



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 PM Regular Meeting of Council, Monday, June 7th, 2021

AGENDA

- 1. ADOPT AGENDA**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
M-1— May 17th, 2021 Regular Council Meeting Minutes
M-2—Vibrant Community Commission March 3, 2021 Minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
- 5. ORIGINAL CORRESPONDENCE**
C-1—REQUEST – UBCM Meeting Scheduling- Resource Benefits Alliance
C-2—INFO – May 2021 Regional Call -- Ministry of Municipal Affairs
C-3—REQUEST – Sponsorship – Literacy Haida Gwaii
- 6. FINANCE**
- 7. GOVERNMENT**
G-1— UBCM Meeting Scheduling
G-2— REQUEST— Reduced Rental Rates – Haida Gwaii Rec
G-3—Village Cleanup – Elizabeth Cumming, Deputy Clerk
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
R-1—INFO - Regular Report on Current Operations – Jana Zamyslicka, CAO
- 10. ACTION ITEMS**
A-1- Action Items List
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. IN-CAMERA**
90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
 - (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
 - (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- 13. ADJOURNMENT**



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the Regular Meeting of Council, Monday, May 17th, 2021

Present:

Mayor Doug Daugert (by zoom)
Councillor Ian Gould (by zoom)
Councillor Kelly Whitney-Gould (by zoom)
Councillor Brigid Cumming (by zoom)

Councillor Kazamir Falconbridge (by regrets)

CAO Jana Zamyslicka
Deputy Clerk Elizabeth Cumming

Members of the Public and Press: none

Meeting Called to Order at 7:02 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2021-05-109—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts the May 17th, 2021 Regular Council Meeting Agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—May 3rd, 2021 Regular Council Meeting Minutes
2021-05-110—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts the May 3rd, 2021 Regular Council Meeting Minutes as presented.
CARRIED

M-2—May 11th, 2021 Special Council Meeting Minutes
2021-05-111—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts the May 11th, 2021 Special Council Meeting Minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1—INFO – Board Highlights – Misty Isles Economic Development Society
C-2—INFO – CARIP Update – Minister Osborne, Ministry of Municipal Affairs
C-3—INFO – Non-essential Travel Restrictions Update – Ministry of Municipal Affairs

C-4—INFO— Confirmation of Matthew Pierce, Haida Gwaii Funeral Service Society, exemption – Ministry of Public Safety and Solicitor General

C-5—INFO – Fair Funding Formula for IHIT model for RCMP in Northern Communities - City of Prince George

2021-05-112—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council receives items C-1 to C-5.

CARRIED

6. FINANCE

7. GOVERNMENT

G-1— Draft Terms of Reference – Haida Gwaii Protocol Table

2021-05-113—Moved by Councillor Gould, seconded by Councillor Cumming
THAT Council receives the Draft Terms of Reference from the Haida Gwaii Protocol Table.

CARRIED

Councillor Kazamir Falconbridge joined the meeting at 7:26 PM

G-2— Authorizing New CAO on Municipal Accounts – Acting CAO Elizabeth Cumming

2021-05-114—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council authorizes their CAO Jana Zamyslicka to be added as signing authority, authorized representative, and administrator for the Village's Northern Savings Credit Union accounts.

CARRIED

2021-05-115—Moved by Councillor Gould, seconded by Councillor Cumming

THAT Council authorizes their CAO Jana Zamyslicka to be added onto the Village's Post Office Box at Canada Post as the administrator, authorized representative, and signing authority.

CARRIED

2021-05-116—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council authorizes their CAO Jana Zamyslicka to be added onto all municipal accounts as administrator, authorized representative, and signing authority, including all financial accounts, vendor accounts and provincial/federal reporting accounts.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—Regular Report on Current Operations – Elizabeth Cumming, Acting CAO

Mayor Daugert: Annual general meeting for MIEDS and holding company for Community Forest, went over 2020-year ends. Agreed to have FBB chartered accountants do the audit on the 2020 books, necessary which change of administrator and COVID-19. The current accountants have done a very good job and Financial Statements were some of the easiest to read. They were read like regular financial statements. Did end up hiring Hyland Fraser to represent us in the Forestry talks regarding the Community Forest. Attended conference call with Northern Health, didn't have anything to add to it – not particularly new, and they are skipping a week or two, with things being stable. Expect that we'll get an update after the long weekend with the next set of regulations.

Councillor Cumming: Port Clements Historical Society put in application for Gwaii Trust Youth Centre grant. Councillor Cumming is still drafting the letter re: bussing and believes she will have draft ready for Council in next few days.

Councillor Whitney-Gould: On May 5th had Vibrant Community Commission meeting, talking about grant application approval and discussion with developing an Action Plan/Work Plan for June 1st. Productive meeting, everyone on board. Focus on swim area, will meet next week to discuss it. Got to get the request for proposals together – combine two contracts (website & tourism advocate). Will be presenting that plan to Jana on June 1st (bring it up to date/works).

Councillor Gould: NDIT meeting and VURL board meeting upcoming at end of the month. Concern on what is up with BC Timber Sales, not accepting bids for the blocks they put information up for. Concern for security with Public Works Yard Improvement Project with fence.

Councillor Falconbridge: Attended the May 11th Special Council Meeting, got a chance to read through the report. Noticed unmarked envelope in mail from Village, concerning that it was sent out without marking. Also shares concern about hedge, has feeling that only suitable fencing is the chain-link fencing. Concern on timeline with Firehall. Concern over reopening/wider COVID-19 waves.

2021-05-117—Moved by Councillor Falconbridge seconded by Councillor Cumming
THAT Council receives the written and verbal reports from Council and Acting CAO Cumming as presented.

CARRIED

10. ACTION ITEMS

A-1- Action Items List

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

13. ADJOURNMENT

2021-05-118—Moved by Councillor Cumming
THAT the meeting be adjourned at 8:02 PM

CARRIED

Mayor Doug Daugert

Deputy Clerk Elizabeth Cumming

The Village of Port Clements'

VIBRANT COMMUNITY COMMISSION

Minutes of the Vibrant Community Commission Meeting, Wednesday, March 3, 2021

Present:

Chair, Kelly Whitney-Gould

Member, Wayne Nicol

Member, Christine Cunningham

Regrets:

Member, Ian Gould

Meeting Called to Order at 7:00pm

Councilor Whitney-Gould: I call to order this meeting of the Vibrant Community Commission being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2021-03-031—Motion to adopt agenda. Moved by Christine Cunningham, seconded by Wayne Nicol.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

None

3. MINUTES

2021-01-032—Motion to adopt the January 20, 2021 minutes as presented. Moved by Christine Cunningham, seconded by Wayne Cunningham.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

B-1: Verbal Report CERIP Grants: Dyson Corner & Sunset Expansion.

2021-03-033—Motion to receive verbal report from the Chair. Moved by Christine Cunningham, seconded by Wayne Nicol.

CARRIED

The Chair provided an update to confirm that neither grant application had been approved. General discussion on the potential to apply to other grants for funding.

B-2: Verbal Report: Work Plan 2021

2021-03-034—Motion to receive verbal report from the Chair. Moved by Christine Cunningham, seconded by Wayne Nicol.

CARRIED

The Chair provided an update, noting that the updated workplan had been used to complete the revised grant application to the Gwaii Trust Vibrant Community Grant. The revised/updated application was for the same amount; however, the number of beautification projects only included: 2 benches; 2 picnic tables, and the items needed to upgrade the bathing/swimming area. Funding to complete the stairway down to the shore at the rainbow wharf will be sought separately through the Village of Port Clements.

M-2

B-3: Verbal Report: Request for Proposals (Tourism Advocate).

2021-03-035—Motion to receive verbal report from the Chair. Moved by Wayne Nicol seconded by Christine Cunningham.

CARRIED

The Chair provided a brief update, requesting input on whether to state the maximum amount of the contract in the RFP. It was agreed that the amount should be included. The preference is to gauge the quality of any RFPs received on the basis of education, experience, and capacities. Chair is to revise the draft document and forward to committee members for input.

5. **ORIGINAL CORRESPONDENCE**
None

6. **FINANCE**
None

7. **GOVERNMENT**
None

8. **NEW BUSINESS**
None

9. **REPORTS & DISCUSSIONS**
R-1 Next Meeting Date
2021-03-036—Motion to set a meeting date when the Chair returns in April.

10. **ACTION ITEMS**
A-1 Selection of New Committee Member
2021-03-037—Motion to discuss moved by Christine Cunningham, seconded by Wayne Nicol.
CARRIED

Chair advised that nothing further had been done to recruit a new member. When ready, the plan will be to solicit names from current membership or put a call of interest to the community at large.

11. **QUESTIONS FROM THE PUBLIC & PRESS**
None

12. **IN-CAMERA**
None

13. **ADJOURNMENT**
2021-03-037—Moved by Christine Cunningham and seconded by Kelly Whitney-Gould that this meeting be adjourned at 8:00pm
CARRIED



Commission Chair
Dr. Kelly Whitney-Gould

H-2

Elizabeth Cumming

From: Lori Stark <lstark@rdks.bc.ca>
Sent: June-01-21 12:28 PM
To: Alan Smith; Daniel Fish; Danielle Myles Wilson; David Schroeter; Debbie Joujan; Dianna Plouffe; Elizabeth Cumming; Gerald Pinchbeck; Kris Boland; lgasser@hazelton.ca; Martin Taylor; Mary Kellie; RDBN Curtis Helgesen CAO RDBN; Robert Long; Rodney J Holland; Ron Poole; Sharon Smith; Sheryl Worthing; cao@districtofstewart.com; Warren Waycheshen; whunt@newhazelton.ca
Subject: FW: UBCM Meeting request for Premier Horgan, Minister Robinson and Minister Osborne

Hello all, please see Ron's email below regarding UBCM Meeting request for Premier Horgan, Minister Robinson and Minister Osborne.

Thank you,

Lori Stark

Executive Assistant

Office: 250-615-6100 Toll Free: 1-800-663-3208 Fax: 250-635-9222

Email: lstark@rdks.bc.ca

From: Ron Poole <rpoole@rdks.bc.ca>
Sent: June 1, 2021 9:52 AM
To: Lori Stark <lstark@rdks.bc.ca>
Subject: UBCM Meeting request for Premier Horgan, Minister Robinson and Minister Osborne

Good morning Lori,

Please forward this email to all RBA CAO's, asking that they request a meeting with Premier Horgan, Minister Robinson, and Minister Osborne, to discuss the Northwest BC Resource Benefits Alliance, during this year's UBCM Conference. Like last year, the Province will likely combine us all into one meeting. Should anyone have a question, please feel free to contact me directly.

Thank you,

Ron

Ron Poole

Chief Administrative Officer



Regional District of

Kitimat-Stikine

Suite 300 4545 Hazelton Avenue
Terrace, B.C. V8G 4E1

Office: 250-615-6127 Toll Free: 1-800-663-3208 Fax: 250-635-9222

Email: rpoole@rdks.bc.ca Website: <http://www.rdks.bc.ca>

Northwest BC Resource Benefits Alliance: <https://www.nwresourcebenefits.ca/>

PLEASE NOTE: This message is intended solely for the use of the individual or organization to whom it is addressed and may contain information that is privileged, confidential and prohibited from disclosure under the Freedom of Information and Protection of Privacy Act and other applicable laws. Any other reproduction, distribution or disclosure is strictly prohibited.



May 14, 2021

Ref: 267054

Mayors and Regional District Chairs of British Columbia
Attendees of May 2021 Regional Calls with Minister Josie Osborne and Minister Lisa Beare

Dear Mayors and Chairs:

Thank you for taking the time to join Minister Josie Osborne and Minister Lisa Beare for the May 2021 regional calls. As Minister Osborne and Minister Beare said, these conversations continue to be a great opportunity to hear from you about the key issues and opportunities that you are working on in your communities. This email answers some of your questions and details links and resources for some of the topics raised.

The May 2021 calls were focused on connectivity. Working to connect all people in BC – regardless of where they live – is a priority for our government. Communications technology in all its rapidly changing forms is embedded into all aspects of our day-to-day lives as it enables a broad spectrum of possibilities including access to healthcare, education, culture, public safety and economic activity, as well as day-to-day social interactions during the challenging times of the pandemic.

Building on the Province's most recent investments totalling \$180 million, Budget 2021 establishes stable base funding of \$40 million over the plan to further invest in the Province's connectivity strategy. This will provide better high-speed internet and cell coverage to help connect more people in rural areas and remote communities. (See more Budget 2021 highlights below.)

There were a number of themes that came up during the calls including inaccurate federal data on broadband internet speeds, cell coverage along highways, redundancy, and low earth orbit satellites (LEOS) as an alternative to ground infrastructure. Providing the same level of access, quality and affordability in rural and remote areas as in urban areas is a key priority for the provincial government and we are working towards that goal.

The [Connected Communities](#) team within the Ministry of Citizens' Services would be happy to answer any further questions regarding connectivity programs or planning, highway cellular, satellite services or any recent announcements pertaining to connectivity in your area. Please email ConnectedCommunitiesBC@gov.bc.ca.

Internet Speed Study

Ministry of Municipal Affairs Local Government

Mailing Address:
PO Box 9490 Stn Prov Govt
Victoria BC V8W 9N7
Phone: 250 356-6575
Fax: 250 387-7973

Location:
6th Floor, 800 Johnson Street
Victoria BC V8W 1N3
www.gov.bc.ca/muni

62

Communities have raised concerns that the federal data on broadband Internet speeds, which is used to determine eligibility for connectivity funding programs, may not accurately reflect the broadband Internet speeds experienced in homes, businesses, and other locations at the community level.

The Ministry of Citizens' Services, UBCM, and Northern Development Initiative Trust are responding collaboratively to these concerns with an [independent study](#) of differences between the broadband Internet speeds experienced in some BC communities, and the 50/10 Mbps speed identified on the federal government's National Broadband Internet Service Availability [Map](#). The study which is underway, will produce factual information on Internet speeds in rural and remote communities, supporting analysis and informing dialogue between the Northern Development Initiative Trust, Indigenous and local governments, Internet service providers, the Province, and the federal government. Data gathering and analysis will occur over the spring and summer months, with reporting of study results expected in fall 2021.

A key step in this process is to identify which communities in BC have noted inconsistencies between the 50/10 Mbps Internet speed that federal maps indicate should be available, versus actual Internet speeds currently experienced by residents and businesses in the area.

Local governments with reports of Internet speeds lower than the 50/10 Mbps speeds shown on federal maps, are invited to self-identify by contacting [Reiko Tagami](#), Policy Analyst, UBCM to request to be included in the study.

Local governments wishing to participate in the Internet speed study are encouraged to complete a [questionnaire](#), providing contextual and background information about Internet speeds experienced in their community. For the purpose of this study, local governments can improve the accuracy and depth of the Internet speed data for their area, by having their residents, businesses, and other community stakeholders complete the CIRA Internet speed test. More information on the Internet speed questionnaire & performance data can be found [here](#).

BC Budget 2021 Highlights

On April 20, 2021, Finance Minister Selina Robinson tabled the 2021 provincial budget in the legislature. Budget 2021 includes significant new funding commitments of interest to local governments, including those for mental health and substance use; housing affordability and homeless populations; economic recovery; childcare, and broadband connectivity. Due to COVID-19 pandemic impacts, the budget projects deficits of \$9.7 billion this year, \$5.5 billion next year, and \$4.3 billion in the year following. For more information see provincial government's [Budget 2021](#) or [UBCM BC Budget Highlights](#).

Mental Health Funding and Substance Use

The budget allocates \$3.1 billion over three years to improve health and mental health care, including \$500 million to continue to expand mental health and substance use services. \$330 million over the fiscal plan provide a full spectrum of substance-use treatment and recovery services, including \$152

million for opioid treatment. There will be 195 new substance use treatment and recovery beds in communities throughout the province to help more people get on a path to recovery.

Housing Affordability and Homeless Population

The budget provides additional funding to expand the HousingHub program to construct 9,000 more rental homes for middle-income house holds and families over the next 3-5 years.

In addition to continued investments in the Homes for B.C. Supportive Housing Fund, the Province is partnering with the federal government through the Rapid Housing Initiative to convert existing buildings into supportive housing, and to support development of modular housing to expedite housing solutions for homeless or other vulnerable populations.

The budget allocates funding to extend supports and services for people experiencing homelessness and includes funding to help maintain more than 3,000 temporary emergency shelter and hotel spaces that have been secured during the pandemic. Funding is also provided to extend the additional 650 urgent shelter spaces, rent supplements, and supportive housing sites used to support recent decampments efforts in Vancouver and Victoria, with on-site health and other supports.

Economic Recovery

Budget 2021 continues to prioritize investments that help BC respond to the pandemic and to prepare for a strong recovery. These investments build on the over \$10 billion that has been provided to support people, businesses and communities since the pandemic began. The budget provides a record \$26.4 billion in taxpayer-supported capital investments that are expected to create over 85,000 jobs over the three-year plan. These investments will ensure the right infrastructure is in place by making critical upgrades to hospitals, schools, and highway and transit projects.

