



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
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6:00 PM – Committee of the Whole – The Financial Plan for the Years 2020-2024

7:00 PM Regular Meeting of Council, Monday, May 4th, 2020

AGENDA

- 1. ADOPT AGENDA**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
M-1—April 20th, 2020 Regular Council Meeting Minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
- 5. ORIGINAL CORRESPONDENCE**
C-1— North Central Local Government Association – Board Highlights
C-2 – Council of the Haida Nation - Joint Press Release
- 6. FINANCE**
- 7. GOVERNMENT**
G-1— The Financial Plan for the Years 2020 – 2024, Bylaw No. 456, 2020
G-2— The Tax Rates Bylaw No. 458, 2020
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
- 10. ACTION ITEMS**
A1- Action Items List
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. IN-CAMERA**
- 13. ADJOURNMENT**



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Minutes of the Regular Meeting of Council on Monday, April 20th, 2020

Present:

Mayor Daugert
Councillor Kish via teleconference
Councillor Gould via teleconference
Councillor Cumming via teleconference
Councillor Falconbridge - absent

CAO Ruby Decock
Public Works Superintendent Sean O'Donoghue
Senior Finance Manager Ronda Bell

Members of the Public and Press: Marilyn Bliss

Meeting Called to Order at 7:05 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2020-04-077—Moved by Councillor Cumming, seconded by Councillor Kish
THAT the April 20th, 2020 Regular Council Meeting Agenda be adopted with the addition of C-3 – Request for Letter of Support – Port Clements Historical Society
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—April 6th, 2020 Regular Council Meeting Minutes
2020-04-078—Moved by Councillor Cumming, seconded by Councillor Gould
THAT the April 6th, 2020 Regular Council Meeting Minutes be adopted as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1—Grants Managers Report – Q1 2020 – Andrew Hudson, Grant Manager
2020-04-079—Moved by Councillor Kish, seconded by Councillor Gould
THAT the Grant Manager's Q1 2020 Grant Report be received.
CARRIED

M-1

C-2 – Follow Up On COVID-19 Testing – Municipal Affairs and Housing
2020-04-080—Moved by Councillor Kish, seconded by Councillor Gould
THAT the Follow Up on COVID-19 Testing from Municipal Affairs and Housing be received.
CARRIED

Councillor Brigid Cumming identified that she is in a conflict of interest on item C-3 – she left the teleconference at 7:16 pm.

C-3 – Request for Letter of Support – Port Clements Historical Society
2020-04-081—Moved by Councillor Kish, seconded by Councillor Gould
THAT Council receives the request for a letter of support for the Port Clements Museum Roofing Project.
CARRIED

2020-04-082—Moved by Councillor Gould, seconded by Councillor Kish
That the Village of Port Clements council supports the Port Clements Historical Society's application to the Northern Development Initiative Trust's Community Halls & Recreation Facilities grant for funding towards the Port Clements Museum Roofing Project.
CARRIED

Councillor Brigid Cumming rejoined the teleconference at 7:20 PM

6. **FINANCE**

7. **GOVERNMENT**

8. **NEW BUSINESS**

9. **REPORTS & DISCUSSIONS**

Mayor Daugert: attend Haida Gwaii EOC Protocol table meetings, attended teleconferences with Municipal Affairs & Housing, teleconferences with Jennifer Rice & Minister Mike Farnsworth re: travel restrictions to North & Central coast remote communities.

Councillor Gould: Will be attending Vancouver Island Regional Library on Saturday via Zoom.

Councillor Cumming: attended the Preliminary Budget 2020 on Tuesday via GoToMeeting.

Councillor Kish: Receiving lots of messages from community members about COVID-19 – directing them to the office for specific questions.

CAO Decock: Attended several EMBC meetings, Ministry of Health meetings and Municipal Affairs meeting. Worked on Rainbow Wharf Contract, still waiting on confirmation on Fisheries notice), and presently attending 7 Habits of Highly Effective Managers training (completion of part of professional development plan). Attended Unified Emergency Operations Centre meeting to discuss plans moving forward – discussion on COVID-19 Small Craft Harbour entry points, construction projects on Haida Gwaii. 2020 Budget.

2020-04-083—Moved by Councillor Cumming, seconded by Councilor Gould
THAT the verbal reports from Council and CAO Decock be received.
CARRIED

Action: CAO Decock to bring concern about testing of non- residents/workers coming into Haida Gwaii forward to Northern Health – that testing should be done to protect small communities

10. ACTION ITEMS

No Update

11. QUESTIONS FROM THE PUBLIC & PRESS

Question: Marilyn Bliss – Is there something going on with the Youth Centred Community Grant? Deadline is May 1, 2020.

