



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
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Port Clements, BC
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4:00 PM Special Meeting of Council, Tuesday, March 2nd, 2020

AGENDA

- 1. ADOPT AGENDA**
- 2. FINANCE**
F-1—Preliminary 2021 Budget Discussion
- 3. ADJOURNMENT**

	A	B	E	F	G	H	I	J	K	L	M
1	Account #	Description	2020	2020	2021	2022	2023	2024	2025		
2			Actual Est	Budget	Budget	Budget	Budget	Budget	Budget		
3	10-1-11-00-00	Property Tax - Municipal	113939	114050	114000	136000	136000	136000	136000	Revert to	previous level
4		TOTAL TAXES	113939	114050	114000	136000	136000	136000	136000		in 2022
5											
6	10-1-21-00-00	Grant in Lieu - Federal	1367	1685	1700	1700	1700	1700	1700		
7	10-1-24-00-00	Grant in Lieu - Hydro	4964	4964	5530	5530	5530	5530	5530		
8	10-1-27-00-00	Grant in Lieu - Telus	1515	1515	1500	1500	1500	1500	1500		
9		TOTAL PAYMENT IN LIEU OF TAXES	7846	8164	8730	8730	8730	8730	8730		
10											
11	10-1-41-10-10	Sales - Faxes	105	125	100	150	150	150	150		
12	10-1-41-10-00	Sales - Photocopies	152	200	150	200	200	200	200		
13	10-1-41-10-20	Sales - Tax Searches & Commissioner	375	500	375	400	400	400	400		
14	10-1-42-10-00	Misc. - Fire Protection Agreement	450	600	450	450	450	450	450		
15	10-1-44-10-00	Sales - Garbage Tags	8	0	0	0	0	0	0		
16	10-1-71-10-00	Misc. Rec Commission Revenue	626	500	500	5000	5000	5000	5000		
17	10-1-12-99-99	Sales - Village Property	0	0	0	0	0	0	0		
18	10-1-32-10-00	Taxes - School Tax Admin Fee	2102	2100	2100	2100	2100	2100	2100		
19	10-1-13-00-00	Water & Sewer Recovery	8000	8000	8000	8000	8000	8000	8000		
20	10-1-15-00-00	EOC Recovery	5506	60000	20000	0	0	0	0		
21	10-1-53-10-20	Rental -Weight Room	93	500	0	0	2000	2000	2000		
22		TOTAL SALES OF SERVICE	17417	72525	31675	16300	18300	18300	18300		
23											
24	10-1-51-20-00	Sales - Business Licenses	1260	500	1200	1200	1200	1200	1200		
25	10-1-51-70-00	Biomass Recovery	18122	11000	18000	18000	18000	18000	18000		
26	10-1-53-10-10	Rental - Gym	205	0	0	500	500	500	500		
27	10-1-53-10-30	Rental - Ambulance	7319	6800	7000	7000	7000	7000	7000		
28	10-1-53-10-40	Dog tag revenue	15	0	0	0	0	0	0		
29	10-1-53-10-50	Rental - St. Mark's Church	0	0	0	250	250	250	250		
30	10-1-53-10-70	Rental - Shoreline Park RV	1166	350	500	10000	10000	10000	10000		
31	10-1-53-10-80	Rental - CBC Site	2100	1400	1400	1400	1400	1400	1400		
32	10-1-53-20-00	Rental - Clinic	8874	9000	9000	9000	9000	9000	9000		
33	10-1-53-20-10	Garbage Admin	3632	3500	3800	3800	3800	3800	3800		
34	10-1-56-10-00	Property Tax Penalties	8369	3000	3000	3000	3000	3000	3000		
35	10-1-56-10-10	Property Tax Arrears Interest	941	1000	1000	1000	1000	1000	1000		
36	10-1-56-10-15	Delinquent Tax Interest	168	500	200	200	200	200	200		
37	10-1-59-90-00	Interest Revenue	52938	28000	50000	45000	40000	35000	30000	declining	due to using up
38	10-1-59-90-01	Rainbow Wharf Revenue	4103	0	0	0	0	0	0		gas & NCP grants
39	10-1-59-90-10	Small Craft - Electricity Revenue	6160	4500	6000	6000	6000	6000	6000		
40	10-1-59-90-20	Small Craft - Fee for Use	21005	17000	20000	20000	20000	20000	20000		
41		TOTAL REV. FROM OWN SOURCES	136377	86550	121100	126350	121350	116350	111350		
42											
43	10-1-53-10-11	MPBC Library Revenue	10200	10200	10200	10200	10200	10200	10200		
44	10-1-53-10-12	MPBC Space rental	931	2500	0	4000	4000	4000	4000		

