



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

Regular Meeting of Council Monday June 6th, 2011

AGENDA

1. ADOPT AGENDA.

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1- Joanne Mills- Gwaii Trust Youth Dialogue

3. MINUTES.

M-1-Minutes of Regular meeting of Council, May 16th, 2011.

M-2-Minutes of Port Clements Tourism Committee, April 19th, 2011.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1- Mammography Screening Port Clements

BA-2- Haida Gwaii Tourism Advisory Committee- Community mapping project

BA-3- Protocol meeting- June 17th, 2011 Sandspit Community Office 1-5pm

BA-4- Tourism Committee request for map placement on Bayview Drive.

BA-5- Tourism Committee request for signage "no motorized vehicles" on walking trails

5. ORIGINAL CORRESPONDENCE.

C-1-British Columbia/Yukon Command-The Royal Canadian Legion- Military Service recognition book advertisement

C-2-Misty Isles Economic Development Society- Request for support Agriculture Support Commissioner Project

C-3-Marine Ecosystem Based Management (Draft Goals) for the Integrated Oceans Advisory Committee

C-4- Coastal Community Network

6. GOVERNMENT.

7. FINANCE.

F-1-Cheque listing June 3rd, 2011.

F-2-Cedarview Community Church- Grant in Aid \$1260.89

F-3-Deputy Clerk/Treasurer Signing Authority

F-4-2010 Consolidated Financial Statements

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

10. QUESTIONS FROM THE PUBLIC & PRESS.

ADJOURNMENT.

Heather Nelson-Smith

From: Joanne Mills [jomills@haidagwaii.net]

Sent: May 26, 2011 2:45 PM

To: clerk@portclements.ca

Subject: Gwaii Trust

Hi again. Thanks so much for your assistance!

I have attached the notice that went into the Observer for the Port Clements facebook page.

I am also hoping to meet briefly with the Village Council to discuss:

1. Village of Port Clements Youth Mandate/targets
2. Youth Services in the community
3. Needs of youth in Port Clements
4. Partnership opportunities between Port Clements and Gwaii Trust to create sustainable youth programming.

I am also interested in incorporating community specific data (if available). For the purposes of this needs assessment, we have defined youth as between the ages of 13 and 19; however, youth needs between the ages of 19 and 24 would also be considered.

I understand that the meeting is:

June 6, 2011

7:30 pm

With Respect

Joanne Mills

First Health Solutions

1-778-260-0050

www.firsthealthsolutions.ca



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Minutes of the regular meeting of the Port Clements Council held Monday May 16, 2011 in the Council Chambers.

Present:

Mayor Delves
Councillor Cheer
Councillor Stewart
Councillor Gould
Councillor Traplin

Deputy Clerk/Treasurer Sharon Ferretti

Press

Mayor Delves called the meeting to order at 7:30pm

1. ADOPT AGENDA.

ADD BA-2-Wharf

C-5-Community of Sandspit-Support Gwaii Trust Application for Tsunami Site.

Moved by Councillor Stewart, seconded by Councillor Cheer

THAT the agenda be adopted as amended.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1-Minutes of Regular meeting of Council, May 2nd, 2011.

Moved by Councillor Cheer, seconded by Councillor Gould

THAT the minutes of the Regular Meeting of Council, May 2nd, 2011 be accepted.

CARRIED

M-2-Minutes of Port Clements Emergency Committee, April 15th, 2011.

Moved by Councillor Stewart, seconded by Councillor Cheer

THAT the minutes of the Emergency Committee, April 15th, 2011 be accepted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-MIEDS-Community Viability Strategy.

Moved by Councillor Cheer, seconded by Councillor Stewart

THAT the MIEDS-Community Viability Strategy draft resolution be adopted to ratify the problem associated with the inability to release associated funds.

CARRIED

M-1

BA-2-Late item-Wharf

Moved by Councillor Gould, seconded by Councillor Cheer

THAT to contact Husby as to who they are using for wharf pilings to be pushed and the costs, and to review piling inspection report.

CARRIED

5. ORIGINAL CORRESPONDENCE.

C-1-Ministry of Jobs, Tourism & Innovation-Compete for the most "Small Business Friendly Community Award".

Moved by Councillor Cheer, seconded by Councillor Stewart

THAT the Ministry of Jobs, Tourism & Innovation-Compete for the most "Small Business Friendly Community Award" be received and filed for information.

CARRIED

C-2-2010 UBCM Resolution-Cellular phone coverage in Rural Communities.

Moved by Councillor Cheer, seconded by Councillor Stewart

THAT a letter be sent to the UBCM to thank them for pursuing this item, and to contact Telus concerning the possibility of cell phone usage here in Port Clements and to include the Ministry of Citizens' Services .

CARRIED

C-3-MIEDS April 29th, 2011, Board meeting summary report.

Moved by Councillor Cheer, seconded by Councillor Stewart

THAT the MIEDS April 29th, 2011, Board meeting summary report be received and filed for information.

CARRIED

C-4-Resignation letter-Emergency Committee member, Jamie Delves.

Moved by Councillor Cheer, seconded by Councillor Stewart

THAT the Resignation letter-Emergency Committee member, Jamie Delves be received and filed for information.

CARRIED

Moved by Councillor Gould, seconded by Councillor Stewart

THAT a letter of thanks be prepared and signed by all Council members.

CARRIED

C-5-Late item-Community of Sandspit-Gwaii Trust Application-Tsunami staging area.

Moved by Councillor Cheer, seconded by Councillor Stewart

THAT the a letter of support be sent to Morseby Advisory Group in support of their application for funding towards a tsunami staging area.

CARRIED

6. GOVERNMENT.

G-1-Haida Nation/BC approval of the Kunst'aa guu-Kunst'aayah Reconciliation Protocol Decision-Making Framework Implementation Plan.

Moved by Councillor Cheer, seconded by Councillor Stewart

THAT the Haida Nation/BC approval of the Kunst'aa guu-Kunst'aayah Reconciliation Protocol Decision-Making Framework Implementation Plan be received and filed for information.

CARRIED

G-2-BC Government lease agreement #2738, Clinic/Ambulance Station.

Moved by Councillor Cheer, seconded by Councillor Stewart

THAT the BC Government lease agreement #2738, Ambulance Station be renewed for the 2011-2014 years as drafted.

CARRIED

G-3-Council acceptance: PCVFD members; Ryan Brown & Harmonie Blais.

Moved by Councillor Gould, seconded by Councillor Traplin

THAT Council approve acceptance of Ryan Brown & Harmonie Blais as PCVFD members.

CARRIED

G-4-Misty Isles Economic Development Society request appointment of a Council member.

Moved by Councillor Stewart, seconded by Councillor Cheer

THAT to appoint Councillor Gould as rep on MIEDS for Village of Port Clements.

CARRIED

7. FINANCE.

F-1-Cheque list May 13th, 2011.

Moved by Councillor Cheer, seconded by Councillor Gould

THAT the cheque listing of May 13, 2011 be accepted.

CARRIED

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

Mayor Delves – Reported on NCLGA. It was well attended by most of the communities. Not a lot of time to discuss resolutions.

Mayor Delves also attended Northern Health meeting. Made sure all were on the same page concerning the new hospital in Queen Charlotte.

Thanked Kathy Ulrich, President and CEO of Northern Health for recent work with seniors here.

Maynard Angus, Manager of Public Affairs, Prince Rupert, gave a presentation about the Fairview Terminal to do with container and bulk shipping. Forecast all activities with harbour there; second phase involves more warehousing. He could be a good person to contact concerning barge ramp in Port Clements.

Prince George fueling stop for air cargo carriers.

Two RCMP's gave presentation on grow ops in Cariboo area. Concerned about lack of consideration for person's health working and living on these sites; it was observed that a water puddle did not freeze despite well below zero temperatures – what's in that water preventing it from freezing?

Bruce Vincent, from a third generation logger family, from Montana, has been giving presentations to University students. They are swinging more toward having good strong balance between rural communities, while keeping parklands.

NCLGA 2012 will be hosted in 100 Mile House. Need to book rooms as soon as dates are determined.

Spoke with Nathan Cullen and Gary Coombs. Stated need for review of taxes on fuel; Province takes percentage of cost per litre. Rural areas penalized just for being rural.

Attended Enbridge reception and anti-enbridge reception; it was well attended. Two sides to every story. Products are currently being moved by rail, therefore pipeline may possibly be safer.

Councillor Stewart- Nothing to report.

Councillor Traplin- Confirmed will be away from June 7th, and will miss 2 Council meetings.

Councillor Gould- Reported that there is funding available for Social Media (Facebook, Twitter, Web) to promote Tourism. Jen Dolan has information concerning criteria i.e. being E.I. eligible but is being very flexible.

Councillor Cheer- Nothing to report.

Deputy Clerk/Treasurer– Nothing to report.

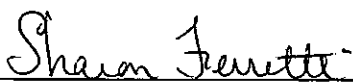
10. QUESTIONS FROM THE PUBLIC & PRESS.

ADJOURNMENT.

Moved by Councillor Stewart

THAT the meeting be adjourned at 8:35pm.

Cory Delves,
Mayor


Sharon Ferretti,
Deputy Clerk/Treasurer

Minutes of the regular meeting of the Port Clements Tourism Committee held Tuesday, April 19, 2011 in the Council Chambers

Present

Chair Urs Thomas

Councillor Wally Cheer

Germain Vigneault

Deputy Clerk/Treasurer Sharon Ferretti

Chair Urs Thomas called the meeting to order at 7:34pm.

1. ADOPT AGENDA

It was moved by Councillor Cheer, seconded by Germain Vigneault to adopt the agenda as circulated.

CARRIED

2. DELEGATES

3. MINUTES

M-1- Minutes March 17, 2011

It was moved by Germain Vigneault, seconded by Councillor Cheer to accept the minutes as written.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1 - Council Update: Councillor Cheer gave the Committee an update of tourism related items from Council:

- Jenn Dolan Community Walks
- Nothing on trails

BA-2 – North Sign Placement: Motion made by Councillor Cheer that the sign be placed by pole across from Ryland Road, seconded by Germain Vigneault.

BA-3 – Plexi Glass Arrived:

- Waterproof signs up same time as clean up.
- Tim Fennell to donate poles; 3x3/4x4; Urs will ask Tim Fennell about planks.
- Posting ad/info will go through Village office.
- Business Directory
- Heather Nelson-Smith to send email when plexi glass installed.

BA-4 – Sunset Park Clean up:

- May 28, 2011
- Culverts, problem trees – hemlock snags, trail giving out in places
- Public Works re: crush; hire tree faller or get a volunteer; work plan by May 15th
- ATV usage causing damage to trail
- Risk Management issue need signage

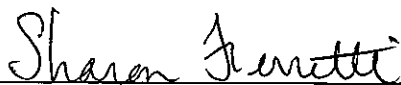
Motion made by Councillor Cheer for Council to recommend signage saying no motorized vehicles on walking trails, seconded by Germain Vigneault.

M-2

Meeting was adjourned at 8:55 p.m.

A handwritten signature in cursive script, appearing to read "Urs Thomas", written over a horizontal line.

Urs Thomas
Chair

A handwritten signature in cursive script, appearing to read "Sharon Ferretti", written over a horizontal line.

Sharon Ferretti
Deputy Clerk/Treasurer

WOMEN ARE DOING IT!



JOIN THE OVER
300,000 WOMEN
WHO ARE DOING
IT.

THEY HAVE
REGULAR
SCREENING
MAMMOGRAMS.

Screening mammography mobile service will be at:

PORT CLEMENTS MEDICAL CLINIC

July 25, 2011

By age 50, women should make screening mammograms part of their health routine.

