



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
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Port Clements, BC
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Web: www.portclements.ca

7:00 p.m. Regular Meeting of Council Monday, March 5th, 2018

AGENDA

1. ADOPT AGENDA

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1 – February 19th, 2018 Regular Council Meeting Minutes.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

UB-1 – Briefing Note – Response from Solutions Table on BC Timber Sales – Nadu A93738
& Lawn Hill A85374

5. ORIGINAL CORRESPONDENCE

C-1 – Letter regarding the Community Forest Agreement (CFA) – Mark Walsh

C-2 – Letter from the Honourable Katrine Conroy and the Honourable Katrina Chen

C-3 – Request for Letter to the BC Premier & Public Safety Minister/Solicitor General Mjke Farnworth for a Human Trafficking Task Force and the Federal Law Enforcement. – Cathy Peters.

C-4 – Notification of Proposed Bylaw Amendment 2018 – Port Clements Historical Society

C-5 – 2018 UBCM Asset Management Planning Program – Grant Approval

C-6 – 2018 Business Façade Improvement Program – Northern Development Project
Number 5188 50

6. FINANCE

7. GOVERNMENT

G-1 – Request to schedule In-Camera Budget Meeting as per section 90(1)(l)

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

10. ACTION ITEMS

A-1 – see Action Items list.

11. QUESTIONS FROM THE PUBLIC & PRESS

12. IN-CAMERA

As per section 90 (1)(c), (1) (k)&(2)(b),

13. ADJOURNMENT



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Minutes of the regular meeting of the Port Clements Council held Monday, February 19, 2018 in Council Chambers.

Present:

Mayor Thomas
Councillor O'Brien Anderson
Councillor Daugert
Councillor Cumming
Councillor Stewart

Intern Elizabeth Cumming

Members of the Public and Press Present: Joan Hien, Jen Bailey, Marilynn Bliss, Maureen Bailey, Janine North, Greg Mors, Bev Lore, Craig Beachy, Pat Johnston, Aaron Cunningham, Randy O'Brien, Gloria O'Brien and Andrew Hudson.

Mayor Thomas called the meeting to order at 7:00 p.m.

1. ADOPT AGENDA.

2018-041 – Moved by Councillor Stewart, seconded by Councillor Daugert
THAT Council adopts the agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1— Request for Funding for PCVFD's 50th Anniversary – Teri Kish
DELEGATE NOT PRESENT AT MEETING. DELEGATION PASSED OVER.

3. MINUTES.

M-1—February 5, 2018 Regular Council Meeting minutes

2018-042 – Moved by Councillor Stewart, seconded by Councillor Cumming
THAT Council adopts the February 5, 2018 Regular Council Meeting Minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE

C-1 – Request for support for Edge of the World Music Festival's application to NDIT

2018-043 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart
THAT Council receives the request for support.
CARRIED

2018-044—Moved by Councillor Daugert, seconded by Councillor Cumming

THAT Council supports the application to NDIT from the Edge of the World Music Festival Society for a grant of up to \$5,000 for the 2018 Edge of the World Music Festival from the Fabulous Festivals and Events Program.
CARRIED

M-1

C-2-- Thank you Letter from the Port Clements Rangers

2018-45—Moved by Councillor Daugert, seconded by Councillor Stewart
THAT Council receives this letter.

CARRIED

C-3—Response letter from CRTC

2018-46—Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert
THAT Council receives this letter.

CARRIED

2018-47—Moved by Mayor Thomas, seconded by Councillor Stewart

THAT staff sends a letter to Minister Sims including the CRTC response letter and Council's disappointment with it, and that it is CC'd to our MLA David Collin, Telus and Bell.

CARRIED

6. FINANCE

7. GOVERNMENT

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1—Verbal Update by MIEDS regarding MIEDS activities, Community Grant Writer and the Community Forest Licence Agreement Offer as per Council Request – Janine North

R-2—RTC Clinic Addition – CAO Decock

2018-48--Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert
THAT Council receives this report.

CARRIED

2018-49—Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Council tables this report to the strategic planning session on February 22nd, 2018.

CARRIED

R-3—Public Works' Progress Report to Council on Soccer Field – PW Supervisor O'Donoghue

2018-50—Moved by Councillor Daugert, seconded by Councillor Stewart
THAT Council receives this report.

CARRIED

2018-51—Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Staff investigates the proper equipment for the soccer field maintenance.

CARRIED

Councillor O'Brien Anderson: Nothing to report.

Councillor Cumming: Researching funding for weight rom. Attended Strategic Planning Meeting.

Councillor Daugert: Attended Strategic Planning Meeting and composed thoughts on Community Forest Offer.

Councillor Stewart: Nothing to report.

Mayor Thomas: Attended Strategic Planning Meeting, leaving to attend Regional District Meeting. Attending the Marine Planning Meetings and Fisheries Meetings.

Intern Cumming: Busy in the office. Most of day was spent dealing with surprises from power outage on Saturday with out Computers.

10. ACTION ITEMS

H-1

11. QUESTIONS FROM THE PUBLIC & PRESS

Gloria O'Brien: *Where is the Village with the Community Forest proposal?*

Council: *Public consultation is going on and we are looking for input.*

Gloria O'Brien: *We were told that BCTS would continue with regular timber sales until the Community Forest was a finalized deal, but they have stopped released timber sales now. Why is this happening and when will they release timber sales? This puts our logging company in immediate distress; we cannot plan things, and it has impacted other companies in the Village who are now selling their equipment and villagers who are leaving our community. Do you recognize the seriousness of what is happening to our community? Are we going to get any Timber Sales in the next two years?*

Council: *The Village and MIEDS do not control what BCTS is doing and are they are not withholding the wood. We are not the forester, and we do not know why BCTS are withholding the wood. People leaving our community hurts and we are greatly concerned by it.*

Gloria O'Brien: *Is the Community Forest workable and doable for our Community?*

Council: *There has been community consultation, which is ongoing, and concerns have been raised with the Community Forest proposal that will be considered in the consideration of the proposal. Many of the same concerns that you have brought forward are shared by Councillor Daugert, which he discussed in the verbal report from MIEDS earlier in the meeting, such as his concerns with the wood being taken from the Small Business Allocation if the reality of the wood supply is lower than the estimate in the proposal. FLNRO has many questions to answer with the Community Forest proposal.*

Gloria O'Brien: *Why are trees being cut down for \$0.25/metre on Island?*

Council: *We do not have an answer for that. Maybe the provincial government figures going over the big businesses would cost them more.*

Gloria O'Brien: *When does the 120 days response period end?*

Janine North, MIEDS: *A response is expected by mid-April, but an extension is most likely to be recommended after the public consultations.*

Gloria O'Brien: *Why did Husby's License, Seepa's Evergreen License, get rolled over?*

Council: *We do not have information on that matter as we are not involved with it.*

2018-52—Moved by Councillor Stewart, seconded by Councillor O'Brien Anderson

THAT Council requests a meeting with all the other communities on Island to attend an All-Community Meeting in Port Clements, as soon as it can be arranged by the CAO.

CARRIED

12. ADJOURN TO IN-CAMERA as per section 90(1)(c)

2018-53—Moved by Councillor Daugert, seconded by Councillor Stewart

THAT Council move to in-camera per 90(1)c after a two minute recess at 7:53 PM.

CARRIED

ADJOURNMENT

2018-054 – Moved by Councilor Stewart

THAT the meeting be adjourned at 8:07 PM.

CARRIED

Urs Thomas
Mayor

Ruby Decock
CAO

M-1



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BRIEFING NOTE

Author: Ruby Decock, CAO
Date: March 1, 2018
Re: Response from Solutions Table on BC Timber Sales – Nadu A93738 & Lawn Hill A85374

BACKGROUND:

In the Fall of 2017 BC Timber Sales advertised two timber sales: A93738 (near Nadu Road) and A85374 (Lawn Hill area). Community members, as well as the local governments, of Haida Gwaii opposed these blocks being logged through BC Timber Sales. At the All Island Protocol Meeting held on November 21st, 2017, representatives from Haida Gwaii's local governments and First Nations met to discuss forestry/logging on Haida Gwaii as well as the implications of the Nadu and Lawn Hill timber sales. At that meeting all the Mayors (except the Mayor of Port Clements) and First Nations representatives wrote a letter to FLNRO Minister Doug Donaldson regarding the issues. On November 23, 2017 at the Village of Port Clements Special Council Meeting, Council made a resolution to send their own letter to Minister Doug Donaldson requesting that the proposed cutblocks be halted since they are located within the proposed Community Forest Agreement that was potentially being offered to MIEDS. In December 2017, Council requested the CAO to gather more information on what issues or concerns the Solutions Table had regarding the timber sales.

DISCUSSION:

Sean Muise, the Stewardship Officer from the Haida Gwaii Natural Resource District provided a response, in email and telephone conversations, regarding Council's request.

UB-1

In summary, his response identifies that BC Timber Sales had met all management requirements as per the Haida Gwaii Land Use Objectives Order (HGLUOO) and the BC Timber Sales was within their rights to proceed with developing these timber sales as per normal timber development processes. Although the Solutions Table is comprised of representatives from both the Provincial and Council of the Haida Nation governments, this does not mean that decisions that are acceptable at the Solutions Table level are acceptable at the Statutory Decisions Makers level. Therefore, as the Solutions Table found that the two timber sales met the HGLUOO, the Statutory Decision Maker from the Council of the Haida Nation decided that the two timber sales should not proceed due to their location in the potential community forest licensed area.

Respectfully submitted:

A handwritten signature in cursive script, reading "Ruby Decker". The signature is written in dark ink and is positioned to the right of the text "Respectfully submitted:".

