



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
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Port Clements, BC
V0T1R0
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7:00 PM Regular Meeting of Council, Tuesday, April 6th, 2021

AGENDA

1. **ADOPT AGENDA**
2. **PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
3. **MINUTES**
M-1— March 15th, 2021 Regular Council Meeting Minutes
4. **BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
BA-1—SD#50 Bussing – Response Letter from SD#50
5. **ORIGINAL CORRESPONDENCE**
C-1— INFO – March Board Highlights – North Coast Regional District
C-2—INFO – Bill C-213, the Canada Pharmacare Act update – MP Peter Julian, Don Davies & Jenny Kwan
C-3—INFO – March Board Highlights – North Central Local Government Association (NCLGA)
C-4—INFO – 2020 Street Lighting Rate – City of Prince George
C-5—INFO – Opioid Crisis and Call for Overdose Action Plan – City of Prince George
C-6—INFO – February Regional Calls – Ministry of Municipal Affairs
C-7—INFO – ICBC Report on Premiums and Claims -- NCLGA
C-8—INFO – Aquatic Invasive Species Enforcement – District of Sicamous
C-9—INFO – Invasive Asian Clams – District of Sicamous
C-10—INFO—Fair Taxation from Railway Operations & Industrial Parks – City of Pitt Meadows
C-11—INFO – study participation invitation— Broadband Internet Speed- Connected Communities
Note: Village Office tested rate was 44.9 – 51.3 Mbps
C-12—REQUEST – letter of support – Paramedic PCP Training -- Haida Gwaii Community Futures
C-13—REQUEST— consideration of undertaking same action– Help Cities Lead – City of Victoria/City of North Vancouver
C-14—REQUEST – adopt resolution – Delivering Community Power – Canadian Union of Postal Workers
6. **FINANCE**
F-1—Financial Plan Bylaw 2021-2025
Ministerial Order 192 permits certain bylaws to have three readings & adoption at same meeting. Both the Five-Year Financial Plan and Annual Property Tax Bylaw fall under this.

Recommended motion: THAT Council does 1st, 2nd, 3rd reading AND pass and adopt "The Financial Plan for the years 2021 – 2025 - Bylaw # 462, 2021".

7. GOVERNMENT

G-1—COVID-19 Exposure Control Plan and Hazard Assessments – Municipal Facilities – Consultant Lori Wiedeman

Recommended motion: THAT Council adopts the presented Pandemic Exposure Control Program COVID-19 and Hazard Assessments for the municipal facilities as presented.

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—Regular Report on Current Operations – Elizabeth Cumming, Acting CAO

R-2—BCEDA Seminar Report – Mayor Doug Daugert

R-3—Mayor's Report March 16 – April 6, 2021 – Mayor Doug Daugert

10. ACTION ITEMS

A-1- Action Items List

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

13. ADJOURNMENT



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Minutes of the Regular Meeting of Council, Monday, March 15th, 2021

Present:

Mayor Doug Daugert (by zoom)
Councillor Brigid Cumming (by zoom)
Councillor Kelly Whitney-Gould (by zoom)
Councillor Kazamir Falconbridge (by zoom)
Councillor Ian Gould (by zoom)

Acting CAO Elizabeth Cumming

Members of the Public and Press: Emily Dance

Meeting Called to Order at 7:00 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2021-03-053—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts the March 15th, 2021 Regular Council Meeting Agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—March 1st, 2021 Regular Council Meeting Minutes

2021-03-054—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts the March 1st, 2021 Regular Council Meeting Minutes with the correction on page 2, under Mayor Daugert's report in the 2nd sentence, changing "riff raff" to "riprap".
CARRIED

M-2—March 2nd, 2021 Special Council Meeting Minutes

2021-03-055—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council adopts the March 2nd, 2021 Special Council Meeting Minutes as presented.
CARRIED

M-3—Vibrant Community Commission October 14, 2020 Minutes

M-4—Vibrant Community Commission January 20, 2021 Minutes

2021-03-056—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould
THAT Council receives the Vibrant Community Commission's October 14, 2020 and January 20, 2021 Meeting Minutes for information.
CARRIED

Councillor Gould joined the meeting by zoom at 7:07 Pm.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1—Support for 988 Crisis Line – Township of Spallumcheen

2021-03-057—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould

THAT Council receives the correspondence from the Township of Spallumcheen of their Support for the 988 Crisis Line.

CARRIED

2021-03-058—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT the Village of Port Clements supports the Township of Spallumcheen in their request of an 988 Crisis Line from the Federal Government, and sends an email of support to our Member of Parliament.

CARRIED

C-2—Request for Support – To Request Provincial Support for Laid-Off Hotel and Tourism Industry Workers – City of New Westminster

2021-03-059—Moved by Councillor Gould, seconded by Councillor Falconbridge

THAT Council receives the City of New Westminster's request for support for their request for support from the Provincial Government for Laid-Off Hotel and Tourism Industry Workers.

CARRIED

C-3—Request to the Province to Raise Disability and Income Assistance to a Livable Rate - City of Langley

2021-03-060—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council receives the correspondence from the City of Langley for their request to the Province to Raise Disability and Income Assistance to a Livable Rate.

CARRIED

2021-03-061—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council writes a letter of support to the City Langley in their request to the Province to Raise Disability and Income Assistance to a Livable Rate.

CARRIED

6. FINANCE

F-1—2021 Budget – Public Review of Budget Prior to Presentation of Financial Bylaw

2021-03-062—Moved by Councillor Falconbridge, seconded by Councillor Whitney-Gould

THAT Council approves the 2021 Budget as presented as the basis for the Financial Plan Bylaw 2021-2025.

CARRIED

Notes: Rainbow Wharf Stairs Project budget (need clarification on whether included in budget); Typo on 2nd page of budget on second column of "Schedule A" where there is a year "20200" instead of "2022".

7. GOVERNMENT

G-1—Strategic Plan Resident Survey Response Summary – Consultant Lori Wiedeman

2021-03-063—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council receives this report on the summary of resident feedback on their draft 2021 – 2025 Strategic Plan.

CARRIED

2021-03-064—Moved by Councillor Daugert, seconded by Councillor Falconbridge THAT Council schedules a Committee of the Whole meeting at 6:00 PM on April 6th, 2021, pending Consultant Wiedeman's availability for that time, to discuss the survey results and make recommendations on finalizing the Draft Vision, Mission and Values statement and list of Council Initiatives.

CARRIED

Notes: Council desire to improve transparency with Community and improve/increase information sharing and public engagement.

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—Regular Report on Current Operations – Elizabeth Cumming, Acting CAO

Mayor Daugert: Spent March 8th – 11th with BCEDA symposium meetings, will have report on it at next Regular Council Meeting. Since last Regular Council Meeting attended budget meeting on March 2nd, results included on this Agenda. Had Northern Health call on March 4th, covering ongoing case counts, further expansion of case counts in Prince Rupert & Area and basically Northern Health Area being one of the per 100,000 highest case counts in the Province. Attended the Energy Symposium on March 4th with Councillor Cumming, which was very short (1 hr), presented what was going on in Port Clements, including our problems in getting feedback/results in what our solar panels are producing because of the problems of the server they were using. Turns out that we are not the only community with those problems, Brady (worked Spark Energy and CHN on energy matters) mentioned that they were talking about getting their own server, if they could get the server that could handle that information as other jurisdictions had the exact same issue of not getting accurate results due to the Chinese Servers that the School District will not recognize. Able to get in a plugin for the Old Masset Biomass Production Facility, because it would help our use of the biomass boiler to solve some of the heat in the Multiplex and would be more jobs in the community, replacing diesel with local sourced energy production would create local jobs even if it costs the same. I would rather see us producing something locally, with local jobs that would fulfill that need and have less of a carbon footprint than shipping in petroleum products. Put in a plugin for Yourbrook energy as pumped hydro is one of the most successful methods of energy storage, that they have found, probably one of the biggest energy storage enterprise in Northern America and perhaps the World. Using energy at low demand times to pump water uphill and running it down hill to recover that energy is better than any battery system you can make and less polluting. Had a NCRD budget meeting on March 10th, Ad Hoc CAO Hiring Committee meeting on the 11th. Everyone over the age of 18 on Haida Gwaii can now get an appointment for their COVID-19 shot effective today. May solve some of the other problems eventually.

Councillor Whitney-Gould: Had a meeting of the Vibrant Community Commission on February 24th, basic meeting that went well, everyone is key on moving forward and different forms of economic development. Major development in meeting was agreement to set aside some of the previous beautification projects in favour of supporting the development of swimming hole. Circulated draft of Tourism Advocate RFP to commission members for feedback. Not heard anything back on whether Gwaii Trust has approved, they do not meet until later in month, extension & reapproval of the grant based on the budget that was submitted by Kim.

Councillor Cumming: Same meetings as everyone else, such as budget. On March 4th attended part of the Swilawiid follow-up meeting due to a power outage that interrupted. Came back on just as Doug finished Port Clements' report. Sent note to the organizers of the HG Destination Development that is being organized by the CHN tourism coordinator, identifying Council appointment to it.

Councillor Gould: We will be bringing it back to Council on the swimming hole, for feedback before proceeding. Not a whole lot of meetings, attended budget meeting. Upcoming NDIT meeting, VIRL Meeting.

Councillor Falconbridge: Caught tail end of the budget meeting, CAO Committee meeting on March 11th, Canadian Ranger Meeting on March 11th. No paramedics in Masset on day shift, half of Port Clements Ambulance call outs were going to Masset. Thank you to Public Works for snow clearing on Friday with ambulance call.

2021-03-065—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council receives the written and verbal reports from Council and Acting CAO Cumming as presented.

CARRIED

10. ACTION ITEMS

A-1- Action Items List

Note: Staff can remove Tennis Court Improvement from Action Item List as it was brought to Strategic Planning, no longer Action Item.

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

13. ADJOURNMENT

2021-03-066—Moved by Councillor Cumming
THAT the meeting be adjourned at 8:08 PM

CARRIED

Mayor Doug Daugert

Acting CAO Elizabeth Cumming



Board Highlights

March 19, 2021

Board Business:

1. The Board received a delegation from the Institute for Sustainable Food Systems regarding the British Columbia Organic Extension Project which aims to advance regenerative agriculture and promote sustainable food systems.
2. The Board received a letter from the Union of British Columbia Municipalities approving the NCRD's application to the Community Emergency Preparedness Fund – Evacuation Route Planning for the Tlell Evacuation Route Planning Project.
3. The Board resolved to provide a letter in support of the Federal 998 Crisis Line to the local Member of Parliament, Member of Legislative Assembly, Federal Minister of Health, and Canadian Radio-Television and Telecommunications.
4. The following bylaws were adopted:
 1. *Five-Year Financial Plan Bylaw No. 672, 2021; and*
 2. *Queen Charlotte Aerial Line and Transformer Replacement Security Issuing Bylaw No. 673, 2021.*
5. Second reading was provided for *NCRD Administration Building Reserve Fund Establishment Bylaw 671, 2021.*
6. The Board resolved to support the signing of the joint letter from the Haida Gwaii Protocol Table to Minister Beare entitled 'Fiber Optic Connectivity on Haida Gwaii'.

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.

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Elizabeth Cumming

From: Julian, Peter - Riding 1 <peter.julian.c1@parl.gc.ca>
Sent: March-15-21 3:19 PM
To: Elizabeth Cumming
Subject: Thank you for endorsing Canada Pharmacare Act Bill C-213/ Merci pour votre soutien du projet de loi C-213 sur l'assurance-médicaments au Canada

(un message en français est ci-dessous)

Dear Mayor and Councillors,

Thank you for your terrific support for Bill C-213, the Canada Pharmacare Act. As you may have heard, the Bill was brought to a second-reading vote on February 24th, and was defeated by a majority of MPs. No other legislation on public, universal Pharmacare is before Parliament.

We are profoundly disappointed that Liberal and Conservative MPs voted against this bill that lays out the path to establishing a universal, comprehensive and public Pharmacare plan. With millions of Canadians having lost their jobs due to the COVID-19 pandemic, a universal public Pharmacare program is needed now more than ever.

Tragically, the rejection of the Canada Pharmacare Act will have devastating effects on the hopes of millions of Canadians who are making impossible choices every day because they can't afford their prescription medication. MPs who voted no on Bill C-213 were rejecting:

1. Public and universal Pharmacare being included under the Canada Health Act framework.
2. The clear recommendations made by the Hoskins' report to establish with provincial governments a universal, public Pharmacare program.
3. The Liberal Party's 2019 election promise committing to universal Pharmacare.

That said, our fight for equality and justice is not over. We will continue to hold the Liberal government and all MPs who voted against it accountable for rejecting C-213. We will keep fighting for public and universal Pharmacare for all Canadians.

Thank you again to the many mayors and councils who endorsed the bill, representing over 100 municipalities, for their advocacy on Bill C-213. This endorsement makes a real impact on moving towards universal Pharmacare.

Here is a link where you can find out how your MPs voted:
<https://www.ourcommons.ca/members/en/votes/43/2/57>

Stay healthy and safe during these difficult times,

MPs Peter Julian, Don Davies & Jenny Kwan

March 20, 2021 in Prince George, BC

NCLGA Committee Updates

Finance Committee:

Shortly before the board meeting, NCLGA forwarded a letter to Mayors and Chairs of member communities regarding a proposed new membership fee structure for 2022. NCLGA looks forward to feedback from members.

Governance Committee:

The committee discussed the results of the NCLGA Board Structure survey, which was distributed to members in February. While the option "redefining Director at Large positions" received the most support in the survey, other options for potential changes to the current board structure also received notable endorsement. Further engagement on this topic will take place at the AGM.

The committee and Board also adopted a *Letter of Support Policy*. The policy outlines NCLGA's process for approving letter of support requests from organizations and local governments. The policy is available on [NCLGA's website](#).

Planning & Priorities Committee:

In response to requests from two local governments, the NCLGA Board discussed potential advocacy on two issues: 1) funding for emergency fire equipment, facilities and training in small rural communities; and 2) Regional Hospital Boards' responsibility for capital costs.

NCLGA will also be attending an engagement session with Minister of State Nathan Cullen on April 12. The purpose of this session and other engagement sessions is to determine whether land use objectives that support economic activity, environmental sustainability and reconciliation with Indigenous peoples can be more effectively achieved through ministry restructuring.

Health Care Committee:

The committee recently released a [survey](#) to members. The goal of the survey is to learn about the level and quality of health care services in member communities, the time required to access health services, the extent of engagement with regional health authorities, and other important topics. The deadline to complete the survey is **April 1**.

Roundtable Updates from Board Members

Board members provided updates on recent activities in their local governments. Some encouraging news was shared as some members announced COVID-19 vaccinations are increasing in several NCLGA communities.

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OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

March 17, 2021

By email: commission.secretary@bcuc.com

BC Utilities Commission
Suite 401, 900 Howe Street
Vancouver, BC V6Z 2N3

RE: British Columbia Hydro and Power Authority (BC Hydro): 2020 Street Lighting Rate Application

To Whom It May Concern:

On behalf of the City of Prince George Council, please accept this letter in opposition to BC Hydro's proposed 2020 Street Lighting Rate Application (Application).

The Application, submitted by BC Hydro in November 2020, seeks approval for an increase in the monthly rate charged per street light which includes a surcharge to recover the costs incurred by BC Hydro to convert existing High Pressure Sodium (HPS) light fixtures to LED fixtures.

While the City of Prince George supports the environmental benefits that will result from the conversion to LED technology, we are not in support of a surcharge rate downloaded to municipalities to cover the disposal of existing lights and their associated depreciation costs.

As such, we respectfully request that the City's concerns be considered in the evaluation of BC Hydro's Street Lighting Rate Application.

Sincerely,

Mayor Lyn Hall

cc: All UBCM Member Local Governments

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OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

March 17, 2021

Transmitted via email: patty.hajdu@parl.gc.ca

The Honourable Patty Hajdu, P.C. M.P.
Minister of Health
House of Commons
Ottawa, Ontario K1A 0A6

RE: Opioid Crisis and Call for Overdose Action Plan

Dear Minister,

The City of Prince George Council and Staff have taken part in conversations with many stakeholders across our community regarding the impact of the opioid crisis on local health and policing resources. We acknowledge the steps taken by the Government of Canada thus far in addressing the need to improve access to treatment and harm reduction services, legal protection for individuals seeking emergency services during an overdose by way of the Good Samaritan Drug Overdose Act, awareness and prevention around the use of opioids, and the continued work to reduce the illegal and often tainted opioid supply.

To further support the country's effort in addressing the opioid crisis, the City of Prince George calls upon the Government of Canada to further its work through the implementation of a National Overdose Action Plan. As such, the City supports the following resolution shared by other municipal councils across the province:

WHEREAS the opioid crisis is one of the largest public health emergencies of our lifetime, with a death about every two hours on average and a death toll of over 16,360 since 2016 (January 2016 to March 2020);

AND WHEREAS other countries have significantly reduced drug-related fatalities with reforms such as legal regulation of illicit drugs to ensure safe supply and decriminalization for personal use;

AND WHEREAS the federal government has indicated it is premature to discuss these measures until there are comprehensive supports for people to get well;

AND WHEREAS supports are needed, but measures that save lives are essential if people are to survive and access supports;

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AND WHEREAS the Canadian Association of Chiefs of Police has stated that they agree the evidence suggests “decriminalization for simple possession as an effective way to reduce the public health and public safety harms associated with substance use”;

AND WHEREAS the overdose crisis rages, showing few signs of abating;

THEREFORE BE IT RESOLVED that Council:

- a) request that the Government of Canada:
 - i) declare the overdose crisis a national public health; and
 - ii) immediately seek input from the people most affected by this crisis and meet with provinces and territories to develop a comprehensive, Pan-Canadian overdose action plan, which includes comprehensive supports and full consideration of reforms that other countries have used to significantly reduce drug-related fatalities and stigma.

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Mayor Lyn Hall
City of Prince George

cc: All UBCM Member Local Governments
Todd Doherty, MP for Cariboo-Prince George
Bob Zimmer, MP for Prince George-Peace River-Northern Rockies



March 26, 2021

Ref: 265926

Mayors and Regional District Chairs of British Columbia
Attendees of February 2021 Regional Calls with Minister Josie Osborne and
Minister Sheila Malcolmson

Dear Mayors and Chairs,

Thank you for taking the time to join Minister Josie Osborne and Minister Sheila Malcolmson for the February 2021 regional calls. As Minister Osborne and Minister Malcolmson said, these conversations continue to be a great opportunity to hear from you about the key issues and opportunities that you are working on in your communities.

The COVID-19 pandemic has affected every single person on the planet in one way or another, and after spending a year vigilant and on high-alert for a virus that is impacting people and dominating news cycles around the world, we are all exhausted. This burnout and sense of fatigue, often thought of as an impact reserved only for frontline workers, indeed affects us all. Our province in particular has been dealt the additional blow of enduring dual public health emergencies, with the overdose crisis also taking an extraordinary toll on BC residents.

It was timely, therefore, that the February calls were focused on mental health and addictions. There were a number of themes that came up during the calls including complex care housing and supports, online resources for mental health support, and safe supply and harm reduction services. This email answers some of your questions and details links and resources for a number of the topics raised.

COVID-19 Update

The state of emergency is extended to March 30, 2021, allowing health and emergency management officials to continue to use extraordinary powers under the *Emergency Program Act*. On February 5th, Minister Dix and Dr. Henry announced that the province-wide restrictions, put in place to significantly reduce COVID-19 transmission related to social interactions and travel, would continue until further notice based on direction from the

Ministry of Municipal Affairs

Office of the
Assistant Deputy Minister

Mailing Address:
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Location:
6th Floor, 800 Johnson Street
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<http://www.gov.bc.ca/muni>

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PHO. At the beginning of March, the PHO amended the [gathering and events order](#) so that up to 10 people can gather outdoors.

For example:

- Up to 10 people can gather at a park or beach
- Up to 10 people can gather in the backyard of a residence

The PHO reminds us to not gather with several groups of new people, to stick to the same people, and to continue to use COVID-19 layers of protection and maintain physical distancing. All restrictions for indoor gatherings remain in place. **No indoor gatherings of any size are allowed.** Patios and outdoor areas at restaurants, pubs and bars are **not** included as places to gather with 10 people at one table.

Immunization Roll Out

Starting in April, front-line priority workers can receive their first dose of the AstraZeneca/SII COVISHIELD (AZ/SII) vaccine. All vaccine appointments will be organized by employers. Appointment information will be communicated clearly and directly to each sector and employer. Front-line priority workers should **not** call the local health authority.

Front-line priority workers identified by the COVID-19 Workplace Task Group and public health include first responders (police, firefighters, emergency transport), bylaw and quarantine officers, K to 12 educational staff, child care staff, grocery store workers, postal workers, manufacturing workers, wholesale/warehousing employees, staff living in congregate housing at places like ski hills, correctional facilities staff, cross-border transport staff, and sectors or settings prioritized due to outbreak response (currently happening).

