



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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Minutes of the regular meeting of the Port Clements Council held Monday, May 22, 2018 in Council Chambers.

Present:

Mayor Thomas
Councillor O'Brien Anderson
Councillor Daugert
Councillor Cumming
Councillor Stewart

CAO Ruby Decock

Members of the Public and Press Present:

Mayor Thomas called the meeting to order at 7:00 p.m.

1. ADOPT AGENDA.

2018-150– Moved by Councillor Daugert, seconded by Councillor Stewart
THAT Council adopts the agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1—May 7, 2018 Regular Council Meeting minutes

2018-151 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson
THAT Council adopts the May 7, 2018 Regular Council Meeting Minutes as presented.
CARRIED

M-2—May 9, 2018 Special Council Meeting minutes

2018-151 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart
THAT Council adopts the May 9, 2018 Special Council Meeting Minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1—(WHARF) Progress report on getting Wharf in good serviceable conditions and getting the second set of figures for the lower load limits based on the previous engine report – CAO Ruby Decock

BA-2—(PRIORITIES) Progress report on the Council's Public Works priorities and confirmed timelines - CAO Ruby Decock

BA-3—(ALL-ISLAND MEETING) Progress report on request for meeting with all other communities on Island to attend an All-Community Meeting in Port Clements – CAO Ruby Decock

BA-4-- (RTC CLINIC) Progress report for further information regarding the Clinic Addition -- CAO Ruby Decock

BA-5—(Grant Application) Progress report on Application to the Gwaii Trust Vibrant Communities for \$10,000 to put towards the removal of the water tower – CAO Ruby Decock

BA-6—(Office) Progress report on the reduction of Office service hours – CAO Ruby Decock

BA-7—(Support letter) Progress report on the support letter for PCES's application to Gwaii Trust and to other grants for playground equipment – CAO Ruby Decock

BA-8—(WATER RESERVOIRS) Progress Report on cleaning water storage reservoirs or hiring someone to clean them – PW Supervisor O'Donoghue.

BA-9—(SWABBING) Progress Report on installing a new swabbing station at the 4" water line on Well 2 and the Water Treatment Plant and swab the line with the help of the PCVFD as recommended in the McElhanney report #6 - PW Supervisor O'Donoghue.

BA-10—(SWABBING) Progress Report on presenting a plan, including a timeline, to Council on what would be required for swabbing the entire water distribution system in Port Clements -- PW Supervisor O'Donoghue

BA-11—(MOWER) Progress Report on researching price for a tractor attachment to mow ditches and/or look into options to outsource the work to a contractor – PW Supervisor O'Donoghue

BA-12 — (SOCCER FIELD) Progress report on investigating proper equipment for the soccer field maintenance. Extend research to Prince Rupert area and at possible cost-sharing options with other communities – PW Supervisor O'Donoghue

BA-13 – Clinic Flooring & Heat Return Ventilation System – Council requested that this item be placed on agenda to reconsider past motions affecting the Clinic Flooring and Heat Return Ventilation System.

UB-1—Request for Land Transfer – email from Randy & Gloria O'Brien

BA-1-7 & UB-1

2018-152 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart
THAT public works outsource the green sand testing as soon as possible.

CARRIED **OPPOSED COUNCILLOR CUMMING**

2018-153 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart
THAT the water storage cleaning be contracted out.

CARRIED **OPPOSED COUNCILLOR CUMMING**

2018-154 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart
THAT an RFP for the swabbing of the lines be put out as soon as possible , unless the Public Works Superintendent is opposed to this idea.

CARRIED **OPPOSED COUNCILLOR CUMMING**

2018-155 – Moved by Mayor Thomas, seconded by Councillor Daugert
THAT a written report be received by Northern Health all the requirements for swabbing for the next Council meeting.

CARRIED

2018-156 – Moved by Mayor Thomas, seconded by Councillor Stewart
THAT Council receives a quote from other contractors regarding the ditching and brushing.

