



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 p.m. Regular Meeting of Council, Monday, March 2nd, 2020

AGENDA

1. ADOPT AGENDA

2. RISE & REPORT

3. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

4. MINUTES

M-1 – February 10th, 2020 Regular Council Meeting Minutes

M-2 – February 17th, 2020 Special Council Meeting Minutes

M-3 – February 21st, 2020 Special Council Meeting Minutes

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1 – Request for Support with Fire Protection Services - Dennis Dugas, District of Port Hardy

C-2 – Board Highlights – North Coast Regional District

6. FINANCE

7. GOVERNMENT

G-1 – Vibrant Haida Gwaii Communities Grant Application

Recommended Motion:

"THAT the Village of Port Clements council agrees to apply to the Gwaii Trust Society's Vibrant Haida Gwaii Communities grant program for up to \$20,000 for the Village Office Renovation project."

G-2 – Recreation Commission Report – Marilyn Bliss & Bev Lore

8. NEW BUSINESS

NB-1 – Juskatla Marine Restoration & Foreshore Soil Rehabilitation

9. REPORTS & DISCUSSIONS

10. ACTION ITEMS

A-1 – see Action Items list.

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA as per the Community Charter section 90 (1)(c).

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations;

(g) litigation or potential litigation affecting the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

13. ADJOURNMENT



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Minutes of the Regular Meeting of Council, Monday, February 10th, 2020

Present:

Mayor Daugert
Councillor Gould
Councillor Falconbridge
Councillor Kish
Councillor Cumming

Deputy Clerk Cumming

Regrets CAO Decock

Members of the Public and Press: Marilyn Bliss, Craig Beachy, Bev Lore, and Doris Fischer

Meeting Called to Order at 7:03 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2020-02-010—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT the February 10th, 2020 Regular Council Meeting Agenda be adopted as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1 – January 13th, 2020 Regular Council Meeting Minutes
2020-02-011—Moved by Councillor Kish, seconded by Councillor Falconbridge
THAT the January 13th, 2020 Regular Council Meeting Minutes be adopted as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1 – Domestic Violence Leave Policy Recommendation– Village of Queen Charlotte
2020-02-012—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT the Domestic Violence Leave Policy Recommendation by the Village of Queen Charlotte be received.
CARRIED

C-2—January Board Highlights – North Coast Regional District
2020-02-013—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT the North Coast Regional District Board Highlights be received.
CARRIED

M-1

C-3—Public Notice of New Civic Addressing Bylaw -- North Coast Regional District
2020-02-014—Moved by Councillor Falconbridge, seconded by Councillor Kish
THAT the North Coast Regional District Public Notice of New Civic Addressing Bylaw be received.
CARRIED

Direction to staff to forward information like this by email due to short-time frames after meeting.

C-4—Resource Benefits Alliance Update
2020-02-015—Moved by Councillor Gould, seconded by Councillor Kish
THAT the Resource Benefits Alliance Update be received.
CARRIED

6. FINANCE

7. GOVERNMENT

G-1— Request for In-Kind Donation for Summer Camp - Haida Gwaii Regional Recreation Commission
2020-02-016—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council provides in-kind space for the Haida Gwaii Regional Recreation Commission's 2020 Summer Camp and provide the requested letter of support.
CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

Mayor Daugert: Attended MIEDS meeting – received presentation on visitor exit survey, discussed community forests (little or no action from forestry at time of meeting as of Jan 24, 2020), budget and grant writer's report (Port Clements just shy of \$500,000 in grant received in 2019). Attended North West Regional Hospital District meeting – identified medical transportation issue concern. Attended North Coast Regional District meeting, first round of budget meeting. Attended Emergency Management Commission Meeting on January 28th, 2020 to review & update Emergency Response Plan. Attended Strategic Planning Meeting on January 29th, 2020. Meeting with group doing restoration of old logging sites for DFO, Peter Dyment and Leandre Vigneult, who want another meeting on February 25th, 2020 with Council, regarding Juskatla restoration. Attended meeting with Sharon Hadway from Nanaimo (designated decision maker on the Community Forest), regarding Community Forests, as well as with MIEDS. Initial hardline that offer would not change, but after earful they were put back on hold until they get an annual allowable count determination, and have it applied to other areas. On hold until March or April when there is more information. There would be no community forest with the current offer, and it would not be worth it for the communities to chase.

Councillor Kish: Attended Strategic Planning. Had conversation with EMBC regarding the coronavirus on February 3, 2020 – be wary with Vancouver travel.

Councillor Gould: Attended Animal Welfare SPCA meeting – task force put through Village of Masset. Expensive undertaking to house and care of injured or unwanted animals; looking at significant tax percentage amount in order to operate, for average household would be \$70 per year, removing building considerations only reduced amount by \$5. Village will need to decide if it is worthwhile and what price point would be affordable – there will be less and less opportunities with the animal hospital to fill in the current gap. Due date for plan to be worked out is March 31st, but reporting is due in November. Attended meetings regarding tourism – challenges to work through plan and structure that would work. Possible opportunity with focus solely on tourism. Hopefully concise outline by a special meeting. Something more solid will provided in a week and a half for Council's consideration.

Councillor Cumming: Attended Emergency Management, Strategic Planning, and two committee members and their staff who are developing an Old Growth Strategy. January 28th – February 6th, 2020 Internet Outage across Haida Gwaii. Notes that so many people were using cellular data that it took out cell phones – emergency

14-1

considerations. Attended ESS meeting. Attended Housing and Restoration Society had meeting last Friday, met with consultant doing housing need report for Port Clements – there will be a draft survey around March 6th, 2020. PCHS AGM is tomorrow night.

Councillor Falconbridge: Attended Strategic Planning Meeting. Attended Recreation Meeting. Music Night at Firehall (next one on March 7th, 2020 at 7:00 PM). Teleconference with NDIT's Northwest Regional Advisory Committee's funding recap for Port Clements, total project value is \$502,000, with \$84,000 coming from NDIT. Most funding went to non-locals with internships and economic capacity building, etc., hopefully more local spending in future. New funding platform, Trust 2020, with program expansion. Fire Department sending Chief, Deputy Chief and himself to forestry wildfire fighting training. Attended meeting with District Parent Advisory, new superintendent, Carey Stewart.

Deputy Clerk Cumming: I am filling in for CAO Decock at this meeting who is unavailable due a personal emergency and will be off Island from Tuesday to Thursday inclusive in order to deal with that.

2020-02-017—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT Council receives the verbal reports from Council and Deputy Clerk Cumming.
CARRIED

10. ACTION ITEMS

A-1 – see Action Items list.

Council question to staff regarding why firehall re-envelope project took so long, and when active workplace sign will come off (assumes when final sign-off will happen). Council would like to hear follow up on it from staff.

11. QUESTIONS FROM THE PUBLIC & PRESS

Question: Bev Lore: what were the grants for?

Answer: Firehall re-envelope project and improvement to repair Rainbow Wharf were big value grants. Internship, grant writing, housing needs assessment, economic development, etc.

Marilyn Bliss & Bev Lore: New swing set is here, when will it be installed?

Answer: Public Works is aware and is working on it. Issues with water system are ongoing now that are taking priority over other projects.

