



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

Regular Meeting of Council Monday December 6th, 2010

AGENDA

1. ADOPT AGENDA.

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1-Regular Meeting of Council November 15, 2010.

M-2-Emergency Committee minutes, June 17th, 2010.

M-3- Recreation Commission Minutes, Oct 7th, 2010.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE.

C-1-Enbridge Northern Gateway Pipelines Project update to regulatory application.

C-2-Mayors & Regional District Directors input into RCMP planning process.

C-3-Northern Health Authority-Decommissioning of Mills Memorial Hospital

C-4-HG SPCA Community Spay/Neuter Proposal- Request for financial support

6. GOVERNMENT.

G-1-Bylaw No. 384, 2010, Records Retention and Disposal Bylaw.

G-2a- Resignation of Brock Storry, Haida Gwaii Community Futures-, Council board member replacement.

b- Skeena Queen Charlotte Regional District 2011 appointments.

G-3-Jane Wilson, 4th Canadian Ranger acceptance to Emergency Committee.

7. FINANCE.

F-1-Cheque list December 3, 2010.

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

R-1-Emergency Committee report to Council.

10. QUESTIONS FROM THE PUBLIC & PRESS.

ADJOURNMENT.

Minutes of the regular meeting of the Port Clements Council held Monday November 18th, 2010 in the Council Chambers.

Present:

Mayor Delves
Councillor Cheer
Councillor Traplin

Deputy Clerk/Treasurer Jasmine Erin Ryland

Press/Public

Mayor Delves called the meeting to order at 7:30pm

1. ADOPT AGENDA.

It was moved by Councillor Cheer, seconded by Councillor Traplin to adopt the agenda as circulated.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1-Minutes regular meeting of Council, November 1st 2010.

It was moved by Councillor Traplin, seconded by Councillor Cheer to accept the minutes of November 1st, 2010 as written.

CARRIED

M-2-Minutes Tourism meeting.

It was moved by Councillor Cheer, seconded by Councillor Traplin to accept the Tourism Committee minutes of October 14th, 2010.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE.

C-1-Northern Health-Clinic Nurse

It was moved by Councillor Cheer, seconded by Councillor Traplin to receive and file for information.
CARRIED

C-2-Ministry of Healthy Living & Sport-Thank you letter for meeting with Minister Chong at the UBCM. It was moved by Councillor Cheer, seconded by Councillor Traplin to write a letter to Minister Chong thanking her for her time to meet with Mayor Cory Delves and Councillor Wally Cheer and to also include that Council will come back with some ideas on how to make our seniors care more expedient after they have met with the Church and Seniors group in the new year.

CARRIED

C-3-Canada Post-response to letter sent to Canada Post regarding mail service to the Queen Charlotte Islands

It was moved by Councillor Cheer, seconded by Councillor Traplin to respond to Stewart Bacon's letter regarding mail service to the Queen Charlotte Islands stating that Council is disappointed in his response and include the serious concerns about the current mail service to the Islands.

CARRIED

C-4-T.Melney-High-Speed internet service in Port Clements.

It was moved by Councillor Traplin, seconded by Councillor Cheer to forward Tammy Melney's letter regarding high speed internet service in Ports Clements to Gwaii Tel and to invite Paul Daniels to a Council meeting in the new year to explain our dilemma.

CARRIED

m-1

C-5-Galina Durant, UBCM Small Communities Representatives-thanking for electing her at the UBCM.

It was moved by Councillor Cheer, seconded by Councillor Traplin to receive and file for information
CARRIED

C-6-Ministry of Children & Family Development-Proclaiming November as Adoption Awareness Month in BC

It was moved by Councillor Cheer, seconded by Councillor Traplin to receive and file for information.
CARRIED

C-7- Ministry of Community, Sport and Cultural Development-Changes to Municipal Tax Notice.

It was moved by Councillor Cheer, seconded by Councillor Traplin to receive and file for information.
CARRIED

6. GOVERNMENT.

G-1-Port Clements Volunteer Fire Department-Member Roman Busshoff.