UB-1

Ruby Decock

From: Muise, Sean FLNR:EX <Sean.Muise@gov.bc.ca>
Sent: January-16-18 1:52 PM
To: 'cao@portclements.ca'
Cc: Sean Brennan; Marlene Liddle; Salzl, Mark FLNR:EX
Subject: Question for the Solutions Table

Hi Ruby,

I had a chance to look at the discussions that occurred at the Solutions Table around NAD001/WAT001 (A93738) and LAW719/721 (A85374) and can offer the following:

- Both of these applications were extensively reviewed and met provisions established under the HG Land Use Objectives Order and Provincial legislation.
- At the time of review the CHN were undertaking a review of the hydrological functioning (related to hydrologic effective green-up) in the watershed sub-units adjacent to the NAD001/WAT001 proposed areas. This was to ensure that the development would not create a scenario where less than 70 % of the forest was available to contribute to functioning condition.
- It was also determined at this time that licensees on the TSA had harvested more volume than outlined in the Chief Forester's 3 year target from the 2012 AAC Determination.
- The CHN wanted to complete the hydrological review before moving forward on NAD001/WAT001 and they felt it was inappropriate to support further applications with significant cedar content when there was no repercussion for exceeding the Chief Forester's recommendations. The Province acknowledged the licensee's hydrological assessment as it aligned with the Forest Stewardship Plan and determined that the consequences for the licensees not meeting the cedar target was better evaluated by the Chief Forester and not at the operational level. The Chief Forester has since instituted an early partition to the AAC for cedar on the TSA.
- An important thing to point out is that Statutory Decision Makers from both governments use our briefing notes as key information when making determinations. All of the info we discuss at the Solutions Table is considered, but it may not represent all of the key values that they evaluate. This is especially important when considering the context of the CHN's decision to not approve these blocks as the CHN Executive also has issue with BCTS logging in the proposed community forest area outside of a signed community forest agreement.

Please let me know if you or your Council have any more questions,

Sean Muise, RPF
Stewardship Officer
Haida Gwaii Natural Resource District
250.559.6204

From: Ruby Decock [mailto:cao@portclements.ca]
Sent: Friday, December 15, 2017 2:18 PM
To: Haida Gwaii District Office, Forests FLNR:EX
Subject: Question for the Solutions Table

Hello,

The Village of Port Clements would like to know the details regarding the decisions made by the Solutions Table regarding BCTS' Timber Sale Licences Nadu A93738 and Lawn Hill A85374. Is it possible to get a copy of the decisions made by the Solutions Table regarding these timber sales?

Ruby Decock

Acting Chief Administrative Officer

Village of Port Clements

Box 198

Port Clements, BC

V0T 1R0

Phone: 250-557-4295

Fax: 250-557-4568



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February 14, 2018

From: Mark Walsh, Queen Charlotte Village, Haida Gwaii

To: All Haida Gwaii Community Leaders

The current 'Community Forest Agreement' (CFA) proposal for Haida Gwaii is a very bad deal for all permanent Islands residents. Unlike the more than 80 CFA's throughout BC where each community has complete control of managing their forests themselves (and reaping 100% of the profit from their labours), this scheme will have the Provincial Government in Victoria controlling all sales, then taking 50% of whatever is left after its expenses have been subtracted. And there is nothing in this proposal to ensure that local logging contractors and saw mills will benefit at all. Anyone from anywhere can bid on any given timber sale, outbid the locals, bring in their own logging crew, barge the logs somewhere else, then add considerable value to the wood by specialty milling. And contribute almost nothing to our local economy.

This CFA proposal for HG was cooked up Christy Clark's Liberal Government a few years ago, and is based on the 'divide then conquer' principle of colonial exploitation. Most notably, why are Skidegate and Old Masset not included at all in this deal? Certainly these two Haida Villages have existed for millennia while the oldest of the other four villages is barely one century. So, by the terms set out in this CFA proposal, Skidegate and Old Masset are not part of the Haida Gwaii community, but the BC Government in Victoria is?

The idea for a Community Forest here has been tossed around for at least 40 years. Now, when most of the most valuable timber has been logged off, a close examination of the map showing what will be included in this latest scheme reveals that most of it is low value second growth spruce and hemlock, and mostly in more remote locations where operating expenses are greater. There are a few little patches of old growth that the big companies didn't want because any profit would be marginal. Also included are small stands of young cedars on central Graham Island that have been quickly disappearing ahead of any formal CFA. Then there are a few very contentious areas that will be under the axe with this dubious CFA deal. Of most concern to many permanent HG residents is the forested 300 meter high, steep sloped escarpment directly behind the Villages of Queen Charlotte and Skidegate. Nowhere in this seriously flawed proposal is there any provision for any use of any HG forest other than to log it from end to end, and send the maximum revenue from stumpage fees to Victoria. So how is this scheme going to be any improvement over the status quo for the last 60 years? Looks like the 'same old same old.'

There is absolutely no reason on Earth why we, all of the residents of Haida Gwaii, should be denied a CFA on exactly the same terms as every other CFA in BC. We have ample local human resources to handle all aspects of managing our own forests to our best advantage. The Misty Isles Economic Development Society (MIEDS) staff are all permanent HG residents, and are led by a CAO who has extensive experience at an upper management level with both the BC Government and the logging industry. With 100% local control over our Community Forests, MIEDS could ensure that the majority of the financial benefits would stay in the local economy. Haida Gwaii sawmills would be guaranteed first

choice of logs at a price they can afford. Timber sales would be restricted to local logging outfits. Limits could be set for the export of raw logs, thus encouraging more value added industries like specialty milling or furniture making to set up shop here. Truly sustainable means for getting the greatest value from our Community Forest over the long term (such as selective harvesting by skidder or helicopter) would be our approach to logging the old growth in our Community Forests (in contrast to the clear cut everything model that's been the status quo on HG since the 1950's). And we would have the power to decide to not log at all those few remaining forests that are so rich in other human values that we wish to preserve for everyone's benefit far into the future.

To the representatives of New Masset, Port Clements, Queen Charlotte Village, and Sandspit who will decide on our behalf whether or not to accept this bogus CFA scheme: Please scrutinize all of the terms of this proposal very carefully! It may seem like easy money for little effort. You just let the BC Government manage our forests as they always have, and then, if there is any profit left over from stumpage revenue after various BC Government administrative expenses have been deducted, half will go to your four communities to argue among yourselves as to who gets how much. And don't forget. 50% of very little will be a whole lot less.

In this situation, a very bad deal such as that being offered is a whole lot worse than no deal at all. Better to reject this scam completely, and demand a 100% locally owned and controlled CFA that is managed for the long term benefit of all six HG communities. We now have an organisation like MIEDS to oversee operations, organize sales, collect stumpage, and the like. We really have no need for the BC Government to be a partner in our Community Forests. In every way imaginable we will be better off for generations to come if the people of Haida Gwaii manage their Community Forests themselves.

Considering that we now have an NDP/Green Coalition in power in Victoria, the opportunity to get a genuine Haida Gwaii CFA process underway and accomplished in the relatively near future may never be this good again. For at least the past twenty years, both the BC New Democratic Party and the Green Party have been preaching the gospel of sustainable forestry practises and small scale localized secondary & tertiary value-added manufacturing. Together they now have the power to give us a Community Forests Agreement that is true to these principles. Haida Gwaii has always voted NDP at both Federal and Provincial elections since the late 60's. It's time for our longstanding New Democratic Party loyalty to be rewarded by swift affirmative action from Victoria.

Ruby Decock

From: MCF Info MCF:EX <MCF.Info@gov.bc.ca>
Sent: February-27-18 3:20 PM
To: 'cao@portclements.ca'
Subject: Letter from the Honourable Katrine Conroy and the Honourable Katrina Chen

VIA E-MAIL
Ref: 236620

His Worship Mayor Urs Thomas
Mayor
Village of Port Clements
E-mail: cao@portclements.ca

Dear Mayor Thomas:

It is with great pleasure that we share *Budget 2018* materials, including *Child Care BC, Caring for Kids, Lifting up Families*. This blueprint serves as our path to universal child care and wouldn't have been made possible without your insight. By sharing your concerns about the lack of affordable, accessible and quality child care over the past few months, we were able to clearly define what absolutely needs to change and map out a plan that will ultimately bring universal child care to British Columbia.

We know that we can't deliver our vision for universal child care alone. Over the coming months, we will work to foster connections with local government to better support the needs of individual communities and strengthen early childhood development and early learning care across the province.

Thank you for your input as we have developed our plan over the past few months. Your expertise is invaluable and your priorities for immediate change are reflected in *Budget 2018*, which brings down fees for parents, builds more licensed spaces, and increases the number of early childhood educators.

Our plan to bring universal child care to British Columbia will take time to deliver, and we will continue to consult with you as we move beyond our three-year start. We look forward to continued discussions as we ramp up delivery of our child-care plan.

You are important partners and, in anticipation of some of the questions you may have, we have developed a Frequently Asked Questions (FAQ) document to help guide you through program changes over the coming months. This document is a work in progress and will be updated and posted regularly as we receive feedback from you. If you don't see your concerns reflected in the attached materials, please reach out to us at EarlyYears@gov.bc.ca.

Together, we have delivered British Columbia's biggest-ever investment in child care. You have our assurance that this blueprint is only the beginning. The path we continue to travel together on will not be easy, just as the path to universal health care and education was long. Together we are making a real difference in the lives of British Columbia families today.

Sincerely,

Katrine Conroy
Minister

Katrina Chen
Minister of State for Child Care



CHILD CARE B.C. CARING FOR KIDS, LIFTING UP FAMILIES

THE PATH TO UNIVERSAL CHILD CARE

CHILD CARE B.C. CARING FOR KIDS, LIFTING UP FAMILIES :
THE PATH TO UNIVERSAL CHILD CARE
FEBRUARY, 2018

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MESSAGE FROM MINISTER OF CHILDREN AND FAMILY DEVELOPMENT KATRINE CONROY AND MINISTER OF STATE FOR CHILD CARE KATRINA CHEN



MINISTER OF STATE FOR CHILD CARE, KATRINA CHEN

Too many people in British Columbia are struggling to get by.

People of all ages are falling behind, and families with young kids are among those finding it the hardest to make ends meet. Right now, for too many parents in too many communities, child care is almost as expensive as housing, and even harder to find.

The lack of affordable, quality, child care forces many people to either stay home from work, or pay more than they can afford for any care they can find. Some are even forced to leave their communities to find the care their children need.