Vaccine call centers for seniors are open. Seniors can book a vaccine appointment for themselves or their spouses when they are eligible to call. Seniors can also have a family member or friend call for them. Detailed information is available at <https://www2.gov.bc.ca/gov/content/covid-19/vaccine/seniors>.

The best source of COVID-19 vaccine information is the [BC Centre for Disease Control \(BCCDC\)](#).

Online Resources for Mental Health Support (Foundry Programs for Youth, Senior Services)

The Ministry of Mental Health and Addictions expanded access to mental health supports in response to COVID-19, most of which are available on-line from anywhere in the province. This includes programs and supports specifically focused for children and youth, seniors, students and educators, and health care workers. Information and links to these mental health services can be found [here](#).

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Complex Care Housing and Supports

The Province recognizes the need for complex care housing models to meet the needs of a segment of the population that requires more health and social services than are currently provided through existing supportive housing offerings. The Minister of Mental Health and Addictions, per her mandate letter, is working across government and specifically with the Minister responsible for Housing to develop complex care housing. This work is underway and will involve local government, service providers and health partners as it progresses.

Safe Supply, Harm Reduction and Wrap Around Services

People experiencing substance use challenges have been disproportionately impacted by the COVID-19 pandemic and border closures have interrupted supply chains, leading to an increasingly toxic illicit drug supply. We are committed to accelerating BC's response to the opioid crisis across the full continuum of care, including prevention, harm reduction, safe prescription medications, treatment, and recovery.

Police Act Review

On December 9, 2020, the Legislative Assembly appointed the Special Committee on Reforming the Police Act to examine, inquire into, and make recommendations to the Legislative Assembly on: reforms related to the modernization and sustainability of policing under the Police Act (R.S.B.C. 1996, c. 367); the role of police with respect to complex social issues including mental health and wellness, addictions and harm reduction; the scope of systemic racism within BC's police agencies; and whether there are measures necessary to ensure a modernized *Police Act* is consistent with the United Nations Declaration on the Rights of Indigenous Peoples.

The Committee is accepting written, audio and video submissions as part of its public consultation. To make a submission, please visit the Committee's [consultation portal](#). The Guide to Submissions may assist you in preparing your submission. **The deadline for submissions is 5:00 p.m. on Friday, April 30.** Note that UBCM presented to the Special Committee on February 8, 2021; more information about UBCM's submission and presentation can be found [here](#).

Situation Tables

During the calls, several communities highlighted the benefits of the creation of [situation tables](#) in their communities to address the needs of vulnerable people. The situation table concept comes out of the provincial office of crime reduction and gang outreach and the office has invested over \$1.1 million in funding since 2017 for tables across the province. Representatives from health, public safety and social services meet regularly to identify vulnerable people in the community and work to help them receive the services they need. Front-line workers can

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rapidly connect with people in crisis, while freeing up police to focus on serious and organized criminal activity. Ten situation tables are currently operational in the province, and work is being done to bring 11 more online.

BC Parks – Camping Reservation Information

BC Parks welcomes all British Columbians to another camping season in BC Parks. This year, British Columbians have priority access to [camping reservations](#) for the entire summer season. Reservations opened March 8 for arrival dates up to May 8 and can be booked up to two months in advance from there on. You can find out when you can book at each park at [bcparks.ca/operating_dates/](#). Policy information for 2021 can be found at [bcparks.ca/covid-19/camping-2021](#). For out-of-province visitors, reservations start July 8, 2021 for the remainder of the season. BC Parks will be working with partners and stakeholders to ensure the season is a safe and successful one.

Strengthening Communities' Funding Services

In February 2021, Minister Osborne announced the launch of the [Strengthening Communities' Funding Services](#) program. Local governments and Treaty First Nations may now apply for \$100 million in grants to address the impacts of homelessness, support people and strengthen communities' health and safety. The program will provide grants that support communities to meet emerging health and safety needs on the ground. This can include projects like expanding shelter capacity, fire services, neighbourhood liaison programs, and initiatives to connect people to health services, just to name a few examples.

This new program is application based and open to all local governments, including municipalities, regional districts, and the Islands Trust, as well as modern Treaty First Nations. Applicants must show their projects respond to a demonstrated need in the community and are a temporary-surge response to immediate needs. Evaluators will also be looking for demonstrated partnership and engagement with Indigenous partners and plans to include perspectives of people with lived experience. **UBCM is administering the program on behalf of the Province and will accept applications until April 16, 2021, with approvals expected in Spring 2021.**

Local Government Development Approvals Program

The intent of the Local Government Development Approvals Program is to support the implementation of established best practices and to test innovative approaches to improve development approvals processes while meeting local government planning and policy objectives. The Ministry of Municipal Affairs has provided funding for this program and UBCM is administering the program on behalf of the Province. **Applications are currently accepted for**

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this program and the application deadline is May 7, 2021. More information can be found [here](#).

Home Owner Grant Centralization

Effective 2021 all home owner grant applications must be submitted directly to the BC provincial government through a secure online application. **Municipalities no longer need to and should not accept any applications.** As of February 16, 2021, homeowners can apply for their current year or their retroactive home owner grants online at gov.bc.ca/homeownergrant. Homeowners can find information about this change at gov.bc.ca/homeownergrant or they can call toll free: 1-888-355-2700 to speak with an agent. **We encourage you to share this information with your residents.**

Connectivity – Internet Speed Study

During the calls, communities have raised concerns that the federal data on broadband Internet speeds, which is used to determine eligibility for connectivity funding programs, may not accurately reflect the broadband Internet speeds experienced in homes, businesses, and other locations at the community level.

[Connected Communities](#) within the provincial Ministry of Citizens' Services, UBCM, and Northern Development Initiative Trust are responding collaboratively to these concerns with an independent study of differences between the broadband Internet speeds experienced in some BC communities, and the 50/10 Mbps speed identified on the federal government's National Broadband Internet Service Availability [Map](#). The study will produce factual information on Internet speeds in rural and remote communities, supporting analysis and informing dialogue between the Northern Development Initiative Trust, Indigenous and local governments, Internet service providers, the Province, and the federal government. Data gathering and analysis will occur over the spring and summer months, with reporting of study results expected in fall 2021.

A key first step in this process is to identify which communities in BC have noted inconsistencies between the 50/10 Mbps Internet speed that federal maps indicate should be available, versus actual Internet speeds currently experienced by residents and businesses in the area. Local governments with reports of Internet speeds lower than the 50/10 Mbps speeds shown on federal maps, are invited to self-identify by contacting [Reiko Tagami](#), Policy Analyst, UBCM to request to be included in the study.

Transportation

The Province appreciates British Columbians living in rural and remote communities often have unique transportation challenges when accessing non-emergency health services. On March 9, 2021 the Province announced one-time funding of up to \$10.7 million for inter-city bus operators and up to \$16.5 million for regional airports to support operations between April 1, 2021 and March 31, 2022. The funding will help protect services people rely on to commute to important appointments safely and affordably – especially for those in rural and remote communities.

Please remember that your staff can reach out to Ministry of Municipal Affairs staff for assistance (see the [Local Government Division staff finder](#) for the appropriate staff person for your area) on specific issues such as grant applications or any other questions specific to your community.

The next regional calls will be at the beginning of April and ministry staff will be in contact with you regarding dates/times and format of these calls. We hope that you will find some time for yourself to regenerate and to connect with your families during the upcoming seasonal holidays – hopefully, the weather will allow a great number of outdoor activities.

Sincerely,



Tara Faganello
Assistant Deputy Minister

pc: Chief Administrative Officers
Gary MacIsaac, Executive Director, UBCM
Nancy Taylor, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo

C-6

Elizabeth Cumming

From: NCLGA Admin <admin@nclga.ca>
Sent:
To: 'NCLGA Admin'
Subject: ICBC Report in Response to 2019 NCLGA Resolution
Attachments: ICBC Report on Premiums and Claims.xlsx; ICBC Regional Premiums and Settlements Resolution.docx

Dear Mayors, Chairs and CAOs of NCLGA Member Communities,

In 2019, NCLGA members endorsed the resolution "*ICBC Regional Premiums and Settlements*" (NCLGA R17 / UBCM B197). This resolution requested the following action from ICBC:

THEREFORE BE IT RESOLVED that ICBC release the data for the total value of premiums paid for insurance, and the total value of claims settlements and payouts, by postal code, for the years 2014 to 2018, and each year going forward.

Recently, ICBC forwarded the information requested in this resolution to NCLGA. The ICBC report is attached along with NCLGA's full resolution. ICBC has withheld the last three digits of the postal codes under Section 22 of the Freedom of Information & Protection of Privacy Act. It is releasing the information by the first three digits of the postal codes only.

If you have any questions, please contact me.

Kind Regards,

Susan Chalmers
Executive Coordinator
North Central Local Government Association
T: 250-564-6585
E: admin@nclga.ca
[NCLGA Website](#) | [Facebook](#) | [Twitter](#)

ICBC Regional Premiums and Settlements (NCLGA R17 / UBCM B197)

Whereas publicly available data indicates that rural BC residents are paying substantially more in ICBC insurance premiums than they are receiving in claims settlements and payouts;

And whereas ICBC has not released specific data showing, by postal code, the amount of money rural BC residents have collectively paid for ICBC insurance premiums and received in claims settlements and payouts over the past 5 years;

And whereas ICBC holds a vehicle insurance monopoly in BC and has made a strong public commitment to fairness in pricing:

Therefore be it resolved that ICBC release the data for the total value of premiums paid for insurance, and the total value of claims settlements and payouts, by postal code, for the years 2014 to 2018, and each year going forward.

C-17

Title:	Claims Paid by B.C. Forward Sortation Area (FSA)
Period:	2014-2019
Reported By:	ICBC

Notes:

- Claims paid is based on claims closed between 2014 and 2019 and include claims opened in earlier years.
- No rounding has been applied to these data.
- Forward Sortation Areas (FSA) are based on mailing addresses of the policy at loss date.
- Only valid B.C. FSAs are included in this report.

FSA	2014	2015	2016	2017	2018	2019
VOA	\$5,496,497	\$8,480,339	\$6,054,232	\$6,295,819	\$5,751,240	\$13,123,129
VOB	\$15,667,230	\$16,885,352	\$20,768,971	\$17,281,775	\$22,406,122	\$20,705,601
VOC	\$19,993,845	\$18,742,555	\$21,181,574	\$22,453,804	\$18,334,025	\$17,983,907
VOE	\$38,052,404	\$47,173,135	\$44,344,243	\$48,938,265	\$64,220,083	\$54,860,416
VOG	\$10,900,551	\$15,226,415	\$14,851,888	\$17,444,413	\$21,270,028	\$18,662,413
VOH	\$26,652,632	\$31,488,712	\$31,511,708	\$32,774,817	\$43,363,324	\$40,499,638
VOJ	\$20,893,820	\$24,251,325	\$26,394,810	\$27,644,459	\$32,542,491	\$37,480,423
VOK	\$22,689,138	\$22,760,438	\$25,789,571	\$20,014,749	\$22,736,961	\$30,572,942
VOL	\$3,604,751	\$2,447,244	\$2,151,881	\$3,315,392	\$4,666,324	\$2,844,957
VOM	\$5,890,003	\$6,970,078	\$10,658,397	\$9,291,231	\$11,021,029	\$10,661,856
VON	\$36,324,605	\$39,783,175	\$47,784,674	\$48,935,975	\$53,791,061	\$45,119,305
VOP	\$4,105,771	\$2,923,595	\$3,353,860	\$3,202,532	\$2,258,829	\$5,969,527
VOR	\$32,841,518	\$33,970,819	\$34,594,986	\$45,064,161	\$43,378,123	\$39,499,045
VOS	\$309,916	\$464,732	\$934,754	\$369,293	\$369,481	\$98,543
VOT	\$2,268,565	\$2,518,296	\$2,384,219	\$2,464,657	\$2,456,172	\$2,899,209
VOV	\$392,178	\$478,926	\$474,551	\$509,704	\$285,831	\$453,172
VOW	\$42,616	\$368,641	\$86,804	\$177,799	\$167,170	\$63,734
VOX	\$13,989,538	\$13,511,112	\$13,637,191	\$17,491,674	\$15,812,551	\$16,154,126
V1A	\$2,101,825	\$6,677,169	\$3,907,367	\$3,482,619	\$2,996,752	\$3,031,322
V1B	\$10,163,188	\$12,584,279	\$13,007,112	\$16,093,329	\$14,685,501	\$14,854,328
V1C	\$16,107,180	\$13,851,937	\$12,467,056	\$18,305,625	\$13,517,823	\$16,817,707
V1E	\$11,175,875	\$13,305,600	\$10,503,209	\$14,728,384	\$12,065,168	\$12,134,942

V1G	\$7,892,150	\$8,207,975	\$9,981,828	\$11,094,846	\$10,397,296	\$10,315,077
V1H	\$5,309,625	\$7,474,343	\$11,759,757	\$8,847,812	\$8,235,511	\$8,457,567
V1J	\$19,416,107	\$18,888,747	\$23,604,605	\$19,217,675	\$25,959,990	\$21,874,149
V1K	\$4,064,089	\$5,716,499	\$7,565,791	\$7,701,169	\$9,732,846	\$7,992,494
V1L	\$8,205,665	\$9,552,606	\$6,240,188	\$9,554,729	\$7,377,274	\$7,426,702
V1M	\$23,793,417	\$31,757,800	\$30,297,132	\$43,093,674	\$39,368,334	\$43,521,878
V1N	\$5,761,721	\$5,477,389	\$10,339,642	\$8,236,482	\$10,881,585	\$10,067,702
V1P	\$4,477,991	\$4,611,279	\$5,927,253	\$7,509,275	\$5,806,490	\$7,822,713
V1R	\$11,565,448	\$3,417,515	\$4,606,076	\$5,574,237	\$8,888,612	\$7,250,971
V1S	\$5,370,061	\$6,170,492	\$8,687,935	\$9,038,333	\$9,285,972	\$8,391,617
V1T	\$15,570,603	\$16,170,119	\$17,384,438	\$25,918,607	\$25,795,701	\$22,361,446
V1V	\$13,004,062	\$10,827,675	\$16,746,954	\$16,096,789	\$18,374,316	\$16,830,366
V1W	\$18,648,219	\$17,744,644	\$21,020,170	\$30,053,611	\$27,484,609	\$26,879,236
V1X	\$20,426,097	\$23,751,677	\$23,870,877	\$32,225,899	\$40,546,226	\$30,886,795
V1Y	\$17,943,149	\$21,020,154	\$23,138,869	\$29,509,593	\$31,791,455	\$27,393,377
V1Z	\$9,337,987	\$10,061,816	\$10,378,552	\$10,991,854	\$12,431,326	\$11,429,793
V2A	\$17,461,151	\$22,138,566	\$22,274,096	\$25,382,703	\$23,625,821	\$28,218,331
V2B	\$20,578,902	\$22,738,898	\$28,405,380	\$29,593,804	\$26,016,509	\$27,159,843
V2C	\$14,036,270	\$17,000,791	\$23,008,406	\$20,995,731	\$35,302,542	\$20,530,455
V2D	\$0	\$0	\$0	\$54,385	\$0	\$0
V2E	\$7,999,029	\$9,434,120	\$9,693,447	\$16,490,313	\$7,576,035	\$13,312,958
V2G	\$8,957,229	\$11,633,147	\$9,296,417	\$15,410,365	\$11,860,959	\$15,155,825
V2H	\$6,231,668	\$8,792,104	\$7,472,607	\$7,948,908	\$6,484,384	\$7,340,554
V2J	\$14,004,639	\$14,571,860	\$14,494,754	\$16,379,833	\$16,013,588	\$17,129,602
V2K	\$9,681,232	\$15,037,087	\$13,623,606	\$14,230,445	\$15,940,957	\$19,404,547
V2L	\$3,984,136	\$6,600,243	\$6,799,522	\$6,357,297	\$6,491,636	\$7,117,057
V2M	\$8,165,787	\$11,781,900	\$12,287,988	\$12,178,446	\$14,503,628	\$13,288,883
V2N	\$18,948,293	\$16,869,239	\$20,756,414	\$21,210,692	\$23,648,713	\$23,361,822
V2P	\$19,827,256	\$24,263,330	\$27,937,164	\$30,305,084	\$31,914,092	\$31,326,857
V2R	\$23,146,342	\$33,836,502	\$37,999,582	\$43,747,881	\$50,508,373	\$45,319,424
V2S	\$34,262,059	\$35,008,239	\$42,777,479	\$60,308,361	\$49,709,414	\$54,268,813
V2T	\$44,073,925	\$56,552,462	\$69,626,660	\$83,104,530	\$88,548,627	\$93,940,171
V2V	\$25,578,418	\$25,936,779	\$34,977,087	\$35,815,271	\$42,704,488	\$41,451,480
V2W	\$15,154,446	\$11,437,730	\$16,473,688	\$22,907,015	\$18,126,387	\$22,090,588

V2X	\$33,181,205	\$34,463,483	\$47,582,084	\$52,228,061	\$60,125,695	\$55,710,422
V2Y	\$17,517,917	\$21,735,268	\$27,835,808	\$42,344,591	\$44,809,652	\$33,448,539
V2Z	\$9,495,937	\$16,139,448	\$18,929,535	\$20,021,196	\$33,297,807	\$21,759,635
V3A	\$33,213,977	\$32,548,857	\$39,288,387	\$46,864,032	\$52,241,044	\$51,846,459
V3B	\$34,539,084	\$43,458,065	\$45,699,576	\$52,126,951	\$53,216,734	\$47,991,295
V3C	\$25,180,329	\$32,396,984	\$36,829,788	\$50,451,658	\$42,305,178	\$42,064,392
V3E	\$23,775,499	\$27,969,595	\$34,522,383	\$30,764,897	\$37,029,451	\$36,323,271
V3G	\$16,131,683	\$17,933,462	\$20,761,578	\$27,153,908	\$30,187,093	\$29,088,758
V3H	\$24,127,784	\$26,823,441	\$28,191,806	\$36,743,846	\$33,501,985	\$29,098,834
V3J	\$27,345,784	\$27,534,118	\$37,749,569	\$53,120,598	\$38,126,633	\$38,534,349
V3K	\$26,621,648	\$30,412,867	\$34,401,380	\$40,842,226	\$40,724,265	\$42,152,478
V3L	\$15,243,884	\$21,013,933	\$20,806,294	\$21,569,390	\$33,062,309	\$23,763,007
V3M	\$25,398,765	\$31,419,228	\$35,815,500	\$52,858,656	\$45,073,509	\$39,511,780
V3N	\$23,853,842	\$33,429,326	\$35,016,473	\$39,174,208	\$43,787,223	\$36,838,991
V3O	\$0	\$0	\$0	\$0	\$424	\$0
V3P	\$0	\$0	\$0	\$0	\$4,016	\$1,791
V3R	\$40,556,339	\$44,442,666	\$50,422,513	\$69,046,860	\$71,831,767	\$67,855,236
V3S	\$101,788,213	\$116,080,269	\$123,199,186	\$146,951,057	\$169,260,228	\$172,011,441
V3T	\$28,599,766	\$30,204,795	\$35,793,555	\$43,350,958	\$50,266,850	\$39,494,465
V3V	\$44,229,883	\$56,604,728	\$71,088,981	\$81,711,317	\$84,609,367	\$83,918,579
V3W	\$82,295,198	\$100,508,521	\$135,433,331	\$156,094,033	\$177,848,552	\$177,650,232
V3X	\$16,971,511	\$21,575,254	\$29,679,520	\$37,895,740	\$45,324,945	\$44,138,978
V3Y	\$14,351,802	\$14,016,309	\$15,290,384	\$21,139,406	\$27,655,732	\$20,955,573
V3Z	\$444,678	\$2,296,210	\$8,532,754	\$11,585,804	\$14,827,004	\$17,524,483
V4A	\$20,591,358	\$22,006,588	\$29,475,580	\$26,770,031	\$34,194,502	\$30,228,055
V4B	\$10,402,261	\$11,489,623	\$15,480,044	\$17,615,933	\$19,916,702	\$18,688,462
V4C	\$28,896,119	\$34,097,807	\$40,946,210	\$53,236,119	\$50,882,649	\$71,523,173
V4E	\$7,956,691	\$9,635,963	\$10,983,704	\$11,262,255	\$13,010,683	\$12,124,127
V4F	\$2,104	\$0	\$0	\$0	\$0	\$0
V4G	\$4,602,200	\$5,222,327	\$5,024,821	\$5,547,198	\$7,387,546	\$6,940,355
V4H	\$0	\$10,813	\$0	\$510	\$0	\$0
V4J	\$0	\$0	\$0	\$4,024	\$0	\$0
V4K	\$14,596,146	\$15,327,739	\$21,707,949	\$24,022,061	\$27,381,765	\$16,695,662
V4L	\$3,716,392	\$3,801,685	\$2,809,093	\$4,796,484	\$5,266,914	\$8,688,207