It was moved by Councillor Cheer, seconded by Councillor Traplin to accept the recommendation to accept the membership of Roman Busshoff to the Port Clements Volunteer Fire Department
CARRIED

G-2-Municipal Insurance Association-Claims report for the past six years.

It was moved by Councillor Cheer, seconded by Councillor Traplin to receive and file for information.
CARRIED

7. FINANCE.

F-1-Cheque list November 12th 2010.

It was moved by Councillor Cheer, seconded by Councillor Traplin to accept the cheque listing of November 12th, 2010.

CARRIED

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

Councillor Traplin- wants the alders around town that fell in the storms to be dealt with, and there is a street light out on Jasper Street.

Councillor Cheer- attended a Tourism meeting on November 10th. Also attended a meeting with Dale Richardson, and a meeting with Pat Moore and Sheila Gordon-Payne from Northern Health.

Mayor Delves – will be traveling off island to a Northwest Regional District Hospital meeting and a Regional District meeting on Friday November 19th. Will try to meet with Dale Richardson in Prince Rupert and talk to Northern Health Sheila Gordon-Payne.

Deputy Clerk/Treasurer Jasmine Erin Ryland- will be the acting administrator until December 2nd.

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

It was moved by Councillor Traplin, seconded by Councillor Cheer to adjourn the meeting at 8:19pm and go In Camera under *Community Charter* section 90-1 f

CARRIED

Cory Delves,
Mayor

Jasmine Erin Ryland
Deputy Clerk/Treasurer

**Minutes of the regular meeting of the Port Clements Emergency Committee held Thursday
June 17th, 2010 in the Council Chambers**

Present

Chair Terry Mitchell

Jamie Delves

Ron Woolverton

Sergeant Grant MacDonald

Deputy Clerk/Treasurer Jasmine Erin Ryland

Terry Mitchell called the meeting to order at 7:43pm.

1. ADOPT AGENDA

It was moved by Jamie Delves, seconded by Roy Woolverton to accept the agenda as circulated.

CARRIED

2. DELEGATES

3. MINUTES

M-1- Minutes from April 15th, 2010

It was moved by Jamie Delves, seconded by Roy Woolverton to accept the minutes of April 15th, 2010 as circulated.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1- Pet alert window stickers – 2 for \$2.00, free shipping.

Reviewed the information provided.

BA-2- Jamie Delves- cancellation for Noah's Wish-Disaster Training course for animals.

Courses will be available at later dates. Jamie may look into doing the course in the future.

5. ORIGINAL CORRESPONDENCE

C-1- Maurie Hurst-Emergency Management Essential courses

It was moved by Roy Woolverton, seconded by Jamie Delves to receive and file for information.

CARRIED

C-2- Maurie Hurst- reorganization announcement for Emergency Management BC.

It was moved by Roy Woolverton, seconded by Jamie Delves to receive and file for information.

CARRIED

6. NEW BUSINESS

NB-1- Emergency Water supplies/source investigation

Tabled to next Emergency meeting.

7. REPORTS AND DISCUSSIONS

R-1- Ruby Saunders RPF report on Wildfire Protection Plan

It was moved by Jamie Delves, seconded by Roy Woolverton to receive and file for information.

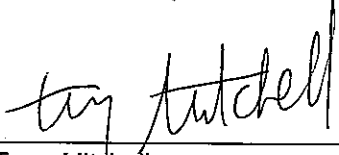
CARRIED

R-2- Tentative schedule for Emergency meetings for the remainder of 2010.

It was moved by Jamie Delves, seconded by Roy Woolverton to expect the 2010 Emergency meetings schedule as presented.

CARRIED

It was moved by Jamie Delves, seconded by Roy Woolverton to adjourn the meeting at 7:57pm



Terry Mitchell
Chair



Jasmine Erin Ryland
Deputy Clerk/Treasurer

**Minutes of the regular meeting of the Port Clements Recreation Commission held Thursday
October 7th, 2010 in the Council Chambers**

Present
Chair Bev Lore
Cara Johnson
Cindy Hitchcock

Deputy Clerk/Treasurer Jasmine Erin Ryland

Chair Bev Lore called the meeting to order at 7:35pm.

