



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

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**1:00 P.M. Special Meeting of Council Thursday, July 19th, 2018**

**AGENDA**

1. **ADOPT AGENDA** – late addition of 'Request for permission to Yarnbomb' and 'Request for Donation to Sandspit Loggers Sports Day' as item 6 and 7 respectively, with in-camera amended to item 8.
2. **SWEGE**
3. **Request for Council to send letter to President of the BC SPCA Board of Directors for support** – Anna Marie Husband, Haida Gwaii Branch Community Council Chair, SPCA
4. **Request for one/all communities to Sponsor an application to the Vancouver Foundation** – Anna Marie Husband, Haida Gwaii Branch Community Council Chair, SPCA
5. **Gwaii Trust Society Proposed Bylaw and Constitution Amendments and correspondence from Village of Masset re: Gwaii Trust Society Proposed Bylaw and Constitution Amendments**
6. **Request for permission to Yarnbomb Canada Days 2019 Celebration** – Bertha Logan. *Recommended Motion:* THAT Council permits Bertha Logan to Yarnbomb during the Port Clements Canada Days 2019 Celebration and that letter of support be sent to Gwaii Trust for Ms. Logan's grant application.
7. **Request for Donation for Sandspit Loggers Sports Day** – Betsy Cranmer, Volunteer Coordinator
8. **In camera as per section 90(1)(c) of Community Charter**
9. **ADJOURN**



# SWEGE<sup>®</sup>

**Sustainable Ways to Establish a Green Economy**

3404 Primrose St. Cumberland, BC V0R 1S0

## Clean Energy for Remote Communities



**Natural Resources  
Canada**

**Ressources naturelles  
Canada**

**Canada**

Natural Resources Canada (NRCan) is looking to fund projects that will decrease greenhouse gas emissions through the reduction of diesel and other fossil fuels use for electricity and heat in Canada's rural and remote communities, and remote industrial sites. Given the Government of Canada's commitment to a renewed relationship with Indigenous Peoples, the Program may reserve funding for Indigenous community led or supported projects. The Program will support a suite of Projects that exhibit regional distribution and various levels of capacity and readiness.

The program requires that the remote community in which the project would be implemented demonstrates interest in becoming a recipient of this program by issuing a letter of intention to participate in this program, so we can incorporate the community to the list of recipients SWEGE will be working with.

Community's financial participation in the project in the form of investment is not required, but it is encouraged by all program streams; this may be beneficial in the selection criteria. Financial participation would bring profit sharing into the picture, with the obvious benefits to the community; instead of spending money on diesel, revenue would come from electricity production. Job creation and business development are also important components of the benefits of the project.

The economic advantages to the community in profit sharing of electricity and heat production will be part of the benefits of the community involvement in this project, as well as the reduction in the cost of energy. It is expected that the price of energy to the consumer will be well below the current price per kWh, combined with the benefit of not having to import as much or any fossil fuels as is currently done.

Streams of interest of this project:

- **BioHeat to Reduce Fossil Fuel Use (BioHeat)**
  - Installation, retrofit, or investigation into the feasibility of biomass heating or combined heat and power systems for community and/or industrial applications in rural and remote locations.
- **Innovative Demonstrations to Reduce Diesel Use (Demonstration)**
  - Demonstrate innovative renewable energy, energy efficiency, energy storage, and smart-grid technologies in remote Canadian communities and industrial sites.
- **Deployment of Renewable Energy Technologies (Deployment)**
  - Deployment of commercially available renewable energy technologies for electricity (heat may also be produced, but the primary purpose of the Project must be electricity production), including hydro, wind, solar, geothermal, and bioenergy in remote communities and industrial sites.

Funding for the Program is available for projects ending March 31, 2024.

Prior to signing a contribution agreement, SWEGE will be required to disclose all anticipated sources (Canadian and non-Canadian) of funding for the Project, including approved in-kind funding clearly identifying contributions from other Canadian government sources (federal, provincial/territorial, and municipal).

## Scope of the Project:

Reduction in the use of diesel or propane minimize the carbon footprint of the community should be considered the goals. Since 80%+ of all the energy used is for space or water heating, a more efficient way to generate electricity that has heat as a byproduct would be the ideal solution, but a very important aspect of the project is the improvement in air quality in the community therefore reducing the health risks associated with wood smoke.

The application and follow up will be responsibility of SWEGE, little or no involvement will be required from the First Nations or remote community administration staff.

The long-term beneficiary of the project will be the community; any business opportunity or labor requirements will be offered to the community on a first refusal option, the remote nature of the project mandates a self-sufficiency component and all operations and maintenance will be low-skilled level.

The production of electricity with diesel will be minimized, but will always remain as a backup, and in some cases, the same engine will be used using syngas as an alternate fuel to diesel, therefore eliminating the need to purchase another engine.

SWEGE will oversee all the work required for the research, design, construction, implementation, automation, commissioning, training and long term technical support.

It is anticipated that the financial benefit from the use of fossil fuels will revert to the community in direct proportion of the avoided cost of importing fossil fuels.

## **Options to be considered:**

### **Renewable Energy**

1. Wood gasification
2. Hydro power generation
3. Solar Water Heater
4. Photo Voltaic panels
5. Wind

### **Energy Efficiency:**

1. Electricity generator
2. Thermodynamic heat generator
3. District Heating
4. Smart Grid

### **Energy conservation:**

1. Passive House Standard
2. Programmable Thermostats
3. Occupancy Sensors
4. Low flow shower head
5. Faucet Aerators
6. LED lights
7. ThermGuard window inserts
8. Radiant barrier
9. Attic Insulation
10. Wall insulation
11. Weather stripping
12. Door seal
13. Heat Recovery Ventilation
14. Ductless clothes dryer

### **Objectives:**

- The Project will develop the ability to create and support the adoption and increase the use of biomass-based combined heat and power and/or hydro power in remote rural and Indigenous communities.

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- It will reduce the use of fossil fuels to produce electricity and/or heat with wood chips from forestry waste wood and/or purposely harvested firewood using commercially available Wood Gasification technology
- Wood chips are transformed into Syngas that is used in an internal combustion engine and apply the mechanical energy to an electricity generator or directly to a CO2 thermodynamic heat generator.
- Wood gasification in direct combination with existing generation equipment
- Where small Hydro power generation is a viable option, it will be addressed, sometimes as the primary option, in other cases as a complement, depending on the cost-benefit ratio.
- It will contribute to better health by improving the air quality in the community, no more PM2.5 particles and dioxins that are produced by inefficient combustion of wood and diesel
- It will create jobs and economic development opportunities in remote and Indigenous communities
- The Project demonstrate a novel application of commercially available technologies such as biomass gasification, low head hydro, wind, solar water heating, CO2 thermodynamic heat generator, and Photovoltaic panels, integrated into a mechanical and thermodynamic array, to create a district distribution system for electricity, space heating and domestic hot water generation
- It will reduce diesel consumption in a remote community through renewable energy technologies like biomass gasification, electricity-to-heat generator, mechanical-to-heat generator, wood waste-to-energy and combined heat and power
- The PV component will be addressed as a must have in order to cope with the electricity demand in the times space heating is not needed and the sun is shining.
- Solar thermal for water and space heating will be implemented in all cases as it is considered the most effective efficient use of sunshine as a renewable energy source when available
- Wind generation will be considered as an alternate power generation option considering that winter condition are usually windy. The wind resource will be assessed in each location.
- The Project will advance technology readiness for commercial deployment of wood gasification to direct heat generation, bypassing the electricity generator.
- Water to water CO2 thermodynamic heat generation will be brought to level 9 technology readiness
- The Project includes biomass, hydro power and thermodynamic heat generation, all considered renewable energy technologies that are commercially available, with a minimum 250kW generation capacity to be achieved through a combination of all mentioned technologies and perhaps installations in multiple locations
- Energy conservation will be the first step in all locations; the number of Nega-Watts available will be quantified in order to determine the demand.
- Energy conservation measures will be considered an intrinsic component of our proposal so the demand of electricity and heat is minimized.