V4M	\$5,923,329	\$10,507,940	\$7,792,546	\$11,881,482	\$10,286,134	\$12,855,575
V4N	\$58,839,466	\$67,353,934	\$85,840,340	\$93,873,472	\$104,635,708	\$98,924,514
V4O	\$0	\$0	\$47,234	\$0	\$0	\$0
V4P	\$7,111,378	\$8,249,179	\$10,678,944	\$16,221,215	\$10,747,044	\$9,343,738
V4R	\$14,326,156	\$10,958,220	\$16,479,129	\$13,738,284	\$14,274,477	\$13,766,710
V4S	\$5,338,537	\$5,241,789	\$9,699,288	\$8,678,798	\$8,973,703	\$8,981,774
V4T	\$19,456,102	\$16,951,352	\$21,311,865	\$21,307,279	\$24,815,855	\$24,209,593
V4V	\$7,761,983	\$12,583,126	\$13,440,147	\$13,534,034	\$14,568,465	\$20,378,977
V4W	\$19,233,750	\$17,916,082	\$22,290,570	\$27,190,651	\$29,401,717	\$30,029,477
V4X	\$14,892,604	\$15,863,329	\$16,530,597	\$17,324,954	\$21,568,465	\$22,161,872
V4Z	\$2,749,675	\$3,343,599	\$3,179,338	\$4,341,079	\$3,411,320	\$4,626,488
V5A	\$15,074,411	\$16,422,455	\$23,309,814	\$28,557,210	\$24,111,156	\$25,429,850
V5B	\$15,148,637	\$16,155,123	\$23,250,782	\$25,322,188	\$30,248,213	\$24,907,478
V5C	\$23,201,171	\$26,168,898	\$25,564,375	\$31,568,848	\$41,571,830	\$37,314,777
V5E	\$16,791,788	\$19,891,914	\$19,175,076	\$28,364,045	\$24,155,130	\$32,077,867
V5G	\$16,944,587	\$13,667,190	\$20,869,780	\$22,946,265	\$27,410,319	\$24,201,720
V5H	\$17,730,885	\$23,965,618	\$29,359,657	\$30,935,706	\$34,914,772	\$29,911,172
V5J	\$16,460,213	\$19,373,389	\$24,296,508	\$29,914,549	\$27,951,600	\$25,564,507
V5K	\$16,381,279	\$16,374,779	\$16,082,113	\$23,403,750	\$18,792,187	\$17,958,582
V5L	\$15,235,829	\$17,543,605	\$18,623,195	\$27,993,845	\$22,818,961	\$28,126,453
V5M	\$11,647,995	\$14,355,434	\$16,103,574	\$19,068,024	\$26,738,262	\$23,244,003
V5N	\$21,459,748	\$19,205,802	\$23,458,218	\$29,585,505	\$32,008,174	\$29,635,990
V5P	\$18,295,468	\$23,860,611	\$29,442,369	\$34,974,665	\$30,549,596	\$35,895,309
V5R	\$27,561,161	\$26,753,861	\$32,067,119	\$44,133,321	\$45,593,891	\$42,870,057
V5S	\$19,475,840	\$13,979,459	\$22,782,023	\$32,206,471	\$25,466,158	\$29,802,498
V5T	\$11,240,627	\$12,932,671	\$15,384,483	\$17,382,978	\$16,282,308	\$16,787,383
V5V	\$11,981,469	\$12,644,439	\$17,301,805	\$16,189,404	\$17,961,192	\$15,816,739
V5W	\$9,178,569	\$11,074,455	\$14,020,389	\$18,794,675	\$18,666,988	\$19,691,171
V5X	\$20,496,628	\$23,063,150	\$27,517,905	\$36,488,326	\$32,874,492	\$31,000,042
V5Y	\$11,751,087	\$7,816,628	\$14,998,310	\$17,355,241	\$18,721,139	\$20,427,750
V5Z	\$11,103,212	\$10,880,582	\$11,327,991	\$12,748,240	\$16,672,656	\$16,819,025
V6A	\$7,898,746	\$7,640,386	\$12,109,688	\$11,604,915	\$12,978,501	\$17,135,480
V6B	\$13,298,121	\$11,513,539	\$15,262,290	\$18,338,483	\$24,135,440	\$20,298,289
V6C	\$3,123,064	\$4,155,742	\$6,068,952	\$5,259,329	\$5,997,945	\$9,209,926

V6E	\$14,632,891	\$12,824,369	\$12,614,368	\$16,625,054	\$19,943,969	\$14,874,622
V6G	\$12,327,705	\$11,623,661	\$11,536,126	\$15,475,731	\$15,082,289	\$18,654,034
V6H	\$8,796,852	\$9,319,452	\$11,053,905	\$19,505,944	\$11,963,876	\$17,160,133
V6J	\$9,852,239	\$11,462,189	\$15,437,567	\$16,509,340	\$22,891,565	\$19,715,717
V6K	\$9,036,121	\$11,105,245	\$14,644,848	\$17,627,120	\$19,246,681	\$24,793,296
V6L	\$6,457,568	\$5,661,469	\$6,558,334	\$10,970,139	\$8,096,785	\$12,010,908
V6M	\$9,136,767	\$12,870,486	\$11,851,023	\$15,471,593	\$13,191,271	\$18,229,139
V6N	\$10,560,279	\$10,592,755	\$9,558,926	\$13,814,550	\$14,514,185	\$14,481,544
V6P	\$19,781,575	\$20,171,591	\$26,390,561	\$28,866,419	\$37,559,571	\$30,003,792
V6R	\$10,831,406	\$10,385,561	\$11,960,341	\$11,826,116	\$18,310,395	\$18,517,008
V6S	\$4,061,782	\$7,545,880	\$7,224,873	\$6,923,160	\$7,132,307	\$8,200,203
V6T	\$4,900,717	\$5,539,340	\$6,851,128	\$9,207,834	\$10,275,270	\$5,769,357
V6V	\$14,987,022	\$13,050,420	\$15,426,335	\$20,355,076	\$22,792,039	\$25,937,790
V6W	\$2,017,915	\$2,400,679	\$4,183,587	\$4,148,652	\$6,120,491	\$5,194,354
V6X	\$22,269,183	\$24,267,047	\$28,431,150	\$36,113,183	\$43,017,867	\$33,585,154
V6Y	\$19,569,068	\$25,125,479	\$35,852,200	\$33,746,986	\$42,087,208	\$38,409,653
V6Z	\$10,149,324	\$10,754,705	\$13,712,892	\$15,193,811	\$18,337,637	\$21,023,816
V7A	\$14,811,474	\$19,254,766	\$22,853,078	\$33,412,132	\$29,930,583	\$25,674,152
V7B	\$2,162,439	\$2,782,632	\$1,825,003	\$1,744,745	\$1,849,365	\$2,069,273
V7C	\$24,169,254	\$24,077,883	\$28,684,141	\$34,370,021	\$33,733,581	\$35,029,937
V7E	\$18,351,359	\$25,884,058	\$23,194,685	\$30,622,910	\$29,575,464	\$33,681,710
V7G	\$6,887,887	\$8,202,734	\$9,445,531	\$11,763,954	\$8,496,262	\$13,164,895
V7H	\$7,598,984	\$8,511,088	\$9,762,512	\$13,336,870	\$14,259,526	\$11,050,815
V7J	\$8,097,451	\$10,131,270	\$10,276,430	\$16,186,948	\$14,591,269	\$15,223,794
V7K	\$8,348,693	\$9,798,513	\$7,344,436	\$8,929,530	\$9,771,011	\$7,872,008
V7L	\$12,752,832	\$15,185,628	\$19,713,378	\$20,124,361	\$28,644,413	\$27,358,346
V7M	\$11,283,978	\$9,898,856	\$12,001,698	\$17,969,549	\$20,433,588	\$15,097,652
V7N	\$7,711,235	\$9,172,448	\$10,777,030	\$12,807,710	\$15,316,651	\$11,498,978
V7P	\$14,438,351	\$10,982,510	\$11,036,795	\$12,175,077	\$14,582,861	\$13,396,040
V7R	\$6,791,817	\$8,931,620	\$10,015,716	\$12,297,696	\$12,035,778	\$11,353,056
V7S	\$7,081,623	\$6,907,563	\$10,020,577	\$12,699,090	\$13,206,188	\$10,795,872
V7T	\$5,665,418	\$5,839,967	\$5,279,601	\$9,522,244	\$13,680,919	\$6,604,530
V7V	\$7,760,540	\$7,954,408	\$10,952,187	\$12,330,752	\$13,820,129	\$13,621,741
V7W	\$4,472,803	\$5,251,604	\$5,286,236	\$7,717,386	\$6,692,281	\$7,798,307

V7X	\$98,553	\$200,071	\$113,259	\$183,801	\$204,839	\$192,075
V7Y	\$165,283	\$126,465	\$221,162	\$168,670	\$45,138	\$444,635
V8A	\$9,352,590	\$4,928,813	\$5,970,093	\$8,051,990	\$7,825,157	\$8,041,925
V8B	\$4,737,227	\$4,530,301	\$10,400,757	\$8,689,239	\$7,616,604	\$12,853,307
V8C	\$8,419,680	\$3,153,933	\$5,865,416	\$5,176,808	\$3,187,952	\$4,122,565
V8E	\$755	\$2,827	\$0	\$0	\$0	\$45,680
V8G	\$7,367,963	\$8,158,531	\$9,595,934	\$8,414,145	\$13,872,951	\$9,911,424
V8J	\$3,653,754	\$3,861,685	\$5,780,232	\$5,217,732	\$6,090,645	\$4,767,942
V8K	\$3,359,874	\$3,357,183	\$3,317,554	\$5,387,520	\$7,009,456	\$3,121,664
V8L	\$9,047,776	\$11,773,544	\$9,942,569	\$16,621,083	\$14,190,079	\$13,307,332
V8M	\$7,392,875	\$7,032,656	\$8,173,686	\$7,974,233	\$9,015,142	\$7,541,214
V8N	\$10,991,619	\$11,081,690	\$15,875,418	\$13,192,781	\$18,127,649	\$16,484,362
V8O	\$0	\$0	\$0	\$0	\$0	\$2,123
V8P	\$6,118,330	\$10,626,739	\$8,200,317	\$10,578,124	\$11,566,678	\$8,031,591
V8R	\$8,287,923	\$10,353,137	\$11,377,543	\$11,899,100	\$9,782,239	\$10,469,283
V8S	\$5,748,664	\$6,057,645	\$7,115,295	\$8,351,385	\$9,277,529	\$5,535,334
V8T	\$6,284,095	\$11,266,238	\$10,127,306	\$16,181,956	\$11,377,952	\$8,415,227
V8V	\$7,533,728	\$11,472,397	\$7,292,802	\$9,856,649	\$10,619,039	\$11,329,559
V8W	\$2,746,740	\$2,588,516	\$3,261,882	\$4,116,174	\$4,576,460	\$3,049,981
V8X	\$11,393,767	\$12,534,383	\$10,396,875	\$13,166,946	\$14,083,535	\$14,998,556
V8Y	\$3,762,258	\$4,499,105	\$4,372,041	\$6,791,172	\$5,157,993	\$6,653,058
V8Z	\$14,049,745	\$18,963,746	\$19,552,590	\$23,133,464	\$20,345,568	\$21,919,466
V9A	\$19,592,990	\$17,367,658	\$21,025,028	\$18,826,815	\$17,967,236	\$25,244,321
V9B	\$22,043,007	\$23,021,023	\$24,104,718	\$34,993,592	\$31,748,032	\$30,815,722
V9C	\$8,391,666	\$14,101,494	\$13,880,101	\$15,416,892	\$14,613,435	\$12,494,388
V9E	\$4,595,922	\$2,341,495	\$3,256,614	\$4,392,231	\$4,535,994	\$3,606,277
V9G	\$6,180,503	\$6,894,258	\$8,961,062	\$11,334,715	\$8,851,266	\$11,183,333
V9H	\$5,158,661	\$7,611,568	\$4,224,810	\$6,417,056	\$5,191,543	\$5,518,527
V9J	\$4,569,066	\$4,069,596	\$6,798,229	\$4,512,525	\$6,638,075	\$5,642,488
V9K	\$6,550,135	\$6,681,171	\$7,022,512	\$7,170,926	\$11,647,156	\$7,429,950
V9L	\$22,607,355	\$16,177,066	\$18,639,918	\$19,799,213	\$22,632,637	\$17,662,444
V9M	\$6,826,003	\$7,110,990	\$6,464,453	\$6,460,175	\$7,744,758	\$6,216,368
V9N	\$10,703,522	\$12,450,495	\$16,703,280	\$15,973,866	\$22,888,513	\$17,209,370
V9P	\$9,524,399	\$9,024,579	\$14,151,046	\$13,239,786	\$19,287,160	\$14,045,300

V9R	\$15,444,499	\$25,069,732	\$20,059,130	\$21,278,274	\$27,605,250	\$15,731,135
V9S	\$10,271,339	\$9,244,678	\$7,500,720	\$14,559,058	\$14,805,414	\$10,316,088
V9T	\$13,605,566	\$18,309,537	\$22,977,574	\$23,048,323	\$25,753,703	\$24,130,760
V9V	\$5,017,890	\$6,447,204	\$5,214,526	\$8,784,726	\$10,160,597	\$7,963,116
V9W	\$14,124,934	\$17,400,790	\$15,160,406	\$18,833,254	\$16,462,847	\$13,411,005
V9X	\$8,746,962	\$5,557,468	\$7,247,897	\$8,425,422	\$9,356,140	\$7,449,564
V9Y	\$12,533,654	\$10,737,916	\$11,971,729	\$16,703,000	\$15,247,205	\$18,559,470
V9Z	\$8,413,818	\$11,264,065	\$7,842,712	\$12,419,079	\$10,894,623	\$8,963,578

C-57

District of Sicamous

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March 18, 2021

Honourable Katrine Conroy
Forests, Lands, Natural Resource Operations and Rural Development
Parliament Buildings
Victoria, British Columbia V8V 1X4

DELIVERED VIA EMAIL

Re: Aquatic Invasive Species Enforcement

Dear Minister Conroy,

At its February 10, 2021 Regular Council meeting, the Council for the District of Sicamous passed the following resolution:

"WHEREAS Canada is home to 20 percent of the world's fresh water, and the spread of aquatic invasive species (AIS) poses irreparable environmental, social and economic threats that will cost Canadian taxpayers billions of dollars in lost tourism and economic opportunities, and other unknown costs;

AND WHEREAS the spread of AIS is largely connected to human activity, including the unsafe transport of watercraft and floatplanes between bodies of water;

AND WHEREAS current government efforts through fines for failing to stop at a B.C. Watercraft Inspection Station, there is a lack of specific provincial or federal regulation and enforcement that is directed at watercraft owners who fail to prevent the spread of AIS by cleaning, draining, and drying their watercraft before transport;

THEREFORE, BE IT RESOLVED that the provincial and federal governments adopt increased and stricter enforcement measures for watercraft and floatplane owners including the introduction of a significant fine for watercraft and floatplane owners that fail to Clean, Drain and Dry their watercraft or floatplane before transporting it to another body of water and an increase in the fine issued to motorists who fail to stop at a Watercraft Inspection Station."

We kindly request your consideration and support of this resolution and have enclosed background information on the resolution for your reference.

Regards,
DISTRICT OF SICAMOUS

cc: Minister of Environment and Climate Change Strategy
Premier Horgan
UBCM Member Municipalities

C-8

District of Sicamous

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Memo

To: Southern Interior Local Government Association

From: District of Sicamous Council

Date: February 22, 2021

Re: Certified Resolution 21-068
Enforcement for the protection of waterways from Aquatic Invasive Species

District of Sicamous Council's concern for the wellbeing of its community, province, and country inspired Resolution 21-068 which calls for tougher enforcement measures to prevent the spread of Aquatic Invasive Species (AIS) in Canada.

While Sicamous, home to Shuswap and Mara lakes, is particularly vulnerable to the spread of AIS, the detrimental effects are not limited to our community and would have environmental, economic, and social consequences province- and country-wide.

Council has long supported federal and provincial prevention efforts that have largely focused on educating the public through awareness campaigns and voluntary compliance. The Canadian Action Plan to Address the Threat of Aquatic Invasive Species states: "...there are few specific regulations directed at recreational and commercial boating related to preventing the spread of aquatic invasive species."

Watercraft inspection stations, like those in BC that target recreational boaters through awareness and compliance, are simply unable to inspect all watercraft transported between waterways due to limited operational hours. Fines are issued to motorists who fail to stop at these mandatory inspection stations; however, the fine is minimal considering the potential consequences of spreading AIS. While the federal Fisheries Act and provincial Wildlife Act, both contain sections which make unauthorized fish introductions illegal and include prosecution for such activity, there is no legislation around the transport of watercraft without proper decontamination.

Council, therefore, submits Resolution 21-068 which calls on the province and federal government for increased enforcement, tougher penalties and the introduction of legislation that criminalizes the transport of watercraft and floatplanes between waterways without first decontaminating.

C-8

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Certified Resolution # 21-068

It was moved and seconded:

THAT Council submit the following resolution to the Southern Interior Local Government Association:

WHEREAS Canada is home to 20 percent of the world's fresh water, and the spread of aquatic invasive species (AIS) poses irreparable environmental, social and economic threats that will cost Canadian taxpayers billions of dollars in lost tourism and economic opportunities, and other unknown costs;

AND WHEREAS the spread of AIS is largely connected to human activity, including the unsafe transport of watercraft and floatplanes between bodies of water;

AND WHEREAS current government efforts through fines for failing to stop at a B.C. Watercraft Inspection Station, there is a lack of specific provincial or federal regulation and enforcement that is directed at watercraft owners who fail to prevent the spread of AIS by cleaning, draining, and drying their watercraft before transport;

THEREFORE, BE IT RESOLVED that the provincial and federal governments adopt increased and stricter enforcement measures for watercraft and floatplane owners including the introduction of a significant fine for watercraft and floatplane owners that fail to Clean, Drain and Dry their watercraft or floatplane before transporting it to another body of water and an increase in the fine issued to motorists who fail to stop at a Watercraft Inspection Station.

Carried

Certified a true and correct copy of a resolution endorsed by the Council at its Regular Council Meeting held on February 10, 2021.

Dated this 18th day of February, 2021.



Jennifer Bruns
Corporate Officer

C-8

District of Sicamous

446 Main Street
PO Box 219
Sicamous, BC
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March 18, 2021

Honourable George Heyman
Minister of Environment and Climate Change Strategy
Parliament Buildings
Victoria, British Columbia V8V 1X4

DELIVERED VIA EMAIL

Re: Invasive Asian Clams

Dear Minister Heyman,

At its January 27, 2021 Regular Council meeting, the Council for the District of Sicamous passed the following resolution:

"WHEREAS invasive Asian clams (Corbicula fluminea) are known to threaten the natural biodiversity of lakes by competing with native species for sustenance and space, cause biofouling to water treatments systems, alter water chemistry, and potentially reduce the quality of drinking water;

AND WHEREAS the spread of Asian clams will have significant environmental, social, and economic consequences for our waterways, wildlife and communities;

AND WHEREAS the Controlled Alien Species Regulation exists under the Wildlife Act to enforce controls for species that pose a risk to people, property, wildlife, and wildlife habitat:

THEREFORE BE IT RESOLVED that UBCM ask the Province of British Columbia to designate invasive Asian clams (Corbicula fluminea) as a Prohibited Aquatic Invasive Species under the Controlled Alien Species Regulation under the Wildlife Act."

We kindly request your consideration and support of this resolution and have enclosed background information on the resolution for your reference.

Regards,

DISTRICT OF SICAMOUS

cc: Minister of Forests, Lands, Natural Resource Operations and Rural Development
Premier Horgan
UBCM Member Municipalities

C-9

District of Sicamous

446 Main Street
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Sicamous, BC
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Memo

To: Southern Interior Local Government Association

From: District of Sicamous Council

Date: February 22, 2021

Re: Certified Resolution 21-047
Asian clams (*Corbicula fluminea*) worthy of Controlled Alien Species Regulation

Asian clams (*Corbicula fluminea*) are not native to Canada, however a recent study conducted by the Columbia Shuswap Invasive Species Society (CSISS), discovered live Asian clams in Shuswap Lake. According to the Invasive Species Council of BC, the species has also made its way to southern Vancouver Island and river systems in the Lower Mainland including the Fraser River, Pitt River, and Coquitlam River.

After the CISSS study was brought to the attention of the District of Sicamous Council, research demonstrated that Asian clams, which can self-fertilize and reproduce rapidly, have the capacity to disrupt natural biodiversity and ecosystems, negatively impact native species by competing for sustenance and space, cause biofouling to water treatment systems, alter water chemistry, and reduce the quality of drinking water.

Further inquiry determined Asian clams are not scheduled within the Controlled Alien Species Regulation under the Wildlife Act which controls "alien animals that pose a risk to the health or safety of people, property, wildlife or wildlife habitat." Council argues that Asian clams pose such risks with environmental, social, and economic consequences for waterways and communities provincewide.

