



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 p.m. Regular Meeting of Council, Monday, November 18th, 2019

AGENDA

1. ADOPT AGENDA

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1— October 21st, 2019 Regular Council Meeting Minutes

M-2—November 4th, 2019 Special Council Meeting Minutes

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1 – Rationale for Direct Awarding Land Survey Contract – CAO Decock

5. ORIGINAL CORRESPONDENCE

C-1 – Board Highlights - North Coast Regional District

C-2 – Request for Support - Port Clements Historical Society

C-3 – Request for a Letter of Support – Karen Walhout

C-4 – Request Support for Christmas Event – Councillor Teri Kish

C-5 – Delayed Staffing of Kwuna for Route 26 – Joint letter from Village of Queen Charlotte, Village of Masset, Village of Port Clements and North Coast Regional District

C-6 – Internet Service level Concerns Haida Gwaii - Misty Isles Economic Development Society with Response from GwaiiTel

C-7 – Timber Supply Review – Haida Gwaii Management Council

6. FINANCE

F-1—General Revenue & Expense

7. GOVERNMENT

G-1— October 17th, 2019 Meeting Minutes - Port Clements Recreation Commission

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1- MIEDS Meeting Report – Mayor Daugert

R-2 – Taan Forest Public Meeting Report – Mayor Daugert

R-3 – Husby Community Presentation Report- Mayor Daugert

10. ACTION ITEMS

A-1 – see Action Items list.

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

As per section 90

(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations;

13. ADJOURNMENT



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Minutes of the Regular Meeting of Council, Monday, October 21st, 2019

Present:

Mayor Doug Daugert
Councillor Ian Gould
Councillor Kazamir Falconbridge
Councillor Brigid Cumming

Acting CAO Elizabeth Cumming

Regrets:

Councillor Teri Kish
CAO Ruby Decock

Members of the Public and Press Present:

Doris Fischer

Meeting called to order at 7:00 PM

Mayor Daugert: I call to order this meeting of the Council of the Village of Port Clements being held on the traditional territory of the Haida People.

1. ADOPT AGENDA

2019-10-267—Moved by Mayor Daugert, seconded by Councillor Cumming

THAT the Agenda be adopted with the changes of the date of the Agenda from "October 7th, 2019" to "October 21st, 2019", to change the second "C-2" to "C-3" and add "C-4 Telecommunications Housing Needs Assessment Joint Application – VQC".

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1— October 7th, 2019 Regular Council Meeting Minutes

2019-10-268—Moved by Councillor Gould, seconded by Councillor Cumming

THAT the October 7th, 2019 Regular Council Meeting Minutes be adopted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

UB-1 – Permissive Exemption Bylaw No. 454, 2019 – CAO Decock

2019-10-269—Moved by Councillor Cumming, seconded by Councillor Falconbridge

M-1

THAT Council reconsiders and finally adopts the Permissive Exemption Bylaw No.454, 2019 as presented on this day of October 21, 2019.

CARRIED

UB -2 –Request for Donation for Tradeshow – MIEDS

2019-10-270—Moved by Councillor Cumming, seconded by Councillor Falconbridge

That Council receives Alannah Mountifield email re: Tradeshow Support.

CARRIED

5. ORIGINAL CORRESPONDENCE

C-1 – Resource Benefit Alliance Update – Kris Boland, RBA Project Manager

2019-10-271—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council receives the Resource Benefit Alliance Update.

CARRIED

C-2 – Request for Support for Animal Welfare Initiatives

2019-10-272—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council receives the Request for Support for Animal Welfare Initiatives.

CARRIED

C-3 – Request for a Letter of Support – Karen Walhout

2019-10-273—Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council provides a letter of support as requested for their grant application for holding a 2-day workshop, for the November 1, 2019 application deadline.

CARRIED

C-4 –Telecommunications Housing Needs Assessment Joint Application – VQC

2019-10-274—Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council agrees to make a joint application with the Village of Queen Charlotte to apply for the funding to hire a Telecommunications Consultant to compile a needs assessment and suggest solutions.

CARRIED

6. FINANCE

7. GOVERNMENT

G-1—Zoning Bylaw No. 444, 2019 – FOR DISCUSSION ONLY

G-2—The Village of Port Clements Development, Works, Services and Subdivision Bylaw No. 455, 2019.

2019-10-275—Moved by Councillor Falconbridge, seconded by Councillor Gould

That Council receives G1-Zoning Bylaw No.444, 2019 and G-2—The Village of Port Clements Development, Works, Services and Subdivision Bylaw No. 455, 2019.

CARRIED

Direction to staff as new Action Item A-43:

- Need clarity from staff with changes tracked
- Request for current zoning maps
- For the November 7th start of strategic planning, have it as part of it with the OCP
- Request for information from staff regarding the source of amended/new subdivision bylaw
- Request for having zoning maps distributed prior to November 7th, 2019 meeting & have it emailed to Council
- Request to get documents in advance of November 7th meeting, as soon as possible.
- P.11 of Zoning Bylaw Draft has spelling error "Muniicipal"

- Request for copy of previous bylaw
- Request copy of Zoning Map

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

Councillor Falconbridge: The new bridges on the Highway are nice. Acclaimed as PTA president and district PTA. School Board meeting in Skidegate. Submitted CAO evaluation form but did not attend session.

Councillor Cumming: Was off ill. Attended one meeting for CAO review process. 3rd busiest year at the Museum, contacting CBC about it.

Councillor Gould: Meetings. Julia Breese with School Board identified issue re: school zones, that lots of kids in Port Clements are catching the bus at 7-8AM. Looking into how to change time of school zones to match when kids are on the roads. Wants this as an action on Action item list, request to Ministry of Highways with Sign on Bayview Drive.

Direction to staff as a new Action Item A-44: staff to investigate it and get back to Council at next regular meeting.

Mayor Doug Daugert: Attended North Coast Regional District Teleconference, shared bylaw was contentious with Area C and Port Edward delegates regarding funding from other areas to share in costs of Museum and performing arts. No more weekend drop-off at recycling centre in Prince Rupert; also, contentious issue. Band getting involved in NDIIT grants and community funding. There is a study in Sandspit erosion. Haida Gwaii connectivity, areas D & E are interested – maybe do an all-island application. The VIRL budget is nicely done report, especially the Port Clements breakdown. Land Application – FLNRO did not send package to Village for comment.

Acting CAO Elizabeth Cumming: Very busy, not very much different from usual. Staff did contact FLNRO re: Land Notice. CAO Decock is away this week on training, Deputy Clerk is alone in office and is Acting CAO until she returns.

10. ACTION ITEMS

A-1 – see Action Items list.

11. QUESTIONS FROM THE PUBLIC & PRESS

Doris Fischer: Checked on website, the last Council Meeting Minutes up are dated in June. Would like the October 7th, 2019 Council Meeting Minutes.

Answer: The October 7th, 2019 are not approved yet, they are draft minutes in the Agenda Package. Staff will check the website and update Meeting Minutes.

Doris Fischer: The Museum should be advertised on the Haida Gwaii Trader.

Answer: It is advertised.

12. IN-CAMERA

As per section 90 (1):

(c) labour relations or other employee relations;

(g) litigation or potential litigation affecting the municipality;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;

2019-10-276--Moved by Councillor Falconbridge, seconded by Councillor Cumming

THAT Council moves to In-Camera as per Section 90(1)(c),(g) & (j) of the *Community Charter* at 7:51 PM.

M-1

CARRIED

13. ADJOURNMENT

2019-10-277—Moved by Councillor Cumming
THAT this meeting be adjourned at 8:56 PM.

CARRIED

Mayor Doug Daugert

Acting CAO Elizabeth Cumming

DRAFT

14-1



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Minutes of the 7:00 P.M Special Meeting of Council Monday, November 4th, 2019

Present:

Mayor Daugert

Councillor Kish

Councillor Cumming

Councillor Gould

Councillor Falconbridge

STAFF – CAO Decock, Public Works Superintendent O'Donoghue

Members of the Public: Doris Fischer, Rob Tamaki

1. ADOPT THE AGENDA

2019-11-278—Moved by Councillor Falconbridge, seconded by Councillor Gould

THAT Council adopts the November 4, 2019 Council Meeting Agenda as presented.

CARRIED

2. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

UB-1—Rise & Report

The Village of Port Clements Rose & Reported on the following In-Camera Motions:

"IC-2019-10-120-- Moved by Councillor Cumming, seconded by Councillor Gould
THAT Council approves the creation and funding of a Chief Financial Officer (CFO)
based on the job description provided by the Village of Queen Charlotte and direct the
CAO to hire a CFO for the Village of Port Clements.