Electricity production is the primary function of the Project, but heat will always be produced in significant amounts. We hope that this gives you a clear idea what the scope of the project is and the benefits to the community.

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Note that our approach is a holistic approach to a sustainable and socially responsible energy production, paying special attention to an ethical decision-making process in which doing the right thing is at the highest priority, for both, good health and protection of the environment.

We will be more than happy to visit your community as soon as we receive your expression of interest; getting acquainted with the members of the community that will be served by the project and a site evaluation are necessary to determine the feasibility and overall benefit.

We sincerely appreciate your attention to our request and are looking forward to hearing from you.

Sincerely,

Eduardo Uranga



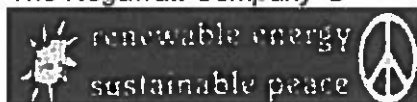
"Reducing before Producing:  
The Greenest, most renewable,  
cheapest and most sustainable energy,  
is the energy that is never used"

[eduardo@swege.net](mailto:eduardo@swege.net)  
250 898-4874

## **SWEGE**

Sustainable Ways to Establish a Green Economy

*"The Negawatt Company"®*



## Ruby Decock

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**From:** Anna Maria Husband <annamariahusband@gmail.com>  
**Sent:** July-05-18 7:21 PM  
**To:** Ruby Decock  
**Subject:** Fwd: Information for letter to Board Director of BC SPCA re: five year plan  
**Attachments:** BCSPCA Five Year Plan Article Spring 2018.jpg

Hi Ruby - many thanks for the conversation this morning. This is the first of three emails that I am forwarding to you regarding the animal welfare working group. In this email, I am asking that each community representative ask their councils if they will write a letter to the President of the BC SPCA board of directors, encouraging the board to provide more support to Haida Gwaii in their new 5 year plan, which is currently being finalized.

If you could ask the Port Clements Council if they would be willing to write such a letter, that would be greatly appreciated.

Anna Maria Husband  
Chair, Haida Gwaii Branch Community Council  
BC SPCA

----- Forwarded message -----

**From:** Anna Maria Husband <annamariahusband@gmail.com>  
**Date:** 18 June 2018 at 22:43  
**Subject:** Information for letter to Board Director of BC SPCA re: five year plan  
**To:** Davis Davis <vfdavis1@gmail.com>, Andrew Merilees <andrewmerilees@gmail.com>, Elizabeth Betty Stewart <e.stewart@portclements.ca>, aread-director@ncrdbc.com, michelle.mcdonald@skidegate.ca, sabrina frazier <brinafrazee69@gmail.com>

Hi all - sorry for the delay in sending this out after my email yesterday. I wanted to verify that the President of the BC SPCA Board of Directors had not changed after the last AGM, and received a reply on this from head office this morning.

As I mentioned during last Tuesday's meeting, I think it would be beneficial for each of the community's local governments to write a letter to the President to express concern for very limited support that the BC SPCA provides to Haida Gwaii communities, and ask that additional support be allocated in the BC SPCA's new five year plan.

Currently, the Haida Gwaii branch has one part-time branch administrator, Shane Windatt, who is paid for 16 hour per week. We have no facility to house animals that come into our care. We have very limited space with current foster, Darleen Wulff, in the attic of her home and daycare. Shane fosters most of the dogs, though occasionally she may be able to find someone else to take a dog until a forever home can be found for him/her, or till transferred to another branch where there is a better chance of adoption.

The visit by Special Provincial Constable John Meneray back in May was the first investigative visit ever since the branch was established over 30 years ago, and this was not for a lack of asking, I can assure you.

We are not alone in lack of support, though we are probably the worst off of all the branches. Other northern communities also suffer from a lack of support, especially when it comes to cruelty investigations.

I have attached once again the article about the five year plan from the most recent issue of the BC SPCA magazine, Animal Sense. As you can see from reading the article, there is no reference to increased support for northern, Indigenous, or isolated communities, and this omission is of great concern to the Haida Gwaii Community Council.

The new five year plan is not yet finalized, and thus I think there is still an opportunity for the BC SPCA Board of Directors to receive input on where the BC SPCA's priorities should be over the next five years. The BC SPCA is the only animal welfare organization in British Columbia that has the authority to enforce the *Prevention of Cruelty to Animals Act*. As such, our Council believes that the BC SPCA should stay focused on its primary mandate of preventing cruelty and neglect to animals throughout BC, not just in major urban centres.

I encourage each community to write a letter to Melissa Barcellos, President, BC SPCA Board of Directors. Melissa's email address is [mbarcellos@spca.bc.ca](mailto:mbarcellos@spca.bc.ca). Her mailing address is

BC SPCA  
1245 East 7th Avenue  
Vancouver BC V5T 1R1

One point I forgot to make in my email yesterday re: permanent facility, another reason to have the facility in the Masset area is because of the close proximity to an RCMP detachment. Shane is occasionally subjected to harassment and threats related to holding of dogs in particular. I do have concerns, as I mentioned in the March meeting, about Shane's safety in this regard. Having a permanent facility in a community that is close to Pacific Coastal AND an RCMP detachment would be extremely valuable.

Regards,

Anna Maria



# Redefining the Future

A new five-year plan will yield different priorities, same commitment for BC SPCA



The investigation of animal neglect and abuse remains a priority for the BC SPCA moving forward.

**T**here's a saying that the goal of every charity is to put itself out of business.

But while the BC SPCA is seeing fewer surplus and unwanted animals coming into its shelters each year as a result of aggressive spay/neuter and prevention programs, the society's CEO Craig Daniell says the SPCA's work is far from done.

"The fact that we're seeing a decrease in homeless animals in B.C. is the result of a lot of hard work and is definitely a reason to celebrate," he explains. "We know that there will always be abused and abandoned animals who need our protection and we'll continue to be a safety net for them, but that's just one piece of

the puzzle. Now that we've reduced the number of animals needing emergency care, we can increase our focus on animals who need more specialized behavioural help as well as turning our attention to other critical animal issues."

Daniell notes that while the number of animals entering B.C. shelters decreased in 2017, the number of animals helped by the BC SPCA totalled 48,946 last year.

"We've been able to focus more attention on community animals, such as feral and free-roaming cats, who still need urgent help," he says. "As we develop our new five-year Strategic Plan in 2018, we'll also be looking at how we can increase our services for owned animals." Daniell

says most guardians want to do the right thing for their pets but often lack the knowledge, training or financial resources to provide basic care or to deal with common behaviour issues. "Our goal is to support pet guardians throughout our province so that all animals get the care and enrichment they need."

Another area where additional help is urgently needed is for individuals affected by domestic violence. "We know that a significant per cent of women in abusive relationships delay leaving their homes out of fear that their pet will be harmed if they can't take them," Daniell says. "The BC SPCA already provides support through free compassionate boarding of animals. But I think there are enormous opportunities to expand this work and to further develop our community outreach services through programs like Charlie's, which provides free pet food, supplies and veterinary clinics to help pet guardians in Vancouver's Downtown Eastside."