Childcare

The budget included a \$233 million increase in base funding over three years for childcare to create new spaces. This will more than double the number of \$10-a-day childcare spaces and contribute to raising wages for early childhood educators. New federal funding will help BC to build on this commitment.

Infrastructure Funding

Public announcements for the Investing in Canada Infrastructure COVID-19 Infrastructure Resilience Stream are expected next month. We understand that you are all interested in finding out the decisions. Ministry staff are working with our partners at Infrastructure Canada to finalize approvals at this time. Please stay tuned for further announcements.

In addition, Budget 2021 includes provincial funding commitments of \$41 million over the fiscal plan, or \$247 million over the next six years to maximize federal contributions and continue to support local governments, not-for-profit entities and First Nations in accessing community infrastructure funding. The ministry will be communicating further details on the Investing in Canada Infrastructure Program (ICIP) application process for new intakes in the fall of 2021.

C-2

COVID-19 Update

The strengthened [province-wide restrictions](#) that came into effect on March 29 are still in place through to May 25, including that everyone should stay within their local communities. Travel restrictions for non-essential travel in BC are also in place until May 25. Read the travel restrictions [here](#).

Dr. Henry stresses that although a high number of people are being vaccinated every day, it will take some time before all of us can let our guard down and right now, we all need to continue doing the things that prevent transmission of the virus.

Please stay tuned for further announcements from Provincial Health Officer Dr. Bonnie Henry and check the [provincial government COVID-19 website](#) regularly for more information.

Vaccination Roll Out

Dr. Bonnie Henry and Minister of Health, Adrian Dix, urge everyone to [register](#) online or call 1-833-838-2323 for vaccination as soon as possible. Getting vaccinated will help stop transmission and infections in vaccinated people are generally milder compared to those in unvaccinated people.

Starting today at 7 p.m. (Pacific time), booking invitations will begin for people who are registered and are born in 1996 or earlier (25 and up). On Saturday at 7 p.m., booking invitations will begin for people who are registered and are born in 2001 or earlier (20 and up) and on Sunday at 7 p.m., booking invitations will begin for people who are registered and are born in 2003 or earlier (18 and up). We encourage you to share this information with your residents.

The latest vaccine information can be found at www.bccdc.ca.

Home Owner Grant Centralization

As a reminder, effective 2021 all home owner grant applications must be submitted directly to the BC provincial government through a secure online application. **Municipalities no longer need to and should not accept any applications.** There are no changes to program eligibility criteria.

Homeowners can apply for their current year or their retroactive home owner grants 24/7 online at gov.bc.ca/homeownergrant or they can call toll free: 1-888-355-2700 Monday to Friday from 8:30 am to 5 pm to speak with an agent. **We encourage you to share this information with your residents.**

The next regional calls will be in June. Ministry staff will be in touch with you about the June date, time, and meeting information. Our tentative plan after June is to take a summer break from these calls and restart them in September.

62

The more restrictive COVID-19 measures over the next few weeks are hard for all of us – for governments, for businesses, for individuals in communities throughout BC. Once again, I cannot thank you enough as local government leaders for your continued leadership and dedication during this difficult time.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Faganello', with a large, stylized flourish at the end.

Tara Faganello
Assistant Deputy Minister

pc: Chief Administrative Officers
Gary MacIsaac, Executive Director, UBCM
Nancy Taylor, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo

social inequalities. These inequalities have also profoundly affected access and participation in lifelong education. Despite this setback, our learners continue to persevere in their endeavor to learning. Our organization is committed to providing resources and programs to help the needs of our learners. This fundraiser is key to sustaining our programs for Haida Gwaii.

Although we may have a virtual fundraiser this year, we have lined up some very special PGI guests from across Canada. *Rick Mercer* will be our program host, with CBC's *The Current* show host *Matt Galloway* opening our event. Mystery novelist *Louise Penny* will talk about literacy, and award-winning musicians *Twin Flames*, the Indigenous Indie music duo, fiddler *Ashley MacIsaac* and roots/folk singer *Stephen Fearing* will be our music performers.

I have enclosed this year's sponsorship brochure for your review. This presents a fabulous opportunity for you to pledge your support to help keep our literacy programs running so that everyone has a chance to learn and succeed. I hope to hear from you soon about how we can work together to promote lifelong learning on Haida Gwaii.



Literacy Haida Gwaii

P.O. Box 235
Queen Charlotte, BC, V0T 1S0
559-8398 or 1866-559-9065

Elizabeth Cummings
Village of Port Clements

April 21, 2021

Dear Elizabeth,

Literacy Haida Gwaii is a charity that promotes and supports literacy and lifelong learning on Haida Gwaii. Our **9th Peter Gzowski Invitational (PGI) for Literacy is on June 26th, 2021**. This annual fundraiser advocates awareness for literacy and learning. In 2019, we raised **\$27,000** for Haida Gwaii. These funds were used to address several island literacy programs for our residents. With the outbreak of COVID-19 last year, we had to cancel our fundraiser. Till today, the coronavirus pandemic is still restricting us from meeting socially. To protect our residents' health, we have made the difficult decision to run a virtual event this year.

The late renowned **CBC radio host and broadcaster Peter Gzowski** founded the PGI for Literacy in 1985. He saw the importance of learning and wanted to raise funds for literacy. *Literacy Haida Gwaii* is honored to be one of the 12 PGIs across Canada, and we are the only PGI host site in British Columbia.

100% of the money we raise stays entirely on the island to provide literacy support for islanders. We have many learners - adults who work on essential reading, writing, and numeracy; others work towards completing their Adult Dogwood. We have seniors and adults learning technology skills; some learners seek to improve their workplace essential skills. These are all critical issues that affect various aspects of literacy – language, health, workplace, families, finances, communities, and the economy.

Our programs have helped over 4,000 learners, and our free community literacy events have drawn hundreds of participants. COVID-19 has shaken all aspects of societies around the world and created social inequalities. These inequalities have also profoundly affected access and participation in lifelong education. Despite this setback, our learners continue to persevere in their endeavor to learning. Our organization is committed to providing resources and programs to help the needs of our learners. This fundraiser is key to sustaining our programs for Haida Gwaii.

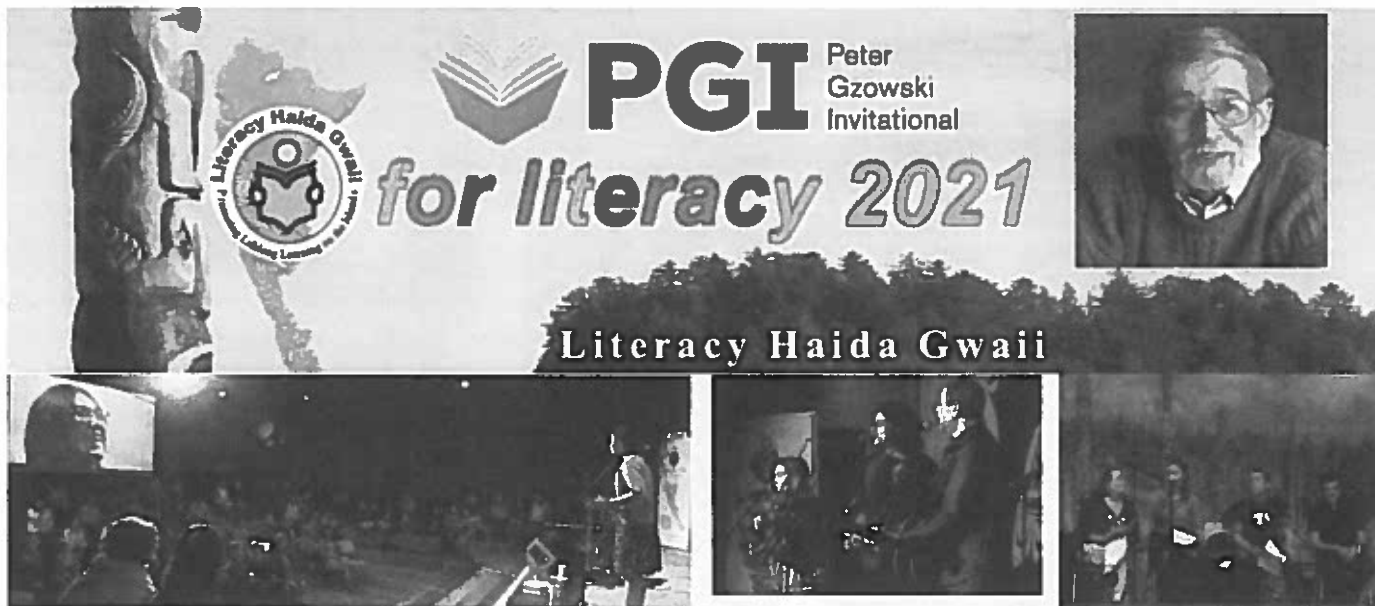
Although we may have a virtual fundraiser this year, we have lined up some very special PGI guests from across Canada. *Rick Mercer* will be our program host, with CBC's *The Current* show host *Matt Galloway* opening our event. Mystery novelist *Louise Penny* will talk about literacy, and award-winning musicians *Twin Flames*, the Indigenous Indie music duo, fiddler *Ashley MacIsaac* and roots/folk singer *Stephen Fearing* will be our music performers.

I have enclosed this year's sponsorship brochure for your review. This presents a fabulous opportunity for you to pledge your support to help keep our literacy programs running so that everyone has a chance to learn and succeed. I hope to hear from you soon about how we can work together to promote lifelong learning on Haida Gwaii.

Sincerely,

Beng Favreau, Executive Director

3



Peter Gzowski Invitational (PGI) for Literacy

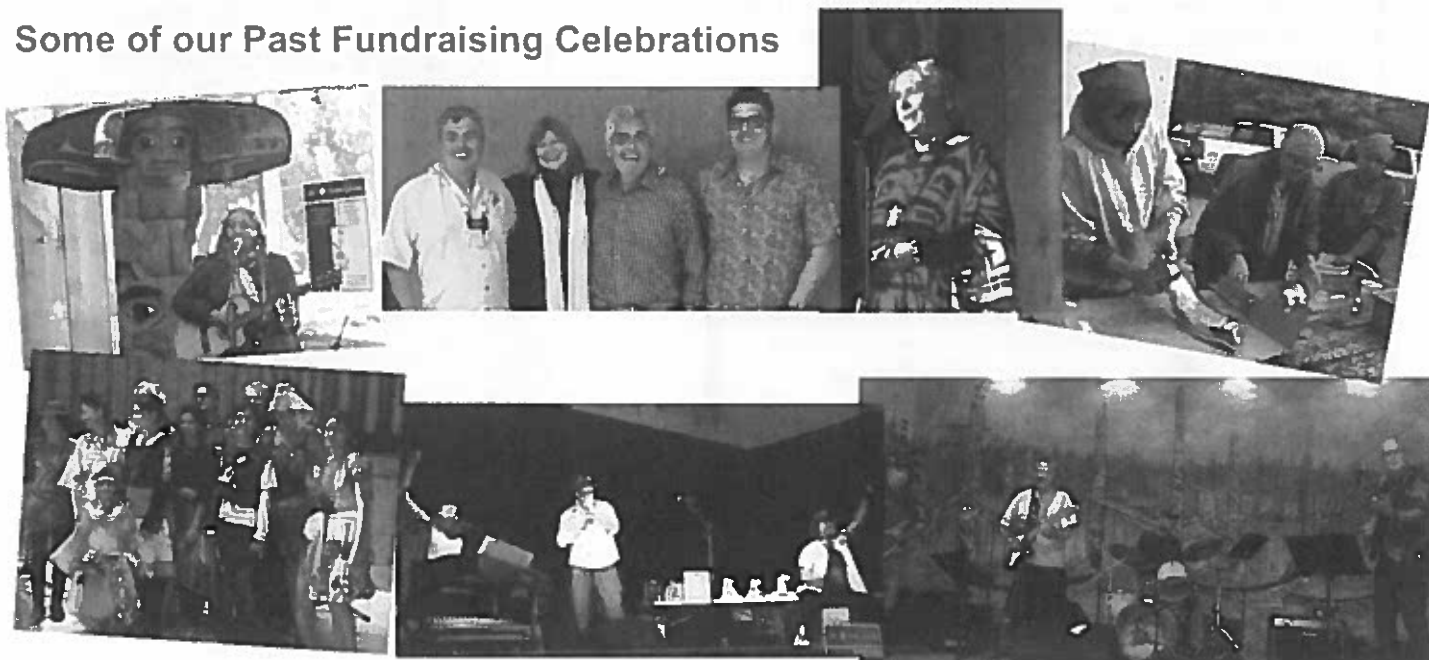
In 1985, award-winning broadcaster & journalist Peter Gzowski organized a fun-filled golf tournament for a few friends to raise money to support adult literacy.

His little fundraising tournament has now evolved into the annual Peter Gzowski Invitational (PGI), a national series of locally produced literacy fundraisers featuring musicians and celebrities. Today, PGI's volunteer- based literacy organizations raised more than \$13 million.

Literacy Haida Gwaii is proud to be part of the PGI family. Our 9th annual PGI fundraiser for island literacy initiatives will be a **virtual variety show held on June 26th** this year. All proceeds directly support our local literacy initiatives. Our charity organization provides **FREE** literacy related services and programs to children, adolescents, adults and families.

Join us to help make a difference in the lives of our learners **TODAY!** Thank you to all our past supporters and sponsors who helped us raised a total of **\$27,000** to advocate for literacy.

Some of our Past Fundraising Celebrations



Our Past Literacy Award Recipients



About Our Programs

We work with many adults who have interesting stories to share about the value and importance of their learning journeys. These past recipients have demonstrated exemplary efforts in self-motivation towards their personal learning goals.

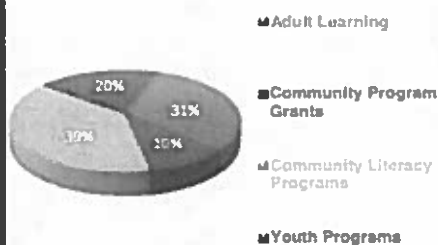
Literacy Haida Gwaii is a non-profit organization whose literacy services are extended to all learners on the northwest archipelago of over 4,000 people.

Literacy is more than learning to read and write. It is understanding our inherited language, mastering basic computer and social media skills, developing new essential skills for work, understanding health and financial issues, and supporting adult learners who have decided to go back to school for their high school diploma or learn a trade.

How we use the funds we raised:

- Free one-on-one and group tutoring programs for adults, youth and seniors.
- Free essential skills and basic computer skills upgrading.
- Free senior computer classes.
- Lifelong literacy workshops and webinars.
- Adult high school upgrading.
- Imagination Library, a free monthly book program for under five-year-olds.
- Youth mentorship program.

Putting Your Sponsorship Dollars to Work in Haida Gwaii



Spark a Change in Literacy

... Be Our 2021 Champion

YOUR SPONSORSHIP IMPACT

When you support Literacy Haida Gwaii, you support adult education and learning for those who need the most. We are lifelong learners. 100% of your donation stays directly on our island to benefit people in our communities. Here's a selection of the various levels of our sponsorship package.

DIAMOND CONTRIBUTOR - \$3,000

- Recognition of your contribution on our event website, social media channels, pre-event email blasts and during our virtual variety show on June 26th, 2012.
- Your name or organization's logo in all our printed promotions with official recognition of your support in all our events.
- 12 e-tickets to our variety show.
- Opportunity for sponsor to schedule a separate one-hour live demo or virtual webinar for our audience.

EMERALD CONTRIBUTOR - \$2,000

- Recognition of your contribution on our event website, social media channels, pre-event email blasts and during our virtual variety show on June 26th, 2012.
- Your name or organization's logo in all our printed promotions with official recognition of your support in all our events.
- 8 e-tickets to our variety show.
- Opportunity for sponsor to schedule a separate a half-hour live demo or virtual webinar for our audience.

OPAL CONTRIBUTOR - \$1,000

- Recognition of your contribution on our event website, social media channels, pre-event email blasts and during our virtual variety show on June 26th, 2012.
- Your name or organization's logo in all our printed promotions with official recognition of your support in all our events.
- 6 e-tickets to our variety show.

LITERACY CONTRIBUTOR - \$500

- Recognition of your contribution on our event website, social media channels, pre-event email blasts and during our virtual variety show on June 26th, 2012.
- Your name or organization's logo in all our printed promotions with official recognition of your support in all our events.
- 4 e-tickets to our variety show.



Musician Ashley MacIsaac



Musicians Twin Flames



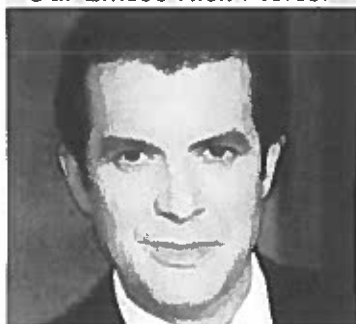
Musician Stephen Fearing

CELEBRATE OUR 9TH PGI WITH THESE SPECIAL GUESTS

JUNE 26, 2021@ 6PM - VIRTUAL EVENT

join us from the comfort of your home

Our Emcee Rick Mercer



Author Louise Penny



Opening host Matt Galloway



We are grateful to all our 2019 sponsors who supported us. Your generous contribution has enabled our learners to continue with their learning needs.

