



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
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Email: office@portclements.ca
Web: www.portclements.ca

7:00 p.m. Regular Meeting of Council, Monday, April 20th, 2020

AGENDA

1. **ADOPT AGENDA**
2. **PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
3. **MINUTES**
M-1—April 6th, 2020 Regular Council Meeting Minutes
4. **BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
5. **ORIGINAL CORRESPONDENCE**
C-1—Grants Report – Q1 2020 – Andrew Hudson, Grant Manager
C-2 – Follow Up On COVID-19 Testing – Municipal Affairs and Housing
6. **FINANCE**
7. **GOVERNMENT**
8. **NEW BUSINESS**
9. **REPORTS & DISCUSSIONS**
10. **ACTION ITEMS**
No Update
11. **QUESTIONS FROM THE PUBLIC & PRESS**
12. **IN-CAMERA).**
13. **ADJOURNMENT**



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Minutes of the Special Meeting of Council on Monday, April 6th, 2020

Present:

Mayor Daugert

Councillor Kish via teleconference

Councillor Gould via teleconference

Councillor Cumming via teleconference

Councillor Falconbridge

CAO Ruby Decock

Members of the Public and Press: no attending members of public or press.

Meeting Called to Order at 7:00 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2020-04-063—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT the April 6th, 2020 Regular Council Meeting Agenda be adopted as presented.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1—March 16th, 2020 Regular Council Meeting Minutes

2020-04-064—Moved by Councillor Falconbridge, seconded by Councillor Gould

That the March 16th, 2020 Regular Council Meeting Minutes be adopted as presented.

CARRIED

M-2—March 23rd, 2020 Special Council Meeting Minutes

2020-04-065—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT the March 23rd, 2020 Special Council Meeting Minutes be adopted as presented.

CARRIED

M-3—March 27th, 2020 Special Council Meeting Minutes

2020-04-066—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT the March 27th, 2020 Special Council Meeting Minutes be adopted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1—Request to Waive Penalties -- Canadian Federation of Independent Business
2020-04-067—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council receives the request from the Canadian Federation of Independent Business
CARRIED

Suggested Action by Council: would be good to put information for businesses on Facebook and Website, such as identifying that if they are not in operation, or operating at a different capacity, then they need to contact the Village Office regarding their utility billing or option to shut-off their utilities (except garbage).

6. FINANCE

F-1- Finance Quarterly Report
2020-04-068—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council receives the finance quarterly report.
CARRIED

7. GOVERNMENT

G-1—Vibrant Commission Bylaw #457, 2020
2020-04-070—Moved by Councillor Falconbridge, seconded by Councillor Gould
THAT Council passes and adopts the Vibrant Commission Bylaw #457, 2020.
CARRIED

8. NEW BUSINESS

NB-1 – COVID-19/Coronavirus – CAO Decock
2020-04-071—Moved by Councillor Falconbridge, seconded by Councillor Kish.
THAT Council receives the update on the COVID-19/Coronavirus response timeline.
CARRIED

Direction to Staff: Would like it confirmed if Recreation Commission is canceling Canada Days. Maybe investigate holding a firework display which does not require congregating in groups and visible from all areas of the community.

9. REPORTS & DISCUSSIONS

R-1—Public Works Quarterly Report – Public Works Superintendent
2020-04-072—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council receives the Public Works Quarterly Report.
CARRIED

Direction to Staff: Council would like the next Public Works Quarterly Report to have an update on Well #2 and its current status. Would also like the PW Superintendent to be available either physically or remotely at the Council Meeting where the report is presented for fielding questions.

R-2—Community Trails & Recreation Program Funding Update – Verbal CAO Decock
2020-04-073—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council tables the Community Trails & Recreation Program Funding Update.
CARRIED

Mayor Daugert: Lots of phone calls, emails and teleconferences with regards to COVID-19 Pandemic Emergency. Still no update from FLNRO regarding the Haida Gwaii AAC.
Councillor Kish: Dealing with COVID-19 pandemic on a personal matter.

Councillor Gould: Would like to see moving towards zoom or something for meetings.

Councillor Cumming: Nothing to report.