Call: 1-800-663-9203 to book an appointment.

No doctor's referral needed for women ages 40-79.



BC Cancer Agency

CARE + RESEARCH

An agency of the Provincial Health Services Authority

Screening Mammography Program

BA-1



Community Mapping Project

MIEDS and the Haida Gwaii Tourism Advisory Committee (TAC) would like your help in creating a map of your community to share with visitors. A walking tour or driving tour map to be completed by July 2011 needs to be compiled with input from YOU!

What would you like to see highlighted in your community?

Do you have community photos you would like us to use to help promote your community?

Contact Jenn Dolen, MIEDS project coordinator by June 13th to become involved: coordinator@mieds.ca

Heather Nelson-Smith

From: midivers@telus.net
Sent: May 20, 2011 5:03 PM
To: clerk@portclements.ca
Subject: Fwd: HGOIPP - Protocol Meeting June 17th 1:00PM - 5:00PM

----- Forwarded message -----

From: Director Putterill <sqcrd.area.e.director@live.com>
Date: May 20, 2011
Subject: HGOIPP - Protocol Meeting June 17th 1:00PM - 5:00PM
To: Doll Squires <Darlene.Squires@haidanation.net>, 'Village of Masset' <vom@mhtv.ca>, Barry Pages <barrypages@northsave.com>, Bill Beamish <cao@queencharlotte.ca>, Carol Kulesha <mayor@queencharlotte.ca>, Heather Nelson-Smith <clerk@portclements.ca>, omvcrec@mhtv.ca, Skidegate Band Council <Bandmanager@skidegate.ca>, Cory Delves <midivers@telus.net>, Skidegate Band Council <haida@skidegate.ca>, John T. Jones <chiefomvc@mhtv.ca>

Hi All,

The date for the next protocol meeting will be June 17th at 1:00PM to 5:00PM at the Sandspit Community Office.

Please inform your council and let me know who will be attending so that I can arrange for seats and name tents and know who to send electronic meeting packages to.

Please provide agenda items and supporting documentation by responding to this email by Thursday the 9th of June at 4:30 PM and I will send off an electronic meeting package on Friday the 10th at 12:00 Noon.

Regards,

Evan Putterill

On 17/05/2011 10:14 PM, Doll Squires wrote:

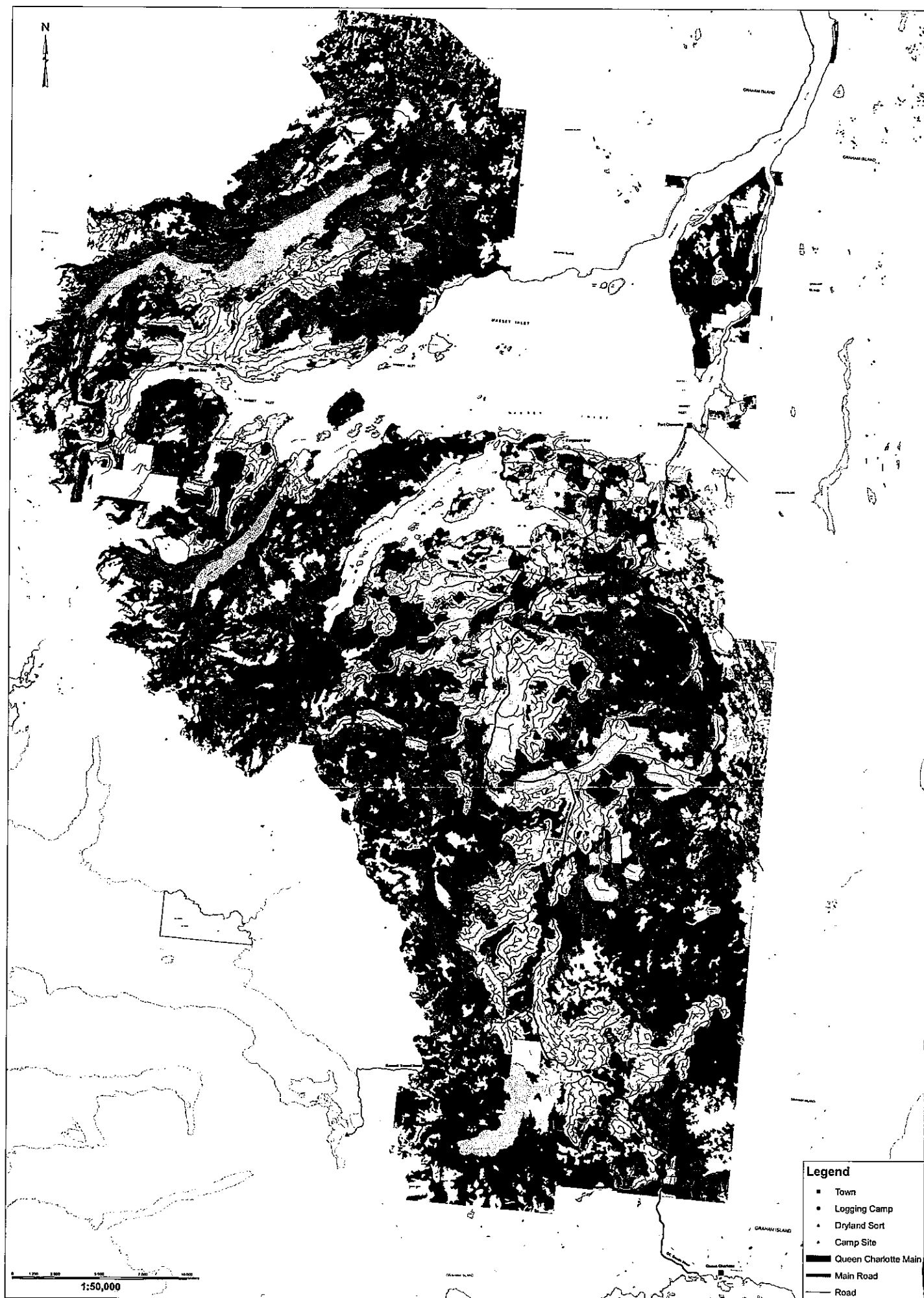
Hi Evan:

The afternoon of June 17th works for April and Guujaaw, please let me know the time and location in Sandspit. Haaw'a

Doll

2011-05-24

BA-3





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REPORT TO COUNCIL
Tourism Committee Request
Motorized vehicles on walking trails
May 2011

Recommendation:

THAT the Village Council adopts a "no motorized vehicle policy" within the parks and walking trails in Port Clements.

Background

The Village has "no motorized vehicle" signs at the park and along the alder street right of way. What has been of growing concern is the use of the Sunset Park trail for the use of dirt bikes, snowmobiles and quads. Not having the signs in place could put the Village liability in jeopardy should there ever be an accident caused by a motorized vehicle.

Committee members hope that the Council will see the potential risk and damage to the facilities maintained by the Village and adopt a policy that prohibits the use of any type of motorized vehicle on trails and parks, excluding the Village maintenance equipment.

Respectfully submitted,

BA-5




LEGION
www.bcyuk.legion.ca

British Columbia / Yukon Command The Royal Canadian Legion

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in the **BC/Yukon Command / The Royal Canadian Legion**, representing **British Columbia** and the **Yukon's Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

Our **BC/Yukon Command Legion** is very proud to be printing **10,000 copies** of our Annual **“Military Service Recognition Book”**, scheduled for release by Remembrance Day 2011, to help identify and recognize many of the brave **Veterans** of British Columbia and the Yukon who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the **“Keepers of Remembrance”**, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”** Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 150 communities that we serve throughout British Columbia and the Yukon. The Legion is recognized as one of Canada's largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion's continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review, along with a detailed list of some of the many community activities in our **154 Branches** and **100 Ladies Auxiliaries** in the **BC/Yukon Command**. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **BC/Yukon Command Office** toll free at **1-800-964-9074**.

Thank you for your consideration and/or support.

Sincerely,

**Dave Sinclair
President**



LEGION
www.bcyuk.legion.ca

British Columbia / Yukon Command The Royal Canadian Legion

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$1,709.82	+ \$205.18	= \$1,915.00
Inside Front/Back Cover (Full Colour)	\$1,517.86	+ \$182.14	= \$1,700.00
Full Page (Full Colour)	\$1,424.11	+ \$170.89	= \$1,595.00
Full Page	\$959.82	+ \$115.18	= \$1,075.00
½ Page (Full Colour)	\$825.89	+ \$99.11	= \$925.00
½ Page	\$566.96	+ \$68.04	= \$635.00
¼ Page (Full Colour)	\$513.39	+ \$61.61	= \$575.00
¼ Page	\$401.79	+ \$48.21	= \$450.00
1/10 Page (Business Card-Full Colour)	\$281.25	+ \$33.75	= \$315.00
1/10 Page (Business Card)	★ \$236.61	+ \$28.39	= \$265.00★

H.S.T. Registration # R10 793 3913

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the BC/Yukon Command.



PLEASE MAKE CHEQUE PAYABLE TO:

BC/Yukon Command
The Royal Canadian Legion
(BC/Y RCL)
(Campaign Office)
P O Box 5555
Vancouver, BC V6B 4B5



DEAR VALUED SUPPORTER:

Thank you for your pledge in support of British Columbia/Yukon Command, The Royal Canadian Legion's "**Military Service Recognition Book Project**." This annual publication will help identify and recognize many of the Veterans of British Columbia and the Yukon who served their country so well. The book will go a long ways to help the Legion in our job as "Keepers of Remembrance" so that none of us forget the selfless contributions made by our veterans. Copies of this publication will also be provided to public and private School Libraries in BC and the Yukon to be used as an education aid for our youth

There will be 12,500 copies of this book printed and distributed free **of charge** in communities throughout BC and the Yukon. Proceeds raised from this project will be used by the Legion to improve services to Veterans and the more than 150 Communities we serve.

The Royal Canadian Legion plays an active role in communities throughout BC and the Yukon. With 156 Branches and 110 Ladies Auxiliaries in British Columbia and the Yukon there's not a citizen within our Command whose life isn't touched by The Royal Canadian Legion. The tragedy for the Legion is that often times the public isn't aware of the extent of our work. We have a history of working hard and not really publicizing our contributions.

Who we are and what do we do?

The more than 80,000 members of The Royal Canadian Legion BC/Yukon Command are dedicated to assisting Veterans and their families. We are also equally dedicated to assisting those in need within our communities, whether it is seniors or our youth.

Funding - The government does not fund The Royal Canadian Legion. We rely on our member's dues, donations from the public and in-house fund raising activities.

How do we help seniors and youth within our communities!

- Since 1956 provide affordable housing numbering in the thousands for seniors throughout BC/Yukon with a construction cost of over \$168,000,000 and a current value many times that amount.
- Provide "assisted living" accommodation for those needing the extra care. Presently this type of accommodation numbers in the hundreds of units with at least four new complexes under construction.
- Support our communities by paying in **excess of one millions dollars** in yearly property taxes

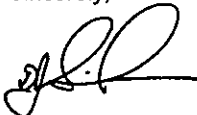
The Legion combined with our Foundation donates:

- **Over half a million dollars** annually within BC/Yukon in support of electric beds and lifts, wheelchairs and specialty mattresses, specialized medical equipment, therapeutic gardens, buses and even furnishings and television sets to our hospitals and extended care facilities.
- **Half a million dollars** raised by the 5000 Ladies Auxiliary members for charities and deserving branch projects
- **Over \$350,000** on Youth Programs, sponsoring a variety of sports teams.
- **Over \$275,000** in Bursaries and Scholarships awarded
- Sponsor over 5,000 cubs, scouts, guides and cadets
- **\$16,500 annually** to send young BC athletes and coaches to a Legion-sponsored National Athletic camp and to fund local events
- **\$60,000 annually** to the Department of Family Practice at UBC. Over 200 family doctors have graduated since inception in 1978, most of these are in practice in BC, including a large number in rural areas
- Sponsor Transition programs at UBC and the University of Victoria for our veterans and their families suffering with Post Traumatic Stress Disorder
- Sponsor "Spinoza Bear" program throughout BC for children suffering with serious illness or stress related disorders
- **Over half a million dollars** from poppy funds to ex-service personnel and their dependants in need

The Legion at work in your community!