CARRIED"

"IC-2019-10-125—Moved by Councillor Cumming, seconded by Councillor
Falconbridge

THAT Council award Green Leaf Construction and Rentals Ltd. the Rainbow Wharf
Tender with their submitted quote for completing the work for \$262,180.00 before

taxes and work will not proceed until after approval of the Gwaii Trust Vibrant Communities Grant and if not approved the alternate funding will be granted from the Village of Port Clements Reserves.

CARRIED

“IC-2019-10-126-Moved by Councillor Cumming, seconded by Councillor Falconbridge

THAT Council makes an exception to Purchasing Policy No. 3 and direct awards the work for surveying the land identified in the License of Occupation and request staff submit a Rationale Report for the next Council meeting.

CARRIED

3. GOVERNMENT

G-1—Business Façade Application – Community Futures

2019-11-279 – Moved by Councillor Cumming, seconded by Councillor Kish

THAT Council approves the Business Fascade application by Community Futures for the installation of the mural on Bayview Market.

CARRIED

4. IN-CAMERA

2019-11-280- Moved by Councillor Falconbridge, seconded by Councillor Cumming,

THAT Council moves to go in camera at 7:10 pm as per section 90(1):

(k)negotiations and related discussions respecting the proposed provision of a municipal

service that are at their preliminary stages and that, in the view of the council, could

reasonably be expected to harm the interests of the municipality if they were held in public;

(j) information that is prohibited, or information that if it were presented in a document would

be prohibited from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

CARRIED

5. ADJOURNMENT

2019-11-281 - Moved by Councillor Cumming

THAT Council adjourns the regular meeting of Council at 8:36 pm.

CARRIED

A-2



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REPORT TO COUNCIL

Author: Ruby Decock, CAO
Date: November 13, 2019

RE: Rationale for Direct Awarding Land Survey Contract

BACKGROUND:

In 2017, the Ministry of Environment issued a warning letter identifying several issues of non-compliance with the municipality's Permit to Operate a Sewer treatment facility. In March 2018 Environment and Climate Change Canada issued a written warning to the Village which identified that the discharge for the had exceeded the federal requirements. In 2018, the municipality hired a professional engineering firm, PS Turje & Associates, to develop a plan to remediate the sewage discharge to a standard acceptable by both the federal and provincial governments.

DISCUSSION:

Upon evaluation of the existing sewage lagoon and discharge, the engineering firm has identified that the existing lagoon is insufficient in size to obtain provincial and federal compliance. As the current lagoon fully covers the legal property owned by the municipality, there is no room for expansion for sewage treatment facilities. To expand the sewage treatment would require building lagoons on one of the adjacent properties that are privately and provincially owned. The municipality has made the decision to apply for a Licence of Occupation on Provincial Crown Land for 3.6 hectares of land immediately South of the existing lagoon. In September 2019, the municipality received a *Notice of Final Review (To Obtain Survey)* which required that a legal survey be completed by November 19, 2019. The Engineer obtained a quote from a known surveyor and was determine that the cost of the work would need to be approved by Council because this cost was not anticipated until 2020 and not budgeted for the 2019 budget. Also, the quote was greater than \$15,000 to complete the work and advertising an Invitation to Tender was required as per the *Purchasing Policy No. 3*.

RATIONALE FOR DIRECT AWARD:

1. *Purchasing Policy No. 3* requires "Contracting for works valued in excess of \$15,000.00 shall be done via tender or request for proposals;" and "All Tenders will be opened during a Council meeting, reviewed by staff and approved by Council at the next Council meeting unless an exception requires a quicker response."
 - a. The earliest that the advertising for the Invitation to Tender (ITT) to Survey would be in the October 4th and 11th issues in the local newspaper.
 - b. The earliest to have the opening of the ITT would have been in the Regular Meeting of Council on October 21st, 2019.
 - c. Awarding the contract would have occurred at a Special Meeting of Council sometime after October 21st, 2019.
 - d. Hiring the survey company and making arrangements to complete the survey and all the necessary work before the November 19th, 2019 was likely impossible.

BA-1

2. Hiring Allnorth (formerly Dediluke Survey company) to complete the work was going to save money, and their previous work on the existing lagoon survey would help in reducing the survey time to locate legal survey pins. Also, they were able to file their intentions to survey with the Land Title Office. Costs were also reduced as this company was also completing another legal survey in another municipality.

IMPLICATIONS:

STRATEGIC	(Guiding Documents Relevancy – Strategic Plan, Official Community Plan) There was no impact as this was part of an existing plan to complete the work for expanding the Sewer Lagoon.
FINANCIAL	(Corporate Budget Impact) This impacted the budget by increasing the Sewer Capital Project 2019 budget for the Sewer Lagoon by \$19,000. This expense was not anticipated until 2020.
ADMINISTRATIVE	(Workload Impact and Consequence) There was an increased amount of work by staff to administer this contract and present the information to Council.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Ruby Decock". The signature is fluid and cursive, with a large initial "R" and "D".

Ruby Decock, CAO

Board Highlights

October 18, 2019

Board Business:

1. The Board of the NCRD received correspondence updating the Board on the Northwest British Columbia Resource Benefits Alliance and its meeting with Premier Horgan at UBCM. Premier Horgan firmly committed to negotiate a resource benefits sharing agreement with the Resource Benefits Alliance during the BC NDP's current term in office.
2. The Board of the NCRD resolved to provide a letter of support to Gitga'at First Nation for an application to the BC New Childcare Spaces Program for their project Daycare Facility in Hartley Bay.
3. The Board of the NCRD resolved to direct staff to work with Misty Isles Economic Development Society to develop costing for a proposed Haida Gwaii Connectivity Fibre Optic Cable Community Plan project for further consideration.
4. The Board of the NCRD resolved to support an application to the Community Emergency Preparedness Fund for the project Tlell Firefighting Equipment Upgrade project which will upgrade equipment by purchasing new batteries for the Tlell Fire Department's new rescue truck, purchase a 1,500 gallon portable water tank, and purchase a 20' equipment trailer and foam-carrying system together with other equipment previously used to deliver a marine firefighting course.
5. The Board of the NCRD resolved to direct staff prepare a staff report for CEPF: Flood Risk Assessment, Mapping & Mitigation Planning funding Intake for a proposed application for Coastal Erosion Risk Assessment in rural areas of Haida Gwaii.
6. The Board of the NCRD provided third reading to Bylaw No. 621, 2019, a bylaw to establish a service to provide a contribution to the cost of providing and operating arts and cultural centres.
7. The Board of the NCRD adopted two bylaws to establish reserve funds for Area E Parks and Trails Bylaw and Tlell Fire Protection and Rescue Service Area.
8. A NCRD Committee of the Whole Meeting was scheduled for Saturday, November 10th, 2019 at 10:00 a.m. at the Coastal Business Resources Centre.

For complete details of the October 18th, 2019 Board meeting, the Agenda and Minutes are posted online at www.ncrdbc.com.



PORT CLEMENTS HISTORICAL SOCIETY

P.O. Box 417 Port Clements
British Columbia Canada V0T 1R0

250.557.4576

pcmuseum@qcislands.ca
www.portclementsmuseum.ca

Village of Port Clements
PO Box 198
Port Clements, BC
V0T 1R0

November 4, 2019

Dear Village Council

The Port Clements Historical Society is seeking support once again from the Village of Port Clements in the operation of the museum and tourism centre for 2020. With over 3,600 visitors for a fourth year, the museum is vital in attracting tourism to the village which in turn benefits the other businesses within the village. We are asking for the same amounts that were granted in 2019, \$3,000.00 for the support in the operation of the museum and \$2,000.00 in aid of costs associated to the tourism information centre.

These funds are put toward the basic operational expenses which have increased yearly with inflation and recently to top up the BC minimum wage. We still rely heavily on our volunteers to perform bookkeeping, receiving and accessioning items, archiving information, light maintenance of the building and grounds, and supervision of summer employees.

Our 2018-2019 year did not start well with the first major expense being damage to our building's loading doors from a windstorm. Our building insurance is included in the Village's policy and we did not want to put a claim in with the possible repercussions of increased deductibles to the village, so we handled this expense within our budget. We did not have any major project this year but with the unexpected generous donation from Gwaii Trust we were able to purchase much needed supplies and do a considerable amount of needed maintenance to our outside exhibits.

