor and Council,

Re: Invitation to Attend the 9th Annual Resource Breakfast Series – September 2022

It is my pleasure to invite you to register for the 9th Annual *Resource Breakfast Series*. The annual event returns for the 9th year in person, hosted on three consecutive mornings from 7:00 – 8:30 am on September 13, 14, and 15, 2022, at the Caramba restaurant in Whistler, BC.

Over the past eight years, the *Breakfast Series* has remained an unparalleled opportunity to bring together Mayors, Councillors, the Resource Sector and Provincial Government together to discuss the latest news and developments related to BC's natural resource sectors. The Series is not affiliated with the Union of BC Municipalities, but the event is conveniently hosted during the Annual Convention and offers a friendly and relaxed environment to discuss BC's natural resource sector and its importance to the communities and economy of the province.

Event Details:

Date: September 13-15, 2022
Time: 7:00 am - 8:30 am
Style: Buffet Breakfast
Location: Caramba Restaurant (4314 Main Street #12 Town Plaza, Whistler, BC V0N 1B4)
Price: \$27.00 + tax per breakfast
Dress: Business Casual
Registration: <https://www.eventbrite.ca/e/301503333587>

We are pleased to announce the following Ministers have confirmed to speak:

Tuesday, September 13

Hon. Bruce Ralston, Minister of Energy, Mines and Low Carbon Innovation

Wednesday, September 14

Hon. Josie Osborne, Minister of Land, Water and Resource Stewardship and Minister Responsible for Fisheries

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Thursday, September 15

Hon. Katrine Conroy, Minister of Forests

To support and encourage a broad spectrum of participation from leaders from across the province, we are suggesting local government limit themselves to two tickets per Municipal Council or Regional District at each of the breakfasts. If you have any questions, please email events@c3alliancecorp.ca.

Sincerely,



Sarah Weber, P.Geo., MBA
President & CEO
C3 Alliance Corp.

An aerial photograph of a dense forest, likely a coniferous forest, with a semi-transparent white rectangular box overlaid on the left side. The box contains the title, date, and author information. The forest is lush green with some bare branches visible, suggesting a late autumn or winter scene.

Grants report

January to 30 June 2022

13 JULY 2022

Andrew Hudson, grant writer
Misty Isles Economic Development Society (MIEDS)
andrew@gohaidagwaii.ca

Highlights: New or upcoming grants

BC Community Gaming Grants — Capital Projects

Province of B.C.

Up to \$250,000 in 50% funding for projects between \$20,000 and \$1.25 million

4 August 2022 (Notice by late fall 2022)

- Funds publicly accessible 1) facilities, 2) community infrastructure, or 3) acquisitions
- Local governments are not eligible to apply
- Applicants must provide community benefits as one of six sectors: Arts and Culture; Sport; Environment; Public Safety; Human and Social Services; and Parent Advisory Council or District Parent Advisory Councils
- Eligible non-profits can get funding from a local government (such as matching funding for the gaming grant), but the non-profit needs to clearly be in long-term control of the funding/capital as gaming grants aren't intended for local governments
- Competitive, apply early
- Requires a dedicated BC Community Gaming bank account
- Required documents: constitution and bylaws, board of directors list, governance structure, AGM minutes, confirmation of matching funds, quotes, financial statements, operating budget, risk-management plan
- Projects score higher based on whether the applicant received a capital projects grant in three years, geographic distribution, and whether the applicant is an Indigenous or non-profit organization
- Any restricted funds the applicant has allocated for the project must be fully spent
- For 2021, projects that involve COVID-19 adaptations or respond to a COVID-19 related demand increase can receive 80% funding

ChildcareBC New Spaces Fund — Primary stream (new)

BC Ministry of Education and Child Care

No cap, 100% funding for public-sector orgs, Indigenous governments and non-profits

90% funding for other non-profits (member-funded are ineligible)

Open until exhausted or January 2023

- Funds new licenced childcare spaces — priorities include infant-toddler child care spaces; school-age spaces; spaces for priority populations (low-income families, children with support needs, Indigenous children, families new to Canada, parents 25 and younger, Black and other children of colour, Francophone children); spaces co-located with a K-to-12 or public post-secondary school; spaces accessible to disabled children and families; projects with a provincial cost less than \$40,000 per space
- Projects can be new construction, renovations, or equipment purchases
- Eligible applicants include local governments, school districts, health authorities, public post-secondary schools, Crown corporations, Indigenous governments, and not-for-profit societies
- Infant/toddler spaces have increased priority this round, as do spaces licenced for children 0 to 5 and school-age children
- Applicants must be willing to apply for the provincial Child Care Operating Funding program, the Child Care Fee Reduction Initiative, and Early Childhood Educator Wage Enhancement programs once spaces become operational