Councillor Falconbridge: Attended Special Meetings of Council and Emergency Operations Centre meetings. Also participating with other First Responder organizations such as Port Clements Volunteer Fire Department, BC Ambulance and Canadian Rangers with regards to response to COVID-19.

CAO Decock: Working in Emergency Operations Centre, which is consuming most of CAO's regular tasks. Regular business practices are being impacted by pandemic. Working on moving forward with Youth Centred Community grant and requested assistance from MIEDS on grant, also looking for relief.

2020-04-074—Moved by Councillor Falconbridge, seconded by Councillor Kish
THAT Council receives the reports from Council and CAO Decock.

CARRIED

10. ACTION ITEMS

A-1 – see Action item list

11. QUESTIONS FROM THE PUBLIC & PRESS

No public or press.

12. IN-CAMERA as per the Community Charter section 90 (1)(c).

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

2020-04-075—Moved by Councillor Cumming, seconded by Councillor Kish

THAT Council moves In-Camera as per section 95(1)(f)(g)&(j) of the *Community Charter* at 8:39 pm.

CARRIED

13. ADJOURNMENT

2020-04-076—Moved by Councillor Falconbridge

THAT this meeting be adjourned at 8:48 PM

CARRIED

Mayor Doug Daugert

CAO Ruby Decock

Grants Report

Q1 2020

APRIL 6

Andrew Hudson, grant manager
andrew@gohaidagwaili.ca



Highlights

New grants

Haida Gwaii COVID-19 Emergency Response Grant (New)

Gwaii Trust Society

Expected range of \$1,000 to \$25,000, no equity and no cap (\$250,000 budget)

Open intake

- Funds local governments and non-profits
- For projects that keep Haida Gwaii people safe, healthy, fed, sheltered and connected during the pandemic
- Not for capital projects
- Priority goes to residents who are vulnerable or have financial need
- Partnerships encouraged

Grants with COVID-related changes

FCC AgriSpirit Fund

Farm Credit Canada

\$5,000 to \$25,000

April 10, 2020 (Extended)

- Funds infrastructure or sustainability projects in rural communities
- Local governments and non-profits that partner with them can apply, so long as they've not received AgriSpirit funding in four years
- Often used for fire equipment

Social Connectedness Grants

Plan H

Up to \$5,000 (15 available in B.C.)

July 15, 2020 (Extended)

- Offers up to \$5,000 for projects that improve social connectivity and involve partnerships between local government, the regional health authority, and community stakeholders
- Preference goes to projects that seek equity, address the social determinants of health, and aim to have a lasting effect

2020 Healthy Communities Grants

Plan H

Up to \$25,000 (Five available in B.C.)

July 15, 2020 (Extended)

- Offers up to \$25,000 for health-focused projects that feature equitable public participation
- Preference goes to projects that seek equity, address the social determinants of health, and aim to have a lasting effect

IMAGINE grants

Northern Health Authority

Up to \$5,000

April 10, 2020 (Extended from March 31) and September 1

- Funds lasting community projects in nine areas (healthy eating and food security, physical activity, injury prevention, tobacco-free communities, positive mental health, prevention of substance harms, healthy early childhood development, healthy aging, healthy school action)
- Open to a long list of community organizations and local governments
- Preference to projects that involve partners

Regional Community to Community Forum Program

Union of B.C. Municipalities

Up to \$5,000 and 50% of project cost

Sept. 4, Dec. 4 (April intake cancelled)

- Funds Regional C2C Forums, which aim to increase understanding and improve overall relations between First Nations and local governments.
- Forums are not limited to a pair of neighbouring communities — an all-islands forum that includes Haida and civic communities would be eligible.
- Eligible applicants can apply once per intake.
- Suggested topics include reconciliation, emergency management, service planning, economic development, community development, and infrastructure planning.