Answer: The Village is not applying to the grant as there are too many uncertainties with COVID-19 pandemic and we do not have the supervisor we hoped to have with the Vibrant Communities Coordinator. That position as well is likely going to have to be pushed back due to the impacts of COVID-19 on our tourism industry.

12. IN-CAMERA

13. ADJOURNMENT

2020-04-084—Moved by Councillor Cumming
THAT this meeting be adjourned at 7:44 PM

CARRIED

Mayor Doug Daugert

CAO Ruby Decock

M-1

2020 AGM

To fulfill the business requirements of the 2020 annual general meeting, the Board has agreed to hold a virtual AGM. More details including the scheduled date for the virtual AGM will be shared with Members as soon as possible.

2021 and 2022 AGM Hosts

Following cancellation of the 2020 Convention, the City of Prince George has accepted the NCLGA's offer of hosting the 2021 AGM and Convention. The City of Fort St. John has agreed to be the host of the event in 2022.

Northern BC Solid Waste Management Forum

The NCLGA Board of Directors has decided to cancel the Northern BC Solid Waste Management Forum due to COVID-19 with the consideration of holding the event in the following year.

Membership Fees

Invoices for the 2020/21 membership fees are scheduled to be distributed in the coming week. Fees will remain the same as 2019/20 following Board approval for a freeze of the annual percentage increase.

If you have any questions on the contents of this Highlights Report please contact:

*Hannah Wasstrom
NCLGA Executive Coordinator
admin@nclga.ca*



FOR IMMEDIATE RELEASE

April 30, 2020

FIRST NATIONS AND MUNICIPAL LEADERS FROM THE NORTH AND CENTRAL COASTS CONTINUE TO ENACT TRAVEL RESTRICTIONS; BC AND CANADA FAIL TO SUPPORT LIFE-SAVING WORK

Background

Haida Gwaii, along with North and Central coast communities, are working together to protect residents and the region. In unity, First Nations and municipal governments have developed community-based strategies to prevent non-essential travel into remote communities.

On April 6, North and Central Coast communities issued a joint letter calling on provincial and federal authorities to support travel restrictions (the joint letter can be viewed [here](#)). In more than three weeks, signatories have not received support from BC or Canada, and the danger to remote communities was compounded by BC's recent declaration that fishing and hunting are essential services, which permits non-residents to fish and hunt in First Nations' territories. The pressure is increasing with more confirmed cases in the region and COVID-19 impacts in the small Island community of Alert Bay.

With a lack of action, First Nations are forced on to the frontlines and bear a tremendous amount of risk to protect communities. Following a checkpoint preventing non-residents from visiting Haida Gwaii on April 27, Dr. Bonnie Henry was asked if communities can tell visitors they are not welcome. Dr. Henry responded, "This is part, of course, of our relationship with First Nations communities and their self-government and self-determination and they do have the ability and authorities to make those decisions for their communities."

Quotes

"The Tsimshian Nation is preparing our own actions to protect our members and the people living in our territories. Lax Kw'alaams has reserve lands that cross Highway 16 between Terrace and Prince Rupert and we are preparing to create a checkpoint to monitor and enact travel restrictions. We cannot let this virus come into our community, there is just too much at risk for our people."

– Lax Kw'alaams Mayor, Garry Reece

"The federal and provincial governments have a moral obligation to be on the right side of history this time. The COVID-19 pandemic, and the extraordinary threats it poses to knowledge, languages, cultures and people is an opportunity towards real reconciliation. So far, the province is failing in that responsibility. The Haida Nation will continue to take the actions necessary to protect our Elders, fluent Haida speakers, and communities. We will take every measure to prohibit non-essential travel to Haida Gwaii."

– Haida Nation President, Gaagwiis *Jason Aisop*

"We cannot forget the ravages of past pandemics and will do everything we can to prevent a repeat of the past. Canada and BC should do the same. They can start by respecting our laws, coordinating with our government action, and sharing resources that are commensurate with the unique needs of our communities."

– Heiltsuk Nation Chief Councillor, Marilyn Slett

"Boating on our waterways is another way people from outside can access our communities and put our people at risk. Especially since our communities have the only resources and emergency response staff to deal with medical emergencies or broken-down boaters. Gitga'at will continue to enforce the closure of our marina in Hartley Bay to outside vessels and we support all other coastal communities doing the same. The frightening situation in Alert Bay makes it clear that small remote communities are at great risk."