Climate change has also created a new need for SPCA services. "Unfortunately, like most parts of the world, B.C. is seeing an increase in wildfires, floods and other natural disasters. With 44 facilities across the province, a provincial call centre and staff and volunteers who are trained in animal rescue and care, we are uniquely positioned to provide emergency support to B.C. communities."

As the BC SPCA maps out its future through a new strategic plan, Daniell says the society's strength lies in its ability to evolve based on community needs. "Our programs and services may change, but our core mandate will always be the same – to ensure that every animal in our province is protected and treated with the compassion, care and respect they deserve." ■

## Ruby Decock

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**From:** Anna Maria Husband <annamariahusband@gmail.com>  
**Sent:** July-05-18 7:39 PM  
**To:** Ruby Decock  
**Subject:** Fwd: June 12 Animal Welfare Working Group Meeting  
**Attachments:** DRAFT Haida Gwaii Animal Responsibility Bylaws\_June 2018.pdf

Hi again Ruby - here is the second email, which I sent after our second working group meeting on June 12. I have attached a copy of our draft animal responsibility bylaws, and ask if you could please share them with council and provide us with any feedback on changes that Port Clements would need to see in order to consider accepting them as a single set of bylaws that would apply to all communities on Haida Gwaii. The plan would be to then have communities work together to hire a bylaw officer who could serve all communities, using these single set of bylaws.

I am also asking all communities if one/all would be willing to sponsor an application to the Vancouver Foundation to request systems change funding to hire a coordinator to essentially do the work that I am doing as a volunteer right now. It would allow this work to proceed much more expeditiously.

In his email, I also asked Andrew Merilees if he would approach Masset council to see if they would be willing to consider sharing use of the old pound facility to create an all-Islands humane education and adoption centre, which all communities could also use to hold animals seized through bylaw enforcement.

Anna Maria Husband  
Chair, Haida Gwaii Branch Community Council  
BC SPCA

----- Forwarded message -----

**From:** Anna Maria Husband <annamariahusband@gmail.com>  
**Date:** 17 June 2018 at 15:08  
**Subject:** Re: June 12 Animal Welfare Working Group Meeting  
**To:** Davis Davis <vfdavis1@gmail.com>, stephen.grosse@haidanation.com, Barb Lawrence <islandtimepottery@gmail.com>, Andrew Merilees <andrewmerilees@gmail.com>, Elizabeth Betty Stewart <e.stewart@portclements.ca>, aread-director@ncrdbc.com, michelle.mcdonald@skidegate.ca, sabrina frazier <brinafrazee69@gmail.com>, "Shane Windatt - Haida Gwaii Branch Supervisor, BC SPCA" <swindatt@spca.bc.ca>, Dorothy and Mike Garrett <dorothyandmike@haidagwaii.ca>, gaalmaag73 <gaalmaag73@gmail.com>, Julia Corbett <JuliaCorbett\_8@hotmail.com>, Jennifer Rutt <jenrutt@gmail.com>, Lon&Bets <lokilor@qcislands.net>, Peter Grundmann <peter@qcislands.net>, leila riddall <quikstix@hotmail.ca>, tobeadragon <tobeadragon@gmail.com>, "Graeme Wright - Regional Manager, Vancouver Island" <gwright@spca.bc.ca>, edrever@spca.bc.ca, Amy Morris <amorris@spca.bc.ca>, dewdneyvet@gmail.com

Hi all - first off, I would like to express my appreciation to Freda, Adeana, Andrew, Betty, Shane, Julia, Jennifer, Graeme, Amy, and Adrian for participating in Tuesday's meeting!

I did not prepare meeting minutes, but am sending everyone action items from the meeting. I have highlighted the name(s) of the person(s) responsible for the action item. For those who attended the meeting, I would be grateful if you could correct any errors or omissions in this summary.

- **All Community Representatives (Freda, Adeana, Andrew, Mike, Betty, Missy, Sabrina)** will follow up with their respective councils to determine if there is general agreement on the draft bylaws, and if not, identify any concerns or deficiencies.

An incident that occurred a few days ago with a loose dog attacking a resident's cat in Old Massett. The owners of the dog has been of long-standing concern for many people for not properly caring and controlling their animals over the years. Following discussions with Dorothy, Anne Marie, and Leila, I reviewed the draft bylaws and think that one deficiency in the draft is a provision that enables a community to prevent individuals, who are incapable or unwilling to properly care for and manage their animals, from owning animals for a certain period of time, or for the duration that the individual lives in a community. Please consider this in your review with your councils.

- **Amy Morris** will provide Jennifer and Anna Maria with the contact information for James from Coastal Animal Rescue and Education Network (CARE) about a contract that the communities of Tofino and Ucluelet have partnered in to provide enforcement of animal bylaws in several communities in that Region.
  - Thanks for connecting us with James via email, Amy. We haven't yet heard from James. I did find the enforcement position posted, and the application period just closed on Friday: <https://avemployment.ca/job-posting/18110>
- **Eileen Drever** (senior Special Provincial Constable, BC SPCA) will provide an update on when the next Special Provincial Constable will be able to return to Haida Gwaii.
- **All Community Representatives (Freda, Adeana, Andrew, Mike, Betty, Missy, Sabrina)** will follow up with their respective councils to determine if there is general agreement to collaborate in creating a single humane education centre and animal adoption facility in the Greater Massett area, where there is closer access to Pacific Coastal Airlines, who will transport animals off Islands for free whenever they have the space.
  - After the meeting, I followed up with Andrew about the Masset Pound. Anne Marie kindly provided me with photos of the facility, and I was able to view the exterior and yard on Friday. My opinion is that the pound location is the most logical location for the all-Islands facility. I can envision a two storey building replacing the existing pound, with facilities for animals on the ground floor, and office & humane education & perhaps a enriched area for cats on the second storey. The lot is very small, however. **Andrew**, could you also follow up with Masset Council to determine if there would be a willingness to give up a portion of the adjoining public works yard to allow for a bit more space for outdoor kennels and a small yard where staff/volunteers/prospective adopters could interact with/train dogs in a fenced yard?
- Regarding a fund to assist low-income residents with help for veterinary care for their animals, Adeana, Betty, and Andrew were all in general support of the concept. Andrew and Betty said that their communities may be willing to make a contribution but would not be able to fully fund such a support grant. Adeana said that OMVC is interested, but needed a value to be able to comment further, and wondered where other funds would come from. Given that everyone needs a target before making any commitments, I suggest \$15,000 per year, and that communities approach the Gwaii Trust to cover the balance not covered by all the communities. **All Community Representatives (Freda, Adeana, Andrew, Mike, Betty, Missy, Sabrina)**

**Andrew, Mike, Betty, Missy, Sabrina)** could you please follow up with your respective councils to determine (1) how much per year each community could contribute towards this fund, and (2) if they would be willing to collaborate with all other communities and approach the Gwaii Trust to cover the amount not covered by the communities to ensure that \$15,000 is available annually?

- Dr. Adrian Walton was invited by Freda to participate in the call to discuss the possibility of a spay-neuter clinic (thank you, Adrian!). After the meeting, I spoke with both Anne Marie and Leila. Both were of the opinion that this subject had been discussed a number of times over the years with Dr. Don Richardson, who remains opposed to the idea of a temporary clinic being run for spay-neuters. Given that none of the organizations who run mobile spay-neuter clinics will come without the permission of the local vet, I think we need to look at a different model. **Freda and Adeana**, could you please have a look at this Petsmart Charities grant?

