



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

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**Minutes of the regular meeting of the Port Clements Council held Monday, July 3, 2018 in Council Chambers.**

**Present:**

Mayor Thomas  
Councillor O'Brien Anderson  
Councillor Daugert  
Councillor Cumming  
Councillor Stewart

CAO Ruby Decock  
Intern Elizabeth Cumming

Members of the Public and Press Present: Marilyn Bliss, Maureen Bailey, Joan Hein, Teri Kish, Bev Lore

Mayor Thomas called the meeting to order at 7:02 p.m.

**1. ADOPT AGENDA.**

2018-07-197 – Moved by Councillor Stewart, seconded by Councillor Daugert  
THAT Council adopts the agenda as presented.

**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

**3. MINUTES.**

M-1—June 4, 2018 Regular Council Meeting minutes

2018-07-198 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert...

THAT Council adopts the June 4, 2018 Regular Council Meeting Minutes as presented.

**CARRIED**

M-1—June 18, 2018 Regular Council Meeting minutes

2018-07-199 – Moved by Councillor Daugert, seconded by Councillor Stewart

THAT Council adopts the June 18, 2018 Regular Council Meeting Minutes as presented.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

Outstanding Business Arising items from the June 18<sup>th</sup>, 2018 meeting have been postponed until the July 16, 2018 Council Meeting.

**5. ORIGINAL CORRESPONDENCE**

C-1 – Request for Grant – Cedarview Community Church

2018-07-200 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert

THAT Council awards a grant the application for a property tax grant for the 2018 tax year to Cedarview Community Church.  
**CARRIED**

**Councillor Cumming left the room at 7:05 pm**

**C-2 – Request for Grant – Port Clements Historical Society**

2018-07-201 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson  
THAT Council approves the requested grant of \$2800 to be awarded to the Port Clements Historical Society.  
**CARRIED**

**C-3 – Request for Payment for Information Centre – Port Clements Historical Society**

2018-07-202 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Council approves the requested grant of \$1800 to be awarded to the Port Clements Historical Society.  
**CARRIED**

**Councillor Cumming entered the room at 7:07 pm**

**C-4 – Application for Bursary – Sarah Adams**

2018-07-203 – Moved by Councillor Stewart, seconded by Councillor Daugert  
THAT Council approves the application for bursary for Sarah Adams in the amount of \$1000.  
**CARRIED**

2018-07-204 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Council change our policy for this one to an exception to combine the bursary amounts to a \$1000  
**CARRIED**

**C-5 – Request for Letter of Support for NCRD Application to the Rural Dividend Fund – NCRD**

2018-07-205 – Moved by Councillor Daugert O'Brien, seconded by Councillor Anderson  
THAT Council write a letter of support for NCRD's Application to the Rural Dividend Fund to prioritize the work on the boat launch with priority on the break water.

**CARRIED**

**6. FINANCE**

**F-1- General Revenue & Expense Report**

2018-07-206 – Moved by Councillor Cumming, seconded by Councillor Daugert  
THAT Council receives the report.  
**CARRIED**

**7. GOVERNMENT**

**G-1 – Request for addition to Motion to 2018-06-179**

2018-07-207 – Moved by Councillor Cumming, seconded by Councillor O'Brien Anderson  
THAT Council authorizes the Public Works Superintendent and Chief Administrative Officer to purchase the public works machine over the initial estimates of \$35,000 and \$25,000 to account for the taxes and shipping.  
**CARRIED**

**G-2 – Business Application – Land & Sea Services**

2018-07-208 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Council receives the application.  
**CARRIED**

**Council would like more promotion of the Business Façade program and would like to see the quotes for the application and approve it. CAO will contact the applicant and request the information.**

## 8. NEW BUSINESS

NB-1 – Paving of the parking lot – Adventure Paving

2018-07-209 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Council receives the quote from Adventure Paving.

**CARRIED**

2018-07-210 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Council approves the paving project unless the culvert installation can be completed by a local contractor first with the approval based on the receiving of the sketch.

**CARRIED**

## 9. REPORTS & DISCUSSIONS

Councillor O'Brien Anderson: Nothing to report. Volunteered in the beer garden & the dance.

Councillor Cumming: Attended Emergency Essential Operations Course on June 27 & 28, 2018.

Councillor Daugert: Volunteered at Canada Day events.

Councillor Stewart: Identified that

Mayor Thomas: Attended Canada Days events and volunteered with the PCVFD booth.

CAO Ruby Decock: Tax season rush; attended Canada Days and the Recreation Commission presented the award to Volunteers Marilyn Bliss and Bev Lore; Worked with financial consultant Ian Poole;

## 10. ACTION ITEMS

Updates provided on action items.

## 11. QUESTIONS FROM THE PUBLIC & PRESS

Questioner:

*Thank you to all that participated in Canada Days.*

*What is your progress on the wharf?*

*Answer: Meeting scheduled tomorrow night.*

*Going to contact Heli-jet about landing on the wharf.*

## 12. IN CAMERA

2018-07-211 – Moved by Councilor Stewart, seconded by Councillor Daugert

THAT the meeting be adjourned to in Camera as per section 90 (1) (c) (d) (g) (j) at 8:07 PM.

**CARRIED**

## 12. ADJOURNMENT

2018-07-212 – Moved by Councilor Daugert

THAT the meeting be adjourned at 8:43 PM.

**CARRIED**



Urs Thomas

Mayor



Ruby Decock

CAO