



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the regular meeting of the Port Clements Council held November 20, 2017 in Council Chambers.

Present:

Mayor Thomas
Councillor Cumming
Councillor Daugert
Councillor Stewart

Regrets: Councillor O'Brien Anderson

Acting CAO Decock
Intern Cumming

7 members of the public attended: Julia Breese, Aaron Cunningham, Maureen Bailey, Marilyn Bliss, Bev Lore, Joan Hein, Kayoko Daugert

Mayor Thomas called the meeting to order at 7:03 p.m.

1. ADOPT AGENDA.

2017-297 – Moved by Councillor Daugert, seconded by Councillor Cumming
THAT Council adopts the agenda with the addition of NB-1 Motion RE: Letters from the Public in the Agenda Package.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

T-1 – RFP for Clinic Ventilation – Report Acting CAO
2017-298 – Moved by Councillor Daugert, seconded by Councillor Stewart
THAT Council tables the RFP for Clinic Ventilation until the December 18th, 2017 council meeting.
CARRIED

3. MINUTES.

M-1 – November 6, 2017 Council Meeting minutes.
2017- 299 – Moved by Councilor Daugert, seconded by Councillor Stewart
THAT Council adopts the November 6, 2017 Council Meeting minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE

C-1 – Letter from June Pullano
2017-300-- Moved by Councillor Cumming, seconded by Councillor Daugert
THAT it be moved to in-camera per the Community Charter Section 90(1)(c).
CARRIED

C-2 – Apology Letter – Follow up to Rise & Report – Mayor Thomas
2017-301 – Moved by Councillor Daugert, seconded by Councillor Stewart
THAT Council receives the Apology Letter by Mayor Thomas.
CARRIED

C-3 – Adoption Awareness – Honourable Katrine Conroy
2017- 302 – Moved by Councillor Stewart, seconded by Councillor Cumming
THAT Council receives the letter of the Honourable Katrine Conroy.
CARRIED.

C-4 – Christmas Telethon Request for Donation – Masset Haida Lions Club
2017-303 – Moved by Councillor Stewart, seconded by Councillor Daugert
THAT Council receives the letter from the Masset Haida Lions Club.
CARRIED

2017-304—Moved by Councillor Daugert, seconded by Councillor Stewart
THAT a donation of \$200 be made to the Masset Haida Lions Club for their Christmas Telethon.
CARRIED.

6. GOVERNMENT

G-1- Laneway Policy

2017-305 – Moved by Councillor Cumming, seconded by Councillor Daugert
THAT Council adopts Highway and Laneway Policy No. 16, 2017.
CARRIED.

G-2- The Amended Financial Plan for the Years 2017-2021- Bylaw No.445, 2017

2017-306 – Moved by Councillor Cumming, seconded by Councillor Stewart
THAT Council does the 1st, 2nd and 3rd reading of the Amended Financial Plan for the Years 2017-2021 – Bylaw
No.445, 2017.
CARRIED.

G-3- 2018 Vancouver Island Regional Library Board

2017-307 – Moved Councillor Daugert, seconded by Councillor Stewart
THAT Councillor O’Brien-Anderson be the Council’s representative on the Vancouver Island Regional Library Board
and that Councillor Cumming be the alternate.
CARRIED.

G-4- Committee and Board Representative for 2018

2017-308 – Moved Councillor Cumming, seconded by Councillor Daugert
THAT Council adopts the Committee selections as amended.
CARRIED.

7. FINANCE

8. NEW BUSINESS

NB-1—RE: Letters from the Public in the Agenda Package

2017-309—Moved by Councillor Daugert, seconded by Councillor Stewart

Whereas: Council is required to address certain issues in camera by Section 90 of the Community charter; And
whereas these issues are required to be discussed in camera to enable the proper conduct of Village business within
the legal framework; Therefore Be it resolved that letters received by the Village of Port Clements which address
issues that fall under the descriptions provided in Section 90 of the Community Charter not be printed in the agenda
package or read in open Council, but be presented with sender identification and the notation “to be presented in
camera” with the appropriate subsection of section 90 of the Community Charter cited.

CARRIED.

2017-310 – Moved by Councillor Cumming, seconded by Councillor Daugert
THAT C-1 & C-2 documents be removed from the November 20, 2017 public agenda published online posting and
notice and be moved to in-camera discussion.

9. REPORTS & DISCUSSIONS

Councillor Cumming -- Upcoming Emergency Committee meeting to review Emergency Response Plan Draft.
Upcoming Protocol meeting the afternoon of November 21st. Museum has past 4000 visitors in this calendar year.