<https://www.petsmartcharities.org/pro/grants/spay-neuter>

This grant is open for applications from August 1 - 29, with decisions made on funding by December 31. Anne Marie and I would be happy to work with you and the Haida Gwaii Animal Hospital to apply for this grant if you are interested. I think that the program would be most effective if Old Massett Village Council was the lead i.e. community-lead, rather than organizations coming from the outside to run the program. Anne Marie was successful in obtaining funds from the Gwaii Trust for a spay-neuter program for the Greater Massett Area a number of years ago, and has valuable insight on how to successfully implement such a grant.

- Graeme provided a quick overview of the BC SPCA's five-year plan process. The next plan is being written now and is targeted for completion in September. I suggested that it would be useful for all the communities to contact BC SPCA's board of directors to encourage them to increase the level of support to Haida Gwaii Communities. All community reps who were present were in agreement, but asked for contact information and some background information to assist with preparing the letter. I agreed to provide that information, and will follow up with all the community representatives to provide that once I have completed this email.
- Jennifer and I discussed our current efforts to apply for systems change funding from the Vancouver Foundation to fund a coordinator to work with all the communities to move our joint efforts on bylaws, enforcement, facility, and low-income vet care funding faster than I can in a volunteer role. Jennifer was initially told that the BC SPCA would allow our branch to apply for this funding. However, in discussion with Amy, and with follow-up after, it has been confirmed that it will not be possible to apply through the BC SPCA for this grant. Thus, our only option is if one of the communities is willing to sponsor the application. **All Community Representatives (Freda, Adeana, Andrew, Mike, Betty, Missy, Sabrina)** could you please follow up with your respective councils to determine if your community would be willing to sponsor such an application?
- Betty mentioned that she had spoken with Gwaii Trust representative. Bret Johnson, after our first meeting in March. Bret said that he would follow up with the Gwaii Trust, but she hasn't heard back on whether that conversation happened. I will follow up with Bret on this subject.

At the end of the meeting, I proposed that we continue to communicate throughout the summer on these action items, and meet again in early September. Thus, I encourage everyone to continue to move forward with actioning any items for which you have been named, and continue to communicate by email as required to keep the ball rolling, so to speak. I will send out a call-out for the next meeting in mid-August.

I did not mention it at the meeting, but representatives from Haida Gwaii Pro-Animal Welfare Society (HGPAWS) met with Village of Queen Charlotte Chief Financial Officer, Lori Wiedeman on Monday, June 11. The Village has given HGPAWS right of first refusal to purchase the old firehall once the new firehall is complete. An appraisal was completed on the property. The results of the appraisal was shared with HGPAWS reps, and concepts for use of that facility for running a social enterprise to fund animal welfare initiatives were discussed. At this time, it is estimated that the new firehall will not be completed until 2020. In the meantime, HGPAWS will continue to look for social enterprise opportunities that could be run out of that space.

Thank you for your continued support to collectively work to improve animal welfare on Haida Gwaii!

Anna Maria

On 6 June 2018 at 21:17, Anna Maria Husband <[annamariahusband@gmail.com](mailto:annamariahusband@gmail.com)> wrote:  
Hi all - our meeting is scheduled for 2 - 4 PM on Tuesday in the Port Clements Council Chambers. I have attached a draft agenda for your review. If you are unable to attend the meeting in person, please call in on this BC SPCA teleconference line:

**Toll Free call-in number:** 1-866-715-6499

**Participant Code:** 5441059838

I have also attached an article from the most recent issue of the BC SPCA's magazine, Animal Sense, discussing the organization's new 5-year plan development. Graeme Wright, who is the BC SPCA's regional manager for Vancouver Island and Haida Gwaii, has asked to participate in our meeting. Graeme is keen to understand the community representative's concerns and how the BC SPCA can work with Haida Gwaii communities to improve animal welfare on the Islands.

Prior to the meeting, we will also distribute draft bylaw based on those that Shane discussed at the March 26 meeting. Below are links to two dog bylaws developed by the Ermineskin Cree Nation Siksika Nation in Alberta, both of which were discussed at the National Animal Welfare Conference, which I attended in April ([https://conference.humanecanada.ca/2018?mc\\_cid=94c83ae877&mc\\_cid=cf24d6ebef](https://conference.humanecanada.ca/2018?mc_cid=94c83ae877&mc_cid=cf24d6ebef)):

<https://www.erminekin.ca/index.php/departments/item/856-erminekin-dog-by-law>

<http://siksikanation.com/wp/wp-content/uploads/2016/06/SIKSIKA-DOG-BY-LAW-POLICY-MANUAL.pdf>

If you have any questions prior to the meeting, please do not hesitate to contact me via email or phone 250-559-8548.

Regards,

Anna Maria Husband  
Chair, Haida Gwaii Branch Community Council  
BC SPCA

## **DRAFT**

### **Animal Responsibility Bylaws**

**June 2018**

[Drafted from the BCSPCA MOdel Animal Responsibility Bylaws V. 3 September 2017]

#### **Bylaw**

##### ***1. Standards of Care - General***

###### *Definitions*

**"Animal"** means any member of the Kingdom Animalia excluding humans;

**"Enclosure"** means a structure forming a pen suitable to confine an animal; and

**"Owner"** includes a person owning, possessing, harbouring or having charge of an animal or permitting an animal to remain about the persons' house or premises or to whom a licence for an animal has been issued pursuant to this bylaw and where the owner is a minor, the person who is the legal guardian or has custody of the minor.

1. No person shall keep any animal in the municipality unless the animal is provided with:

1.1 clean potable drinking water and food in sufficient quantity and of a recognized nutritional quality to allow for the animal's normal growth and the maintenance of the animal's normal body weight;

1.2 food and water receptacles which are clean;

1.3 the opportunity for regular exercise sufficient to maintain the animal's good health, including daily opportunities for social contact with people or animals, to be free of an enclosure and exercised under appropriate control; and

1.4 necessary veterinary care when the animal exhibits signs of pain, injury, illness, suffering, or disease.

2. No person may keep any animal which normally resides outside or which is kept outside for extended periods of time, unless the animal is provided with outside shelter:

2.1 which ensures protection from heat, cold and wet that is appropriate to the animal's weight and type of coat;

2.2 which provides sufficient space to allow the animal the ability to turn about freely and to easily stand, sit and lie in a normal position; at least one and a half (1.5) times the

W.

7. Notwithstanding any other provision of this bylaw, no person shall:

7.1 abandon any animal;

7.2 in any way use poison, air pellet guns, bows and arrows, slingshots and the like on any animal;

7.3 use choke, prong or shock collars or harsh physical or verbal corrections to train or restrain any animal;

7.4 tease, torment, provoke, punch, kick or choke an animal;

7.5 cause, permit or allow an animal to suffer; or

7.6 train or allow any animal to fight.

4.5 urgent veterinary care to alleviate any pain or suffering as recommended by a veterinarian, then the animal shelter manager can cause such care to be provided at the sole cost and expense of the animal's owner.

5. During or following the impoundment period, the animal shelter manager must, in consultation with a veterinarian, take an animal to a veterinarian for euthanasia, where s/he reasonably believes:

5.1 immediate veterinary treatment cannot prolong the animal's life, or;

5.2 prolonging the animal's life would result in the animal suffering unduly, and;

5.3 all reasonable efforts to contact the owner of the animal have failed.

6. Any euthanasia method used in a shelter must quickly induce loss of consciousness followed by death, while ensuring the death is as free from pain, distress, anxiety, or apprehension as possible. The euthanasia method must be reliable, irreversible and compatible with the species, age and health status of the animal. Any agent or method that is unacceptable according to the AVMA Guidelines on Euthanasia is also unacceptable for use in shelters.

