



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the regular meeting of the Port Clements Council held Monday, April 16, 2018 in Council Chambers.

Present:

Mayor Thomas
Councillor O'Brien Anderson
Councillor Daugert
Councillor Cumming
Councillor Stewart

CAO Ruby Decock
Intern Elizabeth Cumming

Members of the Public and Press Present: Pat Johnston, Craig Beachy, Joan Hein, Aaron Cunningham, Carla Lutner, Sharon Petit-pas, Manzanita Snow.

Mayor Thomas called the meeting to order at 7:03 p.m.

1. ADOPT AGENDA.

2018-105 – Moved by Councillor Daugert, seconded by Councillor Stewart
THAT Council adopts the agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1 – Gwaii Trust South Moresby Forest Replacement Account (Athlii Gwaii) – Carla Lutner
2018-106– Moved by Councillor Cumming, seconded by Councillor Daugert
THAT Council approves the transfer of the Athlii Gwaii funds to the Gwaii Trust provided that they are counted as a distinct fund.
CARRIED

3. MINUTES.

M-1—April 3, 2018 Regular Council Meeting minutes
2018-107 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson
THAT Council adopts the April 3, 2018 Regular Council Meeting Minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1—(WHARF) Progress Report on getting Wharf in good serviceable conditions and getting the second set of figures for the lower load limits based on the previous engine report – CAO Ruby Decock

BA-2—(PRIORITIES) Progress report on the Council's Public Works priorities and confirmed timelines -CAO Ruby Decock

- BA-3—(ALL-ISLAND MEETING) Progress report on request for meeting with all other communities on Island to attend an All-Community Meeting in Port Clements – CAO Ruby Decock
- BA-4-- (RTC CLINIC) Progress Report for further information regarding the Clinic Addition -- CAO Ruby Decock
- BA-5—(WATER RESERVOIRS) Progress Report on cleaning water storage reservoirs or hiring someone to clean them – PW Supervisor O'Donoghue
- BA-6—(SWABBING) Progress Report on installing a new swabbing station at the 4" water line on Well 2 and the Water Treatment Plant and swab the line with the help of the PCVFD as recommended in the McElhanney report #6 - PW Supervisor O'Donoghue
- BA-7—(SWABBING) Progress Report on presenting a plan, including a timeline, to Council on what would be required for swabbing the entire water distribution system in Port Clements -- PW Supervisor O'Donoghue
- BA-8—(MOWER) Progress Report on researching price for a tractor attachment to mow ditches and/or look into options to outsource the work to a contractor – PW Supervisor O'Donoghue
- BA-9—(SOCCER FIELD) Progress report on investigating proper equipment for the soccer field maintenance. Extend research to Prince Rupert area and at possible cost-sharing options with other communities. – PW Supervisor O'Donoghue
- BA-10—Clinic Flooring & Heat Return Ventilation System – Council requested that this item be placed on agenda to reconsider past motions affecting the Clinic Flooring and Heat Return Ventilation System.
- UB-1—Request for Land Transfer – email from Randy & Gloria O'Brien – See CAO Progress Report from April 12, 2018.

2018-108 – Moved by Councillor Stewart, seconded by Councillor Daugert
THAT Council receives the Business Arising Progress Report from CAO Decock and Public Works Superintendent O'Donoghue regarding BA-1-9 and UB-1.

CARRIED

Councillor O'Brien Anderson left the room at 7:23 pm

UB-2 - Haida Gwaii Commitment to Clean Energy – Council of Haida Nation
2018-109 – Moved by Councillor Daugert, seconded by Councillor Cumming
THAT Council signs the Haida Gwaii's Commitment to Clean Energy.

CARRIED

Councillor O'Brien Anderson returned to the room at 7:25 pm

5. ORIGINAL CORRESPONDENCE

C-1 – Request for Letter of Support – O'Briens Road & Bridge Maintenance

2018-110 – Moved by Councillor Daugert, seconded by Mayor Thomas

THAT the Village of Port Clements provides a letter of support for O'Brien Road & Bridge Maintenance stating that they have provided good service in an unpredictable and challenging environment. They have consistently hired locally as much as possible and been a valuable contributor to the Village both economically and socially.

CARRIED

Councillor O'Brien Anderson returned to the meeting at 7:28 pm.

6. FINANCE

F-1 – January – March 2018 Quarterly Revenue & Expense Report

2018-111 – Moved by Councillor Stewart, seconded by Councillor Cumming

THAT Council receives the 2018 Quarterly Revenue & Expense Report

CARRIED

7. GOVERNMENT

G-1 – All Community SPCA Working Group – Council Representative – Councillor Stewart

2018-112 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert

THAT Council appoints Councillor Stewart as the representative for VOPC on the All Community SPCA Working Group.