Grants upcoming

UBCM Asset Management Planning Program

Union of B.C. Municipalities

Up to \$15,000 and 50% of project costs

Applications reviewed April 24, 2020 and Sept. 11, 2020

- Helps local governments fund asset management plans, long-term financial plans, corporate capacity assessments, risk assessments
- Does not cover routine planning, feasibility studies, or capital assets
- Funding permitting, UBCM will also offer subsidies for asset-management training in 2019

Evacuation Route Planning

Union of B.C. Municipalities (Part of B.C. Community Emergency Preparedness Fund)

Up to \$25,000 in 100% funding

Due April 17, 2020 (Notice in 90 days)

- Funds local governments to do evacuation-route plans
- Eligible costs include mapping, test exercises, amendments to existing plans, presentations as well as consultant fees, staff and public info costs
- Emergency Management BC scores applications in a technical review — higher scores go to applications that can show, among other things 1) evidence of local hazards, threat levels, and previous evacuations; 2) challenges to evacuation; 3) consideration of large-scale scenarios (see guide for full list)

Canada Post Community Foundation

Canada Post

Limited to \$5,000 for school/PAC/sports team/rec facility projects, otherwise \$25,000

May 28, 2020

- Open to schools, sports equipment okay
- Project should expand capacity rather than maintain a program
- Highly competitive

Masset

Total grant requests in Q1 2020: \$4,167,808 Total awarded to date: \$18,162

Q1 2020 grant requests

Application date	Applicant	Project	Funding agency	Program	Total project value	Amount requested	Amount awarded	Status
24-Jan-2020	Village of Masset	Masset Flood Risk and Assessment	Union of B.C. Municipalities	Flood Risk Assessment, Mapping & Mitigation Planning	\$ 121,358	\$ 121,358		Pending
7-Feb-2020	Village of Masset	Masset Market and Artisans Co-op	Northern Development Initiative Trust	Economic Diversification Infrastructure	\$ 139,985	\$ 139,985		Pending
7-Feb-2020	Dixon Entrance Maritime Museum Society	Roof Replacement for Dixon Entrance Maritime Museum	Northern Development Initiative Trust	Community Halls and Recreation Facilities	\$ 25,946	\$ 18,162	\$ 18,162	Approved
26-Feb-2020	Village of Masset	Village of Masset Water Line Replacement Project	Investing in Canada Infrastructure Program	Environmental Quality	\$ 5,100,000	\$ 3,739,830		Pending
2-Mar-2020	Graham Island East Coast Farmers Institute	Masset Market and Artisans Co-op	Federated Co-operatives Ltd.	Co-op Community Spaces	\$ 27,589	\$ 27,589		Pending
30-Mar-2020	Village of Masset	MVFD Equipment and Training Materials	Farm Credit Canada	AgriSpirit Fund	\$ 23,883	\$ 23,883		Pending
31-Mar-2020	Village of Masset	2020 MIEDS Operations	Northern Development Initiative Trust	Economic Development and Capacity Building	\$ 577,873	\$ 50,000		Pending
1-Apr-2020	Village of Masset	Masset Market and Artisans Co-op	Gwali Trust Society	Vibrant Haida Gwali Communities	\$ 47,000	\$ 47,000		Pending
TOTALS:					\$ 6,063,635	\$ 4,167,808	\$ 18,162	

Port Clements

Total grant requests in Q1 2020: **\$454,380** Total awarded to date: **\$214,381**

Q1 2020 grant requests

Application date	Applicant	Project	Funding agency	Program	Total project value	Amount requested	Amount awarded	Status
23-Jan-2020	Village of Port Clements	Sunset Park Improvement Project	Gwaii Trust Society	Major Contributions	\$ 100,186	\$ 50,000		\$ - Declined
23-Jan-2020	Port Clements Historical Society	Port Clements Museum Roofing Project	Gwaii Trust Society	Major Contributions	\$ 44,993	\$ 33,745	\$ 33,745	Approved
24-Jan-2020	Village of Port Clements	Port Clements Flood Risk Assessment and Mapping	Union of B.C. Municipalities	Flood Risk Assessment, Mapping & Mitigation Planning	\$ 88,509	\$ 88,509		Pending
6-Feb-2020	Port Clements Historical Society	Digitizing the Port Clements Museum Archives	Gwaii Trust Society	Community Innovation	\$ 14,071	\$ 7,000	\$ 7,000	Approved
18-Feb-2020	Port Clements Historical Society	Digitizing the Port Clements Museum Archives	Irving K. Barber Learning Centre	British Columbia Digitization Centre Program	\$ 14,071	\$ 3,500		Declined
18-Feb-2020	Village of Port Clements	Modernizing the Port Clements ESS	Union of B.C. Municipalities	Emergency Support Services	\$ 24,983	\$ 24,983		Pending
1-Mar-2020	Village of Port Clements	Port Clements Tourism Advocate	Gwaii Trust Society	Vibrant Haida Gwaii Communities	\$ 52,500	\$ 52,500	\$ 52,500	Approved
1-Mar-2020	Village of Port Clements	Port Clements Public Works Vehicle	Gwaii Trust Society	Vibrant Haida Gwaii Communities	\$ 121,136	\$ 121,136	\$ 121,136	Approved
31-Mar-2020	Village of Port Clements	2020 MIEDS Operations	Northern Development Initiative Trust	Economic Development and Capacity Building	\$ 577,873	\$ 50,000		Pending
1-Apr-2020	Village of Port Clements	Village of Port Clements Office Improvement Project	Gwaii Trust Society	Vibrant Haida Gwaii Communities	\$ 23,007	\$ 23,007		Pending
TOTALS:					\$ 1,061,329	\$ 454,380	\$ 214,381	