12. IN-CAMERA as per the Community Charter section 90 (1)(c).

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

2020-02-018—Moved by Councillor Falconbridge, seconded by Councillor Kish
THAT Council moves to In-Camera per section 90(1)(a) at 8:00 PM.
CARRIED

13. ADJOURNMENT

2020-02-019—Moved by Councillor Cumming
THAT this meeting be adjourned at 8:11 PM.
CARRIED

Mayor Doug Daugert

Deputy Clerk Elizabeth Cumming

M-1



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Minutes of Special Meeting of Council at 7:00 PM, Monday, February 17th, 2020

Present:

Mayor Daugert
Councillor Kish
Councillor Falconbridge
Councillor Gould
Councillor Cumming

Acting CAO Cumming

Members of the Public and Press: Marilyn Bliss,

Meeting Called to Order at 7:00 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. Adopt the Agenda

2020-02-020-- Moved by Councillor Cumming, seconded by Councillor Kish
THAT the February 17th, 2020 Special Council Meeting Agenda be adopted as presented.
CARRIED

2. Community Emergency Preparedness Fund – Emergency Support Services Grant Program

2020-02-021-- Moved by Councillor Kish, seconded by Councillor Gould
THAT the Village of Port Clements Council agrees to apply to the Community Emergency Preparedness Fund – Emergency Support Services 2020 Program for up to \$25,000 in order to develop the Village of Port Clements' Emergency Support Services.
CARRIED

3. Vibrant Haida Gwaii Communities Grant Application

2020-02-022-- Moved by Councillor Cumming, seconded by Councillor Kish
THAT the Village of Port Clements Council agrees to apply to the Vibrant Haida Gwaii Communities Grant to purchase a Public Works Truck with hydraulic box, sander, and snowplow attachment for up to \$110,000 plus 10% contingency, plus tax and shipping.
CARRIED

4. Canada Summer Job Program Application

2020-02-023-- Moved by Councillor Falconbridge, seconded by Councillor Kish
THAT the Village of Port Clements council agrees to apply to the Canada Summer Jobs program for \$2,336 to help fund an eight-week Public Works Summer Employee position starting in June 2020.
CARRIED

N-2

5. Signing Authority – Verbal - Acting CAO Cumming

2020-02-024--Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council appoint the Senior Finance Manager, Ronda Bell, as a signing authority for the Village of Port Clements.

CARRIED

6. Adjournment

2020-02-025--Moved by Councillor Falconbridge

THAT Council adjourn this meeting at 10:12 PM.

CARRIED

Mayor Doug Daugert

Acting CAO Elizabeth Cumming

M-2



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Minutes of Special Meeting of Council on Friday, February 21st, 2020

Present:

Mayor Daugert
Councillor Kish
Councillor Falconbridge
Councillor Gould
Councillor Cumming

CAO Ruby Decock

Members of the Public and Press: none present.

Meeting Called to Order at 3:08 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. Adopt the Agenda

2020-02-026—Moved by Councillor Falconbridge, seconded by Councillor Cumming
THAT the February 21st, 2020 Special Council Meeting Agenda be adopted as presented.
CARRIED

2. Letter of Support Request – Village of Masset

2020-02-027—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council agrees to provide a letter of support to the Village of Masset for their application to Investing in Canada Infrastructure Program's Green Infrastructure: Environmental Quality sub-stream for their Water Line Replacement project.
CARRIED

3. In-Camera as per the Community Charter section 90(1)(c) & (j)

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
(c) labour relations or other employee relations;
(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

2020-02-28—Moved by Councillor Cumming, seconded by Councillor Falconbridge
THAT Council moves to In-Camera as per section 90(1)(c)&(j) at 3:12 PM.
CARRIED

M-3

4. Adjournment

2020-02-029—Moved by Councillor Cumming

THAT this meeting be adjourned at 4:12 PM

CARRIED

Mayor Doug Daugert

CAO Ruby Decock

M-3

Elizabeth Cumming

From: Dennis Dugas <ddugas@porthardy.ca>
Sent: February-21-20 4:48 PM
To: Village of Port Clements
Subject: FW: Provincial Funding for Emergency / Fire Equipment Small Communities
Attachments: Resolution 2017-B61 Follow Up.pdf; Insurance Premium Tax 2020.pdf

Hello Mayor Daugert:

Douglas I am sending you this email to get you and your councils support to form a coalition of Small Communities to get our voice heard at the Provincial Government level. It is time that Small Communities in our Province make our voices heard loud and clear that we can not sustain Fire Protection services without Provincial financial support. The Insurance Premium Tax (information attached) is still being collected in BC for House Insurance and Vehicle Insurance at a rate of 4.4% which I would estimate as being in the billions?

Within BC there are 5 Area Associations and we need to get the Small Communities to set up coalitions in each UBCM Association area to address this issue so it can become a main topic at the UBCM convention in the Fall. I hope with your support you can help spearhead this topic at your North Central LGA Convention in May in Prince George, I am reaching out to as many Mayors as I can with in your NCLGA area and to the other BC Associations to get the ball rolling.

With the upcoming Provincial election not far away it is a good time to put pressure on the government but we need numbers to do that.

Your comments and suggestions sent back to me will be greatly appreciated and please let me know if you received this email.

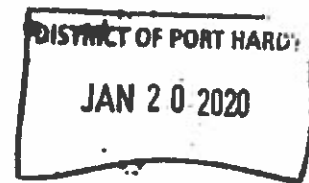
As we say " Together we are Stronger ".

Regards
Dennis Dugas (D2)
District of Port Hardy Mayor



January 13, 2020

Mayor Dennis Dugas
District of Port Hardy
Box 68
Port Hardy, BC V0N 2P0



RE: Resolution 2017-B61 Follow Up

Dear Mayor Dugas,

Thank you for your letter dated January 8 regarding resolution 2017-B61 – Funding for Fire Equipment.

As you noted, this resolution was endorsed by the UBCM membership in 2017 and conveyed to the Province. UBCM would have shared the provincial response with Port Hardy's council of the day.

The UBCM Executive assess the provincial responses received each year to determine where UBCM might best focus our resources regarding follow up and further work with the province on resolutions. The Executive determined that 2017-B61 best fit in the category of monitoring the Province's progress on the issues raised and to provide input if required.

For your reference, enclosed is a copy of 2017-B61, the resolutions committee comments and the provincial response. As noted in the resolutions committee comments the request in 2017-B61 is in keeping with previous member requests.

"The Committee notes, however, that members have consistently endorsed resolutions seeking sources of funding for first responder supplies and equipment (2014-B15, 2012-B10, 2010-B6, 2000-B15, 1993-A5, 1993-B40). Based on this member feedback, during the negotiation of the renewed Gas Tax Agreement (2014) UBCM advocated, unsuccessfully, for the inclusion of emergency response infrastructure as an eligible expense within the Gas Tax Agreement."

In 2014, UBCM attempted to have fire-fighting equipment included as an eligible expense under the Gas Tax Agreement. While unsuccessful, this is the type of advocacy work that UBCM does on behalf of our members to move forward the requests contained in endorsed resolutions.

C-1

DISTRICT OF PORT HARDY
JAN 20 2020

Our members are also encouraged to advocate for their endorsed resolutions. Should Port Hardy wish to take further steps to see the request contained in resolution 2017-B61 adopted, we would recommend they reach out to, for example, their local MLA, the Minister of Finance and the Minister of Forests, Lands, Natural Resource Operations and Rural Development to let them know that this is still an issue they would like to see action on. You may also want to reference the other endorsed resolutions on this topic (2014-B15, 2012-B10, 2010-B6, 2000-B15, 1993-A5, 1993-B40), so the Province understands that this is a long-standing policy position of the members of UBCM.

For your information, all of the resolutions considered at each UBCM convention, and the responses we receive, are posted to our searchable resolutions database, available here: <https://www.ubcm.ca/resolutions/default.aspx>

Should you have any questions, please contact myself or Jamee Justason, Resolutions and Policy Analyst, at 604-270-8226 Ext. 100 or jjustason@ubcm.ca

Yours truly,



Maja Tait
UBCM President

Enclosure

C-1



NORTH COAST

REGIONAL DISTRICT

Board Highlights

February 2020

Board Business:

1. The Board of the NCRD authenticated the 2020 Sandspit Water Parcel Tax Roll.
2. The Board of the NCRD received a delegation from the Ministry of Transportation and Infrastructure regarding Sandspit coastal erosion and the Sangan bridge.
3. The Board of the NCRD received a delegation from the Kris Boland, Resource Benefits Alliance (RBA) Project Manager to provide an overview of the February 2020 RBA report.
4. The Board of the NCRD directed staff to send correspondence to the Minister of Transportation to recommend improvements to the BC Ferries services contract.
5. The Board of the NCRD provided a resolution of support for George Westwood and Matthew Pierce of the Haida Gwaii Funeral Society to perform the functions of a funeral provider and funeral director with the municipal boundaries of the North Coast Regional District.
6. The Board of the NCRD committed to donate \$1000.00 to support the Ecotrust Canada - Northwest Innovation Challenge.
7. The Board of the NCRD directed staff to submit correspondence to the Minister of Health requesting the Federal Government to start working with provinces and territories to develop and implement a Universal Public National Pharmacare Program.
8. The Board of the NCRD provided a resolution of support for the Qay'llnagaay Heritage Centre Society application to Northern Development Initiative Trust Fabulous Festivals and Events for their Kay Anniversary Celebration project for up to \$2,500.
9. The Board of the NCRD directed staff to submit an online response to the B.C. Trail Strategy Review consistent with Board policy.
10. The Board of the NCRD provided letters of support for the following requests:
 - City of Prince Rupert - Support for Application to Community Investment Fund for McBride Street Sport Funding
 - District of Port Edward - Support for Application to Community Investment Fund for Marine Market Concept Plan Funding
 - Village of Port Clements - Support for Application to Investing in Canada Infrastructure Fund for Sewer Lagoon Project