– Gitga'at First Nation Chief Councillor, Arnold Clifton



Village of Masset



Village of Queen Charlotte



Gitga'at First Nation



C-2



"The inclusion of hunting and fishing as essential services by the BC government does not mean that travelling to remote areas of the province is acceptable during this pandemic. This is not the time to leave your home communities. The District of Port Edward is equally concerned about the travellers who do not seem to be getting the message and we will continue to collaborate with our neighbors, other government agencies and health providers to protect our most vulnerable."

– District of Port Edward Mayor, Knut Bjorndal



"Our unity is our strength in any emergency, unity of purpose and willingness to work together in kindness for the wellbeing of all. When public safety is at risk, our resilient communities have an admirable history of putting differences aside and getting the job done. While there are different governments with different mandates at play, in the end, we all want to protect our Elders, our babies, our vulnerable community members and protect our health care resources. When we work together, anything is possible. We will continue to call on the province and the federal governments to support our local needs and priorities while we all work through this pandemic."

– Central Coast Regional District Chair, Samuel Schooner



"Local governments are really disappointed with the province's lack of action during this pandemic. We need local responses that work for our communities and BC has not provided the backing needed. Our thoughts are with the community of Alert Bay. It took a tragedy for the province to permit the state of local emergency, and communities are taking a proactive approach to protect our residents here on the North Coast."

– North Coast Regional District Chair, Barry Pages



Quick facts

- After the World Health Organization declared Coronavirus a global pandemic on March 11, 2020, First Nations and municipalities declared states of local emergency within their jurisdictions.
- On March 26, BC suspended municipal local states of emergency.
- First Nations states of emergency are still in place under federal jurisdiction. The Haida Nation state of emergency remains in place under the Constitution of the Haida Nation.
- On April 23, the province declared hunting and fishing as essential services.
- On April 23, the Canadian Coast Guard's assistant commissioner for the western region, Roger Girouard, issued a letter cautioning "fellow mariners" not to travel to small coastal communities during this pandemic.
- Prime Minister Trudeau has acknowledged that Indigenous communities face greater health vulnerabilities at the best of times. This is exacerbated during the Coronavirus pandemic.
- Canada's Chief Public Health Officer has recognized Indigenous communities are at a higher risk of severe outcomes from COVID-19.
- The federal government has a duty to consult with First Nations communities regarding food harvesting and rights.
- With the legacy of colonization, First Nations must take extreme measures to protect Elders and others who hold traditional and cultural knowledge and land-based languages.
- First Nations' oral narratives are passed from one generation to the next and have a cultural responsibility to ensure intergenerational knowledge transmission.
- Northern communities have strained health care resources – local hospitals are not equipped to respond to the COVID-19 crisis.



Media inquiries

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 Council of the Haida Nation
valine.brown@haidanation.com
 250.637.1810



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REPORT TO COUNCIL

Author: Elizabeth Cumming, Deputy Clerk

Reviewed by: Ruby Decock, CAO

Date: April 30, 2020

RE: 2020-2024 Financial Management Bylaw

BACKGROUND:

Municipalities are annually required to approve a 5-year Financial Management Bylaw. It is legislatively stipulated that it must be balanced: there cannot be a deficit or surplus. Municipalities must adopt this bylaw by May 14th, 2020.

DISCUSSION:

There is a notable reduction in this year's Financial Management Bylaw when compared with 2019's Financial Management Bylaw. These reductions are due to the impacts of the COVID-19 Pandemic on services and revenues.