1. ADOPT AGENDA

It was moved by Cara Johnson, seconded by Cindy Hitchcock to accept the agenda as written.

CARRIED

2. DELEGATES

3. MINUTES

M-1- Minutes from June 16th 2010

It was moved by Cindy Hitchcock, seconded by Cara Johnson to accept the minutes as written.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1- Canada Days Report

Cara Johnson said that there was an issue at the Fishing Derby. Many kids were not wearing life jackets when they should be. Next year, the flyers will inform parents to bring their kids wearing life jackets. The Slip and Slide was a success.

5. ORIGINAL CORRESPONDENCE

6. NEW BUSINESS

NB-1- Halloween

It was moved by Cindy Hitchcock, seconded by Cara Johnson to give the Vancouver Island Regional Library in Port Clements \$50.00 for the Hallo-Wii party.

CARRIED

NB-2- Christmas

Breakfast with Santa will be on Saturday December 11th. Breakfast will start at 9:30am and Santa will come at 10:30am.

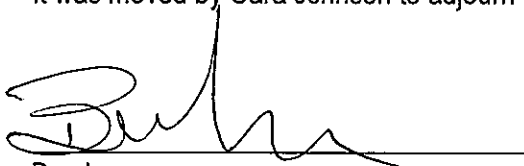
NB-3- Park Field

The soccer field at the park is in need of a top dressing, lime, sand, and general maintenance. There are holes in the field that are causing hazards.

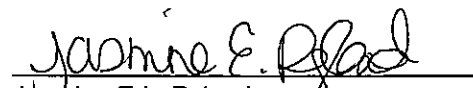
NB-4- Movie

The movie fee is payable at the end of the year. The next movie is Cats and Dogs on Friday October 22nd. The new blinds are working well. Cindy Hitchcock has picked up some 3D glasses.

It was moved by Cara Johnson to adjourn the meeting at 8:20pm



Bev Lore
Chair



Jasmine Erin Ryland
Deputy Clerk/Treasurer



ENBRIDGE
NORTHERN
GATEWAY PIPELINES

November 2, 2010

**Re: Enbridge Northern Gateway Pipelines Project
Update to Regulatory Application**

Dear Sir/Madam

Northern Gateway Pipelines Limited Partnership (Northern Gateway) wishes to notify you, as an interested party, that it has recently filed with the National Energy Board (NEB) additional information to its s. 52 Application for the Enbridge Northern Gateway project which was filed May 27, 2010. All documents have been filed with the National Energy Board.

The additional information is as follows:

- 1) Technical Data Reports:
 - a) Risk
 - b) Marine
 - c) Terrestrial

- 2) Volume 6C - Environmental and Socio-Economic Assessment (ESA) - Human Environment, Section 4.4 - Regional Socio and Economic Effects.

A copy of these filings can be retrieved from the NEB repository by accessing the following link:
<https://www.neb-one.gc.ca/ll-eng/livelink.exe?func=ll&objId=624798&objAction=browse&sort=name>

Interested parties are encouraged to utilize this electronic medium to obtain copies of this filing, however, if you require a DVD or hard copy please contact Ms. Susan Schmeiler at (403) 266-7913.

Kind regards,

Northern Gateway Pipelines Limited Partnership

RCMP



ROYAL CANADIAN MOUNTED POLICE

CONNECTED

to our communities

Special Edition November 2010

Mayors and Regional Directors Asked for Input into RCMP Planning Process

As a community leader your opinion is extremely important to us at the RCMP in British Columbia. At the recent annual meeting of the Union of BC Municipalities many mayors and other elected and non-elected municipal and Regional District officials provided us with great input about policing, public safety, and major issues affecting their communities.

We at the RCMP in BC would like to hear even more from you. As you know, we engage in a yearly strategic planning exercise. This year we are significantly improving our ability to hear from you about how major external issues are affecting your communities.

I am inviting you to contribute directly to our planning process through an on-line survey that canvasses how major external environmental factors are affecting your communities and municipalities. This is the most detailed process of municipal and regional feedback we have ever conducted. The information you provide will help us in developing policing strategies as well as help us better understand your needs and challenges.

