



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 PM Regular Meeting of Council, Monday, March 15th, 2021

AGENDA

- 1. ADOPT AGENDA**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
 - M-1—March 1st, 2021 Regular Council Meeting Minutes
 - M-2—March 2nd, 2021 Special Council Meeting Minutes
 - M-3—Vibrant Community Commission October 14, 2020 Minutes
 - M-4—Vibrant Community Commission January 20, 2021 Minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
- 5. ORIGINAL CORRESPONDENCE**
 - C-1— Support for 988 Crisis Line – Township of Spallumcheen
 - C-2—Request for Support – To Request Provincial Support for Laid-Off Hotel and Tourism Industry Workers – City of New Westminster
 - C-3—Request to the Province to Raise Disability and Income Assistance to a Livable Rate - City of Langley
- 6. FINANCE**
 - F-1—2021 Budget – Public Review of Budget Prior to Presentation of Financial Bylaw
- 7. GOVERNMENT**
 - G-1—Strategic Plan Resident Survey Response Summary – Consultant Lori Wiedeman
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
 - R-1—Regular Report on Current Operations – Elizabeth Cumming, Acting CAO
- 10. ACTION ITEMS**
 - A-1- Action Items List
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. IN-CAMERA**
- 13. ADJOURNMENT**



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Minutes of the Regular Meeting of Council, Monday, March 1st, 2021

Present:

Mayor Doug Daugert (by zoom)
Councillor Brigid Cumming (by zoom)
Councillor Kelly Whitney-Gould (by zoom)

Acting CAO Elizabeth Cumming

Councillor Ian Gould (regrets)
Councillor Kazamir Falconbridge (regrets)

Members of the Public and Press: Emily Dance

Meeting Called to Order at 7:00 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2021-03-041—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts the March 1st, 2021 Regular Council Meeting Agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

T-1—Opening of Bids for Old Dumbbells (minimum bid \$80. Highest bid wins)

1st opened: Chris Bellamy \$311.01

2nd opened: Abbey Weisbrof \$310

3rd opened: Adam Zahner \$700

Highest bidder is Adam Zahner with a bid of \$700

3. MINUTES

M-1—February 16th, 2021 Regular Council Meeting Minutes

2021-03-042—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts February 16th, 2021 Regular Council Meeting Minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1— Rise & Report – In-Camera Council Meeting February 16th, 2021:

- THAT Council has appointed Councillor Cumming and Mayor Daugert to attend the Renewable Energy Discussion and present on the Village's green activities as requested.

5. ORIGINAL CORRESPONDENCE

C-1— February Board Highlights – NCRD

2021-03-043—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council receives the February Board Highlights from NCRD.

CARRIED

C-2—Confirmation of George Westwood, Haida Gwaii Funeral Service Society, exemption -- Ministry of
Public Safety and Solicitor General

2021-03-044—Moved by Councillor Whitney-Gould, seconded by Councillor Cumming
THAT Council receives the confirmation of exemption for George Westwood, Haida Gwaii Funeral Service
Society from the Ministry of Public Safety and Solicitor General.

CARRIED

C-3—Provincial Park Reopening Plans 2021 – Province of BC

2021-03-045—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council receives the Provincial Park Reopening Plans 2021 from the Province of BC.

CARRIED

6. FINANCE

7. GOVERNMENT

G-1—Fiber Optic Connectivity on Haida Gwaii - Request to approve Joint Letter -- Protocol Table

2021-03-046—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council approves adding the Village of Port Clements to the joint letter on the Fiber Optic
Connectivity on Haida Gwaii that has been received from the Protocol Table.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—Regular Report on Current Operations – Elizabeth Cumming, Acting CAO

Verbal addition to written report: *The Village's application to the community economic recovery
infrastructure program – destination development (CERIP-DD) stream for the Sunset Park Revitalization
Project was not selected for funding by the program.*

Mayor Dugert: NCRD meeting, Council received highlights. Had NCRD budget meeting as well which went smoothly and go through it quickly. Also went to a meeting of the Ad Hock CAO recruitment committee, Protocol Table Meeting where Ministry of Transportation attended to talk about riff raff on parts of Highway, mentioned monitoring and looking at areas for rockfall as that has been a concern. Week before that meeting a large rock came down not too far from centre in Skidegate and it was not a road problem as it fell into ditch. People are now being advised to walk on other side of road – it was a 1 ton rock. If he could get it from the office – he would like the information from the Solar Panels so that they have the info for the All Energy Island Symposium, would also like to mention to Council that we want to keep our eyes open and minds flexible for anything that would help with economic development in Port Clements as we did not get those grants we were hoping for with Dyson Corner and Campground. Need to find small projects we can do without putting too much on staff and volunteers, anything we can do to move the town forward – economically or socially is a good thing right now and get through things the best we can right now. Application on Rennel Sound campsite development was turned down. Difficult to reopen the road period floating around FLNR.

Councillor Whitney-Gould: Considering worry and looking after Ian, have been able to get revised workplan and budget to go back to Gwaii Trust for Tourism Coordinator Grant. Given that the two other grants did not get approved, actually pulled part of the Sunset Park Development out (swim hut/schack). Have to take it back to the commission, using it as a beautification project. Good change, assuming most people will be in agreement with that. Still going forward with Tourism Advocate position, St. Marks and marketing piece in addition to

beautification. Agree with how important we find ways to energize the community for economic and social development/sustainability. Also took part in Ad Hock CAO recruitment meeting.

Councillor Cumming: Participating in morning's zoom discussion with Taylor Bachrack, our MP. Had hoped his staff were better informed on the subject. Tomorrow have budget meeting and on Thursday have the Energy Discussion Workshop (via zoom). Sad to note that Zena Thierstein has resigned as Emergency Social Services director due to internet connectivity issues.

2021-03-047—Moved by Councillor Whitney-Gould, seconded by Councillor Cumming
THAT Council receives the written and verbal reports from Council and Acting CAO Cumming as presented.

CARRIED

10. ACTION ITEMS

A-1- Action Items List

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

2021-03-048—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT the meeting moves In Camera as per section 90(1) section (j) at 7:40 PM.

CARRIED

13. ADJOURNMENT

2021-03-049—Moved by Councillor Cumming
THAT the meeting be adjourned at 7:55 PM.

CARRIED

Mayor Doug Daugert

Acting CAO Elizabeth Cumming



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Minutes of the Special Meeting of Council, Tuesday, March 2nd, 2021

Present:

Mayor Doug Daugert (by zoom)
Councillor Brigid Cumming (by zoom)
Councillor Kelly Whitney-Gould (by zoom)
Councillor Ian Gould (by zoom)

Acting CAO Elizabeth Cumming
Consultant Kim Mushynsky
Senior Finance Manager Ronda Bell

Councillor Kazamir Falconbridge (regrets)

Members of the Public and Press:

Meeting Called to Order at 4:00 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2021-03-050—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council adopts the March 2nd, 2021 Special Council Meeting Agenda with the correction of year from "2020" to "2021".
CARRIED

2. FINANCE

F-1—Preliminary 2021 Budget Discussion

2021-03-051—Moved by Councillor Cumming, seconded by Councillor Whitney-Gould
THAT Council accepts the 2021 Budget Draft for public presentation at the March 15th, 2021 Regular Council Meeting.
CARRIED

Councillor Kazamir Falconbridge joined meeting at 4:55 PM by zoom

3. ADJOURNMENT

2021-03-052—Moved by Councillor Cumming,
THAT the meeting be adjourned at 5:12 PM.
CARRIED

Mayor Doug Daugert

Acting CAO Elizabeth Cumming

11-2

The Village of Port Clements'

VIBRANT COMMUNITY COMMISSION

Minutes of the Vibrant Community Commission Meeting, Wednesday, October 14, 2020

Present:

Councilor Ian Gould

Commission Chair, Kelly Whitney-Gould

Commission Member Joan Hein (Absent)

Commission Member Wayne Nicol

Commission member Christine Cunningham

Members of the Public and Press: Julia Breese

Meeting Called to Order at 7:10pm

Councilor Gould: I call to order this meeting of the Vibrant Community Commission being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2020-09-016—Motion to adopt agenda. Moved by Ian Gould, seconded by Christine Cunningham.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

None

3. MINUTES

2020-09-017—Motion to adopt as presented. Moved by Ian Gould, seconded by Wayne Nicol.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

B-1: Vibrant Communities Grant Update MIEDs

2020-09-018—Motion to receive verbal report by Ian Gould. Moved by X, seconded by X.