The lack of affordable, quality child care is bad for businesses because they lose access to skilled workers, and it's bad for families.

Quality child care is more than a safe place for kids to spend the day. Our children's early years shape the rest of their lives. Early Childhood Educators (ECEs) are

trained to help kids make the most of this precious opportunity to learn.

That's why we are bringing universal child care to British Columbia. It will take time to deliver, but we're starting right away.

By adding \$1 billion over the next three years, Budget 2018 offers the biggest investment in child care in B.C. history – delivering swift relief for thousands of families, and laying the foundation for a service that will benefit people for decades to come.

By bringing fees down for parents, building more licensed spaces, and working to increase the number of qualified Early Childhood Educators – while better supporting ECEs already working in the field – we are taking the first important steps towards universal child care.

Offering universal child care will give our kids a head start and help families get ahead.

Our child care strategy is guided by three principles – quality, access and affordability. These principles reflect



MINISTER OF CHILDREN AND FAMILY DEVELOPMENT,
KATRINE CONROY

6-2



our commitment to deliver the kind of care our kids deserve, where parents need it, and at a price they can afford.

Together, in partnership with Indigenous communities, other governments, the B.C. Green Caucus, families, advocates, and our hard-working child care providers, we're going to care for kids, lift up families, and advance reconciliation by delivering the affordable, quality child care people need.

INTRODUCTION

Too few families in B.C. have access to affordable, quality child care that meets their needs. Existing supports and subsidies have not kept pace with the rising costs of care, leaving many families struggling to pay more than they can afford.

In terms of quality, the lack of availability of licensed child care in B.C. is a major issue, with licensed spaces only available to a small percentage of all children aged 0-12 years. This has left many parents without the assurance that their child's care provider is regularly monitored and that staff have the required training to meet the needs of young kids.

The expansion of licensed child care and the overall improvement of care across the province are hampered by the fact that there are not enough certified Early Childhood Educators to adequately staff existing and future child care spaces.

Budget 2018 delivers over \$1 billion in new investments in child care and early learning over the next three years. This is the biggest commitment to child care in B.C. history and it lays the foundation for universal child care province-wide.

Universal care can't be delivered overnight, but – done right – will mean that all children will be able to find space at licensed family homes and child care centres. What's more, their parents will be able to afford to send them there.



It will take time to achieve this vision – just as it took time to create public health care and to deliver public education to all children. But, by bringing fees down for parents, building more licensed spaces, and increasing the number of qualified Early Childhood Educators to support young children's care and learning needs, we are bringing universal child care closer to reality.

With Budget 2018, we are delivering immediate relief to tens of thousands of families. A new child care fee reduction will mean that, overall, fees at licensed child care centres will drop significantly for infants and toddlers and for children between the ages of three and five years old.

For families in unlicensed child care, we will support their child care providers and encourage them to become licensed. Licensing means they will get funding for enhanced supports and will be able to offer parents discounted fees.

Additionally, thousands of eligible families with children in all kinds of care will be able to receive a new affordable child care benefit that will provide full or partial relief, depending on family income, to help further cover the cost of child care. More families using unlicensed care will also be eligible to receive a partial benefit.

In order to improve access and support the transition to licensed care, we are:

- » boosting funding to build new licensed spaces province-wide,
- » working to increase the recruitment and retention of Early Childhood Educators, with training bursaries and other strategies aimed at boosting the availability of these important and valued child care experts,
- » providing start-up grants to unlicensed family providers to become licensed, and
- » enhancing the licensing capacity of Health Authorities to keep up with demand of new licensed spaces.

We invite all existing child care providers to join us on the path to universal child care. Budget 2018 includes many new supports to help them better serve their families and to maintain their operations.

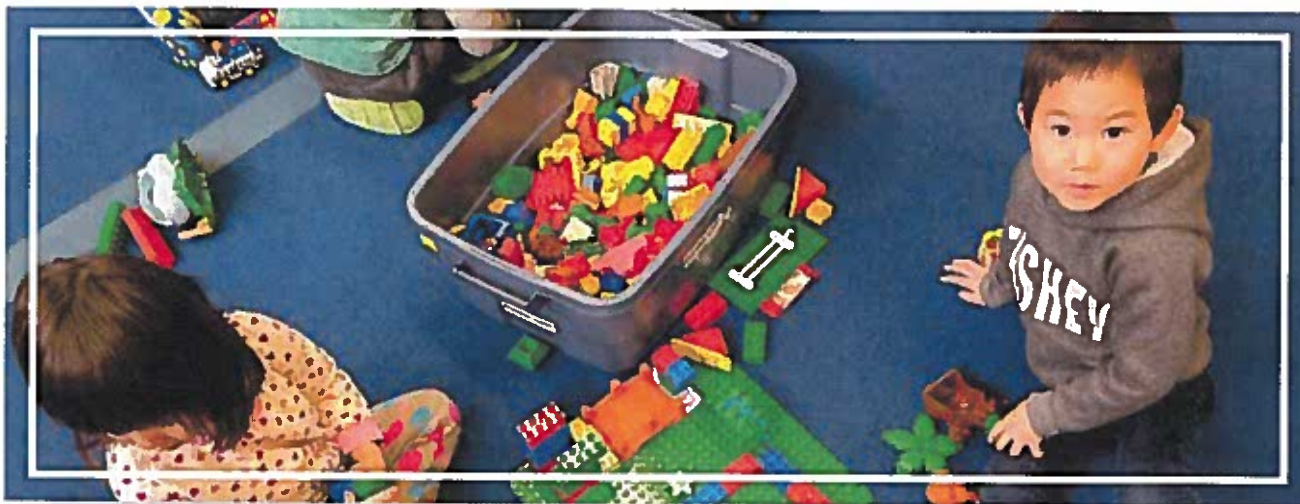
These supports include:

- » an expanded and more flexible Child Care Major Capital program, and
- » an expanded Minor Capital program with a stream for family providers, and
- » an increase in operating funding for providers that offer the child care fee reduction.

FROM A FRAGMENTED SYSTEM TO UNIVERSAL CARE

Currently, B.C. does not have a coordinated child care system. Child care providers operate independently and have to navigate their way through a range of provincial and municipal rules, an insufficient workforce, and rising costs. The current market-based system is not meeting the demand for spaces, resulting in higher prices, lower quality and fewer choices for parents.

Research indicates – and the current state of child care in B.C. confirms – that there are many challenges associated with market-based models when there is unmet demand, leaving them fragmented and unaccountable.



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The Province's plan for early care and learning is to move from the current patchwork of programs and services – delivered with limited accountability and regulation, and with fees that are out of reach for many families – towards universal child care that is affordable and available for any family that wants or needs it.

OUR VALUES, OUR VISION

Our kids are the future of our province – they will be our leaders, our entrepreneurs, and those who care for and build our communities. The care we give our kids in their early years will have deep and lasting effects, not just for people but for our province.

Our vision of affordable, quality child care that is available to every family that wants or needs it was formed in response to advice from parents, child care providers, child care experts and Indigenous leaders.



We have heard from people across the province and all wanted child care that was affordable and available for parents, and where all children, including those with diverse learning needs, are welcome. And they wanted child care that parents could trust, with rigorous quality

and accountability mechanisms in place for providers who are funded by government.

INCLUSIVE CARE, ACCESSIBLE TO EVERYONE

Our vision for universal child care is inclusive. Our kids deserve to feel respected and included by those who are caring for them and teaching them. It's also important to recognize and address the needs of children who may be vulnerable and those of children with diverse learning needs.

CULTURALLY BASED CARE

Connections to a child's home culture and language are critical to their long-term well-being. Universal care must honour and promote culture and language – this value must be at the core of all programs, supports and services.

CARE WHEN AND WHERE FAMILIES NEED IT

Families are looking for flexible child care that meets their needs. As we work to deliver universal care, we will support a range of early care and learning programs located in schools, communities, workplaces and homes, so that parents – including parents who work irregular hours – can choose the options that work best for their family.

CARE BUILT TOGETHER, IN PARTNERSHIP

Government can't deliver universal child care alone. We will need to support and encourage the expansion of community involvement and foster connections between government, Indigenous communities, non-profits and businesses in order to deliver the kind of care kids need and deserve, right across the province.

We will invite child care providers to be our partners in building our new universal system, and will offer expanded operating funds, minor and major capital grants and new supports for family child care providers.

CARE BUILT FOR THE LONG-TERM

Given the time it takes to build new spaces, train workers, and deliver new services, our partners need to know that quality early care and learning programs will be supported with long-term funding.

We are committed to a sustainable path to universal child care, so that it's available for generations of kids to come.

SAFE AND ACCOUNTABLE CARE

Creating universal child care is a major investment by government. It's important for outcomes to be monitored and reported, and for the quality of care being delivered to be consistently monitored so parents can breathe easy, knowing their kids are being well-cared for.

EARLY LEARNING AND EDUCATION

There is significant support for doing more to integrate child care and education. Early Childhood Educators working in licensed child care settings are valuable educators who help children get a head start in life. Universal child care will offer better links between child care and our school system.





DELIVERING AFFORDABLE CARE

DELIVERING AFFORDABLE CARE

Families across the province are struggling to find affordable child care, particularly infant and toddler care.

Vancouver is one of the most expensive cities for child care in the country with a median fee of \$1,250 per month for infant and toddler care, but costs are high across the province. Fees for infant and toddler care average \$1,000 a month on south Vancouver Island and the Kootenays, and it's almost as high in the Okanagan and in the Interior. For many, the cost of child care is almost the same as their monthly rent.

Throughout our consultations, we heard people asking for government to focus on infant and toddler care first, where costs are the highest, and to make sure that child care is affordable for Indigenous families and for families whose children have extra support needs. People also asked for child care subsidies to be made better for families in the short-term, and phased out over time as affordable, licensed care becomes more available.

The focus of government's new investments is in reducing the cost of licensed care. This is so we can meet our commitment to quality care, and further our goal of replacing the current, fragmented system with universal care.