To access and complete our environmental scan survey please simply click on the following web link which will take you directly to the survey:

<http://www.surveymonkey.com/s/PFJ2P3K>

We at the RCMP will share with you the final results which will provide an overview of the findings both on a province-wide and regional basis. Thank you for partaking in this very important survey and we look forward to continuing to serve you through our individual Detachments and many services.

Gary D. Bass, O.O.M.
Deputy Commissioner West &
Commanding Officer, "E" Division

C-2

November 18, 2010

Village of Port Clements
PO Box 198
Port Clements, BC, V0J 1R0

Re: Decommissioning of Mills Memorial Hospital Helipad – December 1, 2010

Dear Sir(s)/ Mesdames

The Transport Canada regulations surrounding air transportation and specifically Helipads have changed over time and have become much more complex than when the Helipad at Mills Memorial Hospital was implemented.

A recent Transport Canada inspection in June, 2010 determined that the Mills Memorial Hospital Helipad no longer meets the required standards and, therefore, will be decommissioned effective December 1, 2010. Medical emergency helicopter flights will now all land at the Northwest Regional Airport Terrace-Kitimat where the BC Ambulance will meet them to transport the patient to Mills Memorial Hospital. Please note, the majority of flights already follow this method of transporting our patients.

In our review of this change we found the number of helicopters landing is less than two per month and our review has concluded that implementing this change will not negatively affect patient outcomes.

Prior to making the decision to decommission the helipad due consideration was given to the impact on patient outcomes and overall access to health care in an emergency situation for all our rural and remote communities that we serve.

Sincerely,



Marie Nygaard
Health Services Administrator
Terrace, Stewart and Atlin

Marina Ellinson
Chief Operating Officer
NW Health Service Delivery Area

HG SPCA Community Spay/Neuter Proposal | 2011

HG SPCA
PO Box 417
Queen Charlotte, BC
V0T 1S0
(250) 559-9030
sPCA@haidagwaii.net

November 23, 2010

Village of Port Clements
PO Box 198
Port Clements, BC
V0T 1R0

The Haida Gwaii SPCA is looking for long term solutions and the help of other community organizations, to address some of the issues that contribute to the companion animal overpopulation problem in our communities. The HG SPCA is planning to apply in early 2011 to the Gwaii Trust Legacy Program requesting matching funds for a spay/neuter financial assistance program directed towards low income individuals. This funding would include persons on Income Assistance, Disability Pensions, Old Age Pensions, Employment Insurance, unemployed or otherwise have a low income. We are soliciting a financial contribution and a letter of support from each community encompassed in our projects scope.

For already financially challenged persons, altering (spay/neuter) is an expense they can't afford. Although it is not specifically in our mandate to provide funding to alter owned animals in the community, we recognize it is a critical step in reducing the numbers of unwanted animals. As is true in many areas of BC, Haida Gwaii has a pet overpopulation problem and we do not have the resources to support a shelter or the population to provide new homes for all of the animals awaiting adoption. Many of these animals are the result of unwanted and/or unplanned litters that would have been prevented through sterilization.

The HG SPCA views controlling the unwanted pet population as a 3-phase program.

Phase 1 - Community Spay/Neuter Program for low income individuals.

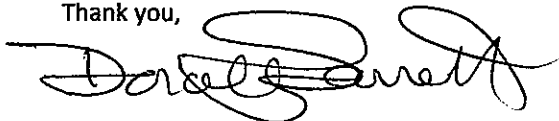
Phase 2 – Provide information, education, training programs and animal behavior information.

Phase 3 - Coordinate a program to address the unaltered feral or backyard cat issue, which we have undertaken a program over the last two years in Sandspit and have altered 30 cats and re-homed 15 kittens to date.