For our 2019-2020 year we are looking into the replacement of the roof and skirting of the museum building and the possibility of enclosing the pavilion and making it more accessible to the public. We are currently working on the digitization of Kathleen Dalzell's research material and next we will be digitizing the museum's archive.

This year, like last year we extended our open period by 2 weeks closing on September 30 rather than September 15 to accommodate the shoulder season visitors. We continued with the Easter Egg hunt which is now combined with a walk/run through the village. The Easter Egg hunt has children doing a scavenger hunt by first locating artifacts on the museum grounds then finding their treasures. The July 1st weekend we open the museum on parade day to free admission for everyone. This year saw the museum get yarn bombed with very colorful afghans which attracted many visitors to the museum. We also open free to the public on Remembrance Day for parade marshalling with hot drinks and snacks.

We are a resource for the Haida Gwaii Higher Education Society's program with each semester having visits from the university class. Volunteers are also available through the winter months for the schools to bring their group through the museum.

For further information please contact myself or Joan Hein and we will be please to assist you.

Yours truly,

A handwritten signature in black ink, appearing to read 'Shel Fjaagesund', written in a cursive style.

Shel Fjaagesund
President,
Port Clements Historical Society

Elizabeth Cumming

From: Karen Walhout <kwalhout@sd50.bc.ca>
Sent: November-04-19 2:32 PM
To: Elizabeth Cumming
Subject: Request for Support

Dear Elizabeth Cummings,
Mental Health Councillor Dan Binnema and myself, Karen Walhout, have been offering Applied Suicide Intervention Skills Training (ASIST) on island for one year. We have been fortunate to have had grants from Gwaii Trust and the First Nations Health Authority while working with the Skidegate Health Center. At the moment we have no non-profit affiliation but are looking for support to apply for Gwaii Trust funding once more, in order for the program to be available to all community members. If your organization can help us apply or offer a letter of support, that would be greatly appreciated. Bellow is a description of the course. The deadline for our application is January 1st. (Our previous request indicated November 1st deadline but unfortunately the funding for that stream was depleted by then.)

Thank you for your time,
Sincerely,
Karen Walhout
250-637-1918

ASIST is a two day workshop that prepares one to provide life-assisting, verbal first aid. At a LivingWorks ASIST workshop, participants learn how to prevent suicide by recognizing signs, providing a skilled intervention, and developing a safety plan to keep someone alive. Anyone 16 or older can learn these life-saving skills. By providing these workshops in Haida Gwaii, we hope to increase awareness, support those at risk, and create a network of caregivers.

Ruby Decock

Subject: FW: To be added to agenda

From: Teri Kish <t.kish@portclements.ca>

Sent: November-14-19 9:11 AM

To: Ruby Decock <cao@portclements.ca>; Doug Daugert <d.daugert@portclements.ca>

Subject: To be added to agenda

Hi Doug and Ruby,

I am hoping to be there for 1pm but if I'm not can you please add this to the agenda.

I would like to get support, help and some funds to represent the VOPC this holiday season in an event for the community. I was looking at Sunday Dec 15th at around 6pm.

I would like to use St Mark's for the venue where gingerbread houses will be on display for the public to vote on. I will be going to approach a couple of businesses to donate prizes for the event. I will advertise for the event and find participants through FB, posters & billboard signs. Was hoping they could sign up at the office with deadline being Dec 10th to enter by.

I would like to wrap Christmas lights around tree trunks in Millennium Park and light them up on that night and keep them lit until after the holiday season.

I have been approached about live Christmas carols and music to be played that evening. Hot chocolate and baked goods will be served.

I will be talking with the vice principal to involve the school kids for the gingerbread competition and tree trunk lights after the council meeting.

Kind Regards,

Teri Kish
Councillor Port Clements

Follow up Clarification:

The support would be just from Council to do the project. And \$500.00 is a good number. Not sure I will need that all. Going to have the baked goods made by a Baker and extra Christmas lights will be needed to decorate the park and church that can be re used annually.



October 29, 2019

Honourable Claire Trevena
Minister of Transportation and Infrastructure
and Minister Responsible for BC Ferries
PO Box 9055
Victoria BC V8W 9E2

Dear Minister Trevena:

Re: Delayed Staffing of Kwuna for Route 26

Thank you for your recent trip to Haida Gwaii to discuss the development of a shared vision for how to ensure that BC Ferry services consider the public interest. On behalf of all of the communities of Haida Gwaii, we appreciate that you choose to start your consultations on Haida Gwaii, the most remote archipelago serviced by BC Ferries.

We are writing to you in the spirit of the visioning session you just facilitated to request your assistance with an issue that has just come to our attention. Right after you left, at the Ferry Advisory Committee Meeting on October 18, 2019, Captain Lance Lomax advised that there has been a change of plan regarding the restoration of services for the Kwuna Ferry between Skidegate Inlet and Alliford Bay Route 26.

Captain Lomax stated that instead of the planned January 2020 implementation of the return to the pre-2014 schedule, they will be delaying until April 2020. He provided an update on the job posting, which was set to close on October 18, 2019, so it would only have been posted internally around the end of September – we had thought BC Ferries was recruiting since the announcement. He detailed a long list of issues, from lack of housing/rentals to shortage of tradesmen, to Sea Time Accrual as the cause of the delay.

When the Province announced on February 22, 2019 that the sailings would be restored, it was with the caveat that the Kwuna sailing would not be up to full staff until January and we would have to wait until then.

.../2

To now be told that we will have to wait a further four months means that the residents and students of Sandspit will continue to be under a curfew, patients will continue to lack access to medical services, and our islands will continue to suffer under these service cuts far longer than anywhere else in BC.

This decision by BC Ferries seems to fly in the face of the changes that were made to the Coastal Ferry Act and the input you are seeking to support a vision of connecting coastal communities. The civic communities of Haida Gwaii are very disappointed that the return of service for Route 26 seems to be a low priority for BC Ferries and feel this is yet another reason why this route should be returned to the Ministry of Transportation and Infrastructure and treated the same as other inland ferries.

Perhaps if BC Ferries is willing to collaborate with the local communities, we can find creative solutions for the housing and other challenges that they face, as our community did when we needed housing for the person who provides cancer treatments.


As the decision to restore the service levels was made in time for the current fiscal budget planning, funding for the positions should not be a problem so there should be no reason to delay until the new fiscal year. In addition, if the local communities can assist with advertising for the positions, we may even be able to recruit locals who would not need housing.

It should not take this long to recruit the necessary crew. We would appreciate any advice or assistance that you could provide in moving up the date for implementation of the highly anticipated restoration of this critical link between our communities.

Yours truly,



Kris Olsen
Mayor
Queen Charlotte



Doug Daugert
Mayor
Port Clements



Barry Pages
Mayor
Masset



Barry Pages
Chair
NCRD

cc: Mark Collins, CEO, BC Ferries
Jennifer Rice, Parliamentary Secretary for Emergency Preparedness
Lance Lomax, Marine Superintendent BC Ferries Northern Services
Jason Alsop, President, Council of the Haida Nation
Billy Yovanovich, Chief Councillor, Skidegate Band Council
Duffy Edgars, Chief Councillor, Old Massett Village Council



HAIDA GWAI

goHaidaGwaii.ca

October 29, 2019

Gwaii Communications

Joe Lavoie

PO Box 880

Queen Charlotte, BC.

V0T 1S0

Gwaii Tel

Evan Putterill

PO Box 796

Queen Charlotte, BC

V0T 1S0

Dear Joe Lavoie and Evan Putterill,

The Misty Isles Economic Development Society is writing to you today to advise of serious concerns by Haida Gwaii residents about the current state of internet service levels and the current capacity to provide CRTC mandated levels through until the undersea fibre optic cable is connected which we understand may be in late 2020.

We respectfully ask for a response from each of you to the following questions for our education prior to November 15th so we and the public can be better informed prior to attending the GwaiiTel Annual General Meeting. We would request that the logistics of the GwaiiTel AGM be posted at the earliest opportunity.

1. Are there technology bottlenecks that are reducing the capacity of the current radio links between Mount Hays, Prince Rupert to Haida Gwaii customers?