	A	B	E	F	G	H	I	J	K	L	M
1	Account #	Description	2020	2020	2021	2022	2023	2024	2025		
45		TOTAL MULTI PURPOSE RENTAL	11131	12700	10200	14200	14200	14200	14200		
46											
47	10-1-62-10-00	Grants - Small Community Protection	425979	412000	425000	425000	425000	425000	425000		
48		TOTAL UNCONDITIONAL TRANSFERS	425979	412000	425000	425000	425000	425000	425000		
49											
50	10-1-59-10-10	Misc. - NSF & Sundry Charges	0	25	0	0	0	0	0		
51	10-1-59-10-00	Misc. - Donations	79	50	0	0	0	0	0		
52	10-1-59-10-20	Miscellaneous	6671	8155	1200	1000	1000	1000	1000		
53	10-1-89-10-30	Grants - GT - Christmas	0	10000	10000	10000	10000	10000	10000		
54	10-1-89-10-20	GT Innovations	5472	0	0	0	0	0	0		
55	10-1-75-10-00	Misc. Grants	525348	561213	240000	64000	15000	0	0		
56	10-1-89-00-00	Gas Tax grant	0	66000	66000	66000	66000	66000	66000		
57	10-1-89-10-70	NDI Proposal Writer	7667	8000	8000	8000	8000	8000	8000		
58	10-1-56-10-72	NDI Business Façade	9519		0	0	0	0	0		
59	10-1-89-10-40	GT Community Events	2500	5000	5000	5000	5000	5000	5000		
60	10-1-75-10-11	Housing needs grant	17448	0	0	0	0	0	0		
61	10-1-59-10-30	Northern Capital Grant	273839	0	0	0	0	0	0		
62	10-1-89-10-65	Covid Restart Grant	111000	0	100000	48000	0	0	0		
63		Set up misc grant receivables for YE	139546	0	0	0	0	0	0		
64	10-1-89-10-72	NDI Misc Grant	0	10000	0	0	0	0	0		
65	10-1-89-10-71	NDI Economic Development funding	50000	50000	50000	50000	50000	50000	50000		
66	10-1-89-10-45	Small Craft Harbour Projects	26179	0	0	0	0	0	0		
67		TOTAL CONDITIONAL GRANTS	1175268	718443	480200	252000	155000	140000	140000		
68											
69	10-1-92-10-00	Transfers From Reserves	0	122467	0	0	12820	7370	16570		
70		Transfer from Deferred Revenue		0	0	0	0	0	0		
71		Transfer from Rec Reserve	0			0	0	0	0		
72		Transfer from gas tax fund	0			0	0	0	0		
73		Industrial road	0	0	0	0	0	0	0		
74		boat launch amm fund	0								
75		TOTAL RESERVES	0	122467	0	0	12820	7370	16570		
76											
77	10-1-98-10-00	Taxes - School Residential	74928	74928	74928	75000	75000	75000	75000		
78	10-1-98-10-10	Taxes - School Non-residential	12556	12556	12556	13000	13000	13000	13000		
79	10-1-98-20-00	Taxes - NCRD	35151	35151	35151	36000	36000	36000	36000		
80	10-1-98-20-20	Taxes - NW Regional Hospital	21915	21916	21916	22000	22000	22000	22000		
81	10-1-98-20-30	Taxes- Police	14801	14801	14801	15000	15000	15000	15000		
82	10-1-98-30-10	Taxes - BCAA	1570	1570	1570	2000	2000	2000	2000		
83	10-1-98-30-20	Taxes - MFA	7	8	8	10	10	10	10		
84	10-1-98-40-00	Taxes - VIRL	11022	11023	10677	11000	11000	11000	11000		
85		TOTAL COLLECTIONS FOR OTHERS	171950	171953	171607	174010	174010	174010	174010		
86		Total Revenue	2059907	1718852	1362512	1152590	1065410	1039960	1044160		