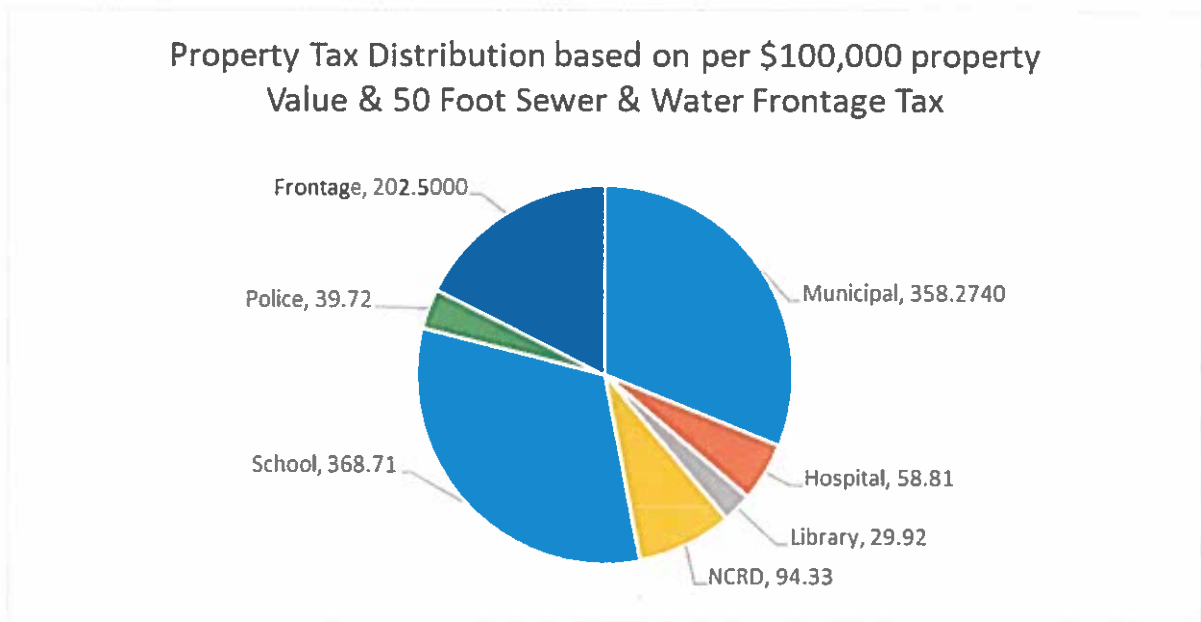
In 2019, the total tax collection for the municipality was \$130,810. In 2020, the municipal tax collection will only be \$114,050. Thus, this is a reduction of \$16,760 or 12.8% in municipal tax collection when compared to 2019. The reason for these differences are:

- The first being the adoption of a tax exemption bylaw in 2019, the taxes that were previously collected from the Recreation and Non-Profit tax rates has been reduced to 0% for 2020. Therefore, the taxes that would have been collected from this tax are redistributed between the other tax classes.
- The second difference is that the tax rates for Light Industry and Business classes have been reduced due by 30% to alleviate the economic impacts COVID-19 has had on businesses.

Revenue from municipal services has also been lost or significantly reduced due to COVID-19. **There has been a \$41,697 loss in revenue from the 2019 to the 2020 budget from the municipality's main and expected revenue sources.** Consistent revenue sources like sales in photocopies, faxes and other office services have fallen due to the office operating at essential services only. Revenue from space rentals from Multiplex, St. Mark's Church, and Sunset Park Campground have ceased due to the closure of these facilities. Weight room membership revenue has also declined as the facility was closed and memberships refunded. Interest revenue from invested reserves is also expected to be significantly reduced to financial market instability and lower interest rates.

In 2020, expenses have increased or added due to COVID-19, with the most significant change being the addition of a \$60,000 dollar expense line for Emergency Operation Centre Recovery's operational budget which is funded by Emergency Management BC. The Computer Software Expense line has also increased in order to support physical distancing. These increased expenses have been offset by decreasing other expense items, such as with Council Training, Travel, Supplies and Grants Awarded. Administrative Travel and Training expense budgets have also been reduced for the same reasons.

Of the total taxes collected through property taxes, only 49% goes towards municipal tax collection. 51% is collected on behalf of other taxation authorities.



Tax collection on behalf of other taxation authorities have also seen reductions in 2020 when compared to 2019:

Tax Authority	2019	2020	\$Change	% Change
Municipal Tax	130,810	114,050	-16,760	-13%
North Coast Regional District	33,284	35,151	1,867	6%
North West Regional Hospital	22,649	21,916	-733	-3%
Vancouver Island Regional Library	13,328	11,023	-2,305	-17%
BC Assessment Authority	1,399.35	1,570.20	171	12%
School Tax	103,633.48	87,483.52	-16,150	-16%
Police Tax	13,560.82	14,801.10	1,240	9%
Municipal Finance Authority	7.05	7.53	0	7%

CONCLUSION:

There has been a 0% increase in municipal taxes for most property classes in 2020 and a 30% decrease for Light Industry and Business property classes. There has been a significant reduction in collected revenues from municipal services due to the disruption in services caused by COVID-19. It amounts to a \$41,697 loss in revenue. Reserves are being utilized to make up for the fall in municipal tax collection and revenues in order to ensure the municipality's reduced operational budget.