We appreciate the very recent communication between GwaiiTel's Chair and consulting Industry Expert with their service providers Nokia, Navigata, as well as GwaiiCom, to investigate the assertion by GwaiiCom that there are bottlenecks in the radio infrastructure at Mount Hays, Prince Rupert, that supply bandwidth to Haida Gwaii internet customers. The assertion is that the 1 Gigabyte per second capacity in optimal atmospheric conditions is reduced by up to 15% in recent measured experience by GwaiiCom, which is the Internet Service Provider (ISP) for Haida Gwaii. *"The GwaiiTel system has 1000 Mbps connections. Since it is only slow in the evening, then the common factor is the pipe to Mt Hays, which I see pinned at just over 800+ out and 50-100+ in each and every night. If it's pinned "that means THAT is the bottleneck". (Jim Pazarena Oct 24/19)*

In response Evan Putterill, GwaiiTel Chair, advised on Oct 28/19 that *"At this point our microwave radio vendor (Nokia) who completed our recent radio upgrade has assured us that our link will run 1Gbps (Gigabyte per second) in*

113 Oceanview Drive • Box 652 • Queen Charlotte, BC V0T 1S0
T. 250.559.8050 • Alanah@gohaidagwaii.ca • www.mieds.ca

C-6

optimal atmospheric conditions (we hope to have this increased to 1.2Gbps in the Spring of 2020). The information that we have seems to indicate that peak bandwidth demand has not reached the capacity of the link at any time of the day or week since the upgrade, we have not (to the best of my knowledge) been provided with information indicating otherwise.

That being said we do take what Gwaii Communications said to you seriously and as such we are conducting a detailed technical investigation into the matter. These systems are complex, we are not ruling out that there may be an issue on our end, and there may be something that we don't yet understand that is causing the issue identified. If that is the case, we think it better to try and understand/address it rather than point fingers back and forth (which is not particularly useful).

Our Industry Adviser, Brian Lund, has requested detailed information from our network monitoring provider (Navigata) and radio vendor (Nokia) and will be touching base with Gwaii Communications when that information is in hand. We will share all of this information with Gwaii Communications and ask for whatever information they may have with the hope/intent that this will allow us to resolve the problem or at least get on the same page about what the problem is/isn't.

In closing I want to assure you that GwaiiTel is committed to doing all that we can to ensure our system continues to be able to meet peak bandwidth demand for all of the communities on Haida Gwaii."

I look forward to the outcome of that investigation. It is very positive that 'bottleneck issues' are being investigated and communication is happening between both parties. I hope that both GwaiiTel and GwaiiCom will collaboratively report to the public on the facts and actions taken to improve internet user experience.

In addition to confirming that the three sets of radios at Mt Hays can and will supply a consistent 1Gbps of service in optimum weather conditions, and, that network speeds will improve in the short term; views or answers to the following questions are requested in order to facilitate informed conversation by internet users and community leaders on Haida Gwaii. The questions are not meant to lead to a preferred outcome but may inform a public conversation amongst all stakeholders that will set a vision for long term, high quality, cost effective internet service for Haida Gwaii. We recognize that there are elements of the delivery service that are communally owned by a society as well as privately owned and that creates complexity, but more transparency is required to assure public trust and confidence.

2. Are the three sets of radios operating at 1 Gbps in optimal atmospheric conditions and a proposed upgrade in the spring of 2020 to 1.2 Gbps, sufficient for the demand trend through 2020 and until the connection of subsea fibre?



HAIDA GWAI

goHaidaGwaii.ca

3. Network speeds are low during business hours and not just during the evenings. That seems to be a recent development. Please explain why.
4. Are GwaiiTel's pricing structure and GwaiiCom's rate plan in the interest of Haida Gwaii residents?
5. Do either GwaiiTel or GwaiiCom have price and service guarantees that ensure Haida Gwaii residents receive high quality internet and can extract accountability from the society or private company?
6. Has GwaiiCom considered limiting data to package levels for customers that utilize inordinate amounts for gaming etc., so that there is more equitable access until the undersea fibre system is hooked up to Haida Gwaii?
7. Are GwaiiTel and GwaiiCom meeting the requirements that were set out in grant agreements that have been awarded for infrastructure improvements? How can the public be assured?
8. Has all available grant money been utilized by GwaiiTel and GwaiiCom, and can more money be applied for to complete the last mile?
9. Can you each demonstrate that the service to all currently connected Haida Gwaii residents meets CRTC standards?
10. Are there barriers or benefits to stakeholders regarding the divestiture of assets from GwaiiTel and the folding of the Society?
11. When is the date in grant funding approvals, after which sale or lease of GwaiiTel assets implemented through grants could be considered? If GwaiiTel sold or released its assets for price and service guarantees by an ISP provider like GwaiiCom, how would that affect the quality, quantity and consistency of internet to the individual consumer?
12. Does Gwaii Comm now have the level of experience to take on the maintenance of GwaiiTel assets that is currently being done by Nokia and Navigata? Does it have a plan that could be presented to GwaiiTel and assure the public of quality and timely service?
13. Has GwaiiTel considered signing operating and service level agreements with GwaiiCom and contracting the management of the assets, so that local service technician jobs could be created, rather than contracting Nokia, Navigata, and other off-island contractors?

On behalf of the Misty Isles Economic Development Society board and staff, I appreciate the time that will be taken by both organizations to respond to this letter and the effort to be transparent to the people of Haida Gwaii. We look forward to strong collaboration and transparency between GwaiiTel, GwaiiCom, and the public, in the interests of the people and the economy of Haida Gwaii.

Sincerely,

A handwritten signature in dark ink, appearing to read "Doug Daugert", with a long horizontal flourish extending to the right.

Doug Daugert,
Chair Misty Isles Economic Development Society, Mayor Village of Port Clements

Cc
Gwaii Tel Members and Board
CHN, Band and Local Government Administrators

From: Evan Putterill <evan.putterill@gwaiitel.ca>

Subject: Response to MIEDS Questions

Date: October 29, 2019 at 11:42:34 PM PDT

To: "alanah@gohaidagwaii.ca" <alanah@gohaidagwaii.ca>

Cc: Terri Walker <terri.walker@gwaiitel.ca>, Brian Lund <brian@financial-logic.com>, Directors <directors@gwaiitel.ca>, Jeffrey Lavoie <JeffLavoie@gwaiicomm.com>, Joe Lavoie <josephlavoie@gmail.com>

Hi Alanah,

I have cc'd GwaiiComm and GwaiiTel in this response.

I wanted to take a minute to provide a response to your letter, which is attached.

First I wanted to say that GwaiiTel is owned by the CHN, Haida, and Civic communities on Haida Gwaii. We are responsible to our membership and have a limited mandate based on (1) our bylaws and direction from membership (2) the expectations that have been set based on our past activities. It is essential that community owned institutions do not over-step their mandate.

I hope the information and context provided here will help MIEDS in their economic development role:

2) Question: Are the three sets of radios operating at 1 Gbps in optimal atmospheric conditions and a proposed upgrade in the spring of 2020 to 1.2 Gbps, sufficient for the demand trend through 2020 and until the connection of subsea fibre?

Response: If we draw a straight line over the past few years a 1.2Gbps link would seem to meet demand. But we do not have a good understanding of what the pent-up demand is in relation to GwaiiComm's current FTTP builds and last mile improvements in the Masset/Old Masset infrastructure. We also don't know how usage trends will change over the next year and we don't know when the sub-sea build will take place. It is very possible that further upgrades to the capacity of the link will be needed in advance of the commissioning of the sub-sea link. GwaiiTel is watching this very closely and is committed to doing all that we can to stay ahead of peak period bandwidth demand. To note a further capacity upgrade of our link would require significant financial input as we would have to install new antenna as opposed to just radio modules (as has been the case in the last two upgrades).

3) Question: Are GwaiiTel's pricing structure and GwaiiComm's rate plan in the interest of Haida Gwaii residents?

Response: we will not comment on GwaiiComm's rate structure as that is not in our purview; nor will we comment on the details of our rate structure as it is part of a contract between GwaiiTel

and GwaiiComm. Our rate structure is in the interest of HG residents as it is required to ensure that our organisation is financially sustainable.

4) Question: Network speeds are low during business hours and not just during the evenings. That seems to be a recent development. Please explain why.