CARRIED

Chair provided an update on what the Gwaii Trust will need to extend the existing vibrant community grant to March 25, 2022. General discussion on maintaining core elements including: tourism advisor, website design, opening St. Marks, and a range of beautification projects that will be supported over the next year.

5. ORIGINAL CORRESPONDENCE

None

6. FINANCE

None

7. GOVERNMENT

None

8. NEW BUSINESS

None

1-3

9. REPORTS & DISCUSSIONS

R-1 CERIP / Grant Application Dyson Corner Service Hub

R-2 CERIP / Grant Application Sunset Trail, Bird Tower, and Swim Shack

2020-09-019—Motion to receive both verbal reports (R-1 and R-2) by Christine Cunningham, seconded by Ian Gould.

CARRIED

General discussion held on the status of both grant applications. They are substantively complete, but still working to obtain the necessary quotes and complete the financial estimates.

R-3 Next Meeting Date

2020-09-20—Motion to meet 18th November 2020. Moved by Wayne Nicol, seconded by Christine Cunningham.

10. ACTION ITEMS

A-1: Chair to send email to Gwaii Trust requesting that the Vibrant Community Grant be extended, provide an updated budget, and outline the beautification projects that will be supported.

A-2: Update on benches provided. Wet weather has prevented installation.

11. QUESTIONS FROM THE PUBLIC & PRESS

None

12. IN-CAMERA

None

13. ADJOURNMENT

2020-09-021—Moved by Wayne Nicol, seconded by Christine Cunningham that this meeting be adjourned at 8:45pm

CARRIED

Commission Chair

Dr. Kelly Whitney-Gould

M.B.

The Village of Port Clements'

VIBRANT COMMUNITY COMMISSION

Minutes of the Vibrant Community Commission Meeting, Wednesday, January 20, 2021

Present:

Councilor Ian Gould

Commission Chair, Kelly Whitney-Gould

Commission Member Wayne Nicol

Commission member Christine Cunningham

Members of the Public and Press: Wayne Hann

Meeting Called to Order at 7:00pm

Councilor Whitney-Gould: I call to order this meeting of the Vibrant Community Commission being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2021-01-022—Motion to adopt agenda. Moved by Christine Cunningham, seconded by Ian Gould.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

None

3. MINUTES

2021-01-023—Motion to adopt as presented. Moved by Christine Cunningham, seconded by Ian Gould.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

B-1: Verbal Report: Vibrant Community Grant Update (Gwaii Trust and MIEDS)

2021-01-024—Motion to receive verbal report from the Chair. Moved by Ian Gould, seconded by Christine Cunningham.

CARRIED

The Chair provided an update on what the current status of the Gwaii Trust, Vibrant Community Grant and the need to extend the end date to December 31, 2021. Further, that the Village office has confirmed their willingness to support a contract hire for the Tourism Advocate, which would no longer require the support of MIEDS for this purpose. Under this scenario, the Tourism Advocate would be provided functional supervision through the Chair of the VCC and operational supervision through the Village office.

2021-01-25: Motion that the Vibrant Community Commission will work through the Village of Port Clements office to support the hire of a Tourism Advocate on a contract basis.

CARRIED

B-2: Verbal Report: Tentative Work Plan 2021

2021-01-026—Motion to receive verbal report from the Chair. Moved by Ian Gould, seconded by Christine Cunningham.

The Chair provided an update, noting that in addition to the hiring of the Tourism Advocate, the three projects currently approved for development include: re-opening of St. Marks Gift & Gallery; developing of a marketing website and social media presence; and beautification projects (gazebo, Chevron property, stairs to beach). The purpose of the verbal update was to obtain some direction on which of the noted projects can best be approached given the potential for a limited visitor season due to the continuing covid-19 pandemic.

Following general discussion, it was agreed that the focus of our work in 2021 should be on supporting the development of tourism infrastructure given the potential for a limited visitor season.

Until such time as additional information is available, obtains the support of the Village office, and the Gwaii Trust Grant is amended and approved, the following direction was provided on the following initiatives:

1. **Tourism Advocate:** Contract hire with reduced hours of service. Key responsibilities would include opening and operating St. Marks, overseeing the development of the marketing website, writing two funding grants, and supporting completion of beautification projects.
2. **St. Marks:** Open with limited days/hours of operation. The objective is to ensure the gift shop is organized and ready to open with longer hours of operation in anticipation of the 2022 visitor season. The recommendation is three days per week, six hours per day for June, July, and August. However, due to the uncertainty of the 2021 visitor season we need some degree of flexibility to re-delegate funds to other beautification projects.
3. **Marketing/Social Media:** A request for proposals with clear deliverables to support optimal online engagement should be developed and a contract issued.
4. **Beautification Projects:** Planning for the gazebo should begin as soon as possible. Research on removing the cement barricades and wire fencing around the Chevron property can begin as soon as possible. Construction of two sets of stairs down to the foreshore will be done in conjunction with the timing of other related projects.

B-3: CERIP Grant Dyson Corner Rest Stop / Service Hub (Verbal Update).

2021-01-027—Motion to receive verbal report from the Chair. Moved by Ian Gould, seconded by Christine Cunningham.

CARRIED

The Chair provided a brief update, noting that we will not know the result of the grant award until late January or early February. It was also noted that no decisions has been made on how the project will be managed if approved.

B-4: CERIP Sunset Park Revitalization (Verbal Update).

2021-01-028—Motion to receive verbal report from the Chair. Moved by Ian Gould, seconded by Christine Cunningham.

CARRIED

The Chair provided a brief update, noting that we will not know the result of the grant award until late January or early February. It was also noted that no decisions has been made on how the project will be managed if approved.

B-5: Selection of New Commission Member

2021-01-29—Motion to solicit for fifth member of the Vibrant Community Commission. Moved by Christine Cunningham, seconded by Kelly Whitney-Gould.

CARRIED

5. ORIGINAL CORRESPONDENCE

None

6. FINANCE

F-1: Budget Discussion 2021 (Standard Amount \$8,000)

2021-01-30—Motion that the standard request for \$8,000 for the tourism budget be submitted to the Village Council for approval. Moved by Ian Gould, seconded by Kelly Whitney-Gould.

CARRIED

7. GOVERNMENT

None

8. NEW BUSINESS

None

9. REPORTS & DISCUSSIONS

R-1 Activity Report 2020

2021-01-31—Motion to receive the 2020 Activity Report. Moved by Christine Cunningham, seconded by Kelly Whitney-Gould.

R-3 Next Meeting Date

2020-09-20—Motion to set a meeting date is deferred pending the receipt of additional information in relation to B-1 and B-2 above.