Again, we thank you for your sponsorship and support of this very worthwhile project.

Sincerely,



Dave Sinclair
President



Centrally located on Graham Island

SUNSET RV PARK AND CAMPGROUND

Beautifully located amongst the trees alongside the Yakoun River Estuary.

Hydro hook-up, water, gazebo, bird watching tower and waterfront trail into town, just minutes away from shops, restaurants, museum, sani station, boat launch and other services.

More info at www.portclements.ca or 250-557-4295



Request for Letter of Support:

Agriculture Support Commissioner Project

Project Description

The East Coast Graham Island Farmers Institute and MIEDS propose a 2 year agriculture support project. The proposed project entails contracting the services of an Agricultural Support Commissioner¹ (ASC) (a local person, if possible, having an agriculture background) with the objective of supporting food producers of all levels.

The ASC will assist in providing technical support, research services, networking with various agriculture-related agencies, soil testing, access to affordable land discussions with the governing bodies and assistance establishing trial plots for research purposes.

The ASC will also assist food producers to follow up on opportunities identified in the Agriculture Strategy and Implementation Plan which have the ability to make food production operations sustainable and attractive to succession or future landowners.

In addressing the need for skill development for the next generation, the ASC will work with the elementary and secondary schools to encourage the development of and access to agricultural courses and experience. In addition, the ASC will work with local farmers/food producers to establish a mentorship program.

Benefits:

Benefits to the islands community will be the anticipated increase in production from local farmers and food producers. The increase in production will result in increased sales at local farmers markets. The farmers markets will begin attracting more vendors and customers. The additional vendors will benefit from increased exposure to their products.

Budget:

The project is anticipated to commence Dec 1, 2011 and terminate Nov 30, 2013. Total project cost are anticipated at \$96,100 for year one and \$90,600 in year 2. The expenditures include a contracted wage (based upon \$30 per hour/40 hours work week), travel on and off-islands, training/workshops/conferences and a web site to make easily accessible, to farmers/food producers, appropriate research, agricultural information, local

¹ This position has the potential to be split into 2 positions depending upon the administrative/coordinator and agricultural skills brought by the applicants.



studies, local farming information, land availability maps, soil maps etc. Farms/food producers may also wish to include profiles of their operations and contact information for the website.

Hiring:

Preference will be given to a local individual, having an agricultural background. The ASC will receive additional technical training and orientation to the resources available through the Ministry of Agriculture in general agriculture (ie: soil science, water systems, livestock care, regulatory standards, policies and procedures). Education will be further enhanced via agricultural conferences/tradeshows, correspondence courses and workshops.

Time Lines

To coincide with the need to work with food producers throughout the crop/field planning season (Nov-March) and to ensure that 2 years of food production support is provided (2 harvests), the ASC project would begin at the end of the current harvest and would end following the 2013 harvest.

Project Start Date: December 1, 2011

Project End Date: November 30, 2013

Management Capability/Organizational Structure

MIEDS and the East Coast Graham Island Farmers Institute will work in partnership for the project. A board will be established having Farmers Institute and MIEDS representation. MIEDS will provide financial accountability while the joint board will assume responsibility for overseeing the project and ensuring the project deliverables are met.

Marine Ecosystem Based Management Draft Goals for the Integrated Oceans Advisory Committee June, 2011

Based on recommendations from the IOAC in February 2011, the following is a composition of EBM goals for review and comment. Four draft EBM goals are proposed from the Planning Office. The intent is to stimulate discussion and facilitate agreement on goals associated with Marine "Ecosystem Based Management" (EBM). A number of questions are posed to assist IOAC representatives in developing views and suggestions for the discussion on this topic at the June meeting.

The draft goals are drawn from a number of sources (listed below) including other plans overlapping and outside of PNCIMA and submissions from IOAC member sectors. Table 1 illustrates how the Planning Office arrived at the four draft EBM goals.

When reading through the draft goals, please keep in mind the following criteria.

Goals are to:

1. Describe a future vision
2. Worded generally to establish broad aims (EBM context)
3. Not normally quantitative
4. No time specified for their achievement
5. Normally applicable to the entire planning area
6. Intended to support processes outside of the PNCIMA initiative and describe intentions greater than what the planning process itself can achieve (i.e., acknowledges the planning process is part of a greater whole)

QUESTIONS TO CONSIDER WHEN REVIEWING DRAFT EBM GOALS:

1. Which of the draft goals below need some amendment or change in order to recommend support, and what wording amendments would you suggest?
2. Do the goals below cover the EBM spectrum, or are there gaps? If gaps, please identify them with suggested additions. Keep in mind the proposed EBM goal categories (cultural, ecological, economic, governance, social).

Table 1. Synthesis of Draft Ecosystem-based Management Goals

Lit- = from literature/other plans; E- = from ENGO sector; CFC = from Commercial Fisheries Caucus; MT = from Marine Transportation sector

Literature	Lit-A. Maintain and enhance/restore ecological integrity. ^{1,2,3,5,17,20-23, 25,26, 28} Lit-B. Support the conservation of marine and coastal species and habitats, including ecosystem components that are not used by humans. ²⁴ Lit-F. Ensure that individual and cumulative effects of human activities do not impact sensitive habitats or prevent sustainable use of ocean and coastal ecosystems. ^{5-9, 27}	<p><i>Draft Goal 1:</i> Conserve ecological integrity (i.e., structure and function of the marine environment) (Ecological)</p>
Sectors	E-A. Maintain ecological integrity. CFC-A. A healthy fishery resource CFC-B. Healthy commercial fisheries MT-B. Protection of the environment	

Literature	Lit-C. Maintain and enhance human well-being, cultural identity and spiritual connections as they relate to ocean and coastal areas. ^{1,2,20} Lit-D. Foster sustainable communities, sustainable economies and economic opportunities supported by healthy and resilient ocean and coastal areas. ^{1,5,20,21,25, 27, 28} Lit-E. Support and promote sustainable use of ocean and coastal ecosystems and ecosystem components. ^{7,9,14,17,21,24,26-28} Lit-F. Ensure that individual and cumulative effects of human activities do not impact sensitive habitats or prevent sustainable use of ocean and coastal ecosystems. ^{5-9, 27}	<p><i>Draft Goal 2:</i> Promote human well-being and cultural and societal connections to the marine environment while providing a diversity of opportunities for sustainable resource use. (Economic, Social, Cultural)</p>
Sectors	CFC-A. A healthy fishery resource CFC-B. Healthy commercial fisheries CFC-C. Access to fish CFC-E. A diverse fleet CFC-G. Safe, reliable and green coastal infrastructure CFC-H. Diverse markets and distribution channels MT-A. Maintaining a Safe, Efficient and Economically Healthy Marine Transportation System MT-C. Protection and Development of Trade	

	MT-D. Sustainable Economic Development	
	MT-E. Asia-Pacific Gateway and Corridor Initiatives	
	MT-F. Supporting the Role of Canada's Labour Force	
	MT-G. Protection and Development of Infrastructure	

Lit.	Lit-G. Ensure collaborative and effective governance and management, transparency and public engagement. ^{1,3,4,7,10-13,15-21,25, 27, 28}	<i>Draft Goal 3:</i> Provide for collaborative and integrated governance management and public engagement. (Governance)
Sectors	E-B. Collaboratively govern and integrate management of the natural, social, cultural, historic, and economic interests of the marine ecosystem.	
	CFC-D. Constructive and enduring relationships	
	MT-H. Development of Collaborative Relationships	
	MT-I. Objective Consideration to New Project Review Protocols	
	MT-K. Support to the Development of and Participation in, Project Advisory Committees.	

Literature	Lit-H. Build capacity and knowledge (including the integration of Traditional Knowledge and Local Knowledge) to understand ecosystems, important areas and species, interactions, interdependence, dynamics and complexity. ^{20,21,25, 28}	<i>Draft Goal 4:</i> Utilise and continually improve upon the information available (including science, traditional knowledge and local knowledge) to understand and adapt to complex and changing environments. (Ecological, Cultural, Governance)
Sectors	CFC-F. Human resources	
	MT-J. Implementation of Project Review Recommendations	

LITERATURE CONSULTED:

SOURCES:

1. Coast Information Team EBM Handbook
2. Coast Information Team EBM Framework
3. Canada's Oceans Strategy
4. Policy for the Management of Fish Habitat (DFO)
5. Sidney Consensus (PacMARa)
6. Crab IFMP
7. Geoduck and Horseclam IFMP
8. Prawn and Shrimp by Trap IFMP
9. Shrimp by Trawl IFMP
10. Roe Herring IFMP 2010
11. Spawn on Kelp IFMP
12. Food and Bait Herring IFMP
13. Special Use Herring IFMP 2009-2010
14. Pacific Sardine IFMP 2010-2011
15. Tuna IFMP 2010-2011
16. Surf Smelt IFMP 2010
17. North Coast Salmon IFMP 2010-2011
18. DFO Sustainable Development Strategy 2007-2009
19. BC Climate Action Plan, including BC-California Agreement, Washington - British Columbia Coastal and Ocean Task Force Terms of Reference and BC-Oregon Agreement
20. Beaufort Sea Integrated Management Plan
21. Eastern Scotian Shelf Integrated Ocean Management Plan
22. Canada's Oceans Action Plan
23. PNCIMA Plan: Issues Outputs and Tasks, Review and Recommendations
24. Proceedings of the National Workshop on Objectives and Indicators for Ecosystem-based Management
25. ENGOS, EBM Principles and Elements: Version to January 2011
26. Massachusetts Ocean Management Plan, 2010
27. Fisheries Renewal and Sustainable Fisheries Framework (DFO)
28. Wild Salmon Policy (DFO)

Appendix I - EBM goals from literature

- A. Maintain and enhance ecological integrity.^{1,2,3,5,17, 20-23, 25,26, 28}
- B. Support the conservation of marine and coastal species and habitats, including ecosystem components that are not used by humans.²⁴
- C. Maintain and enhance human well-being, cultural identity and spiritual connections as they relate to ocean and coastal areas.^{1,2,20}
- D. Foster sustainable communities, sustainable economies and economic opportunities, supported by healthy and resilient ocean and coastal areas.^{1,5,20,21, 25, 27, 28}
- E. Support and promote sustainable use of ocean and coastal ecosystems and ecosystem components.^{7,9,14,17,21,24,26-28}
- F. Ensure that individual and cumulative effects of human activities do not impact sensitive habitats or prevent sustainable use of ocean and coastal ecosystems.^{5-9, 27}
- G. Ensure collaborative and effective governance and management, transparency and public engagement.^{1,3,4,7,10-13,15-21,25, 27, 28}
- H. Build capacity and knowledge (including the integration of Traditional Knowledge and Local Knowledge) to understand ecosystems, important areas and species, interactions, interdependence, dynamics and complexity.^{20,21, 25, 28}

SOURCES:

- 1. Coast Information Team EBM Handbook
- 2. Coast Information Team EBM Framework
- 3. Canada's Oceans Strategy
- 4. Policy for the Management of Fish Habitat (DFO)
- 5. Sidney Consensus (PacMARA)
- 6. Crab IFMP
- 7. Geoduck and Horseclam IFMP
- 8. Prawn and Shrimp by Trap IFMP
- 9. Shrimp by Trawl IFMP
- 10. Roe Herring IFMP 2010
- 11. Spawn on Kelp IFMP
- 12. Food and Bait Herring IFMP
- 13. Special Use Herring IFMP 2009-2010
- 14. Pacific Sardine IFMP 2010-2011
- 15. Tuna IFMP 2010-2011
- 16. Surf Smelt IFMP 2010
- 17. North Coast Salmon IFMP 2010-2011
- 18. DFO Sustainable Development Strategy 2007-2009

19. BC Climate Action Plan, including BC-California Agreement, Washington - British Columbia Coastal and Ocean Task Force Terms of Reference and BC-Oregon Agreement
20. Beaufort Sea Integrated Management Plan
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22. Canada's Oceans Action Plan
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24. Proceedings of the National Workshop on Objectives and Indicators for Ecosystem-based Management
25. ENGOs, EBM Principles and Elements: Version to January 2011
26. Massachusetts Ocean Management Plan, 2010
27. Sustainable Fisheries Framework (DFO)
28. Wild Salmon Policy (DFO)

Appendix II – Sector EBM Goal submissions

ENGOs

Goals:

- A. Maintain ecological integrity.¹
- B. Collaboratively govern and integrate management of the natural, social, cultural, historic, and economic interests of the marine ecosystem.