Therefore, Council pursued and adopted Resolution 21-047 which calls on B.C. Government to use its authority to designate Asian clams as an Aquatic Invasive Species under the Controlled Alien Species Regulation.

C-9

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Certified Resolution # 21-047

It was moved and seconded:

WHEREAS invasive Asian clams (*Corbicula fluminea*) are known to threaten the natural biodiversity of lakes by competing with native species for sustenance and space, cause biofouling to water treatments systems, alter water chemistry, and potentially reduce the quality of drinking water;

AND WHEREAS the spread of Asian clams will have significant environmental, social, and economic consequences for our waterways, wildlife and communities;

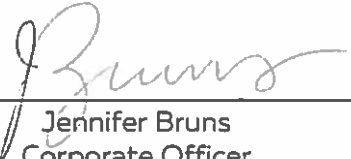
AND WHEREAS the Controlled Alien Species Regulation exists under the Wildlife Act to enforce controls for species that pose a risk to people, property, wildlife, and wildlife habitat;

THEREFORE BE IT RESOLVED that UBCM ask the Province of British Columbia to designate invasive Asian clams (*Corbicula fluminea*) as a Prohibited Aquatic Invasive Species under the Controlled Alien Species Regulation under the Wildlife Act.

Carried

Certified a true and correct copy of a resolution endorsed by the Council at its Regular Council Meeting held on January 27, 2021.

Dated this 11th day of February, 2021.



Jennifer Bruns
Corporate Officer

C-9



March 11, 2021

File: 01-0390-20/21

UBCM Member Municipalities

Sent via email

Dear UBCM Members:

Re: Fair Taxation from Railway Operations & Industrial Parks

At its March 2, 2021 Regular Council Meeting, Pitt Meadows City Council endorsed two resolutions related to fair taxation from railway operations and industrial parks for inclusion and discussion at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall. Certified copies of both resolutions and background information regarding same have been enclosed for your information.

Sincerely,
City of Pitt Meadows

Kate Barchard
Corporate Officer

Enclosure



City of
Pitt Meadows
THE *Natural* PLACE

CERTIFICATION

I, TANYA BARR, Deputy Corporate Officer for the City of Pitt Meadows, HEREBY CERTIFY that the following is a true and exact extract of the Minutes for the Regular Meeting of the Pitt Meadows City Council held on Tuesday, March 2, 2021 regarding the Proposed Lower Mainland Local Government Association Resolution - CP Rail:

"It was **MOVED** and **SECONDED** THAT Council approve the following resolution and submit it to the Lower Mainland Local Government Association (LMLGA) for consideration:

- A. *WHEREAS section 5(e) of the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 mandates that land or improvements used for transporting of products or used for the storage of products are classified as Class 5 Light Industry, but specifically excludes land or improvements held for purposes ancillary to the business of transportation from railway operations;*

AND WHEREAS this legislation creates unfair taxation from railway operations because they are reflective of a class 5 Light Industrial use and require high level City service support including Fire Services and road infrastructure use;

THEREFORE BE IT RESOLVED THAT the UBCM urge the Provincial Government to repeal section 5 (e) from the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 in order to create fair taxation from railway operations.

CARRIED."

Tanya Barr
Deputy Corporate Officer
City of Pitt Meadows

March 4 / 21

Date Signed



City of
Pitt Meadows
THE *Natural* PLACE

CERTIFICATION

I, TANYA BARR, Deputy Corporate Officer for the City of Pitt Meadows, HEREBY CERTIFY that the following is a true and exact extract of the Minutes for the Regular Meeting of the Pitt Meadows City Council held on Tuesday, March 2, 2021 regarding the Proposed Lower Mainland Local Government Association Resolution - Golden Ears Business Park:

"It was *MOVED* and *SECONDED* THAT Council approve the following resolution and submit it to the Lower Mainland Local Government Association (LMLGA) for consideration:

- A. *WHEREAS section 5 (f) of the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 mandates that land or improvements used for transporting of products or used for the storage of products are classified as Class 5 Light Industry, but specifically excludes land or improvements being used principally as an outlet for the sale of a finished product to a purchaser for purposes of his or her own consumption;*
- B. *AND WHEREAS this legislation creates unfair taxation from industrial parks which are a heavy burden on City infrastructure through heavy trucking activity in movement of product;*
- C. *THEREFORE BE IT RESOLVED THAT the UBCM urge the Provincial Government to repeal section 5 (f) of the Assessment Act - Prescribed Classes of Property Regulation B.C. Reg. 438/81 to create fair taxation from industrial parks.*

CARRIED."

Tanya Barr
Deputy Corporate Officer
City of Pitt Meadows

Date Signed

C-10

Fair Taxation from Railway Operations

Backgrounder

At the March 2, 2021 Regular Meeting, Council passed a resolution seeking endorsement by the Lower Mainland Local Government Association (LMLGA) regarding ending unfair taxation benefitting CP Rail.

CP Rail is in the business of moving goods for a wide range of industries. The Assessment Act categorizes property held for transporting products as Class 5 Light Industry.

However, the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 section 5 (e) specifically excludes property held for purposes ancillary to business related to transportation from railway operations. The existence of this section results in creating unfair taxation by moving CP Rail property to Class 6 Business.

Recognizing the burden on city services in the provision of Fire Services and road infrastructure, removal of section 5 (e) would result in railway operations being more appropriately included within the Class 5 Light Industry classification. This action would create fairer taxation by including railway activities within the property class more relative to the nature of the operations.

Additional background information may be found in the January 19, 2021 Council Agenda package:

https://pittmeadows.ca.granicus.com/Viewer.php?view_id=2&clip_id=1208&meta_id=143659

C-10

Fair Taxation from Industrial Parks

Background

At the March 2, 2021 Regular Meeting, Council passed a resolution seeking endorsement by the Lower Mainland Local Government Association (LMLGA) regarding ending unfair taxation benefitting Industrial Parks.

Industrial parks are an area zoned and planned for the purpose of industrial development. Also, an industrial park is a more 'heavyweight' version of a business park or office park. The Golden Ears Business Park is a large-scale industrial park in Pitt Meadows. The concentration of industry in an industrial park raises environmental concerns from the heavy transportation volumes as well as the burden on road infrastructure with the constant movement of cargo on semitrailers.

The Assessment Act categorizes property held for transporting products as Class 5 Light Industry.

However, the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 section 5 (f) specifically excludes property being used as an outlet for the sale of a finished product to a purchaser for purposes of his or her own consumption. The existence of this section results in creating unfair taxation by moving Industrial Park operations to Class 6 Business.

Recognizing the burden on city services in the provision of road infrastructure, removal of section 5 (f) would result in Industrial Park operations being more appropriately included within the Class 5 Light Industry classification. This action would create fairer taxation by including industrial park activities within the property class more relative to the nature of the operations.

Additional background information may be found in the January 19, 2021 Council Agenda package:

https://pittmeadows.ca.granicus.com/MetaViewer.php?view_id=2&clip_id=1208&meta_id=143659

C-10

Elizabeth Cumming

From: Jennifer Rutt <jenrutt@gohaidagwaii.ca>
Sent: March-23-21 4:49 PM
To: Mary Kellie; Daniel Fish; Elizabeth Cumming; cao@masset.ca
Subject: Connected Communities - Broadband for Rural and Remote Populations

In case you haven't seen this yet:

Local and Indigenous governments, particularly those with rural and remote populations, are invited to participate in a Connected Communities study of broadband Internet speeds experienced in BC. Communities across British Columbia have voiced concerns that federal data on broadband Internet speeds, which is used to determine eligibility for connectivity funding programs, may not accurately reflect the broadband Internet speeds experienced in homes, businesses, and other locations at the community level.

The study will produce factual information on Internet speeds in rural and remote communities, supporting analysis and informing dialogue between NDIIT, Indigenous and local governments, Internet service providers, the Province, and the federal government. **Data gathering and analysis will occur over the spring and summer months, with reporting of study results expected in fall 2021.**

A key first step in this process is to identify which communities in BC have noted inconsistencies between the 50/10 Mbps Internet speed that federal maps indicate should be available, versus actual Internet speeds currently experienced by residents and businesses in the area.

Participate in the Study

Local or Indigenous governments with **reports of Internet speeds lower than the 50/10 Mbps** speeds shown on federal maps, are invited to self-identify by contacting UBCM and requesting to be included in the study. The research team seeks to understand the inconsistencies in reporting of Internet speeds across the province. Please provide the following information to Reiko Tagami (rtagami@ubcm.ca) Policy Analyst, UBCM:

1. Names of communities, areas, or neighbourhoods where the Internet speeds experienced are below the 50/10 Mbps speeds indicated on federal maps
2. Name of the Indigenous or local government within whose boundaries these areas are located
3. Name, position, email, and telephone number of a senior staff person from the Indigenous or local government, whom the research team may contact for further information.

Jennifer Rutt

Executive Director | Misty Isles Economic Development Society

jenrutt@gohaidagwaii.ca

mobile: 250.559.8050

MIEDS.ca | GoHaidaGwaii.ca | LoveHaidaGwaii.com

fb: [@misty.isles.ec.dev](https://www.facebook.com/misty.isles.ec.dev) | ig: [@gohaidagwaii](https://www.instagram.com/gohaidagwaii) | yt: [@hgtourism](https://www.youtube.com/channel/UCgto9m8p8p8p8p8p8p8p8p8)

Connect with me on [LinkedIn](#)



HAIDA GWAI COMMUNITY FUTURES

March 17th/2021

Attn: Village of Port Clements

Re: Paramedic PCP Training Letter of Support Funding

We are writing to the council of the Village of Port Clements to ask for their written support in our application to the Ministry of Advanced Education and Skills Training for PCP Paramedic training on Haida Gwaii.

Currently, all but one of our island paramedics are trained as EMR's which is only a two-week training period for paramedics. We are looking to upgrade up to 16 participants on island for their PCP training. This is an 8-month training course which will significantly increase the capabilities and experience of our island paramedics. It will also lead to our paramedics being more eligible for employment opportunities in northern BC. The level of service we receive on-island will be significantly enhanced.

As we apply to the Ministry of Advanced Education and Skills Training for funding from their Emerging Priorities funding we ask for your support in this initiative to prove both community need and support for these training programs.

If you have any questions please contact Mike Racz at gm@haidagwaiifutures.ca or at (250) 637 1744.

Sincerely,

Mike Racz
General Manager
Haida Gwaii Community Futures

C-17



REPORT TO COUNCIL

Author: Elizabeth Cumming, Acting CAO
Date: March 31st, 2021
RE: Help Cities Lead

BACKGROUND:

The City of Victoria and City of North Vancouver have both submitted requests to UBCM member municipalities to consider support/endorse the Help Cities Lead campaign as they have done.

DISCUSSION:

The Help Cities Lead campaign is focused on building collaboration between the Province and local governments on building climate policy. It is looking at enabling local governments to have the tools to regulate GHG emissions for new buildings, mandatory home energy labelling, regulating GHG emission for existing buildings, mandatory building energy benchmarking and reporting, and several other items.

Such regulations would normally be imposed through a municipality's building bylaw. Due to the Village not having the capacity to enforce the Province's existing Building Codes, and the lack of a building inspector on Haida Gwaii, the Village's building bylaw was repealed in 2018.

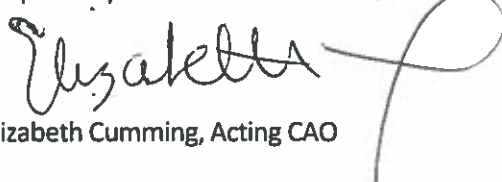
CONCLUSION:

The regulation scheme involved with the proposed Help Cities Lead campaign is unlikely to be feasible for the Village to implement itself.

IMPLICATIONS:

STRATEGIC	Concerns of Climate Change and being environmentally conscious are in line with the OCP and draft strategic plan.
FINANCIAL	There would be substantial costs involved in setting up and maintaining such regulation scheme in the Village. Supporting the Help Cities Lead campaign itself does not have a financial cost.
ADMINISTRATIVE	Supporting the campaign is unlikely to result in significant impact to administration; however, if the Village wanted to implement such regulation, it would have a substantial impact and increase workload.

Respectfully submitted:


Elizabeth Cumming, Acting CAO



March 10, 2021

Dear Colleagues,

On behalf of Victoria City Council, I am writing today to inform you that Council has voted to endorse the Help Cities Lead campaign and to request that your city consider doing the same. Emissions from buildings account for about 11% of the province's GHG emissions. This is the third highest source of GHG emissions in BC after road transportation (27.1%) and the oil and gas sector (17.6%). For municipalities, GHG emissions from existing buildings account for 40-60% of community emissions. In Victoria, this number is around 50% of our community GHG inventory.

In British Columbia, the regulation of buildings typically occurs at the provincial level. For the past two decades British Columbia has been at the forefront of action and policies taken in Canada to reduce energy use and GHG emissions from buildings. The 2018 CleanBC Plan moved the province further in this direction with key commitments for the building sector such as a net-zero energy building standard by 2032, a building upgrade standard by 2024, and exploring building energy labelling options.

A number of local governments, including Victoria, are keen to take even bolder action, and have set ambitious targets of our own to significantly reduce GHG emissions from buildings over the next 10 years in alignment with climate emergency declarations. The success of the Province in achieving deep emissions reductions from the building sector are directly connected to the success of local governments to achieve their own targets because most buildings are situated within these communities. However, tools currently available to local governments to pursue these ambitious reduction targets are largely limited to information campaigns and incentives. Although helpful, on their own these tools are insufficient to achieve broad and deep energy and GHG reductions given limited budgets.

Help Cities Lead (helpcitieslead.ca) is an education and awareness campaign working to build support for more focused collaboration between the Province of British Columbia and local governments on building climate policy.

The campaign project team identifies five regulatory measures where additional authority would be instrumental for municipalities in accelerating climate action:

1. Regulating GHG emissions for new buildings – the BC Energy Step Code only regulates energy efficiency in new buildings. Leading local governments would also like the ability to regulate GHG emissions from new buildings.
2. Mandatory home energy labelling - In Canada and British Columbia, legislation requires energy labelling for a broad range of consumer products including motor vehicles, furnaces, windows, lightbulbs, and kitchen appliances. However, there are no labeling requirements for the single largest purchase a given Canadian is likely to make—their home.

C-13

3. Property assessed clean energy (PACE) financing - programs allow property owners to finance the up-front cost of building energy efficiency upgrades—such as more efficient heating systems, or windows—by paying the costs back over time via a voluntary property tax assessment. The assessment is attached to the property, not an individual; if, and when, the property is sold, the financing carries on with the new owner.

4. Regulating GHG emissions for existing buildings – this would include the development of a new regulation that would set greenhouse gas emissions targets from existing buildings.

5. Mandatory building energy benchmarking and reporting - Energy benchmarking is the process of collecting and monitoring energy data from a large number of buildings over time so that governments and the private sector can compare the performance of any one participating building against similar properties.

Direction to implement the first three of these measures – enabling local governments to regulate GHG emissions for new buildings, home energy labelling, and PACE financing – were included in the ministerial mandate letters issued in November 2020. Help Cities Lead encourages the Province to move as quickly as possible and in close consultation with local governments to develop and implement these measures.

Help Cities Lead would also like the Province to enable local governments to choose, when ready, to opt into the remaining two measures not addressed by the mandate letters – namely, regulating GHG emissions for existing buildings and building energy benchmarking and reporting.

The suite of initiatives is intended to compliment what the provincial government and utilities are already doing in this area and help to lay the groundwork for eventual province-wide adoption of these measures.

These actions would let municipalities, ready to take bolder action on climate, lead the way in regulating emissions in buildings. This would provide a template for action for other jurisdictions and even for provincial regulation in the future.

As such, we are requesting that your city consider endorsing the Help Cities Lead campaign and that you communicate this support directly to the Province by writing to the below Ministers:

- Minister of Environment and Climate Change Strategy, ENV.Minister@gov.bc.ca
- Minister of Municipal Affairs, MAH.Minister@gov.bc.ca
- Minister of Energy, Mines, and Low-Carbon Innovation, EMPR.Minister@gov.bc.ca
- Minister of Finance, FIN.Minister@gov.bc.ca
- Attorney General and Minister responsible for Housing, AG.Minister@gov.bc.ca

Thank you for your time and consideration. Please do not hesitate to reach out should you have any questions regarding this letter.

Sincerely,



Lisa Helps
Victoria Mayor

C-13

355 West Queens Road
North Vancouver BC
V7N 4N5

www.dnv.org



NORTH VANCOUVER
DISTRICT

Mayor Mike Little
Phone: 604 990 2208
Cell/Text: 604 209 3971
mayor@dnv.org

March 4, 2021
File:

Dear UBCM Members:

Re: Help Cities Lead (HCL) Campaign

The District of North Vancouver is sending this letter to you requesting support of the Help Cities Lead (HCL) campaign.

At its regular meeting of February 22, 2021, the District of North Vancouver Council passed the following resolution:

THAT Council support the Help Cities Lead initiative by writing letters to Ministers Heyman (Minister of Environment and Climate Change Strategy), Osborne (Minister of Municipal Affairs), Ralston (Ministry of Energy, Mines, and Low Carbon Innovation), Eby (Attorney General and Minister Responsible for Housing), and Robinson (Minister of Finance) requesting five policy actions which would empower the District of North Vancouver to help align building policy with Intergovernmental Panel on Climate Change (IPCC) science to achieve our climate targets;

AND THAT Council send a letter Metro Vancouver Regional District asking Metro Vancouver to also support the initiative;

AND THAT Council send a letter to all BC Local Governments asking them to support the initiative.

Please find a copy of the letter sent to the ministers attached for your information and consideration.

Sincerely,

Mike Little
Mayor

Enclosure

C-1

355 West Queens Road
North Vancouver BC
V7N 4N5

www.dnv.org



Mayor Mike Little
Phone: 604 990 2208
Cell/Text: 604 209 3971
mayor@dnv.org

March 3, 2021
File:

The Honourable Minister George Heyman
Minister of Environment and Climate Change Strategy

The Honourable Josie Osborne
Minister of Municipal Affairs

The Honourable Bruce Ralston
Minister of Energy, Mines, and Low Carbon Innovation

The Honourable David Eby
Attorney General and Minister responsible for Housing

The Honourable Selina Robinson
Minister of Finance

Dear Ministers:

Re: Help Cities Lead (HCL) Campaign

The District of North Vancouver is sending this letter to you as an endorsement of the Help Cities Lead (HCL) campaign.

As you are aware, municipalities are on the front lines of climate change dealing with the impacts of floods, droughts, forest fires, heat waves, etc. We directly influence about half of Canada's energy use and emissions. The success of the province in achieving deep emissions reductions from the building sector is directly connected to the success of local governments in achieving their own targets. While municipalities have shown strong climate leadership, expanded regulatory authority is needed for taking bolder steps to achieving our climate targets.

HCL is an education and awareness campaign focused on accelerating building decarbonization through collaboration between the Province of British Columbia and local governments. The group is led by Climate Caucus and supported by local governments and environmental NGO's.

Why buildings? Emissions from buildings account for about 11% of the province's greenhouse gas (GHG) emissions and for municipalities, GHG emissions from existing buildings account for 40-60% of community emissions. A number of BC local governments have made climate emergency declarations and set ambitious targets to significantly reduce GHG emissions from buildings over the next 10 years. However, local governments are largely limited to information

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campaigns and incentives for pursuing these ambitious reduction targets. Recent climate policy modelling shows that on their own, these policy tools are insufficient to achieve broad and deep energy and GHG reductions given limited budgets.

HCL campaign recommends a suite of expanded authorities for local governments that will enable communities to take bolder action on reducing GHG emissions from new and existing buildings:

- Property assessed clean energy (PACE) financing
- Mandatory home energy labelling
- Regulating GHG emissions for new buildings
- Regulating GHG emissions for existing buildings
- Mandatory building energy benchmarking and reporting

We are pleased to see that the November 2020 mandate letters to the Ministers of Municipal Affairs and Energy, Mines and Low Carbon Infrastructure support the implementation of PACE financing. We also note that the mandate letter for the Minister of Finance supports home energy labelling. Finally we pleased to see that the mandate letter to the Attorney-General and Minister Responsible for Housing includes support for regulation of GHG emission of new buildings.

We support the directions set out in these new mandate letters regarding PACE financing, home energy labelling, and GHG requirements for new buildings and request that the province empower local governments to opt to take action, if they so choose, on the two remaining items of the Help Cities Lead's campaign, namely GHG requirements for existing buildings and building energy benchmarking. Additional information about each of the initiatives can be found at <https://www.helpcitieslead.ca/>

It is our hope that you would consider meeting with a delegation from Help Cities Lead for further discussion on these initiatives.

Sincerely,



Mike Little
Mayor

CI



REPORT TO COUNCIL

Author: Elizabeth Cumming, Acting CAO
Date: March 31st, 2021
RE: Delivering Community Power campaign

BACKGROUND:

The Delivering Community Power campaign, launched by the Canadian Union of Postal Workers, is requesting that the Village adopt a resolution endorsing the Delivering Community Power campaign and write to the Minister for Public Services and Procurement with the rationale and resolution.