Response: it is not possible for us to answer that question as we really don't know what is meant by "low speed" and their is going to be a lot of variability depending on a number of factors specific to any given connection. GwaiiComm is the ISP and is better suited to answering these types of questions on a customer by customer basis. We are investigating the recent suggestion that there may be bottle necks in our network. We don't believe that there is at this point but we cant be 100% sure so we are doing a detailed technical investigation and are committed to sharing this information with GwaiiComm and working with them in an open book fashion on this. It is important to remember that GwaiiTel has a very new network that is primarily fibre and high capacity microwave links, whereas GwaiiComm has inherited a lot of older infrastructure, which comes with it's challenges. It is reasonable to assume, speaking in very broad terms, that if there are Island wide or community wide outages or island wide slow downs that it could be a problem with the GwaiiTel network but if it is variability between communities or variability within communities then it is very unlikely to be as a result of a problem with the GwaiiTel network. It is essential that all users report these conditions to their ISP as soon as they are experienced.

5) Question: Do either GwaiiTel or GwaiiCom have price and service guarantees that ensure Haida Gwaii residents receive high quality internet and can extract accountability from the society or private company?

Response: we will not comment on GwaiiComm's relationship with their clients (end users). The contract between GwaiiComm and GwaiiTel does contain language about what we are to deliver to them. We consider our corporate interest in negotiating contracts, as a community owned society our corporate interest always takes into account the public interest.

6) Question: Has GwaiiCom considered limiting data to package levels for customers that utilize inordinate amounts for gaming etc., so that there is more equitable access until the undersea fibre system is hooked up to Haida Gwaii?

Response: What you are describing is traffic management. GwaiiTel does not partake in any traffic management beyond the physical caps set by our physical infrastructure. I.E. 1Gbps switches in each community POP site, the Sk-Sa radio link, and the 1Gbps Hays/OM radio link. GwaiiComm's traffic management activities/policies (if any) are not in our purview.

7) Question: Are GwaiiTel and GwaiiCom meeting the requirements that were set out in grant agreements that have been awarded for infrastructure improvements? How can the public be assured?

Response: Yes GwaiiTel is, you will have to take our word as our assurance. We are not aware of any instance where GwaiiComm has not met all the funding contribution requirements of any public grant monies for projects that we are involved in.

8) Question: Has all available grant money been utilised by GwaiiTel and GwaiiCom, and can more money be applied for to complete the last mile?

Response: Upon the completion of of our Radio Link upgrade we will have expended all funds awarded via grants with the exception of a flow through grant from GwaiiTel to GwaiiComm. We are dedicated to working with GwaiiComm to ensure that they are able to stretch that money as

far as possible and utilise every last dollar on last mile infrastructure. Yes there are other grant opportunities, GwaiiTel applied for over \$4 Million dollars for last mile infrastructure in the spring and a decision on that application will be announced later this year, there are also grant opportunities on the horizon that we are keeping an eye on. Local Gov't is taking a lead role in applying for funding for a regional last mile plan for Haida Gwaii.

9) Question: Can you each demonstrate that the service to all currently connected Haida Gwaii residents meets CRTC standards?

Response: You are asking the wrong question here. The CRTC 50/10 policy goal is a low bar that should not dictate our goals. The question that should be asked is do we have infrastructure (last and middle mile) capable of meeting the demand and expectations of users today; and capable of increasing capacity to meet the demand and expectation of users in the medium and long term. The answer to your question and to the two that I posed is NO. As for current demand the 50/10 can be met in optimal conditions on some connections on HG where recent improvements have been made, it is not however being experienced by all customers; for the areas where FTTP is being installed the 50/10 target will be easily achievable in advance of the sub-sea build but as we don't know what pent up demand is in regard to that our radio link to Mt Hays may become a bottle neck. There is ample room for future growth in the GwaiiTel fibre network and in areas where FTTP builds are being completed; there is limited room for growth in other areas without significant infrastructure renewal; however, some improvements can (and in some cases are) being made to old coax systems. There is room for growth in our radio link to Mt Hays but it really is not a long, or even middle term solution. We should not limit ourselves to the 50/10 goal, CGI Communications in Sitka Alaska offers 1000mbps connections to 98% of residences in the Community, you don't get that type of system if you set the bar low.

10) Question: Are there barriers or benefits to stakeholders regarding the divestiture of assets from GwaiiTel and the folding of the Society?

Response: GwaiiTel has no mandate from our membership to consider the divestiture of our network assets. We have no intent to discuss this issue further with any external parties.

11) Question: When is the date in grant funding approvals, after which sale or lease of GwaiiTel assets implemented through grants could be considered? If GwaiiTel sold or released its assets for price and service guarantees by an ISP provider like GwaiiCom, how would that affect the quality, quantity and consistency of internet to the individual consumer?

Response: GwaiiTel has no mandate from our membership to consider the divestiture of our network assets. We have no intent to discuss this issue further with any external parties.

12) Question: Does Gwaii Comm now have the level of experience to take on the maintenance of GwaiiTel assets that is currently being done by Nokia and Navigata? Does it have a plan that could be presented to GwaiiTel and assure the public of quality and timely service?

Response: We have considered this issue and are open to proposals from any party, GwaiiComm is aware of this.

13) Question: Has GwaiiTel considered signing operating and service level agreements with GwaiiCom and contracting the management of the assets, so that local service technician jobs could be created, rather than contracting Nokia, Navigata, and other off-island contractors?

Response: Yes, GwaiiTel has considered and discussed a variety of management arrangements/structures over the years. We are very happy with the service being provided by

our current service providers but that does not preclude future changes. This is a complicated issue, we have put a great deal of thought into it, it is not something that we are going to be discussing in public.

I hope that helps.

Evan Putterill
Chair - GwaiiTel
C: 250-637-1443



Haida Gwaii Management Council



Wednesday, November 13, 2019

Village of Port Clements

PO Box 198
36 Cedar Avenue West
Port Clements V0T 1R0
T: 250.557.4295
F: 250.557.4568

Dear Village of Port Clements Mayor and Council,

You are receiving this letter to let you know about the Haida Gwaii Management Council's review period for the determination of Haida Gwaii's allowable annual cut.

The purpose of the review period is to solicit feedback from individuals, communities, licensees, and other interested parties on any matter related to the information in the documents listed below, which along with your feedback, will form the basis for the HGMC determination of the AAC. The information package contains the material that the HGMC will consider in making their determination.

The package is available at haidagwaiimanagementcouncil.ca or either Council of the Haida Nation office and includes:

Haida Gwaii Timber Supply Review Public Discussion Paper

This paper presents an overview of the responsibilities of the Haida Gwaii Management Council in determining the allowable annual cut for Haida Gwaii, and a summary of information on the timber supply, social and economic factors, and forest management issues that the Council will need to review in determining the allowable annual cut.

Haida Gwaii Timber Supply Review Analysis Report

This report details the results from the analysis that will support the allowable annual cut determination. It details the inputs used in the analysis for assessing how land use and management on Haida Gwaii, including protected areas and the Haida Gwaii Land Use Objectives Order, affect timber supply. The Order includes requirements for managing and protecting ecological, cultural and traditional values, such as monumental cedar, and Northern Goshawk habitat.

Socio Economic Analysis

This analysis looks at the social and economic dimensions of the Haida Gwaii's forest sector over the last ten years. It also looks at issues that are likely to be important in the future.

Haida Gwaii Timber Supply Review Data Package and Appendices

This package contains descriptions of the technical data and modeling approaches used for the timber supply analysis. The data package provides information on land base and forest classification; forest productivity, growth and yield; and management objectives and requirements for all forest values.



C-7

Upon closing of the review period (January 14, 2020) the HGMC will produce a summary document of the feedback we have received and upon announcement of the AAC determination we will be having public meetings to discuss the result.

If you have any questions regarding the data or process, please contact us at 250 626 6058, or admin@haidagwaiimanagementcouncil.ca.

Sincerely,

A handwritten signature in blue ink that reads "Warren Mitchell". The signature is written in a cursive, slightly slanted style.