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

None

12. IN-CAMERA

None

13. ADJOURNMENT

2020-09-021—Moved by Christine Cunningham and seconded by Kelly Whitney-Gould that this meeting be adjourned at 8:00pm

CARRIED


Commission Chair

Dr. Kelly Whitney-Gould

11-4

THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

www.spallumcheentwp.bc.ca

March 5, 2021

OFFICE OF THE MAYOR

File: 0320-20-01

The Honourable Patty Hajdu

sent via email

House of Commons
Ottawa, Ontario,
Canada
K1A 0A6

Patty.Hajdu@parl.gc.ca

Re: Support for 988 Crisis Line

Please be advised that at the Monday, March 1, 2021 Regular Council Meeting, the Township of Spallumcheen Council passed the following resolution:

"THAT the Township of Spallumcheen Council pass the following motion and direct a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities as outlined in the letter from Member of Parliament Mel Arnold, North Okanagan - Shuswap for support for a National Suicide Prevention Hotline:

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 percent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS the Township of Spallumcheen Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT the Township of Spallumcheen Council endorses this 988 crisis line initiative."

Council understands, now more than ever, that Canadians may need access to additional resources amidst the COVID-19 pandemic. It is imperative, we as elected officials, do everything that we can to help everyone come out stronger on the other side of this unprecedented and challenging time.

C-1

Thank you for your attention to this matter, if you have any questions in this regard please contact the undersigned.

Respectfully,

A handwritten signature in black ink, appearing to read "C. Fraser".

Christine Fraser
Mayor

cc. Member Municipalities
MP Todd Doherty
MP Mel Arnold
Canadian Radio-Television and Telecommunications Commission (CRTC)



Jonathan X. Côté
Mayor

March 5, 2021

The Honourable Melanie Mark
Minister of Tourism, Arts, Culture and Sport
PO Box 9082, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Mark:

Re: Support for Laid-off Hotel and Tourism Industry Workers

I am writing to ask that the BC government protect the livelihoods of laid-off hotel and tourism industry workers and their rights to return to their jobs when the pandemic eases. These rights are at risk as there are reports of hotels refusing to commit to bringing workers back to their jobs when business returns. To this end, on March 1, 2021, the New Westminster City Council passed the following resolution:

WHEREAS the COVID-19 pandemic has exacerbated existing inequalities and its social, health, and economic impacts are particularly devastating for women and racialized communities;

AND WHEREAS the tourism and hospitality industries have been drastically impacted;

AND WHEREAS of the 50 000 hotel workers that were laid off in March 2020, the majority are women and people of colour;

AND WHEREAS the duration of the pandemic means that recall rights require extension;

AND WHEREAS there are reports of hotels in British Columbia refusing to commit to bringing workers back to their jobs when business returns;

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C-2

AND WHEREAS the City of New Westminster is committed to a COVID recovery plan that takes better care of people, the environment, and the community than the systems we had before the pandemic;

AND WHEREAS the City of New Westminster recognizes hotel workers and people who work in the tourism industry as valued and valuable members of our community;

THEREFORE, BE IT RESOLVED THAT the City of New Westminster affirms that people should not lose their livelihoods due to the pandemic; and

BE IT FURTHER RESOLVED THAT the City of New Westminster write to the Ministers of Labour and Tourism expressing our support for the right for laid off workers to return to their jobs when the pandemic eases; and

BE IT FURTHER RESOLVED THAT this letter be forwarded to all BC municipalities asking to write their support; and

BE IT FURTHER RESOLVED THAT the City of New Westminster writes to the Lower Mainland Local Government Association and Union of BC Municipalities encouraging them to host future conferences and events in venues that respect worker rights and pay at least a living wage.

We appreciate your consideration of this important matter.

Yours truly,



Jonathan X. Cote
Mayor

Cc: Hon. Harry Bains, Minister of Labour
All BC municipalities

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Jonathan X. Côté
Mayor

March 5, 2021

The Honourable Harry Bains
Minister of Labour
PO Box 9064, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Bains:

Re: Support for Laid-off Hotel and Tourism Industry Workers

I am writing to ask that the BC government protect the livelihoods of laid-off hotel and tourism industry workers and their rights to return to their jobs when the pandemic eases. These rights are at risk as there are reports of hotels refusing to commit to bringing workers back to their jobs when business returns. To this end, on March 1, 2021, the New Westminster City Council passed the following resolution:

WHEREAS the COVID-19 pandemic has exacerbated existing inequalities and its social, health, and economic impacts are particularly devastating for women and racialized communities;

AND WHEREAS the tourism and hospitality industries have been drastically impacted;

AND WHEREAS of the 50 000 hotel workers that were laid off in March 2020, the majority are women and people of colour;

AND WHEREAS the duration of the pandemic means that recall rights require extension;

AND WHEREAS there are reports of hotels in British Columbia refusing to commit to bringing workers back to their jobs when business returns;

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AND WHEREAS the City of New Westminster is committed to a COVID recovery plan that takes better care of people, the environment, and the community than the systems we had before the pandemic;

AND WHEREAS the City of New Westminster recognizes hotel workers and people who work in the tourism industry as valued and valuable members of our community;

THEREFORE, BE IT RESOLVED THAT the City of New Westminster affirms that people should not lose their livelihoods due to the pandemic; and

BE IT FURTHER RESOLVED THAT the City of New Westminster write to the Ministers of Labour and Tourism expressing our support for the right for laid off workers to return to their jobs when the pandemic eases; and

BE IT FURTHER RESOLVED THAT this letter be forwarded to all BC municipalities asking to write their support; and

BE IT FURTHER RESOLVED THAT the City of New Westminster writes to the Lower Mainland Local Government Association and Union of BC Municipalities encouraging them to host future conferences and events in venues that respect worker rights and pay at least a living wage.

We appreciate your consideration of this important matter.

Yours truly,



Jonathan X. Cote
Mayor

Cc: Hon. Melanie Mark, Minister of Tourism, Arts, Culture and Sport
All BC municipalities

22

File: 1610.01

March 11, 2021

UBCM member local governments

VIA Email

Dear Mayor and Council:

Re: Raise Disability and Income Assistance to a Livable Rate

At its March 8, 2021 Regular Council meeting, the Council for the City of Langley endorsed the following resolution and resolved that it be forwarded to UBCM member local governments, local MLAs and MPs, as well as the Provincial ministers responsible for Social Development, Poverty Reduction, Finance, and Housing, requesting favourable consideration:

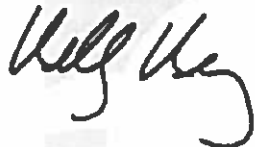
WHEREAS after many years of frozen income assistance rates and only minimal increases to disability benefits the current Provincial Government increased rates, for single people, by \$150 between 2017 and 2019 but most people who receive disability benefits or income assistance continue to live well below the poverty line; and

WHEREAS the Provincial Government added a \$300/month COVID benefit for those receiving disability and income assistance, which temporarily reduced people's risk of losing their housing and increased their access to necessities including food and medical supplies, but as of January 2021 the benefit has been reduced to \$150/month and there is no commitment to provide additional support past March 2021;

BE IT RESOLVED THAT the Province of British Columbia permanently reinstate the automatic, \$300/month benefit for people receiving disability benefits and income assistance and move to raise disability and income assistance to a livable rate that is above the market basket measure (MBM).

Background information on this resolution is enclosed for reference.

Yours truly,
CITY OF LANGLEY



Kelly Kenney
Corporate Officer

Enclosure

C-3



CITY OF LANGLEY

COUNCIL MEMBER MOTION

RAISE DISABILITY AND INCOME ASSISTANCE TO A LIVABLE RATE – Mayor van den Broek

BACKGROUND:

For decades B.C. has had one of the highest rates of poverty in the country. As part of a broader Poverty Reduction Strategy, the current Provincial government increased disability and income assistance rates, for single people, by \$150 between 2017 and 2019. Even with these increases most people who receive this assistance continue to live below the poverty line.