CARRIED

2018-157 – Moved by Mayor Thomas, seconded by Councillor Stewart
That we put an RFP out for the brushing and ditching.
CARRIED

2018-157 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart
THAT Council sends letter be sent to the soccer association asking why they are no longer hosting soccer day in Port Clements anymore and expressing that it is something that we miss/value their presence in Port Clements.
CARRIED

5. ORIGINAL CORRESPONDENCE

C-1 – Request to Apply for Funding through the Gwaii Trust Community Event Program – Tlell Fall Fair Committee.
2018-158 – Moved by Councillor Daugert, seconded by Councillor Cumming
THAT the Village of Port Clements applies to the Gwaii Trust Community Event Program to fund the Port Clements Canada Days for \$2000, the Tlell Fall Fair for \$1500 and The Edge of the World Music Festival for \$1500.
CARRIED

C-2 –Request for Reimbursement from Tourism Budget – Joan Hein
2018-159– Moved by Councillor Daugert, seconded by Councillor Cumming
THAT Council reimburses the amounts spent for internet hookup and the complimentary coffee and tea supplies for the St. Mark's Gift Shop.
CARRIED **OPPOSED COUNCILLOR STEWART**

2018-160 – Moved by Mayor Thomas, seconded by Councillor Daugert
THAT the terms of reference for the Tourism Committee be brought forward to the next Council Meeting.
CARRIED

6. FINANCE

7. GOVERNMENT

G-1 – Revocation of Conflict of Interest Agreement
2018-161– Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert
THAT Council tables this item until we receive legal advice.
CARRIED

G-2 – Request for Award of Contract – CAO Decock
2018-162 – Moved by Councillor Cumming, seconded by Councillor Daugert
THAT Council awards the Asset Management and Inventory Project to Urban Systems and permits that Council provides permission to staff to ignore Purchasing Policy No. 3 due to the circumstances of the Federation of Canadian Municipalities Asset Management grant application and time lines to complete the project.
CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

Councillor O'Brien Anderson: Attending VIRL meeting on this weekend and attended the All Island Protocol Meeting.

Councillor Cumming: Attended all the meetings that Councillor Daugert wrote on the report.

Councillor Daugert: Nothing to report in addition. Will participate in the town clean up.

Councillor Stewart: Will attend the All Island Animal Welfare meeting in June; weeded out the golden spruce in Millennium Park and additional brushing.

Mayor Thomas: Attended the All Island Protocol Meeting- Port Clements the first community to sign Clean Energy Agreement, attended housing meeting/presentation, will be attending the Regional District meeting and Resource Benefit Alliance Meeting, will look at visiting a housing project, attended a webinar on internet for local government will present information to

CAO Ruby Decock: completed LGDE reporting, working to get property tax statements out this week, working on hiring a Public Works Assistant, will be off on Friday to go to Terrace.

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

Question:

B-1 for the wharf – what is Council is going to do?

Answer: Council will be hiring the existing contractor. We need to contact the company to determine if they have someone else who would be able to do the contract.

Question: Why has UB-1 being tabled so long?

Question: There were other priorities and it's on the agenda so that it will not be forgotten. It will be dealt with at the next Council meeting. The last meeting there was a recommendation that Port Clements donate the land to have the SPCA business here, what is going on with that idea?

Answer : This needs to discuss this with the All Island Committee – also would require a process of public consultation and decision from Council.

Question about the wharf about whether it is safe?

Answer: Yes, it is safe to the load limits.

Question about the bids for the water tower and their potential for interruption with Canada Days?

Answer: The contractor informed that the removal will only take a week.

Question: How do you decide who gets the water tower contract when an RFP is put out?

Answer: A confidential report is written up and presented to Council.

Comment: We have a very small group of Volunteers in Port Clements, they need kindness and support. It's great that there is going to be another place with internet other than my business and the Village of Port Clements.

ADJOURNMENT

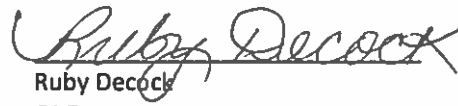
2018-164– Moved by Councilor Stewart

THAT the meeting be adjourned at 9:03 PM.

CARRIED



Urs Thomas
Mayor



Ruby Decock
CAO