KING OF ROCK N' ROLL LEVEL

- Hawthorne Charitable Foundation
- Dr Horner Inc.

ROCK AROUND THE CLOCK LEVEL

- PGI Foundation for Literacy

ROCK N' ROLL LEVEL

- Anonymous donor
- Robert Davidson
- McElhanney Consulting Services
- Dr. Morton Inc.
- Old Massett Village Council
- Pacific Coastal Airlines
- Queen Charlotte Safaris

ROCKABYE LEVEL

- Bluewater Adventures
- Canadian Fiber Optics
- Council of the Haida Nation
- Haida Gwaii Observer
- Haida Gwaii Trader
- Highlander Marine
- Ironman Directional Drilling
- Queen Charlotte Dental Clinic
- Queen Charlotte Lodge
- Skidegate Band Council
- Swordfern Inn
- TD Bank Prince Rupert
- Village of Port Clements

DRUM ROLL LEVEL

- Bandstra Transportation
- BC Ferries
- Fraser Ellis Literary Group
- Haico
- Longboard Construction Inc.
- North Arm Transportation
- West Coast Fishing Club

3



SPONSORSHIP / DONATION FORM

Please complete this form and mail to:
Literacy Haida Gwaii, P.O. Box 235 Queen Charlotte
British Columbia, V0T 1S0

SPONSOR DETAILS

I would love to sponsor the virtual Haida Gwaii PGI scheduled for June 26th, 2021. Sign me up!
(Please pick your sponsorship level)

- ☐ Diamond Contributor \$3,000 ☐ Literacy Contributor \$500
☐ Emerald Contributor \$2,000 ☐ _____ (your specified contribution)
☐ Opal Contributor \$1,000

DONATION DETAILS

I would like to make a general donation to support your literacy programs on Haida Gwaii.

- ☐ \$25 ☐ \$50 ☐ \$75 ☐ \$100 ☐ \$200

Please make cheque payable to **Literacy Haida Gwaii**

I would like to make an in-kind donation _____ (specify gift)

SPONSOR / DONOR INFORMATION

This donation is made by: (for the issue of tax-deductible receipt) ☐ individual ☐ company

First Name: _____ Last Name: _____

Company (if any): _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Home Phone: _____ Business Phone: _____

Email: _____

Thank you for your support! A charitable receipt will be mailed to your specified name and address

Our charity registration number is 88606 2348 RR0001

63



May 25, 2021

Dear Mayors and Regional District Chairs:

My caucus colleagues and I are looking forward to connecting with you all again at this year's Union of British Columbia Municipalities (UBCM) Convention. As was done last year, both the Convention and the provincial government meetings will be held virtually.

UBCM provides a wonderful opportunity to listen to one another, share ideas, and find new approaches to ensure our communities thrive, particularly as we focus on recovering from the impact of COVID-19. With local, provincial, federal, and First Nations governments working together, we can continue to build a better BC. The 2021 Convention has been scheduled for September 14-17, 2021.

The week prior, from September 7-13, 2021, provincial government meetings will be held. To request a meeting with me or one of my Cabinet colleagues, please register online at <https://ubcmreg.gov.bc.ca/> (live, as of today). Please note that this year's invitation code is **MeetingRequest2021** and it is case sensitive. The deadline to submit your meeting requests is June 30, 2021. If you have any questions, please contact UBCMLMeetings@gov.bc.ca or phone 250-213-3856.

I look forward to once again being part of your convention, meeting with many of you, and exploring ways that we can partner together to address common issues.

Sincerely,

John Horgan
Premier

G1-1



May 25, 2021

Ref: 266944

Dear Mayors and Regional District Chairs:

It is my pleasure to write to you as the Minister of Municipal Affairs regarding the process for requesting a meeting with me, or with ministry, agency, commission and corporation (MACC) staff, during the upcoming 2021 UBCM Convention.

The UBCM Convention will again be held virtually and in an abbreviated format from September 14 to 17, 2021. Provincial government meetings will also be held virtually and will occur the week before Convention, from September 7 to 13, 2021, to allow delegates to fully focus and participate during the shortened Convention program.

You will receive a separate letter from the Honourable John Horgan, Premier, containing information about the online process for requesting a meeting with the Premier or other Cabinet Ministers.

If you would like to meet with me the week before Convention, please complete the online request form at: [MUNI Minister's Meeting](#) and submit it to the Ministry of Municipal Affairs before **June 30, 2021**. Meeting times and dates will be confirmed by mid-August. I will do my best to accommodate as many meeting requests as possible. If I am unable to meet with you, arrangements may be made for a meeting post-Convention.

To get the most out of your delegation's meeting with me, it continues to be helpful for you to provide as much detail as possible in the online form on the topic you wish to discuss. Providing this information in advance gives me a better understanding of your delegation's interests and our discussion can be more productive.

Regarding provincial staff meetings, ministry staff will email you shortly with the Provincial Appointment Book. This document lists all MACC staff expected to be available to meet with delegates around Convention time, as well as details on how to submit an online MACC staff meeting request.

This year's UBCM Convention will be my first as Minister responsible for local government, but certainly not my first Convention. After serving as Chair and Vice-Chair of the Alberni-Clayoquot Regional District and seven years as Mayor of Tofino, I am thrilled to be able to continue connecting with each of you in my new role. Through the regional calls we have had over the last several months, I have had the chance to hear about some of the challenges you face, especially related to COVID-19, as well as many of your accomplishments.

.../2

5-1

I look forward to more of these conversations at Convention and to hearing your feedback on how we can continue to work together and collaborate to build stronger and resilient communities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Josie', with a stylized flourish extending to the right.

Josie Osborne
Minister

pc: Honourable John Horgan, Premier
Brian Frenkel, President, Union of BC Municipalities

61-1

Elizabeth Cumming

From: MUNI UBCM Meeting Requests MUNI:EX <MUNI.UBCM.MeetingRequests@gov.bc.ca>
Sent: May-25-21 9:28 AM
To: MUNI UBCM Meeting Requests MUNI:EX
Subject: 2021 UBCM Convention – Meeting Requests with Premier Horgan and Provincial Cabinet Ministers and the Minister of Municipal Affairs
Attachments: Premier Horgan_Mayors and Regional District Chairs.pdf; Minister Osborne_Mayors and Regional District Chairs.pdf

This message is being sent by the Ministry of Municipal Affairs (MUNI) to all Union of BC Municipalities (UBCM) Mayors and Regional District Chairs on behalf of the Honourable John Horgan, Premier, and the Honourable Josie Osborne, Minister of Municipal Affairs.

Subject: 2021 UBCM Convention – Meeting Requests with Premier Horgan and Provincial Cabinet Ministers and the Minister of Municipal Affairs
Intended Recipient(s): Mayors/Regional District Chairs/Islands Trust Chair/CAOs and cc: General Email
Attachments: Two (2) plus message below

If you have received this message in error please forward it to the appropriate person in your office.

MESSAGE:

Please see the attached letters from Premier Horgan and Minister Osborne with regards to this year's UBCM Convention. These letters outline the process for requesting a meeting with the Premier and Cabinet Ministers.

Further details on the process for requesting meetings with provincial ministry, agency, commission and corporation (MACC) staff will be sent by MUNI staff.



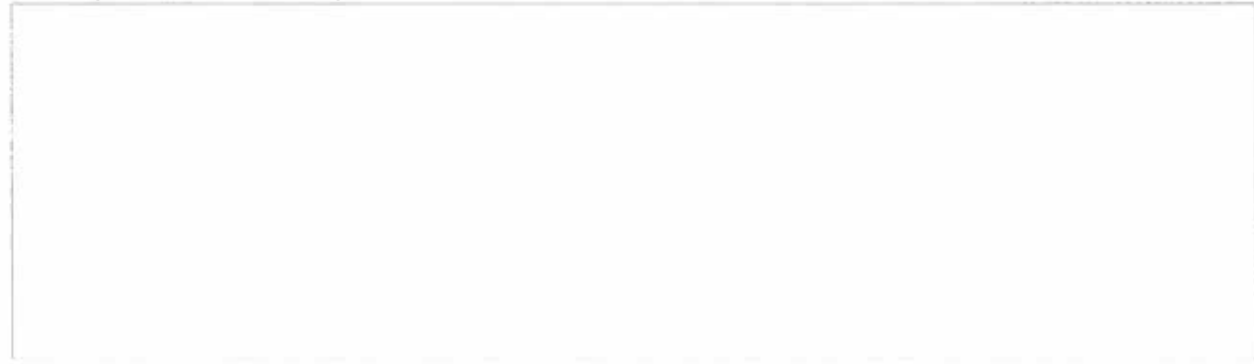
For requesting meetings with the Premier and Cabinet Ministers (not including Minister of Municipal Affairs) please use the online form at:

<https://UBCMreg.gov.bc.ca>

(invitation code: **MeetingRequest2021** is case sensitive)

If you have questions please contact the Premier's UBCM Meeting Request Coordinator, Marlene Behrens by email at: UBCM.Meetings@gov.bc.ca or by phone: 250 213-3856.

Please note as in previous years, meetings with the Minister of Municipal Affairs are scheduled directly with that Ministry.



For requesting meetings with the Minister of Municipal Affairs, please use the online meeting request form at:

Minister of Municipal Affairs Meetings

If you have questions, please contact the MUNI Minister's Meeting Coordinator, Katie Carrothers by email at: MUNI.UBCM.MeetingRequests@gov.bc.ca or by phone at 236 478-0537.

Thank you.

Note: Contact information is provided by CivicInfo BC. To ensure you receive all relevant communications please ensure the contact information for your organization is updated regularly.

61-1

Request for Meetings prior to UBCM

Meeting with Katrine Conroy, Min of Forests, Lands, Natural Resource Operations and Rural development

Reason for meeting: Port Clements and all the Communities of Haida Gwaii have been impacted by a lack of clear direction on forest harvest policy in the Haida Gwaii Forest District. Although the current Land Use Order defines much of the framework for agreement, harvest levels have been a fraction of the Annual Allowable cut. Market priced sales have not been offered for years, and local manufacturers and builders have no have access to timber. Currently, with an AAC of over 800,000cu. Meters, we could supply lumber to construct over 10,000 homes, yet we are bringing in lumber from off-island to try and mitigate our housing problems. This situation appears to be what the Province wishes to address with Premier Horgan's Announcement on June 1, 2021.

The request: That Minister Conroy direct staff to expedite meetings between her Ministry, BC Timber Sales, The Council of the Haida Nation, and MIEDS to end the impasse on market based harvesting in TSA 25 on Haida Gwaii.

Meeting with BC Hydro

Reason for meeting: As Port Clements attempts to transition to the current economy that uses internet and other forms of electronic communication to conduct business, the lack of stable power is becoming a roadblock to advancement. Since the beginning of 2021 we have experienced [xx] unplanned interruptions. Each of these interruptions has resulted in costs to individuals, businesses, and local government. The internet goes out, servers need to go through a time-consuming self-check and reboot afterwards, and the school and public buildings need to restore their heat.

The request: That BC Hydro either provide us with a timely plan for eliminating these outages or financial assistance in sourcing and installing power back-ups for essential systems so we are able to maintain consistent services in our community.

51

Elizabeth Cumming

Subject: FW: BC Hydro Meetings Prior to 2021 UBCM Convention
Attachments: UBCM 2021 BC Hydro Meeting Request Form.docx

From: Tracey Hill <tracey.hill@bchydro.com>
Sent: June-01-21 4:48 PM
To: CAO <cao@portclements.ca>
Subject: BC Hydro Meetings Prior to 2021 UBCM Convention

June 1, 2021

Dear Mayor and Council:

BC Hydro is pleased to offer local government officials with the opportunity to meet with our senior leadership during the week of September 7, just prior to this year's 2021 UBCM Convention.

If you would like to arrange a virtual meeting, please fill out the attached form and return it with your email request to Adil Zaheer (adil.zaheer@bchydro.com) by **Wednesday, June 30th**.

By doing so, we can ensure better preparation and a more effective meeting with you. We will provide full details when we confirm your meeting date and time.

If you are unable to provide us with your notice by the end of June, we may not be able to accommodate a meeting request for early September.

However, as we did last year, we are prepared to hold meetings with local government officials in the weeks following UBCM to accommodate any late requests.

If you have any questions, please don't hesitate to contact me at 250 561-4858.

Sincerely,

Bob Gammer
Community Relations Manager
Northern region

UBCM 2021 Meeting Request Form* with BC Hydro

Municipality:
Attendees:
Topic: (Please pose as a question) 1. 2. 3.
Background:
Key Contact:

***Note: Please submit by Wednesday, June 30th, 2021.**

67-1

2021 PROVINCIAL APPOINTMENT BOOK

Meeting Requests with:

**The Premier and Cabinet Ministers and
Provincial Government Staff from Ministries,
Agencies, Commissions and Corporations (MACC)**

**Will be scheduled the week prior to 2021 UBCM CONVENTION
September 7 – 13, 2021**

Via Conference Call



Ministry of
Municipal Affairs



TABLE OF CONTENTS

INTRODUCTION	2
MEETING REQUEST INFORMATION AND LINKS	3
PROVINCIAL GOVERNMENT MINISTRIES AVAILABLE DURING THE 2021 UBCM CONVENTION.....	4
MINISTRY OF ADVANCED EDUCATION AND SKILLS TRAINING	4
MINISTRY OF AGRICULTURE, FOOD AND FISHERIES	5
MINISTRY OF ATTORNEY GENERAL AND MINISTER RESPONSIBLE FOR HOUSING	7
MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT	8
MINISTRY OF CITIZENS' SERVICES.....	10
MINISTRY OF EDUCATION.....	12
MINISTRY OF ENERGY, MINES AND LOW CARBON INNOVATION.....	13
MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY	15
MINISTRY OF FINANCE	18
MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT	19
MINISTRY OF HEALTH.....	20
MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION.....	22
MINISTRY OF JOBS, ECONOMIC RECOVERY AND INNOVATION	23
MINISTRY OF LABOUR	26
MINISTRY OF MENTAL HEALTH AND ADDICTIONS	27
MINISTRY OF MUNICIPAL AFFAIRS.....	27
MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL	30
MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION	32
MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT	33
MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE	34
PROVINCIAL AGENCIES, COMMISSIONS AND CORPORATIONS AVAILABLE DURING THE UBCM 2021 CONVENTION	35

67

INTRODUCTION

This Provincial Appointment Book will provide UBCM local government and First Nations members directions on how to request a meeting with the Premier, Cabinet Ministers and provincial ministries, agencies, commissions and corporations (MACC) program staff, to be scheduled the week prior to 2021 UBCM Convention.

Within this document are three individual links to meeting request forms for meetings with:

1. Premier and Cabinet Ministers;
2. Host Minister Josie Osborne, Municipal Affairs and responsible for local governments; and
3. Provincial Ministries, Agencies, Commissions and Corporations staff (MACCs).

Information on the MACCs available to meet is also included.

All activities are taking place in a virtual format for the 2021 UBCM Convention.

All meetings for the 2021 UBCM Convention will take place by conference call. Conference call details will be provided when meetings are confirmed.

Meeting Dates

Meetings with the Premier and Cabinet Ministers including the Minister of Municipal Affairs will take place by conference call during the following dates:

Tuesday, September 7, 2021
to
Monday, September 13, 2021

Meetings with MACC staff will take place by conference call during the following dates:

Tuesday, September 7, 2021
to
Thursday, September 9, 2021

Provincial Appointment Desk

If you have any questions or need assistance regarding your meeting request, contact:

Eri Moriya
MACC Staff Meeting Coordinator
Phone: 778 698-1686

Katie Carrothers
MUNI Minister's Meeting Coordinator
Phone: 236 478-0537

Email:

MUNI.UBCM.MeetingRequest@gov.bc.ca

61-1

MEETING REQUEST INFORMATION AND LINKS

**Honourable John Horgan,
Premier and Cabinet Ministers**
(except Minister of Municipal Affairs)

Click: <https://UBCMreg.gov.bc.ca>

Invitation Code: MeetingRequest2021
(case sensitive)

Deadline: Wednesday, June 30, 2021

Questions:

Contact the Premier's UBCM Meeting Request Coordinator, Marlene Behrens by email at: UBCM.Meetings@gov.bc.ca,

or by telephone at: 250 213-3856

**Honourable Josie Osborne,
Minister of Municipal Affairs**

Click: [Municipal Affairs Minister's Meeting Requests](#)

Deadline: Wednesday, June 30, 2021

Questions:

Contact the MUNI Minister's Meeting Coordinator, Katie Carrothers by email at: MUNI.UBCM.MeetingRequests@gov.bc.ca,

or by telephone at: 236 478-0537

**Provincial Government (MACC)
Staff**

(Ministries, Agencies, Commissions and Corporations)

Click: [MACC Staff Meeting Requests](#)

Deadline: Friday, August 13, 2021

Questions:

Contact the MACC Staff Meeting Coordinator, Eri Moriya, by email at: MUNI.UBCM.MeetingRequests@gov.bc.ca,

or by telephone at: 778 698-1686

Once meetings are scheduled, confirmation will be sent to UBCM local government and First Nations members.