In response to the economic hardships of the pandemic, the Federal Government determined that \$2000/month was required to meet a minimum standard of living in Canada. This is significantly higher than what people on disability or income assistance receive per month. In April of 2020 the Province of British Columbia provided an automatic, monthly, \$300 COVID benefit for those receiving disability and income assistance. This significantly reduced people's risk of losing their housing and increased their access to necessities including food and medical supplies but did not raise disability or income assistance rates to or above the poverty line.

A single person on income assistance receives \$760/month and \$1060 with the COVID top-up. Someone on disability benefits is eligible for \$1183.42/month or \$1483 with the top-up. These rates do not reflect the cost of living in BC. The current average rent for a one bedroom in Langley is \$1200, forcing people who access assistance to give up basic necessities in order to pay rent. These gaps send an impact across our whole community, creating or worsening other social crises, including homelessness and mental health issues, and lock community members into poverty. As of January 2021, the \$300 monthly top-up has been reduced by half and there is no guarantee of an extension of this top-up past March 2021.

Access to one-time, temporary measures to address gaps in funding, like the Recovery Benefit, are subject to an application process. The application process will be a barrier for those who require additional support to apply. The Provincial government has signaled towards a permanent increase for disability and income assistance. This is welcomed news but reinstating the \$300 top-up, even permanently, would not raise disability or income assistance rates to the poverty line. Ultimately, to eliminate poverty, disability and income assistance must be raised to livable rates that are above the market basket measure (MBM). Community members have shared their significant challenges, poverty and disability groups, locally and across BC, have strongly advocated for this change, Victoria and New Westminster City Council recently passed a similar motion, and Vancouver City

Council passed a motion to raise rates in 2019. We recommend advancing this issue to the Province through the Union of BC Municipalities.

MOTION:

THAT Council endorses the following resolution and directs staff to forward copies to UBCM member local governments, local MLA's and MP's, as well as the Provincial ministers responsible for Social Development, Poverty Reduction, Finance, and Housing, requesting favourable consideration:

WHEREAS after many years of frozen income assistance rates and only minimal increases to disability benefits the current Provincial Government increased rates, for single people, by \$150 between 2017 and 2019 but most people who receive disability benefits or income assistance continue to live well below the poverty line; and

WHEREAS the Provincial Government added a \$300/month COVID benefit for those receiving disability and income assistance, which temporarily reduced people's risk of losing their housing and increased their access to necessities including food and medical supplies, but as of January 2021 the benefit has been reduced to \$150/month and there is no commitment to provide additional support past March 2021.

BE IT RESOLVED THAT the Province of British Columbia permanently reinstate the automatic, \$300/month benefit for people receiving disability benefits and income assistance and move to raise disability and income assistance to a livable rate that is above the market basket measure (MBM).

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Schedule "A"

General Fund

	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
Property Tax- Municipal	114,000	136,000	136,000	136,000	136,000
Payments in Lieu	8,730	8,730	8,730	8,730	8,730
Sales of Services	31,675	16,300	18,300	18,300	18,300
Revenue From Own Sources	121,100	126,350	121,350	116,350	111,350
Unconditional Transfers	425,000	425,000	425,000	425,000	425,000
Conditional Transfers	480,200	252,000	155,000	140,000	140,000
Multi Purpose Building Revenue	10,200	14,200	14,200	14,200	14,200
Transfers From Reserves	0	170	14,620	7,370	16,570
Collections for Other Agencies	171,607	174,010	174,010	174,010	174,010
Total Revenues	1,362,512	1,152,760	1,067,210	1,039,960	1,044,160
Legislative Expenses	24,750	27,950	36,450	36,950	34,950
General Administration	332,950	368,850	320,000	324,100	329,300
Fire Department	54,100	53,850	55,350	56,100	57,100
Emergency Services	22,000	5,000	3,000	3,000	3,000
Common Services	47,050	47,550	47,550	48,250	48,250
Wharf Services	11,600	11,600	5,600	5,600	5,600
Small Craft Harbour	14,700	14,700	16,500	14,700	14,700
Roads	71,050	66,550	76,550	61,050	61,050
Environmental Health	15,000	0	0	0	0
Environmental Development	3,500	26,500	16,500	4,500	4,500
Parks and Recreation	61,300	58,200	57,700	53,700	53,700
Cultural Buildings and Facilities					
Fiscal Services	2,100	2,000	2,000	2,000	2,000
Contributions to Reserves	34,459	0	0	0	0
Capital Expenses	305,000	105,000	65,000	65,000	65,000
Multi Purpose Building Expenses	65,000	65,000	65,000	65,000	65,000
Amortized asset contribution to reserve	126,000	126,000	126,000	126,000	126,000
Taxes Levied for Other Agencies	171,953	174,010	174,010	174,010	174,010
Total Expenses	1,362,512	1,152,760	1,067,210	1,039,960	1,044,160
Surplus/ (Deficit)	0	0	0	0	0

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"Schedule A"

Water Fund

	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2015 Budget
Fees & Taxation	<u>113,100</u>	116,950	117,400	118,100	119,150
Grants	0	0	5,000	0	0
Total Revenues	113,100	116,950	122,400	118,100	119,150
Operating Expenses	87,100	89,600	91,400	92,100	93,150
Capital Expense	0	0	5,000	0	0
Contribution to Reserves/Amortized assets	26,000	27,350	26,000	26,000	26,000
Total Expenses	113,100	116,950	122,400	118,100	119,150
Surplus/ (Deficit)	0	0	0	0	0

"Schedule A"

Sewer Fund

	2021 Budget	20200 Budget	2023 Budget	2024 Budget	2025 Budget
Fees & Taxation	<u>66,900</u>	68,700	68,700	68,700	68,700
Grants & Transfers	0	0	5,000	100	100
Total Revenues	66,900	68,700	73,700	68,800	68,800
Operating Expenses	48,900	49,950	50,700	50,800	50,800
Capital Expenses	0	0	5,000	0	0
Contribution to Reserves/Amortized assets	18,000	18,750	18,000	18,000	18,000
Debenture					
Total Expenses	66,900	68,700	73,700	68,800	68,800
Surplus/ (Deficit)	0	0	0	0	0

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Capital Projects Budget					
Use of Funds					
General	2021	2022	2023	2024	2025
Sunset Trail (incl. bridges and bird tower)	\$0	\$0	\$99,951	\$0	\$0
Public Works Yard & building upgrades	\$55,741	\$0	\$0	\$0	\$0
Chevron Property	\$0	\$0	\$150,000	\$0	\$0
EOC & Multiplex Generator	\$0	\$0	\$150,000	\$0	\$0
Cemetery	\$0	\$0	\$100,000	\$0	\$0
Seniors Housing Complex	\$0	\$0	\$0	\$800,000	\$0
ByPass Road - plan & develop	\$0	\$0	\$0	\$0	\$35,000
Flail Mower for tractor	\$12,000	\$0	\$0	\$0	\$0
Plan & Develop M&B Subdivision	\$0	\$0	\$0	\$0	\$800,000
Sub-total General	\$67,741	\$0	\$499,951	\$800,000	\$835,000
Water					
Well #3	\$175,000	\$0	\$0	\$0	\$0
2 Flygt pumps & check valves	\$50,000	\$0	\$0	\$0	\$0
Aesbestos Line Replacement		\$0	\$0	\$0	\$840,000
Sewer					
Lagoon upgrades for compliance	\$1,000,000	\$1,750,000	\$675,822	\$0	\$0
TOTAL REQUIREMENTS	\$1,292,741	\$1,750,000	\$1,175,773	\$800,000	\$1,675,000
Sources of Funds for Capital Projects					
General					
Community Ec. Dev - Prov.of BC - rc'd	\$0	\$0	\$99,951	\$0	\$0
	\$0	\$0	\$0	\$0	\$0
Gwali Trust approved	\$55,741	\$0	\$0	\$0	\$0
General Reserves	\$0	\$0	\$150,000	\$0	\$0
Gwali Trust	\$12,000	\$0	\$250,000	\$0	\$35,000
NCPG & Other grants	\$0	\$0	\$0	\$800,000	\$800,000
Sub-total General	\$67,741	\$0	\$499,951	\$800,000	\$835,000
Water					
Water Reserves	\$0	\$0	\$0	\$0	\$0
NCPG & Other grant	\$0	\$0	\$0	\$0	\$840,000
Gas Tax	\$50,000	\$0	\$0	\$0	\$0
NCPG	\$175,000	\$0	\$0	\$0	\$0
Sub-Total Water	\$225,000	\$0	\$0	\$0	\$840,000
Sewer					
Grants for Sewer upgrades	\$1,000,000	\$1,750,000	\$675,822	\$0	\$0
TOTAL FUNDS PROVIDED	\$1,292,741	\$1,750,000	\$1,175,773	\$800,000	\$1,675,000