	A	B	E	F	G	H	I	J	K	L	M
1	Account #	Description	2020	2020	2021	2022	2023	2024	2025		
87											
88	10-2-11-10-00	Council Remuneration	16000	17000	17000	17000	27000	27000	27000		
89	10-2-11-10-10	Council Training Expense	0	1500	3000	2500	2500	1500	1000		
90	10-2-11-10-20	Council Travel	147	1500	1500	5000	3500	5000	3500		
91	10-2-11-10-30	Council Benefits Expense	688	500	750	750	750	750	750		
92	10-2-11-10-40	Council Membership Expense	834	1700	1200	1200	1200	1200	1200		
93	10-2-11-10-50	Grants Awarded	1285	1000	1300	1500	1500	1500	1500		
94		Centennial Celebrations	0								
95		TOTAL LEGISLATIVE EXPENSES	18954	23200	24750	27950	36450	36950	34950		
96											
97	10-2-12-10-00	Administrative Wages	194715	185725	145000	165000	168000	171000	175000		
98		Moving Allowance	0	0	16000	0	0	0	0		
99	10-2-12-10-10	Administrative Benefits	33151	37605	25000	33000	35000	36000	37000		
100	10-2-12-10-01	Consultants	26323	27000	50000	70000	25000	25000	25000	2022 incl.	OCP and Sub
101	10-2-69-00-00	NDI Grant Proposal Writer	12262	4600	8000	8000	8000	8000	8000		bylaw review
102	10-2-12-10-20	Administrative Travel	442	3000	1000	3500	3500	3500	3500		
103	10-2-12-10-25	Training	5850	10000	9000	8000	8000	8000	8000		
104	10-2-12-10-30	Membership Fees	1835	2000	2000	1800	1800	1800	1800		
105	10-2-12-10-40	Audit & Accounting Expense	9000	10000	9000	11000	11000	11000	11000		
106	10-2-12-10-50	Legal Expense	8201	8000	8000	7000	5000	5000	5000		
107	10-2-12-11-00	Office Supplies	3853	5100	4000	4000	4000	4000	4000		
108	10-2-12-11-10	Website Fees	174	300	200	200	200	200	200		
109	10-2-12-11-20	Computer Software Expenses	8969	8580	9000	9000	9500	9500	9500		
110	10-2-12-11-30	Administrative Operating Costs	8017	5200	8000	8100	8200	8300	8500		
111	10-2-12-11-40	Supplies - Council	121	2500	500	2000	500	500	500	2022 incl	new chairs
112	10-2-12-11-50	Advertising	3720	8640	5000	5000	4000	4000	4000		
113	10-2-12-11-60	Postage Expense	1726	1700	1750	1750	1800	1800	1800		
114	10-2-12-11-70	Misc. - Tax Sale Expenses	0	0	500	500	500	500	500		
115	10-2-12-13-00	Elections Expense	2055	0	5000	5000	0	0	0		
116	10-2-12-14-10	Janitorial Contract	6552	8000	8000	8000	8000	8000	8000		
117	10-2-12-14-30	General Insurance Expense	16141	17000	18000	18000	18000	18000	18000		
118		YTD adjustments	54376	0	0	0	0	0	0		
119		TOTAL ADMINISTRATION	397483	344950	332950	368850	320000	324100	329300		
120											
121	10-2-24-60-00	FD - Training	0	4000	4000	4000	4000	4000	4000		
122	10-2-24-60-10	FD - Fire Fighters	0	500	500	500	500	500	500		
123	10-2-24-70-00	FD - R & M Equip	12767	15000	13000	12750	14000	14750	15500		
124	10-2-24-70-01	FE - R & M Bldg (split for 2021 forward)	0	0	3500	3500	3750	3750	4000		
125	10-2-24-70-10	Fire hall Utilities	11340	12500	12500	12500	12500	12500	12500		
126	10-2-24-70-20	FD - License & Insurance	3987	6600	4000	4000	4000	4000	4000		
127	10-2-24-80-00	FD - Equipment	7459	8500	8500	8500	8500	8500	8500		
128	10-2-24-80-10	FD - Fuel	687	1500	1500	1500	1500	1500	1500		
129	10-2-24-90-00	Fire hall Janitorial	4865	4368	5000	5000	5000	5000	5000		
130	10-2-24-90-10	Weight Room	1585	1492	1600	1600	1600	1600	1600		

	A	B	E	F	G	H	I	J	K	L	M
1	Account #	Description	2020	2020	2021	2022	2023	2024	2025		
131		TOTAL FIRE DEPARTMENT	42690	54460	54100	53850	55350	56100	57100		
132											
133	10-2-25-00-00	Misc. - Emergency Committee	1042	4000	2000	5000	3000	3000	3000	2022 Emergency plan rev.	
134	10-2-25-00-20	EOC Expense (Covid)	23943	60000	20000	0	0	0	0		
135	10-2-25-00-10	Misc. Emergency Grant Expense	0	163643	0	0	0	0	0		
136		TOTAL EMERGENCY SERVICES	24985	227643	22000	5000	3000	3000	3000		
137											
138	10-2-31-00-00	Common Services - Wages	24611	35000	35000	35500	35500	36000	36000		
139	10-2-31-30-00	PW Training General	30	800	2000	2000	2000	2000	2000		
140	10-2-31-00-20	Common Services Misc	601	1000	1000	1000	1000	1000	1000		
141	10-2-19-00-00	Common Services Utilities	860	1000	1000	1000	1000	1000	1000		
142	10-2-31-00-10	Common Services - Benefits	5199	8050	8050	8050	8050	8250	8250		
143		TOTAL COMMON SERVICES	31301	45850	47050	47550	47550	48250	48250		
144											
145	10-2-34-00-00	Wharf - Wages	1075	1000	1000	1000	1000	1000	1000		
146	10-2-34-00-10	Wharf - Benefits	223	200	200	200	200	200	200		
147	10-2-34-00-12	Wharf Insurance	1544	2000	2000	2000	2000	2000	2000		
148	10-2-34-00-15	Wharf Hydro	381	400	400	400	400	400	400		
149	10-2-34-00-20	Wharf - Maintenance	321079	325000	2000	2000	2000	2000	2000		
150		TOTAL RAINBOW WHARF	324302	328600	5600	5600	5600	5600	5600		
151											