PROVINCIAL GOVERNMENT MINISTRIES AVAILABLE DURING THE 2021 UBCM CONVENTION

MINISTRY OF ADVANCED EDUCATION AND SKILLS TRAINING

DIVISION/BRANCH	TOPIC
<i>Finance, Technology and Management Services and Division Responsible for Student Housing</i>	<ul style="list-style-type: none"> Operating and capital grants to 25 PSIs, FTE and PSI financial health monitoring and reporting, Ministry's 10-year capital plan, PSI property acquisition and disposition, manage Ministry budget, maintain Ministry IT systems and digital information security, Administrative Service Delivery Transformation Initiative, lead Ministry's business continuity and emergency response readiness with PSIs. Leading the development of 5000 additional student housing beds on Post-Secondary campuses in B.C.
<i>Governance, Legislation and Corporate Planning Division</i>	<ul style="list-style-type: none"> Post-secondary governance, legislation, degree quality assurance, private career training regulation, data and analytical support, audit, institutional accountability, corporate planning, international education, intergovernmental relations, sector labour relations and bargaining.
<i>Post-Secondary Policy and Programs and Division Responsible for Learner Supports</i>	<ul style="list-style-type: none"> 25 public post-secondary institutions (PSIs) and their programs including: Indigenous Education, Adult Education, StudentAid BC including the BC Access Grant, Science, Technology, Engineering and Math (STEM) programs, health and medical education, student mental health initiatives, and leading strategic policy/liaison function for the sector.
<i>Workforce Innovation and Division Responsible for Skills Training</i>	<ul style="list-style-type: none"> Development and management of targeted labour market programs and, policies, including the Community Workforce Response Grant and the BC Employer Training Grant, the dissemination of labour market information, and oversight of the Industry Training Authority to help British Columbians advance their skills and employment and support employers to meet their workforce needs.

G-1

MINISTRY OF AGRICULTURE, FOOD AND FISHERIES

DIVISION/BRANCH	TOPIC
<i>Business Risk Management Branch</i>	<ul style="list-style-type: none"> Helps producers manage risks such as weather hazards, natural disasters, wildlife, diseases, pests and market declines, that cause income losses and lead to financial instability. The Branch delivers three programs to help farmers manage financial risk: Production Insurance - offers insurance protection for agricultural crops against weather perils; Agri-Stability - protects farm enterprises from the financial impacts of significant margin declines which can be caused by increasing input costs or reduced agricultural revenues; and Wildlife Damage Compensation - compensates farmers for losses due to wildlife.
<i>Corporate, Policy and Priorities Branch</i>	<ul style="list-style-type: none"> Responsible for providing corporate planning, resources and services to the Executive and ministry including ministry data reporting and dissemination, policy, legislation, for agriculture and seafood. Also responsible for the ministry's emergency management planning and preparedness activities, develops ministry climate change policy and provides support and coordination on climate related issues.
<i>Extension and Support Services Branch</i>	<ul style="list-style-type: none"> Provides extension and support services to enhance sector growth, competitiveness, sustainability, and adaptability. Working with industry associations, local governments, academic partners and the farming community, the Branch leads environmental, climate change and traceability programming, supports agriculture planning, provides sector knowledge and technical expertise, facilitates emergency preparedness and response and supports industry to meet existing and emerging market and regulatory requirements.
<i>Fisheries, Aquaculture and Wild Salmon Branch</i>	<ul style="list-style-type: none"> Leads provincial efforts to support stable, diverse, and sustainable commercial and recreational marine fisheries, aquaculture operations and seafood processing that maximize social and economic benefits for British Columbians. Staff support the Minister, Parliamentary Secretary and Ministry Executive on provincial, national, and other relevant committees and working groups to develop and advance provincial policy and programs in support of government and industry initiatives on fisheries, seafood and wild salmon issues. This branch ensures that Provincial fisheries, aquaculture and seafood objectives are met by examining, interpreting and applying existing and new policies, and by providing leadership, design and implementation of seafood sector operational programs and projects.

MINISTRY OF AGRICULTURE, FOOD AND FISHERIES CONTINUED...

<i>Food and Beverage Branch</i>	<ul style="list-style-type: none"> • Supports agriculture, food and beverage sector businesses and organizations through a wide variety of economic development and food system services and programs. Leads market, business, and value chain activities to support food and beverage producers, processors, Indigenous communities, and regional economies as well as key initiatives including Feed BC, Buy BC, and the BC Food Hub Network. Working closely with Ministry branches including Extension and Support Services Branch and other provincial and federal agencies, the branch helps activate and grow the next generation of agriculture and food leaders and Indigenous entrepreneurs, food and beverage production and processing capacity, and market access and diversification of B.C. products into distribution channels including retail, public sector institutions, and export markets. Leads numerous stakeholder partnerships, and policy work including trade and liquor production and processing.
<i>Food Safety Inspection Branch</i>	<ul style="list-style-type: none"> • Responsible for administration, compliance and enforcement of provincial legislation related to slaughter of meat, and food safety related to processing of seafood products, and inspection of farm worker accommodations for COVID protocol compliance. Also responsible for administration of food safety programs for farmers, ranchers and food processors under the federal/provincial/territorial Canadian Agricultural Partnerships (CAP) agreement.
<i>Labour Unit</i>	<ul style="list-style-type: none"> • Works closely with the Ministry of Labour to improve food security and the safety of temporary foreign workers (TFWs) and domestic farm workers (DFWs) in farming communities. The Labour Unit is responsible for ministry oversight, coordination, and direction regarding all labour initiatives, including the agriculture TFW Quarantine Program. The Labour Unit is responsible for developing a comprehensive Agriculture Labour Strategy and action plan which includes all facets of agriculture labour supply, demand, training, accommodations, etc. focused on farm labour currently relying on TFWs and DFWs. The Labour Unit coordinates with other ministries, federal and local government representatives, and industry associations to support labour-related issues and inform future direction and action plans.
<i>Plant and Animal Health Branch</i>	<ul style="list-style-type: none"> • Supports the sustainability of animal and plant agriculture, while serving to protect the well-being of the people of the province through surveillance, regulatory compliance, risk assessment, and the development of strategies to address identified risks. The Plant and Animal Health Branch consists of three key programs: The Animal Health Centre, the Livestock Management and Regulatory Unit, and the Plant Health Unit.

MINISTRY OF AGRICULTURE, FOOD AND FISHERIES CONTINUED...

Regenerative Agriculture and Agri-Tech Team

- Works in close collaboration with the Ministry of Jobs, Economic Recovery and Innovation in the delivery of strategies and programs to support innovation and use of technology in the agritech sector to increase food security and support the Ministry of Agriculture, Food and Fisheries' ongoing efforts to build a safe, sustainable and resilient food system.
- The team is responsible for leading industry engagement, liaison with other levels of government (federal, local, Agriculture Land Commission) and developing a comprehensive strategy to support emerging opportunities for agritech and regenerative agriculture and inform future direction and action plans.

MINISTRY OF ATTORNEY GENERAL AND MINISTER RESPONSIBLE FOR HOUSING

DIVISION/BRANCH	TOPIC
<i>Office of Housing and Construction Standards</i>	
<i>Building and Safety Standards Branch</i>	<ul style="list-style-type: none"> • Buildings, Construction, and Technical Systems: The regulatory framework for buildings and technical systems, including development of building, plumbing, fire, electrical, gas, elevator, and energy codes, safety standards for technical systems, homeowner protection (e.g., home warranties), oversight of certain industry professionals and trades (e.g., home builder licensing and mandatory building official qualifications), and policy advice relating to the built environment, including climate leadership and accessibility for new buildings. Liaison with BC Housing Licensing and Consumer Services, Technical Safety BC, Building Officials Association of BC, National Research Council and Accessibility Standards Canada. • Technical requirements for existing buildings related to CleanBC, climate adaptation, and disaster mitigation (e.g. earthquakes, flooding, and wildfires). • Nationally harmonized technical requirements to make new buildings more accessible.
<i>Homelessness Policy and Partnerships Branch</i>	<ul style="list-style-type: none"> • Homelessness policy and program development such as Rent Banks, Homeless Counts, Integrated Data Project, coordinated encampment response. Leading engagement and facilitation across government with partners and stakeholders towards a more coordinated and effective approach to addressing homelessness as well as leading government's efforts to address homelessness by delivering a homelessness strategy.

MINISTRY OF ATTORNEY GENERAL AND MINISTER RESPONSIBLE FOR HOUSING CONTINUED...

<i>Housing and Policy Branch</i>	<ul style="list-style-type: none"> Housing policy and program development, including market and non-market housing, supportive housing and homelessness; liaison with BC Housing, which partners with local government, non-profit and private developers to build affordable housing; legislation governing strata properties, as well as tracking actions in the Homes for BC: A 30-Point Plan For Housing Affordability. Long-term residential leases; Crown grants for housing.
<i>Multiculturalism and Anti-Racism Branch</i>	<ul style="list-style-type: none"> Race-based data legislation and new Anti-Racism Act, Multiculturalism Grant program, Legacy Initiatives, Report on Multiculturalism, Resilience BC anti-racism network and provincial coordination on anti-racism and anti-hate initiatives; Multicultural Advisory Council.
<i>Residential Tenancy Branch</i>	<ul style="list-style-type: none"> The regulatory framework for landlords and tenants, including conventional residential and manufactured home park tenancies; information services and disputes resolution for landlord and tenant disputes.

MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT

DIVISION/BRANCH	TOPIC
<i>Child Care Division</i>	<ul style="list-style-type: none"> The Child Care Division leads the development and implementation of B.C.'s Childcare BC plan and has operational accountability for government's child care funding programs and registry of Early Childhood Educators. Childcare BC: <ul style="list-style-type: none"> New Spaces Fund UBCM Child Care New Spaces Grants UBCM Child Care Planning Grants BC Maintenance Fund Start-up Grants Child Care Fee Reduction Initiative Affordable Child Care Benefit Child Care Operating Funding Young Parent Program Early Childhood Educator (ECE) Wage Enhancement Funding for ECE Bursaries ECE Registry Aboriginal Head Start Aboriginal / Support Child Development funding/strategy

MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT CONTINUED...

<i>Service Delivery Division</i>	<ul style="list-style-type: none"> • Service Delivery Division is responsible for delivering community services to children, youth and families across the province, including adoption and guardianship, child and youth mental health, children and youth with support needs (including specialized provincial services, Autism Information Services, and Provincial Deaf and Hard of Hearing Services), child protection and family services, resources, Services to Adults with Developmental Disabilities, youth justice and forensics, and supporting youth transitioning to adulthood. • Our professional and support staff work closely with extended families, Delegated Aboriginal Agencies, First Nations, Métis and Inuit partners, foster caregivers, community social service agencies, service providers and ministry partners in pursuit of our ministry's vision.
<i>Strategic Integration, Policy and Legislation Division / Strategic Initiatives</i>	<ul style="list-style-type: none"> • The Strategic Initiatives Branch is responsible for the development of strategic complex, large-scale and cross-divisional projects, including improving supports for youth and young adults transitioning from care, and prevention and family supports. The branch also leads the Service Frameworks for each of these areas.
<i>Strategic Integration, Policy and Legislation Division/ Strategic Integration, CYMH Policy and In-Care Network Branch</i>	<ul style="list-style-type: none"> • The Strategic Integration, CYMH Policy and In-Care Network branch is responsible for identifying opportunities, risks, and system-wide challenges to cross-ministry integration of the Strategic Framework. Strategic Integration leads the research, development, and implementation of the In-Care Service Framework. • Child and Youth Mental Health (CYMH) responsible for providing evidence-informed prevention and early intervention mental health resources for educators, caregivers and families, as well as developing strategic and operational policy to improve mental health outcomes for children, youth and their families.
<i>Strategic Integration, Policy and Legislation Division/Policy and Legislation</i>	<ul style="list-style-type: none"> • The Policy & Legislation Division (PLD) creates and implements strategic and operational policy, manages the ministry's legislation and litigation processes and research programs. Policy areas include child welfare, adoption, child and youth mental health, cross-divisional policy and quality assurance.

5-1

MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT CONTINUED...

<i>Strategic Integration, Policy and Legislation Division / Strategic Services</i>	<ul style="list-style-type: none"> • The Strategic Services Branch provides expertise to enable the large-scale, cross divisional and complex transformation envisioned in the Ministry's Strategic Framework. The branch leads: <ul style="list-style-type: none"> ○ Strategic planning and engagement – directs planning, reporting, internal and web-based communications and staff engagement; ○ Project management and lean services – supports strategic initiatives and continuous improvement; and ○ Implementation and change management – champions organizational change and effective implementation.
---	--

MINISTRY OF CITIZENS' SERVICES

DIVISION/BRANCH	TOPIC
<i>Government Digital Experience</i>	<ul style="list-style-type: none"> • The Division executes quality public engagement on behalf of various ministries across government, designing services and policies with people affected by them. • Provides technical infrastructure that enables gov.bc.ca and all of its pages, including COVID-19 and vaccination information. • Creates standards to make government's web site accessible and ensure that the site is easy to navigate and read. • The division also delivers digital policy advice and technology services to Government Communications and Public Engagement (GCPE) to support its day-to-day operations.
<i>Office of Chief Information Officer</i>	<ul style="list-style-type: none"> • The OCIO supports the transformation of government services through integration, collaboration and innovation. It leads strategy, policy and standards that support digital government and information management including information technology, IT security, integrated data, privacy and the management of the Information Management/IT investment portfolio for the province. The OCIO provides leadership and expertise for the expansion, coordination and provisioning of telecommunications services, vendor management, innovation, and technology that enable the digital transformation of government work environments and communities in every corner of the province. The OCIO is responsible for the province's technology infrastructure and provides a range of corporate enablers to support digital service delivery and business transformation for government and Broader Public Sector organizations. It provides corporate information management services to government including: Freedom of Information; proactive disclosures of information; privacy, records management and elements of information security.

MINISTRY OF CITIZENS' SERVICES CONTINUED...

<i>OCIO Connectivity</i>	<ul style="list-style-type: none"> • NetworkBC provides guidance on planning for telecommunications infrastructure investment to municipal and regional governments and oversees the Connecting British Columbia program. • Connected Communities supports local governments and regional districts by assisting with connectivity planning and helping communities to better understand how to achieve greater economic, environmental, public safety and social benefits enabled through high-speed internet. • Public Safety Broadband is a Canadian initiative led by the federal government to establish a secure, high-speed and mobile wireless communications network. The network can be used by first responders and public safety personnel to communicate, access and share information during day-to-day operations, weather-related incidents, natural disasters, emergencies and major events.
<i>Procurement and Supply</i>	<ul style="list-style-type: none"> • The Division plays a leadership role in government procurement and supply services. These activities serve the provincial government, the broader public sector, the public and, in some cases, municipalities. For example, municipalities use BC Bid to provide vendors with information on upcoming procurement operations and Asset Investment Recovery to dispose of municipal surplus assets in a convenient, environmentally friendly manner that returns a fair market value to the municipality. • Procurement Services Branch (PSB) is the lead contact for the Single Point of Access (SPA) initiative; a federal initiative in which all Municipalities, Advanced Education, Schools and Hospitals will be required to post all of their procurement activity on a Single Point of Contact web site so that we comply with the requirements of the Comprehensive Economic and Trade Agreement (CETA). Compliance by all provinces and Territories is required by Sept 2022. • PSB is also the lead for coordinating access to the Federal National Memorandum of Understanding (NMUA) which grants access to Provinces and Territories to numerous Corporate Supply Agreements created by the Federal Government.

MINISTRY OF CITIZENS' SERVICES CONTINUED...

<i>Real Property</i>	<ul style="list-style-type: none"> • The Real Property Division provides everything needed to design, set up and manage a government workplace. RPD is responsible for the province's real estate portfolio (excluding schools, post-secondary institutions and hospitals), office space inventory, parking, related legislation, furniture procurement, project and construction management, and real estate services for special-purpose facilities (such as courthouses, laboratories and correctional facilities). RPD provides cost-effective services for environmental management, leasing, facilities management, strategic real estate advice, acquisitions, dispositions and workplace planning. RPD's client base includes ministry (mandated) as well as broader sector (voluntary) customers.
<i>Service BC</i>	<ul style="list-style-type: none"> • Service BC is government's chief provider of services to B.C. residents and businesses. Through a provincial network of 65 service centres and the Provincial Contact Center, SBC provides approximately 300 government services on behalf of more than 40 partner ministries and agencies. The division enables the design and delivery of accessible, responsive, and cost-effective services, making it easier for residents and businesses to interact with government. • Our BC Corporate Registries branch facilitates and supports commerce in the province through administration and verification of business, personal property, and manufactured home registrations. The Provincial Identity Information Management Program delivers trusted, secure identity service to support access to digital government services and information.