IMMEDIATE RELIEF FOR PARENTS

We know parents are struggling today. That's why we are investing \$630 million over 3 years to improve affordability, including a child care fee reduction that will offer immediate relief for parents with children up to age 5 in licensed care.





In the first year, priority will be given to infant and toddler care and care for 3- to 5-year-olds, which are the most expensive types of child care.

Starting on April 1, 2018, parents with children in licensed care will be eligible for the following fee reductions if their child care provider opts in to the program:

- » up to \$350/month for group infant/toddler care
- » up to \$200/month for family infant/toddler care
- » up to \$100/month for group care for children aged 3-5
- » up to \$60/month for family care for children aged 3-5.

These fee reductions are expected to benefit up to 50,000 families.

A NEW AFFORDABLE CHILD CARE BENEFIT

In addition to directly lowering fees for families with children in licensed care, Budget 2018 will also fund a new affordable child care benefit to help bring more relief to parents.

This new benefit, which families will be able to apply for beginning in September 2018, will significantly lower the cost of child care for more B.C. families. Families with pre-tax incomes of \$45,000 or less will receive the full

benefit, up to the cost of care, while those who make up to \$111,000 will receive a reduced amount, scaling according to income.

An online benefit calculator will help parents budget for what they will receive based on their income and the type of licensed care.

Benefit amounts will ramp up, helping up to 86,000 families by the end of 2020-21.

INCREASING AFFORDABILITY IN THE FUTURE

As part of our funding agreement with the federal government on Early Learning and Child Care, we are exploring ways to make child care even more affordable for everyone.

Working with our federal partners, we will launch prototype projects that will offer families reduced-cost child care spaces regardless of their income.

The operators that are selected for these sites will be representative across the province, in both urban and rural settings, so that the prototype centres can build the model of reduced fees, supported ECE workers and early learning centres in a representative range of communities in B.C., including in more vulnerable or underserved communities. What we learn from these prototypes will inform the build out of universal child care across the province.



ACCESS FOR ALL FAMILIES

ACCESS FOR ALL FAMILIES

There has been a chronic shortage of licensed child care spaces in our province that has left many families struggling to find quality care. For families whose children have diverse needs, it is even more difficult to find the kind of care their kids need and deserve.



Improving access isn't just about delivering more licensed child care spaces. It's about inclusion for all children. That means working with Indigenous communities to create culturally centred child care services, increasing access to specialized care for children with diverse needs, and making sure that our universal child care system is welcoming for children who may be vulnerable due to family circumstances.

Creating new spaces will take time, and it will take a plan. That's why we're focusing not just on helping to build new spaces, but on making sure child care providers can find the skilled child care workers they need, and parents can afford child care fees.

LICENSED CHILD CARE FOR MORE KIDS

There are already too few licensed spaces for the number of children in need. Some parents even put their children on wait lists for child care before their children are born, and still don't get a space when they need one.

As part of Budget 2018, we're investing \$237 million to improve access, including delivering more

than 22,000 new spaces throughout the province. Combined with the new spaces we're creating with the federal government as part of the Early Learning and Child Care agreement, we are creating room for 24,000 more children to access quality, affordable child care, and laying a strong foundation for universal child care in B.C.

IMPROVING FLEXIBILITY FOR FAMILIES

Right now, there are simply not enough licensed child care spaces for everyone. Families who have different needs, such as irregular work hours, have even less access.

As we build more spaces throughout the province, we will provide grants to communities to create plans to inform local needs and priorities for child care spaces.



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We will make it easier for family child care providers to receive support for their operations and to accelerate the availability of child care that is co-located on school grounds so we can deliver more spaces in more neighbourhoods and more communities. This includes bringing in full-day early care and learning centres at up to eight existing StrongStart BC Centres.

IMPROVING ACCESS FOR ALL CHILDREN

We recognize that child care needs to meet the needs of kids and their families. These needs differ depending on the circumstances of the child and, in many cases, the situation in their home community.

Recognizing that one size doesn't fit all, and with the support of the federal government, we're taking action to make our child care supports more inclusive for every family.

By providing additional funding to reduce waitlists for Supported Child Development and Aboriginal Supported Development programs, we are helping children access the services they need to succeed.

We're also lifting up vulnerable families by increasing supports for young parents as they complete their secondary-school education, including providing access to no-fee child care.

INDIGENOUS-LED CHILD CARE

While Indigenous children and families are expected to have full access to the enhancements made to the provincial child care system, there is also recognition that we have an obligation to ensure that Indigenous kids, their families and their communities have access to child care that meets their specific needs.

The B.C. government is guided by its commitment to the United Nations Declaration on the Rights of Indigenous People (UNDRIP) – supporting Indigenous peoples' rights to self-determination and governance. In addition, staff in all ministries are reviewing policies, programs and legislation to

implement the principles of the Declaration and the calls to action of the Truth and Reconciliation Commission. These steps are especially important when it comes to designing services for Indigenous children.

Transformation will take time and considerable effort on behalf of all levels of government and all partners. We support this process; true and lasting reconciliation is a priority for this government.

But we also know there are Indigenous children and families throughout B.C. that are facing service gaps – they need access to supports and services today. So while we engage in longer-term transformative and systemic change with our partners, we are also acting quickly to offer more supports to Indigenous children and families.

We're starting by investing significant new funding from the federal government into an expansion of the Head Start program both on and off reserve. We know this family-focused program has a big impact on the kids that use it, and it's a great resource for families.

Expansion of Head Start programming is just the beginning. We will work in full partnership with Indigenous communities and leaders throughout B.C. to determine how we can deliver universal child care in a way that meets the needs of Indigenous families and our commitment to UNDRIP.





QUALITY CARE FOR OUR KIDS

CONCLUSION

We are confident in our plan, as it provides the first concrete steps towards our long-term vision of universal child care in B.C. Under Budget 2018, significant benefits will begin flowing to families immediately and over the next three years.

Families can look forward to funding for more than 24,000 new child care spaces over the next three years.

Up to 50,000 families will benefit from child care fee reductions, with thousands of families seeing reduced costs starting in April 2018.

Nearly 27,000 families with incomes below \$45,000 will pay little or nothing for licensed care. And 21,000 families using unlicensed care will be eligible for full or partial benefits from the affordable child care benefit.

Early Childhood Educators will receive enhanced support for their education and development.

We look forward to working with our many partners to realize our vision and establish a system of governance for universal child care in British Columbia. The path won't be short and it won't be easy, but we're working hard to make it a reality, and to make a real difference in the lives of B.C. families today.



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WWW.GOV.BC.CA**



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Child Care BC

Frequently Asked Questions

February 20, 2018

Affordability

Immediate Relief for Parents

How will the child care fee reduction work?

All child care providers who currently receive Child Care Operating Funding (CCOF) will receive their contract renewal in March. As part of that renewal, providers with infant/toddler care and care for 3- to 5-year-olds will be invited to join the new child care fee reduction initiative, which will be introduced starting in April 2018. Under the initiative, licensed providers will receive extra funding to reduce parent fees under the terms of their CCOF contracts by up to:

- \$350/month/space for group infant/toddler care
- \$200/month/space for family infant/toddler care
- \$100/month/space for group care for children aged 3-5 years
- \$60/month/space for family care for children aged 3-5 years

Parents using part-time care will also be eligible for the fee reductions. The initiative will include a contract requirement that would limit the amount by which providers can raise their fees and still be eligible for the fee reduction initiative.

We're reaching out to providers to explain how they can sign on to the initiative. Providers who opt in to the initiative get a 10% lift in their base CCOF rate in 2018-19 to put towards administrative and other operational costs. Once providers are approved to participate in the initiative, they must pass savings on to parents. This will be a requirement of their contract with the ministry.

There will be an exception process in place, by which any provider experiencing extraordinary circumstances can apply to the ministry for approval to increase their fees beyond those stated in their 2018-19 fee schedule. These requests will be reviewed on a case-by-case basis.

The child care fee reduction initiative takes effect on April 1, 2018. As we approach implementation, we will continue to provide information to parents and providers in order to ensure that both groups get the support they need from this program.

I'm a licensed provider – will I receive further operational supports through Budget 2018?

In addition to the funding for the child care fee reduction initiative, providers who choose to participate will be eligible for a lift in their CCOF base funding of 10% in 2018-19 to support operational expenses. This is the first increase in CCOF in 10 years.

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I'm a licensed CCOF provider – how and when do I join?

When providers receive their 2018-19 contract for review, they will be able to join the new child care fee reduction initiative as part of their contract renewal. Information explaining the initiative will be posted on the program webpage and emailed to providers in the weeks leading up to contract renewal. Any questions about joining can be directed to the Child Care Operating Funding Program at 1-888-338-6622.

I'm a licensed provider – what if I don't want to join?

At this time, the new initiative is optional, and providers can choose to participate at any time. However, the initiative provides funding to help providers reduce their parent fees, which will help to keep their program competitive with other programs in their community, while also supporting the families in their programs by providing them with a break in their monthly child care costs. In addition, participating providers will receive a 10% increase on their current CCOF base funding.

Parents are encouraged to speak to their provider about the fee reduction and will be able to check the ministry website to see if their provider has joined the child care fee reduction initiative. More information will be available shortly.

A New Affordable Child Care Benefit

When can I find out more about this new affordable child care benefit?

The affordable child care benefit will be available starting in September 2018.

The benefit will be phased in, with amounts increasing over three years, beginning with licensed infant and toddler care (2018-19), then expanding to other licensed care types.

- For example, the maximum benefit amount will be \$1,250 for Licensed Group Infant care, up to \$1,060 for Licensed Group Toddler care, and up to \$1,000 for Licensed Family Infant/Toddler care.

More information on the details of the new benefit will be available in the coming months.

How is the new affordable child care benefit different from the current Child Care Subsidy Program?

The Child Care Subsidy Program is not adequately meeting the needs of families. It is inefficient and insufficient. As such, Government will end the Child Care Subsidy Program and introduce the new and improved affordable child care benefit program in September 2018. Parents who are currently part of the subsidy program will continue to be supported under the new benefit.