DISCUSSION:

Staff have reviewed the material provided and the proposed activities that the Delivering Community Power campaign is advocating Postal workers undertake. It is not felt that the materials provided with this request provide sufficient information for Council to adopt a resolution endorsing their campaign.

Many of the elements in their proposed resolution lack supporting information on how they would be implemented/work and are at an initial idea level than detailed plan. For example: they identify using letter carriers to check-in on vulnerable residents, such as providing home care support to the elderly. They do not elaborate on how this would be implemented, or what standards and medical qualifications the carriers would likely need.

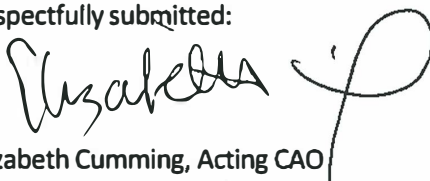
CONCLUSION:

If Council is interested in considering this request, it is advisable to direct staff to research this campaign further to get more detailed information.

IMPLICATIONS:

STRATEGIC	Being environmentally conscious and sustainable is in line with the OCP and draft strategic plan.
FINANCIAL	N/A
ADMINISTRATIVE	Administrative time would be spent researching this campaign if Council was interested in considering their request and endorsing the campaign.

Respectfully submitted:


Elizabeth Cumming, Acting CAO

Elizabeth Cumming

From: Dani Nadeau <dnadeau@cupw-sttp.org>
Sent: March-15-21 11:04 AM
To: CAO
Subject: SUPPORT DELIVERING COMMUNITY POWER
Attachments: EMarchRequest for Support for Delivering Community Power_E.pdf; Mailing informations for SUPPORT DELIVERING COMMUNITY POWER_E2.pdf; resolutionSUPPORT DELIVERING COMMUNITY POWER_E2.pdf

Dear Municipal leaders,

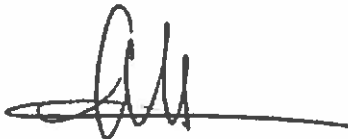
Attached is a letter from our National President, Jan Simpson, as well as a resolution that may be adopted by your council.

Our "*Delivering Community Power*" campaign fits perfectly into a just and inclusive post-COVID, post-carbon recovery that will benefit all communities. Canada Post and its network of 6,400 post offices need to offer more.

On behalf of over 55,000 postal workers from coast to coast to coast, I urge you to adopt this resolution. Your support will be invaluable to ensure the federal government's commitment to necessary change.

If you need more information or have any questions about our campaign, please feel free to contact me and I will be happy to help.

Please accept my best regards.



Kate Holowatiuk
Delivering Community Power
Campaign Coordinator- Pacific Region
kholowatiuk@cupw-sttp.org
(780) 884-3962



377, rue Bank Street,
Ottawa, Ontario K2P 1Y3
tel./tél. 613 236 7238 fax/télé. 613 563 7861

March, 2021

Subject: Request for Support for Delivering Community Power

Dear Municipal Leaders,

In 2016, the Canadian Union of Postal Workers, with a coalition of allies, launched Delivering Community Power – a visionary program for Canada Post to confront climate change, promote better access to expanded services, bring financial inclusion to unbanked and underbanked communities, and address other social inequalities – all by making the most of our existing public postal service network.

Today, while progress has been made on many of the initiatives in the vision, the situation has become more urgent. Effects of climate change are deadly and are affecting nearly every part of society all around the world. The COVID-19 pandemic has revealed the need for a more equal, more resilient society that prioritizes the health of our most vulnerable neighbours and loved ones, *before* profit. We are relying more than ever on the internet to connect people and to do our business, but rural residents are getting second-class service.

The continuing decline of letters combined with a dramatic rise in parcels from e-commerce makes it plain to see: the postal service has to adapt to a new reality. This is a great opportunity to address multiple problems at once, with a valued public infrastructure that connects everyone in their own community.

Please consider proposing the attached resolution to have your municipality endorse the campaign for expanded services, financial viability, climate action, and – all through leveraging our public postal system. The time is now!

Thank you for your support!

Jan Simpson
National President
Canadian Union of Postal Workers

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C-14

SUPPORT DELIVERING COMMUNITY POWER

Whereas there is an urgent need for banking services among the unbanked or underbanked, given that thousands of villages and rural municipalities do not have a bank branch and more than 900 municipalities have expressed their support for postal banking;

Whereas thousands of Canadians do not have access to affordable high-speed Internet, and the federal government has long promised to bridge the rural broadband gap;

Whereas urgent action is needed to establish a robust network of electric vehicle charging stations;

Whereas to achieve carbon-neutral targets by 2050, Canada Post must greatly accelerate the electrification of its fleet;

Whereas the extensive network of post offices in our communities can provide a wide range of services as community hubs;

Whereas Canada Post's letter carriers and RSMCs can check-in on vulnerable residents to help keep us in our homes longer as we age;

Whereas Canada Post must play its part for a more equitable post-pandemic recovery;

Whereas "The Way Forward for Canada Post," the report of the 2016 federal public review of the postal service, recommended that Canada Post expand services and adapt its services to the changing needs of the public;

Whereas the Canadian Union of Postal Workers has advanced *Delivering Community Power*, a vision of the post-carbon digital-age postal service that address the above needs and more;

Be it resolved that _____ endorse *Delivering Community Power*, and write to the Honourable Anita Anand, Minister for Public Services and Procurement, with its rationale and a copy of this resolution.

C-14

MAILING INFORMATION

Please send your resolution to: Anita Anand, Minister of Public Services and Procurement, Rm 18A1, 11 Laurier Street Phase III, Place du Portage, Gatineau, QC, K1A 0S5

Please send copies of your resolution to:

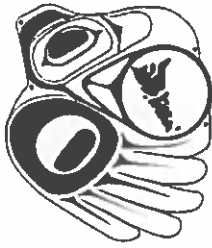
Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

Your Member of Parliament. You can get your MP's name, phone number and address by calling 1-800 463-6868 (at no charge) or going to the Parliament of Canada website: <https://www.ourcommons.ca/Members/en>

Please save this document using the name of your organization or municipality in the document's name.

//dn cope 225

C-14



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
HAIDA Gwaii**

107 Third Avenue, PO Box 69
Village of Queen Charlotte, BC V0T 1S0
Tel: (250) 559-8471 Fax: (250) 559-8849
www.sd50.bc.ca

November 12, 2020

Doug Daugert, Mayor
Village of Port Clements
PO Box 189
Port Clements, BC V0T 1R0

RECEIVED

MAR 19 2021

Village of Port Clements

Dear Mayor Daugert:

Thank you for your letter dated October 19, 2020.

We understand from your letter that the Village Port Clements has concerns around the following:

1. Lack of bussing available to Port Clements Elementary School

Due to your concerns we have asked senior staff to prepare a report after surveying parents that are affected. We recommend that you connect to our board meeting on November 24, 2020 at 6pm. The link to the meeting will be available on our website at www.sd50.bc.ca.

2. Transportation subsidies for Tlell parents

As part of the report from senior staff on November 24, 2020 at 6pm we expect different options to be presented for trustees to consider.

3. Daily 3 hour bus ride to Skidegate

This is a concern and we are looking at shortening the ride time on the bus for students. We do understand with the pickups that the daily commute will be difficult to reduce. Senior staff have been asked to look at ways of having students from Tlell be dropped off at school early and stay later. This would reduce the time on the bus and the possibility of an afterschool program subject to cost and interest.

4. Bus route cancellation impacts the long-term sustainability of Port Clements

This is an undesired affect, but the district could not continue a bus run with a very small amount of students.

BA-1

5. No rationale or analysis was provided for the cancellation of the Port/Tlell bus route

This is unfortunate. The decision to take the bus routes in house allowed the district to save a considerable amount of funds being spent on bussing contracts. Unfortunately, this meant adjusting the bus routes to coincide with the buses and bus drivers available to the district. At the time this route was cancelled four students were accessing this service and it was not viable to purchase a bus for a small group of students.

6. Comments throughout the letter regarding student health and safety.

The district has a commitment to student safety both from a mental and physical health perspective.

We do want to point out that although the *School Act* permits school districts to provide bus service, there is no requirement to do so.

In keeping with our strategic plan – to work with our communities on issues around transportation we have asked senior staff to prepare a report after surveying parents that are affected. The results of this survey should be available in our board package by Friday November 18.

Thank you for taking the time to put forward the Village of Port Clements concerns.

Sincerely,



Roeland Denooij
Board Chair

BA-1

Haida Gwaii

AGENDA of the REGULAR MEETING of the Board of Education School District No. 50 (Haida Gwaii)

Location: District Administration Office, Daajing Giids/
Queen Charlotte and via Google Meets
Date: Tuesday, November 24, 2020
Time: 6:00 PM
Use Google Meet code: meet.google.com/tpk-zirn-nxd

Distribution List:

Board of Education	SD50 All staff
CUPE Local 2020	Haida Gwaii Principals & Vice Principals Assn
Haida Gwaii Teachers' Assn	Old Massett Village Council
Skidegate Band Council	Skidegate Haida Immersion Program
Haida Gwaii Observer	School District No. 50 Website
Parent Advisory Councils	Village of Queen Charlotte
Village of Port Clements	Village of Masset
Area D Director	Ernie Gladstone
Jennifer White	Jason Alsop
Laverne Hamilton	

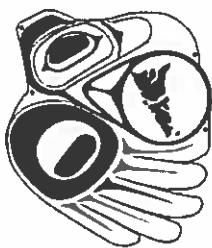
Agenda	Action	Page
1. ACKNOWLEDGEMENT OF HAIDA TERRITORY		
2. PUBLIC QUESTION PERIOD		
3. APPROVAL OF AGENDA		3
4. APPROVAL OF THE MINUTES OF THE PRIOR MEETING AND RECEIPT OF RECORDS OF CLOSED MEETINGS		
4.1 October 27, 2020 Regular Board meeting minutes	Action	4-9
4.2 November 24, 2020 In-Camera Rise and Report	Action	10
5. REPORT ON ACTION FROM PREVIOUS MEETING		
5.1 Bussing to Port Clements	Info/Action	11-14
6. DELEGATIONS/PRESENTATIONS		
6.1 PLACE HOLDER		15
7. CHAIRPERSON REPORT		16
8. SUPERINTENDENT REPORT		
8.1 Superintendent Newsletter	Info	17-22

BA--



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 HAIDA GWAI**

<u>MEETING AGENDA ITEM # 5.1</u>			
Action:	X	Information:	X
Meeting:	Regular Board	Meeting Date:	November 24, 2020
Topic:	Bussing to Port Clements		
Background/Discussion: Bussing to Port Clements – Survey results			
Recommended Action: Discussion			
Presented by: Secretary Treasurer			



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
HAIDA GWAII**

107 Third Avenue, PO Box 69
Village of Queen Charlotte, BC V0T 1S0
Tel: (250) 559-8471 Fax: (250) 559-8849
www.sd50.bc.ca

TLELL TO PORT CLEMENTS ELEMENTARY SCHOOL BUS ROUTE OVERVIEW

Background

The board received concerns in regard to the bus route from Tlell to Port Clements Elementary School that was discontinued in September 2018.

Actions Taken

The Board directed senior staff to survey parents that may be interested in this service returning.

Background:

3 students attending Port Clements Elementary School.
7 students attending Sk'aadgaa Naay Elementary School.

SURVEY QUESTIONS ASKED TO EACH FAMILY:

- 1. If there was a bus from Tlell to Port Clements Elementary School would you change your school of choice?**

Of the students currently attending either school, none would change schools if a bus was offered to Port Clements Elementary School.

- 2. Do you have any bussing concerns you would like to share?**

Overwhelmingly every family, regardless of their current method of schooling, noted the long bus ride to Sk'aadgaa Naay Elementary School as a concern.

Families currently attending Sk'aadgaa Naay Elementary School requested the school district consider a before and/or afterschool program. The families did understand this would not lessen the length of time it would take to get students to and from school, it would however, lessen the time travelling on the bus. All families surveyed noted that they would be prepared to pay for this service if necessary.

3. The eight homeschooled students' families were asked, if you were not homeschooling what school would you attend if the district had bus service to Tlell?

Four of the five families, making up six of the eight students, noted they would attend Port Clements Elementary.

RESULTS FROM SURVEY:

The district has found that eighteen current students live in the Tlell area and could attend Port Clements Elementary School.

Information gathered:

Current school arrangement	# of Students
Homeschooling	8
Sk'aadgaa Naay Elementary School	7
Port Clements Elementary School	3
Total Students	18

If you did not homeschool what school would you go to:

School of choice if not homeschooling	# of Students
Port Clements Elementary School	6
Sk'aadgaa Naay Elementary School	2
Total Current Homeschooled	8

Summary of responses:

There are five families with nine students that have expressed interest in sending their children to Port Clements Elementary School if the district offered bus service to Port Clements Elementary School.

Summary

After review and discussion with stakeholders it is clear we have two separate concerns.

Concern # 1: There is no bus service from Tlell to Port Clements Elementary School.
--

Options for the Board to consider

1. Provide a bus service from Tlell to Port Clements Elementary School.
 - a. Estimated \$50,000 for salaries/benefits and fuel/maintenance.
 - b. Estimated \$80,000 for a new 24 passenger bus.
 - i. One time cost but will need to be replaced approximately every 10-15 years.

BA-1

2. Provide a special consideration for transportation assistance similar to Policy G.6.2: Transportation assistance at \$13 per day per family. Estimated cost using 181 school days at \$13 = \$2,353 per family * five families = \$11,765 per year.
3. Status quo - continue with no bus from Tlell to Port Clements and do not offer transportation assistance.

Concern # 2: There is a long period of time that students from Tlell must physically sit on the bus to Sk'aadgaa Naay Elementary School.

Options for the Board to consider

1. Hire an after-school coordinator
 - a. Estimated cost \$7,000 per year
 - i. District paid
 - ii. Parent paid
 - iii. Grant opportunities
2. Hire a before and after school coordinator
 - a. Estimated cost \$14,000 per year
 - i. District paid
 - ii. Parent paid
 - iii. Grant opportunities
3. Transportation review
 - a. With the addition of a new bus in Skidegate from the BC Tripartite Education Agreement (BCTEA) there are potential efficiencies that could be put into place.
4. Status quo – continue with the current ride time for students on the bus.

VILLAGE OF PORT CLEMENTS

BYLAW NO.462, 2021

Respecting The Financial Plan Bylaw for the Years 2021-2025, Bylaw #462, 2021

The Council for the Village of Port Clements, in open meeting assembled,
enacts as follows:

1. Schedule A attached hereto and made a part of this bylaw is hereby adopted and comprises the Amended Financial Plan for the Village of Port Clements for the years 2021 and ending December 31, 2025.
2. This Bylaw may be cited for all purposes as "The Financial Plan for the years 2021-2025 - Bylaw #462, 2021".

READ A FIRST TIME THIS 6th DAY OF APRIL 2021.

READ A SECOND TIME THIS 6th DAY OF APRIL 2021.

READ A THIRD TIME THIS 6th DAY OF APRIL 2021.

FINALLY PASSED AND ADOPTED THIS 6th DAY OF APRIL 2021.

Doug Daugert
MAYOR

Elizabeth Cumming
Acting CAO

CERTIFIED A TRUE COPY OF "THE FINANCIAL PLAN 2021-2025 BYLAW #
462, 2021"

**Village of Port Clements
2021-2025 Financial Plan
Statement of Objectives
For Bylaw No. 462, 2021**

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Port Clements (Village) is required to include in the Five-Year Financial Plan objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
2. The distribution of property taxes among the property classes
3. Permissive Tax exemptions

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2021. Government grants form the greatest proportion of revenue. The government grants that are included in this total include the following:

- \$425,000 for the small community grant;
- \$480,200 in Operating Funds from the Community Works Fund, UBCM Emergency Preparedness Grants, Northern Development Initiative Trust Grants, Canada Summer Jobs, and Gwaii Trust Society Vibrant Community Fund Grants.

Property Taxes make up the second highest amount for 2021.

The third highest source of revenue is Other Sources of Revenue.

Objective

- For the 2021 year to incorporate 0.0% tax change for the property classes from 2020. There are no increases for water and sewer in 2021. From 2022– 2025 there will be a 3.0% tax increase which includes a 2.5% Cost of Living Allowance increase annually and all classes will be returned to pre-COVID-19 (2019) rates.
- Council plans to incorporate local employment where possible, and encourage contractors bidding on works with the Village to utilize unemployed workers.

Table 1: Sources of Revenue

Revenue Source	% of Total Revenue	Dollar Value
Property taxes	24.8%	382,637
User Fees and charges	5.9%	91,700
Other sources	10.6%	162,975
Proceeds from borrowing	0.0%	0
Transfer from Reserves	0.0%	0
Government grants	58.7%	905,200
Total	100.0%	\$1,542,512

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of the Village's services.

Objectives

Policies

- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community.
- Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities.
- Regularly review and compare the Village's distributions of tax burden relative to other municipalities in British Columbia.

Table 2: Distribution of Property Tax Rates

Property Class	% of Total Property Taxation	Dollar Value
Residential (1)	58.0%	66,043
Utilities (2)	0.3%	371
Light Industry (5)	24.1%	27,507
Business and Other (6)	16.4%	18,696
Managed Forest (7)	1.2%	1383
Recreation/Non-profit (8)	0.0%	0
Total	100.0%	\$114,000

Permissive Tax Exemptions

- The Village issued a permissive tax exemption in 2019 for the 2020 - 2024 Taxation years to the Cedarview Church of \$636.52 Municipal Taxes

F-1

Schedule "A" to Bylaw #462

The Financial Plan for the Five-Year Period 2021 – 2025

Consolidated All Funds

	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
Property Tax- Municipal	114,000	136,000	136,000	136,000	136,000
Sewer/Water Taxation & User Fees	180,000	185,650	196,100	186,900	187,950
Payments in Lieu	8,730	8,730	8,730	8,730	8,730
Sales of Services	31,675	16,300	18,300	18,300	18,300
Revenue From Own Sources	121,100	126,350	121,350	116,350	111,350
Unconditional Transfers	425,000	425,000	425,000	425,000	425,000
Conditional Transfers	480,200	252,000	155,000	140,000	140,000
Multi Purpose Building Revenue	10,200	14,200	14,200	14,200	14,200
Transfers From Reserves	0	170	14,620	7,370	16,570
Collections for Other Agencies	171,607	174,010	174,010	174,010	174,010
Total Revenues	1,542,512	1,338,410	1,263,310	1,226,860	1,232,110
Legislative Expenses	24,750	27,950	36,450	36,950	34,950
General Administration	332,950	368,850	320,000	324,100	329,300
Fire Department	54,100	53,850	55,350	56,100	57,100
Emergency Services	22,000	5,000	3,000	3,000	3,000
Common Services	47,050	47,550	47,550	48,250	48,250
Wharf Services	11,600	11,600	5,600	5,600	5,600
Small Craft Harbour	14,700	14,700	16,500	14,700	14,700
Roads	71,050	66,550	76,550	61,050	61,050
Environmental Health	15,000	0	0	0	0
Environmental Development	3,500	26,500	16,500	4,500	4,500
Parks and Recreation	61,300	58,200	57,700	53,700	53,700
Sewer & Water Expenses	180,000	185,650	196,100	186,900	187,950
Fiscal Services	2,100	2,000	2,000	2,000	2,000
Contributions to Reserves	34,459	0	0	0	0
Capital Expenses	305,000	105,000	65,000	65,000	65,000
Multi Purpose Building Expenses	65,000	65,000	65,000	65,000	65,000
Amortized assets	126,000	126,000	126,000	126,000	126,000
Taxes Levied for Other Agencies	171,953	174,010	174,010	174,010	174,010
Total Expenses	1,542,512	1,338,410	1,263,310	1,226,860	1,232,110



PANDEMIC EXPOSURE CONTROL PROGRAM

COVID-19

Last Updated: March 2021

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INTRODUCTION

Purpose

The Village of Port Clements is committed to providing a safe and healthy workplace for all our staff. A combination of measures will be utilized to minimize worker exposure to COVID-19, including the most effective control technologies available. Our work practices and procedures will protect not only our workers, but also other workers or public who enter our facilities. All employees must follow the procedures outlined in this plan to prevent or reduce exposure to COVID-19.

Policy

The Village of Port Clements will strive to find ways to control or eliminate exposure COVID-19 by developing and implementing proper controls, safe work procedures and educating and training its workers. The Village will follow direction and controls as specified by the World Health Organization, BC Centre for Disease Control and the local Health Authority's Medical Health Officer and WorkSafe BC.

Scope

This program applies to all Village of Port Clements employees who could be at risk of exposure to COVID-19.