- Not eligible for unlicensed child care spaces, spaces licensed for occasional child care, child minding, recreational care, preschool, family or in-home multi-age care; must create new child care spaces
- Projects under \$50,000 must commit to operating for 5 years, projects up to \$500,000 must commit to operating for 10 years, and those over \$500,000 must commit to operating for 15 years
- Projects must include a contingency of at least 10%

Green and Inclusive Community Buildings

Infrastructure Canada

Small and medium retrofits of \$100,000 to \$3M receive 80% funding

Ongoing

Second intake coming soon for new construction

- Funds new builds and retrofits that provide greener, more resilient public buildings to underserved communities (all but select projects should cut emissions by at least 25%)
- Eligible applicants include local/Indigenous/provincial governments, non-profits
- Projects must start and end between 1 April 2021 and 31 March 2026
- All retrofits must submit a building energy profile using RETScreen software (free, developed by Natural Resources Canada)
- Maximum funding levels are granted on a marginal-dollar basis (i.e. A new build of \$5 million would receive 80% funding for \$3 million, 60% funding for \$2 million)
- Projects larger than \$250,000 are funded through contribution agreements (applicant pays costs upfront, gets reimbursed subject to conditions)
- Most or all funding for projects under \$250,000 is provided on signing a grant agreement

Local Food Initiative Fund

Agriculture and Agri-Food Canada

Minimum \$100,000, maximum \$500,000

15 July 2022

- Funds two or more major food-systems improvements led either by non-profit organisations in rural areas or small cities or Indigenous groups in rural areas or urban centres
- Eligible applicants must have a mission to reduce food insecurity, be a legal entity, be an Indigenous group, a non-profit society or charity, or a municipality
- Eligible projects must increase the resiliency of two or more food systems (ex. Production, processing, distribution/storage, consumption, waste disposal, sustainability)
- Applicants must detail existing and future partnerships designed to strengthen local food systems and address food insecurity sustainably
- Infrastructure examples: greenhouse, kitchen equipment, gardens and fencing, irrigation systems, food forests, slaughter/butchering equipment, smokehouse, fridges/freezers, refrigerated truck, snowmobile and boat for hunting/fishing, composting equipment
- Ineligible costs include buying/leasing land or buildings; building construction; buying or leasing private/personal vehicles; contingency funds; leasing any infrastructure; medicinal plants; livestock; barbecues; air conditioning/heating units; emergency generators; computer equipment; data entry; any green infrastructure

(soil/seeds/compost) must be for start-up only; any solar panels must be related to food infrastructure; any digital systems development must be related to food infrastructure; buying food; travel costs; hospitality costs; engineering/architectural costs; PST/GST; marketing; lobbying; gift cards; renovations not specific to the project; operational funding; administrative support or project management

Regional Community to Community Forum Program

Union of B.C. Municipalities (UBCM)

Up to \$5,000 and 100% of project cost

2 September 2022 (For events between Sept. 26 and March 31)

2 December 2022 (For events between Jan. 1 and March 31)

- Funds Regional C2C Forums, which aim to increase understanding and improve overall relations between First Nations and local governments.
- Forums are not limited to a pair of neighbouring communities — an all-islands forum that includes Haida and civic communities would be eligible.
- Eligible applicants can apply once per intake.
- Suggested topics include reconciliation, emergency management, service planning, economic development, community development, and infrastructure planning.

Northern Savings Credit Union INSPIRE Fund

Northern Savings Credit Union

Between \$5,000 and \$50,000

Open 1 June to 1 September 2022 (Awarded in October)

- Funds projects that support or inspire sustainable northern communities
- Projects may benefit arts & culture; community events; diversity, equity and inclusion; education; financial literacy; healthy lifestyle (including sport, health, and human services); truth and reconciliation
- Preference goes to Northern Savings members located in Northern Savings' market area pursuing projects with measurable results that have a long-lasting impact and reflect the essence of "neighbours helping neighbours to build sustainable communities"
- Preference also goes to applicants that are non-profit societies, registered charities, social enterprises, co-operatives, Indigenous communities or organisations; and local small business (i.e. not local governments)
- Not for research, surveys, or studies; retroactive expenses; wages; individuals; religious or political organisations; advertising and promotion; events/projects outside Northern Savings' service area; applications that represent a conflict of interest for Northern Savings or for programs where members of the Credit Union may have significantly divergent views