C-2

11. The Board of the NCRD directed staff to submit the following resolution to the Association of Vancouver Island and Coastal Communities, North Central Local Government Association, and Federation of Canadian Municipalities:

“WHEREAS senior governments are exempt from property taxation under s. 125 of the Constitution Act;

AND WHEREAS provincial grant-in-lieu amounts are determined under the Municipal Aid Act and federal payment-in-lieu amounts are determined under the Payment In Lieu of Taxes Act;

AND WHEREAS grant-in-lieu revenues from exempted provincial and federal government properties are significantly lower than those revenues that would be collected through property taxation:

THEREFORE BE IT RESOLVED that the North Coast Regional District support lobbying the provincial and federal governments to review, support and implement changes to the determination of grant-in-lieu and payment-in lieu of property tax amounts under the Municipal Aid Act and Payment In Lieu of Taxes Act.”

12. The Board of the NCRD adopted *North Coast Regional District Sandspit Water Service Amendment Bylaw No. 469.4, 2020* - a bylaw to amend the North Coast Regional District - Sandspit Water Service Establishment Bylaw No 469 – 2005.
13. On February 22nd, 2020 the NCRD Board held its round two budget meeting. The next NCRD Board budget meeting is scheduled for March 11th, 2020.

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.

REPORT TO COUNCIL



Author: Elizabeth Cumming, Deputy Clerk

Date: February 28, 2020

RE: Application to Vibrant Haida Gwaii Communities Grant

BACKGROUND:

At strategic planning it was identified that renovating the Village Office was a 2020 priority for Administration.

DISCUSSION:

There is limited Village Office space for storage, filing and workstations due to the current office layout. Renovating the office to reduce the waiting area and installing another counter, provides additional work areas for staff and visiting consultants. Backroom storage is inefficient because it doesn't have desk space and enough filing and cabinets for long term record storage. Renovating the office will expand its capacity, which will improve efficiency and functionality at its current operational level. Council mailboxes are open and insecure in the Council Chambers which is regularly rented to the public.

Staff have proposed a renovation includes the front desk area in the main office space, as well as in the back supply/filing room and a locked mailbox for Council. There are quotes for this proposed project and would like to submit an application for the Vibrant Communities Grant for up to \$20,000 to complete this renovation. As this type of project is not easily fundable by the usual funding streams, except through the Vibrant Communities Grant which expires on November 30, 2020.

IMPLICATIONS:

STRATEGIC

(Guiding Documents Relevancy – Strategic Plan, Official Community Plan)

This meets Strategic Plan and OCP requirements as it is a priority for administration to improve existing operations and services.

FINANCIAL

(Corporate Budget Impact)

The Vibrant Haida Gwaii Communities Grant can provide 100% funding of eligible costs, to a maximum of the remaining balance in the community's account. If only eligible costs are budgeted for and incurred with this project, then it would not have an impact on the budget (as it would be fully funded). If ineligible costs were incurred, then there would be budgetary impacts.

ADMINISTRATIVE (Workload Impact and Consequence)

Administrative staff will need to submit the application and manage the grant reporting. Staff will also need to oversee the contract for the renovation and work in the office space while the renovation work is undertaken. It may require that the office be closed to the public while renovations are underway.

STAFF'S RECOMMENDATION

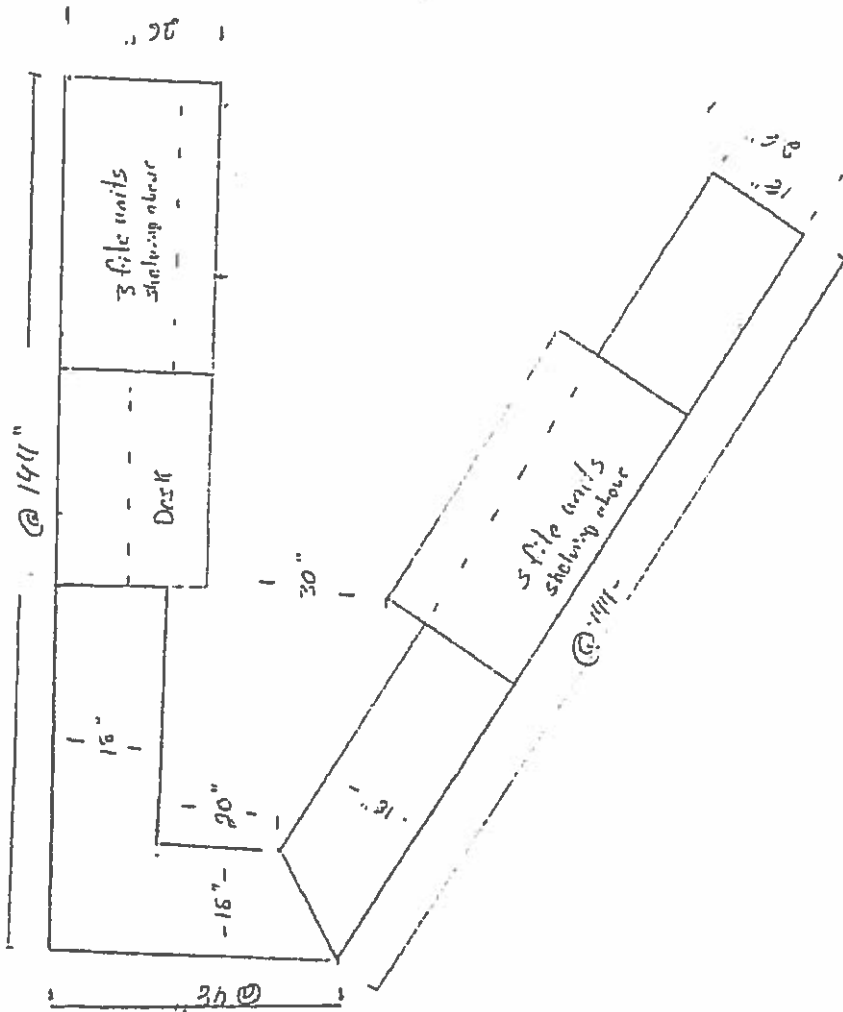
THAT the Village of Port Clements Council agrees to apply to the Gwaii Trust Society's Vibrant Haida Gwaii Communities grant program for up to \$20,000 for the Village Office Renovation project.