	A	B	E	F	G	H	I	J	K	L	M
1	Account #	Description	2020	2020	2021	2022	2023	2024	2025		
152	10-2-34-00-30	Small Craft Harbour- Wharfinger Expense	0	0	0	0	0	0	0		
153	10-2-34-00-40	Small Craft Harbour - Hydro Expense	5686	8000	8000	8000	8000	8000	8000		
154	10-2-34-00-71	Small Craft Harbour- Boat Launch & parking	0	1200	1200	1200	1200	1200	1200		
155	10-2-34-00-60	Small Craft Harbour - Legal Expenses	0	500	500	500	500	500	500		
156	10-2-34-00-70	Small Craft Harbour- Maintenance	27549	6000	5000	5000	5000	5000	5000		
157			0								
158		TOTAL SMALL CRAFT HARBOUR	33235	15700	14700	14700	14700	14700	14700		
159											
160	10-2-31-90-00	Common Services - Fuel	1162	2000	2000	2000	2000	2000	2000		
161	10-2-32-31-00	Street Maintenance	9353	11500	20000	10000	20000	10000	10000	2021 incl	lights @ Froese
162	10-2-32-37-00	Street Sanding	2833	6000	4000	4000	4000	4000	4000		2023 incl road
163	10-2-32-50-00	Hydro - Street Lights	15956	16000	16000	16000	16000	16000	16000		study & mapping
164	10-2-32-90-00	Equipment Maintenance	5298	8000	8000	8000	8000	8000	8000		
165	10-2-31-90-10	Public Work's Truck Insurance	1801	3500	3000	3000	3000	3000	3000		
166	10-2-31-90-20	Tractor Insurance	503	550	550	550	550	550	550		
167	10-2-31-90-21	Tractor expense	860	1300	1000	1000	1000	1000	1000		
168	10-2-71-89-40	Brushing Operating Expense	1879	2500	2000	7500	7500	2000	2000	2022 & 2023 incl	wildfire
169	10-2-32-37-10	Industrial Road Maintenance	5728	6000	6000	6000	6000	6000	6000		report recom.
170	10-2-32-37-20	Ditching	5440	4000	6000	6000	6000	6000	6000		
171	10-2-12-99-60	Public Works Truck	2155	2500	2500	2500	2500	2500	2500		
172		TOTAL ROADS	52968	63850	71050	66550	76550	61050	61050		
173											
174	10-2-43-00-10	Garbage Tags / Dumpster Fees	0	80	15000	0	0	0	0	2021 budget for 3 bear	
175	10-2-43-00-00	Common Services - Garbage Expense	0	700	0	0	0	0	0		proof garb. bins
176		TOTAL ENVIRONMENTAL HEALTH	0	780	15000	0	0	0	0		
177											
178	10-2-52-00-00	Clinic R&M	1402	3000	2000	25000	15000	3000	3000	2022-Ventilation	
179	10-2-72-50-00	Ambulance R&M	932	1400	1500	1500	1500	1500	1500		2023-Boiler
180		TOTAL ENVIRONMENTAL DEV.	2334	4400	3500	26500	16500	4500	4500		
181											
182	10-2-12-71-00	Mowing expense	3698	3000	4000	4000	4000	4000	4000		
183	10-2-12-71-01	Mowing insurance	539	540	540	540	540	540	540		
184	10-2-71-21-00	Community Hall Grounds Keeping	231	800	500	500	500	500	500		
185	10-2-71-89-00	Community Park O&M	12445	14000	17500	15000	16000	12000	12000	2021 incl	tennis court
186	10-2-71-89-10	Beautification	0	3000	1500	3000	3000	3000	3000		2022 incl soccer
187	10-2-71-89-20	Millennium Park O & M	3486	3800	3800	3800	3800	3800	3800		field&playground
188	10-2-71-89-30	Sunset Park O & M	9127	8000	9000	9000	9000	9000	9000		fencing
189	10-2-75-00-00	Recreation Commission	4481	9000	13500	10000	10000	10000	10000		
190	10-2-71-89-45	Museum Grounds keeping	3308	3400	3400	3400	3400	3400	3400		
191	10-2-71-89-50	Cemetery	0	500	0	0	0	0	0		
192	10-2-72-50-10	Tourism	4204	6000	6000	6000	6000	6000	6000		
193	10-2-12-99-35	Museum Grant	3000	3000	3000	3000	3000	3000	3000		
194	10-2-12-71-10	Community Public Washrooms	50	600	600	2000	500	500	500	2022 incl	security for
195	10-2-72-91-00	St Mark's	2417	450	2500	2500	2500	2500	2500		washrooms