Warren Mitchell, Chair

Haida Gwaii Management Council

General Revenue Expense Report

General Ledger	Description	2019 Budget	2019 YTD Actual
Taxes			
10-1-11-00-00	Property Tax - Municipal	(130,810.00)	(130,809.41)
* TOTAL Taxes		(130,810.00)	(130,809.41)
Payment in Lieu of Taxes			
10-1-21-00-00	Grant in Lieu - Federal	(1,300.00)	(3,397.47)
10-1-24-00-00	Grant in Lieu - Hydro	(5,515.00)	(5,515.90)
10-1-27-00-00	Grant in Lieu - Telus	(1,470.00)	(1,476.45)
* TOTAL Payment in Lieu of Taxes		(8,285.00)	(10,389.82)
Sales of Service			
10-1-12-99-99	Sales - Village Property	0.00	0.00
10-1-13-00-00	Water & Sewer Admin Recovery	(8,000.00)	0.00
10-1-32-10-00	Taxes - School Tax Admin Fee	(2,100.00)	0.00
10-1-41-10-00	Sales - Photocopies	(400.00)	(306.15)
10-1-41-10-10	Sales - Faxes	(350.00)	(187.50)
10-1-41-10-20	Sales - Tax Searches & Commissioner	(450.00)	(715.00)
10-1-42-10-00	Misc. - Fire Protection Agreement	(300.00)	(900.00)
10-1-44-10-00	Sales - Garbage Tags	0.00	(4.00)
10-1-53-10-20	Rental -Weight Room	(1,500.00)	(1,724.01)
10-1-71-10-00	Rec Commission Revenue	(4,000.00)	(3,809.10)
* TOTAL Sales of Service		(17,100.00)	(7,645.76)
Revenue From Own Sources			
10-1-51-20-00	Sales - Business Licenses	(1,200.00)	(1,200.00)
10-1-51-70-00	Biomass Recovery	(11,000.00)	(9,533.72)
10-1-53-10-10	Rental - Gym	0.00	(33.75)
10-1-53-10-30	Rental - Ambulance	(6,600.00)	(6,193.00)
10-1-53-10-40	Dog Tag Revenue	(15.00)	(45.00)
10-1-53-10-50	Rental - St. Marks Church	(125.00)	(40.00)
10-1-53-10-70	Rental - Sunset Park Campground	(7,000.00)	(10,232.85)
10-1-53-10-80	Rental - CBC Site	(1,400.00)	(700.00)
10-1-53-20-00	Rental - Clinic	(8,400.00)	(7,780.30)
10-1-53-20-10	Garbage Admin	(3,500.00)	(2,745.00)
10-1-56-10-00	Property Tax Penalties	(6,000.00)	(3,719.25)
10-1-56-10-10	Property Tax Arrears Interest	(1,000.00)	(1,224.48)
10-1-56-10-15	Deliquent Tax Interest	(600.00)	(467.61)
10-1-59-90-00	Interest Revenue	(40,000.00)	(13,580.43)
10-1-59-90-01	Large Wharf fee for use	0.00	0.00
10-1-59-90-10	Small Craft - Electricity Revenue	(6,000.00)	(4,659.00)
10-1-59-90-20	Small Craft - Fee for Use	(17,000.00)	(19,676.80)
10-1-59-90-40	MIA Dividends	0.00	0.00
* TOTAL Revenue From Own Sources		(109,840.00)	(81,831.19)

General Revenue Expense Report

Multi Purpose Building Rental

10-1-53-10-11	MPBC Library Revenue	(10,200.00)	(9,350.00)
10-1-53-10-12	MPBC Space rental	(3,500.00)	(5,393.35)
* TOTAL Multi Purpose Building R		(13,700.00)	(14,743.35)

Unconditional Transfers

10-1-62-10-00	Grants - Small Community Protection	(405,700.00)	(412,334.00)
* TOTAL Unconditional Transfers		(405,700.00)	(412,334.00)

Conditional Transfers

10-1-56-10-72	NDIT Business Facade Grant	(15,000.00)	0.00
10-1-59-10-00	Misc. - Donations	(50.00)	(11,137.47)
10-1-59-10-10	Misc. - NSF & Sundry Charges	(25.00)	(50.00)
10-1-59-10-20	Miscellaneous	(20,500.00)	(611.37)
10-1-75-10-00	Grants - Misc.	(78,310.00)	(30,284.93)
10-1-75-10-11	Housing Needs Assessment	0.00	(7,477.50)
10-1-89-00-00	Community Works Fund Cond.Transfer	(33,000.00)	(105,324.88)
10-1-89-10-10	Grants - GT- Major Infrastructure	0.00	0.00
10-1-89-10-20	GT Community Innovations Grant	0.00	0.00
10-1-89-10-30	Grants - GT - Christmas	(10,000.00)	0.00
10-1-89-10-40	Grants - GT - Community Events Program	(5,000.00)	(5,000.00)
10-1-89-10-70	Grants - NDI Proposal Writer	0.00	(8,000.00)
10-1-89-10-71	Economic Dev. Fund	(50,000.00)	(75,000.00)
10-1-89-10-72	NDIT - MISC GRANTS	0.00	(5,000.00)
10-1-89-10-85	UBCM WFPP	0.00	0.00
10-1-89-10-90	Concession Stand Revenue Canada Days	(1,500.00)	0.00
10-1-89-20-01	GT St. Mark's Revenue	0.00	0.00
* TOTAL Conditional Transfers		(213,385.00)	(247,886.15)

Reserves

10-1-92-10-00	Transfers From Reserves	(43,319.00)	0.00
* TOTAL Reserves		(43,319.00)	0.00

Collections for Other Agencies

10-1-98-10-00	Taxes - School Residential	(78,045.00)	(78,045.82)
10-1-98-10-10	Taxes - School Non-residential	(25,590.00)	(25,587.79)
10-1-98-20-00	Taxes - NCRD	(33,284.00)	(33,284.41)
10-1-98-20-20	Taxes - NW Regional Hospital	(22,649.00)	(22,648.93)
10-1-98-20-30	Taxes- Police	(13,561.00)	(13,560.56)
10-1-98-30-10	Taxes - BCAA	(1,400.00)	(1,399.41)
10-1-98-30-20	Taxes - MFA	(7.00)	(6.60)
10-1-98-40-00	Taxes - VIRL	(13,328.00)	(13,327.45)
* TOTAL Collections for Other Ag		(187,864.00)	(187,860.97)
** Total Revenues		(1,130,003.00)	(1,093,500.65)

General Revenue Expense Report

Legislative Expenses

10-2-11-10-00	Council Remuneration	17,000.00	13,750.00
10-2-11-10-10	Council Training Expense	5,000.00	1,861.04
10-2-11-10-20	Council Travel	12,000.00	3,898.94
10-2-11-10-30	Council Benefits Expense	2,000.00	349.64
10-2-11-10-40	Council Membership Expense	1,700.00	902.80
10-2-11-10-50	Council Grants Awarded	10,000.00	6,988.09
* TOTAL Legislative Expenses		47,700.00	27,750.51

General Administration

10-2-12-10-00	Administrative Wages	123,500.00	100,384.13
10-2-12-10-01	Consultants	44,000.00	13,557.94
10-2-12-10-10	Administrative Benefits	28,000.00	23,520.51
10-2-12-10-11	NDIT Intern	27,000.00	19,886.35
10-2-12-10-12	Intern Benefits	5,400.00	366.13
10-2-12-10-15	NDI Grant Proposal Writer	4,650.00	0.00
10-2-12-10-20	Administrative Travel	4,000.00	4,630.79
10-2-12-10-25	Training	10,500.00	3,908.44
10-2-12-10-30	Membership Fees	650.00	1,543.08
10-2-12-10-40	Audit & Accounting Expense	10,000.00	10,000.00
10-2-12-10-50	Legal Expense	14,000.00	6,368.30
10-2-12-10-51	Mediation	0.00	0.00
10-2-12-11-00	Office Supplies	3,000.00	2,551.69
10-2-12-11-10	Website Fees	3,000.00	83.63
10-2-12-11-20	Computer Software Expenses	4,500.00	4,577.80
10-2-12-11-30	Administrative Operating Costs	6,100.00	3,438.09
10-2-12-11-40	Supplies	350.00	140.61
10-2-12-11-50	Advertising	5,500.00	3,473.34
10-2-12-11-60	Postage Expense	1,575.00	1,286.44
10-2-12-11-70	Misc. - Tax Sale Expenses	1,200.00	142.16
10-2-12-14-10	Custodian's Wages	6,300.00	5,250.00
10-2-12-14-30	General Insurance Expense	17,000.00	9,778.52
10-2-12-99-12	Asset Managements Program	14,600.00	16,433.93
* TOTAL General Administration		334,825.00	231,321.88

Fire Department

10-2-24-60-00	FD - Training	4,000.00	4,000.00
10-2-24-60-10	FD - Fire Fighters	500.00	0.00
10-2-24-70-00	FD - Repairs & Maintenance	7,500.00	7,962.48
10-2-24-70-10	Firehall Utilities	12,500.00	10,269.16
10-2-24-70-20	FD - License & Insurance	5,500.00	3,886.25
10-2-24-80-00	FD - Equipment	8,000.00	667.79
10-2-24-80-10	FD - Fuel	1,500.00	727.71
10-2-24-90-00	Firehall Janitorial	3,300.00	4,025.43
10-2-24-90-10	Weight Room	1,200.00	1,243.31
* TOTAL Fire Department		44,000.00	32,782.13