Respectfully Submitted:

Elizabeth Cumming, Deputy Clerk

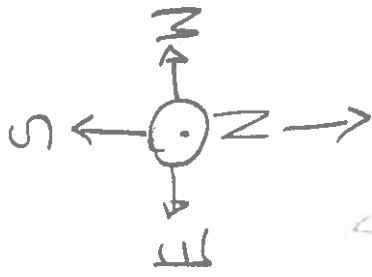
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pg. 1



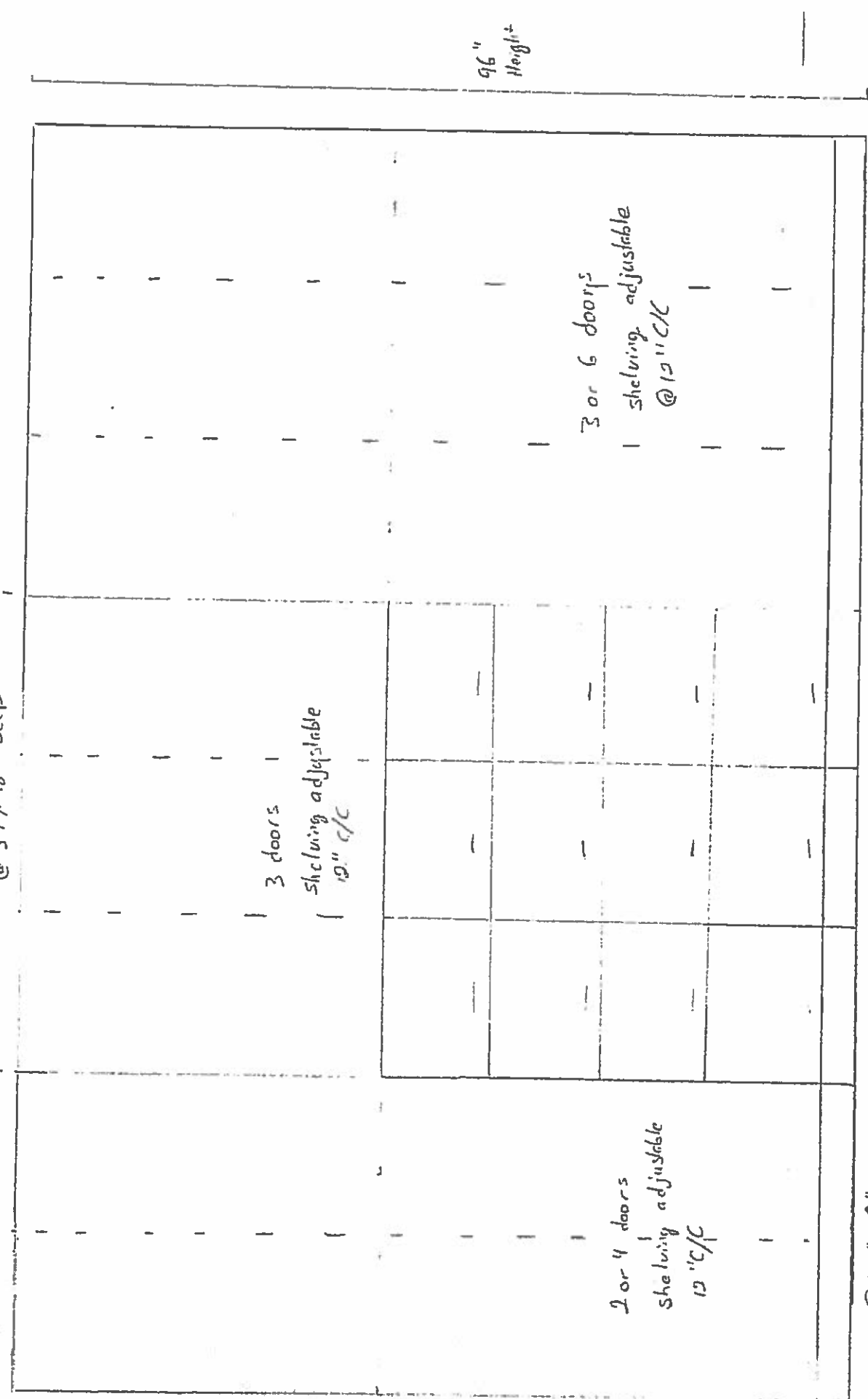
floor plan

Filing and storage room



Doors can be sliding or hinged
@ 54" x 18" Deep

Filing/storage units
Pg. 2



96"
Height

@ 54" x 18" Deep

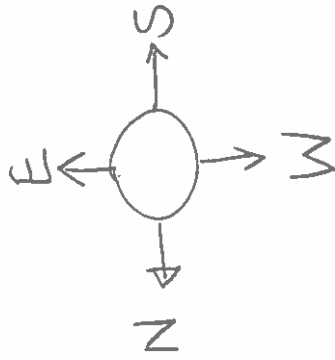
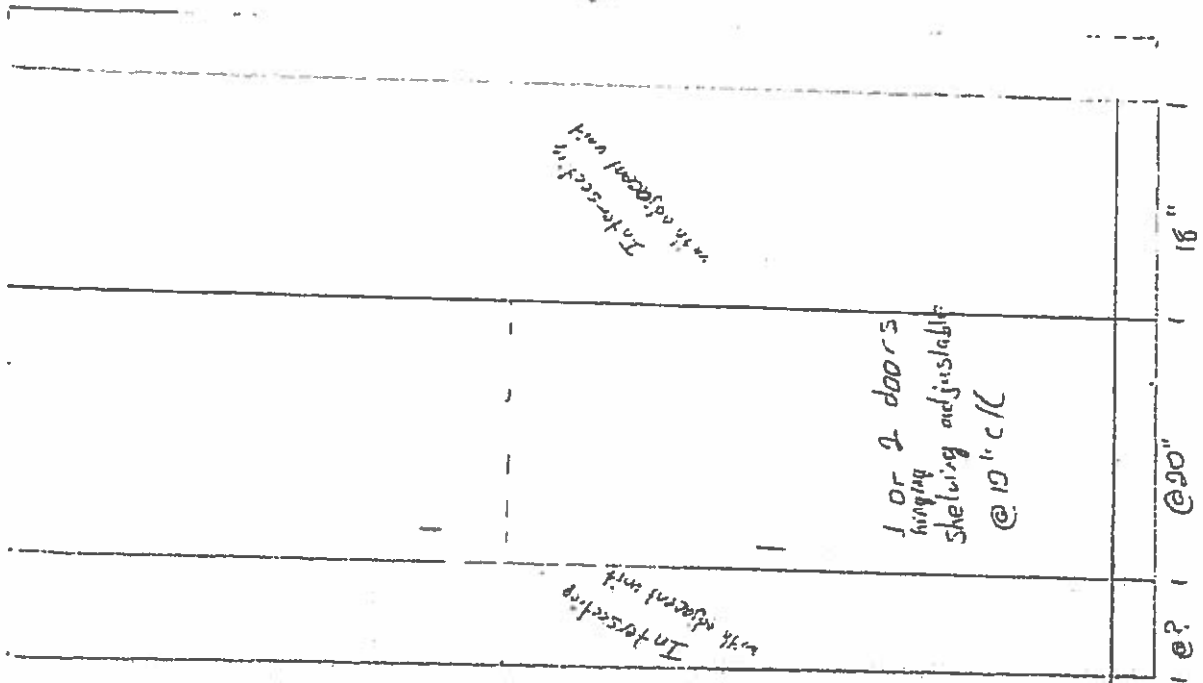
3 - file units @ 54" x 26" Deep

@ 36" x 18" Deep

@ 114"