CARRIED

G-2 – Readings 1 - 3 of Financial Plan Bylaw for the Years 2018-2022 Bylaw 447, 2018

2018-113– Moved by Councillor Cumming, seconded by Councillor Stewart

THAT Council does the 1st, 2nd and 3rd reading of the Financial Plan Bylaw for the Years 2018-2022 Bylaw 447, 2018.

CARRIED

G-3 – Travel and Per Diem Expense Policy for Council and Staff Policy 1, 2018 – Updated

2018-114 – Moved by Councillor Cumming, seconded by Councillor Daugert.

THAT Council update the Travel and Per Diem Expense Policy for Council and Staff Policy No. 1, 2018 with the increase of the allocation of breakfast to \$20 with a note with the annual appointments list is considered a pre-approval.

CARRIED

G-4 – Terms of Employment, Safety and Grievance Policy 4, 2018 – Updated

2018-115– Moved by Mayor Thomas, seconded by Councillor Cumming

THAT Council tables this item until the May 7, 2018 meeting.

CARRIED

G-5 – Code of Conduct Policy 15, 2018 – Updated

2018-116– Moved by Councillor Daugert, seconded by Councillor Daugert

THAT Council adopts the Code of Conduct Policy 15, 2018 with the noted changes. Correct the spelling of Conflict and remove the sentences with brackets on section 6 d 1 & 2).

CARRIED

G-6 – Discipline suspension and Termination Policy 17, 2018

2018-117 – Moved by Councillor Thomas seconded by Councillor Cumming

THAT Council that the policy be tabled until it can be reviewed by legal counsel.

CARRIED

G-7 – Education and Training Policy 18, 2018

2018-118 – Moved by Councillor Cumming, seconded by Councillor O'Brien Anderson

THAT Council tables this policy until the next meeting.

CARRIED

G-8 – Readings 1 – 3 of the Tax Rate Bylaw for the Years 2018-2022 Bylaw 448, 2018 -defer until the next meeting

2018-119 – Moved by Councillor Cumming , seconded by Councillor Stewart

THAT Council defers the Tax Rate Bylaw for the years 2018-2002 bylaw 448, 2018 until the May 7, 2018 Council meeting.

CARRIED

8. NEW BUSINESS

NB-1– Town Clean Up – Date Required

2018-120 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cumming

THAT Council holds the Sunset Park & trail clean up on June 2nd & 3rd, 2018 and Town Clean up on May 26th, 2018.

CARRIED

9. REPORTS & DISCUSSIONS

Councillor O'Brien Anderson: Nothing to report.

Councillor Cumming: Attending the Skidegate Protocol Meeting and the NCRD Meeting.

Councillor Daugert: Nothing to report.

Councillor Stewart: Nothing to report.

Mayor Thomas: Attended budget meeting.

CAO Ruby Decock: Busy, RFP came out on the Water Tower.

Intern Cumming: Busy

10. QUESTIONS FROM THE PUBLIC & PRESS

Questioner: *Comment from Bev Lore – The boat launch looks fantastic*

Manzanita Snow - What is happening for my Delegation position?

CAO Decock: Still need to address this issue – no information provided – not in the strategic planning.

Councillors – The issue is there is a need of an OCP review in the near future to address strategic priorities.

We suggest that you create a society and have this addressed by next year's Council or when the funding comes available.

Joan – NCRD is having their meeting here, is this a good time to bring up the Melney and Unsworth property.

CAO Response – You can be a delegate on the NCRD meeting. Request a form.

Pat Johnsonson - Clinic – is there anything going to be done.

Response: Unaware of the updates.

2018-121 - Moved by Councillor O'Brien Anderson, seconded by

THAT the CAO forwards all correspondence regarding concerns from the town residents forwarded to Council.

CARRIED

11. ACTION ITEMS

A-1 – see Action Items list.

2018-122 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Council approves Councillor O'Brien Anderson to take on the lead for the weight room and be a liaison with the Grant Writer Chris Williams.

CARRIED

12. IN-CAMERA As per section 90 1 (c), (e),

2018-123 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Council moves to in Camera as per section 90 (1) (c) (e) at 8:45 pm

CARRIED

ADJOURNMENT

2018-124– Moved by Councilor Stewart

THAT the meeting be adjourned at 9:40 PM.

CARRIED



Urs Thomas
Mayor



Ruby Decock
CAO