



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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Minutes of the regular meeting of the Port Clements Council held December 18, 2017 in Council Chambers.

Present:

Deputy Mayor Stewart
Councillor Cumming
Councillor O'Brien Anderson
Councillor Daugert

Regrets: Mayor Thomas

Acting CAO Decock
Intern Cumming

7 members of the public attended: Marilyn Bliss, Maureen Bailey, Manzanita Snow, Craig Beachy, Bev Lore, Teri Kish.

Deputy Mayor Stewart called the meeting to order at 7:01 p.m.

1. ADOPT AGENDA.

2017- 323 – Moved by Councillor Daugert, seconded by Councillor Cumming
THAT Council adopts the agenda without changes or additions.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – December 4th, 2017 Regular Council Meeting Minutes.
2017- 324 – Moved by Councillor Cumming, seconded by Councillor O'Brien Anderson
THAT Council adopts the December 4th, 2017 Council Meeting minutes as presented.
CARRIED

M-2 – Emergency Preparedness Plan – Emergency Planning Committee
2017-325 – Moved by Councillor Daugert, seconded by Councillor Cumming
THAT Council adopts the Emergency Preparedness Plan as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

UB-1 – Rainbow Wharf Referendum Results – RTC Acting CAO Decock
2017-326 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert
THAT Council receives UB-1 - Rainbow Wharf Referendum Results – RTC.
CARRIED

Councillor O'Brien Anderson left the Council Chambers due to conflict of interest at 7:13 pm.

2017-327-Moved by Councillor Daugert, seconded by Councillor Cumming
Be it THAT,

In the two reports from Sea Force Consultants dated October 2015 and November 2015, recommended repairs were identified to maintain the wharf to original load bearing design (2 axle single truck GVW 8,000 kg, 3 axle single tandem truck GVW 12,000 kg, 4 axle semi-trailer (no turning) 20,000 kg). As well, interim load limits of no more than 2 single axle trucks of not more than 3,500 kg were recommended until work repair was completed.

Because of the high cost of repairs to meet the standards as described in the October 2015 report, the Council requests the CAO to ask the following questions of Sea Force Consultants:

1. Could an estimate of work necessary to maintain the wharf in good serviceable condition to support load limits of no more than 2 single axle trucks of not more than 3,500 kg each be derived from the prior (2015 inspection, and if so, what would the cost be?
2. What would the estimated additional cost be to obtain a re-inspection with options for original load limits AND reduced load limits?
3. Are there other costs probable in the future from maintaining the wharf to a reduced load limit? Are we likely to require more work in the future because we are currently able to defer work if we choose lower load limits?

Council recognizes there may be some costs in obtaining answers to these questions.

CARRIED

Councillor O'Brien Anderson returned to the room at 7:20 pm.

5. ORIGINAL CORRESPONDENCE

C-1 – December 8, 2017 Board Highlights – NCRD

2017-328 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert
THAT Council receives the December 8, 2017 NCRD Board Highlights

CARRIED

C-2 – Letter to NCRD Re: Cellular Coverage from Ministry of Citizens' Services

2017-329 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert
THAT Council receives the letter from NCRD.

CARRIED

2017-330 - Councillor O'Brien Anderson, seconded by Councillor Daugert

THAT Council asks the Acting CAO to write a letter to Canadian Radio-television and Telecommunications Commission to convey the importance of cellular service to Port Clements and cc it to Telus, Rogers, Bell, Minister Jinny Sims, MLA Jennifer Rice and MP Nathan Cullen.

6. FINANCE

7. GOVERNMENT

8. NEW BUSINESS

NB-1 – Community Park Washrooms RTC-CAO Decock

2017-331 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cumming
THAT Council receives the report.

CARRIED.

NB-2 – Searchable PDF Documents of Council Agendas – Councillor Stewart

2017-332 – Moved by Councillor Daugert, seconded by Councillor Cumming
THAT Council defers this item to Strategic Planning and contact funding agencies regarding this issue.

CARRIED

NB-3– Council Resolution for FCM Asset Management Grant – RTC

2017-333 – Moved by Councillor Daugert, seconded by Councillor Cumming

Be it resolved that the Village of Port Clements Council directs MIEDS to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for VOPC's Asset Management & Asset Inventory Plan.

Be it therefore resolved that the Village of Port Clements commits to conduct the activities in its proposed project written by Urban Systems.

Be it further resolved that the Village of Port Clements commits matching funds from its 2018 UBCM Asset Management Grant Application and the Vibrant Haida Gwaii Communities Initiative Grant.

CARRIED

9. REPORTS & DISCUSSIONS

Councillor O'Brien Anderson – Thanks Sam Pullano & Chuck Rokstad for putting up Christmas tree & decorations on the Dyson Party. The tree install (equipment & lights) was provided by O'Briens & Fuerst Logging.

Councillor Cumming – Very successful Breakfast with Santa the Emergency Preparedness Plan was worked on by volunteers and adopted by Council.

Councillor Daugert – Attended fisheries meetings in Prince Rupert and via teleconference. Also attended a Rod & Gun Club meeting. Also now that the boat of a deceased member of the community has been removed we can now go ahead with the work on the boat launch. We need to get our Public Works committee set up for the new year so that there are proper meetings.

Deputy Mayor Stewart – Nothing to report.

Acting CAO Ruby Decock – Still adjusting to the role of Acting CAO, lots of work as well as actively working on plans for Strategic Planning gathering information for Council for Strategic Planning. Public Work's identified that the fire pump's automatic ignition has been working intermittently. It is nothing to worry about; a part will be replaced to fix the issue.

Intern Elizabeth Cumming – Been busy, completed annual mail outs/renewal notices.

10. ACTION ITEMS

Gym Update: Still in progress. Delayed until office dynamics change.

RFP for Clinic Ventilation deferred until we receive the quote for the HRV. Requests for quotes on install, but delayed by company.

11. QUESTIONS FROM THE PUBLIC & PRESS

Manzanita Snow – What is HRV?

Response – Heat Recovery Ventilation – not the same as a heat pump. Helps with circulating fresh air.

Manzanita Snow – How do I find out what physical assets belong to the Village of Port Clements?

Response – The broad information is listed in our annual financial report but finer details are available in the office.

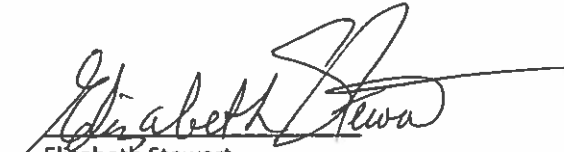
12. ADJOURN TO IN-CAMERA in 90 (1) (c) & (g)

2017-334 - Moved by Deputy Mayor Stewart, seconded by Councillor Cumming
THAT Council adjourn to in camera as per section 90 (1) (c) & (g) at 8:13 pm.

ADJOURNMENT

2017- 335—Moved by Councillor O'Brien Anderson

THAT the meeting be adjourned at 10:07 PM.



Elizabeth Stewart
Deputy Mayor



Ruby Decock
Acting Chief Administrative Officer