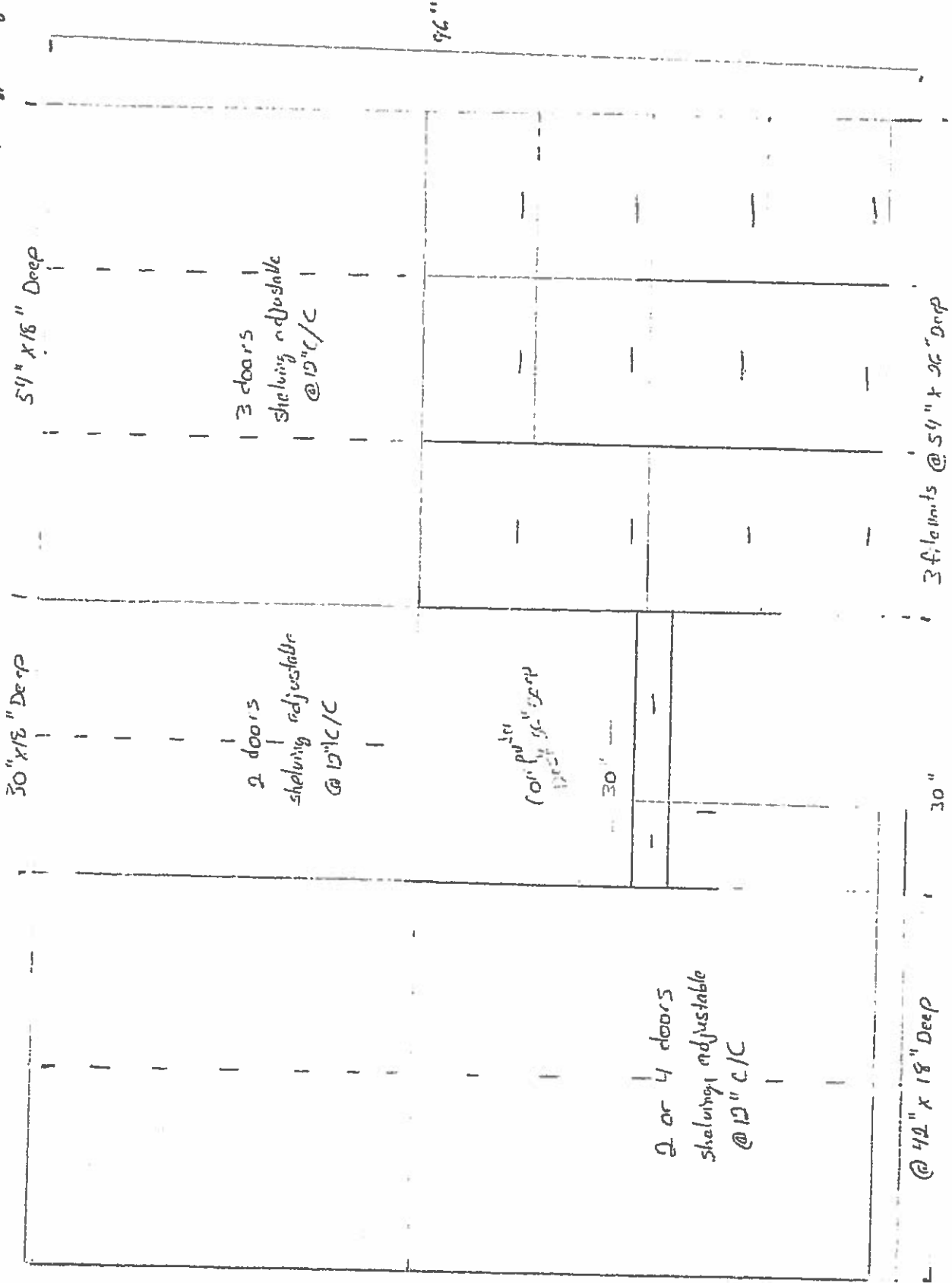
5-1

Filing/Storage room Pg. 3



Filing/Storage room Pg. 4

Eastern Wall

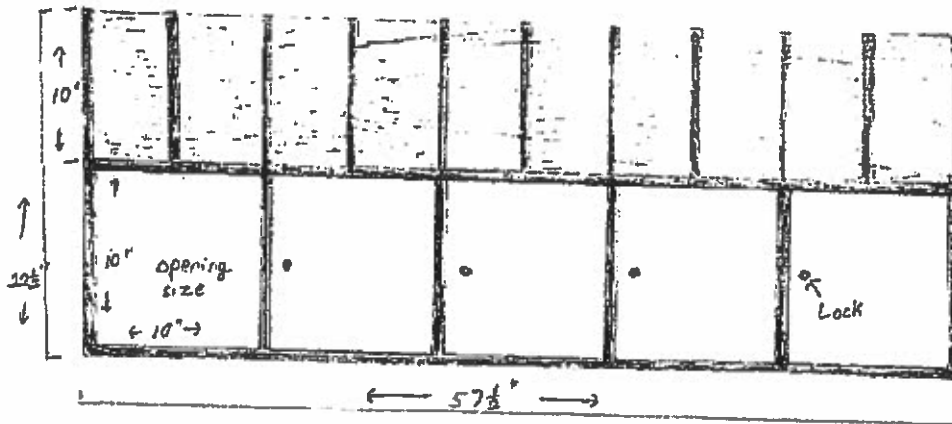


5-1

Prepared for the Village of Port Clements

Jan. 9, 2020

- Visual wood solid Alder ^{or Hemlock} the inside Birch plywood
- The open slots 12" Deep
- 15" Deep on inside locking
- 10 slot that are open on top and front -



Council Mailboxes

World & Wall Maps
Services We Offer

Topographical Maps
Globes

Travel Maps
Equipment

Digital Maps
Aero/Nautical

Garmin® GPS
Map Books

 MAP WORLD.CA > PRODUCT INFO



View Cart

Large Vertical Storage Cabinet

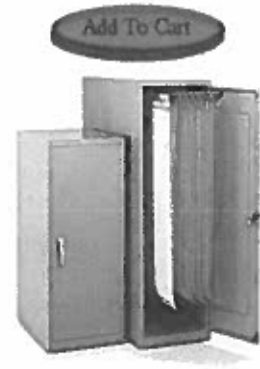
Search in Category

Keyword

Search

Product Details	
subCategory	
vendor	
SKU #	01504100

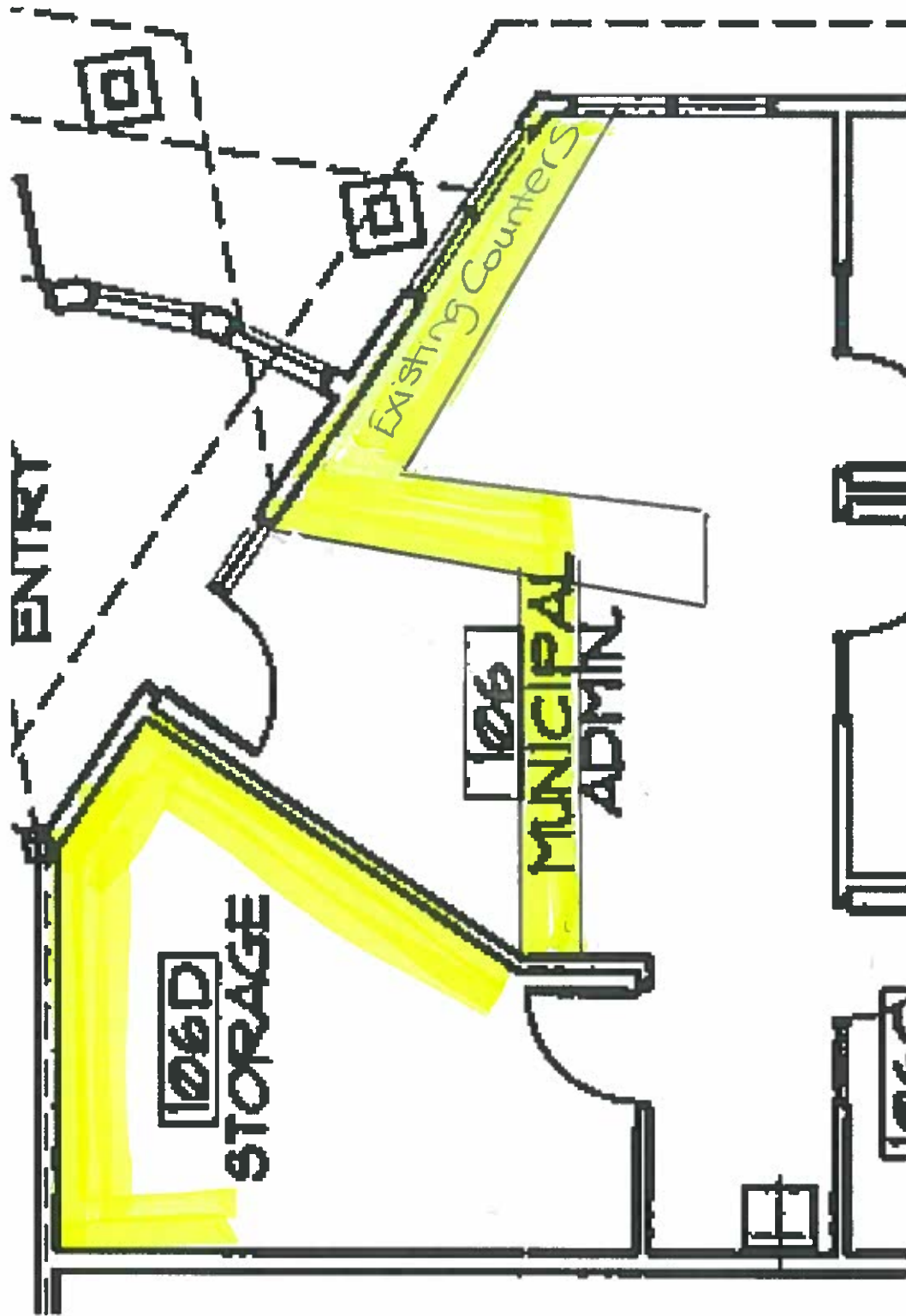
Extra Sturdy. Extra Storage. Extra Easy. The Vertical Storage Cabinet and Hanging Clamps is a heavy-duty steel enclosed cabinet that holds an amazing 1200 documents in twelve Hanging Clamps (clamps sold separately). Easily access stored documents with a suspended track that smoothly slides in and out of the cabinet on steel ball-bearing rollers. The piano-hinged steel reinforced door can be mounted on left or right hand side and comes with a key locked handle. Shipped ready to use.