Definitions

BCCDC: British Columbia Centre for Disease Control

COVID-19: A mild to severe respiratory illness that is caused by a coronavirus. It is transmitted chiefly by contact with infectious material (such as respiratory droplets), and is characterized especially by fever, cough, and shortness of breath and may progress to pneumonia and respiratory failure. Also known as SARS-CoV-2 or the coronavirus.

Influenza: A common respiratory disease caused by a highly contagious virus that changes slightly from year to year (also known as the flu). Flu-like illness also have the same type of symptoms as influenza that has a known or unknown origin.

MHO: Medical Health Officer

N95 Respirator: A personal breathing device (respirator) that provides a barrier to protect workers from a variety of communicable diseases (airborne and droplet)

Pandemic: An epidemic over a wide geographical area or even throughout the world.

PHO: Provincial Health Officer

Physical/Social Distancing: Maintaining 2 meters/6 feet between people

WHO: World Health Organization

WCB: WorkSafe BC

RESPONSIBILITIES

Management

- Ensure that the materials (for example, gloves, masks, alcohol-based hand rubs, and washing facilities) and other resources such as worker training materials required to implement and maintain the plan are readily available where and when they are required.
- Select, implement and document the appropriate site-specific control measures.
- Ensure that Supervisors and workers are educated and trained to an acceptable level of competency.
- Ensure that workers use appropriate personal protective equipment.
- Conduct a periodic review of the plan's effectiveness. This includes a review of the available control technologies to ensure that these are selected and used when practical.
- Ensure that a copy of the exposure control plan is available to workers.
- Close facilities or limit services to the public if warranted and/or as directed by the applicable health authority.
- Ensure that workers maintain physical distancing (2 meters/6 feet apart) while completing their work safely, or in cases where it cannot be, that PPE is used.

Supervisors

- Ensure that workers are adequately instructed on the controls for the hazards at the location.
- Ensure that workers use proper respirators.
- Direct work in a manner that eliminates or minimizes the risk to workers.
- Send workers home if they are ill or experiencing cold or flu-like symptom and/or have been diagnosed by a medical practitioner to have the flu.
- Ensure that physical distancing is maintained.

Workers

- Know the hazards of the workplace.
- Follow established work procedures as directed by the employer or supervisor.
- Use required PPE as instructed.
- Report any unsafe conditions or acts to the Supervisor.
- Know how and when to report exposure incidents.
- Leave work if you are ill or if you are experiencing cold or flu-like symptoms and stay home until the symptoms are gone, or if requested by your supervisor, until you have been cleared by a medical professional.
- Ensure that physical distancing is maintained, or in cases where it cannot be, use PPE.

Human Resources

- Provide information to workers on COVID-19
- Keep copies of any records or concerns related to COVID-19
- Act as a resource for any workers with questions or concerns

PROGRAM DETAILS

Health Hazards

COVID-19 is a global pandemic and a public health emergency in British Columbia. SARS-CoV-2 is a virus that can cause the respiratory illness COVID-19. This illness can lead to hospitalization and death. The effects of COVID-19 are expected to be much more severe than for seasonal influenza because most people will not have any immunity to the virus. Seniors and people with underlying health issues (including heart disease, diabetes and lung disease) are at a higher risk of hospitalization and death, but young and healthy people are also at risk.

Symptoms

Covid-19 symptoms are likely to include fever, cough, sneezing, sore throat, difficulty breathing and loss of smell. For a full list of symptoms, use the BC CDC website at www.bccdc.ca.

Transmission

Exposure to the virus that causes COVID-19 can occur by:

- Breathing droplets in the air that are generated when people cough or sneeze
- Close contact with other people (shaking hands or hugging)
- Touching contaminated surfaces and then touching the face, mouth or food
- Touching contaminated surfaces and then touching another surface may cause the virus to transfer from one surface to another.

COVID-19 can be transmitted even by people who are not displaying symptoms of the disease. People who may be infected with COVID-19 should not come to work. This includes people who:

- Have or have had symptoms of COVID-19 in the past 10 days
- Have travelled outside of Canada within the previous 14 days
- Live with or have been in close contact to someone with COVID-19 (presumed or confirmed) within the past 14 days.

Risk Identification and Assessment

The extent of control measures outlined in this ECP will depend on the level of risk to worker health and safety. An important part of the ECP is to ensure all work groups and tasks are identified and assessed for their level of risk. Appropriate protective measures will vary according to the level of risk and kinds of activities an employee performs.

There are three primary routes of transmission for SARS-CoV-2, all of which need to be controlled. These include contact, droplet, and airborne transmission.

Breathing in droplets in the air

BCCDC advises that SARS-CoV-2 is not typically transmitted through airborne transmission, however, if somebody coughs or sneezes they do generate droplets which are airborne for at least a short period of time but do not float in the air and generally fall to the ground within one to two meters. Anybody who is near the individual may risk breathing in these droplets. Physical distancing (maintaining 2 meters/6 feet of distance from other people at all time) will reduce the risk of this occurring.

Close contact

Close contact refers to physical contact with another person, for example shaking hands or hugging. When people cough or sneeze droplets may deposit on their skin or clothing, especially if they cough or sneeze into their hands. People who are carriers of SARS-CoV-2 may transfer the virus from their hands or clothing to others during close contact.

Surface contact

Surfaces can become contaminated when droplets carrying SARS-CoV-2 deposit on them, or when they are touched by a person who is infected. Surface contact involves a worker touching a contaminated object such as a table, doorknob, telephone, or computer keyboard or tool, and then touching the eyes, nose, or mouth. Surface contact is important to consider because SARS-CoV-2 can persist for several days on surfaces.

The following risk assessment table is adapted from WorkSafeBC Occupational Health and Safety Regulation Guideline G6.34-6. Using this guideline as a reference, we have determined the risk level to our workers, depending on their potential exposure in the workplace.

See Appendix A for the level of risk and risk controls in place for these workers.

Table 1: Risk assessment for pandemic influenza

RISK LEVEL	Low Risk	Moderate risk	High risk
	Workers who typically have no contact with people infected with pandemic influenza	Workers who may be exposed to infected people from time to time in relatively large, well-ventilated workspaces	Workers who may have contact with infected people or with infected persons in small, poorly ventilated workspaces
Hand Hygiene	Yes (washing with soap and water, using an alcohol-based hand rub, or using hand wipes that contain effective disinfectant)	Yes (washing with soap and water, using an alcohol-based hand rub, or using hand wipes that contain effective disinfectant)	Yes (washing with soap and water, using an alcohol-based hand rub, or using hand wipes that contain effective disinfectant)
Disposable gloves	Not required	Not required, unless handling contaminated objects on a regular basis	Yes , in some cases, such as when working directly with pandemic influenza patients
Aprons, gowns, or similar body protection	Not required	Outbreak/transmission dependent	Yes , in some cases, such as when working directly with pandemic influenza patients
Eye protection – goggles or face shield	Not required	Outbreak/transmission dependent	Yes , in some cases, such as when working directly with pandemic influenza patients
Airway protection – respirators	Not required	Not required unless likely to be exposed to coughing and sneezing	Yes (minimum N95 respirator or equivalent)

Various forms of PPE may be required or provided as an additional form of protection depending on the site or worker comfort.

Risk Control

The Regulation requires us to implement infectious disease controls in the following order of preference (Hierarchy of Controls):

- 1. Elimination**
- 2. Engineering controls**
- 3. Administrative controls**
- 4. Personal Protective Equipment (PPE)**

Elimination of face-to-face contact is the best control possible. This would include closing facilities and reception counters, relying on phone, email or regular mail to answer public questions. Limit meetings and rely on conference calls, mail or messenger tools. Take financial transactions by electronic means rather than cash or cheque at municipal counters.

Engineering controls would be such things as working from inside an enclosure when receiving bill payments in the Finance Division or selling passes at parks and recreation facilities. This will not prevent all exposure so Administrative and/or PPE will be required.

Administrative controls include hand washing and cough/sneeze etiquette. A policy of no hand shaking at meetings may also be a suitable control.

Personal Protective Equipment would be the wearing of respirators, coveralls/turnout gear, gloves, goggles and/or face shields.

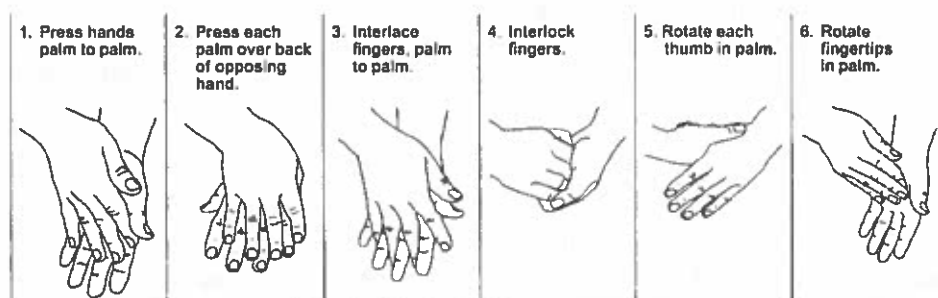
Safe Work Practices

Hand Washing and Hygiene

Hand washing is one of the best ways to minimize the risk of infection. Proper hand washing helps prevent the transfer of infectious material from the hands to other parts of the body – particularly the eyes, nose and mouth – or to other surfaces that are touched.

Wash your hands immediately:

- Before leaving a work area
- After handling materials that may be contaminated
- Before eating, drinking, smoking, handling contact lenses, or applying makeup.



Use soap and warm running water; it does not have to be hot to be effective. **If water is unavailable**, use a waterless hand cleanser that has at least 60% alcohol. Follow the manufacturer's instructions on how to use the cleanser.

Wash and rinse your hands for at least twenty seconds. Workers should avoid touching your face, nose, and mouth and avoid rubbing your eyes. Personal hygiene should be maintained, and routine handwashing **MUST** take place. Immediately dispose of anything that meets your mouth such as tissues or plastic eating utensils.

Cough and Sneeze Etiquette

Workers are expected to follow cough/sneeze etiquette, which is a combination of measures that minimizes the transmission of diseases via droplet or airborne routes. Cough/sneeze etiquette includes the following components:

- Cover your mouth and nose with a sleeve or tissue when coughing or sneezing
- Use tissues to contain secretions, and dispose of them promptly in a waste container
- Turn your head away from others when coughing or sneezing
- Wash hands regularly

Health Verification/Screening

Workers who develop flu-like symptoms including fever, cough, sneezing, sore throat should immediately report it to their supervisor and go home or remain at home. They should then:

- Complete the self-assessment via www.bc.thrive.health/covid19
- Call 8-1-1 for further review and/or call their doctor for direction

Workers may need to isolate for 10 to 14 days at home depending on the outcomes and advice of the above. For more information go to <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/self-isolation>.

Anyone who may have been working in close proximity to a worker with flu-like symptoms, who was not following the requirements of the social/physical distancing procedure may be required to self-monitor for symptoms.

Social/Physical Distancing

Workers are required to ensure they maintain at least six feet or two meters away from other workers. Large group congregation should be avoided. The Village of Port Clements will strive to limit groups of workers coming together for training/orientation, lunch, meeting rooms, crew talks, change rooms etc. Workers should not congregate at the entrances, work areas, washroom facilities etc. The Village will ensure that tasks that may involve two workers will be conducted with the minimum distancing. Where this is not possible, additional equipment (hoists, lift etc) will be used to assist with the task to minimize potential transmission.

Cleaning and Disinfecting

Extensive cleaning and sanitizing of work areas, hard surfaces, vehicles, tools, meeting rooms and hard porous surface areas will be cleaned before and after use, or as per the Hazard Assessment Form specific mitigations. Approved disinfectants will be used as recommended by Health Canada. Safety Data Sheets will be made available.

Handing back to the community from COVID-19
Village of Port Clements
1-1-1

should be worn as per job/safe work

Aerosol generating medical procedure

erected depending on the nature of

Alert (See Appendix E – Pandemic

- e etiquette

- e etiquette

- e etiquette

training provided to workers regarding

TRAINING

Workers will receive information on the following:

- The risk of exposure to COVID-19, and the signs and symptoms of the disease
- Safe work practices/procedures to be followed, including hand washing and cough/sneeze etiquette
- Reminders on location of washing facilities, including dispensing stations for alcohol-based hand rubs
- Proper use of a N95 respirator if/when required
- How to seek first aid
- How to report an exposure to, or symptoms of COVID-19

Training will be in form of staff meetings, bulletins, email communication and intranet postings. Should presentations be made available from Public Health or the local Health Authorities, these will be made available to staff where required.

DOCUMENTATION

Appendix A – COVID-19 Risk Assessment Chart

Appendix B – Instructions for Fitting N95 Respirator: DUCKBILL STYLE

Appendix C – Instructions for Fitting N95 Respirator: CUP STYLE

Appendix D – Instructions for Fitting N95 Respirator: FLAT FOLD THREE PANEL STYLE

Appendix E – Pandemic Phases Chart

Appendix F – COVID-19 Signage

Appendix G – Staff Training Confirmation Form

COVID-19 RISK ASSESSMENT CHART

POSITION	LEVEL OF RISK	CONTROL PROCEDURES
Internal office staff	Low	Regular and effective hand hygiene
Front line customer service staff	Low/Moderate	Regular and effective hand hygiene/PPE if/where required
First Aid Attendant	Moderate	Regular and effective hand hygiene/PPE if/where required
Public Works Crew	Moderate	Regular and effective hand hygiene/PPE if/where required
Cleaning Staff	Moderate	Regular and effective hand hygiene/PPE if/where required
Firefighter	High	Hand hygiene, disposable gloves, turnout gear, goggles and/or face shield, N95 respirator

Note: Risk levels may increase or decrease depending on the nature of the outbreak and/or if there is local community cases of the virus etc. The Village will follow direction given by the local Health Authority/BCCDC/WHO/Government Agencies

Instructions for Fitting N95 Respirator: DUCKBILL STYLE

The following instructions must be followed **each time** the respirator is worn. Before donning, inspect the respirator to ensure it is not damaged, soiled, or crushed and the straps are intact with good elasticity. Replace the respirator with a new one if any of these problems are observed.

1



Separate the edges of the respirator to fully open it.

2



Slightly bend the nose wire to form a gentle curve.

3



Hold the respirator upside down to expose the two headbands.

4



Using your index fingers and thumbs, separate the two headbands. Ensure the metal nosepiece is on top.

5



While holding the headbands, cup the respirator under your chin.

6



Pull the headbands up over your head.

7



Release the lower headband from your thumbs and position it at the base of your neck.

8



Position the top headband on the crown of your head.

9



Form the nosepiece across the bridge of your nose using two fingers on each hand, press inward, moving your fingertips down both sides of the nosepiece.

10



Continue to adjust the respirator and secure the edges until you have a good comfortable fit.

11



Fit check the respirator by placing both hands completely over the respirator and exhaling. If you feel air leaks around your nose, adjust the nosepiece as described in step 9. If air leaks along the edges, adjust the straps.

DO NOT enter any area that contains a hazardous atmosphere unless you have a properly fitted respirator.

5-1

Instructions for Fitting N95 Respirator: CUP STYLE

The following instructions must be followed **each time** the respirator is worn. Before donning, inspect the respirator to ensure it is not damaged, soiled, or crushed and the straps are intact with good elasticity. Replace the respirator with a new one if any of these problems are observed.

1



Cup the respirator in your hand with the nosepiece facing your fingertips and the straps hanging below the hand.

2



Position the respirator under your chin and tilt the nosepiece onto your nose.

3



Pull the top strap up and position it on the crown of your head

4



Pull the bottom strap up and position it on the nape of your neck.

5



Form the nosepiece across the bridge of your nose using two fingers on each hand, press inward, moving your fingertips down both sides of the nosepiece.

6



Seal check the respirator by placing your hands gently on the respirator and exhaling. If air leaks around your nose, readjust the nosepiece as described in step 5. If air leaks at the respirator edges, adjust the straps along the sides of your head and do another fit check.

DO NOT enter an area containing a hazardous atmosphere if you cannot get a good fit. See your manager.

Instructions for Fitting N95 Respirator: FLAT-FOLD THREE PANEL STYLE

The following instructions must be followed **each time** the respirator is worn. Before donning, inspect the respirator to ensure it is not damaged, soiled, or crushed and the straps are intact with good elasticity. Replace the respirator with a new one if any of these problems are observed.

1



Remove respirator from package and hold with straps facing up. Place the bottom strap under the centre flap (where the ATTENTION statement is located)

2



Open top and bottom panels, bending the nosepiece in a slight arc. Straps should separate when panels are open. Ensure bottom panel is unfolded and completely opened.

3



Place the respirator on your face ensuring the foam is on your nose and the bottom panel is under your chin. Hold the panel securely in place while pulling the straps over your head.

4



Place the bottom strap on the nape of your neck and the top strap on the crown of your head.

5



Form the nosepiece across the bridge of your nose using two fingers on each hand, press inward, moving your fingertips down both sides of the nosepiece.

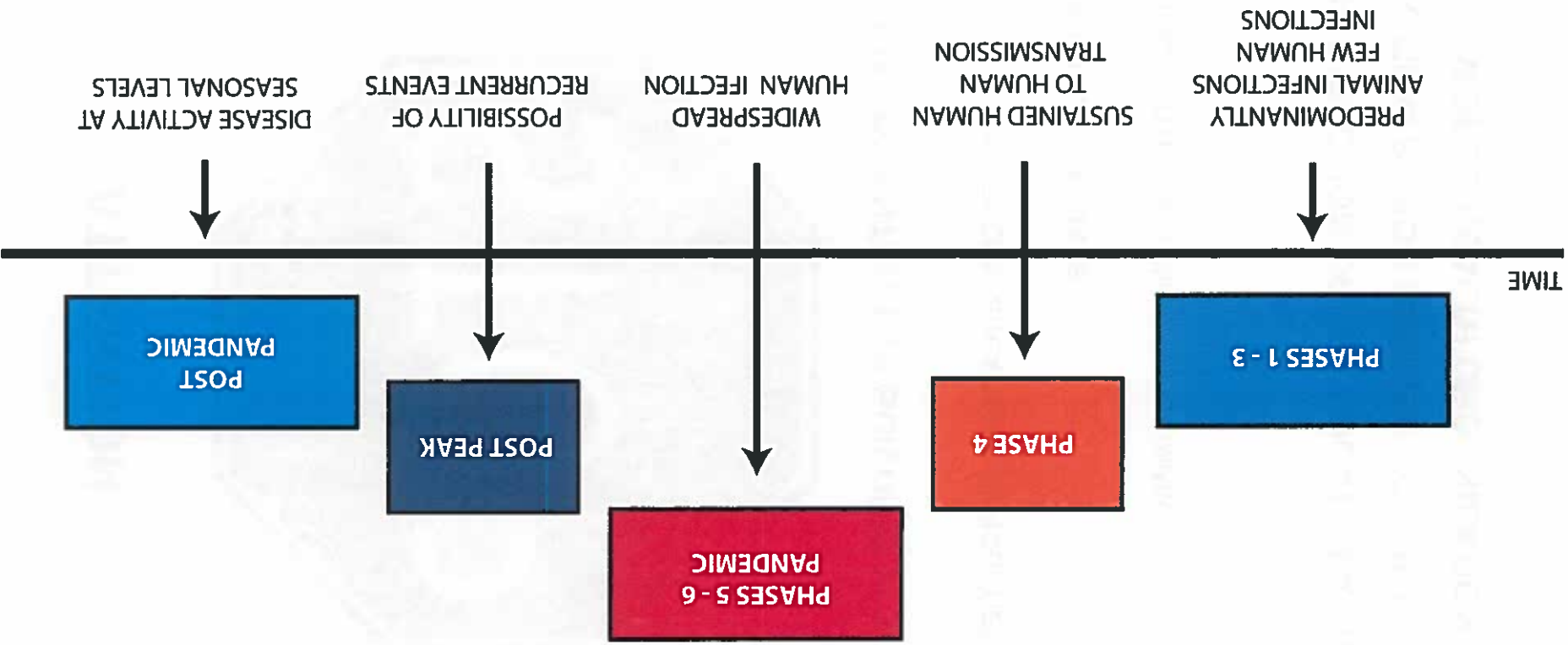
6



Fit check the respirator by placing your hands gently on the respirator and exhaling. If air leaks around your nose, readjust the nosepiece as described in step 5. If air leaks at the respirator edges, adjust the straps along the sides of your head and do another fit check.

DO NOT enter an area containing a hazardous atmosphere if you cannot get a good fit. See your manager.

PANDEMIC PHASES CHART



ATTENTION



PLEASE DO NOT ENTER THE BUILDING IF YOU HAVE:

- **COUGH, FEVER OR EXPERIENCING BREATHING DIFFICULTIES
AND/OR**
- **TRAVELLED IN THE LAST 14 DAYS
AND/OR**
- **BEEN IN CONTACT WITH SOMEONE FROM AN IMPACTED AREA OR HAS BEEN
EXPOSED**

**FOLLOW THE DIRECTION OF THE LOCAL HEALTH AUTHORITY,
BC CENTRE FOR DISEASE CONTROL AND
WORLD HEALTH ORGANIZATION**



COVID-19 Safety Plan Staff Training Confirmation

Purpose

The Village of Port Clements is committed to providing a safe and healthy workplace for all our staff. A combination of measures will be utilized to minimize worker exposure to COVID-19, including the most effective control technologies available. Our work practices and procedures will protect not only our workers, but also other workers or public who enter our facilities. All employees must follow the procedures outlined in this plan to prevent or reduce exposure to COVID-19.

