

Village of Port Clements
Port Clements Recreation Commission
Agenda – Wednesday, June 30, 2021 – 11:00 a.m. Council Chambers

1. Approval of Agenda
2. Petitions, Delegations & Opening of Sealed Tenders
 - a. Andrew Hudson – July funding opportunity for Community Park improvements
3. Adoption of Minutes
 - a. May 26, 2021
4. Business Arising & Unfinished Business
 - a. Canada Day 2021
 - b. Grant application – Community Park Improvements
5. Original Correspondence - none
6. Finance
 - a. Update (available at meeting)
7. Government (Bylaws & Statutory Requirements) - none
8. New Business
 - a. Community Christmas grant application: Gwail Trust has merged the Community Events Grant and Winter Holidays Grants, now one grant of \$16,000 per year, \$6,400/Tlell, \$9,600 Port Clements. Outreach to Tlell Community Association; outreach to Seniors.
 - b. Fall events / funding required?
9. Reports & Discussions
10. Action Items
11. Questions from the Public & Press
12. Adjourn to In-Camera – no In-Camera business to discuss
13. Rise & Report – not required
14. Adjournment

Village of Port Clements
Port Clements Recreation Commission
Minutes – Wednesday, May 26, 2021

Present:

Marilyn Bliss, Brigid Cumming, Bev Lore,
Germain Vigneault

Regrets:

Ruth Bellamy

Meeting called to order at 1:40 PM

1. Approval of Agenda – Moved Germain, 2nd Marilyn to adopt the agenda as circulated. CARRIED.
2. Petitions, Delegations & Opening of Sealed Tenders - NONE
3. Adoption of Minutes
 - a. October 17, 2019 – Moved Bev, 2nd Marilyn to adopt the minutes of October 17, 2019 as circulated. CARRIED.
Noted that while this was the last recorded physical meeting, members carried out event planning by informal discussion & e-mail.
4. Business Arising & Unfinished Business
 - a. Canada Day 2021 – Instead of cancelling, this year a scaled-down and socially distanced set of events will be held. Bev & Marilyn will be contacting volunteers to ensure this is feasible. July 1st is mid-week, so events will be held Saturday July 3rd/Sunday July 4th the weekend following, as the Phase 3 opening for the provincial recovery is set for July 1st. Phase 2 will allow outdoor gatherings of up to 50 people, provided a Covid-19 plan is in place. **Everything is dependent on the continuing Covid-19 situation, and subject to cancellation.** Suggested events include: Fishing Derby for parents/kids on Rainbow Wharf. Need to find a new coordinator. 5km Run. Birdhouse competition – winner selected by popular vote. Boat/Kayak/Canoe races. Golf tourney/event at the Community Park. Parade – need to ensure participation; possibly longer parade route so people can view from their homes. Scavenger Hunt – child and/or adult versions. Be nice to include food truck/vendors, but concern re crowding.
5. Original Correspondence - none
6. Finance
 - a. Update – as of May 21, 2021 there had been \$150.98 spent out of \$13,500 budgeted. No expenses for Mother’s Day have been processed yet.

7. Government (Bylaws & Statutory Requirements)
 - a. Appointment of Chair – Moved Germain, 2nd Marilyn, that Bev Lore continue as Chair. CARRIED. Bev appointed Ruth Bellamy, Marilyn Bliss, Brigid Cumming (Council Rep) and Germain Vigneault to the Recreation Commission. (Ruth confirmed via e-mail she was amenable to being appointed, although unable to attend.)
 - b. Meeting schedule for 2021 – The PCRC bylaw calls for monthly meetings.
8. New Business
 - a. Grant Application - Canada Healthy Communities Initiative – Moved Germain, 2nd Marilyn, that the Port Clements Recreation Commission recommend to Council that Brigid & grant writer Andrew Hudson draft & submit an application to this fund for upgrades at the Community Park identified in the Village’s strategic plan. CARRIED.
9. Reports & Discussions
 - a. Birdhouse Competition – where will the entries be displayed & votes submitted? After discussion of other locations, decided to have event hosted by Bayview Market with winners announced Canada Day weekend.
 - b. “Dairy Queen” ice cream event – planned for Port Clements by the Rec Commission to happen May 30, but the poster got 42 shares on Facebook, and comments have been posted suggesting people from other islands communities may attend, possibly believing event is sponsored by Dairy Queen. A single Dairy Queen location did donate dishes for the event, but it was set up by the commission for local residents and there are only supplies for 200 treats. (Note: right after this meeting, Village staff amended the online version of the poster to add a header & footer saying “Apologies – Open to Port Clements Residents”. This alteration shows up in all the shares.)
10. Action Items – none.
11. Questions from the Public & Press – none.
12. Adjourn to In-Camera – no In-Camera business to discuss
13. Rise & Report – not required
14. Adjournment – 3 p.m.