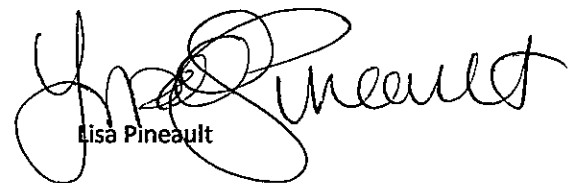
In 2010 we partnered with the Gwaii Trust and the Skidegate Band Council and successfully administered a Community Spay/Neuter Program which provided financial assistance to sterilize 22 animals. We'd like to continue to build on this momentum and provide this program every year, with a long term goal of having a gradually reduced number of animals and persons requiring assistance. Our goal for the program this year is to provide assistance in covering the cost of spaying or neutering an estimated 20 cats and dogs. Applicants will be screened prior to approval and required to pay \$50.00 towards the procedure to ensure a sense of responsibility towards the care of their animals. During the appointment, all animals will receive a check up, vaccinations to prevent diseases and the vet performing the operations has agreed to contribute ear tattooing of all animals. This identifying tattoo facilitates any lost animal to be quickly reconnected with its guardians.

We are sending this letter early in hopes that we can be included in your fiscal planning for 2011 ensuring we receive a financial contribution and a letter of support from you by the beginning of February. Our goal is to be able to spay or neuter 20 animals but cannot do it without your help. If you have any questions or require any additional information please call Dorothy Garrett at (250) 559-8439 or Lisa Pineault at (250) 559-8644.

Thank you,



Dorothy Garrett



Lisa Pineault

C-4

VILLAGE OF PORT CLEMENTS

BYLAW NO. 384, 2010

Records Retention and Disposal Bylaw

This bylaw may be cited as the Records Retention and Disposal Bylaw No. 384

Objective: To ensure the corporate records of the Village of Port Clements are managed effectively and efficiently throughout their life cycle, from creation to final disposition.

To provide specific timelines for the active, semi-active and in active phases of all records

To ensure no corporate records are disposed of unless authorized to do so by the Clerk/Treasurer based on timelines.

To ensure any physical destruction carried out in accordance with the records retention policy is appropriate for the type of record involved.

Policy: All records created or maintained by Council, Village officers or employees in the course of their duties on behalf of the Village of Port Clements are maintained and retained in accordance with the *Records Management Manual for Local Government in British Columbia*.

Definitions:

A **document** is information consigned to a medium (i.e. a material support of any kind including paper, film and magnetic tape).

A **record** is any document made or received and maintained by an organization in pursuance of its legal obligations or the transaction of its business.

Records of Village Council are the minutes, bylaws and other records of the business of the Council and its committees, as articulated in Section 198 of the *Local Government Act*.

Archives are the non-current records of an organization or individual preserved because of their continuing or permanent administrative, financial, legal, evidentiary, informational or historical value.

The ***Records Management Manual for Local Government in British Columbia*** is both a records classification system and a records retention schedule. The system integrates these two key records management concepts into one comprehensive management plan for corporate records.

A **records classification system** is a plan for organizing records so they can be located when needed. A standardized, enterprise-wide classification system ensures that all members of the office are filing records in the same way and by common names, resulting in cost effective and efficient filing and information retrieval (in both paper and electronic environments), effective identification and secure management of vital records and systematic management of records throughout their life cycle.

Final disposition is the act of disposing of records that have reached the inactive phase of their life cycle, either through physical destruction of the records by recycling or confidential shredding or through transfer to the Clerk/Treasurer for selective or full retention.

Full retention means that all records classified by a particular classification code have archival value. Through records management and archives management the records are preserved in their

entirety and in an accessible format. Under the terms of full retention, the archivist responsible may destroy unnecessary duplicates, publications, waste and scrap materials, ephemera, and other items which are not an integral part of the record series.

Procedure:

1. The Clerk/Treasurer develops and reviews record retention and disposition for inclusion in the most recent *Records Management Manual for Local Governments in British Columbia* in collaboration with records creators. The Village Clerk, as the officer responsible for corporate administration is responsible for the final approval of all records retention and disposition.
2. Records are filed and transferred by designated staff.
3. When records reach the end of their active phase, they either are packed for storage in the Village's archive records, transferred to the Clerk/Treasurer for selective or full retention, or destroyed.
4. When records reach the end of their semi-active phase, they either are transferred to the Clerk/Treasurer for selective or full retention, or destroyed.