	A	B	E	F	G	H	I	J	K	L	M
1	Account #	Description	2020	2020	2021	2022	2023	2024	2025		
196		TOTAL PARKS, REC. & TOURISM	46986	56090	61300	58200	57700	53700	53700		
197											
198	10-2-71-21-15	MPBC Utilities	14508	15000	15000	15000	15000	15000	15000		
199	10-2-71-21-10	MPBC Fuel	4563	13000	6000	6000	6000	6000	6000		
200	10-2-71-21-25	MPBC Insurance	8742	8000	9000	9000	9000	9000	9000		
201	10-2-71-21-11	Library O & M	3432	4000	4000	4000	4000	4000	4000		
202	10-2-71-21-12	MPBC Grounds keeping	4559	10000	6000	6000	6000	6000	6000		
203	10-2-71-21-30	Biomass expense	17878	26000	20000	20000	20000	20000	20000		
204	10-2-71-21-20	MPBC Janitorial	4812	4500	5000	5000	5000	5000	5000		
205		TOTAL MPBC OPERATING EXPENSES	58494	80500	65000	65000	65000	65000	65000		
206											
207											
208	10-2-81-90-10	Bad Debts Expense	5	500	500	500	500	500	500		
209	10-2-81-90-00	General Service Charges	1762	1800	1600	1500	1500	1500	1500		
210	10-2-81-90-20	Till Over/Short	-2	5	0						
211		TOTAL DEBT SERVICES	1765	2305	2100	2000	2000	2000	2000		
212											
213	10-2-81-90-30	Transfer to Reserves		0	40459	5830	0	0	0		
214	10-2-82-22-00	Transfers To Reserves climate action		0	0	0	0	0	0		
215		TOTAL RESERVES	0	0	40459	5830	0	0	0		
216											
217	10-2-12-99-30	Misc. - GT - Christmas	9411	10000	10000	10000	10000	10000	10000		
218	10-2-12-32-00	GT Community Events	4252	5000	5000	5000	5000	5000	5000		
219	10-2-12-99-16	Misc Grants	159020	97571	240000	40000	0	0	0		
220	10-2-12-99-66	Housing needs assessment	25015	0	0	0	0	0	0		
221	10-2-69-00-10	NDI Misc Grant	0	10000	0	0	0	0	0		
222	10-2-12-99-11	NDI Economic Development funding	50000	50000	50000	50000	50000	50000	50000		
223		TOTAL GRANTS EXPENSES	247698	172571	305000	105000	65000	65000	65000		
224											
225	10-2-28-19-40	Amortized Asset Expense	126000	126000	126000	126000	126000	126000	126000		
226		TOTAL AMORTIZED ASSET	126000	126000	126000	126000	126000	126000	126000		
227											
228	10-2-84-10-00	Taxes - NCRD	35151	35151	35151	36000	36000	36000	36000		
229	10-2-84-20-00	Taxes - VIRL	11023	11023	11023	11000	11000	11000	11000		
230	10-2-84-20-10	Taxes-Police	14801	14801	14801	15000	15000	15000	15000		
231	10-2-88-11-00	Taxes - School Residential	74640	74928	74928	75000	75000	75000	75000		
232	10-2-88-11-10	Taxes - School Non-residential	12556	12556	12556	13000	13000	13000	13000		
233	10-2-88-20-10	Taxes - NW Regional Hospital	21916	21916	21916	22000	22000	22000	22000		
234	10-2-88-30-00	Taxes - BCAA	1570	1570	1570	2000	2000	2000	2000		
235	10-2-88-30-10	Taxes - MFA	8	8	8	10	10	10	10		
236	10-2-88-40-00	PILT's For Others	0								
237		TOTAL COLLECTED FOR OTHERS	171665	171953	171953	174010	174010	174010	174010		
238			1580860	1718852	1362512	1152590	1065410	1039960	1044160		
239			479047	0	0	0	0	0	0		

	A	B	E	F	G	H	I	J	K	L	M
1	Account #	Description	2020	2020	2021	2022	2023	2024	2025		
240											
241	Recap of 5 year "reserve" situation	Gain in 2021 of \$40459 and in 2022 of \$5830, loss in 2023, 2024 & 2025						totals \$36760	Net for 5 years is \$9579 gain		
242	DRAFT #2 - FEBRUARY 24, 2021										