IMPLICATIONS:

STRATEGIC

(Guiding Documents Relevancy – Strategic Plan, Official Community Plan)

Reductions in revenue and increase in expenses due to COVID-19 impact the operational ability to implement Strategic Plan and Official Community Plan objectives.

G-1

FINANCIAL

(Corporate Budget Impact)

The budget has been significantly reduced for 2020. The long-term impacts on municipal finances is the compounding reliance on reserves and reduction in reserve balances.

ADMINISTRATIVE

(Policy/Procedure Relevancy, Workload Impact and Consequence)

The workload has increased in addressing the changes and impacts resulting from COVID-19 and been delayed mainly due to the Province's response to providing financial guidance and legislative amendments.

VILLAGE OF PORT CLEMENTS

BYLAW NO.456, 2020

Respecting The Financial Plan Bylaw for the Years 2020-2024, Bylaw #456, 2020

The Council for the Village of Port Clements, in open meeting assembled, enacts as follows:

1. Schedule A attached hereto and made a part of this bylaw is hereby adopted and comprises the Amended Financial Plan for the Village of Port Clements for the years 2020 and ending December 31, 2024.
2. This Bylaw may be cited for all purposes as "The Financial Plan for the years 2020-2024 - Bylaw #456, 2020".

READ A FIRST TIME THIS 4th DAY OF MAY 2020.

READ A SECOND TIME THIS 4th DAY OF MAY 2020.

READ A THIRD TIME THIS 4th DAY OF MAY 2020.

FINALLY PASSED AND ADOPTED THIS 4th DAY OF 4th DAY OF MAY 2020.

Doug Daugert
MAYOR

Ruby Decock
CAO

CERTIFIED A TRUE COPY OF "THE FINANCIAL PLAN 2020-2024 BYLAW #
456, 2020"

6-1

Schedule 'A' to Bylaw #456

The Financial Plan for the Five-Year Period 2020-2024

Consolidated All Funds

	2020	2021	2022	2023	2024
Revenues					
Property Tax- Municipal	114,050	117,472	120,996	124,626	128,364
Water /Sewer Taxation	89,210	90,531	93,246	96,044	98,925
Water/Sewer User Fees	94,532	103,167	109,367	109,367	109,367
Payments in Lieu	8,164	8,715	8,715	8,715	8,715
Sales of Services	72,525	18,400	18,450	18,450	18,450
Revenue From Own Sources	94,780	100,965	103,465	103,465	103,465
Unconditional Grants	412,000	412,000	412,000	412,000	412,000
Conditional Grants (ops.)	710,213	214,000	214,000	214,000	214,000
Conditional Grants (Capital)	621,511	3,575,000	2,500,000	375,000	0
Multi Purpose Building Revenue	12,700	13,700	13,700	13,700	13,700
Transfers From Reserves	365,323	175,013	150,073	148,441	115,856
Collections for Other Agencies	171,953	176,252	180,658	185,174	189,804
TOTAL REVENUES	2,766,961	5,005,214	3,924,670	1,808,982	1,412,646

Expenditures

Legislative Expenses	23,200	33,250	35,300	34,800	34,300
General Administration	322,725	333,204	334,451	334,856	340,395
Fire Department	54,460	48,063	48,983	49,311	49,648
Emergency Services	227,643	4,000	4,000	4,000	4,000
Common Services	45,850	50,226	51,579	52,710	53,869
Wharf Services	328,600	10,600	10,600	10,600	10,600
Small Craft Harbour	15,700	16,200	16,905	17,115	17,331
Roads	63,850	66,300	68,050	69,050	69,050
Environmental Health	780	880	1,080	1,080	1,080
Environmental Development	4,400	4,400	4,400	4,400	4,400
Parks and Recreation	56,090	63,140	64,190	64,190	64,190
Economic Development	180,571	148,000	148,000	148,000	148,000
Multi Purpose Building Expenses	80,500	81,000	81,000	81,000	81,000
Fiscal Services	2,305	2,305	2,305	2,305	2,305
Water Operations	95,340	95,827	100,693	101,370	102,062
Sewer Operations	58,484	61,568	64,616	65,178	65,753
Contributions to Reserves	0	0	2,859	3,843	4,859
Capital Expenditures	864,511	3,640,000	2,535,000	410,000	0
Amortization	170,000	170,000	170,000	170,000	170,000
Taxes Levied for Other Agencies	171,953	176,252	180,658	185,174	189,804
TOTAL EXPENDITURES	2,766,961	5,005,214	3,924,670	1,808,982	1,412,646