DRAFT #1 - FEBRUARY 24, 2021

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REPORT TO COUNCIL

Author: Lori Wiedeman, Administrative Consultant
Date: March 15, 2021
RE: Strategic Plan Resident Survey Responses Summary

RECOMMENDATION(s):

1. That Council receives this report on the summary of resident feedback on their Draft 2021 – 2025 Strategic Plan.
2. That Council hold a Committee of the Whole meeting to discuss the survey results and make recommendations on finalizing the Draft Vision, Mission and Values statements and the list of Council Initiatives.

BACKGROUND:

In December 2020 and January 2021, Council participated in two workshops to develop a Draft five-year Strategic Plan with the intention to seek public input through a Resident Survey. The Survey closed on February 19, 2021. A total of 238 copies of the survey were printed, a copy was sent to all Port Clements Post Office boxes, and hard copies were available at the office. 32 surveys were returned by the deadline.

The Survey focused resident's attention on the Vision, Mission, Values and Council Initiatives falling under the three priority areas identified in the Draft Strategic Plan:

- Maintaining and improving existing infrastructure;
- Improving livability and revitalizing the economy; and
- Encouraging and supporting land development.

For ease of reference, the feedback was summarized by themes and a high level summary is presented below. The full analysis of the survey is attached as Schedule "A" to this report.

DISCUSSION:

Vision Statement:

According to the Certified Management Consultants of Canada (CMC), the Vision describes the future, as you see it. It should inspire, create excitement and motivate.

DRAFT Vision Statement:

Port Clements is a progressive community, striving for sustainable development.

Fits Perfectly	Okay	Could be Improved	Blank	TOTAL
19%	50%	28%	3%	100%

Suggested improvements included adding “with the input of all its people” or “listening and seeking resident feedback” and wanting more specific goals stated like “we are striving to build a swimming pool.” Additionally, there was a request for the definition of “sustainable development” in this context. According to the International Institute for Sustainable Development (IISD):

“Sustainable Development is development that meets the needs of the present without compromising the ability of future generations to meet their own needs.”

Mission Statement:

As per the CMC, the Mission provides focus, answering: What do you do? For whom? Why?

Draft Mission Statement:

*To bring together PEOPLE, PARTNERSHIPS and POSSIBILITIES
to support a strong and vibrant community.*

Fits Perfectly	Okay	Could be Improved	Blank	TOTAL
19%	50%	25%	6%	100%

Suggested improvements included changing “to support” to “to achieve”, a “beautiful” strong and vibrant community, adding “with respect and transparency” and “clean living in a gorgeous environment”.

Values:

As per the CMC, Values describe the organizational culture. They should: guide how you do business, resonate with residents and employees, and define the culture and beliefs.

Draft Values:

*Alignment with long-term PLANS: achievable, reasonable and practical
Respect for PEOPLE: community safety, fiscal prudence, minimal enforcement
Respect for PLACE: environmental protection, sustainability, balanced growth*

Fits Perfectly	Okay	Could be Improved	Blank	TOTAL
19%	41%	34%	6%	100%

Suggested improvements included:

- Council needs to demonstrate honest transparency with residents;
- “Clean water, equality and respect for everyone and the environment”; and
- Minimal enforcement – there is no enforcement and no Bylaw Officer.

Additionally, there was a request for the definition of “sustainability” in this context. According to the Oxford Dictionary:

***Sustainability** is the ability to be maintained at a certain rate or level; or avoidance of the depletion of natural resources in order to maintain an ecological balance.*

Strategic Plan Priority Areas:

The survey provided residents with the opportunity to comment on projects that were identified as Council Initiatives. Residents were asked to rank the initiatives according to their importance.

MAINTAINING AND IMPROVING EXISTING INFRASTRUCTURE	Not Important	Important	Very Important	Blank
Sunset Park Campground upgrade	8%	39%	47%	6%
Community Park Tennis Court revitalization	25%	47%	28%	0%
Community Park Soccer Field improvements	34%	41%	22%	3%
Community Park Bathroom security	50%	34%	13%	3%
Community Park Playground Fencing	41%	38%	19%	3%
Graveyard purchase / restoration	47%	34%	16%	3%

Other themes that emerged from the comments included:

- Roads (ditching/drainage/potholes), sidewalks and paving;
- Water quality;
- Rainbow Wharf load limits and maintenance;
- Community Park repairs/maintenance/ability to allow new/additional/creative uses; and
- Health Clinic maintenance and planning for the future.

IMPROVING LIVABILITY AND REVITALIZING THE ECONOMY	Not Important	Important	Very Important	Blank
St. Mark's Gift and Gallery	28%	47%	19%	6%
Downtown beautification projects	14%	55%	28%	3%
Tourism directional / point-of-interest signage	25%	53%	13%	9%
Tourism Marketing	28%	44%	16%	13%
Playground Equipment upgrade	31%	47%	22%	0%
Golden Spruce Trail Extension Study	31%	38%	31%	0%
Sunset Trail Improvement Project	9%	38%	53%	0%

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Village of Port Clements - Report To Council

Other themes that emerged from the comments included:

- Concerns about St. Mark's competing with business/suggestions to lease it out instead
- Community pool/therapy pool for health/wellness/to attract on and off island visitors
- Taking action on unsightly properties and vehicles
- A need to focus on the economy and job creation
- Interest in turning Rainbow Wharf into a pedestrian only promenade with year round pavilion for food/craft fairs
- Transition to clean energy

ENCOURAGING AND SUPPORTING LAND DEVELOPMENT	Not Important	Important	Very Important	Blank
Dyson Corner Hub	63%	16%	13%	9%
Seniors Housing development	19%	34%	47%	0%
Connect Highway 16 to Bayview Drive	63%	22%	9%	6%

Other themes that emerged included:

- Concerns about the Village competing with business through the Dyson Corner Hub
- Building a bathroom/laundry/shower facility at the Community Park instead
- Logging traffic volumes no longer support the development of Alder Avenue to connect Highway 16 with Bayview Drive
- Encouragement for the development of the M&B Subdivision

IMPLICATIONS:

STRATEGIC: The 2021 Strategic Plan Resident Survey was conducted at Council's direction as part of, and in alignment with the Council's Strategic Planning process.

FINANCIAL: The completion and adoption of the 5 year Strategic Plan will inform Budget Development for the 5 Year Financial Plan and provide direction for grant applications.

ADMINISTRATIVE: The completion and adoption of the 5 year Strategic Plan will form the basis of the annual work plan for administrative and public works staff.

