



SCHEDULE B: GRANT APPLICATION EVALUATION FOR STAFF

Name/Name of Organization: _____

Name of Project: _____

Amount requested: _____ To be reviewed at _____ Council Meeting

What Category of Community Grant does project fall under?

- Youth Programs
- Economic Development
- Events
- Arts and Culture
- Environmental Sustainability
- Business Façade Program

Are there funds available for this project? Y / N , \$ _____ available in budget

What will be the impact on the Village?: _____

What will be the impact on the Village Staff (including Public Works)? _____

1. Do the direct and indirect benefits to VOPC outweigh the cost? Y / N
2. Has this person/organization received a grant before? Y / N
 - a. If yes, Was it a positive experience? Y / N
3. Lifespan of project
 - a. Is the project sustainable? Will it have an impact for greater than 1 year? Y / N
4. Alignment with Official Community Plan? Y / N
5. Conflict with any legislation (Bylaws, Provincial laws, Acts, etc.) Y / N
 - a. If yes, which legislation? _____
6. Does/would this project have community support? Y / N
7. Could this project be perceived as controversial? Y / N
8. Is there any additional documentation required before submitting application to Council? Y / N
 - a. If yes, what is missing from the application? _____
9. Feasibility of Project
 - a. Specific Y / N _____
 - b. Measurable Y / N _____
 - c. Attainable Y / N _____
 - d. Realistic Y / N _____
 - e. Timely Y / N _____
10. Does this project fill a need in the community? Y / N

Accepted application for Grant of \$ _____ to be forwarded to Council OR Application Declined

Reason for declined: _____

Signature Date