FCM Municipal Asset Management Program

Federation of Canadian Municipalities

Up to \$50,000 (avg. \$35,000) in 90% funding

15 July 2022 (Notice by 31 December 2022)

- Funds asset management plans
- Can be stacked with Canada Community-Building Fund (formerly Gas Tax Fund)
- Complete project 11 months after approval; one project per fiscal year

UBCM Asset Management Planning Program

Union of B.C. Municipalities (UBCM)

Up to \$25,000 in 50% funding

30 September 2022

- Helps local governments fund asset management plans, long-term financial plans, corporate capacity assessments, risk assessments, condition assessments
- Does not cover routine planning, feasibility studies, or purchasing capital assets
- Canada Community Building Funds and FCM Municipal Asset Management Program grants can be used to cover the 50% community contribution, along with in-kind contribution and cash contributions

National Anti-Racism Fund (new)

Canadian Race Relations Foundation

Up to \$25,000 in 100% funding for events, \$2,500 in 100% funding for youth initiatives

31 December 2022 (Awards made 6 to 8 weeks after application)

- Funds 1) anti-racism events or 2) anti-racist youth initiatives
- Eligible applicants include local governments, school districts, First Nations organisations, and non-profit organisations
- Proposals must align with the following themes: 1) reducing systemic racism in education, healthcare, public services, employment, public life, the justice system, etc.; 2) research and education; 3) public awareness of systemic and institutional barriers; 4) cross-cultural race, religion discussions, awareness-building, and collaborations
- Eligible costs include staff salaries, operations, or program costs with administration limited to 15% of the total budget
- Ineligible costs include shelter beds, loan/grant/scholarship payments, partisan political activity, rent supplements, services provided by provincial health authorities or regulated health professionals other than social workers or social-service workers, operating deficits, property purchases
- Initiatives already receiving funding through the Department of Canadian Heritage's Community Support, Multiculturalism and Anti-Racism Initiatives (CSMARI) or Anti-Racism Action Program can only be considered if the proposal extends the existing initiative
- Projects and events must be finished by 31 December 2023, with final reports submitted by 28 February 2024

Emergency Operations Centres & Training

Union of B.C. Municipalities (UBCM)

Up to \$25,000 and 100% funding

Opening soon, deadline 31 March 2023

- Funds equipment and training for EOCs
- Also funds public emergency communications systems
- Regional applications welcome
- Must finish within a year

Emergency Support Services

Union of B.C. Municipalities (UBCM)

Up to \$25,000 and 100% funding (single applicant)

Opening soon, deadline 27 January 2023

- Funds local governments and First Nations for emergency support services equipment, training, and/or volunteer recruitment/retention projects
- Focused on moving existing ESS programs to electronic registration and reporting.
- Regional projects are eligible, and have a higher maximum funding depending on the number of local governments involved.
- Eligible costs include computers, printers, mobile devices as well as reception-centre kits, lodging kits, storage containers for supplies and equipment as well as training for emergency support services delivery
- Doesn't cover vehicles, major capital, or training already offered through the EMBC

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- ESS Training program
- Applications must meet a minimum point-score to be considered

FireSmart Community Funding & Supports

Union of B.C. Municipalities (UBCM)

Up to \$100,000 in 100% funding (\$200,000 for higher-risk areas with WUI Risk Class of 1 to 3)

Opens 1 October 2022 until exhausted or until 31 December 2023

- Funds local governments and First Nations in two streams to 1) create FireSmart plans and activities that reduce the risk of wildfire in communities and 2) to reduce wildfire risk on Crown land
- Can fund rebates for FireSmart homeowners, fuel-management activities, select wildfire training courses for firefighters
- Projects that include fuel management on Crown land may exceed funding maximum for those fuel-management activities only if the activities are adjacent to community structures and they extend no more than one kilometre away from a structure density class greater than six
- Regional projects involving multiple applicants are encouraged—regional districts can apply for multiple projects across electoral areas
- Risk-reduction measures must be supported by a plan, such as a Community Wildfire Protection Plan (CWPP)
- Applications that involve fuel management activities or a Community Wildfire Protection Plan or Community Wildfire Resiliency Plan must be previewed by a BCWS Wildfire Prevention Officer/Prevention Specialist and/or a FNESS Mitigation Specialist/Liaison
- Projects must be completed within two years after grant approval
- Applicants are strongly encouraged to create a FireSmart position and have that person oversee project activities (will become a requirement in 2024)