Respectfully submitted
Lori Wiedeman, Administrative Consultant



Schedule "A"

2021 – 2025 Council Strategic Plan Resident Feedback Survey

Summary of Responses

In December 2020 and January 2021, Council participated in two workshops to develop a Draft five-year Strategic Plan with the intention to seek public input through a Resident Survey.

The Survey closed on February 19, 2021. A total of 238 copies of the survey were printed, a copy was sent to all Port Clements Post Office boxes, and hard copies were available at the office. To encourage participation, respondents were invited to nominate a Port Clements resident for a prize draw of one of three board games.

The survey responses were grouped by theme and where possible associated with one of the Strategic Priority Areas. General comments not associated with a Strategic Priority Area are included at the end of the Visions, Mission, and Values section.

Sample Size:

A good maximum sample size is usually around 10% of the population, as long as this does not exceed 1,000. For example, in a population of 5,000, 10% would be 500. In a population of 200,000, 10% would be 20,000. This exceeds 1,000, so in this case the maximum would be 1,000. Even in a population of 200,000, sampling 1,000 people will normally give a fairly accurate result. Sampling more than 1,000 people won't add much to the accuracy given the extra time and money it would cost.

For the Village of Port Clements, as of the 2016 Census, the population was approximately 282 residents. 10% of the population would require survey responses from 28 residents. As 32 surveys were returned, we have a sample size of 11%.

VISION STATEMENT:

Port Clements is a progressive community, striving for sustainable development.

Fits Perfectly	Its Okay	Could be Improved	Blank	Total
19%	50%	28%	3%	100%

VISION STATEMENT: Suggested Improvements:

- Add "with the input of all it's people"
- "Port Clements is a wonderful place for anyone to live"
- "Listening and seeking resident feedback and opinions/support" is critically missing. Facebook comments are blocked, there are no ways to be informed/provide feedback
- Too general to mean anything - "we are striving to build a swimming pool" or some specifics would be better

VISION STATEMENT: General Comments	
<ul style="list-style-type: none"> Seeing the Village move in a positive direction, nothing wrong with the statement, but need to see some action. Sounds like a dream. I don't believe our community is progressive. Statement is nice but not entirely true. 	
Requests for Clarification	Response
Mission Statement should come before Vision Statement	According to the Certified Management Consultants of Canada (CMC), there is no required order. It is more important how you link them to your day-to-day business.
Elaborate on definition of "sustainable development"	For this context, and according to the International Institute for Sustainable Development (IISD), sustainable development is development that meets the needs of the present without compromising the ability of future generations to meet their own needs.

MISSION STATEMENT:

To bring together PEOPLE, PARTNERSHIPS and POSSIBILITIES
to support a strong and vibrant community.

Fits Perfectly	Its Okay	Could be Improved	Blank	Total
19%	50%	25%	6%	100%

MISSION STATEMENT: Suggested Improvements:
<ul style="list-style-type: none"> Change "to support" to "to achieve" A "beautiful" strong and vibrant community Add "clean living, in a gorgeous environment" Add "with respect" – something not happening now, nor answers to our questions "Transparency" Way to general - can be made to mean anything – "resurface the tennis courts along with fencing and lines"

MISSION STATEMENT: General Comments
<ul style="list-style-type: none"> Sounds good but what are you doing to achieve it? Partnerships with whom? Leave businesses to be self-sustaining. Fight, Fight, Fight, for small business with BCTS. Use Zoom Council meetings to engage with volunteers. Your volunteers are the 'feet on the street' and yet are not appreciated, nor valued. In recent weeks the strain has been noticeable! If you want a strong and vibrant community you need to engage with volunteers. The Mission Statement does capture what we need to do, but not seeing action.

VALUES:

Alignment with long-term PLANS: achievable, reasonable and practical
 Respect for PEOPLE: community safety, fiscal prudence, minimal enforcement
 Respect for PLACE: environmental protection, sustainability, balanced growth

Fits Perfectly	Its Okay	Could be Improved	Blank	Total
19%	41%	34%	6%	100%

VALUES: Suggested Improvements:

- Council needs to demonstrate honest transparency with residents
- Clean water, equality and respect for everyone and the environment
- Minimal enforcement – there is no enforcement and no Bylaw Officer

VALUES: General Comments

- Good if Council and staff would adhere to those values.
- Lofty indeed. We are not told what's happening in our village i.e. with staff.
- This hasn't been happening. So much hysteria about liabilities, safety. People get lost in all the money spent on lawyers for far too many things. Get back to basics - small town togetherness!

Requests for Clarification	Response
Minimal enforcement – does this pertain to Bylaws or RCMP?	Minimal enforcement in this context pertains only to Village Bylaws, some of which can be enforced by the RCMP.
Community safety – minimal enforcement?	These concepts are both connected to the overarching Value of Respect for PEOPLE . In this context, the intention is to create common sense Bylaws and policies that lead to willing compliance, and enforcement only where other options fail.
Sustainability – no idea what is meant by this	For this context, and according to the Oxford Dictionary, sustainability is the ability to be maintained at a certain rate or level; or avoidance of the depletion of natural resources in order to maintain an ecological balance.
No mention of supporting development which will provide a tax base to allow the Village to improve infrastructure and improvements	The idea of “supporting development” is connected to the overarching Value of Respect for PLACE . Under this Value, balanced growth refers to a specific type of economic growth that is sustainable in the long term. It is sustainable in terms of low inflation, the environment and balance between different sectors of the economy such as exports and retail spending, or land development for housing and business. Balanced growth is the opposite of volatile boom and bust economic cycles.

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Village of Port Clements – 2021 Strategic Plan Resident Survey Responses

General Themes	Summary of Comments
Administration	<p>19 comments:</p> <ul style="list-style-type: none"> 8 regarding the <u>office</u>: 3 to reopen office with COVID safety protocols; 2 to reduce overhead; 2 on the importance of hiring an experienced CAO; and 1 against the Office Improvement Project 4 regarding <u>Council</u>: 3 about public not being allowed to attend Council meetings and a need to get them up on Zoom; 1 that Council Chambers don't need new chairs 2 regarding <u>finances</u> and not spending money that we don't have 2 regarding getting <u>projects</u> going and using money to make jobs 2 regarding <u>bylaws</u>: 1 regarding unlicensed vehicles and getting a Bylaw Officer to enforce; and 1 that we don't need to update our OCP and Zoning Bylaws as everything is already Zoned 1 that the <u>Village website</u> needs to be updated to make it easier to find things, and the business information should be current
Volunteers	<p>4 comments:</p> <ul style="list-style-type: none"> 3 that community volunteers should be listened to, respected and appreciated 1 that community volunteers should not be responsible for keeping all of the infrastructure maintained

Strategic Plan Priority Areas:

The following projects were identified as Council Initiatives that are in addition to essential Core Services projects that are planned or underway. In order to ensure our priorities reflect the desires of our community members, residents were asked to rank the initiatives according to their importance.

