

## Village of Port Clements

36 Cedar Avenue West  
PO BOX 198  
Port Clements, BC  
V0T1R0

Office: 250-557-4295  
Fax: 250-557-4568  
Email:  
office@portclements.ca

"Gateway to the  
Wilderness"



Village Office Hours:  
Monday to Friday  
9:00am to 1:00pm

Any after hour requests  
must be arranged with the  
Village Office beforehand.

### EMERGENCY CONTACTS

Fire: 250-557-4355  
RCMP: 205-626-3991  
Hospital: 250-626-4711  
Ambulance: 800-461-9911  
Poison: 800-567-8911  
Public Works After Hours:  
250-557-4272

## What's new in Emergency Management for Haida Gwaii?

The Port Clements and Island Emergency Management Committees continue to train and review services to better serve our residents.

Last year all the communities on Island have adopted and are implementing the committees recommendation of an island wide use of a mass communication system powered by the ePACT network, which has been dubbed 'Haida Gwaii Alerts'. It is based on resident "opt-in" at no cost to residents. Residents create an on-line profile which can include medical issues and/or special needs.

It is a system based on redundancy in case one method fails. Therefore alerts to residents come in the form of emails, texts and phone messages.

It meets or exceeds Federal and Provincial privacy legislation and all data is backed up in Canada.

We tested this system with the Provincial "Shake Out" exercise in October last year and Queen Charlotte put the system to task when dealing with their landslide. This year the system was tested with the Tsunami alert. Overall the results were good, but feedback helps work out any problems with the new system.

We strongly encourage residents to register with ePACT!

If you do not have internet or an email, or otherwise need help signing up, please contact the Village Office at 557-4295 for arrangements.

### ePACT Registration:

1. Go to [epactnetwork.com/haidagwaiialerts](http://epactnetwork.com/haidagwaiialerts)
2. Fill in your name, email and select the community/communities you would like to receive alerts for in the future.
3. you will be sent an email to create an ePACT account and verify your contact details.
4. Follow the instructions to create your account

## Village of Port Clements

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## Council Meeting Schedule for 2018

Pursuant to *Community Charter* Section 94 notice is hereby given for the 2018 Regular Council meetings. Meetings are scheduled on the first and third Monday of every month. Where there is a holiday Monday the meeting is moved to the Tuesday. The schedules of regular meetings are as follows:

January 2 & 15  
February 5 & 19  
March 5 & 19  
April 3 & 16 (Easter Monday, April 2)  
May 7 & 22 (Victoria Day Monday May 21)  
June 4 & 18  
July 3 & 16 (Canada Day Sunday July 1)  
August 7 & 20 (BC Day Monday August 6)  
September 4 & 17 (Labour Day Monday Sept. 3)  
October 1 & 15  
November 5 & 19  
December 3

Meetings are open to the public and are held in the Council Chambers located in the Multi Purpose Building at 36 Cedar Ave West, Port Clements, BC at 7:00 p.m. Submissions of Correspondence and/or requests to appear as a delegation in front of Council must be made in writing a minimum four business days (Wednesday by 1 PM) prior to the scheduled meeting.

### Committees of Council Schedule

Port Clements Tourism Committee - as required - will post in advance  
Port Clements Emergency Committee - as required - will post in advance  
Port Clements Recreation Commission - as required - will post in advance

Please contact the Village Office Monday through Friday 9:00 a.m. to 1:00 p.m.

### Important Reminder!

After December 31st 2017 all unpaid taxes rolled over into 2018 and are paid interest daily in 2018. All unpaid current taxes for 2017 became arrear taxes for 2018. All unpaid arrears taxes in 2017 became delinquent taxes in 2018. All unpaid delinquent taxes risk a tax sale in September if not paid in full before the tax sale deadline. Also, please note that all unpaid utility balances for 2017 were also transferred into the tax account as arrear taxes for 2018.

Visit us

"The Village of Port  
Clements" Group  
on Facebook

<https://www.facebook.com/groups/152718168842/>

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## The More You Know: How the Public Works' Work Order System Works

The Village of Port Clements Public Works' Department is a complaints based system— our Public Works responds to and addresses an issue or concern only after it has been reported in to the Village Office and a work order has been made for it. This reporting must be done directly by the person making the complaint to the Village Office and the administrative staff there. Please do not interrupt Public Works' staff when they are working onsite around the Village. Please be aware that Public Works' staff will only direct you to the Village Office to make the work order .

**If you see something please report it in to the Village Office either by calling us (250-557-4295), emailing us (office@portclements.ca), or visiting us at the office when we are open to the public (9:00 AM to 1:00 PM Monday—Friday).**

Once you have reported it and the work order has been made you can also ask for the work order's number as a means of keeping track of your complaint and the progress being made on it.. Please be aware that prioritization of the water and sewer system, and emergencies, may delay progress.

## Breakfast With Santa 2017 Appreciation!

Ho-ho-hold on to your Santa hat, 2017 is not over until we thank our Recreation Commission and volunteers for another successful Breakfast with Santa in December!

Thank you everyone!



## The More You Know: The Rules for Delegations to Council

Delegations to Council are a key part in a healthy, democratic municipality and it is strongly encouraged. However, there are rules involved in how a concerned citizen can become a delegate and present their delegation to Council at the Council Meeting as outlined in our Procedural Bylaw 422-2015. This bylaw and all our active bylaws can be found online at: [www.portclements.ca/village-office/bylaws/](http://www.portclements.ca/village-office/bylaws/)

To get on the Council Meeting as a Delegation, an aspiring delegate must first provide a written application stating the purpose of the delegation to the Chief Administrative Officer (who is also the Corporate Officer) at the Village Office by 1:00 PM on the Wednesday before the Council Meeting.

The CAO then screens the application to confirm that it falls within municipal jurisdiction and that it should go before Council (that it is not something that administration could handle). The CAO can also decide to postpone the delegation to another Council Meeting, or to an "advisory board" if deemed appropriate by its subject matter.

If the CAO approves the delegation, then it is added to the Council Meeting Agenda and the delegate is expected to attend the meeting to address council. **When they present their delegation to Council they are limited to 10 minutes to speak**, unless a longer period is agreed to in a Council vote where 2/3rds of the Councillors present are in favour of the extension.

If the aspiring delegate fails to meet the submission deadline, then they could come before Council at the Council meeting to ask to be made a delegate for that meeting, however it must receive a unanimous vote of approval of all the Councillors present.

If the aspiring delegate is refused by the CAO to be a delegate, then they can appeal this decision by submitting the information for their delegation as original correspondence to Council for their consideration.

**Kids, Cops & Computers Program is at Port Clements Elementary.**  
**Our lucky Grade 7 Class is receiving free laptops from the RCMP for their participation in an internet safety and awareness program that also helps establish healthy relationships with authority figures.**  
**Thank you to the RCMP for providing such a wonderful program!**