Notes:

- The first goal is a slight adaptation of the CIT definition (i.e., the definition of “ecological integrity was altered so that “natural diversity of species and biological communities” was replaced with “biological (genetic, species and ecosystem) diversity” because it is a more scientifically comprehensive way of articulating it).
- The second goal is an amalgamation of the first ESSIM goal and the first MOMP goal in order to include governance and management of the human elements of the plan. We also believe it is important to avoid the word “balance” as this is always seen as having tradeoffs and win-lose rather than looking for win-win solutions.

¹ Ecological integrity is defined as the quality or state of an ecosystem in which it is considered complete or unimpaired. It addresses biological (genetic, species and ecosystem) diversity, ecosystem processes and functions, and the ability to both absorb disturbance (resistance) and recover from disturbance (resilience).

Commercial Fisheries Caucus

Goals:

A. A Healthy Fishery Resource (ecological and economic)

- Effective conservation of fishery resources, protect fish habitat from degradation, with particular attention on spawning and rearing habitat. Prevent pollution from entering our ocean from land, sea and air.

B. Healthy Commercial Fisheries (economic and social)

- Commercial fisheries provide food, employment, and income for individuals, companies, and communities on our coast and beyond. The 22 commercial fisheries on our coast compete in a global seafood market by providing consumers with consistent, healthy, quality food products, sustainably harvested, at a fair price (see below for discussion on sustainable).

C. Access to Fish (governance and economic)

- Without access there will be no fishery. Currently commercial fisheries have access to 99% of the coast. Although no one fishery uses all this space, conditions change that move fish in space. Unnecessarily locking off areas can destroy a fishery. Changing climate, ocean acidification, underutilized species and other conditions may provide opportunity to diversify commercial fisheries. These opportunities require access that should not be unnecessarily restricted.

D. Constructive and Enduring Relationships (cultural and social)

- Numerous interests use the marine space, there are interrelated levels of marine governance and society as a whole benefits from well-managed and sustainable marine ecosystems. Efforts towards sustaining ocean ecosystems will benefit from a collaborative effort and an interest-based approach to planning.

E. A Diverse Fleet (cultural and social)

- A fleet where both small and big boats can thrive under varied ownership with local and coastwide access.

F. Human Resources (social and economic)

- Maintain and develop well educated, trained, and experienced professionals to manage and execute fisheries. Training programs, inter-generational transfer mechanisms, and full career considerations are needed to develop talented professionals for the industry's future.

G. Safe, Reliable and Green Coastal Infrastructure (social and ecological)

- Coastal infrastructure docks and wharfs, shipyards, fuel stations, recycling facilities, search and rescue, safe harbour buoys, and navigational aids need to

be maintained and enhanced. Commercial fishing provides and supports coastal infrastructure to the benefit of communities and other sectors.

H. Diverse Markets and Distribution Channels (economic and cultural)

- Both local and global, retail and wholesale markets are important for BC fisheries. Distribution (sea, rail, road and air) channels are important to the fishing industry and need to be effective and efficient.

Notes:

Commercial fisheries utilize a renewable resource providing food, employment, and income for individuals, companies, and communities on our coast and beyond.

“A healthy commercial fishery is one of the best indicators of a healthy marine environment”

Key Principles

- access and allocation are linked; reduced access => reduced allocation
- equity (i.e., jointly share benefits and costs)
- conservation must apply to all users
- decision making is informed by best available science, knowledge and experience
- integration across sectors and jurisdictions will lead to higher sustainability
- comprehensive planning cycle includes monitoring, evaluation, communication, and adaptation
- enabling framework needs to be discussed throughout the process

Sustainable fishing requires:

- a healthy resource
- sound management based on quality information, explicit objectives, capacity to implement and timely communications
- well trained and experienced harvesters
- access to resource
- access to market
- distribution channels
- effective planning process incorporating ecosystem-based management
- interest-based, multi sector collaboration
- open/transparent governance
- predator management
- reduction of non-target mortality
- elimination of illegal fishing
- ability to demonstrate sustainability

Maintain and develop processing capacity and markets:

- competitive products for retail and wholesale markets
- market differentiation
- distribution links (shipping, road, rail, & air)
- ice and offloading facilities
- storage and processing facilities

Healthy fisheries environment:

- biodiversity maintained or enhanced
- species viability assured
- habitat protected and, if needed, enhanced
- pollution prevented
- effective mitigation where and or when pollution occurs
- predator management (competition) for non-threatened species in ecosystem

Human resources:

- develop professionals for careers in the industry
- develop inter-generational transfer mechanisms
- develop marine training programs for careers in industry

Marine Transportation Sector**Goals:****A. Maintaining a Safe, Efficient and Economically Healthy Marine Transportation System**

- Management of risk in marine transportation by application of best practices, technology, training and open and transparent risk assessment consultations.
- The maintenance, and where necessary enhancement, of existing navigational aids and communications systems in addition to the establishment of new aids in support of future developments and overall marine safety.

B. Protection of the Environment

- Protection of the environment by maintaining full compliance with all applicable national and international regulations governing marine transportation (see Annex 1).

C. Protection and Development of Trade

- The protection and development of domestic and international trade including access to ports, coastal communities, commodities and Canada's hinterland.

D. Sustainable Economic Development

- Supporting the economic development of B.C. coastal communities and ports, including the sustainable growth of labour market opportunities through skills development within the marine industry throughout British Columbia.

E. Asia-Pacific Gateway and Corridor Initiatives

- Supporting and advancing applicable provincial and federal governments' trade growth objectives such as the Asia Pacific Gateway and Corridor Initiative.
- Harnessing of marine industry capability and efficiency in support of economic development within British Columbia and Canada as a whole.

F. Supporting the Role of Canada's Labour Force

- Supporting job creation and skills development for Canadians within the marine industry.

G. Protection and Development of Infrastructure

- The protection and development of marine infrastructure to support existing and developing transportation corridors and networks. This would include provisions for the development of adequate port infrastructure, including waste reception facilities.²

H. Development of Collaborative Relationships

- Develop collaborative relationships with coastal communities, governments and domestic and international trading partners.

I. Objective Consideration to New Project Review Protocols

- A commitment to support and integrate government initiatives and processes. For example, acceptance in principle of the mandates of the “Joint Review Panel” (JRP), (comprising the National Energy Board and the Canadian Environmental Assessment Agency) and TERMPOL studies as examples of detailed risk management assessment.

J. Implementation of Project Review Recommendations

- Commitment to acceptance and strict implementation of government approved outcomes on the recommendation of JRP and/or TERMPOL processes, which may include:
 - Vessel vetting procedures
 - Pre-arrival information
 - Vessel routing
 - Additional navigational aids
 - Communications with, and tracking of, vessel traffic
 - The provision of escort tugs and training of crews
 - Marine pilot training
 - Terminal operating procedures and staff training
 - Contingency planning including protocols such as adverse weather routing and the nomination of port(s) of refuge.

K. Support to the Development of and Participation in, Project Advisory Committees.

- Develop and maintain the knowledge and experience gained by Community Advisory Boards during project development, into Citizen Advisory Committees which include NGOs, along the lines of the precedent existing in Prince William Sound, Alaska.²

² Prince William Sound Regional Citizens' Advisory Council is an independent non-profit corporation guided by its mission: citizens promoting environmentally safe operation of the Alyeska Pipeline marine terminal in Valdez and the oil tankers that use it.

Notes:

Annex 1

Governance of Marine Transportation Sector

- The marine transportation industry is globally governed by the International Maritime Organization (IMO) based in London. The IMO is a body established by the United Nations with specific responsibility of internationally regulating this sector of transportation. The organization met for the first time in 1959.
- The IMO's primary purpose is to develop and maintain a comprehensive, internationally applicable, regulatory framework for shipping and its remit today includes safety, environment, legal matters, technical co-operation, maritime security and the efficiency of shipping.
- The IMO is governed by an Assembly of 169 member governments and is financially administered by a Council of members elected from the Assembly. The work of IMO is conducted through five committees and these are supported by technical sub-committees. Member organizations of the UN organizational family may observe the proceedings of the IMO. Observer status is granted to qualified non-governmental organizations.
- The IMO is supported by a permanent secretariat of employees who are representative of its members. The secretariat is composed of a Secretary-General who is periodically elected by the Assembly.
- Canada is a prominent member of the IMO. Decisions taken at IMO are incorporated into and regulated by the Canada Shipping Act (CSA) 2001 with subsequent amendments. The objectives of CSA 2001 are to ensure consistency with federal regulatory policy, including the ability to use regulatory standards such as compliance agreements and international standards. It also allows Transport Canada to implement policy and international conventions without statutory amendments with a view, subject to Canadian government policy, to achieving uniformity of maritime law. These standards are applied equitably to both international and Canadian domestic shipping. Examples of applicable conventions include:
 - Protection of aquatic invasive species under the Ballast Water Management Convention of 2004.
 - Discharge of black and grey waters.
 - Marine air emission standards including the introduction of an Emissions Control Area extending 200 nautical miles off the coast of North America from July 2012.

MARPOL Annex VI.

- Canadian flag vessels are subject to Canadian regulations made pursuant to the CSA 2001 and are periodically inspected by Transport Canada to determine compliance. These regulations include strict anti-pollution and environmental protection requirements as well as vessel construction and operational control measures.
- IMO conventions are enforced internationally by flag state administrations, which in this country is Transport Canada. Canada is a signatory to both the Paris and Tokyo

Memorandums of Understanding (MOU) with respect to enforcement of Port State Control; i.e., vessel compliance audits. Vessels identified as having non compliances can be, and are, detained in Canada until such times as the non-compliances are rectified.

- The Canadian Pilotage Act of 1972 details Canada's statutory requirements with respect to the provision of compulsory pilotage in Canada's four designated pilotage regions.



Coastal Community Network

The voice of British Columbia's coastal communities

Local Government Roundtables

Elected Officials participated in strategic discussions at the Coastal Community Network AGM held in Sidney April 7th 2011 [AVICC AGM] and a second roundtable held in Prince Rupert May 11th 2011 in conjunction with the North Central Local Government Association AGM.