MINISTRY OF EDUCATION

DIVISION/BRANCH	TOPIC
<i>Capital Management Branch</i>	<ul style="list-style-type: none"> • The Capital Management Branch establishes and administers the Ministry of Education's Capital Program, estimated at \$1 billion annually, and includes the following program areas: Annual Facilities Grant, Seismic Mitigation, New and Additional Schools, Replacement Schools, Routine Capital Investment, Building Envelope Program, Bus Replacement Program and the Carbon Neutral Capital Program. The Division establishes the Capital Objectives, the priorities for capital investment across the province through the ministry's Capital Planning process, establishes the Capital Standards, defines the scope of capital investments, establishes contractual relationship with school districts, enforces contractual requirements and processes payments.

MINISTRY OF EDUCATION CONTINUED...

<i>Resource Management Division</i>	<ul style="list-style-type: none"> • The Resource Management Division is responsible for the oversight and management of approximately \$7 billion in operating funding to the K-12 sector; the K-12 funding formula; and school district shared services initiatives. In addition, the division is responsible for the ministry's overall budget and financial oversight and a wide range of corporate services: financial services; strategic human resources; risk management; and planning/reporting.
--	--

MINISTRY OF ENERGY, MINES AND LOW CARBON INNOVATION

DIVISION/BRANCH	TOPIC
<i>Electricity and Alternative Energy Division</i>	<ul style="list-style-type: none"> • The Division is responsible for British Columbia's electricity and alternative energy sectors, including BC Hydro. These sectors are made up of diverse interests that develop electricity generation, transmission and distribution infrastructure, clean or renewable energy sources, including biomass, biogas, hydrogen, geothermal, hydro, solar, ocean, wind and low- carbon transportation fuels, and advance energy efficiency. • The Division focuses on increasing electrification and energy efficiency across the economy, reducing the carbon intensity of transportation fuels, expanding electric vehicle infrastructure, and implementing programs to reduce energy use and greenhouse gas emissions in the residential, commercial and industrial sectors. In association with the Ministry of Environment and Climate Change Strategy, the Division has responsibility for policies, regulations and legislation to support legislated short and long-term, province-wide greenhouse gas reduction targets, including: Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act, the Zero-Emission Vehicle Act, the Utilities Commission Act, and the Clean Energy Act. • The Division is responsible for B.C.'s low-carbon energy market transformation, driving a range of actions to support all stages of clean energy development and adoption. The Division also administers the Innovative Clean Energy (ICE) Fund, a special account used to further the energy and environmental priorities of the government. • Property Assessed Clean Energy (PACE).
<i>LNG Canada Implementation Secretariat</i>	<ul style="list-style-type: none"> • This division is responsible for the effective implementation of LNG Canada and its associated pipeline, Coastal GasLink by liaising with federal, provincial, municipal governments, Indigenous Nations and the companies on key implementation issues management.

MINISTRY OF ENERGY, MINES AND LOW CARBON INNOVATION CONTINUED...

<i>Mines Competitiveness and Authorizations Division</i>	<ul style="list-style-type: none"> • Responsible for managing authorizations, geoscience and policy for the mining cycle from early mineral exploration, development of major and regional mines, and mine closure and reclamation. Supports the competitiveness of B.C.'s mining sector helps position B.C. as an attractive jurisdiction for investment, providing a fair, effective and transparent authorizations, and focusing on regulatory certainty, Indigenous reconciliation and partnerships, world-class geoscience, innovation and leading environmental standards.
<i>Mines Health, Safety and Enforcement Division</i>	<ul style="list-style-type: none"> • The Division was created in 2019 and is responsible for mine worker health and safety, compliance verification and enforcement, and investigations of serious incidents at mines. • Oversees the regulation of orphaned and abandoned mines. • Manages the ongoing review of the Health, Safety and Reclamation Code for Mines in B.C. • Oversees policy and Indigenous engagement in its core business areas. • The Division includes the Chief Auditor, responsible for conducting audits for regulatory effectiveness.
<i>Strategic and Indigenous Affairs Division</i>	<ul style="list-style-type: none"> • Supports mandate delivery of the Ministry of Energy, Mines and Low Carbon Innovation (EMLI) and EMLI's Divisions on its energy, mining and natural gas mandates. • Leads implementation of the Environmental Stewardship Initiative (ESI), and the development of policy related to collaborative stewardship with Indigenous Nations, in partnership with other NR ministries. • Supports EMLI efforts to advance reconciliation with Indigenous Nations including: supporting the negotiation of revenue sharing and accommodation agreements and Reconciliation Agreements, engaging with Indigenous Nations on strategic policy matters, and the delivery of the ESI with over 30 northern Indigenous Nations. This work is consistent with Government's objectives under the Declaration on the Rights of Indigenous Peoples Act and ensures that First Nations actively participate in natural resource development in their Traditional Territories. • Corporate oversight and coordination of policies, intergovernmental relations and reporting requirements by SIAD to ensure that EMLI takes a strategic approach to the delivery of its programs and services.

MINISTRY OF ENERGY, MINES AND LOW CARBON INNOVATION CONTINUED...

<i>Oil and Gas Division</i>	<ul style="list-style-type: none"> • This Division is accountable for the management and responsible development of the province's oil and gas resources. This includes issuing and administering Crown petroleum and natural gas subsurface tenures, as well as the revenues associated with those tenures; incenting infrastructure that supports resource development and contributes to lowering carbon intensity; undertaking analysis to develop and implement policies and programs, including the province's royalty regime. The Division is responsible for identifying, stimulating and facilitating development and market opportunities, such as development of the province's liquefied natural gas industry and other industries that add value to British Columbia's oil and gas resources. • The Division develops provincial statutes and regulations that apply to the oil and gas sector; and represents the province's interests before energy regulatory tribunals. This includes facilitating and leading the development and implementation of intra-provincial liquefied natural gas pipelines and related infrastructure and facilitating the development and implementation of interprovincial oil pipelines and related infrastructure projects. • The Division develops and maintains petroleum geology databases. It assesses and collaborates across-government on environmental monitoring and research, as well as managing cumulative effects, guiding land use planning, oil and natural gas restoration programs and resource access.
<i>Woodfibre Implementation Group</i>	<ul style="list-style-type: none"> • Responsible for facilitating the development and implementation of the Woodfibre LNG facility by liaising with federal, provincial, municipal governments and First Nations. Providing a central point of contact for the proponent of Woodfibre LNG on regulatory and issues management.

MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY

DIVISION/BRANCH	TOPIC
<i>BC Parks</i>	<ul style="list-style-type: none"> • Responsible for all matters (policy, planning and management) of conservation, recreation and cultural values in the province's parks and protected areas.

MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY CONTINUED...

<i>Climate Change Strategy</i>	<ul style="list-style-type: none"> Province-wide coordination and management with other ministries of systems to address and respond to climate change including: CleanBC, CleanBC Communities Fund, Property Assessed Clean Energy (PACE), CleanBC Industry Fund, CleanBC Industrial Incentive Program, B.C. Offset Program, Centre for Innovation and Clean Energy, Climate Preparedness and Adaptation Strategy, climate policy, energy and the Climate Action Charter commitments in association with Ministry of Attorney General and Ministry responsible for Housing and Ministry of Energy, Mines & Low Carbon Innovation, province-wide greenhouse gas reduction targets, Carbon Neutral Government (Public Sector Organizations – schools, universities and colleges and hospitals), Climate Solutions Council, GHG Provincial Inventory, including the community GHG Inventory. Climate action pieces of legislation related to climate change including: Greenhouse Gas Industrial Reporting and Control Act, Climate Change Accountability Act (formerly called Greenhouse Gas Reduction Targets Act), Carbon Tax, Greenhouse Gas Reduction - Emissions Standards, Renewable and Low Carbon Fuel Requirements Act, Vehicle Emissions Standards Act, and Clean Energy Act.
<i>Conservation Officer Service</i>	<ul style="list-style-type: none"> A natural resource law enforcement agency responsible for enforcing federal and provincial statutes, public safety as it relates to human-wildlife conflict and interactions, commercial environmental and industrial investigations and compliance and enforcement activities.
<i>Environmental Assessment Office</i>	<ul style="list-style-type: none"> <i>Environmental Assessment Act.</i> Environmental assessment (EA) process. Federal EA Substitution. Relationship to federal environmental assessment and review processes, including Canada National Energy Regulator (CER). Compliance and enforcement of certified projects. Public consultation regarding EAS or EA certificate amendment applications. Implementation of the 2018 EA Act. COVID-19 impact and response.

MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY CONTINUED...

<i>Environmental Protection Division</i>	<ul style="list-style-type: none"> • Air quality, reducing toxins, pollution prevention, environmental emergencies/provincial spill response, <i>Environmental Management Act</i>, contaminated sites, brownfields, hazardous and industrial waste, <i>Integrated Pest Management Act</i>, extended producer responsibility, recycling, Provincial Plastics Action Plan, organics infrastructure funding programs, Clean Coast Clean Waters fund, Recycled Plastics Manufacturing Stimulus Fund, bonding financial assurance, circular economy, waste management (incineration, landfilling, municipal liquid and solid waste), permitting and compliance reporting for industrial operations' emissions.
<i>Environmental Sustainability Division</i>	<ul style="list-style-type: none"> • Species at Risk policy and legislation development; conservation and sustainability of biodiversity; conservation science; Conservation Data Centre; species and ecosystem status assessments; conservation data and information; terrestrial ecosystem mapping; habitat supply modelling. <i>Water Sustainability Act</i>: development of water legislation, regulations, policy, standards and guidance; integrated watershed and aquifer science; water quality objectives development and policy; water governance framework; provincial water strategies; intergovernmental agreements; drought strategy; First Nations and stakeholder outreach on water legislation; policy for water conservation; source water protection; water quality monitoring; Lake Monitoring Program; groundwater hydrology; groundwater protection; monitoring and network management for surface water and groundwater quantity and quality. State of Environment Reporting; snow survey; ambient air quality; water stewardship outreach; environmental and natural resource sector laboratory (analytical chemistry); services and provincial laboratory quality assurance and standards; Natural Resource Sector, library services. Corporate Indigenous relations and partnership development.
<i>Information, Innovation and Technology</i>	<ul style="list-style-type: none"> • NRM Transition to Digital Government, Implementation of IM/IT Initiatives, Product Portfolio Management, Application Development and Delivery, Business Service Desk, Application Maintenance and Support, Application Infrastructure & Database Services, Radio, Technology & Field Services, Information Management, Information Security and Privacy, Critical Infrastructure Support.
<i>Strategic Policy Division</i>	<ul style="list-style-type: none"> • Overarching environmental policy and legislation; compliance planning; intergovernmental relations; and Service Plan.

MINISTRY OF FINANCE

DIVISION/BRANCH	TOPIC
<i>Crown Agencies Secretariat</i>	<ul style="list-style-type: none"> • The Crown Agencies Secretariat (CAS) is the branch within government responsible for a number of Crowns, Agencies or Organizations, including: <ul style="list-style-type: none"> ◦ BC Lottery Corporation, including BCLC's oversight of casinos and community gaming facilities; and ◦ Liquor Distribution Branch sales and policy, including BC Liquor Stores and provincially authorized legal cannabis retail. • CAS provides direct support to the Minister of Public Safety and Solicitor General as the lead branch responsible for the Insurance Corporation of BC. • CAS is also lead for a number of cross-government efforts and stakeholder liaison functions, including leading: <ul style="list-style-type: none"> ◦ the Anti-Money Laundering Secretariat, and coordinating government's overall response to implement the Dr. German report recommendations; and ◦ coordination with the liquor and hospitality industry on implementation of the Business Technical Advisory Panel (BTAP) report recommendations.
<i>Policy and Legislation Division /Intergovernmental Fiscal Relations</i>	<ul style="list-style-type: none"> • Federal-provincial fiscal relations (e.g., intergovernmental transfers). • Joint federal-provincial social policy priorities (e.g., income security and pensions). • Local government fiscal relations, with Municipal Affairs. • First Nations fiscal relations, with Indigenous Relations and Reconciliation. • Cannabis revenue sharing.
<i>Policy & Legislation Division /Property Assessment Services</i>	<ul style="list-style-type: none"> • Provincial property assessment policy and legislation as it pertains to valuation and classification, including valuation of restricted use properties, long-term business property tax relief and housing affordability.
<i>Policy & Legislation Division /Tax Policy Branch</i>	<ul style="list-style-type: none"> • Provincial tax policy, including: <ul style="list-style-type: none"> ◦ Provincial property taxes (school, rural, police) ◦ Property Transfer Tax ◦ Speculation and Vacancy Tax ◦ Provincial Sales Tax ◦ Carbon Tax ◦ Motor Fuel Tax ◦ Provincial Income Tax ◦ Cannabis Tax ◦ Indigenous Taxation • Employer Health Tax.

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT

DIVISION/BRANCH	TOPIC
<i>BC Timber Sales</i>	<ul style="list-style-type: none"> BC Timber Sales (BCTS) manages about 20 per cent of the province's allowable annual cut for Crown timber supporting the BC Timber Market Pricing System and generating economic prosperity for British Columbians through the safe, sustainable development and auction of Crown timber. BCTS operates in 33 communities and directly supports over 8,000 jobs across B.C.
<i>BC Wildfire Service</i>	<ul style="list-style-type: none"> Wildfire Suppression, Wildfire Prevention and Community Resiliency Initiative.
<i>Forest Policy and Indigenous Relations Division</i>	<ul style="list-style-type: none"> Economic Services, Trade and Export Policy, Timber Pricing, Compensation and Business Analysis, Coast and Interior Revitalization, Indigenous Relations.
<i>Integrated Resource Operations Division</i>	<ul style="list-style-type: none"> Archaeology; Compliance and Enforcement; GeoBC; Heritage; Mountain Resorts; Recreation Sites & Trails.
<i>Lands and Natural Resource Operations Secretariat</i>	<ul style="list-style-type: none"> To determine whether land use objectives that support economic activity, environmental sustainability and reconciliation with Indigenous peoples throughout the natural resource sector can be more effectively achieved through ministry restructuring.
<i>Office of the Chief Forester</i>	<ul style="list-style-type: none"> The Office of the Chief Forester provides provincial leadership for forest management and stewardship. Activities that occur within the Office of the Chief Forester include: continuous improvement of policies, legislation and practices, acquisition and update of forest inventory, spatial analysis and reporting of timber and non-timber values, allowable annual cut determination, silviculture, seed supply, forest health, land based research, climate change, carbon management, integrated planning, forest genetic resource management, developing the bio economy and supporting the ministry dealing with intergovernmental affairs. All these activities are carried out to achieve sustainable management of B.C.'s forests and maintain a balance between a healthy environment and economic sustainability. This Division is comprised of the Office of the Chief Forester and five branches and one unit: Forest Analysis and Inventory Branch, Forest Improvement and Research Management Branch, Climate Change and Integrated Planning Branch and Resource Practices Branch and Innovation, Bioeconomy and Indigenous Opportunities and the Inter-governmental Affairs unit.

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT CONTINUED...

<i>Regional Operations</i>	<ul style="list-style-type: none"> • FrontCounter BC, resource management coordination, land use policy projects and implementation, Crown land water, fish & wildlife and forest authorizations, community forest agreements, species at risk program delivery, urban deer, clean energy projects, First Nations consultation, ecosystem-based management, range, BC Timber Sales, Interior forest sector renewal, flood and fire response and recovery. Range Branch: Invasive Species and Ecosystem Restoration.
<i>Resource Stewardship Division</i>	<ul style="list-style-type: none"> • Fish and Aquatic Habitat; Resource Planning and Assessment; Species at Risk Recovery; Water Management; Wildlife and Habitat; Strategic Projects and Indigenous Policy; Provincial Stewardship Strategies and Planning. Includes land use planning, cumulative effects and the Forest and Range Evaluation program, integrated monitoring, policy that guides wildlife, fish and water management, land-based investment program, non-timber forest values, resource management objectives, species at risk recovery, fish and wildlife management, habitat management, water management, river forecasting, dam safety, flood safety, water use planning, utility regulation, water stewardship, old growth strategic review, land stewardship and protection policy.
<i>Rural Opportunities, Tenures and Engineering Division</i>	<ul style="list-style-type: none"> • Engineering, Resource Worker Safety, Lands, Forest Tenures, Crown Land Opportunities and Restoration and Rural Development.

MINISTRY OF HEALTH

DIVISION/BRANCH	TOPIC
<i>COVID Response and Health Emergency Management</i>	<ul style="list-style-type: none"> • Ensure an ongoing, focused response to supporting the health system within the context of COVID-19. • Coordinate the Ministry of Health and Health Sector's response to the pandemic. • Continue to provide health system coordination for new emergency events and ongoing provincial level response planning for natural hazard and public health emergencies that may disrupt health service delivery.

MINISTRY OF HEALTH CONTINUED...