MAINTAINING AND IMPROVING EXISTING INFRASTRUCTURE	Not Important	Important	Very Important	Blank
Sunset Park Campground upgrade	8%	39%	47%	6%
Community Park Tennis Court revitalization	25%	47%	28%	0%
Community Park Soccer Field improvements	34%	41%	22%	3%
Community Park Bathroom security	50%	34%	13%	3%
Community Park Playground Fencing	41%	38%	19%	3%
Graveyard purchase / restoration	47%	34%	16%	3%

Village of Port Clements – 2021 Strategic Plan Resident Survey Responses

Initiative	Summary of Comments
Sunset Park Campground Upgrade	<p>7 comments:</p> <ul style="list-style-type: none"> • 2 that this is overdue, especially as walking is one of the few COVID approved activities • 2 wanted to remove picnic tables and fire rings from the list • 1 noted the importance of having maintenance schedules • 1 noted the importance of repairing the bird tower, bridge, trail and woodshed • 1 does not support the woodshed, swim change shack, beach gazebo, garbage/recycling containers, or selective tree work • 1 about trees coming down in storms being unsightly, dangerous and a potential liability
Tennis Court	1 comment that we should resurface tennis court
Soccer Field	<p>3 comments:</p> <ul style="list-style-type: none"> • Not enough use • Best field on island, should always take care of it • Encourage diverse uses of existing assets like mini-golf on soccer field
Bathroom Security	<p>2 comments:</p> <ul style="list-style-type: none"> • Is bathroom security an issue? • Open bathrooms are good
Playground Fencing	<p>3 comments:</p> <ul style="list-style-type: none"> • 2 comments that playground doesn't need a fence • 1 supports a fence around the playground
Graveyard	<p>3 comments:</p> <ul style="list-style-type: none"> • Columbarium – a room or building with niches for funeral urn storage • Ownership yes, but restoration unnecessary • Yes, should be done

Other Themes	Summary of Comments: Maintaining and Improving Existing Infrastructure
Roads Infrastructure	<p>16 comments:</p> <ul style="list-style-type: none"> • 7 requested sidewalks throughout the Village, with one providing a detailed pros and cons list; and 5 of them also requesting pavement • 5 noted that the roads need ditching/drainage work • 2 noted the need for road base/pothole repairs • 1 stated that the Village Right-of-Ways (ROWs) should already be mapped, and cautioning against looking at property lines • 1 that the Froese Streetlights has been on the list a long time

Village of Port Clements – 2021 Strategic Plan Resident Survey Responses

Other Themes	Summary of Comments: Maintaining and Improving Existing Infrastructure
Asset Management	<p>8 comments:</p> <ul style="list-style-type: none"> • 8 that we need to maintain what we have • 2 added that some infrastructure is falling into disrepair
Water	<p>8 comments:</p> <ul style="list-style-type: none"> • 5 that water quality needs to be improved • 1 that the asbestos cement water lines should be left buried underground as there is no cost to that • 1 that the Chlorine Shed repairs should be completed • 1 that the Well # 3 project should proceed
Rainbow Wharf	<p>7 comments:</p> <ul style="list-style-type: none"> • 3 questioned the Village spending money to maintain the facility for a single private business that doesn't comply with load limits • 2 that the Wharf is a big potential asset • 1 that the Wharf does not meet the Bylaw maintenance standards • 1 that the Wharf should be turned into a tourist attraction
Community Park	<p>5 comments:</p> <ul style="list-style-type: none"> • 1 that the Community Park sign should indicate it has washrooms • 1 that the sandbox needs repair and maintenance • 1 that the track needs repair and there is a need for 2 benches • 1 that we should spend some money to fix things and get back to minimal maintenance requirements • 1 requesting an upgrade to allow for drive-in movies, swap n shops, and vendor booths with power
Clinic	<p>3 comments:</p> <ul style="list-style-type: none"> • 2 noted the need for maintenance, drainage and eves trough repair • 1 noted that we should plan for a new clinic with room for the ambulance and washrooms
Millennium Park	<p>3 comments:</p> <ul style="list-style-type: none"> • 2 regarding community greenhouses: 1 suggested using Millennium Park; 1 suggested food and medical cannabis • 1 about beautification and repair to steps, which are overgrown and hazardous
Fire Hall	<p>1 comment that this has been on the list a long time</p>

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Village of Port Clements – 2021 Strategic Plan Resident Survey Responses

IMPROVING LIVABILITY AND REVITALIZING THE ECONOMY	Not Important	Important	Very Important	Blank
St. Mark's Gift and Gallery	28%	47%	19%	6%
Downtown beautification projects	14%	55%	28%	3%
Tourism directional / point-of-interest signage	25%	53%	13%	9%
Tourism Marketing	28%	44%	16%	13%
Playground Equipment upgrade	31%	47%	22%	0%
Golden Spruce Trail Extension Study	31%	38%	31%	0%
Sunset Trail Improvement Project	9%	38%	53%	0%

Initiative	Summary of Comments
St. Mark's	7 comments: <ul style="list-style-type: none"> 5 concerned about the Village competing with business 2 felt this is not important given the Pandemic, maybe later
Beautification	11 comments: <ul style="list-style-type: none"> 7 regarding taking action on unsightly properties and vehicles 1 in favor of the gazebo if it is by Rainbow Wharf for sunset views 1 not in favor of a community gazebo 1 in favor of stairs/access to the foreshore 1 in favor of placing garbage cans around the Village
Tourism Signs	5 comments: <ul style="list-style-type: none"> 2 that we won't have tourism this year 1 that this is ENOUGH ALREADY 1 that a more welcoming entrance would bring development 1 wanting a new trail from the museum to the bird tower, and signage so visitors know how long the trail is, where it crosses streets, etc
Tourism Marketing	6 comments: <ul style="list-style-type: none"> 2 that we won't have tourism this year 2 should be an all island project/other agencies do it already 1 not important unless we improve our upgrade our tourist attractions 1 the Tourism Commission had one for decades before it was disbanded
Playground Equipment	3 comments: <ul style="list-style-type: none"> Retirement town, consider COVID and long term maintenance required Sandbox is currently unusable, very cheap to fix What we have is adequate for the small number of children
Golden Spruce Trail	2 comments: <ul style="list-style-type: none"> NOT AT ALL!! Was in the original plan back in the '80s that began at the graveyard
Sunset Trail	3 comments: <ul style="list-style-type: none"> Sunset Park and trail is all we did 20 years ago Make this a seaside trail, no TREES! Trail needs maintenance

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Other Themes	Summary of Comments: Improving Livability and Revitalizing the Economy
Recreation	<p>14 comments:</p> <ul style="list-style-type: none"> • 6 in favor of a community outdoor pool/therapy pool • 3 in favor of an iceless roller/skating rink • 2 regarding the weight room, 1 to reopen with a COVID safety plan, and the other to finish the upgrade • 1 that the campground needs serious clean up and tree thinning • 1 that we have amazing recreational assets for such a small community • 1 that said “Kids! Kids! Kids! PLEASE!!”
Trails	<p>10 comments:</p> <ul style="list-style-type: none"> • 3 regarding maintenance of trails and removing weeds • 3 regarding ONLY cutting down danger trees • 1 that we need a walk by the water as much as possible • 1 that we can attract new taxpayers with trails and views • 1 that we need a ‘square’ by the small Wharf and Bayview and a trail that connects it to the Golden Spruce Trail • 1 that we need a path along Bayview for pedestrian/wheelchair safety
Economy	<p>8 comments:</p> <ul style="list-style-type: none"> • 5 that we need to focus on creating jobs • 1 that Council needs to stop getting into business and competing • 1 that Port is the only community without an open air market • 1 to help growth/development by communicating with businesses about grants/opportunities
Rainbow Wharf	<p>7 comments:</p> <ul style="list-style-type: none"> • 6 regarding turning Rainbow Wharf into a promenade (pedestrian only) with year round pavilion for weekend food/craft fairs • 1 regarding adding a picnic table and portable toilet for the beach and Small Craft Harbour
Energy	1 comment that we should support/encourage transitioning to clean power
Marina	1 comment that there is no mention of one of our assets – water – no marina

Village of Port Clements – 2021 Strategic Plan Resident Survey Responses

ENCOURAGING AND SUPPORTING LAND DEVELOPMENT	Not Important	Important	Very Important	Blank
Dyson Corner Hub	63%	16%	13%	9%
Seniors Housing development	19%	34%	47%	0%
Connect Highway 16 to Bayview Drive	63%	22%	9%	6%