Councillor Stewart – Christmas Swap n’ Shop on Saturday: very successful and raised \$650 for the Community Hall (the one being held in Masset on the same day had issue of reserved tables being no-shows and the bank machine breaking so more people came to Port from that). She missed Tourism Committee meeting due to being busy with Swap n’ Shop organizing.

Councillor Daugert – non-meeting in Masset with Foreman on the water main replacement project told about Adventure Paving’s hiring of people to look for grants for small community infrastructure work, even while not being tied to giving the work to Adventure Paving. He suggests that Grant Writer Chris Williams make contact with them about it. Also attended meetings on LGMA and Fisheries, brought up marine tourism and emphasizes Masset Inlet and local tourism business.

Mayor Thomas – Attended Rod n’ Gun Club meeting which was well attended, had a wildlife biologist and two conservation officers attended. Discussed danger bear problems: one of the guests at the Golden Spruce Motel had an experience of a bear driving off their deer while field dressing. People need to be careful as the bears realize that the sound of a shot means food. He attended his first Remembrance Day on Saturday which went well. Also he had Fisheries meetings discussing the marine planning and committee on mapping recreational areas in Masset Inlet. He also has upcoming Protocol meeting, meeting with Gwaiitel, AGM and meeting with North Regional District and Hospital.

Acting CAO Ruby Decock – Attended first Remembrance Day in a long time, she will be working with Brad MacMullan next year to have a better service. Attended the tourism committee meeting that resulted in resolutions to go forward with advertising for the brochures, start a website, and get a professional photographer for photos to avoid fights over image resolution. Also she attended the All Island Emergency Planning Committee in Tlell, which had a good representation of volunteers, committee reps and staff. They discussed the Epart Network implementation: the landslide in Charlotte resulted in an increase of epart registrations from the area. She will also be attending Port Clements’ Emergency Planning Committee Meeting. She is very busy.

Intern Elizabeth Cumming – Busy two weeks up and down to Charlotte to participate in training on municipal Byelections with their Advance polling and voting day itself.

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

There were no direct questions from the public.

The public did give advice and voice concerns about the Social Media Policy in regards to the community’s facebook group. Appreciation was noted by Maureen Bailey for the leadership presented by Council members in answers questions in the facebook posts, and a reminder that facebook posts can also quickly get out of hand and generate a different tone and to be careful of that. Recommendation to follow policy and process that is in place.

12. Move to In-Camera for Community Charter 90(1)(c)

2017-311—Moved by Councillor Cumming, seconded by Councillor Daugert
THAT Council moves to in-camera per the Community Charter Section 90(1)(c) at 8:36 pm.
CARRIED.

ADJOURNMENT

2017- 312—Moved by Councillor Daugert
THAT the meeting be adjourned at 8:48 PM.



Urs Thomas
Mayor



Ruby Decock
Acting Chief Administrative Officer

TOURISM COMMITTEE: ELIZABETH STEWART
Alternate: **CHARLEEN O'BRIEN ANDERSON**

EMERGENCY PREPAREDNESS COMMITTEE: BRIGID CUMMING
Alternate: **DOUG DAUGERT**

RECREATION COMMITTEE: BRIGID CUMMING
Alternate: **ELIZABETH STEWART**

NORTHERN DEVELOPMENT INITIATIVE: CHARLEEN O'BRIEN ANDERSON
Alternate: **ELIZABETH STEWART**

NORTH COAST REGIONAL DISTRICT URS THOMAS
Alternate: **DOUG DAUGERT**

***NORTHERN HEALTH AUTHORITY: URS THOMAS**
Alternate: **DOUG DAUGERT**
***This appointment is tied to the NCRD appointment**

MISTY ISLES ECONOMIC DEVELOPMENT: DOUG DAUGERT
Alternate: This organization does not recognize alternates

GWAIL TEL: URS THOMAS
Alternate: **CHARLEEN O'BRIEN ANDERSON**

VANCOUVER ISLAND REGIONAL LIBRARY: CHARLEEN O'BRIEN ANDERSON
Alternate: **BRIGID CUMMING**

RCMP LIASON: RUBY DECOCK

COMMUNITY FUTURES: URS THOMAS
Alternate: **DOUG DAUGERT**

PARK MANAGEMENT COMMITTEE: ELIZABETH STEWART
Alternate: **CHARLEEN O'BRIEN ANDERSON**

ALTERNATE MAYOR:

JANUARY – MARCH	BRIGID CUMMING
APRIL – JUNE	CHARLEEN O'BRIEN ANDERSON
JULY – SEPTEMBER	DOUG DAUGERT
OCTOBER	ELIZABETH STEWART