Policy

The Village of Port Clements will strive to find ways to control or eliminate exposure COVID-19 by developing and implementing proper controls, safe work procedures and educating and training its workers. The Village will follow direction and controls as specified by the World Health Organization, BC Centre for Disease Control and the local Health Authority's Medical Health Officer and WorkSafe BC.

Scope

This program applies to all Village of Port Clements employees who could be at risk of exposure to COVID-19 transmission.

Training Confirmation

By signing this form, I am confirming that:

- I am an employee of the Village of Port Clements;
- I have read and understood the VPC Pandemic Exposure Response Plan 2021;
- I have read and understood the VOPC COVID Hazard Assessment for my workspaces;
- I have had the opportunity to provide input to these plans, and have my questions answered; and
- I will follow the required safety protocols as directed.

Name:		Position:	
Signature:		Date:	



COVID-19 Safety Plan Summary

Last Updated: March 30, 2021

Location:		Address:	
This document is intended to be posted at public entrances and provide a brief summary for those entering the facility outlining the policies/guidelines/procedures that are in place to reduce the risk of COVID-19 transmission.			
Protections In Place	Description		
Full Site Safety Plan	Refer to the VPC Pandemic Exposure Response Plan 2021 posted on the Village website or ask to speak with the Chief Administrative Officer at 250 557 4295		
Reporting Concerns	Visitors are to report health and safety concerns to the Village Office at 250 557 4295. Staff are to report health and safety concerns to their supervisor in writing via email.		
Access Controls	Controlled access to the facility has been implemented to facilitate reduced contact and physical distancing.		
Signage	Signage is posted at main entrances indicating who is restricted from entering the premises, including visitors and staff with symptoms.		
Self-Screening	Prior to entry, visitors and staff are asked to self-screen for symptoms of respiratory ailment.		
Hand Hygiene	Hand sanitizer is provided for visitors, and visitors are requested to use it prior to entering the facility. All staff are required to wash or sanitize their hands often (i.e. each time they change tasks, before and after using shared equipment/vehicles, after sneezing or wiping nose)		
Face Masks	Visitors and staff MUST wear face masks in all indoor public areas.		
Physical Distancing	Visitors and staff MUST maintain a physical distance of approximately 6 feet or 2 meters. Workstation rearrangement, occupancy limits for break rooms, offices and meeting rooms, etc. have been established to allow staff to maintain physical distance where possible.		
Occupancy Limits	Occupancy limits are posted for common spaces (i.e. public washrooms, reception areas, office spaces, etc.)		
Reception Areas	Reception areas have been rearranged to maintain physical distancing, and intake processes have been altered to reduce surface contact. Physical barriers have been put up to separate staff and visitors.		
Flow Patterns	Flow patterns have been established to maintain physical distancing (i.e. one-way hallways/stairways, directional signage, walking lanes, etc.)		
Cleaning Frequency	High touch surfaces in common areas have been identified and these surfaces are being cleaned more frequently.		
Staff on Site	Number of staff on site may be reduced with staff working remotely and virtual meetings are used where possible.		
Single Use Products	Single use products are used where possible.		
Worker Health	Staff have been advised to self-monitor for symptoms of COVID-19 and to stay home when ill. Staff have been made aware of Public Health Orders around self-isolation, returning from travel outside of Canada, and contact with a confirmed COVID-19 case.		

Gr-1



Village of Port Clements COVID-19 Pandemic Hazard Assessment Form

FACILITY: MAIN OFFICE					EMPLOYEES INVOLVED: All Office Staff		PREPARED: 03/11/2021	
TARGET OPENING DATE: May 1, 2021		RATING:			RECOMENDATIONS:		RESPS:	STATUS:
IDENTIFIED HAZARDS:		S	P	E				
Public Washrooms		2	2	1	5	Signage indicating not cleaned between uses and asking individuals to wash hands BEFORE and AFTER use of facilities. Washrooms cleaned in evenings.	All Users	Signage in place
Avoid contracting COVID-19 through Public touch points door handles, and handicap door opener		2	1	1	4	Wipe contact points at start of shift and after public hours. Keep office doors open to avoid touching. Signage to encourage public to use handicap door opener.	All Staff	Cleaning protocol in place Signage in place
Front Counter Office		2	1	1	4	Masks mandatory when interacting. Plexiglass barrier, Max 1 customer at a time in building, Max occupancy including staff is 4. Staff will keep a step back from front counter when public are placing items on counter. Xs are placed with tape for public to stand at, placed back from front counter.	All Staff	Barrier in place Signage in place
Kitchen Area		2	1	1	4	Max occupancy 1 person in kitchen area. Wash Hands before and after using anything in the kitchen/staff room. Signage put up as reminder.	All Staff	Signage in place
Hallway		1	1	1	3	Limit 5 person in hallway, with physical distancing. Signage put up as reminder.	All Staff	Signage in place
Offices		1	1	1	3	CAO, Deputy Clerk, Sr Finance Manager max occupancy of 2 people in office with masks on at all times. Mask not needed if alone.	All staff	Signage in place
Council Chambers		1	1	1	3	Max occupancy 10 with masks and physical distancing. Hand sanitizer and single use masks available at entrance. Signage to remind people to wipe down tables, chair arms, light switches and door knobs after use.	All Staff	Signage in place
Office Records/Storage Room/Spare Office		1	1	1	3	Wash hands before and after entry, max occupancy 2 with both wearing masks. Mask not needed if alone. Signage put up as reminder.	All Staff	Signage in place
Outside Entrance to Office		1	1	1	3	Social distancing markers and signage. Signage encouraging use of handicap door button, (signage to inform public 1 person in office at a time, to use drop box unless you need to speak to someone, to call and make appt to speak with CAO and SPW. Office Staff will come out and get next person when ready.)	All Staff	Signage in place
Multi person use equipment/spaces i.e front counter and workstation, xerox, file cabinets, binders		1	1	1	3	Signage to wash hands before and after use, as well as wiping down frequently touched shared surfaces.	All Staff	Signage in place
Cash Handling		1	1	1	3	Wash hands before and after handling money.	All Staff	Protocol in place

HAZARD RATING DEFINITION:

- **SEVERITY** – Depending on how serious the outcome if something went wrong – rate 1, 2 or 3 (3 being highest severity)
- **PROBABILITY** – how likely is it that something will go wrong – rate 1, 2 or 3 (3 being most likely)
- **FREQUENCY OF EXPOSURE** – how many people, how often exposed, rate 1, 2, or 3 (3 being most often or lots of people)
- **TOTAL** – total the previous 3 columns: 3-4 is **LOW** Priority; 5-6 is **MEDIUM** priority; 7-9 is **HIGH** Priority

Address **HIGH** priority hazards first, then **MEDIUM** priority hazards. **LOW** priority hazards may not require attention at this time; they may simply require monitoring.

Review the controls in place and consider what should be added. Try engineering controls (guards, screens, mufflers, ventilation, etc.) before relying on things like administrative controls, warning signs, pylons, reminder notes, masks, gloves, etc. Determine how quickly the recommended controls should/can be put in place (remember to set reasonable goals) and who is responsible to ensure it gets done.

61-1



Village of Port Clements COVID-19 Pandemic Hazard Assessment Form

FACILITY: MAIN OFFICE – Senior’s Room Rentals					EMPLOYEES INVOLVED: All Office Staff		PREPARED: 03/11/2021	
TARGET OPENING DATE: May 1, 2021		RATING:				RECOMENDATIONS:	RESPS:	STATUS:
IDENTIFIED HAZARDS:		S	P	E	T			
Public Washrooms		2	2	1	5	Signage indicating not cleaned between uses and asking individuals to wash hands BEFORE and AFTER use of facilities. Washrooms cleaned in evenings.	All Users	Signage in place
Senior’s Room		2	2	1	5	Masks mandatory when using facility. Windows can be opened to increase ventilation for group uses longer than ½ hour (weather dependent). Max occupancy 10 persons wearing masks and physically distancing. Users will be asked to confirm participants do not have symptoms prior to starting event. Anyone with symptoms cannot participate.	All Users	Signage in place
Avoid contracting COVID-19 through Public touch points door handles, and handicap door opener		2	1	1	4	During working hours: staff will wipe contact points at start of shift and after public hours. Doors will be kept open to avoid touching. Signage to encourage public to use handicap door opener. After working hours: user of facility to wipe contact points at start of use and after use.	All Users	Cleaning protocol in place Signage in place
Kitchen space		2	1	1	4	Max occupancy 2 persons in kitchen space. Wash Hands before and after using anything in the kitchen, and wipe contact points when done. Signage put up as reminder.	All Users	Signage in place
Hallway		2	1	1	4	Limit 5 person in hallway. Signage put up as reminder.	All Users	Signage in place
Multi person use equipment/spaces i.e kitchen space, audio/visual equipment, tables and chairs		1	1	1	3	Signage to wash hands and wipe down frequently touched shard surfaces BEFORE and AFTER use. Senior’s Room Cleaning Log to be completed by user at end of use.	All Users	Cleaning Log posted Signage in place
Outside Exit Door		1	1	1	3	Social distancing markers and signage.	All Users	Signage in place

HAZARD RATING DEFINITION:

- **SEVERITY** – Depending on how serious the outcome if something went wrong – rate 1, 2 or 3 (3 being highest severity)
- **PROBABILITY** – how likely is it that something will go wrong – rate 1, 2 or 3 (3 being most likely)
- **FREQUENCY OF EXPOSURE** – how many people, how often exposed, rate 1, 2, or 3 (3 being most often or lots of people)
- **TOTAL** – total the previous 3 columns: 3-4 is **LOW** Priority; 5-6 is **MEDIUM** priority; 7-9 is **HIGH** Priority

Address **HIGH** priority hazards first, then **MEDIUM** priority hazards. **LOW** priority hazards may not require attention at this time; they may simply require monitoring.

Review the controls in place and consider what should be added. Try engineering controls (guards, screens, mufflers, ventilation, etc.) before relying on things like administrative controls, warning signs, pylons, reminder notes, masks, gloves, etc. Determine how quickly the recommended controls should/can be put in place (remember to set reasonable goals) and who is responsible to ensure it gets done.

60-1



Village of Port Clements COVID-19 Pandemic Hazard Assessment Form

FACILITY: MAIN OFFICE – Community Kitchen Rentals					EMPLOYEES INVOLVED: All Office Staff		PREPARED: 03/11/2021		
TARGET OPENING DATE: May 1, 2021		RATING:			RECOMENDATIONS:		RESPS:	STATUS:	
IDENTIFIED HAZARDS:		S	P	E					T
Public Washrooms		2	2	1	5	Signage indicating not cleaned between uses and asking individuals to wash hands BEFORE and AFTER use of facilities. Washrooms cleaned in evenings.		All Users	Signage in place
Kitchen Space		2	1	1	4	Masks mandatory when using facility. Windows can be opened to increase ventilation for group uses longer than ½ hour (weather dependent). Max occupancy 4 persons in kitchen space wearing masks and physically distancing. Wash Hands before and after using anything in the kitchen, and wipe contact points when done. Signage put up as reminder. Users will be asked to confirm participants do not have symptoms prior to using kitchen. Anyone with symptoms cannot participate.		All Users	Signage in place
Avoid contracting COVID-19 through Public touch points door handles, and handicap door opener		2	1	1	4	During working hours: the community kitchen is not available for rentals before 4:00 PM on weekdays as it occupied by the Elementary School. The facility is under the School's safety plan during working hours. After working hours: user of facility to wipe contact points at start of use and after use.		All Users	Cleaning protocol in place Signage in place
Hallway		2	1	1	4	Limit 5 person in hallway. Signage put up as reminder.		All Users	Signage in place
Multi person use equipment/spaces i.e counters, fridge, cooking surfaces		1	1	1	3	Signage to wash hands and wipe down frequently touched shard surfaces BEFORE and AFTER use. Community Kitchen Cleaning Log to be completed by user at end of use.		All Users	Cleaning Log posted Signage in place
Outside Exit Door		1	1	1	3	Social distancing markers and signage.		All Users	Signage in place

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Review the controls in place and consider what should be added. Try engineering controls (guards, screens, mufflers, ventilation, etc.) before relying on things like administrative controls, warning signs, pylons, reminder notes, masks, gloves, etc. Determine how quickly the recommended controls should/can be put in place (remember to set reasonable goals) and who is responsible to ensure it gets done.

G-1



Village of Port Clements COVID-19 Pandemic Hazard Assessment Form

FACILITY: PUBLIC WORKS					EMPLOYEES INVOLVED: All Office Staff		PREPARED: 03/11/2021			
TARGET OPENING DATE: May 1, 2021					RATING:					
IDENTIFIED HAZARDS:					S	P	E	T		
					RECOMENDATIONS:					
					RESPS:					
					STATUS:					
Sewer Lagoon and Lift Stations	3	2	2	7	OUTDOOR location – masks not required. Social distancing where possible. High standards of cleanliness are already in place for staff interacting with sewer system. Frequently touched surfaces cleaned BEFORE and AFTER each use.				PW Staff	Cleaning protocol in place
Public Washrooms/Outhouses	2	2	1	5	Signage indicating not cleaned between uses and asking individuals to wash hands BEFORE and AFTER use of facilities. Washrooms cleaned weekly.				All Staff All Users	Signage in place
Avoid contracting COVID-19 through Public touch points door handles, and handicap door opener	2	1	1	4	Wipe contact points at start of shift and after lunch. Keep doors open to avoid touching (weather dependent). Signage to encourage public to use handicap door opener where applicable.				All Staff	Cleaning protocol in place Signage in place
Vehicles	1	1	3	4	No Public Access. Where possible, each staff member will use a separate vehicle. Where vehicles must be shared, frequently touched shared surfaces cleaned BEFORE and AFTER each use (i.e. steering wheel, windows, door handles, interior surfaces). Individual vehicles will be cleaned prior to use by another person and a minimum of once a week. Max. occupancy 2 people with masks in place and windows open for ventilation (weather permitting).				PW Staff	Cleaning protocol in place
Community Park	1	1	1	3	Signage indicating surfaces not cleaned between uses and asking individuals to wash/sanitize hands BEFORE and AFTER use of facilities, and to avoid using facility if exhibiting symptoms.				PW Staff All Users	Signage in place
Water Treatment Plant	1	1	1	3	No Public Access. Max occupancy 3 staff wearing masks and socially distancing where possible. High standards of cleanliness are already in place for the WTP. Frequently touched surfaces cleaned BEFORE and AFTER each use.				PW Staff	Cleaning protocol in place Signage in place
Trails	1	1	1	3	OUTDOOR location – masks not required. Social distancing where possible. Frequently touched surfaces cleaned BEFORE and AFTER each use by users.				PW Staff	Cleaning protocol in place
Bio-Mass Boiler	1	1	1	3	No Public Access. Max occupancy 2 staff wearing masks and socially distancing where possible. High standards of cleanliness are already in place for the Bio-Mass Boiler. Frequently touched surfaces cleaned BEFORE and AFTER each use.				PW Staff	Cleaning protocol in place
Sunset Campsite and Bird Tower	1	1	1	3	OUTDOOR location – masks not required. Social distancing where possible. Signage indicating surfaces not cleaned between uses and asking individuals to wash/sanitize hands BEFORE and AFTER use of facilities, and to avoid using facility if exhibiting symptoms.				All Users PW Staff	Signage in place

HAZARD RATING DEFINITION:

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- Address **HIGH** priority hazards first, then **MEDIUM** priority hazards. **LOW** priority hazards may not require attention at this time; they may simply require monitoring.
- Review the controls in place and consider what should be added. Try engineering controls (guards, screens, mufflers, ventilation, etc.) before relying on things like administrative controls, warning signs, pylons, reminder notes, masks, gloves, etc. Determine how quickly the recommended controls should/can be put in place (remember to set reasonable goals) and who is responsible to ensure it gets done.

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Village of Port Clements COVID-19 Pandemic Hazard Assessment Form

FACILITY: PUBLIC WORKS					EMPLOYEES INVOLVED: All Office Staff			PREPARED: 03/11/2021			
TARGET OPENING DATE: May 1, 2021					RATING:			RECOMENDATIONS: 			
IDENTIFIED HAZARDS:					S	P	E			T	
Small Craft Harbour					1	1	1	3	OUTDOOR location – masks not required. Social distancing where possible. Signage indicating surfaces not cleaned between uses and asking individuals to wash/sanitize hands BEFORE and AFTER use of facilities, and to avoid using facility if exhibiting symptoms.	All Users	Signage in place
Rainbow Wharf					1	1	1	3	OUTDOOR location – masks not required. Social distancing where possible. Signage indicating surfaces not cleaned between uses and asking individuals to wash/sanitize hands BEFORE and AFTER use of facilities, and to avoid using facility if exhibiting symptoms.	All Users	Signage in place

HAZARD RATING DEFINITION:

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Address **HIGH** priority hazards first, then **MEDIUM** priority hazards. **LOW** priority hazards may not require attention at this time; they may simply require monitoring.

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Village of Port Clements COVID-19 Pandemic Hazard Assessment Form

FACILITY: FIRE HALL					EMPLOYEES INVOLVED: Firefighters		PREPARED: 2021 02 17	
TARGET OPENING DATE: May 1, 2021					RATING:			
IDENTIFIED HAZARDS:	S	P	E	T	RISK MITIGATION MEASURES:	RESPS:	STATUS:	
Frequently touched shared surfaces in Fire Hall: door handles, kitchen and washroom facilities, tables, chairs,	3	2	1	6	Fire Fighters will clean facility after each use, paying close attention to sink and laundry areas where contaminants can spray back up into the air. Cleaning will be documented using the COVID-19 Fire Hall Cleaning/Disinfecting Log .	All Staff	Cleaning protocol in place	
Public Washrooms	2	2	1	5	Signage indicating not cleaned between uses and asking individuals to wash hands BEFORE and AFTER use of facilities. Washrooms cleaned after facility use/rentals, at least once per week.	All Staff All Users	Signage in place	
Face to Face interactions exceeding 15 minutes	3	2	1	6	Hand sanitizer will be available at the entrances to the Fire Hall and signage will encourage Fire Fighters and the public to use before entrance. Limit of 10 individuals in the facility at any one time. Reduce requirement for in person meetings where possible and offer alternatives such as teleconference or online meeting platforms for training. Fire Fighters to self-screen for symptoms when coming and going from duty. Fire Fighters will use proper Personal Protective Equipment (PPE) during incident response and follow BC CDC recommended guidelines for donning and doffing of PPE.	All Staff All Users	Signage in place	
Contact with infectious body fluids, particularly oral and respiratory secretions during rescue/response	3	2	1	6	Fire Fighters will be cognizant of the known COVID-19 risk factors while at work and do all that can be done to minimize the exposure to themselves and the patient, including knowing the risk factors of the patients (i.e. high risk patients, or patients at high risk) as identified through patient disclosure. Fire Fighters will report any contact with infectious fluids to their supervisor.	All Staff	Reporting protocol in place	
Fire Trucks - frequently touched shared surfaces: door handles, steering wheel, hoses, interior surfaces	1	1	1	3	No Public Access. Where possible, each Fire Fighter will use a separate Fire Truck. Where Fire Trucks must be shared, frequently touched shared surfaces cleaned BEFORE and AFTER each use (i.e. steering wheel, windows, door handles, interior surfaces, fire hoses). Individual vehicles will be cleaned prior to use by another person and a minimum of once a week. Max. occupancy 2 people per Fire Truck with masks in place and windows open for ventilation (weather permitting). Where physical distancing cannot be maintained, PPE is required.	All Staff	Cleaning protocol in place	

HAZARD RATING DEFINITION:

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- **TOTAL** – total the previous 3 columns: 3-4 is **LOW** Priority; 5-6 is **MEDIUM** priority; 7-9 is **HIGH** Priority

Address **HIGH** priority hazards first, then **MEDIUM** priority hazards. **LOW** priority hazards may not require attention at this time; they may simply require monitoring.

Review the controls in place and consider what should be added. Try engineering controls (guards, screens, mufflers, ventilation, etc.) before relying on things like administrative controls, warning signs, pylons, reminder notes, masks, gloves, etc. Determine how quickly the recommended controls should/can be put in place (remember to set reasonable goals) and who is responsible to ensure it gets done.