5-1

**Village of Port Clements
2020-2024 Financial Plan
Statement of Objectives
For Bylaw No. 456, 2020**

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Port Clements (Village) is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*;
2. The distribution of property taxes among the property classes
3. Permissive Tax exemptions

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2020. Government grants form the greatest proportion of revenue. The government grants that are included in this total include the following:

- \$412,000 for the small community grant;
- \$710,213 in Operating Funds from the Community Works Fund, UBCM Emergency Preparedness Grants, Northern Development Initiative Trust Grants, Canada Summer Jobs, and Gwaii Trust Society Vibrant Community Fund Grants.
- \$621,511 in Capital Works Funds from the Northern Capital Grant, Gwaii Trust Vibrant Community Funds, the Northern Capital & Planning Grant, and other Provincial Funding grants.

Property Taxes make up the second highest amount for 2020.

The third highest source of revenue is Other Sources of Revenue.

Objective

- For the 2020 – 2024 years to incorporate a 30% reduction in municipal property taxes to property classes 5 – light industrial & 6 – Business, and as close to 0.0% tax change for the remaining property classes 1-residential, 2-utilities, and 7-managed forest There are no increase for both water and sewer in 2020, 2023– 2024 there will be a 3.0% tax increase which includes a 2.5% Cost of Living Allowance increase annually.
- Council has planned to incorporate local employment where possible, and encourage contractors bidding on works with the Village to utilize unemployed workers.

Table 1: Sources of Revenue

Revenue Source	% of Total Revenue	Dollar Value
Property taxes	13.9%	383,376
User Fees and charges	3.4%	94,532
Other sources	6.5%	180,005
Proceeds from borrowing	0.0%	0
Transfer from Reserves	13.2%	365,323
Government grants	63%	1,743,724
Total	100.0%	\$2,766,961

6-1

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of the Village's services.

Objectives

Policies

- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community.
- Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities.
- Regularly review and compare the Village's distributions of tax burden relative to other municipalities in British Columbia.

Table 2: Distribution of Property Tax Rates

Property Class	% of Total Property Taxation	Dollar Value
Residential (1)	63.8%	72,807
Utilities (2)	0.4%	438
Light Industry (5)	20.1%	22,908
Business and Other (6)	14.2%	16,198
Managed Forest (7)	1.5%	1,699
Recreation/Non-profit (8)	0.0%	0
Total	100.0%	\$114,050

Permissive Tax Exemptions

- The Village issued a permissive tax exemption in 2019 for the 2020 Taxation year to the Cedarview Church of \$594.38 Municipal Taxes

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE MINISTER OF PUBLIC SAFETY AND
SOLICITOR GENERAL

Emergency Program Act

Ministerial Order No. M083

WHEREAS a declaration of a state of emergency throughout the whole of the Province of British Columbia was declared on March 18, 2020;

AND WHEREAS local governments, including the City of Vancouver, and related bodies must be able to conduct their business in accordance with public health advisories to reduce the threat of COVID-19 to the health and safety of members and employees of local government and related bodies and members of the public;

AND WHEREAS it is recognized that public participation in local governance is an essential part of a free and democratic society and is important to local governments' purpose of providing good government to communities;

AND WHEREAS the threat of COVID-19 to the health and safety of people has resulted in the requirement that local governments and related bodies implement necessary limitations on this public participation;

I HEREBY make the attached Local Government Meetings and Bylaw Process (COVID-19) Order.

March 26, 2020

Date


Minister of Public Safety and Solicitor General

(This part is for administrative purposes only and is not part of the Order)

Authority under which Order is made:

Act and section: Emergency Program Act, R.S.B.C. 1996, c. 111, s. 10

Other: MO 73/2020

5-1

LOCAL GOVERNMENT MEETINGS AND BYLAW PROCESS (COVID-19) ORDER

Definitions

- 1 In this order:
 - “board” has the same meaning as in the Schedule of the *Local Government Act*;
 - “council” has the same meaning as in the Schedule to the *Community Charter*;
 - “municipality” has the same meaning as in the Schedule of the *Community Charter*;
 - “municipality procedure bylaw” has the same meaning as “procedure bylaw” in the Schedule of the *Community Charter*;
 - “regional district” has the same meaning as in the Schedule of the *Local Government Act*;
 - “regional district procedure bylaw” means a procedure bylaw under section 225 of the *Local Government Act*;
 - “Vancouver council” has the same meaning as “Council” in section 2 of the *Vancouver Charter*;
 - “Vancouver procedure bylaw” means a bylaw under section 165 [*by-laws respecting Council proceedings and other administrative matters*] of the *Vancouver Charter*.