G1-1

Location of Office Renovations

 New Construction/Layout



TO THE VILLAGE OF PORT CLEMENTS COUNCIL.

REPORT FROM PORT CLEMENTS RECREATION COMMITTEE.

JANUARY 15, 2020.

RE: BREAKFAST WITH SANTA.

PLEASE FORWARD OUR MANY THANKS TO GWAII TRUST FOR THEIR CONTRIBUTION TOWARDS PORT'S BREAKFAST WITH SANTA.

THIS EVENT WAS HELD IN THE MULTIPLEX ON DECEMBER 14, 2019 FROM 9:30 TO 11:00 AM. WE WERE ABLE TO PUT MANY SMILES ON MANY CHILDREN AGES INFANTS TO OUR TEENS.

THIS IS ONE OF SEVERAL EVENTS WE IN PORT CLEMENTS ENJOY PUTTING TOGETHER. THE TEAMWORK IS AMAZING AND WOULD LIKE TO ACKNOWLEDGE THOSE SPECIAL FOLKS.

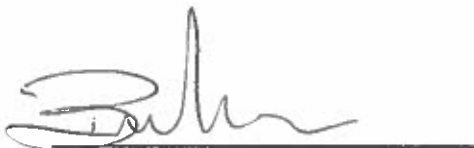
THANKS GO TO OUR CRAFT ELVES EVELYN AND CONCH, OUR CHEFS BEV, ANGELA, PENNY, SHIRLEY AND MARION PIERCE.

THANKS ARE ALSO EXTENDED TO THE VILLAGE OFFICE OF RUBY, ELIZABETH, SEAN AND DARLENE.

SANTA WAS OUR HIGHLIGHT MAKING APPEARANCE AND JOLLY HO HO'S...THANKS SANTA!

AGAIN WE APPRECIATE ALL THE FAMILIES WHO ATTENDED AND HELPED WITH CLEAN UP AND PUTTING OUR ROOMS BACK TO ORDER.

THANKS GWAII TRUST FROM THE PORT CLEMENTS RECREATION COMMITTEE.



BEV LORE



MARILYN BLISS

G-2



REPORT TO COUNCIL

Author: Ruby Decock, CAO

Date: February 28, 2020

RE: Juskatla Marine Restoration & Foreshore Soil Rehabilitation

The attached presentation was made at a meeting held at the FLNRO office in Queen Charlotte. The presentation was made to all stakeholders (CHN, Taan Forest, FLNRO, DFO, and Port Clements). The CHN is working on restoring fish habitat in industrial marine log handling areas along the coast of Haida Gwaii and Juskatla was identified as one of the top priority locations that can be restored due to its feasibility (site not active), cultural and ecological (important intertidal eelgrass habitat) values.

During the initial investigation, the consultants researched the site history and found that there was reason to believe that the foreshore area that they were interested in restoring may have contamination. Therefore, they took preventative measures of deciding to test the infilled foreshore areas and found that there was hydrocarbon contamination, and one of area of concern with heavy metals. The presentation identifies the soil testing locations and their results of finding large amounts of contaminated soils and solutions to "rehabilitating" some of the contaminated soils. The end result was that Taan Forest will be working to provide a plan on locating biocells for storing and rehabilitating the soils and FLNRO will assist with registering the contaminated soil locations.

As Juskatla is in our municipal jurisdiction, we would want to know how they will be managing the soils and how the land in and around the boat launch and foreshore area will be impacted because it will impact future use of the area. As the property is Crown Land, the users of the land and previous polluters (if possible) are responsible for rehabilitating the contaminated soils.

The CHN is planning to conduct restoration works outside of the contaminated areas in March. This will involve excavating infilled foreshore areas back to historical footprint, thus recreating suitable intertidal eelgrass habitat and supratidal sedge habitat (fish, migratory bird, and waterfowl habitat).

Taan Forest LP has agreed to locate areas for biocells and committed to managing the biocells used to "rehabilitate" the soils.

Locations for these biocells will need to be located away from the foreshore lease areas and away from the shoreline so as to not impact current and future uses of the land.

It is hoped that next fiscal (after March 31) remediation of the contaminated infilled areas can begin and these areas can be restored as well.

If you have any further questions, we can direct them to the CHN consultants working on the foreshore restoration.

Submitted by:

Ruby Decock, CAO

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The Teranis logo consists of the word "teranis" in a white, lowercase, sans-serif font. The background of the slide is a solid red color with several faint, white, circular patterns resembling stylized sunbursts or molecular structures scattered across it.

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Juskatla Soil & Sediment Assessment

Presented by
Ian Collings B.Sc, P.Chem.
Teranis Consulting Ltd., Vancouver, BC

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The Teranis logo is the word "teranis" in a red, lowercase, sans-serif font. The background of the slide is white with several faint, grey, circular patterns resembling stylized sunbursts or molecular structures in the upper right corner.

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Teranis Consulting (Background)

Teranis has specialized in providing professional environmental site assessment services to First Nations since 2006.

Core services included the investigation, remediation, risk assessment and management of contaminated sites, including terrestrial and aquatic environments.

Teranis has worked or is currently working on similar projects for the following Nations:

Aitchelitz, Cheam, Katzie, Gitanmaxx, Hagwilget, Iskut, Okanagan, Kitasoo/Xai'xais, Musqueam, Skatin, Sliammon, Scowlitz, Sumas, Tahltan, Tsleil-Waututh, Tzeachten and Williams Lake.

In the past Teranis has completed Phase 1 Environmental Site Assessments (ESA) of reserve lands for both Masset and Skidegate.

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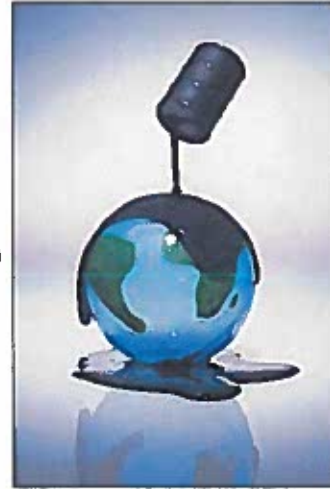
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What is "Contamination" (Pollution)?

The presence of harmful or potentially harmful substances in air, water or soil due to (but not always) human activity.

May Include:

- Metals from scrap metal, batteries, mine sites, derelict vehicles, tailing ponds, etc.
- Garbage (metals, paints, solvents).
- Hydrocarbons (gasoline, diesel or oil) from heating oil tanks, gas stations & vehicles.
- Pesticides and herbicides.
- Radioactive substances.
- Even Salt.



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How is "Contamination" Defined?

Contamination is typically defined by the presence of a "regulated" substance at concentrations that exceeds applicable federal or provincial standards or guidelines, depending on land ownership, jurisdiction or governance.

The identification and remediation of contamination on fee simple or crown lands in BC is governed by the Contaminated Sites Regulation (CSR) made under the Environmental Management Act (EMA).

Standards presented in the CSR are based on the nature of land use (such as agricultural, residential and industrial) and are further refined or modified by a number of site specific factors such as existing or future drinking water use of groundwater and the proximity of aquatic (freshwater or marine) receiving environments or agricultural land uses.

Important Note: the presence of contamination does not necessarily indicate that there is a risk to human health or the environment.

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How is "Contamination" Defined?