In addition, the consulting Economic Developer for the Network canvassed all urban Municipalities and Regional Districts for copies of relevant policies, plans and regulations relevant to the Ocean Planning Process. Due to time, financial, staff and capacity issues, more time is required to conduct a thorough job as these Local Government policies must inform the PNCIMA process, regardless of senior Government perceptions and attitudes towards relevance.

Overarching Principle

The single most important principle that needs to be reflected in this process is that Local Government has fiduciary responsibilities under the Province of British Columbia Local Government Act [RSBC 1996] for the consultation, approval of use of the ocean surface, water column and seabed located within and adjacent to their jurisdictional boundaries. This single responsibility must be reflected in the appropriate manner in the PNCIMA process.

Resolution to the Union of BC Municipalities and the First Nations Summit September 2011

The following resolution was endorsed for consideration at the AGM and Summit scheduled for September 2011:

R17 CONSULTATION WITH LOCAL GOVERNMENT REGARDING RESOURCE MANAGEMENT Alberni-Clayoquot RD

THEREFORE BE IT RESOLVED that the Union of BC Municipalities and the Coastal Community Network:

- a) develop a mechanism(s) that ensures meaningful consultation with Canada and British Columbia with respect to all sustainability policies and processes affecting life in the Pacific Coast Watershed;
- b) establish an appropriate platform for community-to-community relations between the urban/rural local governments and First Nations at an appropriate regional level across the Pacific Coast Watershed;

ON MOTION, as amended, was ENDORSED

THEREFORE BE IT RESOLVED that the Union of BC Municipalities work with the Coastal Community Network to provide a one stop resource management assessment and referral delivery authority co-chaired by elected leaders drawn from local government and First Nations leadership resident on the coast.

ON MOTION, as amended, was ENDORSED

Iris Hesketh-Boles
Executive Coordinator/Office Manager
Local Government House
525 Government Street, Victoria BC V8V 0A8
EM: iheskethboles@ubcm.ca
Tel: 250-356-5122 Fax: 250-356-5119

4341 Shelbourne Street | Canada's Remembrance Road
Victoria, British Columbia, Pacific Region CANADA V8N3G4
E-Mail pnm3855008@hotmail.com
Tel: 250-595-8676 | Toll Free: 877-595-8676 | Facsimile 866-827-1524 | Mobile: 250 507-4500
www.coastalcommunitynetwork.ca

C-4



Elected Leaders from both Local Governments and First Nations will be presenting at both functions in September, in addition to hosting a Community-to Community Forum for 158 Local Governments, Regional Districts, First Nation Bands and Territorial Councils.

A Variation on the Melbourne Principles ICLEI¹

ICLEI was founded in 1990 as the 'International Council for Local Environmental Initiatives'. The Council was established when more than 200 local governments from 43 countries convened at our inaugural conference, the World Congress of Local Governments for a Sustainable Future, at the United Nations in New York.

The Melbourne Principles were adopted at the Local Government Session of the Earth Summit 2002 in Johannesburg, as part of the final communique, known as Local Action 21 or the Johannesburg Call. They consist of ten short statements on how cities can become more sustainable. Each principle has a few paragraphs of elaboration that provides additional information on its meaning and application. The Principles are designed to be read by decision-makers, and provide a starting point on the journey towards sustainability. Additional tools will be needed to operationalize the Melbourne Principles.

The following is a revised suite of principles to fit up into the PNCIMA process:

1. Provide a long-term vision for settlements on the Pacific Ocean and Coasts and adjacent to the Coastal Watershed based on: sustainability; intergenerational, social, economic and political equity; and their individuality.

A long-term vision is the starting point for catalysing positive change, leading to sustainability. The vision needs to reflect the distinctive nature and characteristics of each city. The vision should also express the shared aspirations of the people for their cities to become more sustainable. It needs to address equity, which means equal access to both natural and human resources, as well as shared responsibility for preserving the value of these resources for future generations. A vision based on sustainability will help align and motivate communities, governments, businesses and others around a common purpose, and will provide a basis for developing a strategy, an action programme and processes to achieve that vision.

2. Maintain long-term economic and social security for Local Governments and First Nation Governments located on the Coast.

Long-term economic and social security are prerequisites for beneficial change and are dependent upon environmentally sound, sustainable development. To achieve quadruple bottom line sustainability, economic strategies need to increase the value and vitality of human and natural systems, and conserve and renew human, financial and natural resources. Through fair allocation of resources, economic strategies should seek to meet basic human needs in a just and equitable manner. In particular, economic strategies should guarantee the right to potable water, clean air, food security, shelter and safe sanitation. Cities are the locus of human diversity; their policies, structures and institutions can significantly contribute to fostering cohesive, stimulating, safe and fulfilled communities.

¹ <http://www.iclei.org/index.php?id=4490>



There must be accommodation of Fair Share agreements as they related to COcean and Coastal resources

3. Recognise the intrinsic value of biodiversity and natural ecosystems, and protect and restore them.

Nature is more than a commodity for the benefit of humans. We share the Earth with many other life-forms that have their own intrinsic value. They warrant our respect, whether or not they are of immediate benefit to us. It is through people's direct experience with nature that they understand its value and gain a better appreciation of the importance of healthy habitats and ecosystems. This connection provides them with an appreciation of the need to manage our interactions with nature empathetically. Just as humans have the ability to alter the habitat and even to extinguish other species, we can also protect and restore biodiversity. Therefore, we have a responsibility to act as custodians for nature.

4. Enable Local Governments and First Nation Governments to minimise their ecological footprint.

Settlements consume significant quantities of resources and have a major impact on the environment, well beyond what they can handle within their borders. These unsustainable trends need to be substantially curbed and eventually reversed. One way of describing the impact of a settlement is to measure its ecological footprint. The ecological footprint of a city is a measure of the 'load' on nature imposed by meeting the needs of its population. It represents the land area necessary to sustain current levels of resource consumption and waste discharged by that population. Reducing the ecological footprint of a city is a positive contribution towards sustainability. Like any living system, a community consumes material, water and energy inputs, processes them into usable forms and generates wastes. This is the 'metabolism' of the city and making this metabolism more efficient is essential to reducing the city's ecological footprint. In reducing the footprint, problems should be solved locally where possible, rather than shifting them to other geographic locations or future generations.

5. Build on the characteristics of ecosystems in the development and nurturing of healthy and sustainable settlements.

Settlements can become more sustainable by modelling processes on ecological principles of form and function, by which natural ecosystems operate. The characteristics of ecosystems include diversity, adaptiveness, interconnectedness, resilience, regenerative capacity and symbiosis. These characteristics can be incorporated by settlements in the development of strategies to make them more productive and regenerative, resulting in ecological, social and economic benefits.

6. Recognise and build on the distinctive characteristics of Local Governments and First Nation Governments, including their human and cultural values, history and natural systems.

Each settlement has a distinctive profile of human, cultural, historic and natural characteristics. This profile provides insights on pathways to sustainability that are both



acceptable to their people and compatible with their values, traditions, institutions and ecological realities. Building on existing characteristics helps motivate and mobilise the human and physical resources of Local Governments and First Nation Governments to achieve sustainable development and regeneration.

7. Empower local and regional residents and foster participation.

The journey towards sustainability requires broadly based support. Empowering people locally and regionally mobilises local knowledge and resources and enlists the support and active participation of all who need to be involved in all stages, from long-term planning to implementation of sustainable solutions. People have a right to be involved in the decisions that affect them. Attention needs to be given to empowering those whose voices are not always heard, such as the people that live in the subject area.

8. Expand and enable cooperative networks to work towards a common, sustainable future.

Strengthening existing networks and establishing new cooperative networks within the region to facilitate the transfer of knowledge and support continual environmental improvement. The people in settlements are the key drivers for transforming settlements towards sustainability. This can be achieved effectively if the people living in cities are well informed, can easily access knowledge and share learning. Furthermore, the energy and talent of people can be enhanced by people working with one another through such networks. There is also value in cities sharing their learning with other cities, pooling resources to develop sustainability tools, and supporting and mentoring one another through inter-city and regional networks. These networks can serve as vehicles for information exchange and encouraging collective effort.

9. Promote sustainable production and consumption, through appropriate use of environmentally sound technologies and effective demand management.

A range of approaches and tools can be used to promote sustainable practices. Demand management, which includes accurate valuations of natural resources and increasing public awareness, is a valuable strategy to support sustainable consumption. This approach can also provide significant savings in infrastructure investment. Sustainable production can be supported by the adoption and use of environmentally sound technologies which can improve environmental performance significantly. These technologies protect the environment, are less polluting, use resources in a sustainable manner, recycle more of their wastes and products and handle all residual wastes in a more environmentally acceptable way than the technologies for which they are substitutes. Environmentally sound technologies can also be used to drive reduced impacts and enhance value along a supply chain and support businesses embracing product stewardship.

10. Enable continual improvement, based on accountability, transparency and good governance.

This means that Local Governments and First Nation Governments have the role of serving as the clearing house for maintaining the outcome of PNCIMA in a collaborative



way as proposed by the efforts of the Coastal Community Network to transform itself and support the collaboration of Local Governments and First Nation Governments locally and regionally.

Good governance requires robust processes directed towards achieving the transformation of settlements to sustainability through continual improvement. While in some areas gains will be incremental, there are also opportunities to make substantial improvements through innovative strategies, programmes and technologies.

To manage the continual improvement cycle, it is necessary to use relevant indicators, set targets based on benchmarks and monitor progress against milestones to achieving these targets. This facilitates progress and accountability and ensures effective implementation. Transparency and openness to scrutiny are part of good governance.

The vision promoted by the Melbourne Principles is to create environmentally healthy, vibrant and sustainable settlements where people respect one another and nature, to the benefit of all. The principles provide a key to unlocking a sound approach to transforming cities towards sustainability. They provide:

A holistic approach to making settlements sustainable must be addressed in the Principles and Goals of PNCIMA.

A framework around which consensus and commitment can be built and strategy developed and maintained long after the "Initiative" has completed and funding ceases to be available..

A framework in which Local Governments and First Nation Governments can collaborate, build their programs, engage their communities and maintain the PNCIMA Plan and structure long after senior Governments and Single Interest groups have departed the region..

A framework in which international, regional and country programs can coalesce and strengthen linkages and cooperation.

Prepared by:

Patrick N. Marshall
Consulting Economic Developer
Victoria +1 877 595-8676

Sustaining Organizations and Individuals

Alberni Clayoquot Regional District
Bowen Island Municipality
Capital EDC Economic
Development Company
Central Coast Regional District
City of Campbell River
City of Nanaimo

City of Port Alberni
City of Prince Rupert
City of Richmond
District of Delta
District of Kitimat
District of Sechelt
District of Ucluelet
Dzawada'enuxw Nation



Keltic Seafoods Limited
Kitimat-Stikine Regional District
Lyackson Mustimuhw Nation
Mt. Waddington Regional District
Nuu-chah-nulth Tribal Council
Nuxalk Nation
Ocean Initiatives British Columbia
Skeena Queen Charlotte Regional District

Tseshah First Nation
Toquaht Nation
Town of Port McNeill
Township of Esquimalt
Village of Gold River
Village of Sayward
Wei'Wai'Kum Nation
Winning Edge Management Inc.