Application

- 2 This order only applies during the period that the declaration of a state of emergency made March 18, 2020 under section 9 (1) of the *Emergency Program Act* and any extension of the duration of that declaration is in effect.

Open meetings - municipalities

- 3 (1) Despite
 - (a) Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter*, and
 - (b) any applicable requirements in a municipality procedure bylaw of a council, a council or a body referred to in section 93 [*application of rule to other bodies*] of the *Community Charter* is not required to allow members of the public to attend an open meeting of the council or body.
- (2) For the purposes of Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter*, if a council or a body do not allow members of the public to attend an open meeting under subsection (1) of this section, the open meeting is not to be considered closed to the public.

Open meetings – regional districts

- 4 (1) Despite
 - (a) Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter*,

(b) section 226 [*board proceedings: application of Community Charter*] of the *Local Government Act*, and

(c) any applicable requirements in a regional district procedure bylaw of a board,

a board or a board committee established under section 218 [*appointment of select and standing committees*] of the *Local Government Act* is not required to allow members of the public to attend an open meeting of the board or committee.

- (2) For the purposes of Division 3 [*Open Meetings*] of Part 4 [*Public Participation and Council Accountability*] of the *Community Charter* as that Division applies to a regional district under section 226 of the *Local Government Act*, if a board or a board committee do not allow members of the public to attend an open meeting under subsection (1) of this section, the open meeting is not to be considered closed to the public.

Open meetings - Vancouver

5 (1) Despite

(a) section 165.1 [*general rule that meetings must be open to the public*] of the *Vancouver Charter*, and

(b) any applicable provision in the Vancouver procedure bylaw,

the Vancouver council or a body referred to in section 165.7 [*application to other city bodies*] of the *Vancouver Charter* is not required to allow members of the public to attend an open meeting of the council or body.

- (2) For the purposes of section 165.1 of the *Vancouver Charter* if the Vancouver council or a body do not allow members of the public to attend an open meeting under subsection (1) of this section, the open meeting is not to be considered closed to the public.

Electronic meetings – municipalities

6 (1) Despite

(a) section 128 [*electronic meetings and participation by members*] of the *Community Charter*, and

(b) any applicable requirements in a municipality procedure bylaw of a council, a council or a body referred to in section 93 [*application of rule to other bodies*] of the *Community Charter* may conduct all or part of a meeting of the council or body by means of electronic or other communication facilities.

- (2) A member of a council or body who participates in a meeting by means of electronic or other communication facilities under this section is deemed to be present at the meeting.
- (3) Section 128 (2) (c) and (d) [*electronic meetings and participation by members*] of the *Community Charter* does not apply in respect of a meeting conducted by means of electronic or other communication facilities under this section.

Electronic meetings – regional districts

7 (1) Despite

(a) section 221 [*electronic meetings and participation by members*] of the *Local Government Act*,

- (b) the Regional District Electronic Meetings Regulation, B.C. Reg. 271/2005, and
- (c) any applicable requirements in a regional district procedure bylaw of a board,

a board or a board committee established under section 218 [*appointment of select and standing committees*] of the *Local Government Act* may conduct all or part of a meeting of the board or committee by means of electronic or other communication facilities.

- (2) A member of a board or board committee who participates in a meeting by means of electronic or other communication facilities under this section is deemed to be present at the meeting.
- (3) Section 2 (2) (d) and (e) [*electronic meetings authorized*] of the Regional District Electronic Meetings Regulation does not apply in respect of a meeting conducted by means of electronic or other communication facilities under this section.

Electronic meetings - Vancouver

8 Despite

- (a) section 164.1 [*meeting procedures*] of the *Vancouver Charter*,
- (b) the City of Vancouver Council Electronic Meetings Regulation, B.C. Reg. 42/2012,

(b) any applicable provision in the Vancouver procedure bylaw, the Vancouver council or a body referred to in section 165.7 [*application to other city bodies*] of the *Vancouver Charter* may conduct all or part of a meeting of the council or body by means of electronic or other communication facilities.

- (2) A member of the Vancouver council or other body who participates in a meeting by means of electronic or other communication facilities under this section is deemed to be present at the meeting.
- (3) Section 2 (2) (c) and (d) [*electronic meetings authorized*] of the City of Vancouver Council Electronic Meetings Regulation does not apply in respect of a meeting conducted by means of electronic or other communication facilities under this section.