As we move towards a system of universal child care in B.C., we must deliver affordability relief for parents most in need. The new affordable child care benefit will do that.

The new benefit is different from the Child Care Subsidy Program in three key ways:

1. **Online Application:** Parents will be able to apply online through a simple application form that will speed up processing over the current fax-based process.
2. **Easy-to-Understand Eligibility:** The new benefit will streamline eligibility requirements – no more complicated formulas. Parents will be able to access information online to help estimate what they are eligible to receive.
3. **Higher payments:** The new benefit will pay higher rates than the subsidy program and will better reflect the real cost of child care – first for those using licensed infant and toddler care (2018-19), and then for those using care for three- to five-year-olds (2019-20).
 - Under the new benefit, many families with annual pre-tax incomes under \$45,000 should find their licensed infant and toddler child care costs are nearly free, with others finding their costs significantly reduced.
 - Families who earn between \$60,000 and \$80,000 in pre-tax income and who are using licensed infant care will be eligible to receive support that will result in their paying an average of \$10 per day per space for care.
4. **Available to more families:** The new benefit will be available to more families at higher annual pre-tax incomes – up to \$111,000.
 - By the end of 2020-21, the new benefit will help up to 86,000 parents with the cost of child care each month. That's over 60,000 more families than are currently being supported through the existing Child Care Subsidy Program.

Why are you providing both a child care fee reduction and an affordable child care benefit? How do these measures work together?

Our long-term vision is to create a system of universal child care in B.C. We need to move away from the existing patchwork of disconnected services and towards a system that provides access to quality and affordable child care to all families that need it. As we do this work, we know that families need immediate relief to help with the cost of child care. Our affordability measures aim to build up a system for all families (through the child care fee reduction program), while targeting increased affordability to families who are most in need (through the affordable child care benefit).

The combined impact of the two affordability measures will be significant. For example:

- From our annual survey of Group CCOF providers in 2016-17, \$1,250 is within the range of median parent costs for monthly Group Infant care in cities in the lower mainland. The following outlines a scenario for a single parent with an infant in Licensed Group Infant care:

One Parent with One Child in Licensed Group Infant Care

Pre-Tax Income	\$45,000 per year	\$74,000 per year	\$100,000 per year
Child Care Cost (Monthly)	\$1,250	\$1,250	\$1,250
Child Care Fee Reduction Program	\$350	\$350	\$350
Affordable Child Care Benefit*	\$900	\$900	\$323
Total Monthly Cost	\$0	\$0	\$577
Total Daily Cost	\$0	\$0	\$29

* The maximum ACCB for licensed group infant care is \$1,250/month and is capped at the parents cost per care.

Won't increased eligibility and increased rates for the new affordable child care benefit simply encourage providers to raise their parent fees?

We recognize that fee increases are a concern, and we are looking at this issue as part of the implementation of the child care fee reduction initiative. We're reaching out to providers to explain how they can sign on to the initiative; we have already had a lot of interest from providers who want to participate.

Providers who opt in to the initiative get a 10% lift in their base Child Care Operating Funding rate in 2018-19 to put towards administrative and other operational costs. Once they sign their contract, they must pass savings on to parents. This will be a stipulation of their contract with the ministry.

There will be an exception process in place, whereby any provider experiencing extraordinary circumstances can apply to the ministry for approval to increase their fees beyond those stated in their 2018-19 fee schedule. These requests will be handled on a case-by-case basis.

The child care fee reduction initiative takes effect on April 1, 2018. As we approach full implementation, we will continue to provide information to parents and providers in order to ensure that both groups get the support they need from this program.

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Increasing Affordability in the Future

How will the low-cost prototype child care sites work?

In addition to the provincial investments announced in *Budget 2018*, the Province has entered into an agreement with the Government of Canada, under the Bilateral Early Learning Child Care (ELCC) Framework, to flow approximately \$153 million in federal funding over three years to British Columbia. One of B.C.'s four priority areas for investment under this agreement is to increase the affordability of child care, beginning with infant and toddler care.

To achieve this priority, B.C. will invest \$30 million per year over two years (2018-19 to 2019-20) to support the introduction of universal child care by providing operational support for new early care and learning prototype sites, focused on infant and toddler spaces. Sites will be located around the Province and selected to represent a range of communities, including those that are currently under-served or with vulnerable populations.

Funding will be conditional on sites implementing fee schedules established by the province. Parent fees will be scaled so the most financially vulnerable families receive the greatest benefit. It is expected that by March 31, 2020, approximately 1,786 child care spaces will be funded through this new model.

These prototype sites will provide valuable information on how government can build out universal child care in the coming years.

How will operators be chosen for the prototype sites?

The operators that are selected for these sites will be representative across the province in both urban and rural settings so that the prototype centres can test the model in a representative range of communities in BC, including more vulnerable or underserved communities.

More information on the selection of these sites will be available in the coming months.

Access for All Families

Licensed Child Care for More Kids

How will this budget support the creation of new child care spaces in B.C.?

Budget 2018 provides an additional \$237 million over three years to build over 22,000 new licensed child care spaces in B.C. This, coupled with targeted investments through our Early Learning and Child Care (ELCC) Agreement with the Government of Canada, will bring our overall total investment in new licensed child care spaces to 24,000 over three years.

How will child care providers apply for this funding?

The ministry will expand and redesign the Child Care Major Capital Funding Program to provide a greater emphasis on supporting partnerships in the non-profit sector, with local governments, and with public-sector agencies.

The ministry will begin accepting applications through a continuous intake process, which is expected to result in more applicants throughout the year. More information will be available in May 2018 when the program launches.

Improving Flexibility for Families

What is being done to ensure that child care providers are able to keep operating?

Maintaining existing child care spaces is an important part of the overall accessibility plan. Measures include enhancements to the Ministry's Child Care Minor Capital Funding Program, which provides funding to child care providers for emergency repairs to existing facilities or equipment, and to support relocation costs if a facility is moving to another location.

These enhancements will expand funding and eligibility to include Family Child Care providers, and will help to support approximately 6,200 spaces per year to remain operational. More information will be available in April 2018.

What is being done to make it easier for families to find child care that suits their needs?

Starting in 2019-20, the ministry will provide enhanced funding through CCOF for child care providers to offer child care outside regular business hours, to support the many parents and caregivers in B.C. who have shift work or other schedules.

Co-locating child care on school grounds is an option that many parents prefer. The Ministry of Children and Family Development will work with the Ministry of Education and school districts to explore new opportunities for co-location. In addition, the Ministry of Education will pilot the offering of full-day child care in up to eight existing StrongStart BC Centres.

More information on these initiatives will be available in the coming months.

Improving Access for All Children

How will you make child care more inclusive and welcoming to children with special needs?

Federal investments through ELCC funding will help to enhance Supported Child Development (SCD) and Aboriginal Supported Child Development (ASCD) programs for children with special needs through a total investment of \$30 million. The investment is expected to support approximately 1,400 children by reducing waitlists for the SCD and ASCD programs.

More information on the program expansion will be available in the near future.

Will you offer any supports to young parents?

ELCC funding will also support enhanced funding for Young Parent programs across the province. A total of \$3 million over three years has been allocated to this program. More information on the program expansion will be available in the near future.

Indigenous-Led Child Care

What is being done to support Indigenous communities who need child care?

The B.C. government is guided by its commitment to the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) – supporting Indigenous peoples' rights to self-determination and governance, including child care and early years services. We are committed to working with Indigenous communities to co-develop a vision for universal child care for Indigenous communities.

However, we know there are Indigenous children and families throughout B.C. who are facing service gaps – they need access to supports and services today. So, while we engage in longer-term transformative and systemic change with our partners, we are also acting quickly to offer more supports to Indigenous children, families and communities.

Will there be any funding to expand the Aboriginal Head Start Program?

Federal ELCC funding will support the expansion of Aboriginal Head Start (AHS) – a culturally based Indigenous child care model – through a \$10-million annual investment over three years that will support the creation of approximately 590 new licensed child care spaces by 2019-20.

AHS will be expanded beyond the current model to provide fully operational child care services with wrap-around family supports.

We also recognize the need to build capacity to deliver on this expansion; to that end, we are investing in education and training supports for early childhood educators, as well as a bursary program to support Indigenous people throughout B.C. to enroll in a range of programs that support the early years.

Quality Care for our Kids

Supporting Early Childhood Educators through Recruitment and Retention

What is being done to ensure there are enough educators to staff the new licensed child care spaces?

Early Childhood Educators (ECEs) are critical to the quality of early care and learning in licensed facilities. We cannot build a universal child care system without a qualified and well-supported workforce. The need for qualified ECEs will increase proportionately with the planned expansion of child care spaces across the province. That is why we are investing \$136 million in the ECE workforce.

We will start our work by seeking input from the sector to develop a workforce development strategy that includes a consideration of appropriate remuneration.

Our long-term vision is to create an ECE workforce that is well-trained, adequately compensated, and supported to deliver quality early care and learning for all our children.

How will this workforce development strategy be informed?

Government will start by leading a labour-market review to improve our data on wages and benefits in the sector. Currently, we know that wages and access to benefits vary across the sector, in both unionized and non-unionized settings.

We will also work with the sector to identify other human-resource strategies that are needed to attract and retain skilled and experienced early care and learning professionals.

What is being done in the meantime to recruit new ECEs and support current ECEs to improve their skills?

We aren't waiting to take action to support ECEs to work in the child care sector:

- First, through our ELCC Agreement with the Government of Canada, we will invest \$16.3 million into ECE education supports to help build capacity in the field, encourage new students to enter the field, build new professional development opportunities, and enable existing ECEs to upgrade their skills.
- Second, to allow more ECEs to get training, the Ministry of Advanced Education and Skills Training will expand ECE training programs in public post-secondary institutions.

Helping Existing Child Care Providers Become Licenced

How will you support unlicensed child care providers to upgrade to licenced providers?

Current Licence-Not-Required (LNR) providers looking to become licenced will be able apply for start-up grants access to help defray some of the costs of becoming licenced.