Initiative	Summary of Comments
Dyson Corner Hub	<p>19 comments:</p> <ul style="list-style-type: none"> • 6 concerned about the Village competing with business • 6 that the idea is good but the location should be switched to the Community Park • 5 from residents that DO NOT support this development • 1 that there should not be a bathroom/laundry facility in this location • 1 that this location could be used for an open air market
Senior's Housing	<p>3 comments:</p> <ul style="list-style-type: none"> • 2 supportive of the need for this housing • 1 questioning whether this is needed
Hwy 16 to Bayview	<p>8 comments:</p> <ul style="list-style-type: none"> • 6 that reduced traffic volumes for logging no longer support this development • 1 suggesting Alder Avenue should be fully developed • 1 suggesting developing Park Street to Highway 16 as a high elevation road instead

Other Themes	Summary of Comments: Encouraging and Supporting Land Development
Development	<p>7 comments:</p> <ul style="list-style-type: none"> • 4 regarding developing the M&B Subdivision to attract new taxpayers • 2 encouraging housing development for long term homes (one noted Tiny Homes should not be supported) • 1 suggesting the purchase and development of the Chevron property

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REPORT TO COUNCIL

Author: Elizabeth Cumming, Acting CAO

Date: March 10th, 2021

RE: Regular Report on Current Operations

BACKGROUND:

The CAO/Acting CAO updates Council at the Regular Council Meetings on current operations and challenges.

DISCUSSION:

The report is not an exhaustive list of operational activities that have occurred since the last update or are occurring, but to provide a general update and identify notable occurrences in current operations for Council.

Administration:

- Strategic Planning, CAO Recruitment and financial operations continues to be on track with consultant support.
- CAO recruitment is moving into interview phase; An in-camera meeting was scheduled with the Ad Hoc CAO Recruitment Committee on March 11th as part of this.
- Old Dumbbells were picked up by new owner and are no longer in weight room.
- Office underwent major spring cleaning (8th – 10th), to clear out file backlogs and reorganize into new storage spaces created with improvement project. Council Chambers Storage Room also reorganized to increase storage space. Cleanup continues around work priorities.
- Exploring legal procedures/avenues to handle outstanding Moorage accounts at Small Craft Harbour regarding two accounts with outstanding balances dating back to 2018/2019. After several communications from office to resolve non-payment issue over the years, these accounts have been notified that they are not permitted to use/access facility until they have addressed their outstanding account balances.

Finance:

- Purchasing/ordering for grants continues or is near completion for several projects (ESS, EOC).
- Senior Finance Manager training under consultant continues; consultant continues to support finance activities.
- Financial Bylaw will be brought for 1st – 3rd reading on April 6th Regular Council Meeting
- Finance Department is looking ahead and preparing for upcoming priorities such as the 2021 Tax Notice.
- Starting work with Auditors on 2020 Audit

Public Works:

- Pump maintenance ongoing. New pumps & check valves ordered (Jasper St Lift Station as per PJ Turje; approved in 2020).
- Well 3 completion plans continue, Double D Drilling ETA on Island in next two weeks. Still in process of getting approved construction permit.
- Into March icy/snowy/freezing conditions, operationally sanding/salting & working on freeze protection (pipes) ongoing. New equipment continues to be a benefit.
- Firehall improvements – painting, heat ventilation & lighting upgrades are ongoing, should be completed by Spring.
- PW involved in consulting with the statutory approving officer with potential subdivisions and developments.
- Received rebuilt component of fire pump, installing with certified mechanic.
- Preparing for spring grass & groundskeeping.

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EOC:

- Vaccination Clinics on Haida Gwaii are running from March 29th – April 9th. All community members born in or before 2003 (18-79+ years) can start calling (1-844-255-7555) on March 15th, 2021 to make their vaccination appointment. The Vaccination Clinic will be held at the Port Clements Elementary School Gymnasium on March 29th & March 30th.
- Between January 31st – February 14th there were 18 positive COVID-19 cases on Haida Gwaii. Between Feb 14th – 20th there were 26 new positive COVID-19 cases on Haida Gwaii. Between February 21st – 27th there were 32 new positive COVID-19 cases on Haida Gwaii. Between February 28th – March 6th there were 11 new positive COVID-19 cases on Haida Gwaii.
- Northern Health does not release community-specific COVID-19 case information to municipalities. Municipalities will not know if there are local cases unless they are self-reported to the EOC. Reserves are given COVID-19 case information for their communities from First Nations Health. Our EOC is not aware of any known cases in Port Clements, but on high alert and preparing for potential.
- If anyone needs assistance due to COVID-19 or has concerns, they can contact our EOC by email at eoctractor@portclements.ca or leave a message for the EOC by phoning the Village Office at 250-557-4295.
- EOC is keeping up with meetings (NH Stakeholders Meeting, Unified Command) and keeping up to date on COVID-19 information.
- Public Health Order in effect until otherwise revoked. Restrictions on events and gatherings, both outdoor and indoor, are in effect under the Health Order. Even with vaccination, people are required to adhere to the Public Health Order until it is lifted.
- It is extremely important that people remain vigilant with hand washing, wear masks in indoor public spaces, keep their circles small and only travel for essential purposes.

Respectfully submitted:



Elizabeth Cumming
Acting CAO

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**Village of Port Clements
Council Meeting Action Items List**

<u>Action #</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A30	06-09-2016	Weight Room Upgrades	Administration	Questionnaire distributed on equipment use - Several Turned in. Grant Writer to look for opportunities. Ruth Bellamy & CAO toured facilities to determine what improvements should be made.
	14-03-2019			Councillor Kish contacted Grant Writer about grants. She also spoke to Ruth Bellamy about equipment and removal of non-essential items. Plan to dispose of these items during free tipping day
	16-03-2020		HG Rec	Strength-Building: The Haida Gwaii Weight Room Strategy. Applying to Community Innovation Grant to develop HG weight room strategy
	13-07-2020		VOPC	see if weightroom funding application can be expediated by the Gwaii Trust Society
	13-08-2020			Cannot be expediated. Weightroom funding application seperated between COVID-19 & upgrades, upgrades needs motion for application noting specific amount
	10-02-2021			Weightroom Improvement Project is underway - materials purchased and work scheduled for bathroom improvement, equipment/items ordered/being ordered. Expected to be completed with project by second Quarter.
	08-03-2021			Bathroom rennovations started
A36	08-08-2017	Sunset Park Mgmt. Plan	Council	Review recently adopted Management plan in Nov/Dec 2017 and again in Nov/Dec 2018.
	16-04-2019			Draft plan circulated to Council for review.
	03-06-2019			Motion made to hold public hearing and then adopt Management Plan. Staff dealing with scheduling.
	31-07-2019			Requested date for Aug 20/20 - waiting for confirmation
	22-08-2019			Public Meeting held to receive comments on proposed plan and Berry Maze
A41	09 26 2018	Amend the Campground Bylaw fees		Still in Progress - Still needs to be reviewed
A46	18-11-2019	Staff to accumulate information		Staff to Accumulate all information on location of sewer lines where it impacts current land application - may not be completed & brought back until next year
A54	11-16-2020	Tennis Court Improvement		Add to strategic planning for follow up - to make a plan to pressure wash, repaint the lines, brush the trees back, put the fencing back in place and have it ready for spring (NDIT funding may be available - \$30,000 to max of 70% of eligible project budget open on a quarterly basis).
	10-02-2021			Included in draft strategic plan. Included for evaluation as a priority in resident survey for Council initiatives.