Corresponding Organizations and Individuals

Ahousaht Nation
Bo'eCen Pauquachin Nation
Capital R.D.
Chemainus Nation
City of Colwood
City of Courtenay
City of Duncan
City of Langford
City of Parksville
City of Powell River
City of Terrace
City of Victoria
City of White Rock
Comox Valley R.D.
Council of Haida Nations
Cowichan Valley R.D.
Da'naxda'xw Awaetlala Nation
District of Central Saanich
District of Highlands
District of Lantzville
District of Metchosin
District of North Cowichan
District of North Saanich
District of Oak Bay
District of Port Edward
District of Saanich
District of Sayward
District of Sooke
District of Squamish
District of Stewart
District of Tofino
Ditidaht Nation
Ehatesaht Nation
Esquimalt Nation
First Nation Summit
Gingolx Village Nisga'a
Gitga'at Nation
Gitlax'aamix Village Nisga'a
Gitwinksihlkw Village Nisga'a
Gitxaala Nation
Gwa'sala Nakwaxda'xw Nation
Gwawaenuk Tribe
Haisla Nation
Halalt Nation
Heiltsuk Nation

Hesquiaht Nation
Hul'qumi'num Treaty Group
Hupacasath Nation
Huu'ay'aht Nation
Huu'ay'aht Treaty Office
Ka:'yu:'K't'h' Che: K'tles7et'h'
Nation
Kaska Dena Council
Katzie Nation
Kitselas Nation
Kitsumkalem Nation
Klahoose Nation
K'omox Nation
Kwakiutl District Council
Kwakiutl Nation
Kwa'Wa'Aineuk Nation
Kwia'ka Nation
Kwicksutaineuk
Ah'kwaw'ah'mish Nation
Kwikwetlam Nation
Laich'kwil'tach (Hamatla) Treaty
Society
Lake Cowichan Nation
Lax Kw'alaams Nation
Laxgaltsap Village Nisga'a
Malahat Nation
Malahat Treaty Office
Mamalelegala Qwe'Qwa'Sot'Em
Nation
Metlakatla Nation
Mowachaht Muchalaht Nation
Musgamagw Tsawataineuk
Tribal Council
Musquem Nation
Namgis Nation
Nanaimo R.D.
Naut'sa Mawt Tribal Council
Nisga'a Nation
Nuchatlaht Nation
Opetchesaht Nation
Oweekenomuikinu'v Nation
Pacheedaht Nation
Penelakut Tribe
Powell River R.D.
Qualicum Nation

Quatsino Nation
Quw'utsun Nation
Scia'new Nation
Shishálh Nation
Sliammon Nation
Snaw'naw'as Nation
Snaw'naw'as Treaty Group
Snuneymuxw Nation
Songhees Nation
Squamish-Lillooet R.D.
Strathcona R.D.
Stz'uminus Nation
Sunshine Coast R.D.
Te'mexw Treaty Association
Tlatla'sikwala Nation
Tloquiaht Nation
Tlowitsis Mumtagila Nation
Town of Comox
Town of Gibsons
Town of Ladysmith
Town of Lake Cowichan
Town of Qualicum Beach
Town of Sidney
Town of View Royal
Tsatlip Nation
Tsawout Nation
Tseshah Nation
Tseycum Nation
T'souke Nation
Uchucklesaht Nation
Ucluelet Nation
University of Vancouver Island
Village of Alert Bay
Village of Cumberland
Village of Lions Bay
Village of Masset
Village of Port Alice
Village of Port Clements
Village of Queen Charlotte
Village of Tahsis
Village of Zeballos
We Wai Kai Nation
Whe'la'la'u Area Council
Winalagalis Treaty Group
Xwemalhk'wu Nation

Corresponding Coastal Parliamentarian



Coastal Community Network

The voice of British Columbia's coastal communities

Honourable Gerry St. Germain, Senator
Honourable John Duncan, M.P. Vancouver Island North
Honourable Larry Campbell, Senator
Honourable Nancy Greene Raine, Senator
Honourable Pat Carney, Senator [Ret'd]
Honourable Richard Neufeld, Senator
Honourable Yonah Martin, Senator
Honourable, Mobina Jaffer, Senator
Mr. Dan Smith, Executive, First Nations Summit
Mr. Gary Coons, MLA North Coast
Mr. Ron Cantelon, MLA and BC Liberal Caucus Chair
Mr. Shane Simpson, MLA and BC NDP Caucus Chair
Mr. Wayne McGrath, President, BC Conservative Party

4341 Shelbourne Street | Canada's Remembrance Road
Victoria, British Columbia, Pacific Region CANADA V8N3G4
E-Mail pnm3855008@hotmail.com
Tel : 250-595-8676 | Toll Free : 877-595-8676 | Facsimile 866-827-1524 | Mobile : 250 507-4500
www.coastalcommunitynetwork.ca



The Coastal Community Network is represented by 50% of all communities located in the PNCIMA Study Area.

The Local Government Resource Management Alliance is working for 50% of the Local Governments and First Nation organizations directly. And another 15% indirectly through protocol relationships.

	Local Government First Nation	Settlement	Relationships
1	Central Coast R.D.*	Bella Coola	Coastal Community Network
2	City of Campbell River*	Campbell River	Coastal Community Network
3	City of Powell River	Powell River	Coastal Community Network
4	City of Prince Rupert*	Prince Rupert	Coastal Community Network
5	City of Terrace	Terrace	Coastal Community Network
6	Council of Haida Nations	Masset	
7	Da'naxda'xw Awaetlala Nation*	Alert Bay	Coastal Community Network; Nanwakolas Council
8	District of Kitimat*	Kitimat	Coastal Community Network
9	District of Port Edward*	Port Edward	Coastal Community Network
10	District of Port Hardy*	Port Hardy	Coastal Community Network
11	District of Sayward*	Sayward	Coastal Community Network
12	District of Stewart*	Stewart	Coastal Community Network
13	Dzawada'enuxw Awaetlala Nation*	Kingcome	Coastal Community Network
14	Ehattesaht Nation*	Zeballos	West Coast Aquatic Management Board; Coastal Community Network
15	Gingolx Village Nisga'a	Gingolx	
16	Gitga'at Nation	Hartley Bay	North Coast Skeena Stewardship Society
17	Gitlaxt'aamix Village Nisga'a	New Aiyansh	
18	Gitwinksihlkw Village Nisga'a	Gitwinksihlkw	
19	Gitxaala Nation	Kitkatla	North Coast Skeena Stewardship Society
20	Gwa'sala Nakwaxda'xw Nation	Port Hardy	Nanwakolas Council
21	Gwawaenuk Tribe	Port McNeill	
22	Haida Nation	Old Massett	North Coast Skeena Stewardship Society; Coastal First Nations Turning Point Society
23	Haida Nation	Skidegate	North Coast Skeena Stewardship Society; Coastal First Nations Turning Point Society
24	Haisla Nation	Kitimaat Village	North Coast Skeena Stewardship Society; Coastal First Nations Turning Point Society
25	Heiltsuk Nation	Bella Bella	Coastal First Nations Turning Point Society
26	Ka:'yu:'K't'h' Che: K'tles7et'h' Nation*	Kyuquot	West Coast Aquatic Management Board; Coastal Community Network
27	Kaska Dena Council	Lower Post	
28	Kitasoo XaiXais	Klemtu	Coastal First Nations Turning Point Society
29	Kitimat-Stikine R.D. *	Terrace	Coastal Community Network
30	Kitselas Nation	Terrace	North Coast Skeena Stewardship Society
31	Kitsumkalem Nation	Terrace	North Coast Skeena Stewardship Society
32	Klahoose Nation	Mansons Landing	
33	Komouks Nation	Courtenay	Nanwakolas Council
34	Kwakiutl District Council	Campbell River	
35	Kwakiutl Nation	Port Hardy	
36	Kwa'Wa'Aineuk Nation	Port McNeill	
37	Kwia'ka Nation	Campbell River	Nanwakolas Council
38	Kwicksutaineuk Ah'kwaw'ah'mish Nation	Alert Bay	RDMW Protocol Agreement; Coastal Community Network



	Local Government First Nation	Settlement	Relationships
	Kwik'wastutinxw Haxwamis First Nations		
39	Laich'kwil'tach (Hamatla) Treaty Society	Campbell River	
40	Lax Kw'alaams Nation	Prince Rupert	
41	Laxgaltsap Village Nisga'a	Greenville	
42	Mamaleleqala Qwe'Qwa'Sot'Em Nation	Campbell River	Nanwakolas Council
43	Metlakatla Nation	Prince Rupert	North Coast Skeena Stewardship Society; Coastal First Nations Turning Point Society
44	Mount Waddington Regional District*	Port McNeill	Coastal Community Network
45	Mowachaht Muchalaht Nation*	Gold River	West Coast Aquatic Management Board; Coastal Community Network
46	Musgamagw Tsawataineuk Tribal Council	Alert Bay	Coastal Community Network
47	Namgis Nation	Alert Bay	RDMW Protocol CCN
48	Nautsa' Mawt Tribal Council	Nanaimo	
49	Nax Nox Ksim Tsimilk	Hartley Bay	
40	Nisga'a Nation	New Aiyansh	
41	Nuchatlaht Nation*	Zeballos	West Coast Aquatic Management Board; Coastal Community Network
42	Nuxalk Nation*	Bella Coola	Coastal First Nations Great Bear Initiative; Coastal Community Network
43	Oweekenomuikinxw Wuikinxw Nation	Port Hardy	RDMW Protocol Agreement
44	Powell River R.D.	Powell River	Coastal Community Network
45	Quatsino Nation	Coal Harbour	RDMW Protocol Agreement; Coastal Community Network
46	Skeena-Queen Charlotte Regional District*	Prince Rupert	Coastal Community Network
47	Sliammon Nation	Powell River	
48	Strathcona Regional District*	Campbell River	Coastal Community Network
49	Tlatla'sikwala Nation	Alert Bay	RDMW Protocol Agreement; Coastal Community Network
40	Tlowitsis Mumtagila Nation	Campbell River	Nanwakolas Council
41	Town of Port McNeill*	Port McNeill	Coastal Community Network
42	Village of Alert Bay*	Alert Bay	RDMW Protocol CCN
43	Village of Gold River*	Gold River	Coastal Community Network
44	Village of Masset*	Masset	Coastal Community Network
45	Village of Port Alice*	Port Alice	Coastal Community Network
46	Village of Port Clements*	Port Clements	Coastal Community Network
47	Village of Queen Charlotte*	Queen Charlotte	Coastal Community Network
48	Village of Tahsis*	Tahsis	Coastal Community Network
49	Village of Zeballos*	Zeballos	Coastal Community Network
50	We Wai Kai Nation	Quathiaski Cove	CCR Protocol Agreement; Coastal Community Network
51	We Wai Kum Nation*	Campbell River	CCR Protocol Agreement; Coastal Community Network
52	Whe'la'la'u Area Council	Alert Bay	RDMW Protocol Agreement; Coastal Community Network
53	Winalagalis Treaty Group	Alert Bay	RDMW Protocol Agreement; Coastal Community Network
54	Xwemalhwu Nation	Campbell River	CCR Protocol Agreement; Coastal Community Network