<i>Finance and Corporate Services</i>	<ul style="list-style-type: none"> • Supports programs and health authorities by managing and ensuring a consistent approach to financial and corporate services planning, policy, performance oversight/reporting, and critical financial and corporate services issues management. • Services provided include, Health Authority Regional Grants Decision Support, Finance and Decision Support, Capital Services Management, and Audit and Investigations.
<i>Health Sector Workforce and Beneficiary Services</i>	<ul style="list-style-type: none"> • Responsible for operational delivery of beneficiary and diagnostic services and workforce strategies that contribute to effectively meeting patient and population health needs and improving patient outcomes through the efficient delivery of health services.
<i>Health Services</i>	<ul style="list-style-type: none"> • Focuses on implementing specialized community and surgical services and programs, provincial health services, and regional hospital-based services, and provides provincial oversight of Medical Assistance in Dying (MAiD). • Works towards service transformation across the health sector and streamlines bilateral efforts between the ministry and health authorities by bringing together key mandated initiatives. • Community Care – seniors services, assisted living registry operations and oversight, mental health and substance use services. • Work on access and wait times – surgical and diagnostic services; implementing waitlist policies and approaches in the specialized community services programs and other general health services. • The Division works closely with providers and stakeholders, provides strategic oversight, policy development, performance and issues monitoring and evaluation.
<i>Office of Indigenous Health</i>	<ul style="list-style-type: none"> • Works in partnership with B.C. First Nations, Métis and urban Indigenous partners, regional health authorities, across provincial ministries, and with Indigenous Services Canada to ensure the implementation of key strategic priorities and commitments regarding Indigenous health and wellness. • Key focus: Using the Recommendations of the <i>In Plain Sight</i> report as a blueprint for action to address Indigenous-specific racism and discrimination across the B.C. health care system.
<i>Population and Public Health</i>	<ul style="list-style-type: none"> • Focuses on improving people's overall health and well-being by promoting health; preventing disease, disability, and injury; protecting people from harm, and ensuring particular focus on key groups including Indigenous peoples, women and children.

MINISTRY OF HEALTH CONTINUED...

Primary Care	<ul style="list-style-type: none"> • Responsible for implementing the provincial primary care strategy. The priorities of the division are: Primary care networks; Urgent primary care centres; Community health centres; Interdisciplinary team based primary care services; ensuring integration of Primary Care services with community services programs. • The Division also includes HealthLink BC due to its role as a key community services enabler of primary care.
---------------------	---

MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION

DIVISION/BRANCH	TOPIC
Community and Social Innovation Branch	<ul style="list-style-type: none"> • Leads the Ministry's efforts in sociocultural reconciliation with Indigenous communities in British Columbia, including First Nations, Metis, urban Indigenous peoples and Indigenous youth. Partners with Indigenous governments, communities, organizations and other ministries to implement community wellbeing initiatives that advance self-determining, thriving, and resilient Indigenous communities.
Implementation and Lands Services Branch	<ul style="list-style-type: none"> • Leads key functions for the completion, implementation and ongoing relationship management of agreements with First Nations in the province, including: <ul style="list-style-type: none"> ○ Provincial representative on treaty Implementation Committees; ○ Tri-partite treaty closing to reach Effective Date; ○ Research/advice and survey for crown land negotiations; and ○ Implementation best practices to ensure agreement obligations are met.
Negotiations and Regional Operations Division	<ul style="list-style-type: none"> • Leads provincial engagement with First Nations to advance reconciliation initiatives, including negotiating and implementing agreements with First Nations partners in conjunction with other provincial agencies, federal and local government, and working with stakeholders to ensure the success of reconciliation initiatives.
Reconciliation Transformation & Strategies Division	<ul style="list-style-type: none"> • Leads provincial development and implementation of strategic reconciliation initiatives, such as the <i>Declaration on the Rights of Indigenous People Act</i>. • Facilitates collaboration and partnership between Indigenous and non-Indigenous peoples, stakeholders, and all levels of government to build capacity and support outcomes that advance reconciliation at the local, regional and provincial levels. • Provides strategic advice and coordination to support Indigenous economic development and sustainability as a means to advance self-determination.

MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION CONTINUED...

<i>Socio-Economic Partnerships Branch</i>	<ul style="list-style-type: none"> Leads the development and implementation of key corporate Indigenous initiatives and seeks to achieve positive impacts needed to improve the social and economic conditions of Indigenous peoples in B.C. living on and off reserve. This work requires the development of solutions through a diverse range of initiatives through engagement with Indigenous partners, provincial ministries and the federal government.
<i>Strategic Liaison, Consultation and Safety Branch</i>	<ul style="list-style-type: none"> Provincial accountability for government consultation and accommodation procedures and associated tools to support statutory decision makers.

MINISTRY OF JOBS, ECONOMIC RECOVERY AND INNOVATION

DIVISION/BRANCH	TOPIC
<i>Small Business and Economic Development Division</i>	<ul style="list-style-type: none"> Economic analysis and policy, including LNG economic and workforce impacts and opportunities; Business growth and scale-up, including the B.C. supplier development pilot; Better Regulations for British Columbians; and Business and Economics Implications Framework. Supports the development and delivery of policies, programs and initiatives supporting inclusive economic recovery, local, regional and Indigenous economic development, outreach, engagement and community investment readiness. Small business initiatives, programs, resources and available supports including the Small Business Roundtable; Sector and Regulatory Competitiveness including Better Regulations for British Columbians. Leads the development and delivery of policies, programs and initiatives supporting local, regional and Indigenous economic development and community investment readiness. Support the COVID Industry Engagement Table which focuses on ways to reduce the transmission of COVID-19 in workplaces, and to provide input and advice to the government on the impacts and effectiveness of new public health measures and restrictions. Focus on increasing Indigenous participation in the economy, promoting Indigenous businesses and entrepreneurs, and industry partnerships.

65-1

MINISTRY OF JOBS, ECONOMIC RECOVERY AND INNOVATION CONTINUED...

Investment and Innovation Division

Innovation, Technology and Investment Capital Division

- Leads the development and implementation of strategy and policy in support of provincial technology, innovation and related investment initiatives.
- Responsible for InBC - a \$500 million strategic investment fund with a "triple bottom line" mandate that invests in high-growth potential businesses to help them scale up. InBC will continue to be accountable for the administration of the legacy investments of the BC Renaissance Capital Fund, which include 10 investments in venture capital funds, including the BC Tech Fund.
- Major Investments and Strategic Partnerships including:
- Assesses the technical, financial, and strategic scope of investment opportunities to determine the appropriate level of ministry engagement.
- Engages with potential investors who have a viable project opportunity and provides customized support to enable the investment to advance in B.C.
- Works closely with the Ministry of Energy, Mines, and Low Carbon Innovation to boost B.C. as a global exporter of climate solutions, carbon capture, storage, and other low carbon technologies.
- Leads and/or collaborates on complex cross ministry/government activities or strategic initiatives, including economic recovery.
- Develops partnerships with investors to match project financing needs with strategic sources of capital.
- Develops relationships with industry associations, investors, and other investment focused stakeholders to identify projects that could benefit from the branch's involvement.
- The division also manages the BC Knowledge Development Fund Program, the province's participation in the Digital Supercluster, provides expertise on B.C.'s research strengths and leads the planning and coordination of provincial technology and innovation policy and programming, including oversight of Innovate BC and digital marketing initiatives.
- Coordination of the province's StrongerBC programming.
- Cannabis economic development including challenges and opportunities for local and indigenous governments in supporting the development of licit cultivation and retail operations in their communities.
- Develop and implement "pan-economic" frameworks to support provincial investment policy decision-making.
- Leads the ministry's investment evaluation process.
- Provide secretariat support for StrongerBC - tracking & reporting.

62-1

MINISTRY OF JOBS, ECONOMIC RECOVERY AND INNOVATION CONTINUED...

Trade and Industry Development Division

- Delivers economic recovery “StrongerBC” initiatives that help B.C. businesses adapt and recover from the impacts of COVID-19 (Agritech, Manufacturing, Supply Chain).
- Develops programming and strategies for major and emerging sectors of B.C.’s economy.
- Spurs economic opportunities through Canada’s free trade agreements and our own international networks in support of diversified and growing exports and investment attraction.
- Drives prosperity and global opportunities for B.C. businesses in collaboration with Global Affairs Canada in the USA, Europe and Asia.
- Develops and delivers events and outreach to support awareness and networking for B.C. businesses in B.C. and overseas.
- Manages international and industry focused domestic marketing efforts in order to promote B.C. internationally as an attractive place to do business.
- Delivers and coordinates trade readiness and trade services programs serving communities across the province including indigenous communities, helping develop prosperous exporting companies positively impacting these communities.
- Supports the delivery of the Export Navigator Program.
- Supports the delivery of the Agritech Concierge Program and co-lead for implementation of the recommendations of the Food Security Task Force.
- Develops and delivers initiatives to attract and retain international investors and businesses, including support for site selection, aligning efforts with B.C. communities and federal partners to optimize the best investment opportunities for B.C.
- Advances and defends B.C. interests in international and domestic trade negotiations, agreements, and disputes.
- Monitors, analyzes, and communicates trends in investment, exports, and policy, connecting to the B.C. industry development context, and providing the evidence base for sound strategy development and decision making.
- Leads the development of a Trade Diversification Strategy and an Industrial and Manufacturing Strategy.

MINISTRY OF JOBS, ECONOMIC RECOVERY AND INNOVATION CONTINUED...

<i>Office of Mass Timber Implementation</i>	<ul style="list-style-type: none"> • The Office is tasked with leading the expansion and use of mass timber in B.C. buildings. Working towards transitioning the forestry sector to high value over high-volume production. • Expected outcomes include opportunities for local workers, strong partnerships with First Nations and greater economic opportunity while making a significant contribution to advancing CleanBC, advancing the Mass Timber Action Plan, cross-government and external partner co-ordination & collaboration and supporting the Minister's Mass Timber Advisory Council.
--	---

MINISTRY OF LABOUR

DIVISION/BRANCH	TOPIC
<i>Labour Relations</i>	<ul style="list-style-type: none"> • Administration of the Labour Relations Code through the independent quasi-judicial B.C. Labour Relations Board. The Ministry also promotes stable labour relations by monitoring collective bargaining disputes and providing formal and informal assistance to the parties. Also, responsible for the Fire and Police Services Collective Bargaining Act.
<i>Employment Standards</i>	<ul style="list-style-type: none"> • Administration of the Employment Standards Act to ensure employees receive basic standards of compensation and conditions of employment, including the minimum wage. Provide fair and efficient procedures for resolving workplace disputes. Responsible for the Employment Standards Branch and the Employment Standards Tribunal. Responsible for enforcement of the new Temporary Foreign Worker Protection Act.
<i>Workers' Compensation</i>	<ul style="list-style-type: none"> • Administration of the Workers Compensation Act and responsible for WorkSafeBC (provincial Workers' Compensation Board). WorkSafeBC provides compensation services, health care and vocational rehabilitation to injured workers. WorkSafeBC also has authority to develop, enact and enforce the Occupational Health and Safety Regulation. The Ministry is also responsible for the Employers' Advisers Office, the Workers' Advisers Office, and the Workers' Compensation Appeal Tribunal.

MINISTRY OF MENTAL HEALTH AND ADDICTIONS

DIVISION/BRANCH	TOPIC
<i>Strategic Policy & Planning Division</i>	<ul style="list-style-type: none"> • Setting strategic direction and responsible for leading the development and implementation of an overarching, integrated mental health and addictions strategic framework and associated actions plans. • Leading child and youth mental health and substance use initiatives including the expansion of Foundry Youth Centres, developing a youth substance use system of care, and establishing integrated child and youth teams. • Supporting Indigenous partnerships including partnering on Indigenous-led solutions and advancing broader commitments related to Indigenous reconciliation. • Developing a framework for services and supports for people with complex mental health and substance use needs who are not adequately served by supportive housing in B.C.
<i>Strategic Priorities & Initiatives Division</i>	<ul style="list-style-type: none"> • Lead for substance use policy, system integration and innovation, including the overdose public health emergency. This includes the full continuum of substance use services and supports from prevention, early intervention, harm reduction as well as treatment and recovery. • Lead for public information, social marketing, and anti-stigma campaigns for substance use in the province. • Leads and/or supports initiatives and provides strategic advice on workplace mental health. Works collaboratively with community partners, unions, and employer groups to ensure employees and leaders have the tools and training they need to foster psychologically healthy and safe workplaces.

MINISTRY OF MUNICIPAL AFFAIRS

DIVISION/BRANCH	TOPIC
<i>Local Government Division</i>	
<i>Governance Structures Governance Services Governance Relations</i>	<ul style="list-style-type: none"> • Incorporation, restructure, boundary extensions, structure-related legislation and processes, and local and regional governance. • Local government administration, elections, governance operations-related legislative requirements/powers and local and regional services. • Local government First Nations/Indigenous relations, Crown Grant/Nominal Rent Tenure sponsorships, Business Improvement Areas, and Resort Associations.

MINISTRY OF MUNICIPAL AFFAIRS CONTINUED...

<i>Infrastructure and Engineering</i>	<ul style="list-style-type: none"> • Asset management, drinking water, wastewater, stormwater, solid waste, green energy, community, recreation and other capital grants, infrastructure planning grants and programs [Investing in Canada Infrastructure Program (Environmental Quality; Community, Culture and Recreation, Rural and Northern Communities, CleanBC Communities Fund, COVID-19 Resilience Infrastructure Stream), Community Economic Recovery Infrastructure Program, Clean Water and Wastewater Fund and Small Communities Fund].
<i>Local Government Finance</i>	<ul style="list-style-type: none"> • Local government finance, including: <ul style="list-style-type: none"> ◦ budgeting and financial plans; ◦ audited financial statements; ◦ unconditional grants; Safe Restart – Local Government grants; reserve funds; ◦ investments and municipal corporations; long-term liabilities; ◦ development financing (including Development Cost Charges); ◦ user-fees; ◦ taxation (including tax sale); ◦ COVID-19 response temporary financial measures; and • Property Assessment Clean Energy (PACE) Programs.
<i>Local Government Policy, Research and Legislation</i>	<ul style="list-style-type: none"> • Overall responsibility for local government legislation development for Community Charter, Local Government Act, Local Elections Campaign Financing Act and other local government legislation. Broad responsibility for forward-looking policy development in relation to various local government authorities.
<i>Planning and Land Use Management Programs</i>	<ul style="list-style-type: none"> • Local government planning and land use management framework, including: rental zoning, housing needs reports; other local planning and land use tools; ministerial approvals of some official community plans; Regional Growth Strategies (RGSs); and Development Approvals Process Review. • CleanBC, Climate Action Charter, Climate Action Revenue Incentive Program (CARIP), joint provincial-UBCM Green Communities Committee (GCC), support for local government climate mitigation and adaptation action including consideration of UBCM's Special Committee on Climate Action recommendations. • Dispute resolution related to Regional District service review/withdrawal, RGS and other intergovernmental disputes. • Socio-economic effects of LNG Canada and Coastal GasLink's LNG projects on local governments and Indigenous Nations in northern B.C. • Funding programs: Safe Restart -- Strengthening Communities' Services, Safe Restart -- Local Government Development Approvals Program, Northern Healthy Communities Fund.

MINISTRY OF MUNICIPAL AFFAIRS CONTINUED...

Public Libraries Branch	<ul style="list-style-type: none"> • The Public Libraries Branch works together with public library boards, library staff and local governments to improve and ensure the public's access to information, resources, and services under the Library Act. Responsible for areas covering legislation, governance, financial reporting, provincial funding, digital infrastructure, provincial-wide services and provincial policies. Responsible for implementation of B.C.'s strategic plan for public library services.
Immigration Services and Strategic Planning Division	
Community Gaming Grants	<ul style="list-style-type: none"> • Community Gaming Grants support eligible not-for-profit organizations delivering community programs that benefit the citizens of British Columbia. Grants are awarded in several sectors including: Arts & Culture, Sport, Public Safety, Environment, Human & Social Services and Parent Advisory Councils. • Eligible not-for-profit can also apply for Capital Grants through the program.
Community Policy and Legislation	<ul style="list-style-type: none"> • The branch provides services and leadership in the areas of legislative services, community policy, corporate priorities and strategic planning related to local governments and communities. • The branch is responsible for and executes the legislative program and coordinates Orders in Council (OIC), Ministerial Orders and board appointments for the ministry.
Immigration Services	<ul style="list-style-type: none"> • Immigration policy, programs, and services; including Provincial Nominee Program (PNP) supporting the attraction of international entrepreneurs and skilled and semi-skilled workers. The Entrepreneur Immigration Regional Pilot and the PNP Tech Pilot are supported by a dedicated PNP Concierge service; Settlement and Integration services, foreign qualifications recognition and interprovincial labour mobility.