Emergency Services

10-2-25-00-00	Emergency Committee	2,000.00	894.02
10-2-25-00-10	Tsunami Project	674.00	0.00
* TOTAL Emergency Services		2,674.00	894.02

General Revenue Expense Report

Common Services

10-2-19-00-00	Misc. - PW Shed Utilities	1,000.00	691.00
10-2-31-00-00	Common Services - Wages	42,000.00	17,555.00
10-2-31-00-10	Common Services - Benefits	6,500.00	5,228.94
10-2-31-00-20	Common Services - Misc	750.00	504.27
10-2-31-30-00	Training - Public Works General	5,000.00	663.90
* TOTAL Common Services		55,250.00	24,643.11

Wharf

10-2-34-00-00	Wharf - Wages	1,000.00	705.94
10-2-34-00-10	Wharf - Benefits	200.00	137.55
10-2-34-00-12	Wharf Insurance	1,400.00	0.00
10-2-34-00-15	Wharf Hydro	400.00	185.72
10-2-34-00-20	Wharf - Maintenance	20,000.00	3,971.20
* TOTAL Wharf		23,000.00	5,000.41

Small Craft Harbour

10-2-34-00-30	Small Craft Harbour- Wharfing Expense	0.00	0.00
10-2-34-00-40	Small Craft Harbour - Hydro Expense	8,000.00	5,795.63
10-2-34-00-50	Small Craft Harbour- Insurance Expense	0.00	0.00
10-2-34-00-60	Small Craft Harbour - Legal Expenses	500.00	0.00
10-2-34-00-70	Small Craft Harbour- Maintenance	6,000.00	3,639.48
10-2-34-00-71	Boat Launch and parking lot	1,500.00	0.00
* TOTAL Small Craft Harbour		16,000.00	9,435.11

Roads

10-2-12-99-60	Public Works Truck	3,000.00	288.90
10-2-31-90-00	Common Services - Fuel	1,550.00	1,313.53
10-2-31-90-10	Public Work's Truck Insurance	1,500.00	946.00
10-2-31-90-20	Tractor Insurance	400.00	1,073.00
10-2-31-90-21	Tractor Expense	1,000.00	1,293.10
10-2-32-31-00	Street Maintenance	10,850.00	9,460.62
10-2-32-37-00	Street Sanding	6,000.00	1,025.72
10-2-32-37-10	Industrial Road Maintenance	5,000.00	5,329.98
10-2-32-37-20	Ditching	8,000.00	1,002.57
10-2-32-50-00	Hydro - Street Lights	16,000.00	13,342.62
10-2-32-90-00	Tools & Equipment	7,500.00	3,359.91
10-2-71-89-40	Brushing Operating Expense	2,500.00	43.46
* TOTAL Roads		63,300.00	38,479.41

Environmental Health

10-2-43-00-00	Common Services - Garbage Expense	600.00	0.00
10-2-43-00-10	Garbage Tags / Dumpster Fees	80.00	0.00
* TOTAL Environmental Health		680.00	0.00

Envrionmental Development

10-2-52-00-00	Clinic R&M	3,000.00	3,507.72
10-2-72-50-00	Ambulance O&M	1,400.00	2,107.22
* TOTAL Envrionmental Developmen		4,400.00	5,614.94

General Revenue Expense Report

Parks & Recreation

10-2-12-71-00	Mowing expense	3,000.00	353.47
10-2-12-71-01	Mower Insurance	400.00	0.00
10-2-12-71-10	Community Park Washrooms	300.00	0.00
10-2-71-21-00	Community Hall Grounds Keeping	500.00	443.55
10-2-71-89-00	Community Park O & M	20,000.00	21,063.98
10-2-71-89-10	Beautification	7,000.00	2,187.95
10-2-71-89-20	Millenium Park O & M	5,000.00	3,424.87
10-2-71-89-30	Sunset Park O & M	14,000.00	11,520.91
10-2-71-89-45	Museum Grounds keeping	3,100.00	3,366.76
10-2-71-89-50	Cemetary	500.00	55.17
10-2-72-50-10	Tourism Expense	8,000.00	3,940.15
10-2-72-91-00	St. Mark's Expense	2,500.00	975.12
10-2-75-00-00	Recreation Commission	12,000.00	7,849.36
* TOTAL Parks & Recreation		76,300.00	55,181.29

MPBC Operating Expenses

10-2-71-21-10	MPBC Fuel	11,000.00	6,743.07
10-2-71-21-11	Library o+m	3,000.00	2,750.00
10-2-71-21-12	MPBC Grounds keeping	8,000.00	9,468.74
10-2-71-21-15	MPBC Utilities	15,000.00	10,293.62
10-2-71-21-20	MPBC Janitorial	3,610.00	3,304.36
10-2-71-21-25	MPBC Insurance	7,100.00	3,913.63
10-2-71-21-30	Biomass Expenses	18,000.00	17,173.43
* TOTAL MPBC Operating Expenses		65,710.00	53,646.85

Debt Services

10-2-81-90-00	General Service Charges	1,800.00	357.57
10-2-81-90-10	Bad Debts Expense	500.00	0.00
10-2-81-90-20	Till Over/Short	0.00	5.82
* TOTAL Debt Services		2,300.00	363.39

Contributions to Reserves

10-2-81-90-30	Transfer to/from Reserves	0.00	0.00
10-2-82-22-00	Transfers To Reserves	0.00	0.00
* TOTAL Contributions to Reserve		0.00	0.00

Grants & Misc.

10-2-12-32-00	GT - Community Events Program	5,000.00	3,000.00
10-2-12-99-11	NDI Economic Dev Fund	50,000.00	0.00
10-2-12-99-22	Business Fascade	15,000.00	10,000.00
10-2-12-99-30	Misc. - GT - Christmas	10,000.00	210.00
10-2-12-99-66	Housing Needs Assessment	0.00	0.00
10-2-69-00-00	Misc. - NDIT Grant Writer expense	0.00	0.00
* TOTAL Grants & Misc		80,000.00	13,210.00

Amortized Asset

10-2-28-19-40	Amortized Asset Expense	126,000.00	0.00
* TOTAL Amortized Asset		126,000.00	0.00

General Revenue Expense Report

Taxes Levied-Other Gov't

10-2-84-10-00	Taxes - NCRD	33,284.00	33,284.00
10-2-84-20-00	Taxes - VIRL	13,328.00	13,328.00
10-2-84-20-10	Taxes-Police	13,561.00	3,668.65
10-2-88-11-00	Taxes - School Residential	78,045.00	14,066.36
10-2-88-11-10	Taxes - School Non-residential	25,590.00	0.00
10-2-88-20-10	Taxes - NW Regional Hospital	22,649.00	22,649.00
10-2-88-30-00	Taxes - BCAA	1,400.00	1,399.41
10-2-88-30-10	Taxes - MFA	7.00	7.05
10-2-88-40-00	PILT's For Others	0.00	0.00
* TOTAL Taxes Levied-Other Gov't		187,864.00	88,402.47
** TOTAL Expenses		1,130,003.00	586,725.52
***P Surplus/Deficit		0.00	-S 506,775.13

*** End of Report ***

PORT CLEMENTS RECREATION COMMISSION

OCTOBER 17, 2019

Meeting held in senior's room to plan activities for fall/winter.

Attending – Bev Lore, Maureen Bailey, Colleen Beachy, Teri Kish,

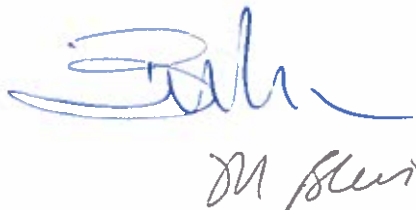
Jasmine Beachy, Christy Konschuh, Ian Gould, Kelly Gould

and Marilyn Bliss.