Coastal Community Network Sustaining Supporters*

a

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council With GL Numbers

Page 1 of 1

2011-Jun-03

9:48:22 AM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20110250	2011-05-27	BIG RED	10-2-43-00-10	11534	PAYMENT GARBAGE TAGS	185.00	185.00
20110251	2011-05-27	C. AND C. BEACHY CONTRACTING LTD	10-2-12-99-65	461	PAYMENT BUILD CONCESSION STAND	25,422.51	26,672.80
20110252	2011-05-27	CORPORATE EXPRESS	10-2-12-11-00	27576326	PAYMENT MONITOR RISER, WIRELESS KEYBOAR	122.74	128.78
20110253	2011-05-27	MUNICIPAL INFORMATION SYSTEMS IN	10-2-12-11-20	20110245	PAYMENT MUNIWARE SUPPORT	290.25	304.52
20110254	2011-05-27	NELSON-SMITH, HEATHER	10-2-12-10-20	May 27 201	PAYMENT LOCAL GOVERNMENT MGMT A	635.78	667.05
20110255	2011-05-27	Pete the Electrician	10-2-24-70-00 40-2-42-90-50	044 2011 044 2011	PAYMENT DISCONNECT/RECONNECT PUMP DISCONNECT/RECONNECT PUMP	51.34 153.97	215.41
20110256	2011-05-27	TRAN SIGN	10-2-32-31-00 10-2-71-89-30	In135452 In135452	PAYMENT DOG WALK SIGNS & SCHOOL AREA AH DOG WALK SIGNS & SCHOOL AREA AH	149.04 61.43	220.82
20110257	2011-05-27	XEROX CANADA LTD.	10-2-12-11-00	L18852836	PAYMENT LEASE CONTRACT	637.30	668.64
20110258	2011-05-27	Brown, Ryan	10-2-24-60-00	May 27 201	PAYMENT FIRE FIGHTING TRAINING	693.01	727.09
20110259	2011-05-27	Haida Gwaii Trader	10-2-12-11-50	245	PAYMENT HG TRADER FEE 2011	60.00	60.00
20110269	2011-06-03	BLUE CROSS	10-4-27-00-30	June 2011	PAYMENT BENEFIT CONTRIBUTIONS	213.81	213.81
20110270	2011-06-03	NORTH PACIFIC SEAPLANES LTD.	30-2-41-20-00 10-4-12-90-00	018758 018779	PAYMENT SMALL TOTE - WATER SAMPLES ENVELOPE - HNS	20.97 14.29	37.00
20110271	2011-06-03	RECEIVER GENERAL - CCRA	10-4-27-00-10	May 31 201	PAYMENT PAYROLL DEDUCTIONS MAY	4,376.56	4,376.56
20110272	2011-06-03	SKEENA QUEEN CHARLOTTE REG'L DIS	10-1-53-20-10 10-4-23-44-00 10-4-23-44-01	June 2011 June 2011 June 2011	PAYMENT GARBAGE BILLINGS SECOND QUARTER GARBAGE BILLINGS SECOND QUARTER GARBAGE BILLINGS SECOND QUARTER	(617.00) 14,448.00 360.00	14,191.00
20110273	2011-06-03	Loudmila's Garden	10-2-71-89-10	09	PAYMENT PANSIES + MANURE	100.34	105.28

Total 48,773.76

F-1

Cedarview Community Church
Box 132, 167 Bayview Drive
Port Clements, B.C. V0T 1R0
(250) 557-4508

May 27th 2011

Mayor and Council
Village of Port Clements
Box 198
Port Clements, B.C.
V0T 1R0

Dear Mayor and Council members:

Re: 2011 grant in aid

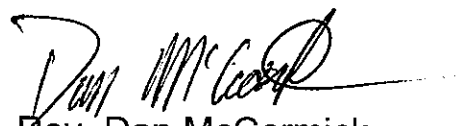
Each year the Village of Port Clements has kindly provided Cedarview Community Church with a grant in aid to cover the amount of taxes owing.

The leadership and congregation are very appreciative of this generosity. This grant allows us to direct finances to other worthwhile projects that we might not have been able to do otherwise.

We respectfully request that you approve the \$1260.89 grant in lieu of taxes for Cedarview Community Church for the year of 2011.

Thank you for your consideration in this matter once again.

Yours truly,



Rev. Dan McCormick
Pastor

Copy

F-2



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

REPORT TO COUNCIL
Signing Authority
May 2011

Recommendation:

Appoint Deputy Clerk/Treasurer, Sharon Ferretti, as signing officer to CIBC and Northern Savings Credit Union back accounts.

Background

As office of the Village of Port Clements signing authority will be required during the absence of the Clerk/Treasurer

Respectfully submitted,

F3.

Village of Port Clements
Consolidated Financial Statements
For the year ended December 31, 2010

DRAFT

ALAN K. HOOPER INC.
Chartered Accountant

F-4

ALAN K. HOOPER INC.
Chartered Accountant

DRAFT

Auditor's Report

To the Mayor and Council of
Village of Port Clements
Port Clements, BC

I have audited the consolidated statement of financial position of Village of Port Clements as at December 31, 2010 and the consolidated statements of changes in municipal position, consolidated statement of financial activities, consolidated changes in net financial assets, and consolidated statement of cash flows for the year then ended. These financial statements are the responsibility of the village's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the village as at December 31, 2010 and results of financial activities and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

May 5, 2011

**Village of Port Clements
Consolidated Statement of Financial Position
As at December 31, 2010**

DRAFT

	General Operating Fund	Water Operating Fund	Sewer Operating Fund	Invested in Capital Assets	2010 Total	2009 Total
Financial assets						
Cash and term deposit (Note 2)	\$ 1,315,758	\$ -	\$ -	\$ -	\$ 1,315,758	\$ 1,483,859
Accounts receivable	15,229	-	-	-	15,229	16,185
GST Receivable	29,065	-	-	-	29,065	9,356
Land held for resale	25,936	-	-	-	25,936	22,815
Taxes receivable	122,830	-	-	-	122,830	93,101
	<u>1,508,818</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,508,818</u>	<u>1,625,316</u>
Due from general fund	<u>-</u>	<u>405,984</u>	<u>321,636</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>1,508,818</u>	<u>405,984</u>	<u>321,636</u>	<u>-</u>	<u>1,508,818</u>	<u>1,625,316</u>
Liabilities						
Accounts payable (Note 3)	57,979	-	-	-	57,979	60,545
Deferred revenue	68,460	-	-	-	68,460	-
	<u>126,439</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>126,439</u>	<u>60,545</u>
Due to sewer/water fund	<u>727,621</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>854,060</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>126,439</u>	<u>60,545</u>
Net Financial Assets	<u>654,758</u>	<u>405,984</u>	<u>321,636</u>	<u>-</u>	<u>1,382,378</u>	<u>1,564,771</u>
Physical Assets						
Inventory of supplies	38,604	54,405	2,092	-	95,101	94,721
Prepaid expenses	8,327	-	-	-	8,327	16,908
Tangible capital assets (Note 4)	-	-	-	7,766,293	7,766,293	8,024,620
	<u>46,931</u>	<u>54,405</u>	<u>2,092</u>	<u>7,766,293</u>	<u>7,869,721</u>	<u>8,136,249</u>
Accumulated surplus	<u>\$ 701,689</u>	<u>\$ 460,389</u>	<u>\$ 323,728</u>	<u>\$ 7,766,293</u>	<u>\$ 9,252,099</u>	<u>\$ 9,701,020</u>
Municipal Position						
Unrestricted	\$ 668,709	\$ -	\$ -	\$ -	\$ 668,709	\$ 785,247
Internally restricted water operating	-	460,389	-	-	460,389	461,305
Internally restricted sewer operating	-	-	323,728	-	323,728	396,868
Invested in tangible capital assets	-	-	-	7,766,293	7,766,293	8,024,620
	668,709	460,389	323,728	7,766,293	9,219,119	9,668,040
Internally restricted reserves (Note 5)	<u>32,980</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>32,980</u>	<u>32,980</u>
Accumulated surplus	<u>\$ 701,689</u>	<u>\$ 460,389</u>	<u>\$ 323,728</u>	<u>\$ 7,766,293</u>	<u>\$ 9,252,099</u>	<u>\$ 9,701,020</u>

Approved by: _____ Mayor and Council

**ALAN K. HOOPER INC.
Chartered Accountant**

Village of Port Clements
Consolidated Statement of Changes in Municipal Position
For the year ended December 31, 2010

DRAFT

	General Operating Fund	Water Operating Fund	Sewer Operating Fund	General Capital Fund	<u>2010</u> Total	<u>2009</u> Total
Accumulated surplus, beginning of year	818,227	461,305	396,868	8,024,620	9,701,020	8,675,929
Annual surplus (deficit)	<u>(313,594)</u>	<u>(27,421)</u>	<u>(107,906)</u>	<u>-</u>	<u>(448,921)</u>	<u>1,025,092</u>
	504,633	433,884	288,962	8,024,620	9,252,099	9,701,020
Disposal of tangible capital assets	29,689	-	-	(29,689)	-	-
Amortization of property and equipment (Note 1c)	<u>167,367</u>	<u>26,505</u>	<u>34,766</u>	<u>(228,638)</u>	<u>-</u>	<u>-</u>
Accumulated surplus, end of year	<u>\$ 701,689</u>	<u>\$ 460,389</u>	<u>\$ 323,728</u>	<u>\$ 7,766,293</u>	<u>\$ 9,252,099</u>	<u>\$ 9,701,020</u>

ALAN K. HOOPER INC.
Chartered Accountant

Village of Port Clements
Consolidated Statement of Financial Activities
For the year ended December 31, 2010

DRAFT

	General Operating Fund (Schedule '1')	Water Operating Fund (Schedule '2')	Sewer Operating Fund (Schedule '3')	2010 Total	2009 Total
Revenue					
Taxes	\$ 123,370	\$ 51,097	\$ 34,501	\$ 208,968	\$ 208,126
Payments in lieu of taxes	7,114	-	-	7,114	7,163
Services	8,049	-	-	8,049	8,307
Revenue from own sources	48,862	46,804	25,110	120,776	128,225
Multi purpose building rental	14,222	-	-	14,222	14,879
Unconditional grants	114,190	-	-	114,190	817,914
Conditional grants	69,544	-	-	69,544	832,641
Collections for other agencies	<u>199,050</u>	<u>-</u>	<u>-</u>	<u>199,050</u>	<u>177,917</u>
	<u>584,401</u>	<u>97,901</u>	<u>59,611</u>	<u>741,913</u>	<u>2,195,172</u>
Expenditures					
Amortization of tangible capital assets	167,367	26,505	34,766	228,638	214,115
Legislative	26,973	-	-	26,973	39,095
General administration	155,135	-	-	155,135	170,665
Protective services	39,343	-	-	39,343	39,842
Emergency services	3	-	-	3	260
Common services	18,944	-	-	18,944	16,155
Wharf	(786)	-	-	(786)	169,966
Small Craft Harbour	7,869	-	-	7,869	8,222
Roads	54,191	-	-	54,191	50,075
Environmental health	4,503	-	-	4,503	48
Environmental development	14,275	-	-	14,275	4,249
Parks and recreation	64,434	-	-	64,434	34,702
Cultural buildings and facilities	8,123	-	-	8,123	4,998
Multi-Purpose Building	27,988	-	-	27,988	48,600
Fiscal services - debt service	85	-	-	85	608
Capital expenditures	84,797	-	-	84,797	70,931
Taxes levied - other governments	199,062	-	-	199,062	178,611
Other	<u>-</u>	<u>98,817</u>	<u>132,751</u>	<u>231,568</u>	<u>118,938</u>
	<u>872,306</u>	<u>125,322</u>	<u>167,517</u>	<u>1,165,145</u>	<u>1,170,080</u>
Annual operating surplus (deficit)	(287,905)	(27,421)	(107,906)	(423,232)	1,025,092
Loss on disposal of capital asset	<u>25,689</u>	<u>-</u>	<u>-</u>	<u>25,689</u>	<u>-</u>
Annual surplus (deficit)	<u>\$ (313,594)</u>	<u>\$ (27,421)</u>	<u>\$ (107,906)</u>	<u>\$ (448,921)</u>	<u>\$ 1,025,092</u>