Queen Charlotte

Total grant requests in Q1 2020: \$770,322 Total awarded to date: \$114,479

Q1 2020 grant requests

Applicat ion date	Applicant	Project	Funding agency	Program	Total project value	Amount requested	Amount awarded	Status
23-Jan-2020	Village of Queen Charlotte	Queen Charlotte Firehall Solar Project SCBA	Gwaii Trust Society	Major Contributions	\$ 127,215	\$ 63,608		Declined
23-Jan-2020	Queen Charlotte City Fire Prevention Society	Equipment for Queen Charlotte Firefighters	Gwaii Trust Society	Major Contributions	\$ 145,600	\$ 109,200	\$ 109,200	Approved
24-Jan-2020	Village of Queen Charlotte	Village of Queen Charlotte Flood Risk Assessment and Mapping	Union of B.C. Municipalities	Flood Risk Assessment, Mapping & Mitigation Planning	\$ 142,113	\$ 142,113		Pending
6-Feb-2020	Village of Queen Charlotte	Queen Charlotte Fire Inspection Program	Gwaii Trust Society	Community Innovation	\$ 10,596	\$ 5,279	\$ 5,279	Approved
24-Feb-2020	Skidegate Band Council/Village of Queen Charlotte	Skidegate-Queen Charlotte Multi-use Commuter Route	Ministry of Transportation and Infrastructure	BC Active Transportation Infrastructure Grants Program	\$ 248,990	\$ 199,192		Pending
26-Feb-2020	Village of Queen Charlotte	Village of Queen Charlotte Water/Sewer Upgrade	Investing in Canada Infrastructure Program	Environmental Quality	\$ 240,000	\$ 175,992		Pending
4-Mar-2020	Village of Queen Charlotte	QCVPD Radios Upgrade	Farm Credit Canada	AgriSpirit Fund	\$ 24,939	\$ 24,939		Pending
31-Mar-2020	Village of Queen Charlotte	2020 MIEDS Operations	Northern Development Initiative Trust	Economic Development and Capacity Building	\$ 577,873	\$ 50,000		Pending
TOTALS:					\$ 1,517,326	\$ 770,322	\$ 114,479	

North Coast Regional District (Areas D, E)

