

The Village of **PORT CLEMENTS**

"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568

Email: office@portclements.ca Web: www.portclements.ca

Regular Meeting of Council Tuesday September 7th, 2010

AGENDA

- ADOPT AGENDA.
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.
- 3. MINUTES.
- M-1- Regular Meeting of Council August 16th, 2010
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED. BUSINESS.
- BA-1-Ditching across from Village Office.
- BA-2-Fish Hatchery meeting.
- BA-3-Sani-Station wording.

5. ORIGINAL CORRESPONDENCE.

- C-1-Vancouver Island Regional Library Annual Report, 2009.
- C-2-Skeena-Queen Charlotte Regional District-Draft OCP for review.
- C-3-MIEDS-Gwaii Trust Letter of support Special Initiatives in Education for approximately \$3900.00, to help cover cost for All islands Board Development workshop.
- C-4-UBCM 2010 Resolutions-Port Clements, Hudson's Hope, Cellular Phone Coverage in Rural Communities.
- C-5-Northern Health-Dr. Jago will be available at UBCM to discuss community health activities.
- C-6-Green Party of BC-requesting to meet with you at the UBCM.

6. GOVERNMENT.

7. FINANCE.

- F-1-Cheque list September, 2010.
- 8. NEW BUSINESS.
- 9. REPORTS & DISCUSSIONS.
- 10. QUESTIONS FROM THE PUBLIC & PRESS. ADJOURNMENT.



The Village of

PORT CLEMENTS

"Gateway to the Wilderness"

Minutes of the regular meeting of the Port Clements Council held Monday August 16, 2010 in the Council Chambers.

Present
Mayor Delves
Councillor Cheer
Councillor Stewart

Clerk/Treasurer Heather Nelson-Smith Press

Mayor Delves called the meeting to order at 7:30pm

1. ADOPT AGENDA.

ADD- G-2 Public Notice

In Camera meeting to follow under Community Charter section 90-1-e It was moved by Councillor Stewart, seconded by Councillor Cheer to adopt the agenda as amended. **CARRIED**

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1- Regular Meeting of Council August 3, 2010

It was moved by Councillor Stewart, seconded by Councillor Cheer to accept the minutes of August 3rd, 2010. **CARRIED**

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED. BUSINESS.

BA-1- 2010 UBCM Convention meeting with Ministers
Council discussed meeting with the following Ministers at the 2010 UBCM Convention
Minister of Forests and Range
Minister of Transportation and Infrastructure
Minister responsible for seniors housing

BA-2- UBCM Meeting BC Hydro

It was moved by Councillor Stewart, seconded by Councillor Cheer to receive and file for information. **CARRIED**

BA-3- Ministry of Forests and Range- Minister Bell

It was moved by Councillor Cheer, seconded by Councillor Stewart to receive and file for information.

CARRIED

Council August 16, 2010

m.

5. ORIGINAL CORRESPONDENCE.

C-1-Haida Child and Family Services Society- Request for donation

It was moved by Councillor Stewart, seconded by Councillor Cheer to receive and file for information.

CARRIED

It was moved by Councillor Stewart, seconded by Councillor Cheer to have staff call the Haida Child and Family Services Society and enquire to find out if the events are available to all island residents, and what services are available for the non Haida communities.

CARRIED

6. GOVERNMENT.

G-1-Municipal Insurance Association- Name delegate and Alternates

It was moved by Mayor Delves, seconded by Councillor Stewart to appoint Mayor Delves as the voting delegate for the Municipal Insurance Association and to appoint Councillor Cheer as his alternate.

CARRIED

G-2- Public Notice- Campaign Financial Disclosure Public Notice

The Corporate Officer stated: Public Notice is hereby given that 2010 By Election Candidate, Stephen Foster has not filed Campaign Financing Disclosure Statements with the Chief Election Officer within the time frame stated in the Local Government Act Section 90 (1). AND under the Local Government Act section 90.2 (a) the Candidate has 30 days after this time period to file disclosure statements and pay a \$500.00 late filing penalty It was moved by Councillor Stewart, seconded by Councillor Cheer to receive and file the Corporate Officer's notice.

CARRIED

7. FINANCE.

F-1-Cheque list August 13, 2010.

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the cheque listing of August 13, 2010.

CARRIED

F-2-2010 Bursaries

It was moved by Councillor Cheer, seconded by Councillor Stewart to award 1 \$500.00 (five hundred dollar) Bursary to Braeden Hitchcock and to award 1 \$500.00 (five hundred dollar) bursary to Angelina Melney pending confirmation of acceptance to accredited post secondary school for the 2010/2011 school year.

CARRIED

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

Water usage at the Sani-Station- Council discussed the concern with domestic water users not living in Port Clements using the Village's water supply with no financial contribution to the water system.