	A	B	E	F	G	H	I	J	K	L	M
1	Account #	Description	2020	2020	2021	2022	2023	2024	2025		
2			Actual Est.	Budget	Budget	Budget	Budget	Budget	Budget		
3	30-1-44-00-00	Water User Charges	58149	58323	58150	62000	62000	62000	62000	increase user fees	
4	30-1-44-10-00	Water - Miscellaneous	369	0	350	350	350	350	350	in 2022	
5	30-1-49-00-00	Water Frontage Tax	52640	52155	52600	52600	52600	52600	52600		
6	30-1-55-00-00	Water - Past Due Interest Revenue	1959	2378	2000	2000	2000	2000	2000		
7	30-1-91-00-00	Contributions From Capital Reserves	0	8514	0						
8		Total FEES & TAXATION REVENUE	113,117.00	121,370.00	113,100.00	116,950.00	116,950.00	116,950.00	116,950.00		
9											
10	30-1-62-00-00	GT Legacy Education Funding									
11	30-1-62-00-20	Gas Tax Grant			0	0	5000	0	0		
12	30-1-62-00-25	MRIF Water Treatment		0	0						
13	30-1-62-00-30	GT Water Treatment		0	0						
14		TOTAL GRANTS	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00		
15		TOTAL REVENUE	113117.00	121370.00	113100.00	116950.00	121950.00	116950.00	116950.00		
16											
17	30-2-41-40-00	Water - Repairs & Maintenance Treatment Plant	9364	20750	13450	13750	14000	14150	14200		
18	30-2-41-40-01	Water - Repairs & Maintenance Distribution	1000	5500	2050	2150	2250	2350	2350		
19	30-2-41-40-10	Water - Fuel	1500	1900	1800	1900	1900	1900	1900		
20	30-2-41-30-20	Water - Maintenance Benefits	7000	6500	7000	7200	7300	7400	7500		
21	30-2-41-30-10	Water - Maintenance Wages	31572	25770	32000	33150	34000	34100	34250		
22	30-2-41-30-00	Water - Training	210	2500	2500	2000	2000	2000	2000		
23	30-2-41-20-00	Water - Testing Expense	670	1000	800	750	750	750	750		
24	30-2-41-50-00	Water - Utilities Expense	14400	18000	15000	15500	16000	16250	17000		
25	30-2-41-10-00	Water - Administration Charges	5000	5000	5000	5000	5000	5000	5000		
26	30-2-41-30-30	Water - Supplies	5405	5000	5500	5750	5750	5750	5750		
27	30-2-41-30-40	Public Work's Truck	823	2000	1000	1000	1000	1000	1000		
28	30-2-41-90-20	Water Licensing	280	1450	1000	1450	1450	1450	1450		
29		Leak detection (funds from Community Works)	0								
30		TOTAL EXPENSES	77,224.00	95,370.00	87,100.00	89,600.00	91,400.00	92,100.00	93,150.00		
31											
32	30-2-41-10-20	Mapping for Water ROW	0	0	0	0	5000	0	0		
33		TOTAL CAPITAL EXPENSES	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00		
34											
35	30-2-82-21-00	Cont. To Water Capital Reserve	0			0					
36		Tsf part of community works fund to sewer fund									
37		Cont to deferred revenue Community Works fund									
38	30-2-82-21-01	Amortized asset expense	26000	26000	26000	26000	25150	25150	25150		
39		TOTAL CONTRIBUTION TO RESERVES	26,000.00	26,000.00	26,000.00	26,000.00	25,150.00	25,150.00	25,150.00		
40											
41		TOTAL EXPENSES	103,224.00	121,370.00	113,100.00	115,600.00	121,550.00	117,250.00	118,300.00		
42		SURPLUS -DEFICIT	9,893.00	0.00	0.00	1,350.00	400.00	(300.00)	(1,350.00)		
43											
44	Recap - break even in 2021, revenues in 2022 & 2023 of \$1350 and \$400, losses in 2024 & 2025 of \$300 and \$1350 for a net gain of \$100										
45											
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	A	B	E	F	G	H	I	J	K	L	M
1	Account #	Description	2020	2020	2021	2022	2023	2024	2025		
2			Actual Est.	Budget							
3	40-1-44-00-00	Sewer - User Charges	31,209.00	32082	31200	33000	33000	33000	33000	increase user fees	
4	40-1-49-00-00	Sewer - Frontage Tax	35,728.00	35740	35700	35700	35700	35700	35700	in 2022	
5	40-1-49-00-10	Sewer - Parcel Tax - PC East	1974	1316	0	0	0	0	0	*ended in 2020	
6		TOTAL FEES AND TAXATION	68,911.00	69,138.00	66,900.00	68,700.00	68,700.00	68,700.00	68,700.00		
8		Gas Tax Funds	0	0	0	0	5000	0	0		
9	40-1-91-00-00	Sewer - Reserve/Surplus	0	6410	0			100	100		
10	40-1-92-90-46	Transfer from reserves	0	0	0	0	0	0	0		
11		TOTAL GRANTS AND TRANFERS	0.00	6,410.00	0.00	0.00	5,000.00	100.00	100.00		
12		TOTAL REVENUE	68,911.00	75,548.00	66,900.00	68,700.00	73,700.00	68,800.00	68,800.00		
14	40-2-42-10-00	Sewer - Administration Charges	3000	3000	3000	3000	3000	3000	3000		
15	40-2-42-10-10	Sewer - Licenses & Permits	712	850	850	850	850	850	850		
16	40-2-42-20-00	Sewer Testing	1181	2600	2000	2000	2000	2000	2000		
17	40-2-42-90-00	Sewer - Maintenance Salaries	17593	20448	20500	21500	22000	22000	22000		
18	40-2-42-90-20	Sewer - Benefits	4200	4650	4550	4600	4750	4850	4850		
19	40-2-42-30-00	Sewer - Training	419	1000	1000	1000	1000	1000	1000		
20	40-2-42-90-40	Sewer - Utilities Expense	3877	6000	4000	4000	4100	4100	4100		
21	40-2-42-90-50	Sewer - Repairs & Maintenance	5850	15500	11000	11000	11000	11000	11000		
22	40-2-42-90-60	Sewer - Fuel	830	1500	1000	1000	1000	1000	1000		
23	40-2-42-90-70	Public Work's Truck	754	2000	1000	1000	1000	1000	1000		
24		TOTAL OPERATING EXPENSES	38,416.00	57,548.00	48,900.00	49,950.00	50,700.00	50,800.00	50,800.00		
26	40-2-42-20-35	Mapping for Sewer ROW	0	0	0	0	5000	0	0		
27		TOTAL CAPITAL EXPENSES	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00		
29		Sewer lagoon upgrades	0			0	0	0	0		
31	40-2-81-30-00	Sewer - Debenture	0								
32	40-2-81-20-00	Sewer - Interest Expense	0								
33		Sewer Reserves	0			750					
34	40-2-82-21-01	Amortized assets expense	18000	18000	18000	18000	18000	18000	18000		
35			18000	18000	18000	18750	18000	18000	18000		
36		TOTAL EXPENSE	56,416.00	75,548.00	66,900.00	68,700.00	73,700.00	68,800.00	68,800.00		
37		SURPLUS -DEFECIT	12,495.00	0.00	0.00	0.00	0.00	0.00	0.00		
39	Recap - break even in 2021 & 2023, revenue in 2022 of \$750 and losses in 2024 & 2025 of \$100 each for a 5 year net of \$550 gain										
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Schedule "A"