Volunteer and Composite Fire Departments Equipment and Training

Union of B.C. Municipalities (UBCM)

Amounts to be determined

21 October 2022 (Check for new materials in August)

- Funds equipment and training for all-volunteer and mixed volunteer fire departments
- Eligible applicants include local government, non-profit and Indigenous fire departments
- In 2019, the program offered up to \$25,000 in 100% funding

Public Notification & Evacuation Route Planning

Union of B.C. Municipalities (UBCM)

Up to \$25,000 in 100% funding

Opening soon, deadline 28 April 2023

- Funds local governments and First Nations to set up public emergency notification systems and identify physical routes that can safely evacuate communities during emergencies (includes estimating speed of local hazards, availability of warning systems, methods of evacuation)
- Plans must follow the B.C. [Evacuation Operational Guide](#) (2021)
- The grant cannot pay for capital costs such as road design, or actual evacuations
- Eligible costs include mapping, test exercises, amendments to existing plans, presentations as well as consultant fees, staff and public info costs
- Emergency Management BC scores applications in a technical review — higher scores go to applications that can show, among other things 1) evidence of local hazards, threat levels, and previous evacuations; 2) challenges to evacuation; 3) consideration of large-scale scenarios

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Grant applications (January to June 30)

Masset

Date	Applicant	Project	Funder	Program	Request \$	Awarded \$	Status
1-Mar-2022	Masset Market Collective Society	Masset Market Finishings	Federated Co-operatives Limited	Co-op Community Spaces	67,811	-	Declined
21-Mar-2022	Village of Masset	Village of Masset Economic Development Capacity Building 2022	Northern Development Initiative Trust	Economic Development Capacity Building	50,000	50,000	Approved
29-Mar-2022	Village of Masset	Concept Plan for Masset Seaplane Terminal Building and Site	Gwaii Trust Society	Community Innovation	10,000	10,000	Approved
1-Jun-2022	Haida Gwaii Fitness Association	HGFA Gym Attendants	Gwaii Trust Society	Community Innovation	10,000	-	Declined
Total to March 31					\$137,811	\$60,000	

*Note that two Masset-area applications made in 2020 to the Canada Economic Recovery Infrastructure Program (CERIP) were updated and approved in early 2022: the Village of Masset's \$547,269 Masset Seaplane Terminal and Boat Launch Upgrade project and the Masset Market Collective Society's \$50,473 Masset Market project. Both grants provided 100% funding.

Port Clements

Date	Applicant	Project	Funder	Program	Request \$	Awarded \$	Status
20-Jan-2022	Village of Port Clements	Public works labourer	Employment and Social Development Canada	Canada Summer Jobs	3,648	3,648	Approved
1-Feb-2022	Village of Port Clements	Port Clements seaview ramp and wheelchair platform	Gwaii Trust Society	Community Innovation	10,000	10,000	Approved
Totals to June 30					\$13,648	\$13,648	

Queen Charlotte

Date	Applicant	Project	Funder	Program	Request \$	Awarded \$	Status
11-Feb-2022	Village of Queen Charlotte	Xaayda Kil street signs	Northern Development Initiative Trust	Community Places	11,941	-	Declined
23-Feb-2022	Village of Queen Charlotte	Village of Queen Charlotte Water	Investing in Canada Infrastructure Program	Environmental Quality	17,002,860		Pending

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		Treatment Plant					
22-Mar-2022	Village of Queen Charlotte	Village of Queen Charlotte Economic Development Capacity Building 2022	Northern Development Initiative Trust	Economic Development and Capacity Building	50,000	50,000	Approved
28-Mar-2022	Village of Queen Charlotte	QCYC Youth Program Coordinator 2022	Gwaii Trust Society	Youth-Centred Communities	10,000	10,000	Approved
Total to June 30					\$17,074,801	\$60,000	

Grants list

For a regularly updated list of Haida Gwaii grant options, [please bookmark this link](#).

Questions?

Email andrew@gohaidagwaii.ca or phone 250-626-9150.

APPOINTMENT OF CHIEF ELECTION OFFICER AND DEPUTY CHIEF ELECTION OFFICER

THAT pursuant to Section 58(1) and (2) of the *Local Government Act* Jennifer White be appointed Chief Election Officer for conducting the 2022 general local election and assent voting with power to appoint other election officials as required for the administration and conduct of the 2022 general local election for the Village of Port Clements;

AND THAT Marjorie Dobson and Elizabeth Cumming be appointed Deputy Chief Election Officers for the 2022 general local election.