Providers will be able to apply for a grant that provides \$500 to cover costs associated with becoming licenced (e.g., first aid training, fees) and \$500/per space for equipment for up to seven spaces per provider, for a total \$4,000 per application.

Why is government continuing to provide funding for unlicensed child care through the affordable child care benefit?

For many families, unlicensed settings work for their family – particularly if they need part-time or flexible hours of care. For others, it may be their only choice, and we don't want to negatively impact families by making their care more expensive. We will continue to provide the new affordable child care benefit (at existing subsidy rates) to families utilizing Licence Not Required care.

It will also take time to build the amount of licenced child care that B.C. families need, and we don't want to reduce the access to child care. We will focus the majority of our funding on licenced child care, and Child Care Operating Funding will continue to only be available to licenced child care providers.

Additionally, grants will be available to Licence Not Required child care providers who wish to become licenced. Benefits for the provider to becoming licenced include families being able to access higher rates under the new child care benefit, plus the provider will be eligible to apply for Child Care Operating Funding as a licensed Family Child Care provider. This will help to increase the number of licenced child care spaces throughout the province.

Protecting Kids with Enhanced Accountability

How will you ensure that any child care providers who are breaking the law are held accountable?

As more child care spaces are created, there will be an increased need to licence new facilities and ensure compliance with the *Community Care and Assisted Living Act* and Child Care Licensing Regulation.

Budget 2018 provides additional funding to Health Authorities, through the Ministry of Health, to increase the number of licensing officers to help meet the projected demand for licensing and compliance activities.

Will there be a reporting system that enables parents to find information on their child care providers?

To monitor safety in child care settings, the Ministry of Health is updating the *Community Care and Assisted Living Act* to support public reporting on illegal child care providers and equip parents with better information to inform their child care choices.

Joining Providers in Continuous Improvement

What will be done to ensure that child care in B.C. continues to improve?

The Ministry of Education will work to update and increase access to the BC Early Learning Framework (ELF) that will guide programming for children up to age eight in early care and learning, out-of-school, and school settings. Companion resources will also be available to assist parents in supporting healthy child learning and development.

In addition to updating the ELF, the Ministry of Education will also support better transitions for children into Kindergarten and the primary grades by developing more opportunities for shared professional learning between teachers and early childhood educators. The Ministry of Education will also meet with Deans of Education to explore the inclusion of early learning in elementary teacher training programs.

Work on updating the ELF has already started. Information about other Ministry of Education actions will be available in the coming months.

Working with the network of Child Care Resource and Referral Programs across the province, we will review their role in building a universal child care system in B.C.

To enhance data collection, and to inform future policy development, we will support the Human Early Learning Partnership (HELP) at the University of British Columbia to enhance the Childhood Experiences Questionnaire (CHEQ).

Building Partnerships, Delivering Care

What will be done to build more partnerships with communities and local governments?

The Ministry will provide support for community child care plans to inform local investments in new child care capacity.

As we build towards universal child care, we will need to consider an appropriate system of governance for the new system. This will be some of the work ahead of us in the years to come.

Additional Questions

Is this the \$10-a-day Child Care Plan? And if not, when will we see that?

Our plan over the long term is to deliver a universal early care and learning system that focuses on providing parents with access to affordable, quality child care, when and where it's needed.

The fact that we're not calling our plan the \$10-a-day plan doesn't mean that's not our ultimate goal.

As the Premier has said, the \$10-a-day label was the brand the child care advocates came up with; our new plan embraces the vision of the advocates' plan, but is placed in the context of the many needs and priorities of British Columbians over the coming years.

In the first three years of our plan, *Budget 2018's* new affordable child care benefit – together with the new child care fee reduction initiative – means that many parents who earn between \$0 and \$45,000 a year should find their licensed infant and toddler child care costs are free or significantly reduced.

And, families who earn between \$60 and \$80,000 per year and who use licensed infant care will be eligible to receive the benefit, too – this will result in their paying an average of \$10 a day per space.

Will there be any governance changes for child care? I heard that responsibility for child care would be moving to the Ministry of Education.

The Ministry of Children and Family Development (CFD) continues to have responsibility for child care policy and programs. The Ministry of Education will be working closely with CFD to identify opportunities to build more child care on school grounds. As we build our system of universal child care over the coming years, we will establish a system of governance as well.

How will the Early Learning and Child Care Framework Agreement with the Government of Canada support child care in B.C.?

Through the ELCC Agreement, B.C. will target funding to increase access to licensed child care, including:

- Supporting the creation of up to 1,370 new licensed infant/toddler spaces across 14 communities (approximately \$13.7 million over two years).
- Investing \$30 million per year for two years to operate prototype sites for affordable child care across the province.
- Expanding the funding to support education and professional development of ECEs by \$16.3 million in 2017-18 and 2018-19.
- Expanding culturally based Indigenous child care through \$10 million annually for three years to support the creation of approximately 590 new licensed child care spaces by 2019/20.
- Enhancing Supported Child Development (SCD) programs for children with special needs through \$10 million annually for three years to enhance funding and reduce waitlists for the SCD and Aboriginal SCD programs supporting about 1,400 children.
- Enhanced funding of \$1 million annually for three years for Young Parent Programs (YPP) to support approximately 220 young-parent families and their children.

What is in *Budget 2018* to support licenced child care providers?

Budget 2018 provides a number of supports to licensed child care providers, including:

- An ECE training fund to help build capacity in the field, encourage new students to enter the field, and enable existing ECEs to upgrade their skills.
- As part of the 2018-19 CCOF renewal, licensed providers will be able to participate in a new child care fee reduction initiative. Under the initiative, licensed providers will receive funds to reduce their parent fees, and will also receive a 10% lift to their CCOF base funding rate.
- Increased access to major capital funds to enable programs to expand and to create more licensed spaces.
- An expanded minor capital program.
- The development of a comprehensive workforce strategy that will begin to lay out a plan to address the recruitment and retention issues that have faced the child care sector for more than a decade.

What is in *Budget 2018* to support licensed Family Child Care providers?

Budget 2018 provides a number of supports to licensed Family Child Care (FCC) providers, including:

- As part of the 2018-19 Child Care Operating Funding renewal, licensed Family Child Care providers will be able to apply to participate in the new child care fee reduction initiative. Under the program, licensed family providers will receive funds to reduce their parent fees, and will also see a 10% lift to their CCOF base funding rate.
- Supports to upgrade their training to gain Early Childhood Education credentials.
- FCCs will be supported with a new training model to help them offer the best care possible.
- Access to minor capital funding.

What is in *Budget 2018* to support unlicensed providers?

Start-up funding grants will be available to help Licence-Not-Required providers to convert existing unlicensed spaces to licensed child care.

Benefits for the provider to becoming licenced include:

- Families being able to access higher rates under the new affordable child care benefit.
- Eligibility to apply for Child Care Operating Funding and participate in the new child care fee reduction initiative as a licensed Family Child Care provider.

Ruby Decock

From: Cathy Peters <ca.peters@telus.net>
Sent: February-26-18 8:25 PM
To: cao@portclements.ca
Subject: Child sex trafficking in BC Municipalities and how to stop it
Attachments: WHAT CAN I DO AS A PARENT TO STOP MY CHILD FROM BEING TRAFFICKED.docx;
Some Ways to Prevent Your Child from Being Recruited Into Prostitution.docx; UBCM &
Bill C-36.docx; Ontario unveils funds for Human trafficking.docx

Importance: High

Dear Mayor Ian Gould and City Councillors,
Child Sex trafficking (including child pornography) is the fastest growing crime in the world, Canada and in BC.
I have been raising awareness to this issue for the past 5 years.

I have included two attachments addressing how to stop this crime and the UBCM 2015 Resolutions on
Human trafficking/Rape culture.

BC needs a properly funded Human Trafficking Task Force (like Ontario) for awareness, education and training
for law enforcement.

Also, the current Federal Law, "Protection of Communities and Exploited Persons Act" needs to be properly
enforced.

ASK: Would you please write a letter to the BC Premier John Horgan and the Public Safety Minister/Solicitor
General Mike Farnworth that we need a Human Trafficking Task Force AND the Federal Law enforced (it is in
the rest of the country), and send me a copy of that letter.

#MeToo and #TimesUp are 2 timely anti- sexual abuse campaigns. Please write me if you support these
campaigns.

Sincerely, Mrs. Cathy Peters BC's anti-human trafficking educator, speaker, advocate
#302-150 W. 15th St., North Vancouver, BC V7M 0C4

Mission statement: A Modern Equal Society does not buy and sell women and children.

My goal: to traffick-proof every community in BC and insure there is not another Robert Pickton (Port
Coquitlam serial killer) situation.

Strategy: the 2 E's- **Education** (of the problem), **Enforcement** (of the Law, The Protection of Communities and
Exploited Persons Act)

Result: to make it known that British Columbia is a bad place (for buyers of sex, traffickers, facilitators) for the
business of sexual exploitation.

WHAT CAN I DO AS A PARENT? Here are five things that you can do to help prevent your child from being lured away by a trafficker:

1. Set a high standard of “love” within your home.

The way you define and express love shapes your children’s self-image, confidence and opinions of future relationships. Treat them the way you want their future spouses to treat them. Help them to distinguish between real love and empty promises or cheap gifts.

2. Talk to your children about sexual abuse.

According to the US Department of Justice, every two minutes someone in the US is sexually assaulted, of which 29% are ages 12-17. Let your children know that if anyone has or ever does hurt them, they can talk to you. This is the most important thing you can say. Don’t assume they have not been hurt by sexual violence before. Leave the door open for your child to talk about past circumstances that they haven’t shared with you.

3. Talk to your children about sex trafficking.

Discuss ways children and teens are targeted for sex trafficking. Let them know that traffickers specifically try to woo young girls and boys with promises of a better life – whether it’s promises of love and attention or promises of nice things and trips – these pimps look for ways of exploiting dreams. Traffickers can be male or female, even classmates. Traffickers may even use kids to recruit other kids.