General Fund

	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
Property Tax- Municipal	114,000	136,000	136,000	136,000	136,000
Payments in Lieu	8,730	8,730	8,730	8,730	8,730
Sales of Services	31,675	16,300	18,300	18,300	18,300
Revenue From Own Sources	121,100	126,350	121,350	116,350	111,350
Unconditional Transfers	425,000	425,000	425,000	425,000	425,000
Conditional Transfers	480,200	252,000	155,000	140,000	140,000
Multi Purpose Building Revenue	10,200	14,200	14,200	14,200	14,200
Transfers From Reserves	0	0	12,820	7,370	16,570
Collections for Other Agencies	171,607	174,010	174,010	174,010	174,010

Total Revenues	1,362,512	1,152,590	1,065,410	1,039,960	1,044,160
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Legislative Expenses	24,750	27,950	36,450	36,950	34,950
General Administration	332,950	368,850	320,000	324,100	329,300
Fire Department	54,100	53,850	55,350	56,100	57,100
Emergency Services	22,000	5,000	3,000	3,000	3,000
Common Services	47,050	47,550	47,550	48,250	48,250
Wharf Services	5,600	5,600	5,600	5,600	5,600
Small Craft Harbour	14,700	14,700	14,700	14,700	14,700
Roads	71,050	66,550	76,550	61,050	61,050
Environmental Health	15,000	0	0	0	0
Environmental Development	3,500	26,500	16,500	4,500	4,500
Parks and Recreation	61,300	58,200	57,700	53,700	53,700
Cultural Buildings and Facilities					
Fiscal Services	2,100	2,000	2,000	2,000	2,000
Contributions to Reserves	40,459	5,830	0	0	0
Capital Expenses	305,000	105,000	65,000	65,000	65,000
Multi Purpose Building Expenses	65,000	65,000	65,000	65,000	65,000
Amortized asset contribution to reserve	126,000	126,000	126,000	126,000	126,000
Taxes Levied for Other Agencies	171,953	174,010	174,010	174,010	174,010

Total Expenses	1,362,512	1,152,590	1,065,410	1,039,960	1,044,160
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Surplus/ (Deficit)	0	0	0	0	0
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"Schedule A"