7. The animal shelter manager is entitled to recover from the owner the cost of veterinary care provided while the animal was impounded, in addition to any other fees due to the municipality for the redemption of the animal.



## ***Bylaw***

### ***IV. Dangerous Dogs and Aggression***

#### ***Definitions***

**"Aggressive Behaviour"** means any behaviour by a dog that demonstrates a threat or harm directed at a person or animal and includes snarling;

**"Aggressive Dog"** means a dog that:

- a) has without justifiable provocation displayed aggressive behaviour toward a person or animal; or
- b) has without justifiable provocation caused a minor injury to a person or animal;

**"Animal"** means any member of the Kingdom Animalia excluding humans;

**"Animal Bylaw Officer"** means any person appointed by council as an animal control officer or bylaw enforcement officer;

**"At Large"** means:

- a) an animal located elsewhere than on the premises of the person owning or having the custody, care or control of the animal that is not under the immediate charge and control of a responsible and competent person;
- b) an animal located upon a highway or other public place, including a school ground, park or public beach, that is not secured on a leash to a responsible and competent person; or
- c) a vicious dog or dangerous dog that is on the premises of the owner that is not contained in an enclosure or securely confined within a dwelling;

**"Dangerous Dog"** means a dog that:

- a) has killed or seriously injured a person;
- b) has killed or seriously injured an animal while in a public place or while on private property, other than property owned or occupied by the person responsible for the dog;
- c) has previously been deemed a vicious dog and has since attacked or caused injury to a person or animal after being deemed a vicious dog; or
- d) as defined in the Community Charter S.B.C. 2003 c. 26, as amended;

**"Dog"** means an animal of the canine species, irrespective of sex or age;

**"Dangerous Dog Enclosure"** means a fence or structure at least two (2) metres in height and two (2) metres in width, forming or causing an enclosure suitable to prevent unauthorized entry and suitable to confine a dog in conjunction with other measures taken by the owner. The enclosure must be securely enclosed and locked and designed with secure sides, top and bottom and must be designed to prevent the animal from escaping;

**"Identification"** means:

- a) a collar or tag worn by an animal which includes the name, current address and contact information of the owner;
- b) a traceable tattoo;
- c) a traceable microchip; or
- d) a valid licence tag issued by a local government in British Columbia;

2. Where the owner of a dog has received a notice in the form set out in section 1 above and a bylaw officer receives another credible complaint that the dog has exhibited aggressive behaviour, the dog may be deemed to be an aggressive dog. An animal bylaw officer may issue a written notice to the owner of that dog advising the owner of the requirements of this bylaw with respect to aggressive dogs and which deems that dog to be an aggressive dog.

3. Every owner of an aggressive dog shall:

3.1 secure the dog by a collar and leash that is a maximum length of one (1) metre when not on the owner's property;

3.2 ensure that the dog is not running at large within the municipality at any time;

3.3 within fourteen (14) calendar days of receiving notice that their dog is an aggressive dog, ensure the dog has permanent identification and provide the permanent identification information to the municipality.

4. An owner, following a period of at least one (1) year from the date stated on the written notice deeming their dog an aggressive dog, may apply to the municipality for relief from the requirements of Section 2 provided that:

4.1 the municipality has received no further complaints in regard to that dog's aggressive behaviour; and

4.2 proof and documentation is provided that the owner and the dog have successfully completed a humane, force-free training course, deemed acceptable by an animal bylaw officer as acting reasonably to address the dog's aggressive behaviour.

5. If a dog displays aggressive behavior again after relief has been granted, the requirements of section 2 shall apply in perpetuity.

### ***Vicious Dogs***

6. Where a dog meets the definition of a vicious dog, an animal bylaw officer may issue written notice to the owner of that dog advising the owner of the requirements of this bylaw with respect to vicious dogs and which deems that dog to be a vicious dog.

7. Every owner of a vicious dog shall:

7.1 secure the dog by a collar and leash that is a maximum length of one (1) metre when not on the owner's property;

11. No person shall own or keep any dangerous dog unless the dog is licensed as a dangerous dog with the municipality by an owner who is over nineteen (19) years of age, who has paid the applicable fee, and who keeps the dog in compliance with Sections 12-14.

12. The owner of a dangerous dog has fourteen (14) days to come into compliance with sections 12-13 of the bylaw, from the date the dog was deemed a dangerous dog.

13. In order to obtain a licence for a dangerous dog, an owner of a dangerous dog shall supply the following documentation to the municipality:

13.1 completion of the dog licence application;

13.2 written confirmation from a licensed veterinarian that this dog has been neutered or spayed, extensions possible with proof that a veterinary appointment could not be obtained within the stated period;

13.3 written confirmation from a humane animal trainer approved by the municipality that the services of such trainer have been retained for the purpose of providing behavioural remediation to the dog;

13.4 written confirmation that the owner has obtained a policy of liability insurance specifically covering any damages for injuries caused by the dog in an amount not less than five hundred thousand (500,000) dollars, and covering the twelve (12) month period during which licensing is sought;

13.5 written confirmation that the dog has permanent identification with the permanent identification information outlined on the application; and

13.6 payment of the dangerous dog licence fee.

14. Every owner of a dangerous dog shall:

14.1 secure the dog by a collar and leash that is a maximum length of one (1) metre when not on the owner's property;

14.2 ensure that the dog is not running at large within the municipality at any time;

14.3 ensure that the dog is not in a designated off-leash area in the municipality at any time;

14.4 keep the dog effectively muzzled to prevent it from biting another animal or human when not on the owner's property;

18.3 the guard dog is securely confined in an area within the premises that is adequate to ensure that the guard dog cannot escape;

18.4 warning signs advising of the presence of a guard dog on the premises are posted, with lettering clearly visible from the lesser of the curb line of the property and fifteen (15) metres from the premises, and posted at each driveway or entranceway to the property and at all exterior doors of the premises; and

18.5 before bringing the guard dog onto the premises under control of the owner, notify the animal bylaw officer, the Fire Department, the Bylaw Enforcement and Licensing Services Division and the police of the address of the property which the guard dog will be guarding, the approximate hours during which the guard dog will be performing guard duties, the breed, age, sex and licence number of the guard dog and the full names, addresses and telephone numbers of the owner and any other individual who will be responsible for the guard dog.

#### ***Dangerous Dog Enclosure***

19. No person shall keep a dog in a dangerous dog enclosure unless all of the following requirements are met:

19.1 the enclosure shall be a fully enclosed structure with a minimum dimension of two (2) metres in width, by four (4) metres in length and two (2) metres in height from the grade upon which the enclosure is constructed;

19.2 the location of the enclosure shall be within a rear yard and shall meet the requirements for an accessory structure contained within the municipality's zoning bylaw, as amended from time to time;

19.3 the enclosure shall include an outside shelter that conforms to the Standards of Care section of this bylaw;

19.4 if the sides are not secured to the bottom of the enclosure, then the sides shall be embedded into the ground no less than thirty (30) centimetres or as deep as may be necessary to prevent the escape of the dog from the enclosure; and

19.5 the enclosure must be regularly cleaned and sanitized and all excreta removed at least once a day.

6. Where this bylaw provides for a free or reduced fee licence fee for a dog or cat that is neutered or spayed, the application shall be accompanied by a certificate signed by a veterinarian indicating that the dog or cat has been neutered or spayed.

7. The owner of any licensed dog or cat shall, within thirty (30) days of the owner's change of address, notify the municipality of the change of address.