Total grant requests in Q1 2020: \$946,228 Total awarded to date: \$399,645

Q1 2020 grant requests

Application date	Applicant	Project	Funding agency	Program	Total project value	Amount requested	Amount awarded	Status
1-Jan-2020	Misty Isles Economic Development Society	Halda Gwaii Community Energy Plan	Gwaii Trust Society	Special Projects Fund	\$ 187,000	\$ 90,000	\$ 90,000	Approved
1-Jan-2020	Graham Island East Coast Farmers Institute	Tlell Farmers Market Upgrade	Gwaii Trust Society	Vibrant Haida Gwaii Communities	\$ 67,000	\$ 67,000	\$ 67,000	Approved
17-Jan-2020	Halda Gwaii Regional Recreation Commission	Explor-A-Door Summer Trip	Northern Savings Credit Union	Community Fund	\$ 22,000	\$ 7,500		Pending
23-Jan-2020	Misty Isles Economic Development Society	Halda Gwaii Visitor Exit Survey 2020-2021	Gwaii Trust Society	Major Contributions	\$ 102,426	\$ 76,819		Declined
23-Jan-2020	North Coast Regional District (Areas D, E)	Assessment and Mapping for Tlell and Sandspit	Union of B.C. Municipalities	Flood Risk Assessment, Mapping & Mitigation Planning	\$ 148,019	\$ 148,019		Pending
6-Feb-2020	Tlell Volunteer Firefighters Association	Tlell Community Hall	Gwaii Trust Society	Vibrant Haida Gwaii Communities	\$ 754,290	\$ 242,645	\$ 242,645	Approved
1-Mar-2020	Sandspit Volunteer Fire Department	Sandspit Fire Tender & SCBA Replacement Project	Gwaii Trust Society	Vibrant Haida Gwaii Communities	\$ 283,153	\$ 213,153		Pending
31-Mar-2020	North Coast Regional District	2020 MIEDS Operations	Northern Development Initiative Trust	Economic Development and Capacity Building	\$ 577,873	\$ 25,000		Pending
1-Apr-2020	Misty Isles Economic Development Society	Halda Gwaii All-Islands Co-ordinated Delivery Service	Gwaii Trust Society	Halda Gwaii COVID-19 Emergency Response Grant	\$ 63,933	\$ 63,933		Declined

1-Apr-2020	Misty Isles Economic Development Society	Haida Gwaii Services Registry	Gwaii Trust Society	Haida Gwaii COVID-19 Emergency Response Grant	\$ 12,159	\$ 12,159	Declined
TOTALS:					\$ 2,217,852	<u>\$ 946,228</u>	\$ 399,645

Grant options

For an updated list of grant options, [please bookmark this link](#).

Questions?

Email andrew@gohaidagwaii.ca or phone 250-626-9150.

Ruby Decock

From:
Sent: April-15-20 1:07 PM
To: Doug Daugert; Ruby Decock
Cc:
Subject: Port Clements follow up - questions from April 9 call with Minister Robinson

This message is being forwarded to you on behalf of Nicola Marotz, Strategic Advisor, Local Government, Ministry of Municipal Affairs and Housing

Dear Mayor Daugert,

Thank you for Port Clements's participation in Minister Selina Robinson's April 9 regional call with mayors and chairs regarding Covid-19 issues and impacts.

During that call, Port Clements raised the issue of whether the province is considering doing more testing for COVID.

The following is an excerpt from the updated COVID Testing guidelines <http://www.bccdc.ca/health-professionals/clinical-resources/covid-19-care/lab-testing> found on the BC Centre for Disease Control website. The guidelines outline recommendations for testing in specific settings and circumstances:

- Testing is available for all patients who need it, but not everyone requires a test. Testing is not required if a patient has no symptoms, mild symptoms or is isolating at home because they are a contact of a confirmed case or a returning traveller.

- At this time, any physician or nurse practitioner can order a test for COVID-19 based on their clinical judgment. Individuals can also be referred for testing by calling 8-1-1. Testing should be focused on individuals for whom the results will change the clinical care they receive or the public health management of their case.
- Broadly, testing is recommended for groups that are more vulnerable to complications due to COVID-19, or people who care for these vulnerable people.
- B.C. is currently testing those with new respiratory or gastro-intestinal symptoms who are:
 1. Residents and staff of long term care facilities
 2. Patients requiring hospitalization, or likely to be hospitalized including pregnant individuals in their 3rd trimester, patients on hemodialysis, or cancer patients receiving radiation or chemotherapy.
 3. Part of an investigation of a cluster or outbreak.
- COVID-19 testing is also recommended for individuals with a fever and a new (or worsening) cough or shortness of breath who are:
 - Health Care Workers
 - Residents of remote, isolated or Indigenous communities
 - People living and working in congregate settings such as work-camps, correctional facilities, shelters, group homes, assisted living and seniors' residences
 - People who are homeless or have unstable housing
 - Essential service providers (e.g. first responders)
 - Returning travellers identified at a point of entry to Canada.