Timing requirement for bylaw passage – municipalities

- 9** Despite section 135 (3) [*requirements for passing bylaws*] of the *Community Charter*, a council may adopt a bylaw on the same day that a bylaw has been given third reading.

Timing requirement for bylaw passage – regional districts

- 10** Despite section 228 [*bylaw adoption at same meeting as third reading*] of the *Local Government Act*, a board may adopt a bylaw described in that section at the same meeting at which the bylaw passes third reading if the motion for adoption receives the majority of the votes cast.

VILLAGE OF PORT CLEMENTS

BYLAW NO.458, 2020

TAX RATES BYLAW

Being a bylaw for the levying of rates for Municipal, Hospital and Regional District purposes for the year 2020.

The Council of the Village of Port Clements, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2020:

a) For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of the schedule attached hereto and forming a part hereof.

b) For Vancouver Island Regional Library purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "B" of the Schedule attached hereto and forming a part hereof.

c) For North Coast Regional District purposes on the assessed value of land and improvements taxable for general Regional District purposes, rates appearing in Column "C" of the Schedule attached hereto and forming a part hereof.

d) For North West Regional Hospital District purposes on the assessed value of land and improvements taxable for Hospital purposes, rates appearing in Column "D" of the Schedule attached hereto and forming a part hereof.

2. The minimum amount of Taxation upon a parcel of Real Property shall be one dollar (\$1.00).

3. This Bylaw may be cited as "Tax Rates Bylaw No. 458, 2020"

READ A FIRST TIME THIS 4th DAY OF May 2020
READ A SECOND TIME THIS 4th DAY OF May 2020
READ A THIRD TIME THIS 4th DAY OF May 2020

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RECONSIDERED AND FINALLY ADOPTED THIS 4th DAY OF MAY 2020

Doug Daugert
MAYOR

Ruby Decock
CAO

CERTIFIED TO BE A TRUE COPY OF VILLAGE OF PORT CLEMENTS TAX
RATE BYLAW #458, 2020.

**Village of Port Clements
Schedule for Tax Rate Bylaw No.458, 2020**

Rates per \$1,000 of taxable assessed value

Class	"A" General Municipal	"B" VIRL	"C" NCRD	"D" NW Reg. Hospital
1 Residential	3.5827	0.2992	0.9433	0.5881
2 Utilities	12.4786	1.0474	3.3016	2.0585
5 Light Industry	8.1794	1.0174	3.2073	1.9997
6 Business	6.1794	0.7332	2.3111	1.4410
7 Managed Forest	11.4027	0.8977	2.8300	1.7644
8 Rec/NonProfit	3.5827	0.2992	0.9433	0.5881

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ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A30	06-09-2016	Weight Room Upgrades	Administration	Questionnaire distributed on equipment use - Several Turned in. Grant Writer to look for opportunities Ruth Bellamy & CAO toured facilities to determine what improvements should be made. Grant Writer searching out funding.
	14-03-2019			Councillor Kish contacted Grant Writer about grants. She also spoke to Ruth Bellamy about equipment and removal of non-essential items. Plan to dispose of these items during free tipping day Strength-Building: The Haida Gwaii Weight Room Strategy. Applying to Community Innovation Grant to develop HG weight room strategy
	16-03-2020		Haida Gwaii Rec	
A36	08-08-2017	Sunset Park Mgmt. Plan	Council	Review recently adopted Management plan in Nov/Dec 2017 and again in Nov/Dec 2018. Draft plan circulated to Council for review. Motion made to hold public hearing and then adopt Management Plan. Staff dealing with scheduling. Requested date for Aug 20/20 - waiting for confirmation Public Meeting held to receive comments on proposed plan and Berry Maze
	16-04-2019			
	03-06-2019			
	31-07-2019			
	22-08-2019			
A-41	2018-09-260	Amend the Campground Bylaw fees		Still in Progress - Still needs to be reviewed
A45	18-11-2019	PCHS Request for Support		to bring back after strategic planning and budget approval
A46	18-11-2019	Staff to accumulate information		Staff to Accumulate all information on location of sewer lines where it impacts current land application - may not be completed & brought back until next year Staff to reach out to Northern Health to determine if there is a local action/response for HG on what needs to be done if someone contracts COVID-19
A47	16-03-2020 17-03-2020			Complete, CAO reached out. Staff to bring concern about testing of non-residents/workers coming in to Haida Gwaii to Northern Health & that testing should be done to protect small communities
A48	20-04-2020			

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