G1-1



Village of Port Clements COVID-19 Pandemic Hazard Assessment Form

FACILITY: FIRE HALL – Teen Centre					EMPLOYEES INVOLVED: Volunteers		PREPARED: 03/11/2021	
TARGET OPENING DATE: After May 1, 2021					RATING:			
IDENTIFIED HAZARDS:					S	P	E	T
					RECOMENDATIONS:			
Public Washrooms					2	2	1	5
Signage indicating not cleaned between uses and asking individuals to wash hands BEFORE and AFTER use of facilities. Washrooms cleaned at least once per week.					All Users Signage in place			
Teen Centre Rooms					2	2	1	5
Masks mandatory when using facility. Windows can be opened to increase ventilation for group uses longer than ½ hour (weather dependent). Max occupancy 8 persons wearing masks and physically distancing. Users will be asked to confirm participants do not have symptoms prior to entering. Anyone with symptoms cannot participate. Teen Centre Room cleaned at least once per week.					All Users Signage in place			
Avoid contracting COVID-19 through Public touch points door handles, and handicap door opener					2	1	1	4
Signage indicating not cleaned between uses and asking individuals to wash hands BEFORE and AFTER use of facilities.					All Users Cleaning protocol in place Signage in place			
Hallway					2	1	1	4
Limit 1 person in hallway. Signage put up as reminder.					All Users Signage in place			
Multi person use equipment/spaces i.e fooseball table, air hockey table, pool table					1	1	1	3
Signage to wash hands and wipe down frequently touched shard surfaces BEFORE and AFTER use. Teen Centre equipment cleaned before putting away for storage, at least once per week.					All Users Cleaning Log posted Signage in place			
Outside Exit Door					1	1	1	3
Social distancing markers and signage.					All Users Signage in place			

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Address **HIGH** priority hazards first, then **MEDIUM** priority hazards. **LOW** priority hazards may not require attention at this time; they may simply require monitoring.

Review the controls in place and consider what should be added. Try engineering controls (guards, screens, mufflers, ventilation, etc.) before relying on things like administrative controls, warning signs, pylons, reminder notes, masks, gloves, etc. Determine how quickly the recommended controls should/can be put in place (remember to set reasonable goals) and who is responsible to ensure it gets done.

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Village of Port Clements COVID-19 Pandemic Hazard Assessment Form

FACILITY: FIRE HALL – Weight Room					EMPLOYEES INVOLVED: Volunteers		PREPARED: 03/21/2021	
TARGET OPENING DATE: May 1, 2021					RATING:			
IDENTIFIED HAZARDS:	S	P	E	T	RECOMENDATIONS:	RESPS:	STATUS:	
Public Washrooms	2	2	1	5	Signage indicating not cleaned between uses and asking individuals to wash hands BEFORE and AFTER use of facilities. Washrooms cleaned twice a week.	All Users	Signage in place	
Weight Room	2	2	1	5	Masks mandatory when using facility. Windows can be opened to increase ventilation for group uses longer than ½ hour (weather dependent). Max occupancy 2 persons wearing masks and physically distancing. Users will be asked to confirm participants do not have symptoms prior to entering. Anyone with symptoms cannot participate. Weight Room cleaned at least once per week.	All Users	Signage in place	
Avoid contracting COVID-19 through Public touch points door handles, and handicap door opener	2	1	1	4	Signage indicating not cleaned between uses and asking individuals to wash hands BEFORE and AFTER use of facilities.	All Users	Cleaning protocol in place Signage in place	
Multi person use equipment/spaces i.e weight training equipment	1	1	1	3	Signage to wash hands and wipe down frequently touched shard surfaces BEFORE and AFTER use. Weight Room equipment cleaned at least once per week.	All Users	Cleaning Log posted Signage in place	
Outside Exit Door	1	1	1	3	Social distancing markers and signage.	All Users	Signage in place	

HAZARD RATING DEFINITION:

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G-1



REPORT TO COUNCIL

Author: Elizabeth Cumming, Acting CAO

Date: April 6th, 2021

RE: Regular Report on Current Operations

BACKGROUND:

The CAO/Acting CAO updates Council at the Regular Council Meetings on current operations and challenges.

DISCUSSION:

The report is not an exhaustive list of operational activities that have occurred since the last update or are occurring, but to provide a general update and identify notable occurrences in current operations for Council.

Administration:

- Strategic Planning, CAO Recruitment and financial operations continues to be on track with consultant support.
- CAO recruitment is moving into second interview phase with on-island, in-person interview with leading candidate.
- Received report of ATV's driving on green spaces in the Community Park and on the municipal trails. Most greenspaces in the Community Park with extensive ATV trails are areas that have been previously used for vehicle access or are natural green spaces that are minimally maintained (mowing). An issue is that some of these greenspaces were previously used by the Golf activity and were intended to be used again after the group finalized and submitted its Safety Plan to start up again (now they are not in a state for golfing). Public Works identified that the spaces should recover by spring (may need some seeding to encourage). No damage to the Soccer Fields, though some ATV tracks on the gravel circumference track. There are signs on the municipal trails identifying "no motorized vehicles" are permitted, reviewing and will increase trail signage. Reviewing areas to determine if similar signage needed in Community Park. RCMP were contacted to start a file for incident and notify of planned response (increase signage).

Finance:

- Purchasing/ordering for grants continues or is near completion for several projects (ESS, EOC).
- Senior Finance Manager training under consultant continues; financial consultant continues to support finance activities but is only available until the 1st week of May.
- Finance Department is looking ahead and preparing for upcoming priorities such as the 2021 Tax Notice.
- Working with Auditors on 2020 Audit
- Senior Finance Manager attended the 2021 MIABC online conference (March 30th & 31st)
- The federal Gas Tax Fund transfer to municipalities is doubling next year (2022), with an increase of \$2.2 billion. It may also potentially be renamed as the "Canada Community Building Fund". Increases to the fund have often seen the payout to communities increase by the same proportion; the Village may be seeing a doubling of the transfer it receives.
- NDI has approved the Village of Port Clements' application to their 2021 Grant Writing Support program to fund the MIEDS grant writer position.

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Public Works:

- Pump maintenance ongoing. New pumps & check valves ordered (Jasper St Lift Station as per PJ Turje; approved in 2020). Waiting for delivery.
- Well 3 completion plans continue, imminent but ferry delays causing Double D Drilling delays to get on Island. Still in process of getting approved construction permit (not needed for the current work they will do, but later system connection. This visit is part of application).
- Moving into groundskeeping/seeding/brushing for Spring.
- Doing brushing around Froese in preparation for Froese Lighting Install (solar lights ordered).
- Firehall improvements – painting, heat ventilation & lighting upgrades are ongoing, should be completed by Spring. Weight room bathroom upgrade completed.
- PW involved in consulting with the statutory approving officer with potential subdivisions and developments.

EOC:

- EMBC is strongly encouraging our EOC to start demobilizing, given that vaccinations were prioritized for Haida Gwaii and there should be a corresponding reduction in EOC activities. Our current EOC activation period is until May 8th (2021-05-08).
- Vaccination Clinics on Haida Gwaii are running from March 29th – April 9th. All community members born in or before 2003 (18-79+ years) can start calling (1-844-255-7555) on March 15th, 2021 to make their vaccination appointment. The Vaccination Clinic in Port Clements was held on March 29th & March 30th.
- Between January 31st – February 14th there were 18 positive COVID-19 cases on Haida Gwaii. Between Feb 14th – 20th there were 26 new positive COVID-19 cases on Haida Gwaii. Between February 21st – 27th there were 32 new positive COVID-19 cases on Haida Gwaii. Between February 28th – March 6th there were 11 new positive COVID-19 cases on Haida Gwaii. Between March 7th – March 13th there were 9 new positive COVID-19 cases on Haida Gwaii (by error previously reported only 5 cases on poster for this week). Between March 14th – March 20th there were 5 new positive COVID-19 cases on Haida Gwaii. Between March 21st – March 27th there were 5 new positive COVID-19 cases on Haida Gwaii again.
- Northern Health does not release community-specific COVID-19 case information to municipalities. Municipalities will not know if there are local cases unless they are self-reported to the EOC. Reserves are given COVID-19 case information for their communities from First Nations Health. Our EOC is not aware of any known cases in Port Clements, but on high alert for them emerging.
- If anyone needs assistance due to COVID-19 or has concerns, they can contact our EOC by email at eocdirector@portclements.ca or leave a message for the EOC by phoning the Village Office at 250-557-4295.
- EOC is keeping up with meetings (NH Stakeholders Meeting, Unified Command) and keeping up to date on COVID-19 information.
- Public Health Order in effect until otherwise revoked. Restrictions on events and gatherings, both outdoor and indoor, are in effect under the Health Order with a limit on 10 persons in outdoor gatherings and no indoor gatherings. Even with vaccination, people are required to adhere to the Public Health Order until it is lifted.
- It is extremely important that people remain vigilant with hand washing, wear masks in indoor public spaces, keep their circles small and only travel for essential purposes.

Respectfully submitted:
Elizabeth Cumming, Acting CAO



R-1

Report on BCEDA Seminar

Doug Daugert

This series of Zoom presentations was laid out by the BC Economic Development Association to highlight ways in which Communities have encouraged businesses to recover from the disruption caused by Covid 19 and to outline further steps available. There were usually two events happening simultaneously from 8:30am to 3:15pm Monday, Tuesday and Wednesday, and from 1:15-3:15 Thursday (March 8-11). My participation included viewing the events I will list, with brief comments.

Monday March 8

Address by the Honourable Katrine Conroy FLNRD—This was a political speech promoting “Good news going forward” with the access to vaccines opening up the economy

For the love of Cities-keynote speaker Peter Kagayama—There were a number of points made about the impacts of Covid and public perceptions on the role of cities (and smaller Municipalities Examples were that no one feels gratitude for fixing potholes, citizens want local government to provide amenities such as trails, dog parks, murals, and recreation facilities which are viewed as accomplishments while the repair and maintenance of infrastructure is expected. As Covid restrictions continued, these added amenities increased in importance to the citizens, and were an essential relief for people working from home. These amenities mattered a lot since they were the community building events that took the place of concerts, restaurants and live sports.

Engaging with your Business Community-panel Scott Randall of Powell River and Amy Reid of Quesnell Both the presenters told stories of how they used their Economic Development Office to partner with the local Chamber of Commerce to identify all the businesses in their area, reached out to help with acquiring PPE and connecting the businesses up with support programs. Also mentioned buy local campaigns, and lots of public messaging around safe protocols.

Economic Resiliency and Recovery in Action-

Christina Dall of Prince George told about developing their website to include a section of open businesses with their hours, shop local campaign, and weekly updates with Covid info and support programs

Sandy Elzinga of Grand Forks gave a similar list of activities

Magda Kwaterska of North Van described “The Shipyards” a large development that includes retail, residential commercial and industrial spaces, has taken years and 100’s of millions of dollars to execute and did not appear really related to the focus of this event

Angie Hales of Tourism Kamloops-used contests, discount coupons, facebook and instagram to promote local events.

Krista Mallory of Invest Kelowna described another web based marketing approach.

Ane Farrar Head of Marketing for the Vancouver Economic Commission spent 10 minutes describing how they changed the look of the “V” in their logo to be more dynamic.

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Rachel Buskie Economic Recovery Coordinator for the City of Colwood described how they identified 570 businesses with the help of the Chamber of Commerce, used emarketing, consulted, and provided 20 advertising sandwich boards to help businesses attract customers.

Goldfish Tank-Learning Innovation and Team Building Workshop-Stan Phelps and David Randall discussed ways to make your Community stand out. You can flaunt your differences, challenge your customers or hold back on interesting information to get market attention.

On Demand-Long term Recovery and Building Back Better Now and for the Future- Collen Bond, EDCD Consulting, Dale Wheeldon BCEDA In a discussion on recovery, they identified that out of 10 Disaster Recovery Plans they studied, 9 did not mention Economic and business recovery. Stressed that Disaster Recovery plans should include infrastructure to support business recovery. Disaster plans should include Planning, a One Stop Information Office, Business Engagement, Financing, Capacity Building, Workforce Training, Speeded up permitting, Policy Review, and a Communications Policy and Strategy.

Tuesday March 9

Economic Sectors Panel on Recovery-Panelists were Ian Tostenson BC Restaurant and Food Association, Ingrid Tanet BC Hotel Association, Scott McNeil-Smith VP Manufacturing Association, Colleen Bond EDCD Consulting Vaccinations are leading to optimism in the food and restaurant businesses, though about 1/3 will have lost their business by the end. Hotels are less optimistic because of much higher fixed overhead. Manufacturing is suffering from a 20 year brain drain of trained and skilled people. It was noted that there are more Canadian BioTech scientists in and around Raleigh N. Carolina than in Canada.

Northern BC Resilient Economy-Ken Veldman of the Prince Rupert Port Authority, Joel McKay CEO of NDIT- NDIT presented projections of a fairly stable population in the region, with slight increases in some cities and slight decreases in rural areas. Projection was for stable populations in the North after 2030, but this depends on a number of assumptions around the completion of site C and LNG. Population aging. Workforce will still need 2 jobs per family, and childcare and schools to enable that. Workforce will need reliable services in home communities. The Port of Prince Rupert expects to double throughput in the next 10 years. Most of the increase will mean a few more direct jobs, but most of the impact depends on creation of secondary employment. I asked "When do you see transportation re-opening to Haida Gwaii?". Joel was not able to answer at the time, offered to email me later.

Catalyzing Brownfield and Waterfront Revitalization for Economic Recovery-Carla Gierrara Purpose Driven Development and Planning. The presenter was obviously fishing for big jobs, and used examples from multibillion and billion dollar development. When asked about small communities that had an abandoned fuel storage yard or an old quarry on the edge of town, she responded that benefits only scaled down with the size of project, and quickly moved back to the focus of larger projects. The presentation was very good, but completely beyond much usefulness to Haida Gwaii.

Wednesday, March 10

Looking Forward and Rebuilding Your Town-Deb Brown founder of Save Your Town. This was a good presentation on doing the small things, many of which are being tried out on Haida Gwaii, such as art walks, art fairs, farmers markets, photo walks and community gardens. Suggested communities add

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lights, music, contests, draws. Suggested that towns specifically try to attract remote workers and encourage production of custom goods not available online.

Local Leaders Recovery Panel-Laurie-Anne Roodenberg, Councillor Quesnel, Linda Buchanan Mayor N. Van, Walt Cobb Mayor Williams Lake. Not many new ideas presented. All 3 participant from towns large enough to have full time Councillors, Ec. Dev, Managers, local chamber of commerce. Williams Lake offered small business loans to connect businesses up to fibre. BC Transit expansion brought up as an option for some towns.

Road to Renewal for BC's Tourism Industry-Honourable Melanie Mark Minister of Tourism, Arts and Culture, Imran Gill Manager Destination Development-Told about \$100million set aside for tourism grants, with \$88million of that for tourism infrastructure. The message was "Invest in Iconics". Pick what you want to be famous for and develop that theme throughout your town. Then the playback froze up and did not return.

Thursday March 11

On Demand-Economic Development on a Shoestring Budget – Laurel Douglas CEO of Southern Development Initiative Trust, Paul Irwin Minister of Jobs, EC Dev. And Competitiveness, Line Roberts CEO Island Coastal Economic Trust, Ashleigh Volcz Dir. Member Services BCEDA. They identified government resources and accessibility through the BCEDA website, low cost resources. There was lots of emphasis on studies, reports and surveys to focus efforts on recovery, and courses offered (at a cost) through BCEDA. It became difficult to distinguish if they were referring to programs for all of BC or just Island Coastal and Southern Economic Development trust.

The Champion's Code- Ross Bernstein. After 20 minutes of Sports analogies from a motivational speaker I was motivated to disconnect.

Hometown Advantage-Making Local Solutions Part of Your Regional Development Strategy-the feed never connected for this so I moved to:

Pathways for BC to Achieve its Emission Reduction Goals- Tyler Bryant VP Fortis BC. This was a sales and marketing speech which Tyler Bryant also gave to government that week. He stressed how Fortis could mix in some biogas, some carbon capture, develop gas powered heat pumps, and meet GHG targets for 2050. Included a lot of assumptions and excluded the environmental cost of productions (fracking) and exports. I felt it was incomplete and biased, but I might have been wrong, because Fortis stock rose in value the next day.

Overall Impression-There was little here that applied to Haida Gwaii which we have not looked at on our own as a Village or through MIEDS. It was of some value in creating awareness of assistance programs, and identifying the role that entrepreneurship can play in the recovery. In the future, wherever we can use the services of MIEDS to connect with resources it is more efficient than using Village capacity to sort through the many government programs.

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Reports to Council March 16-April 6, 2021

Doug Daugert

March 19, NWRHD-This was a MS TEAMS meeting. Technically it went very well and made me reconsider my original opposition to the TEAMS platform, which had been based on prior poor experiences. The platform aside, the meeting was largely an update on the Mills Memorial Hospital replacement project with a few necessary funding decisions for improvements at two other hospitals that were already included in the budget. There was some discussion of rail safety, community safety, and transport times between communities as a result of ever increasing train traffic to the Port of Prince Rupert. The Mills replacement project is considered to be on schedule, with actual ground work anticipated to commence in early summer. Current projections may require an increase in Provincial funding. The contribution from local taxes is capped.

March 19, 2021-NCRD. We had a delegation from the Institute for Sustainable food Systems on their proposal to create a BC-wide Extension Service for Organic and Regenerative Agriculture. Unfortunately the NCRD has very little available and farmable land and there was little enthusiasm from Directors. I did refer them to contact our Farmer's Institute which might develop some synergies. Other matters discussed included replacing the BC Hydro feed to Robertson Island and adopting the ^{new} 5 year financial planning bylaw. Of continuing concern is the lack of response from the Province on the adoption of an OCP for Areas A and C (Dodge Cove and Oona River). This has been on hold for about 5 years because of possible changes needed if an LNG port were to be established nearby to Dodge Cove. The residents are finding it very frustrating as the existing plan which is almost 20 years old no longer reflects their community.

March 16, 17, 22- Meetings of the AD Hoc CAO Recruitment Committee-In Camera.

March 24- MIEDS met with FLNRORD to discuss timber harvest and allocations of that harvest. While the AAC for all of Haida Gwaii was reduced by approximately 13%, the AAC of the Timber Supply Area (TSA 25) was cut by 22%. This area, which consists of Licenses for Husby Forest Products, A&A Trading, Dawson Harbour Timber, BCTS sales, and the Community Forest area is obviously oversubscribed and adjustments will be made. While the MIEDS designated area is still recognized, decisions moving forward need to take into account the other demands on the resource and Provincial requirements. I have been speaking with two foresters, local contractors, and some of my municipal counterparts in an attempt to find a direction that accrues some benefit to the communities and addresses the problem of stability of supply. As Port Clements has suffered from the large harvest of the early 2000's followed by no timber sales for over 4 years and a reduction of cut by Taan, we are looking at ways to address this.

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While some in FLNRORD are sympathetic, others just want us out of the way to continue operating similar to past practices, with little consideration for local sustainability or jobs. Any decisions reached will come back to the Village Councils and NCRD before they can be ratified. I expect this issue will occupy much of my spare time for the next couple of months.

This chart shows how a proportional cut to all harvesters would look.

	apportionment Category	current apportionment	Proportional reductions to new Allowable cut
		Allowable harvest level in M3	Allowable Harvest level in M3
	Replaceable Forest License (3 licenses controlled by Husby)	213,632	166,066
	BCTS	81,658	63,476
	FN Woodlot License		
	FN Portion	120,000	93,281
	BCTS Portion	14,210	11,046
	Community Forest Agreement		
	CF Portion	25,000	19,434
	BCTS Portion	55,000	42,754
	Forest Service Reserve	2,500	1,943
	Total	512,000	398,000

This might not be acceptable to the Villages of Old Masset or Skidegate, as they are just finishing negotiations for their volume. As well, the Province would not be achieving their target rate for Market pricing.

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**Village of Port Clements
Council Meeting Action Items List**

<u>Action #</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A30	06-09-2016	Weight Room Upgrades	Administration	Questionnaire distributed on equipment use - Several Turned in. Grant Writer to look for opportunities. Ruth Bellamy & CAO toured facilities to determine what improvements should be made.
	14-03-2019			Councillor Kish contacted Grant Writer about grants. She also spoke to Ruth Bellamy about equipment and removal of non-essential items. Plan to dispose of these items during free tipping day
	16-03-2020		HG Rec	Strength-Building: The Haida Gwaii Weight Room Strategy. Applying to Community Innovation Grant to develop HG weight room strategy
	13-07-2020		VOPC	see if weightroom funding application can be expediated by the Gwaii Trust Society
	13-08-2020			Cannot be expediated. Weightroom funding application seperated between COVID-19 & upgrades, upgrades needs motion for application noting specific amount
	10-02-2021			Weightroom Improvement Project is underway - materials purchased and work scheduled for bathroom improvement, equipment/items ordered/being ordered. Expected to be completed with project by second Quarter.
	08-03-2021			Bathroom rennovations started
	31-03-2021			Bathroom rennovations complete
A41	09 26 2018	Amend the Campground Bylaw fees		Still needs to be reviewed.
A46	18-11-2019	Staff to accumulate information		Staff to Accumulate all information on location of sewer lines where it impacts current land application - may not be completed & brought back until next year

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