Meeting began at 7:00pm

- 1- Ian gave us a brief overview of how hiring a co-ordinator for Port would assist tourism to move ahead. He asked the rec commission to think on joining in to help with our events.**
- 2- Halloween will be held at the Community Park with hot dogs, fries and hot chocolate. The Port firemen will look after this.**
- 3- Breakfast with Santa will be December 14 at the multiplex. Enlisting shoppers, cooks and crafters in next several weeks.**
- 4- Infant swings- waiting for quotes.**
- 5- Badminton – will put out a call for interest.**
- 6- Tennis – Work with VOPC to see if the courts can be repaired, fenced and ready to use.**
- 7- Plan for next year to increase playground area and have a plan for the park.**
- 8- St Mark's – plans to have a Coffee House venue the next 6 months (first Saturday of the month) from 7:00pm to 10:00pm see posters for details.**
- 9- Suggested to have a community family night during Christmas season watch for posters....i.e. potluck, bbq....for all residents.**

Meeting adjourned at 8:30pm



Marilyn Bliss

Report on MIEDS Meeting October 23 2019

The meeting began with a review of 2019 finances to date. The Society is operating with a balanced budget (no deficit spending) and is in a good position to continue its work in 2020. The financials were all approved, with a motion to audit the 2020 year, and an intent to do a full audit every 3 years (2017 was audited). The figures that stood out to me was that MIEDS is currently generating over \$65,000 from private businesses, much of that coming from advertising in the Tadswii magazine. This indicates that private business is seeing value to their operations from the efforts to stimulate economic development.

We had reports on Tourism by Jen Bailey and Alanah Mountefield including visitor statistics and website hits, Grant writing by Andrew Hudson (his report is available to the Village), the Community Forest by Janine North, Love Haida Gwaii by Alanah, and the Visitor Exit Survey by Alanah and Janine. The visitor exit survey will continue through 2020 and is gathering statistics on what brought visitors here, what they liked and what they disliked about their trip. This information should assist local businesses to focus on demand from their customers.

Port Clements is finally utilizing the grant writer to help us generate further revenues to complete essential projects such as the wharf repairs, the housing needs assessment, help in the museum and the grounds and office.

MIEDS appears to have developed a successful team that is moving various projects forward and is fiscally responsible. If this coming winter allows us to move forward on the Community Forest we should be making an additional contribution to employment and business on the islands.

Doug Daugert

Report on Meeting—TAAN Forest Products, Ltd FSC Certification.

Unfortunately the meeting was not well advertised, and I was the only member of the public to attend.

Taan was well represented with

- Jill West (Zimmfor/Taan)-contractor that helps with FSC Certification.
- Jeff Mosher, Taan Planning Manager
- Jerome Benoit, Taan Engineer
- Nicolas Lecomte, NepCon FSC Auditor (conducting external audit of Taan)
- Frank Grenon, Accredited Services International (auditing the auditor who is auditing Taan)

I began by asking questions of Jeff Mosier about their cut, and he candidly replied that although their AAC is 439,000 m³, they only cut about 250,000 in 2018, and slightly less than 200,000 m³ in 2019, and hoped for similar volumes in 2020. He described the current state of forestry and the economics of lower Asian demand, lower prices in China, and little domestic market as depressing the whitewood price so it is uneconomical to harvest on Haida Gwaii.

He showed slides with layouts that demonstrated how required leave strips under the Land Use Order decreased the harvestable area, which were already reduced by riparian zones, monumental cedars, cedar stewardship areas, goshawk foraging zones, etc., leaving an actual harvestable land base of less than 100,000 sq. km. Further, although there was lots of harvest starting in the late 1960's and early 1970's, there is almost no second growth in the optimum 80-100 yr old whitewood age class, and a renewable management regime would be only harvesting a fraction of that resource. By his estimation we have hit that time of significantly lower harvests.

It was noted that currently, approvals of cutting permits is a large bottleneck in maintaining a dependable and reliable harvest. They showed maps with approved cut blocks and applied for cut blocks identified to demonstrate the point.

Then the FSC Auditor gave 2 videos for a presentation on Who and what FSC is and does. It is operated by a not-for-profit group, is an international body that sets the FSC goals regionally, then contracts out to others to independently monitor if companies are complying with their rules (which all start with compliance with local jurisdiction rules, in our case the HGLUO. NepCon is the auditing company chosen to independently monitor Taan.

It was noted in the discussion that the branding of FSC was intended to increase the value of the product, but although it seemed to work in paper products, it was not really cost effective in building materials, perhaps because building materials are often purchased by a contractor or builder rather than the consumer.

I have been told that FSC Auditing is a very costly process, added to a long and expensive list of costs in forestry.

Doug Daugert

Report on Husby Community Presentation October 30, 2019

The presentation and question answering was done by Robert Sandberg, Vice President of Forestry and Engineering, with some assistance from his field operations supervisor Kelly (did not catch last name).

First, Mr. Sandberg laid out the company structure, including engineering and custom cutting sub-companies they use to complete a layout to market strategy. He stressed that they log according to the Haida Gwaii Land Use Order and under the supervision of the Sustainable Forestry Initiative, a group similar to FSC, and are audited annually. Their annual cut is 192,044m³ on their license and, 7956m³ they cut for A&A Trading.

The areas they are proposing operating in are: Naden Harbour; Collison Point; McClinton Bay; and Sewell Inlet.

Naden Harbour has blocks laid out with some approvals. They hope to have adequate approvals to log about 50,000m³ in 2020. Some of the blocks are approved, some are in the queue for approval, and there are areas identified for future years. It seems they are planning on a seasonal operation in Naden/ Eden Lake for the near future.

At Collison Point they have next years' cut laid out at approximately 100,000m³, but none is approved yet. Mr Sandberg indicated he felt that was a sustainable cut for that area, and very vaguely indicated they would like to transition to a smaller sustainable cut than in the past, when in 2017 they cut about 240,000m³ there. He did not explicitly state what that cut would be, and repeated went back to "lack of approvals" for being unable to give firmer plans.

In the McClinton area they have approvals within one of the old licenses that expired and were rolled into the TSA. This block contains about 30,000m³ and is intended for logging in late Spring and Summer of 2020, since it is fairly high altitude.

In Sewell Inlet the logging is all second growth and is primarily designed to balance their whitewood mix with the high percentage of cedar taken from Collison. They are not expecting to begin cutting there in 2020, but eventually will harvest up to 100,000m³ there. How long that will take, or whether it is intended to be continuous were not discussed.

Questions were asked around booming practices, actual mix of cedar in what was shipped, the origin of licenses, and specific practices. Mr. Sandberg spoke without notes, so the answers were often more anecdotal than specific. The maps provided were difficult to read, as there was no assignment of colors to year of harvest, and included a great deal of information.

This was a professional presentation that tended to deflect criticism with adequate general answers that gave away little information about controversial issues.

Doug Daugert

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A30	06-09-2016	Weight Room Upgrades	Administration	Questionnaire distributed on equipment use - Several Turned in. Grant Writer to look for opportunities Ruth Bellamy & CAO toured facilities to determine what improvements should be made. Grant Writer searching out funding.
	14-03-2019			Councillor Kish contacted Grant Writer about grants. She also spoke to Ruth Bellamy about equipment and removal of non-essential items. Plan to dispose of these items during free tipping day
A36	08-08-2017	Sunset Park Mgmt. Plan	Council	Review recently adopted Management plan in Nov/Dec 2017 and again in Nov/Dec 2018.
	16-04-2019			Draft plan circulated to Council for review.
	03-06-2019			Motion made to hold public hearing and then adopt Management Plan. Staff dealing with scheduling.
	31-07-2019			Requested date for Aug 20/20 - waiting for confirmation
	22-08-2019			Public Meeting held to receive comments on proposed plan and Berry Maze
A-41	2018-09-260	Amend the Campground Bylaw fees		Still in Progress - Still needs to be reviewed
A42	03-09-2019	Interference with Telus Tower		CAO to write letter explaining issue to Telus
	18-10-2019			letter written & sent off
	31-10-2019			Telus replied they looked into the issue, but there are no known issues with GwaiiTel and are not aware of any issues with Gwaii Communications. Effectuated residents are reopening issue with Gwaii Communications.
A43	21-10-2019	Zoning Bylaw No.444, 2019 & Development, Works, Services and Subdivision Bylaw No. 455, 2019		Council would like tracked changes on bylaws, current and previous zoning maps, source of amended/new subdivision bylaw, and spelling correction for 'municipal' prior to November 7th Strategic Planning Session.
	07-11-2019			documents distributed prior to meeting - Action Item resolved
A44	21-10-2019			Staff to investigate how to change School Zone sign's hours with Ministry of Highways (School Board is looking at start at 7:00 AM rather than 8:00 AM) Staff contacted Ministry of Transportation

A-1