# Gwaii Trust Society

July 6, 2018

## Amendments to the Gwaii Trust's bylaws and constitution briefing note

The Gwaii Trust Society is a not for profit society registered in BC and legislated under the Societies Act. In November 2016, the new Societies Act came into effect. Every provincially legislated society, including Gwaii Trust is required to "transition" to the new Act, amending its bylaws and constitution to ensure compliance with the requirements of the new Act. This transition must occur before November 2018. Failure to do so may result in the dissolution of the Society. The legally required changes that Gwaii Trust must make include the following:

1. The society must ensure that all of its directors and senior managers meet the required qualifications. An individual who is an undischarged bankrupt is not qualified, nor are individuals under 18 years old. As well, individuals convicted of fraud-related offences are not qualified
2. The constitution must be amended as it may only contain the name of the Society and its purposes. Any provisions of the existing constitution other than name and purposes must be relocated to the society's bylaws. All clauses that were previously unalterable now become alterable.
3. Directors can only be paid for being directors if remuneration is authorized by the society's bylaws
4. Obligations of directors when there is a conflict of interest are now prescribed by the Societies Act

The Gwaii Trust has not made any substantial changes to their bylaws and constitution since incorporation in 1994 and the Board recognized the required transition as an opportunity to fully examine their governing documents for relevance and usefulness. After bringing in a governance specialist for a two-day training session in May 2017, the Board decided to delegate this job to a task force. The Board of Directors struck a task force in September 2017 and over the course of nine months and seven meetings performed a complete overhaul of the bylaws, reviewing the bylaws line by line to ensure compliance with the legally required changes to the Societies Act, as well as revising clauses that are no longer relevant or useful and adding clauses that will assist the Trust in achieving its purposes.

The Board presented their draft amendments along with an overview document which explains the substantive changes to the Board of Directors at the May 26<sup>th</sup>, 2018 meeting. At this meeting the Board directed the committee to send the draft for review by Gwaii Trust's legal counsel, Tony Knox. After legal review it was brought back to the board for permission for delivery to the communities on July 5<sup>th</sup>, 2018. The bylaw amendments must now be delivered to the communities who will provide written direction to the directors on how to vote in a special resolution. To pass the special resolution must have sign off from 75% of the Haida communities and 75% of the civic communities. Please find attached the proposed amendments to the bylaws as well as an overview document.



## Gwaii Trust Society

PO Box 588, Masset, Haida Gwaii, V0T 1M0  
www.gwaiitrust.com

phone: 250.626.3654 fax: 250.626.3261 (Masset Office)  
phone: 250.559.8883 fax: 250.559.8876 (Skidegate Office)



# GWAII TRUST Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society

| Proposed Change  | New clause | Old Clause          | New wording   | Rationale   |
|--|------------|---------------------|---|---|
| Define terminology used in the bylaws  | 1          |                     |   | Housekeeping  |
| Renumbering and Restructuring of Layout  | Various    |                     |   | Based on Model bylaws, easier to reference  |
| Replace Society act with Societies act   | various    |                     |   | Use of the terminology Society Act is now obsolete  |
| Remove reference to formation of original board and members  | Various    |                     |   | No longer necessary   |
| Participation at annual general meetings restricted to in person for members, access may be given to public to participate by video and/or teleconference. | 5.7        | Part 5<br>Number 19 | General meetings are to take place with the members meeting in person or by proxy but not by electronic means. The Board may allow members of the public to attend general meetings by teleconference or videoconference. | Unless the bylaws restrict it, members may participate electronically. The Gwaii Trust wishes to restrict e-mail participation for AGM's  |
| Reduce quorum requirements to all remaining members for members meetings at which directors are appointed  | 6.2 (c)    | Part 6<br>2 (3)     | Subject to Section 6.3, a quorum is, at any time 100% of members in good standing present in person or by proxy.  | Bylaws currently require 8 members to achieve quorum for a member's meeting. The untimely death of John T. Jones and the resignation of a member left us unable to achieve this quorum. This will avoid future recurrences. |



GWAII TRUST

Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society

| Proposed Change                                 | New clause | Old Clause       | New Wording  | Rationale  |
|---|------------|------------------|--|--|
| Add qualifications for directors and alternates | 7.2        | Part 7<br>33 (1) | <p>The members in good standing of the Society, from time to time, shall appoint as directors and alternates the persons nominated to be directors and alternates by each of the Participating Communities in accordance with Section 7.4 (A), (B), (C), (D) or subsection 7.12, providing the nominated individual has the following qualifications:</p> <p>(A) be at least 18 years old;</p> <p>(B) not have been declared incapable by a court in Canada or in another country;</p> <p>(C) be an individual (that is, a corporation cannot be a director);</p> <p>(D) not be in bankrupt status;</p> <p>(E) be a resident of Haida Gwaii for 2 years preceding the appointment and maintain Haida Gwaii residency throughout their term as director</p> | <p>Societies must ensure that all of its directors and senior managers meet the legally required qualifications. An individual who is an undischarged bankrupt is not qualified, nor are individuals under 18 years old. As well individuals convicted of fraud-related offences are not qualified, nor is an individual who is found not mentally competent. Gwaii Trust is proposing some additional, reasonable qualifications for becoming a director in addition to those legally required.</p> |





GWAII TRUST

## Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society

| Proposed Change  | New Clause | Old Clause         | New Wording   | Rationale  |
|--|------------|--------------------|---|--|
| Add qualifications for directors and alternates continued  | 7.2        |                    | (F) possess the ability to comprehend and analyze large amounts of written information to allow informed decisions; and<br>(G) possess knowledge of financial management.   |  |
| Appointment of directors by Participating communities Change date of appointments to coincide with new fiscal year end                           | 7.5 (a-d)  | Part 7<br>33 (2-5) | Except for the appointment of the first Board, the directors and alternates will be nominated and appointed in accordance with the provisions of subsections 7.4 (A), (B), (C), (D).<br>Nominators will provide written confirmation that the persons nominated for appointment meet the qualifications laid out in 7.  | Current wording of bylaws requires appointment of directors in November. This does not coincide with our new year end and AGM dates which take place in April.   |
| Add the ability for an alternate to remain on if a director resigns or is removed mid-term unless the communities wish to re-appoint or re-elect | 7.9        | new                | 7.9. If a director ceases to be a director prior to the end of his or her term pursuant to section 7.8, the Board may appoint, in its sole discretion, such former director's alternate to be a temporary director until such time as a new nominee for appointment as a director is nominated by the Participating Community which nominated such former director. | Avoids election costs if an elected director resigns mid-term, but the alternate is willing to stay until the end of term also allows Board to continue uninterrupted in new appointments are delayed. In appointed areas, most areas choose their directors and alternates. |



GWAII TRUST

Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society

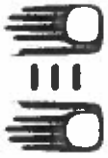
| Proposed Change                     | New clause | Old Clause | New Wording  | Rationale  |
|-------------------------------------|------------|------------|--|--|
| Change how alternates are appointed | 7.11       | new        | An alternate is to be nominated for each director by any means that each Participating Community sees fit. Alternates must meet the same qualification criteria as directors and can be removed through the same process as directors. Alternates are to attend meetings of the directors in the absence of the director for whom he or she is the alternate and to act as an alternate present at such meetings as if he or she were a duly appointed director. | Currently the bylaws state that the alternates are chosen by the director. In practice, typically the elected representatives are the only directors that select their own alternates. The changes leave the determination up to the community |