READ A FIRST TIME THIS DAY OF , 2010.

READ A SECOND TIME THIS DAY OF, 2010.

READ A THIRD TIME THIS DAY OF , 2010.

RECONSIDERED AND FINALLY ADOPTED THIS DAY OF , 2010.

Cory Delves,
MAYOR

Heather Nelson-Smith,
CLERK/TREASURER

CERTIFIED TO BE A TRUE COPY
VILLAGE OF PORT CLEMENTS
FILES AND RECORDS RETENTION BYLAW NO. 384, 2010

Haida Gwaii Community Futures



November 15, 2010

To: Village of Port Clements

Attention: Heather Nelson-Smith

Re: Board Appointment

With the resignation of Brock Storry as a board member with HGCF, we are asking that the Port Clements Council consider the nomination of a replacement.

Your Council's nomination is very important to the success of HGCF in achieving its goal to assist communities and residents in their responsibility to establish a vibrant future for Haida Gwaii. Ideally the Board needs broad representation from individuals with backgrounds in one or more of business, education/training, community development, human development, art and culture, sustainable resource management to name a few key areas.

The individual nominated needs to have the time to participate, as an unpaid volunteer, in regular Board and Committee meetings and in strategic planning sessions. The individual will be interested in:

- communicating with and developing ongoing networks of groups and individuals to have a broad understanding of your community's visions and ideas for achieving a high quality of life on Haida Gwaii.
- contributing to the development of a diversified, sustainable and healthy Islands community that will improve opportunities for all residents.
- creating an environment on the Islands that supports sustainable business and community development.
- providing opportunities for the Islands' people to expand their business capacity and skills.
- supporting the establishment and expansion of small business and social enterprise.

If you have any questions or concerns please do not hesitate to contact our office.

Sincerely,

Art Lew
General Manager

AL:km

Jasmine Ryland

From: "Helen Koning" <hkoning@sqcrd.bc.ca>
Date: November-30-10 12:50 PM
To: <deputy@portclements.ca>
Subject: FW: Director appointments

Helen M. Koning
Interim Chief Administrative Officer
Skeena Queen Charlotte Regional District
100-1st Avenue East, Prince Rupert BC V8J 1A6
Phone: 250-624-2002 Ext 23
Fax: 250-627-8493

From: Helen Koning [mailto:hkoning@sqcrd.bc.ca]
Sent: Tuesday, November 30, 2010 8:41 AM
To: Bill Beamish; Heather Nelson-Smith ; Trevor Jarvis; Ron Bedard; robert.grodecki@princerupert.ca
Cc: 'Helen Koning'; 'Tina Musgrave'
Subject: Director appointments

The Regional District at its next board meeting (December 17, 2010) will be having its statutory meeting, at which time the board will be selecting its chair and vice-chair and making its representative appointments to various organizations.

I want to confirm the municipalities' appointments of directors to the board. Please advise me as soon as possible. I believe that some of you also make changes each year and others make the appointments for the full term of your councils. In addition please provide us with the alternates. If these positions have changed please also provide the contact information.

This gives you plenty of time if you need to have this as an agenda item on your upcoming board meeting.

Thanks everyone for your immediate attention to this matter. I look forward to hearing from you before our next board meeting.

Helen

Helen M. Koning
Interim Chief Administrative Officer
Skeena Queen Charlotte Regional District
100-1st Avenue East, Prince Rupert BC V8J 1A6
Phone: 250-624-2002 Ext 23
Fax: 250-627-8493



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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FAX :250-557-4568
Email : office@portclements.ca
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November 19th, 2010

Port Clements Emergency Committee
Box 198
Port Clements, BC
V0T 1R0

Attention: Council Members

Please be advised, at the November 18th, 2010 Emergency Committee Meeting, it was passed unanimously by committee members to accept Ms. Jane Wilson of the 4th Canadian Rangers, to join the Emergency Committee, Ms. Wilson has accepted this nomination.

At this time we request that council approves her appointment to the Emergency Committee.

Sincerely,
Village of Port Clement

A handwritten signature in black ink, appearing to read 'Debbie Delves'.