4. Talk to your children about the dangers of social media.

It’s important to provide practical safety tips like: don’t share personal information on the Internet; don’t accept Facebook requests from unknown people; NEVER share naked photos of yourself with anyone; and tell a parent or a trusted adult if you feel threatened or uncomfortable online. Also, children need help in defining friendships. Social media has distorted our childrens’ understanding of what friendship means. Teach them that a friend is not someone you met yesterday and that a “friend” on Facebook is not the same thing as a friendship.

5. Pay attention to your children.

Monitor your children’s social media accounts, look for ways to meet their friends, their friends’ parents and those they hang out with. Be alert to boyfriends who are much older, or friendships that tend to isolate your child from other friends or family. Notice if your child has new clothing items, makeup products, cell phone or other items and inquire about how they aquired them.

13

CANADIAN FEDERAL LAW:

“The Protection of Communities and Exploited Persons Act”

1. **Targets the demand** by targeting the buyer of sex; the predator, pimp, trafficker, john are criminalized 2. Recognizes the seller of sex is a victim; usually female and is not criminalized 3. Exit strategies put in place to assist the victim out of the sex trade.

UBCM RESOLUTIONS September 2015:

B53

HUMAN TRAFFICKING; NCLGA Executive

WHEREAS human trafficking is a real and devastating issue in British Columbia;

AND WHEREAS significant work & research has been done as of late to aid in the prevention and prosecution of human trafficking throughout Canada:

THEREFORE BE IT RESOLVED that UBCM call on the RCMP, local police forces and local governments to work collaboratively in order to implement the recommendations found within the National Task Force on Sex Trafficking of Women and Girls in Canada's recent report ("NO MORE' Ending Sex -Trafficking In Canada") as well as the Province of British Columbia's "Action Plan to Combat Human Trafficking."

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

B80

RAPE CULTURE IN CANADA; NCLGA Executive

WHEREAS sexual assaults continue to be committed across Canada, and victims are of every age, race, income and gender;

AND WHEREAS sexual assaults are under reported, and prosecution and conviction rates are low:

THEREFORE BE IT RESOLVED that UBCM advocate for an intergovernmental task force to be convened to determine the steps needed to erase the “rape culture” that is pervasive in schools, universities, workplaces and elsewhere across Canada;

AND BE IT FURTHER RESOLVED that the task force be mandated to elicit testimony from victims in order to determine the steps needed to improve the reporting, arrest and conviction rates across Canada.

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

3

Some Ways to Prevent Your Child from Being Recruited Into Prostitution

- Recruiters frequent malls, movie theaters, bowling alleys, parks, typical teen hang out areas, and around school grounds. Make sure your children are supervised and not alone when in these areas.
- Recruiters are always looking for girls who are alone or isolated; if your child is with a group, she is much less likely to be targeted.
- Make sure your child is not alone when they are going to or from school or other extracurricular activities.
- Check your child's emails, social media, and internet activities. Many recruiters will build a relationship with children through the internet over time in order to gain their trust.
- Screen any boyfriend by checking his age and status in the community. Check with his parents to verify his age, any gang affiliation, or any criminal history. Recruiters are notorious for lying about their age and who they are in order to gain a girl's—and even her parent's—trust.
- Know where your child is all times. It may be annoying to your child, but it also could mean saving their life.
- Adding a GPS tracker to your child's phone is a great form of protection, as it allows you to find out exactly where your child is at any time.
- Have a code word or phrase. For example, saying "I'm fine" means "*Not okay! I need help!*". This way, if they are in the hands of an abductor they can text you this code without raising the suspicion of the abductor or recruiter.
- Use the percentage sign or some unique symbol that will allow your child to text you one quick symbol to tell you they are in trouble.
- Have specific and periodic check in times with your children. Setting a recurring alarm on your child's phone will help them remember to check in. If your child misses a check in time, you can set a response in motion assuming that they are in trouble.
- Ethical Modeling agencies do not typically solicit girls who are alone. Thoroughly screen any solicitation for your child to model or to go somewhere with someone who has not been vetted.
- Talk to your child about what to do if they get into trouble with someone who is threatening them. The basic rule is to never go to the second location once you realize you are in danger. No matter what the threat, advise them to go to a figure of authority *immediately*.
- It is a difficult discussion to have, especially with junior high age children, but 8 to 14 year-olds are the primary targets of recruiters. Children really need to be coached on how to respond to that type of threat if it happens to them.
- If your child is going to a party, make sure that you know it is held at a safe place with the supervision of people you trust. Recruiters for sex trafficking will often frequent parties that teenagers attend and wait until a child is alone, single them out, and actually take them during the party. Many times the recruiter will take them to a back room where any kind of disturbance would not be heard due to the noise of the party.
- Advise your child to never leave any drink, even water, unattended at any party or event. Recruiters will drop what they call a "roofie" into the drink which causes the victim to become submissive to anyone without bringing attention to the situation.

Most importantly, get involved in your child's life and be their parent, not their buddy. They may resist, but it is our job as parents to protect our children from the predators that seek to destroy their lives.

13

Ontario unveils \$72-million plan to fight human trafficking

Tavia Grant

The Globe and Mail

Published Thursday, Jun. 30, 2016 10:37AM EDT

Last updated Thursday, Jun. 30, 2016 8:28PM EDT

The Ontario government will spend up to \$72-million over four years in a new anti-trafficking strategy, with support for indigenous-led approaches to tackling the issue as one of its priorities.

Government ministers unveiled the strategy on Thursday at Covenant House in Toronto, a shelter for homeless youth. They said the money will be used to bolster support for culturally appropriate services for indigenous survivors of trafficking, establish a provincial anti-trafficking coordination centre and create a specialized prosecution team for human-trafficking crimes.

Ontario is the third province in Canada to adopt a plan to fight human trafficking. The province has about 65 per cent of the human trafficking cases reported to police in the country, and the RCMP has identified Ontario as a major hub for trafficking in Canada.

Human trafficking “is a deplorable crime that robs the safety, livelihood and dignity of those who are being exploited and abused,” Attorney-General Yasir Naqvi said at the announcement.

Indigenous women and girls are disproportionately affected, he said in an interview. “We know the number is high. A lot of indigenous women, unfortunately, get trafficked, and that is why we wanted to have an indigenous approach as a wraparound for this entire strategy. It is disproportionate, absolutely.”

A Globe and Mail investigation earlier this year showed that, despite a raft of studies, reports and surveys showing that aboriginal youth and women comprise an outsized share of trafficking victims, relatively little dedicated federal funding has gone to prevention or protection.

Covenant House has provided services to 60 victims of sex trafficking so far this year, which already surpasses last year’s numbers. The agency has estimated about a quarter of cases involve indigenous girls and young women.

Trafficking charges have resulted in few convictions. The rate, specifically for human trafficking, is less than 10 per cent of charges in the Ontario Court of Justice. Mr. Naqvi said that reflects the complexity of the crime and difficulty in getting victims to testify.



The provincial government did not break down how the \$72-million will be spent. It did say it will expand supports for at-risk youth leaving care and bolster services for survivors, such as trauma counselling and job skills training.

Barbara Gosse, CEO of the Canadian Centre to End Human Trafficking, said she would have liked the plan to include education for judges on the issue, and more emphasis on data collection. "We need a coordinated and integrated system of collecting data from law-enforcement, frontline service providers and non-profit organizations who provide services and supports to victims," she said, so that governments can develop policies based on evidence.

Canada's national action plan on human trafficking expired in March. Public Safety Canada, which coordinated the federal response to trafficking, said the government is determining "next steps."

Human trafficking is defined as recruiting, transporting or exercising control over a person to exploit them, typically through sexual exploitation or forced labour. The majority of trafficking cases in Canada are domestic, rather than international or cross-border, and most domestic cases are sex trafficking, the RCMP says.

The province's announcement came as a global report said Canada remains a source, transit and destination for sex trafficking. Canada is also a destination country for men and women subjected to forced labour, the U.S. State Department said in its annual global report on trafficking in persons.

"Women and girls from Aboriginal communities; migrants, including those newly arrived, at-risk youth; runaway youth; and girls in the child welfare system are especially vulnerable," it said.

The report recommended Canada "significantly increase" specialized services and shelter for victims. Data collection should be improved, while inter-agency co-ordination between the provinces has been "uneven." It said training efforts – particularly for prosecutors and judges – should be increased.

It also said the government "did not provide adequate funding for specialized victim services; and the range, quality, and timely delivery of services varied across the provinces."

Globally, human trafficking is now a \$150-billion industry, the report said.

Follow Tavia Grant on Twitter: [@taviagrants](https://twitter.com/taviagrants)

More Related to this Story

- [The Taken: Five women, five serial killers and how their paths came to meet](#)
- [The Trafficked: Sexual exploitation is costing Canadian women their lives](#)

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you don't have to read all this; but under ~~the~~ Societies Act, you have right to be notified that we are voting on these proposed changes

PORT CLEMENTS HISTORICAL SOCIETY

INCORPORATED OCTOBER 18, 1985, S-20664

PROPOSED BYLAW AMENDMENTS 2018

Vote at AGM on March 13, 2018

2. MEMBERSHIP

(d) Junior Members—Any person 10 to 18 years of age, upon payment of the prescribed fee, may be a Junior member of the Society. Junior members may not hold office or vote during elections.

To change to read:

(d) Junior Members—Any person 10 to 18 years of age, upon payment of the prescribed fee, may be a Junior member of the Society. Junior may not hold office or vote during elections. If Junior members pay the Adult Membership fee they may then vote and if they meet the age requirements in the Societies Act, hold office.

3. MEETINGS

(b) Quorum: At the Annual General Meeting and Special Meetings a quorum shall be 8 members. A quorum for Executive meetings shall be 4 members of the Executive.

To change to read:

(b) Quorum: At the Annual General Meeting and Special Meetings a quorum shall be 6 (six) members. A quorum for Executive meetings shall be 4 members of the Executive.

3. MEETINGS

(d) Notice of Annual and Special Meetings shall be mailed or delivered to each member a minimum of 14 days prior to the meeting.