**GWAII TRUST**

## Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society

| Proposed Change                                | New clause | Old Clause      | New Wording   | Rationale  |
|--|------------|-----------------|---|--|
| Clarify how and when directors can be removed. | 7.12       | Part 7<br>34(1) | <p>The directors have the authority in their sole and absolute discretion to remove any director or alternate from the Society for any one or more of the following grounds:</p> <ul style="list-style-type: none"> <li>(A) violating any provision of the constitution, by-laws, or written policies of the Society;</li> <li>(B) having acted in a manner not fitting for a director; or</li> <li>(C) affecting quorum by being unavailable for three consecutive board meetings without reasonable excuse.</li> </ul> <p>Decisions to remove a director or alternate must be made, other than the director subject to such removal, by the directors unanimously, and such removal is effective immediately.</p> | Current wording makes it difficult for Board or Participating community to remove a director if they are unwilling to step down. New wording clarifies that the Board can remove a director and under which circumstances. |



**GWAII TRUST** Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society

| Proposed Change  | New clause | Old Clause       | New Wording   | Rationale  |
|--|------------|------------------|---|--|
| Clarify how and when directors can be removed continued  | 7.12       | Part 7<br>34(1)  | No such finding will be made without such director or alternate having an opportunity to be heard. The directors will immediately send notice of the removal of a director or alternate to the Participating Community that nominated him or her. Any such notice will be accompanied by a request that such Participating Community nominate for appointment another director or alternate to fill that vacancy  |  |
| Bylaws have been amended to explicitly state that the directors may be remunerated for attendance at Board and committee meetings. | 7.15       | Part 7<br>37 (2) | Directors and alternates shall be entitled to remuneration for attendance at Board and committee meetings as well as for attendance which has been previously approved by the Board at training sessions, meetings with external parties or events which a director has been asked to attend to represent the Society at a rate as the Board shall determine from time to time and set out in their Board policy. | Directors can only be paid for being directors if remuneration is authorized by the society's bylaws |



GWAII TRUST

Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society

| Proposed Change  | New clause | Old Clause         | New Wording   | Rationale  |
|--|------------|--------------------|---|--|
| Bylaws have been amended to explicitly state that the directors may be remunerated for attendance at Board and committee meeting continued   | 7.15       | Part 7<br>37 (2)   | In addition, a director, alternate, Senior Manager or such other person as the Board may determine, from time to time, may be reimbursed for all expenses necessarily and reasonably incurred by him or her while engaged in the affairs of the Society.  | Directors can only be paid for being directors if remuneration is authorized by the society's bylaws |
| Bylaws have been amended to reflect that Directors, alternates and senior staff are now legally required to disclose a material conflict of interest and leave the room during discussion and vote | 8.18       | Part 8<br>48 (1-3) | A director who has a Material Interest in a proposed contract or transaction with the Society shall comply with the provisions of the Societies Act relating to directors' conflicts of interest, including without limiting the generality of the foregoing, disclosing fully and promptly to the other directors the nature and extent of his or her interest, abstaining from voting on a directors' resolution relating to the proposed contract or transaction and leaving the directors' meeting during the discussion and vote upon any such resolution. In such a situation, the remaining directors are deemed to constitute a quorum for the purposes of voting on any such resolution and quorum is not lost. The same procedure shall apply to any alternate present. | Has to be amended to be compliant with Societies Act.  |

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**GWAII TRUST**

**Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society**

| Proposed Change  | New clause | Old Clause       | New Wording  | Rationale   |
|--|------------|------------------|--|---|
| Remove restriction from external committee members to count towards quorum and vote at committee meetings  | 8.7        | Part 8<br>40 (1) | The directors may delegate any, but not all, their powers to committees consisting of such directors or alternates as they think fit and the directors may appoint or delegate to any such committee the power to appoint individuals who are not directors or alternates but who have consented to participate in the work of the committee.  | As all committee recommendations must be approved by the Board by consensus, this seems unnecessarily restrictive |
| Clarify how the executive is selected, directors and alternates select from their respective caucuses at the meeting immediately following the AGM | 8.9        | Part 8<br>40 (1) | There shall be appointed by the directors the Executive Committee which shall consist of the Chairperson, one director appointed to the Executive Committee by the directors and alternates forming the Haida Caucus who are present at the AGM and one director appointed to the Executive Committee by the directors and alternates forming the Civic Caucus who are present at the AGM.<br>Appointment of the Executive Committee shall occur annually at the first meeting of the directors following the annual general meeting | Previous wording as to how the Executive was selected was unclear   |

5



**GWAII TRUST** Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society

| Proposed Change   | New clause | Old Clause                        | New Wording  | Rationale   |
|---|------------|-----------------------------------|--|---|
| Change appointment of vice chair to a choice amongst current director                   | 9.2        | Part 9 51 (2) and Part 8 38 (1-4) | The Chairperson will appoint the Vice-chairperson from amongst the directors in consultation with the other directors, such office to be held at the pleasure of the directors   | A vice chairperson needs to have a knowledge of the workings of the trust and therefore should be selected amongst the directors. Revised to allow vice chair a vote when not acting in the place of chair. |
| Redefine duties of Treasurer and Secretary as a function of staff rather than directors | 9.4(A-M)   | Part 9 53,54,55                   | The office of Secretary-Treasurer shall not be held by a director or alternate, but by a senior staff member, who shall perform or delegate the following duties:  | As the trust has grown, the Board has become less operational and duties such as minutes and preparation of financial statements are under the purvey of staff  |
| Revise signatures and seals   | 11.2       | Part 11                           | The Board shall delegate by resolution the authority to sign deeds, transfers, assignments, contracts, obligations and other instruments in writing requiring the signature of the Society to one or more of the directors, staff and/or officers. Any individual delegated such authority may solely sign such written instruments up to a limit of \$5000.00. Anything over this amount must be signed by a minimum of two individuals designated pursuant to this section 12.1. All contracts, documents and instruments in writing so signed shall be binding on the Society without any further authorization or formality. | Remove requirement for each contract to be signed by a Haida and civic director, include ability for senior manager to sign up to \$5000.00   |



GWAII TRUST

Summary of Key Proposed Bylaw Changes for the Gwaii Trust Society

| Proposed Change   | New clause | Old Clause   | Rationale  |
|---|------------|--|--|
| Restriction on access to Records                                | 14.2       | <p>14.2 A director may inspect any records of the Society during normal business hours except, without the authorization of a resolution of the Board, records of the Society that:</p> <p>(A) the Act does not require to be open to the inspection of directors; and</p> <p>(B) are records of the Society that contain confidential information relating to individuals</p> <p>14.3 The auditor or an alternate may inspect any documents of the Society during normal business hours but not records described in section 14.2(B) or other in camera documents unless permitted to do so by a resolution of the Board.</p> <p>14.4 No person who is not a member and a director, an alternate or the auditor is entitled to inspect any records of the Society unless permitted to do so by a resolution of the Board.</p> | Unless otherwise restricted in bylaws, members have access to all society records, the bylaw amendment seeks to restrict members access to information that is typically needed by a member such as accounting records and records of directors' proceedings and restricts access to private and confidential records. |
| Remove clauses 3-10 from constitution and move to end of bylaws |            | constitution   | Constitution may only contain purposes & name. All clauses are now alterable, unalterable clauses must be removed.   |

5.