Debbie Delves
Administrative Assistant

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council With GL Numbers

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20100620	2010-11-18	Board of School Trustees			PAYMENT		9,272.56
			10-2-71-21-15	01-11-025	OCT GRAYDON	31.96	
			10-2-71-21-15	22124	JULY GRAYDON	31.96	
			10-2-71-21-15	23631	AUG GRAYDON	31.96	
			10-2-71-21-15	26332	SEPT GRAYDON	31.96	
			10-2-71-21-10	36717	COASTAL PROPANE	2,411.66	
			10-2-71-21-25	insurance	MPBC PROTECTION INSURANCE	5,238.72	
			10-2-71-21-15	jul-sept	MPBC HYDRO JULY TO SEPT	599.83	
			10-2-71-21-15	may-july	HYDRO MAY TO JULY	705.38	
20100621	2010-11-18	HITCHCOCK, CINDY			PAYMENT		67.61
			10-2-75-00-00	11-16-2010	CHOCOLATE BARS/CANDY FOR MOVIE	61.42	
			10-3-22-00-00	11-16-2010	CHOCOLATE BARS/CANDY FOR MOVIE	3.02	
			10-3-22-00-01	11-16-2010	CHOCOLATE BARS/CANDY FOR MOVIE	3.17	
20100622	2010-11-18	Johnson, Cara			PAYMENT		409.25
			10-2-75-00-00	11-15-2010	BREAKFAST WITH SANTA GIFTS	371.80	
			10-3-22-00-00	11-15-2010	BREAKFAST WITH SANTA GIFTS	18.27	
			10-3-22-00-01	11-15-2010	BREAKFAST WITH SANTA GIFTS	19.18	
20100623	2010-11-18	MUNICIPAL INFORMATION SYSTEMS IN			PAYMENT		278.52
			10-2-12-11-20	20101302	DECEMBER SUPPORT	278.52	
20100624	2010-11-18	OBSERVER PUBLISHING CO. LTD.			PAYMENT		792.55
			10-2-12-13-00	10392	BY ELECTION AD	755.40	
20100625	2010-11-18	ROCKY MOUNTAIN Phoenix			PAYMENT		47.04
			10-2-24-80-00	IN54851	NOMEX HOODS	44.83	
20100626	2010-11-18	XEROX			PAYMENT		668.64
			10-2-12-11-30	L16735037	4TH QUARTER LEASE	637.30	
20100627	2010-11-25	BERG-MAC INDUSTRIES LTD			PAYMENT		418.88
			10-2-32-31-00	221	Road and Parking lot repairs	95.13	
			10-3-22-00-00	221	RENTAL OF SKID STEER	4.68	
			10-3-22-00-01	221	RENTAL OF SKID STEER	4.91	
			10-4-12-90-00	221	Bill to PAC-Playground	314.16	
20100628	2010-11-25	DECEMBRINI, RONALD/BURNETA			PAYMENT		1,200.00
			10-2-12-99-30	11-19-2010	SENIORS ASSOCIATION GWAIL TRUST	1,200.00	
20100629	2010-11-25	HUB			PAYMENT		1,899.68
			10-2-24-70-00	IN0002316	ANNUAL PUMPER SERVICE	1,810.63	
20100630	2010-11-25	OBSERVER PUBLISHING CO. LTD.			PAYMENT		103.23
			30-2-41-10-20	10492	WATER TREATMENT UPGRADE INSERT	98.39	
20100631	2010-11-25	RECEIVER GENERAL - CCRA			PAYMENT		3,374.58
			10-2-11-10-30	Nov2010	NOV2010 DEDUCTIONS	(7.98)	
			10-4-27-00-10	Nov2010	NOV2010 DEDUCTIONS	3,382.56	
20100632	2010-11-25	TLELL FIREFIGHTERS			PAYMENT		3,000.00
			10-2-12-99-30	11-25-2010	GT XMAS FUNDS	3,000.00	
20100633	2010-11-25	XEROX			PAYMENT		42.90
			10-2-12-11-30	F41703610	OCTOBER COPIES	40.89	
20100634	2010-11-25	BELL-BROWN, CLIFF			PAYMENT		560.00
			10-2-71-89-40	856832	DANGER TREE REMOVAL	560.00	
20100635	2010-11-25	ROCZ ON THE BOTTOM, T.MOSELEY			PAYMENT		2,503.20
			10-2-71-89-30	100318	CLEAN UP OF SHORELINE PARK	2,385.86	
20100643	2010-12-02	A.L. CONDROTTE			PAYMENT		403.20
			10-2-32-37-20	1124	HAUL BRUSH & DITCHING WASTE	192.15	