To assess options for re-use, relocation and/or disposal, the results of soil and sediments sample analyses may be compared to the following regulatory standards and/or guidance:

- BC Environmental Management Act (EMA).
- BC Contaminated Sites Regulation (CSR), soil and sediment standards.
- Canadian Sediment Quality Guidelines (SQG) developed by the Canadian Council of Ministers of the Environment (CCME).
- Canadian Disposal at Sea Permit Application Regulation under the Canadian Environmental Protection Act (1999).

Contaminated Site Assessment Process

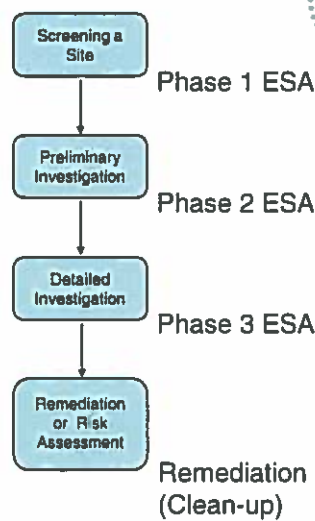
A number of steps are involved in the identification, assessment and clean-up (remediation) of contaminated sites.

A **Phase 1 ESA** identifies the potential location of contamination based on previous and current land use.

The **Phase 2 ESA** involves collecting samples to confirm the presence or absence of contamination.

A **Phase 3 ESA** is used to delineate the extent and magnitude of contamination and to support an assessment of risk.

Remediation (if required) may involve the physical removal of contaminated media and/or risk assessment.



Project Background

It is our understanding that the Haida Nation is undertaking a restoration project at the Juskatla Logging Camp.

The log dump and booming facility operated from the 1940's up until the 1970's.

During this period, a portion of the intertidal zone was infilled to create a sea pen to facilitate log transfer.

The goal of the restoration project is to recreate lost intertidal habitat, by removing the infilled soils and if suitable, using the soils to cap marine sediments that have been impacted by woody debris.



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Project Objectives

Long term industrial land use on and adjacent to the infilled foreshore may have resulted in contamination of the infilled soils, former intertidal sediments, and subtidal sediments.

The primary objective of the sampling program was to assess the quality of infilled soils to determine if the soils would be a suitable substrate for the proposed marine enhancement project.

Additional testing of other sources of substrate and a preliminary assessment of sub-tidal marine sediment quality was also carried out.



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Assessment Rational and SAP

- The investigation covered an approximate area of 12,300 m².
- Infilled soils were approximately 2-3 m deep.
- The origin and quality of the infilled soils was unknown.
- Fill soils may have been impacted from on-site activities, including equipment storage, fuels storage, vehicle maintenance waste disposal, wood preservation (i.e. creosote piles/docks), etc.
- Potential contaminants of concern (PCOCs) included metals, fuels, solvents, lubricants, coolants, creosote and possibly polychlorinated biphenyl's (PCBs).
- No historic boat hull scrapping was reported and therefore tributyltin (TBT) was not considered to be a PCOC.
- Based on the proximity of the marine environment, fill soils may contain elevated concentrations of boron, sodium and chloride.

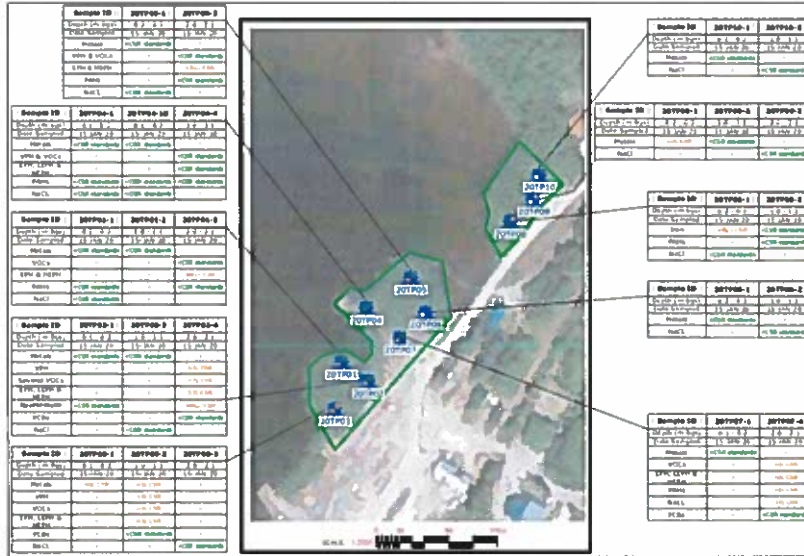
Assessment Rational and SAP

Based on the previous information, the following Sampling and Analysis Plan (SAP) was developed.

- Ten test pits were advanced on a 50 m grid as per by BC ENV Technical Guidance No. 1.
- 2-3 samples were collected from each test pit.
- Samples were field screened for volatiles.
- Sufficient samples (>8) were analysed for statistical assessment, if required.
- Samples were selectively analysed for the identified PCOC's and sand, silt and clay.
- Sediment samples were collected from 6 locations using a Ponar sampler.



Fill Soil Assessment Findings



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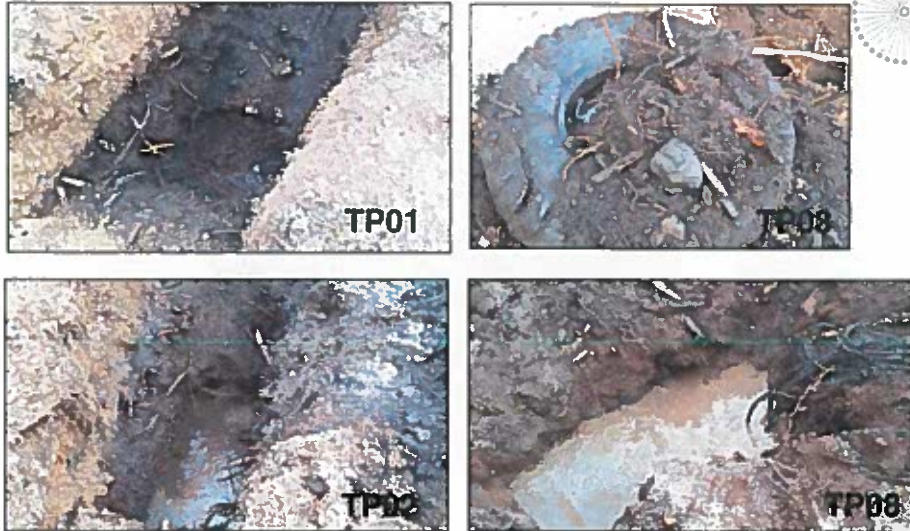
Fill Soil Assessment Findings

- Various waste materials, including metal debris, natural wood were identified at most test locations;
- Large quantities of buried wood wastes were identified at depths greater than 0.5 to 1 m below ground surface (m-bgs).
- Petroleum hydrocarbon impacts (strong odour and sheen on water) were noted at TP02, TP03, and TP07;
- Hydrocarbon concentrations in soil exceeded CSR RL standards in samples TP01 & TP05, and IL Standards at TP02, TP03, and TP07.
- Metals concentrations were less than CSR soil standards, except for soils >IL at TP03 and >RL at TP08 and TP09.
- Sodium and chloride was elevated at TP07, in soil >2 m-bgs.
- No PCBs were identified in worst case hydrocarbon impacted soils.