Water Fund

	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2015 Budget
Fees & Taxation	<u>113,100</u>	116,950	116,950	116,950	116,950
Grants	0	0	5,000	0	0
Total Revenues	113,100	116,950	121,950	116,950	116,950
Operating Expenses	87,100	89,600	91,400	92,100	93,150
Capital Expense	0	0	5,000	0	0
Contribution to Reserves/Amortized assets	26,000	26,000	25,150	25,150	25,150
Total Expenses	113,100	115,600	121,550	117,250	118,300
Surplus/ (Deficit)	0	1,350	400	-300	-1,350

"Schedule A"

Sewer Fund

	2021 Budget	20200 Budget	2023 Budget	2024 Budget	2025 Budget
Fees & Taxation	<u>66,900</u>	68,700	68,700	68,700	68,700
Grants & Transfers	0	0	5,000	100	100
Total Revenues	66,900	68,700	73,700	68,800	68,800
Operating Expenses	48,900	49,950	50,700	50,800	50,800
Capital Expenses	0	0	5,000	0	0
Contribution to Reserves/Amortized assets	18,000	18,750	18,000	18,000	18,000
Debenture					
Total Expenses	66,900	68,700	73,700	68,800	68,800
Surplus/ (Deficit)	0	0	0	0	0

"Schedule A"

	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
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Capital Projects

General

Water

Sewer

Capital Projects Budget							
Use of Funds							
General	2021	2022	2023	2024	2025	General Surplus Dec. 31-2019	
Sunset Trail (incl. bridges and bird tower)	\$0	\$0	\$392,878	\$0	\$0		\$1,877,612
Public Works Yard & building upgrades	\$55,741	\$0	\$0	\$0	\$0	2020	\$2,356,659
Chevron Property	\$0	\$0	\$150,000	\$0	\$0	2021	\$2,397,118
EOC & Multiplex Generator	\$0	\$0	\$150,000	\$0	\$0	2022	\$2,402,948
Cemetery	\$0	\$0	\$100,000	\$0	\$0	2023	\$2,390,128
Seniors Housing Complex	\$0	\$0	\$0	\$800,000	\$0	2024	\$2,382,756
ByPass Road - plan & develop	\$0	\$0	\$0	\$0	\$35,000	2025	\$2,366,186
Flail Mower for tractor	\$12,000	\$0	\$0	\$0	\$0		
Plan & Develop M&B Subdivision	\$0	\$0	\$0	\$0	\$800,000		
Sub-total General	\$67,741	\$0	\$792,878	\$800,000	\$835,000		
Water						Water Surplus Dec. 31-2019	
Well #3	\$175,000	\$0	\$0	\$0	\$0		\$613,860
2 Flygt pumps & check valves	\$50,000	\$0	\$0	\$0	\$0		
Aesbestos Line Replacement		\$0	\$0	\$0	\$840,000	2020	\$623,760
						2021	\$623,760
Lagoon upgrades for compliance	\$1,000,000	\$1,750,000	\$675,822	\$0	\$0	2022	\$625,110
TOTAL REQUIREMENTS	\$1,292,741	\$1,750,000	\$1,468,700	\$800,000	\$1,675,000	2023	\$625,510
						2024	\$624,810
						2025	623460
Sources of Funds for Capital Projects							
General						Sewer Surplus Dec. 31-2019	
Community Ec. Dev - Province of BC - grant received	\$0	\$0	\$99,951	\$0	\$0		-\$2,918,504
SERIP Grant applied	\$0	\$0	\$292,927	\$0	\$0	2020	-\$2,906,004
Gwaii Trust approved	\$55,741	\$0	\$0	\$0	\$0	2021	-\$1,906,004
General Reserves	\$0	\$0	\$150,000	\$0	\$0	2022	-\$155,254
Gwaii Trust	\$12,000	\$0	\$250,000	\$0	\$35,000	2023	\$520,568
NCPG & Other grants	\$0	\$0	\$0	\$800,000	\$800,000	2024	\$520,468
Sub-total General	\$67,741	\$0	\$792,878	\$800,000	\$835,000	2025	\$520,368
Water							
Water Reserves	\$0	\$0	\$0	\$0	\$0	Total surpluses Dec. 31-19	
NCPG & Other grant	\$0	\$0	\$0	\$0	\$840,000		-\$427,032

Gas Tax	\$50,000	\$0	\$0	\$0	\$0	2020	\$74,415
NCPG	\$175,000	\$0	\$0	\$0	\$0	2021	\$1,114,874
Sub-Total Water	\$225,000	\$0	\$0	\$0	\$840,000	2022	\$2,872,804
Sewer						2023	\$3,536,206
Grants for Sewer upgrades	\$1,000,000	\$1,750,000	\$675,822	\$0	\$0	2024	\$3,528,034
TOTAL FUNDS PROVIDED	\$1,292,741	\$1,750,000	\$1,468,700	\$800,000	\$1,675,000	2025	\$3,510,014

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