VILLAGE OF PORT CLEMENTS
Cheque Listing For Council With GL Numbers

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20100643	2010-12-02	A.L. CONDROTTE	10-2-71-89-40	1124	HAUL BRUSH & DITCHING WASTE	192.15	403.20
20100644	2010-12-02	BAYVIEW MARKET	10-2-12-99-30	12-02-2010	PAYMENT PORT BUCKS	1,170.00	1,170.00
20100645	2010-12-02	BLUE CROSS	10-4-29-00-00	DEC2010	PAYMENT DEC BENEFITS	374.15	374.15
20100646	2010-12-02	BRITISH COLUMBIA LIFE & CASUALTY C	10-4-27-00-30	DEC2010	PAYMENT DEC INSURANCE	242.61	242.61
20100647	2010-12-02	D.KENDALL & SON CONTRACTING LTD.	10-2-32-31-00 10-2-32-37-20 10-2-71-21-12	2449 2449 2449	PAYMENT CRUSH CRUSH CRUSH	512.40 512.40 512.40	1,612.80
20100648	2010-12-02	EMCO CORPORATION	30-2-41-40-00 30-2-41-40-00 30-2-41-40-00	2814854-00 2814854-02 2814854-03	PAYMENT NUTS, GASKETS WATER PLUGS AND ROD WATER NUT-WATER SUPPLIES	554.57 64.22 17.10	667.17
20100649	2010-12-02	GOVERNMENT FINANCE OFFICERS ASS	10-2-12-10-30	1666	PAYMENT 2011 MEMBERSHIP FEE	186.81	196.00
20100650	2010-12-02	ROCKY MOUNTAIN Phoenix	10-2-24-80-00	IN55102	PAYMENT FIRE BOOTS	196.32	205.97
20100651	2010-12-02	SKEENA QUEEN CHARLOTTE REG'L DIS	10-1-53-20-10 10-4-23-44-00 10-4-23-44-01	12-01-2010 12-01-2010 12-01-2010	PAYMENT 4TH QUARTER GARBAGE 4TH QUARTER GARBAGE 4TH QUARTER GARBAGE	(621.00) 14,553.00 360.00	14,292.00
20100652	2010-12-02	BOULDER BAY CONTRACTING LTD., JES	10-2-71-89-30 10-2-71-89-40	99 99	PAYMENT ALDER FALLING ALDER FALLING	470.77 104.61	603.68
20100653	2010-12-02	RIDGELINE MECHANICAL LTD.	40-2-42-20-35	10-48	PAYMENT EMERGENCY POWER BACKUP SEWER	31,256.40	32,793.60
20100654	2010-12-02	WATANABE ENGINEERING LTD.	30-2-41-10-20	2465-1010	PAYMENT DETAILED DESIGN PHASE FEE	501.72	526.40

Total 77,726.22

F-1



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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Email : office@portclements.ca
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REPORT TO COUNCIL

Author: Debbie Delves
Date: November 22nd, 2010
Subject: **Emergency Committee Report**

At the regular meeting of the Emergency Committee, November 18th, 2010, the committee agreed to meet quarterly starting January 20th, 2011. In the event of an emergency situation or important information that the Committee needs to act upon or discuss, the committee will call a special meeting.

The committee agreed for the Village Office to participate in the simulation Shake out BC and to also invite Port Clements Elementary School. It was suggested by Sgt. Grant MacDonald, that a mock emergency disaster should be staged and if time allowed we could use the Shake out BC drill to do so.

Respectfully submitted,

Debbie Delves

R-1