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Fill Soil Assessment Findings



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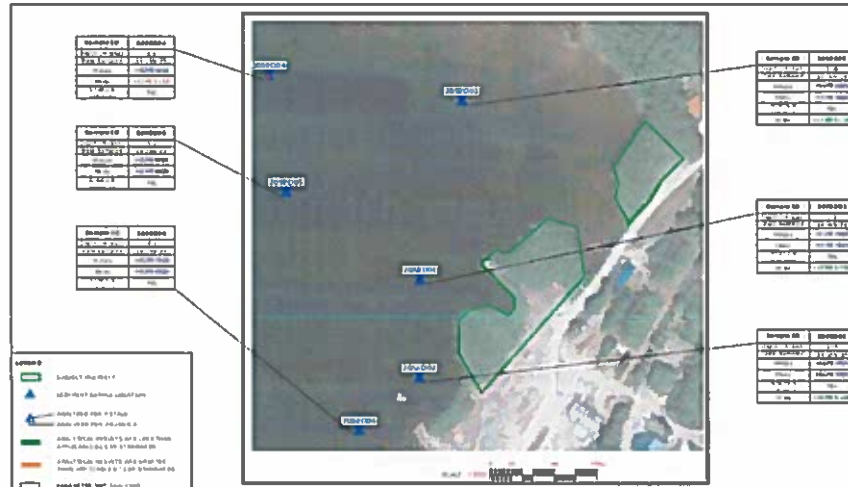
Soil Stockpile Assessment

- Three (3) composite samples were collected from stockpiles of previously dredged marine sediments located on the north side of Masset Inlet.
- The soil stockpiles represented a potential source of substrate for the sub-tidal enhancement program and were analysed for metals and PAHs associated with provincial and federal SQG's.
- Metal and PAH concentrations were less than all applicable CSR sediment quality guidelines.
- Except for copper in a single sample, metals and PAH concentrations were all less than CCME ISQGs and PEL's.
- The copper concentration of 20.4 ug/g in sample 20SS02 was slightly elevated above the ISQG of 18.7 ug/g. The average copper concentration, based on the three samples was less than the ISQG.

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Sediment Assessment Findings



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Sediment Assessment Findings

- Woody debris was identified at all six (6) sediment test locations. No other waste materials were identified.
- Sediments generally consisted of sandy silts, with a relatively small clay content.
- Metals and PAHs were greater than CCME Interim Sediment Quality Guidelines (ISQG's) at all sediment sample locations.
- No exceedances of CCME Probable Effects Level (PEL) SQG's were identified.
- PAH and metals concentrations were less than CSR SQG's except for PAHs at SED04.
- PCBS were less than detection limits/SQG's.



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Summary and Discussion of Findings

Infilled Foreshore

- Large quantities of wood waste were identified within infilled foreshore soils and will likely render this material unsuitable for use in the marine environment.
- Petroleum hydrocarbon contamination within infill soils identified at depths below ~1 m-bgs will make a large portion of the fill material unsuitable for placement in the marine environment.
- Metals and hydrocarbon concentrations in infill soils were greater than industrial land use standards at select locations, including TP03, TP02 and TP07.
- If removed, infill soils at TP03, TP02 and TP07 will need to be transported off-site for disposal at a suitably approved facility, unless treated to meet applicable land use standards at the receiving site.

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Summary and Discussion of Findings

Infilled Foreshore Cont.

- Hydrocarbon contaminated soils at TP02 and TP07 may be deposited on the adjacent uplands after treatment in a bio-cell.
- Metals concentrations in soils at TP03 will preclude the relocation of these soils to the adjacent uplands, even with treatment.
- Petroleum hydrocarbon contamination identified at TP02, TP03 and TP07 may originally have been associated with infill materials or may have migrated from adjacent upland areas.
- Historically, fuel pumps, fuel tanks and a Work Shop were located ~20 m upgradient of the identified hydrocarbon impacts.

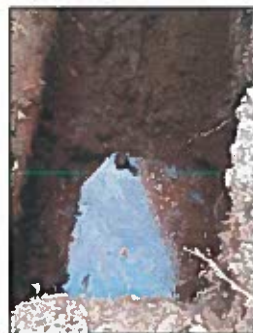
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Summary and Discussion of Findings

Infilled Foreshore Cont.

- Visible evidence of hydrocarbon sheen on groundwater entering the test pits suggest that hydrocarbons may be migrating into the adjacent aquatic environment, a potential Fisheries Violation.
- Further investigations, including an assessment of groundwater quality will be required to assess potential risks to the marine receiving environment.
- Soils samples from TP01, TP04, TP05, TP06, TP08, TP09 and TP10 met applicable IL standards, and therefore these soils may be relocated to adjacent upland areas zoned for IL land use.



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Summary and Discussion of Findings

Infilled Foreshore Cont.

- A slight exceedance of the IL soil standard by selenium at TP09 was less than BC ENV background reference value and therefore soils from this location may also be relocated to the adjacent uplands.
- Excavation of contaminated soils from the infilled foreshore will require considerable care and attention to prevent adverse impacts to the adjacent marine environment; particularly by petroleum hydrocarbons.

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Summary and Discussion of Findings

Soil Stockpiles

- Metals and PAH concentrations in the stockpile soil samples were all less than provincial and federal sediment quality guidelines, except for a single minor exceedance by copper.
- The copper concentration was slightly elevated above the federal CCME ISQG, only.
- The copper concentration was well below Provincial CSR SQGs for Typical and Sensitive Marine sediments.
- Subject to regulatory oversight of the slightly elevated copper concentration, the stockpiled soils may be suitable for use within the marine environment.
- The stockpiled soils may also be suitable for relocation to other uplands locations, subject to assessment of sodium chloride content.

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Summary and Discussion of Findings

Sediment Quality

- Low levels of metals (arsenic, cadmium, copper and/or mercury) exceeded federal ISQG's. None of the metals exceeded PEL SQG's.
- None of the metals exceeded provincial CSR SQGs for Typical or Sensitive Marine sediments.
- PAH concentrations exceeded federal ISQG's at all sediment sample locations.
- The highest PAH concentrations were identified at SED04, which exceeded federal PEL and provincial Typical Sediment SQG's.
- PCB concentrations were all less than federal and provincial SQG's.
- Sediment samples typically consisted of sandy silts, with less than 16% clay.
- Arsenic levels may preclude deposition on land (as may salt).

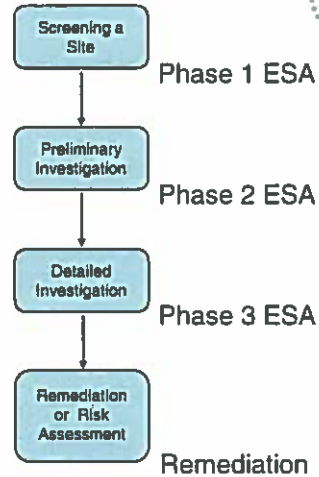
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Next Steps

Further investigation of the infilled foreshore is recommended to assess the potential risk of contaminants migrating into the adjacent marine environment.

Further investigations of the adjacent upland area may be required to elucidate the origin of petroleum hydrocarbons identified within the infilled foreshore.

Considering the nature and long term duration of industrial activities at the former logging facility, a comprehensive assessment may be warranted to establish contingent liabilities associated with the environmental condition of the property.



Future Management Options

Options for managing contaminated materials may include one or more of the following:

- Removal (excavation or "dig and dump");
- Relocation to a suitable receiving site;
- On-site treatment (bioremediation, etc.) ;
- Natural attenuation;
- Off-site treatment (bioremediation, thermal, etc.); and
- In-situ Risk Management (often used when site conditions preclude excavation or treatment or where there are no risks).



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Thank you for your time.

Do you have any questions?

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ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A30	06-09-2016	Weight Room Upgrades	Administration	Questionnaire distributed on equipment use - Several Turned in. Grant Writer to look for opportunities Ruth Bellamy & CAO toured facilities to determine what improvements should be made. Grant Writer searching out funding.
	14-03-2019			Councillor Kish contacted Grant Writer about grants. She also spoke to Ruth Bellamy about equipment and removal of non-essential items. Plan to dispose of these items during free tipping day
A36	08-08-2017	Sunset Park Mgmt. Plan	Council	Review recently adopted Management plan in Nov/Dec 2017 and again in Nov/Dec 2018.
	16-04-2019			Draft plan circulated to Council for review.
	03-06-2019			Motion made to hold public hearing and then adopt Management Plan. Staff dealing with scheduling.
	31-07-2019			Requested date for Aug 20/20 - waiting for confirmation
	22-08-2019			Public Meeting held to receive comments on proposed plan and Berry Maze
A-41	2018-09-260	Amend the Campground Bylaw fees		Still in Progress - Still needs to be reviewed
A45	18-11-2019	PCHS Request for Support		to bring back after strategic planning and budget approval
A46	18-11-2019	Staff to accumulate information		Staff to Accumulate all information on location of sewer lines where it impacts current land application - may not be completed & brought back until next year

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