REPORT TO COUNCIL

Author: Marjorie Dobson, Chief Administrative Officer

Date: August 02, 2022

RE: Regular Report on Current Operations

BACKGROUND:

The CAO/Acting CAO updates Council at the Regular Council Meetings on current operations and challenges.

DISCUSSION:

The report is not an exhaustive list of operational activities that have occurred since the last update or are occurring, but to provide a general update and identify notable occurrences in current operations for Council.

Administration:

WorkSafe BC: As a result of their inspection, and subsequent requirements, some of their work orders require specialized input in order to be compliant. The staff is already in discussion with professionals to ensure that measures taken will be in compliance.

The Official Community Plan (OCP)

Preparatory work leading up to the formal community engagement continues. The process of getting community representatives to be on the Advisory Committee is in progress.

We are currently in discussions with a consultant to finalize plans for the update and review of the OCP.

A meeting will be scheduled with Council regarding the OCP at a later date.

Local Government Elections: Arrangements are made to engage individuals as election officials. Other essential requirements are being prepared.

Critical Infrastructure:

- (i) **Sewage Lagoon-** The Burning of waste from the logging process is postponed due to the announcement from the Coastal Fire Centre prohibiting burning as of July 15. It is anticipated that the prohibition will be lifted sometime in October. The delay will impact the construction phase of the project.
- (ii) **Water System Upgrade- Well # 3.** The contractor placed the order for supplies mid- June and is waiting on suppliers for a potential delivery date.

Other Projects: Work continues on other projects. However some projects are progressing faster than others.

Local Government Climate Action Programme: (LGCAP)

Reducing Greenhouse Gas Emission is one of the legislative requirements of the OCP. As signatory to the Climate Action Charter, the Village of Port Clements has committed to implement measures to reduce Green House Gas (GHG) emission in its operations and create a more energy efficient community. As signatory, the Village becomes eligible to pre-determined funding under the Local Government Climate Action Programme to assist the community to reach legislated climate targets, and prepare for impacts of a changing climate. For year one, the Village is allocated \$41,082 (not yet received) and is required to complete a survey relating to GHG reduction activities among other things.

Emergency Response and Contingency Plan for Water Supply: Continues to do the preliminary work on the document as part of the Village Drinking Water compliance requirements

2-1

Public Works

- **Water:** Demand spikes with hot dry conditions challenge PW operations in that balancing greater flow demands with adequate Chlorine levels to meet our permit requirements adds to operations, and maintaining adequate reserves means operational challenges where consuming water due to flushing and filter backwashing is limited. We are able to meet our current high demands by ramping up production of raw well water (i.e. running both operational wells at capacity) with full recovery happening at lower demand periods (Both wells running all night) July potable water samples, though showing safe to drink, had higher than usual background colonies in raw well water. This is not a health concern, just a marker to tweak our disinfection.
- **Wastewater:** Site visit to new lagoon site and existing non-compliant lagoon on behalf of Environment Canada enforcement officers (and Haida Guardian representative) was hosted on July 13th. Our operations, monitoring, and in particular our effluent test procedures were reviewed. PW opinion is that this was a fruitful visit, that we demonstrated well our due diligence in striving for compliance. I verbally asked if this site visit would be followed up with a report on their behalf, and the answer was that it was not going to be necessary.
- **Projects:** Ongoing work, time permitting, is being done on various funded projects, both in support of Project managed projects, and in house managed. (e.g. sports court repair in progress, com park bathroom murals in progress, swimspot change shack complete, benches installed, gazebo "almost" commissioned, logistical support with materials and waste for bridge re-decking has begun, PW yard somewhat stalled scheduling material delivery...)
- On July 6, Worksafe BC officers made an unscheduled and uncommonly grueling site inspection of village infrastructure lasting 3 hours. Subsequently, a report was sent July 13th, received and reviewed by admin July 14th. This report included sixteen notice of non-compliance orders. The resulting requirements for reporting and gaining compliance with this order are, in PW opinion, a complete priority and onerous, and will have a definite effect on production in all other areas of our operations.

Respectfully submitted:

Marjorie Dobson, CAO

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**Village of Port Clements
Council Meeting Action Items List**

<u>Action #</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A-1	02-05-2022	Donations Policy #11	Staff	Council directed staff to pursue updating Donations Policy #11 to include process for when donations are requested from the Village; identified as something that can be brought back for council consideration later in the year (ex. fall)