5-1

MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL

DIVISION/BRANCH	TOPIC
BC Coroners Service	<ul style="list-style-type: none"> • Responsible for investigating and determining the circumstances of all unnatural, sudden and unexpected, unexplained or unattended deaths in the province. • Makes recommendations to improve public safety and prevent death in similar circumstances. • Responsible for the investigation of all child death (under the age of 19 years) in B.C. and for investigating all deaths in custody.
BC Corrections	<ul style="list-style-type: none"> • Responsible for the supervision of individual, 18 years or older, on bail or serving a sentence in the community, and the supervision of individuals in custody awaiting trial, serving a sentence under two years, or on an immigration hold.
Cannabis Legalization and Regulation Secretariat	<ul style="list-style-type: none"> • The Secretariat leads and supports the development and implementation of provincial non-medical cannabis policy. • The lead for negotiating and entering into government-to-government agreements with Indigenous nations in respect to cannabis under section 119 of the <i>Cannabis Control and Licensing Act</i>.
Community Safety and Crime Prevention Branch	<ul style="list-style-type: none"> • Civil Forfeiture; Victim Services and, Violence Against Women Programming; Domestic Violence; Gender Based Violence; Crime Prevention; Restorative Justice; and Human Trafficking.
Emergency Management BC (EMBC) **Meeting requests for the Minister will be held with the Parliamentary Secretary for Emergency Preparedness.	<ul style="list-style-type: none"> • Is the lead coordinating agency in the provincial government for all emergency management activities. The overall purpose of EMBC is to make individuals and communities in B.C. safer. • Works with local governments, First Nations, federal departments, industry, non-governmental organizations, and volunteers to support the emergency management phases of mitigation and prevention, preparedness, response, and recovery. Additionally, EMBC engages with provincial, national and international partners to enhance collective emergency preparedness. • Also, within EMBC is the Office of the Fire Commissioner (OFC). The OFC is the senior fire authority in the province with respect to fire safety and prevention.
Insurance Corporation of BC (ICBC)	<ul style="list-style-type: none"> • ICBC is responsible to the Minister of Public Safety and Solicitor General, who is supported within government by the Crown Agencies Secretariat in the Ministry of Finance.

MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL CONTINUED...

Policing and Security Branch	<ul style="list-style-type: none"> • Police Services provides central oversight of all policing and law enforcement in the province by developing and administering policing policy and programs. Ensures the adequate and effective levels of policing throughout the province. • Security Programs administers the Criminal Record Review Program, Protection Order Registry, security screening for cannabis workers and retail applicants, regulation of the security industry in B.C., as well as programs regulating Metal Dealers and Recyclers, Pill Presses, and Armored Vehicles / Body Armor. • The Community Safety Unit was established under the Cannabis Control and Licensing Act. It delivers a province wide regulatory compliance and enforcement program to enhance public safety by focusing on the illegal sale of cannabis. • Police and Public Safety Modernization project is tracking the work of the Special Committee on reforming the <i>Police Act</i> in anticipation of their report, expected to be tabled April 28, 2022. • The Indigenous Policing Unit is currently involved in the renewal of the First Nations Policing Program (FNPP) Framework Agreement and provides ongoing oversight of the FNPP, work with RCMP regarding the Community Tripartite Agreements (CTA) and police agencies (Stl'at'imx Tribal Police Service & Delta Police Service) on issues management through participation in various working groups and committees. Work with Public Safety Canada and other Provinces and Territories on the co-development of the federal legislative framework to make the FNPP an essential service and the expansion of the FNPP.
RoadSafety BC	<ul style="list-style-type: none"> • Operates provincial road safety programs and is the policy and regulatory agency responsible for ensuring the safe and responsible operation of motor vehicles in B.C. • The Superintendent of Motor Vehicles is the administrative authority governing drivers and has authority to: <ul style="list-style-type: none"> ○ Prohibit a person from driving a motor vehicle; ○ Require a driver to take part in a program to improve their driving; ○ Review and make decisions about sanctions, driving prohibitions and ICBC licensing decisions; and • Make sure B.C. drivers are medically fit to drive.

MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION

DIVISION/BRANCH	TOPIC
Accessibility Secretariat	<ul style="list-style-type: none"> • Accessibility – Working across government to increase accessibility and decrease barriers for people with disabilities in B.C. • Accessible British Columbia Act.
Employment and Labour Market Services Division	<p>WorkBC Employment Services: WorkBC provides British Columbians with the employment services and supports to find good jobs and supports businesses in B.C. to access workers with the right skills. WorkBC Employment Services are delivered through 102 WorkBC Centres across B.C., as well as through a strong online presence. Services are currently available in-person by appointment and virtually. Services include access to job search resources, employment planning, skills training, financial supports, work experience placements, assistive technology supports, apprentice services and more.</p> <p>Community and Employer Partnerships The Community and Employer Partnerships (CEP) Fund is a component of WorkBC Employment Services by investing in training and skills for unemployed job seekers and supporting people to find and keep good jobs. The Community and Employer Partnerships fund supports community-based initiatives to help individuals and the broader community. With the help of this fund, communities see job creation, positive social impacts, economic growth, and more employment opportunities for unemployed British Columbians.</p> <p>In response to the rapidly changing labour market and to support recovery efforts, CEP is prioritizing applications and funding projects that:</p> <ul style="list-style-type: none"> • Create work experience and training opportunities to prepare job seekers for available jobs; and • Support an inclusive economic recovery in B.C. communities.

5-1

MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION CONTINUED...

<i>Research, Innovation and Policy Division</i>	<ul style="list-style-type: none"> • The Research, Innovation and Policy Division (RIPD) provides research, policy and legislation support to the ministry, enabling the Service Delivery Division to successfully deliver the BC Employment and Assistance Program and provide financial assistance to British Columbians most in need. • Income and Disability Assistance – Effective May 2021, the B.C. Government has provided the largest-ever permanent increase to Income Assistance and Disability Assistance rates. • RIPD also undertakes reconsideration activities for clients disputing decisions regarding eligibility for or amounts granted through Income and Disability Assistance programs. • RIPD also leads government on Together BC, BC's Poverty Reduction Strategy, including recent mandate items regarding food security and period poverty. The Division also supports the Parliamentary Secretary for Community Development and Non-Profits.
--	---

MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT

DIVISION/BRANCH	TOPIC
<i>Arts and Culture</i>	<ul style="list-style-type: none"> • Supports the arts and culture sector through COVID-19 response and recovery. • Leads research, analysis, policy, and program development to provide broad access to and increase participation in arts and culture. • Implements the BC Arts Council Strategic Plan focusing on increasing equity, diversity and access; improving sustainability and creative development; enhancing engagement with Indigenous arts and culture; and expanding regional and community arts. • Administers application-based grant programs for artists/cultural practitioners, and non-profit arts and culture organizations, including programs for artistic development & capacity building, small arts infrastructure projects, and arts-based community development. • Provides oversight of cultural infrastructure priority projects, including the Royal BC Museum modernization and the establishment of a Chinese Canadian Museum.
<i>BC Athletic Commission</i>	<ul style="list-style-type: none"> • Legislation and regulatory oversight of professional boxing, kickboxing, and mixed martial arts, as well as amateur kickboxing, mixed martial arts, Muay Thai and pankration.

MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT CONTINUED...

<i>Creative Sector</i>	<ul style="list-style-type: none"> • Lead on cross-ministry and intergovernmental coordination, policy development and research to support the growth of B.C.'s creative sector (i.e., film, television, interactive digital media, music, and publishing) and work with industry stakeholders to advance opportunities. Provides oversight and strategic direction for Creative BC and the Knowledge Network.
<i>Sport</i>	<ul style="list-style-type: none"> • Lead on policy development and program implementation related to amateur sport development in B.C. Work is guided by B.C.'s Sport Framework (<i>Pathways to Sport</i>) which identifies three key priority areas of focus for the provincial sport system: sport participation; athlete development; sport event hosting.
<i>Tourism</i>	<ul style="list-style-type: none"> • Policies, programs, destination development and strategic engagement to support B.C. tourism sector's recovery and resilience; manages the Resort Municipality Initiative, Tourism Event Program and Municipal Regional District Tax program (jointly with Ministry of Finance and Destination BC). Provides oversight of Destination BC (tourism marketing) and BC Pavilion Corporation (BC Place and Vancouver Convention Centre) and leads development and implementation of provincial tourism framework.

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE

DIVISION/BRANCH	TOPIC
<i>Highway Operations</i>	<ul style="list-style-type: none"> • The Highway Operations Department plans, designs, constructs, operates, rehabilitates and maintains the provincial public highway system. Project manages and delivers hundreds of expansion, rehabilitation and safety improvement projects annually including maintenance contracts, centreline marking contracts and electrical contracts. Oversees and manages privatized road and bridge maintenance. Approves subdivisions in rural areas near provincial highways, issues highway permits for access, utilities and special events and approves zoning near provincial highways. The department, through their Commercial Vehicle Safety Enforcement (CVSE) program, also regulates and manages commercial vehicle activities on the provincial highway network and aligns requirements with neighboring provinces to ensure the safe and efficient movement of goods within B.C. and beyond.

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE CONTINUED...

<i>Highway Services</i>	<ul style="list-style-type: none"> • The Highways Services Department develops province-wide engineering and environmental solutions and implements standards, policies and procedures regarding provincial transportation engineering. Ensures commercial vehicle safety by managing the National Safety Code, the Vehicle Inspection and Standards and enforcement of the Motor Vehicle Act in relation to commercial vehicles. Highway Services also includes the Passenger Transportation Branch, which regulates commercial passenger vehicles including taxis, ride hailing companies, limousines, charter and inter-city (scheduled) buses, in accordance with the Passenger Transportation Act.
<i>Major Projects, Infrastructure and Properties Department</i>	<ul style="list-style-type: none"> • The Major Projects, Infrastructure and Properties Department is responsible for all aspects of strategic planning, capital programming, including development and management of the provincial 10-year Transportation Investment Plan, management of federal and community cost sharing programs, and the delivery of the major transportation projects throughout the province. Oversees the acquisition, management and disposition of the ministry's thousands of properties and land interests, including those owned by the BC Transportation Financing Authority and BC Railway Company. The department is also the primary linkage to the Transportation Investment Corporation.
<i>Transportation Policy & Programs Department</i>	<ul style="list-style-type: none"> • The Transportation Policy and Programs Department is responsible for all aspects of strategic transportation policy, legislation, and grant programs in British Columbia. This includes air, rail, public transit service delivery through BC Transit and coastal and inland ferry delivery, governmental relations, active transportation and airport grant programs, Clean BC and climate change initiatives, corporate planning, strategic initiatives and writing services. The department has direct oversight of the province's coastal ferry service through BC Ferries and also supports the Minister Responsible for TransLink.

PROVINCIAL AGENCIES, COMMISSIONS AND CORPORATIONS AVAILABLE DURING THE UBCM 2021 CONVENTION

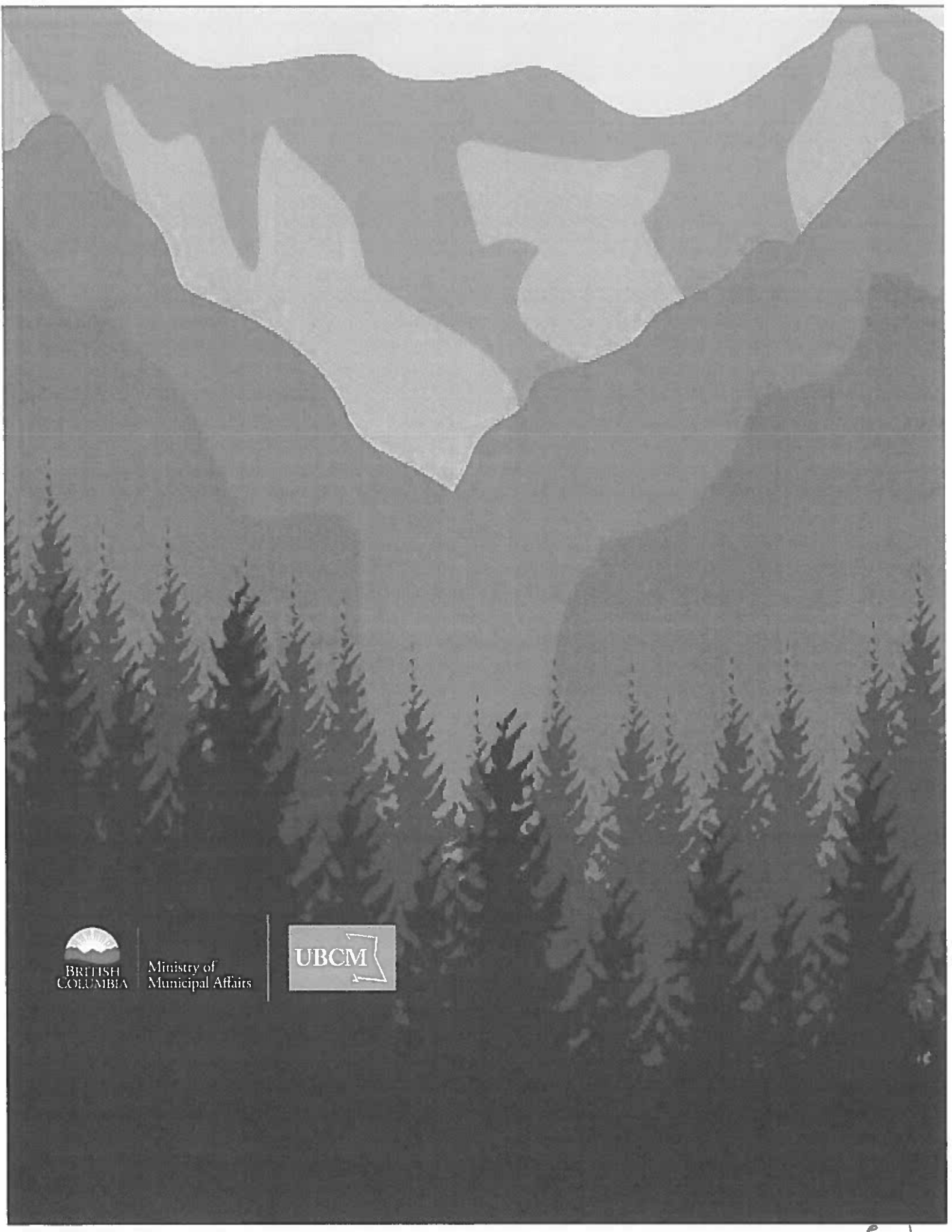
DIVISION/BRANCH	TOPIC
<i>Agricultural Land Commission</i>	<ul style="list-style-type: none"> Information and advice regarding the Agricultural Land Reserve (ALR) and work of the Provincial Agricultural Land Commission (ALC). ALC Chair and/or Chief Executive Officer will be in attendance.
<i>BC Emergency Health Services (BCEHS)</i>	<ul style="list-style-type: none"> As part of the Provincial Health Services Authority, BCEHS governs the emergency medical services system in B.C. and provides pre-hospital emergency and inter-facility patient transfer services. BCEHS paramedics, emergency medical call takers and dispatch staff provide pre-hospital emergency care and medically necessary transport (ground and air ambulances) for British Columbians. BCEHS also oversees patient inter-facility transfers in the province, working with health authorities to coordinate the transfer of acute and critically ill patients to an appropriate level of care both within and outside of B.C. <ul style="list-style-type: none"> Members of the BCEHS executive team look forward to participating in productive and engaging sessions with municipal leaders.
<i>BC Housing</i>	<ul style="list-style-type: none"> BC Housing works in partnership with private and non-profit sectors, provincial health authorities and ministries, other levels of government and community groups to develop a range of housing options. These affordable housing options span the housing continuum, including emergency shelter and housing for the homeless, transitional supportive and assisted living, independent social housing, rent assistance in the private market, and affordable owner-purchase housing. Through the Homeowner Protection Act, BC Housing also licenses residential builders, administers owner builder authorizations, ensures that mandatory licensing and home warranty insurance provisions are complied with, oversees the third-party home-warranty insurance, and carries out research and education that benefits the residential construction industry, consumers and the affordable housing sector.
<i>BC Hydro</i>	<ul style="list-style-type: none"> BC Hydro's mission is to safely provide reliable, affordable, clean electricity throughout B.C. Our vision is to be the most trusted, innovative utility company in North America by being smart about power in all we do. BC Hydro's Community Relations staff look forward to addressing any questions that you may have related to our operations.

**PROVINCIAL AGENCIES, COMMISSIONS AND CORPORATIONS
AVAILABLE DURING THE UBCM 2021 CONVENTION CONTINUED...**

<i>BC Oil and Gas Commission</i>	<ul style="list-style-type: none"> • The BC Oil and Gas Commission regulates oil, gas and geothermal activities for the benefit of British Columbians and looks forward to addressing any questions you may have on our regulatory oversight.
<i>BC Transit</i>	<ul style="list-style-type: none"> • From small towns to large urban centres outside of Metro Vancouver, BC Transit delivers safe, reliable, customer focused transportation services you can rely on. BC Transit would be pleased to discuss any questions you may have regarding our services. In order to provide you with the best information possible, please provide specifics relating to your questions within the online meeting request.
<i>Insurance Corporation of British Columbia (ICBC)</i>	<ul style="list-style-type: none"> • ICBC provides universal compulsory auto insurance (basic insurance) to drivers in British Columbia, with rates regulated by the British Columbia Utilities Commission (BCUC) and sells optional auto insurance in a competitive marketplace. Our insurance products are available across B.C. through a network of independent brokers, and claims services are provided at ICBC claims handling facilities located throughout the province. We also invest in road safety and loss management programs to reduce traffic-related deaths, injuries and crashes, auto crime and fraud. In addition, provides driver licensing, vehicle registration and licensing services, and fines collection on behalf of the provincial government at locations across the province. ICBC will have staff at the Convention who would be pleased to discuss or meet on any issues related to ICBC's operations.