# VILLAGE OF MASSET

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E-Mail: [vom@mhtv.ca](mailto:vom@mhtv.ca) Website: [www.massetbc.com](http://www.massetbc.com)

June 9, 2018

James Cowpar, Chair  
Gwaii Trust Society  
PO Box 588 - 162 Raven Ave.  
Old Massett, Haida Gwaii, BC V0T 1M0

## RE: Gwaii Trust changes to representative structure

Dear Mr. Cowpar;

Thank you for the opportunity to review the proposed new bylaws of the Gwaii Trust. A review has been long overdue and we believe it is an opportunity to address many of the issues arising at the Gwaii Trust.

While there are some positive changes that have stemmed from the review of the bylaws we are disappointed that the concerns expressed around the representative structure at the Gwaii Trust have not been addressed.

There have been many changes to the communities since the Trust was first established and this is an opportunity to address the unequal, ineffective and diluted influence that the civic communities have on the Gwaii Trust Board.

While there may have been good reasons behind this representative structure given to the civic communities when the Gwaii Trust was first established, the landscape, population and representation of the communities of Haida Gwaii has changed significantly. The current structure has created political challenges, limited the effectiveness of and created a vast inequity on the Gwaii Trust between the 4 civically represented areas.

To address this issue, we are proposing that the 4 seats currently allotted for the civic communities on Haida Gwaii be altered from Graham Island North, Graham Island Central, Graham Island South and Area E, be to reflect the current political structure of Haida Gwaii, giving representation to the Villages of Queen Charlotte, Port Clements and Masset and the Regional District (by combining Areas D and E) into representative units on the Gwaii Trust. This would not change the balance of the Gwaii Trusts current structure.

\*\*\*\*\*

|  |                            |                                   |                                     |                                    |                                   |                               |
|--|----------------------------|-----------------------------------|-------------------------------------|------------------------------------|-----------------------------------|-------------------------------|
| Public Works<br>Department<br>626-3616 | Water<br>Plant<br>626-3288 | Building<br>Inspector<br>626-5605 | Economic<br>Development<br>626-3955 | Fire Chief's<br>Office<br>626-3334 | Information<br>Centre<br>626-3982 | Masset<br>Airport<br>626-5100 |
|--|----------------------------|-----------------------------------|-------------------------------------|------------------------------------|-----------------------------------|-------------------------------|

5.



# VILLAGE OF MASSET

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These changes should have no impact on areas of functionality with the Gwaii Trust and does not change the power structure or advantage that the Council of the Haida Nation and their communities currently have on the Gwaii Trust Board.

These changes will benefit Gwaii Trust by aligning the current structure of the civic communities on the Gwaii Trust with the Haida communities and provide a more equitable representation by population. We understand that there will never be a completely equitable representation by population on the Gwaii Trust however the current structure is grossly out of any form of equilibrium and is unacceptable to us.

These proposed changes would also allow the Gwaii Trust to better achieve its goal of fostering a system of islands governance with a mirrored system which reflects Haida Gwaii's existing political structure, something that we believe cannot be achieved at the Gwaii Trust in its current form.

We thank you for the opportunity to advance the Gwaii Trust for the betterment of Haida Gwaii and look forward to your correspondence on this matter.

Sincerely,

Andrew Merilees, Mayor

cc. Peter Lantin, President, Council of the Haida Nation  
Greg Martin, Mayor, Village of Queen Charlotte  
Urs Thomas, Mayor, Village of Port Clements  
Mike Racz, Director, North Coast Area D  
Bill Beldessi, Director, North Coast Area E  
Duffy Edgars, Chief Councilor, Old Massett Village Council  
Billy Yovanovich, Chief Councilor, Skidegate Village Council  
Carla Lutner, Executive Director, Gwaii Trust

\*\*\*\*\*  
Public Works    Water    Building    Economic    Fire Chief's    Information    Masset  
Department    Plant    Inspector    Development    Office    Centre    Airport  
626-3616    626-3288    626-5605    626-3955    626-3334    626-3982    626-5100





The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

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Public Works :250-557-4326  
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Web : www.portclements.ca

## REPORT TO COUNCIL

Author: Ruby Decock, CAO  
Date: July 13, 2018  
Re: Yarnbombing on 2019 Canada Days

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### Background:

Yarnbombing is an event where local knitters knit around items located in a public space. The location is kept secret until the day of the event when the group shows up and completes the work. A group of local knitters decided to do something similar in Port Clements and on the 2017 Canada Days Celebration, they "yarnbombed" the museum with afghans. Upon the end of the celebration, the afghans were removed and donated to those who are in need of such afghans (ie. Women's shelter, refugees, etc.).

### Discussion:

Bertha Logan has requested that their group be permitted to again "yarnbomb" a public space within Port Clements. She has requested a location and has asked to keep this location private. The CAO knows of the location and has determined that there is no risk to the public or the operations of the Village of Port Clements. Logan has agreed that the Village would not be responsible for the loss, damage or theft of the blankets during their display. The blankets will again be donated to a group of individuals in need. She has also mentioned that she will be seeking funding from Gwaii Trust for the yarn and would like a letter of support for her application.

### IMPLICATIONS:

**STRATEGIC** (Guiding Documents Relevancy – Strategic Plan, Official Community Plan)

N/A -- this is a letter of support and permission to use a public space for a single day.

**FINANCIAL** (Corporate Budget Impact)

N/A – this is a letter of support and permission to use a public space for a single day.

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**ADMINISTRATIVE (Policy/Procedure Relevancy, Workload Impact and Consequence)**

Staff time would be minimal in writing a support letter if Council chooses to do so.

**RECOMMENDATIONS:**

1. That Council permits Bertha Logan's knitting group to "yarnbomb" a public location within Port Clements, subject to the approval of the CAO, and that Council requests a letter of support be written for Bertha Logan's knitting group's application to Gwaii Trust.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Ruby Decker". The signature is written in a cursive, flowing style.

Anne Wells <anne\_wells03@hotmail.com>

Sent: Mon 2018-07-09 1:54 PM

To: Ruby Decock

Hello Ruby:

On behalf of the group of knitting and crocheters, I would like permission to have a yambombing in Port Clements as part of the 2019 Canada Day celebration.

Thank you for your consideration and assistance.

Bertha Ann Logan

6.

## **54th SANDSPIT LOGGERS SPORTS DAY JULY 28, 2018**

C/O SANDSPIT COMMUNITY SOCIETY

P.O. BOX 459

SANDSPIT, BC V0T 1T0

[sandspitcommunitysociety@gmail.com](mailto:sandspitcommunitysociety@gmail.com) 250-637-5362

[bcranmer@hotmail.com](mailto:bcranmer@hotmail.com) 250-637-5475

Dear Business Owner:

**RE: Invitation and Request for Donations for Loggers Sports Day 2018**



Sandspit Loggers Sports Day will be held on Saturday July 28. Mid-summer in Sandspit will once again be marked by a competitive day of sport, heritage and good times. Out of the competition will emerge a King, Queen, Novice, Junior and Peewee Logger with exclusive bragging rights for a year!

In order to ensure Sandspit Loggers Sports Day's continued success, the Loggers Sports Day Committee relies entirely upon donations from local businesses and individuals and the time contributed by volunteers. Your generosity and contribution makes a significant difference to the success and size of the event and we are counting on businesses, groups and individuals to help us out again this year. Donations in the form of cash, gift certificates, gifts, and or supplies will be greatly appreciated and acknowledged at the event and published in the Observer newspaper. Receipts for contribution will be issued upon request.

The Sandspit Loggers Sports Day Committee thanks you in advance for all you can do to assist with our annual Moresby Island tradition! We hope to see you and yours on the grounds July 28!

Sincerely,

Betsy Cranmer, Volunteer Co-ordinator

**Please make all cheques payable to Sandspit Community Society**

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