To change to read:

(d) Notice of Annual and Special Meetings shall be published in the local newspaper, or published via social media, or delivered via e-mail to members a minimum of 14 days prior to the meeting

4. OFFICERS OF THE SOCIETY

(b) Duties and Responsibilities of Officers of the Society:

(iii) Secretary: Shall be elected or appointed at the annual General Meeting.
Shall record the minutes of all meetings;
Shall retain and safekeep all records of the Society;
Shall prepare, dispatch and receive all correspondence.

To change to read:

(iii) Secretary: Shall be elected or appointed at the annual General Meeting.
Shall record the minutes of all meetings;
Shall ensure the retention and safekeeping of all records of the Society;
Shall ensure the preparation, dispatch and receipt of all correspondence.

4. OFFICERS OF THE SOCIETY

(b) Duties and Responsibilities of Officers of the Society:

(v) Historical Co-ordinator: Shall be elected or appointed at the Annual General Meeting.
Shall be responsible for co-ordinating the reception, cataloguing, research and preservation of historical items.

To change to read:

(v) Historical Co-ordinator: Shall be elected or appointed at the Annual General Meeting.
Shall be responsible for co-ordinating the reception, accessioning and preservation of historical items.

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Administration provided
by UBCM

Funding provided by
Province of B.C.



For program
information, visit the
Funding Programs
section at:

www.ubcm.ca

LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca
Phone: (250) 356-2947

Local Government Program Services

...programs to address provincial-local government shared priorities

COPY

January 10, 2018

Mayor Thomas and Council
Village of Port Clements
Box 198
Port Clements, BC, V0T 1R0

Re: 2018 Asset Management Planning Program - Grant Approval and Terms & Conditions

Dear Mayor Thomas and Council,

Thank you for submitting an application for the 2018 Asset Management Planning grant program.

I am pleased to inform you that the Evaluation Committee has approved funding for your project, *Asset Management & Inventory Plan*, in the amount of \$15,000.00.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Municipal Affairs & Housing has provided funding for this program and the general Terms & Conditions are attached. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- (1) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in the budget that was approved as part of your application;
- (2) The grant funding must be matched in cash or in-kind;
- (3) All expenditures must meet eligibility requirements as defined in the Program & Application Guide;
- (4) All project activities must be completed within 12 months and no later than January 31, 2019;
- (5) The Final Report Form is required to be submitted to UBCM within 30 days of project end date and no later than February 28, 2019;
- (6) Any unused funds must be returned to UBCM within 30 days following the project end date.

C5

On behalf of the Evaluation Committee, I would like to congratulate you for responding to this opportunity to advance asset management in your local government.

If you have any questions, please contact Local Government Program Services at (250) 356-5193 or by email at lgps@ubcm.ca.

Sincerely,



Danyta Welch
Manager, Local Government Program Services

cc: *Ruby Decock, Acting CAO, Village of Port Clements*

Enclosure





Local Government Program Services

General Funding Terms & Conditions

The purpose of the Terms & Conditions is to provide basic information on grants administered by the Union of BC Municipalities through Local Government Program Services (LGPS). For specific information regarding the terms and conditions of each funding program, please refer to the relevant Program & Application Guide.

1. Definitions

- **Approved Applicant** - In general, LGPS grants are awarded to local governments (regional districts and municipalities). However, under some programs, First Nations can be the approved applicant. The approved applicant is the primary contact for UBCM and is responsible for overall grant management.
- **Approved Partner(s)** - Are organizations that contribute directly to the approved project, are identified in the application and are approved by UBCM. Possible partners include, but are not limited to, boards of education, health authorities, First Nations or aboriginal organizations, non-profit organizations and local governments (other than the applicant).
- **Approved Project** - Is the activity or activities described in the application and approved by UBCM.
- **Cash Expenditures** - Are direct costs properly and reasonably incurred and paid for with money by the approved applicant or approved project partner for the development or implementation of the approved project. For example, catering and consultant fees can be cash expenditures.
- **In-Kind Expenditures** - Are the use of resources of the approved applicant or approved project partner for the development or implementation of the approved project. For example, the use of meeting rooms owned by the applicant or approved partner can be an in-kind expenditure.

2. Eligible & Ineligible Costs

Eligible costs, including cash and in-kind expenditures, are direct costs properly and reasonably incurred by the approved applicant or approved partner as part of the approved project. To be eligible, these costs must be outlined in the detailed budget submitted by the approved applicant as part of the application process and be approved by UBCM. Requests to change the budget must be made to UBCM, in writing, by the approved applicant (see below). Please see the relevant Program & Application Guide for specific notes regarding eligible and ineligible costs.

3. Post-Approval Terms

Notice of Approval

UBCM will inform all applicants of the status of their application by letter. Approved applicants will be informed of specific conditions of the grant approval and if a specified percentage of the approved grant amount will be forwarded to the approved applicant upon approval. The balance of the grant will be paid on satisfactory completion of the project and receipt and approval of all final reporting requirements.

Applicant Responsibilities

LGPS grants are awarded to approved applicants. When collaborative projects are undertaken, the approved applicant remains the primary organization responsible for the grant. Due to this, the approved applicant is the primary contact for UBCM and is responsible for:

- Ensuring that approved activities are undertaken as outlined in the approved application and within the required timeline
- Providing proper fiscal management of the grant and approved project (see below)
- Submitting final reports, using UBCM forms where available, as required by the Program & Application Guide (see below).

Accounting Records

Acceptable accounting records must be kept that clearly disclose the nature and amounts of eligible expenditures (cash and in-kind) incurred as part of the approved project. Financial summaries are required to be submitted as part of the final report and must be signed by a representative of the approved applicant (or as required in the Program & Application Guide).

In all cases, the final project expenditure must be net of any rebates (such as GST/PST) that the approved applicant or approved partner is eligible to receive.

Changes to or Cancellation of Approved Project

Approved applicants need to apply to UBCM, in writing, for any significant variation from the approved project as described in the approved application, including any major changes to:

- Start or end dates
- Project purpose, goals, outcomes or milestones
- Cash and in-kind expenditures or matching funds (when required)
- Project partners

UBCM's approval is required in advance for such changes. If an approved project is cancelled, the approved applicant is responsible for ensuring any grant monies that have been advanced are returned to UBCM within 30 days, or as outlined in the Program & Application Guide.

4. Reporting Requirements

Submission of Reports

Approved applicants are required to submit final reports as outlined in the Program & Application Guide. When UBCM forms or templates are available, they are required to be used. Please note the following when submitting a report:

- When completing a UBCM report form please ensure that each question is answered and that all attachments are complete. Follow any sample templates that UBCM provides.
- Submit all documents as Word or PDF files. Note: files over 20mb cannot be accepted.
- Submit all digital photos or images as JPEG files. Note: files over 20mb cannot be accepted.
- If a hardcopy of the report is required, do not bind reports or submit in binders or folders.
- When you are ready to submit your report, please e-mail it directly to lgps@ubcm.ca or mail it to Local Government House: 525 Government Street, Victoria, BC, V8V 0A8.

Extensions and Outstanding Reports

In order for an approved project to continue past the approved end date – or for a final report to be submitted after the established deadline – approved applicants must contact UBCM to request and be granted permission for an extension.

Approved applicants that do not request extensions and have outstanding reports may forfeit the final payment of their grant and may not be eligible to apply to future LGPS programs until reports are received.

5. Recognition of Funding and Funders

Approved applicants should contact UBCM for more information on recognizing funding and for information on the appropriate use of logos. Please contact LGPS at (250) 356-2947.

February 5, 2018

Village of Port Clements
PO Box 198
Port Clements, BC V0T 1R0

Attention: Mayor Urs Thomas

Dear Mayor Thomas:

Subject: 2018 Business Façade Improvement Program
Northern Development Project Number 5188 50

The Northern Development Initiative Trust Corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

I am pleased to advise you that the Village of Port Clements's Business Façade Improvement application has been approved up to \$20,000 from the Northwest Regional Development Account. This approval is for the 2018 year (January 26 to December 31, 2018).

Funding under the 2018 Business Façade Improvement program is provided as a reimbursement upon Northern Development's receipt of reporting documents. A complete final report is due by January 31, 2019. The Business Façade Improvement program reporting form can be found on Northern Development's website at <http://www.northerndevelopment.bc.ca/funding-programs/community-development/business-facade-improvement/>. As this program is intended to be a continuous program, formal approval of subsequent year applications are subject to receipt and review of complete reporting from the previous year's project by Northern Development staff.

We wish you every success with the Village of Port Clements's Business Façade Improvement project and we look forward to seeing the results have a positive impact on the local economy.

Sincerely,

Joel McKay
Chief Executive Officer

c: Ruby Decock, Acting Chief Administrative Officer, Village of Port Clements
Charleen O'Brien Anderson, Councillor, Village of Port Clements and Regional Advisor,
Northwest Regional Advisory Committee

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A30	06-09-2016	Weight Room Upgrades	Administration	Questionnaire distributed on equipment use - Several Turned in. Grant Writer to look for opportunities Ruth Bellamy & CAO toured facilities to determine what improvements should be made.
A31	03-04-2017	Health Clinic Ventilation	Administration	RFP put out. Received bids. Waiting for follow up regarding the cost for an HRV installation.
A33	18-03-2017	Health Clinic - replace flooring	Administration	RFP to be put out once clinic industrial flooring Received product description from two suppliers. Waiting for quotes from off-island supplier and from AMS. Still working on quotes.
A34	04-07-2017	Community Park - block access	Public Works Councillor O'Brien Anderson	Logs have been temporarily been blocking access Still need a long term solution.
A36	08-08-2017	Sunset Park Mgmt. Plan	Council	Review recently adopted Management plan in Nov/Dec 2017 and again in Nov/Dec 2018.
A-39	06-11-2017	Asset management	Administration	Follow up with past public work employees to ask for historical asset locations, etc. Received UBCM grant funding and waiting to hear from FCM regarding the matching grant funds. Will be meeting with Urban Systems on March 6th to discuss plans going forward.
A-41	05-02-2018	Review motions resulting from Public Works Committee. Plan and provide a timeline for addressing the motions.	Administration	timelines will be presented upon completion of Strategic Planning and budget review

A-1