PROVINCIAL AGENCIES, COMMISSIONS AND CORPORATIONS
AVAILABLE DURING THE UBCM 2021 CONVENTION CONTINUED...

<p><i>Police Victim Services British Columbia</i></p>	<ul style="list-style-type: none"> • Police Victim Services of British Columbia Society (PVSBC) is the B.C. registered not for profit charity membership organization mandated to be the primary advocate for all (95+) police-based victim service (PBVS) organizations within the Province of B.C. • PBVS local organizations are physically embedded with the municipal or RCMP detachment delivering ongoing police services to the citizens of each community. • Our Vision is - All victims of crime and trauma across B.C. receive compassionate, professional, and consistent services. • PVSBC advocates, represents, lobbies, and communicates with members, partners and stakeholders on the development and delivery of PVSBC trauma informed programs, baseline and advanced training, professional development and member support programs. • Funding is provided by the Provincial and Federal Governments, with additional resources from corporate and individual contributions, sponsorships and program revenues. • PVSBC will have staff present at the Convention to engage delegates in any issue related to the delivery of police-based victim services as well as the linkage to police and other local partner/stakeholders within their community.
<p><i>Royal Canadian Mounted Police (RCMP)</i></p>	<ul style="list-style-type: none"> • The Royal Canadian Mounted Police (RCMP), Canada's national police force, provides policing services to most of British Columbia, including 150 municipalities. These services include, but are not limited to, uniformed patrols, response to calls for service, investigative services, community-based policing and traffic enforcement. Additionally, the BC RCMP is part of a number of integrated teams operating throughout the province who provide specialized police services to British Columbians. The BC RCMP values ongoing collaboration and meaningful communication with our partners. Representatives of the BC RCMP's Senior Management Team look forward to hearing your feedback and answer any questions you may have about its services so that we can work together towards our common goal of providing your community with a professional, efficient and effective police service.



Ministry of
Municipal Affairs





REPORT TO COUNCIL

Author: Elizabeth Cumming, Deputy Clerk
Date: June 7, 2021
RE: Reduced Rental Rates - Haida Gwaii Recreation Request

BACKGROUND:

For several years, the Haida Gwaii Regional Recreation Commission (Haida Gwaii Rec) has held a Summer Day Camp in Port Clements. Typically, they request an in-kind donation of Seniors Room and Community Kitchen from the Village, as the daily rental rates for the typically 2-week rental are higher than their budgets can afford for this program.

In previous years, Council has donated in-kind use of the facilities as well as potential janitorial fees that may be incurred from the rental.

DISCUSSION:

Haida Gwaii Rec has requested that Council provide a reduced weekly rental fee of \$150 for the camp for 2021 and beyond.

The Village's room rental fees are set out in the Fee Setting Bylaw. As they are set by bylaw, they cannot be amended by a Council resolution, so Council cannot easily give the requested rate reduction. The bylaw itself would have to be amended or rescinded and replaced to change its rates, which is a longer process to go through.

The simplest way to approach this request, if Council were amenable, would be to continue what Council has previously done and provide free use of the space as an in-kind donation. Council cannot extend an in-kind donation on a permanent basis, so Haida Gwaii Rec would have to request an in-kind donation each year that they intend to hold a camp.

VALUE OF IN-KIND DONATION				
SPACE	DAILY RENTAL RATE	JANITORIAL	# OF DAYS	TOTAL
SENIORS' ROOM	\$75	\$20	9	\$855
COMMUNITY KITCHEN	\$75	\$20	9	\$855
TOTAL VALUE OF IN-KIND DONATION				\$1710

CONCLUSION:

Council can provide an in-kind donation of the use of the spaces for Haida Gwaii Rec's 2021 Summer Camp.

IMPLICATIONS:

STRATEGIC N/A

FINANCIAL

As an in-kind donation, the Village would not be collecting the fees it would normally from this rental. As the Village can use its restart funds to recoup its lost rental revenue, this loss is negligible in 2021.

ADMINISTRATIVE

A bylaw amendment takes staff time and staff capacity is low especially while getting the new CAO familiarized with the office and priority needs and deadlines. While an in-kind donation has a trivial impact on staff time.

Recommended Motions:

THAT Council provides the use of the Seniors Room and Community Kitchen to Haida Gwaii Regional Recreation Commissions' 2021 Summer Camp as an in-kind donation.

Respectfully submitted:

Elizabeth Cumming, Deputy Clerk



Haida Gwaii Recreation
2151 Tahayghen Drive, Masset, B.C. V0T1M0
250-626-5652
E: info@hgreco.com
W: www.hgreco.com

May 17, 2021

Village of Port Clements

RE: HG Rec Summer Day Camp

Dear Council,

On behalf of Haida Gwaii Regional (HG Rec) Recreation Commission, I write to you to request in-kind support from Council to use the senior room, kitchen and outdoor play spaces for HG Rec's annual summer day camps. Port Clements camps are tentatively scheduled for July 26 – 30 (5 days) and Aug 3 – 6 2021 (4 days). It is understood that HG Rec has a day-rate of \$75/day for space use at the multiplex. We would require the space from 8:30 – 4:30 M-F for camp set-up, implementation, and take-down. For 9 days of camp over 2 weeks (no camp on BC Day) this would total \$675. This is beyond what we can afford for the community, given the low attendance rates and maximum allowable this year due to COVID-19 protocols.

Our staff wages are funded by Gwaii Trust Society and Canada Summer Jobs. Our registration fees cover rentals, mileage and billeting for staff, healthy snacks, materials and supplies, and instructor facilitation fees. This year we will charge \$80 for a 4-day week of camp, \$100 for a 5-day week of camp per child to cover these costs and support an engaging and fun camp, while still being accessible and affordable childcare for families. There may be room to support/subsidize individual campers as well. Attendance at the Port Clements camps is historically on the lower end and in COVID times, the maximum number of attendees in our camps this year each week is capped at 10. We are partnering with local instructors and Local Food to School to provide engaging programming and healthy snacks, all of which our registration fees help to cover. We're not looking to make profit on our camps, only to break even and keep our youth and families supported!

Our request to Council is for a weekly rental fee for HG Rec of \$150.00 for our camps (total: \$300 for 2 weeks) for 2021 and beyond. We understand that camps in past were poorly supervised and this led to damages/untidiness in the space. We apologize for past inconveniences and want to assure Council that we are committed to greater supervision of young staff going forward. We have hired Tia Nicol of Port Clements to lead camps and mentor the 2nd coordinator. The Rec Coordinator will be in attendance at each camp to support and supervise throughout. HG Rec will provide Village staff as well with an itinerary of the camp happenings, so we can be mindful of others in the space. We will have an EHO-approved COVID-19 Safety Plan on-site, provided to your staff, and on our website at www.hgreco.com/covid-19/.

With an emphasis on outdoor programming, our hope is to spend most of our time venturing the Bumper Golf course, going on scavenger hunts, and doing activities outside as much as possible. Should damages occur, we're aware of the costs to be paid to the Village for janitorial services or as compensation. We aim to be trustworthy and supportive users of the facility, mindful of the space being for Seniors first and foremost. If you have questions, please feel free to contact me directly (email & phone below). Thank you for your time and consideration, and for your on-going support for HG Rec programming!

Regards,

Alissa MacMullin
Haida Gwaii Recreation Coordinator
coordinator@hgreco.com
(250)-626-5652

G1-2



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE : 250-557-4295
Public Works : 250-557-4326
FAX : 250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

REPORT TO COUNCIL

Author: Elizabeth Cumming, Deputy Clerk
Date: June 7, 2021
RE: Village Cleanup

BACKGROUND:

The Village of Port Clements has organized a Village Cleanup (usually in Spring) since at least the late 90s/early 2000s. It is a Council event (not a municipal service) held with the intention of sprucing up the town for the tourist season, hosting summer events such as Canada Days, as an incentive for property owners to clean up their properties, and to prevent dumping on Village properties. The other municipalities on Island also often have their own annual cleanup.

The event is held in April or May, sometimes split between the two. The Cleanup event is associated with the "Spring Cleaning" tradition, so it is held in the Spring though it is rarely held in March or June. It also typically accommodates 'Spring Break' and the Easter and Victoria Day Long weekend as less residents would be in town and able to participate in the event.

There is no set format to these Cleanups. The notice for the event goes around town and volunteers are notified of when it is happening. It is not mandatory for staff to assist or participate in it as it is not part of regular operations, held outside of regular work hours, and not under the purview of any Council Committees or Commissions. If volunteers choose to participate then they have the discretion to choose how to organize themselves and how they will be assisting others which is not typically overseen by staff. Sometimes staff have also volunteered with the activity, but it is not part of their job duties.

Often the Village would organize the event with the Islands Solid Waste Landfill for containers to be brought to a location of Village property and then, once full, haul the containers back to the Landfill which is repeated as necessary in the scheduled time frame. Residents are expected to make their own arrangements to bring their waste to the containers and put it in them themselves, though volunteers usually assist residents with this. The main day of the event is a Saturday (with the hauling of containers back and forth) with one container left over Sunday that is picked up on Monday.

In 2019, at the strong recommendation of Islands Solid Waste, the Village organized two "free tipping day" on the first Saturday of April and May. In this set up, residents brought their garbage to the landfill directly with the tipping fees being covered by the Village.

In 2020, with the onset of the COVID-19 pandemic, no municipalities on Haida Gwaii held cleanups.

G3

In 2021, both the Village of Queen Charlotte and Port Clements did not plan to hold a cleanup and have not held one. The Village of Masset did hold a Spring Clean-up in May.

DISCUSSION:

Council does not have an obligation to hold a Cleanup event, but it regularly chooses to undertake it almost annually. Currently, the "free tipping day" format recommended by the Island Solids Waste and utilized in 2019 has been very successful and easy to use. The old formats of the Cleanup are also not in line with current Public Health Orders regarding gatherings/events.

As it is not a municipal service, but a Council event/project, Council identifies if they intend to hold the Cleanup for the year during the discussions and setting of the annual budget. If Council does not give direction to hold the event, and if it is not accounted for and budgeted for then the Cleanup is not held. Previous administration has identified this need for direction when Cleanups were last discussed in 2019.

The Cleanup event is accounted under beautification, with its expenditure accounted for in the beautification budget line. This year when setting this budget item, holding a cleanup was not discussed as part of it. The 2021 beautification budget is \$1,500 dollars and has incurred no expenditures at this time. Unless there are other beautification expenditures already planned that cover this amount, then the budget could cover a cleanup expenditure.

The "free tipping day" format of the Cleanup held in 2019 was very successful. It saw significantly lower costs incurred, being a 59% reduction in cost from 2018 expenditure and a 46% reduction to 2017 expenditures. It also addressed other concerns of non-residents taking advantage of the cleanup to dump their own significant waste materials at the expense of Port Clements' Taxpayers, as had been regularly observed by residents. Other issues, such as overflowing bins and waste left beside them are also eliminated with this cleanup format.

Year	Total Cleanup Expense	Equipment, Hauling, Landfill Personnel portion	% of Total Expense for Equipment, Hauling and Landfill Personnel portion
2021	\$0.00	\$0.00	0
2020	\$0.00	\$0.00	0
2019	\$966.00	\$0.00	0
2018	\$3,086.00	\$1,050.00	34
2017	\$1,780.00	\$420.00	24
2016	\$2,152.00	\$720.00	33
2015	\$2,428.79	\$630.00	26
2014	\$1,355.00	\$330.00	24
2013	\$1252.00	\$330.00	26
2012	\$1,492.50	\$367.50	25

Staff contacted the Landfill to confirm what the options for holding a Cleanup in 2021 are (if they have restrictions due to the ongoing pandemic), they strongly reiterated their recommendation for the "free tipping day" format, as it is less of a disruption to their activities and is easier for them to handle. They also identified that as they are open 6 days a week, they would prefer not holding the tipping day on the first Saturday of multiple months, but 2 days in a row of a single month.

G-3

Prior to the 2019 cleanup, the Village received a few negative complaints regarding cost (if it was an appropriate use of taxpayer dollars/Village resources), mess left behind and exploitation by non-residents. Other residents have also reached out and identified that they enjoy the Cleanup as a 'sign of spring' and that they find it beneficial to the community and hoped that it would continue to be held. Some have provided suggestions to hire someone to offer loading/unloading support or vehicle access to residents who need further assistance.

CONCLUSION:

Council did not direct a Cleanup this year, nor was it included in 2021 plans. It may also not be appropriate to hold it during the ongoing pandemic as it does encourage non-essential travel and more contact opportunities, though the Province is tentatively moving forward with reopening plans. Tentatively things may be "back to normal" by September 2021. However, September is also the start of storm season and bad weather.

It may be more appropriate to hold off on the Cleanup until 2022 and holding it in the usual springtime months of April and May.

The "free tipping day" format is recommended by Island Solid Waste and is also recommended by Village Staff.

STRATEGIC

(Guiding Documents Relevancy – Strategic Plan, Official Community Plan)

A liveable, attractive community that enhances the quality of the life of residents is an essential idea within the OCP. The Annual Village Cleanup can be seen to be in that spirit, though it is not a strategic priority nor mentioned in the OCP.

FINANCIAL

(Corporate Budget Impact)

A 'Free Tipping Day' arrangement with the Landfill reduces costs and complications. A Cleanup is possible in the 2021 budget for beautification as the budget has been set for \$1,500 that has not yet been used. Unless there is already a commitment to use that budget for a purpose, then it is available for use.

ADMINISTRATIVE

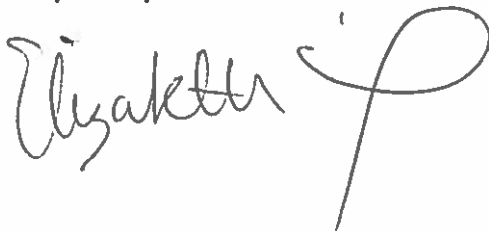
(Workload Impact and Consequence)

A set 'Free Tipping Day' arrangement at the Landfill would reduce administrative time spent on organizing this event and fielding questions from the public on its scheduling. Public works would also see a negligible reduction in workload from the time spent cleaning up Village properties that the Containers are usually stationed at (typically volunteers deal with most of the Cleanup).

RECOMMENDATION

That if Council wants a 2021 Cleanup that it utilizes the "free tipping day" format and choose two consecutive dates to hold it on. Otherwise, the recommendation is to revisit having a Cleanup in 2022.

Respectfully submitted:



G-3



REPORT TO COUNCIL

Author: Jana Zamyslicka

Date: June 7th, 2021

RE: Regular Report on Current Operations

BACKGROUND:

The CAO/Acting CAO updates Council at the Regular Council Meetings on current operations and challenges.

DISCUSSION:

The report is not an exhaustive list of operational activities that have occurred since the last update or are occurring, but to provide a general informational update and identify notable occurrences in current operations for Council.

Administration:

- Provincial Appointment Book and Meeting request for the 2021 UCBM Convention registration is open for the meetings with Premier, Cabinet Ministries and Provincial Ministries and agencies.
- Vibrant Communities Work Plan is being finalized
- Firehall flooring project is near completion.
- Annual report is being drafted and must be completed , advertised as per our requirements, before June 30th. A Special Meeting will be scheduled next week on June 10th or 11th.
- John Antil, from ICIP grant funding for the Sewage Lagoon, informed us that we should be notified in June as to the Sewer Lagoon grant application.
 - Public Health Order in effect until otherwise revoked. Restrictions on events and gatherings, new phase 1 regulations in place, followed by phase 2, 3, 4 as per the Province.
 - It is extremely important that people remain vigilant with hand washing, wear masks in indoor public spaces, keep their circles small and only travel for essential purposes.

Finance:

- Purchasing/ordering/reporting/completion of grants continues for several projects.
- Tax notices were mailed out May 27th, however the due date listed 2020 instead of 2021. It has been corrected. New notices were sent out with a letter explaining this issue. I will contact MuniWare to see if they can program a warning that the due date is inconsistent with the tax notice.
- Reporting requirements to LGDE has been done.
- The Provincial initiation of a new system for centralization of the Homeowners Grant and Property Tax deferral is going smoothly.

Public Works:

- Sewer pump maintenance ongoing. Sewer pumps arriving soon.
- Well 3 completion plans continue. Working with CAO on this.
- Brushing for Froese Lighting Install is ongoing.

R-1

- Work on level & crushed portion of the Public Works Yard project has been completed. Main grubbing of area in progress. Bonus: found evidence on 1st or 2nd well location, and information on valves, work is helping with historical locates.
- Effluent test results from Norlab for the 2021 months of January, February, March and April have been very good. Not only do they meet Provincial Standard, but also meet the stricter Federal requirements. The Village is currently no longer out of compliance.
- Water results continue to be good.

Respectfully submitted:
Jana Zamyslicka, CAO
June 7, 2021

2-1

**Village of Port Clements
Council Meeting Action Items List**

<u>Action #</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A1	09 26 2018	Amend the Campground Bylaw fees		Still needs to be reviewed.

A-1