ALAN K. HOOPER INC.
Chartered Accountant

Exhibit 'D'

**Village of Port Clements
Consolidated Statement of Changes in Net Financial Assets
For the year ended December 31, 2010**

DRAFT

	<u>2010</u>	<u>2009</u>
Annual Surplus (Deficit)	\$ (448,921)	\$ 1,025,092
Acquisition of tangible capital assets	-	(726,174)
Amortization of tangible capital assets	228,639	214,115
Loss on sale of tangible capital assets	25,689	-
Proceeds on sale of capital assets	<u>4,000</u>	<u>-</u>
	<u>(190,593)</u>	<u>513,033</u>
 Acquisition of supply inventory	 (380)	 (26,421)
Use (acquisition) of prepaid expenses	<u>8,581</u>	<u>(3,446)</u>
	<u>8,201</u>	<u>(29,867)</u>
 Change in net financial assets	 (182,392)	 483,166
 Net financial assets, beginning of year	 <u>1,564,771</u>	 <u>1,081,605</u>
 Net financial assets, end of year	 <u>\$ 1,382,379</u>	 <u>\$ 1,564,771</u>

**ALAN K. HOOPER INC.
Chartered Accountant**

Exhibit 'E'

**Village of Port Clements
Consolidated Statement of Cash Flows
For the year ended December 31, 2010**

AFT

	<u>2010</u>	<u>2009</u>
Operating activities		
Cash receipts from Government grants, donations and fundraising	\$ 781,600	\$ 2,680,375
Cash paid to suppliers and employees	<u>(953,701)</u>	<u>(1,388,365)</u>
	<u>(172,101)</u>	<u>1,292,010</u>
Investing activity		
Proceeds on disposal of tangible capital assets	4,000	-
Acquisition of property and equipment	<u>-</u>	<u>(726,174)</u>
Increase (decrease) in cash	(168,101)	565,836
Cash at beginning of year	<u>1,483,859</u>	<u>918,023</u>
Cash at end of year	<u>\$ 1,315,758</u>	<u>\$ 1,483,859</u>

**ALAN K. HOOPER INC.
Chartered Accountant**

**Village of Port Clements
Notes to the Consolidated Financial Statements
December 31, 2010**

DRAFT

1. Significant accounting policies

The preparation of these consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts in the financial statements and the disclosure of contingent liabilities. Areas requiring significant estimation are post-employment benefits, compensated absences and termination benefits. Actual results as determined by future events may affect these estimates. The consolidated financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality in accordance with Canadian generally accepted accounting principles, as prescribed by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants. The significant account policies are summarized below:

(a) Fund accounting

The resources and operations of the Village have been segregated for accounting purposes into the following funds:

General operating fund

The purpose of the general operating fund is to reflect the operating activities, administration and debt servicing functions of the Village, not including sewer and water.

Water operating fund

The purpose of the water operating fund is to reflect the operating activities, administration and debt servicing functions of the Village, related to the water system.

Sewer operating fund

The purpose of the sewer operating fund is to reflect the operating activities, administration and debt servicing functions of the Village, related to the sewer system.

Tangible capital asset fund

The purpose of the tangible capital asset fund is to reflect tangible capital assets and the related financing and equity therein.

(b) Basis of presentation

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, and changes in fund balances and the financial position of the reporting entity which comprises all the organizations that are accountable for the administration of their financial affairs and resources to the Council and are owned or controlled by the Village.

**ALAN K. HOOPER INC.
Chartered Accountant**

Village of Port Clements
Notes to the Consolidated Financial Statements-continued
December 31, 2010

DRAFT

Note 1 - continued

(c) Tangible capital assets

Tangible capital assets are recorded at cost on acquisition, or market value when contributed. Amortization is calculated on a straight line basis at the following rates, buildings 25 years, automotive and other equipment 10 years, fire department equipment 20 years, infrastructure 40 years. Amortization is charged against operations.

(d) Comparative figures

Certain 2009 comparative figures have been reclassified to conform with presentation adopted for 2010.

2. Cash and term deposits

	<u>2010</u>	<u>2009</u>
General Revenue Fund		
Cash	\$1,203,692	\$1,374,473
Cash - building fund	-	111
 Term deposit	 <u>112,065</u>	 <u>109,275</u>
	 <u>\$1,315,757</u>	 <u>\$1,483,859</u>

3. Accounts payable

	<u>2010</u>	<u>2009</u>
Accounts payable - general	\$ 56,705	\$ 54,873
Payroll trust amounts	<u>1,274</u>	<u>5,672</u>
	<u>\$ 57,979</u>	<u>\$ 60,545</u>

ALAN K. HOOPER INC.
Chartered Accountant

Village of Port Clements
Notes to the Consolidated Financial Statements-continued
December 31, 2010

DRAFT

4. Tangible capital assets

Tangible capital assets consist of the following:

	Cost/Contributed Amount	Accumulated Amortization	Net 2010	Net 2009
Land	\$ 349,954	\$ -	\$ 349,954	\$ 349,954
Buildings	3,636,754	262,165	3,374,589	3,507,572
Automotive	19,334	5,800	13,534	15,468
Fire department equipment	495,285	73,669	421,616	446,173
Office equipment	19,594	5,878	13,716	15,675
Tools & equipment	70,248	5,269	64,979	66,736
Parks & Recreation	1,012,218	75,423	936,795	961,903
Roads and Sidewalks	350,386	26,279	324,107	332,865
Water system	1,060,181	79,514	980,667	1,007,172
Sewer system	<u>1,390,634</u>	<u>104,298</u>	<u>1,286,336</u>	<u>1,321,102</u>
	<u>\$ 8,404,588</u>	<u>\$ 638,295</u>	<u>\$ 7,766,293</u>	<u>\$ 8,024,620</u>

5. Internally restricted reserves

	<u>2010</u>	<u>2009</u>
Building fund reserve	\$ 4,295	\$ 4,295
Latecomers' fee reserve	22,157	22,157
Planning fund reserve	<u>6,528</u>	<u>6,528</u>
	<u>\$ 32,980</u>	<u>\$ 32,980</u>

These internally restricted amounts are not available for other purposes without approval of the mayor and council.

6. Contingent liability

The municipality and its employees contribute to the Municipal Pension Plan (Plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The plan has about 150,000 active members and approximately 57,000 retired members. Active members include approximately 33,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of Plan funding. The most recent valuation as at December 31, 2009 indicated a surplus of \$438 million for basic pension benefits. The next valuation will be as at December 31, 2012 with results available in 2013. The actuary does not attribute portions of the surplus to individual employers. The Village of Port Clements paid \$11,026 for employer contributions to the plan in fiscal 2010.

ALAN K. HOOPER INC.
Chartered Accountant

Village of Port Clements
Notes to the Consolidated Financial Statements-continued
December 31, 2010

DRAFT

7. Financial instruments

The municipality's financial instruments consist of cash and term deposits, accounts and taxes receivable, grants receivable, and accounts payable. Unless otherwise noted, it is management's opinion that the municipality is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values.

ALAN K. HOOPER INC.
Chartered Accountant

Village of Port Clements
General Operating Fund - Statement of Financial Activities
For the year ended December 31, 2010

DRAFT

	<u>2010</u> Actual	<u>2010</u> Budget	<u>2009</u> Actual
Revenue			
Taxes	\$ 123,370	\$ 122,417	\$ 122,302
Payments in lieu of taxes	7,114	7,105	7,163
Services	8,049	11,528	8,307
Revenue from own sources	48,862	47,930	52,550
Multi-Purpose Building Rental	14,222	14,200	-
Unconditional grants	114,190	114,190	719,172
Conditional grants	69,544	118,039	222,397
Collections for other agencies	199,050	193,309	177,917
Transfers from reserves/surplus	-	451,346	-
	<u>584,401</u>	<u>1,080,064</u>	<u>1,309,808</u>
Expenditures			
Amortization of tangible capital assets	167,367	171,658	138,320
Legislative	26,973	38,800	39,093
General administration	155,135	199,213	170,665
Protective services	39,343	46,954	39,842
Emergency services	3	8,250	260
Common services	18,944	19,000	16,155
Wharf	(786)	7,350	169,966
Small Craft Harbour	7,869	8,350	8,222
Roads	54,191	86,100	50,075
Environmental health	4,503	5,080	48
Environmental development	14,275	14,000	4,249
Parks and recreation	64,434	76,100	34,702
Cultural buildings and facilities	8,123	15,500	4,998
Multi-Purpose Building operating	27,988	62,000	48,600
Fiscal services - debt service	85	1,400	608
Capital expenditures	84,797	126,000	70,931
Taxes levied - other governments	199,062	194,309	178,611
	<u>872,306</u>	<u>1,080,064</u>	<u>926,485</u>
Excess of revenues over expenses			
(Exhibit 'C')	<u>\$ (287,905)</u>	<u>\$ -</u>	<u>\$ 383,323</u>

ALAN K. HOOPER INC.
Chartered Accountant

**Village of Port Clements
Water Operating Fund - Statement of Financial Activities
For the year ended December 31, 2010**

DRAFT

	<u>2010</u> Actual	<u>2010</u> Budget	<u>2009</u> Actual
Revenue			
Taxes	\$ 51,097	\$ 52,088	\$ 49,114
Revenue from own sources	46,804	52,000	49,116
Conditional grants	<u>-</u>	<u>1,115,000</u>	<u>52,619</u>
	<u>97,901</u>	<u>1,219,088</u>	<u>150,849</u>
Expenditures			
Capital expenditures	-	1,115,000	-
Amortization of tangible capital	26,505	17,088	26,504
Other - operating expenses	<u>98,817</u>	<u>87,000</u>	<u>63,498</u>
	<u>125,322</u>	<u>1,219,088</u>	<u>90,002</u>
Excess of revenues over expenses (Exhibit 'C')	<u>\$ (27,421)</u>	<u>\$ -</u>	<u>\$ 60,847</u>

**ALAN K. HOOPER INC.
Chartered Accountant**

Village of Port Clements
Sewer Operating Fund - Statement of Financial Activities
For the year ended December 31, 2010

DRAFT

	<u>2010</u> Actual	<u>2010</u> Budget	<u>2009</u> Actual
Revenue			
Taxes	\$ 34,501	\$ 34,316	\$ 36,710
Revenue from own sources	25,110	27,500	25,405
Unconditional grants	-	139,046	85,152
Transfer from surplus	-	-	-
	<u>59,611</u>	<u>200,862</u>	<u>147,267</u>
Expenditures			
Capital expenditures	-	123,428	-
Amortization of tangible capital assets	34,766	16,534	34,766
Other - operating expenses	<u>132,751</u>	<u>60,900</u>	<u>55,439</u>
	<u>167,517</u>	<u>200,862</u>	<u>90,205</u>
Excess of revenues over expenses (Exhibit 'C')	<u>\$ (107,906)</u>	<u>\$ -</u>	<u>\$ 57,062</u>

ALAN K. HOOPER INC.
Chartered Accountant

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**Village of Port Clements
Capital Fund - Statement of Activities
For the year ended December 31, 2010**

	<u>2010</u> Actual	<u>2010</u> Budget	<u>2009</u> Actual
Capital grants used to aquire tangible capital assets	\$ -	\$ 556,875	\$ 557,625
Tangible capital asset additions	<u>(726,174)</u>	<u>(752,636)</u>	<u>(2,110,832)</u>
Transfer from operations	<u>\$ (726,174)</u>	<u>\$ (195,761)</u>	<u>\$ (1,553,207)</u>

**ALAN K. HOOPER INC.
Chartered Accountant**