It was moved by Councillor Stewart, seconded by Councillor Cheer to post a sign at the Sani-Station stating that the water is provided for free for recreation vehicle users only and any domestic users wishing to purchase water may do so by contacting the village office to make financial contribution. In addition staff is to install back check valves on all public water supply to ensure community water safety.

CARRIED

Ditches- Council discussed filling in the ditch across from the Village entrance of the Multi Purpose Building and in front of the millennium Park.

Pubic Works Superintendent is to price out the two ditches and report back to Council.

Concession Stands- Staff reported on how much money was remaining for the final concession. Council discussed that the plan could be changed to include an open concession as what is built with an enclosure for housing supplies, power and water. Staff will price and return to Council.

Councillor Stewart- Had nothing to report Councillor Cheer- Had nothing to report Mayor Delves- Had nothing to report

Clerk/Treasurer- Reported that she met with Betty Dalzel and Joan Hein regarding the cemetery. There was discussion on future planning to include a memorial wall for all of those who have lost their life and were unable to be buried in Port Clements.

10. QUESTIONS FROM THE PUBLIC & PRESS.

ADJOURNMENT.

It was moved by Councillor Stewart, seconded by Councillor Cheer to adjourn the meeting at 9:05pm and go incamera under *Community Charter* section 90-1-e.

CARRIED

Cory Delves, Mayor	Heather Nelson-Smith, Clerk/Treasurer



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Quotation to fill in the ditch across the street from the Village Office

The amount is within the approved financial plan

Ditch is 30M long

WFP has culverts - \$51.91 per Meter Approx - \$1600

C&C Beachy estimates 8 loads of fill at \$100 each - \$800

Installing and backfilling - \$800

Total approx \$3200

Pete Nelson-Smith

Public Works Superintendent Village of Port Clements Ph: 250.557.4326

Fx: 250.557.4568 www.portclements.ca

BA-1



The Village of **PORT CLEMENTS**

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Sani Station Signage

The use of this facility is Complimentary for recreational vehicle use only

All other users please see the Village Office located at 36 Cedar Avenue West to arrange for payment for the use of the Community Water System

Thank you for your co-operation





CENTRAL SERVICES

Box 3333 | 6250 Hammond Bay Road Nanaimo, BC Canada V9R 5N3 Tel: 250.758.4697 Fax: 250.758.2482

Web: www.virl.bc.ca

August 8, 2010

His Worship Cory Delves and Council Village of Port Clements Box 198 Port Clements, BC V0T 1R0

Dear Mayor Delves and Council

It is my pleasure to enclose a copy of our Annual Report for the year ended December 31, 2009.

On behalf of the Board of Trustees of Vancouver Island Regional Library, I would like to take this opportunity to express appreciation for the support and cooperation that we continue to receive from the Village of Port Clements in the performance of our responsibilities.

In these times of government fiscal constraint, the financial contributions from the Village of Port Clements are more important than ever to help us maintain a strong public library that supports literacy, life-long learning and recreation for people of all ages, backgrounds and passions in your community.

I invite you to take a moment to peruse our report. Please contact me at rbonanno@virl.bc.ca with any comments or questions you may have.

Sincerely

Rosemary Bonanno, BA MLS

Executive Director

Vancouver Island Regional Library

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SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

100 - 1st Avenue East Prince Rupert, BC V8J 1A6 Phone: (250)624-2002 Fax: (250)627-8493

August 13, 2010

Village of Port Clements Box 198 Port Clements, BC V0T 1R0

Attn: Mayor Delves and Council

E-mail: Heather @ Heather@portclements.com

Dear Mr. Delves:

Re: DRAFT OCP for Review - Rural Graham Island (SQCRD Electoral Area D)

Deadline for comments: Sept 8th, 2010

Over the past several months a dedicated volunteer Community Advisory Committee (CAC) has been working with our consultant (HB Lanarc Consultants Ltd.) to create the first Official Community Plan for Electoral Area D of the SQCRD also known as Rural Graham Island. This large area includes vast areas of wilderness and forested lands, agricultural lands within the ALR, the rural communities of Tow Hill, Tlell, Lawnhill, Miller Creek and ALR lands. The Haida communities of Skidegate and Old Massett are also located within Area D but these lands are not under the jurisdiction of the OCP.

The CAC members include the Area D Director, a representative from the Council of Haida Nation, members of the Graham Island Advisory Planning Commission and local residents with a strong knowledge of local planning issues.

Public Consultation

The draft OCP has not yet been made available to the public. However, the public has been involved in the process so far in the following ways:

- 1) Project website this is currently being moved to another location so not available but will be back up in the Fall
- Kitchen table meetings and two workshops were held to identify key issues that the OCP should address:
- 3) A table was set up at the Tlell Fall Fair to allow people to contribute ideas to a draft vision and set of principles;

- 4) Mapping exercise participants identified areas of importance and special interest
- 5) Community Character Workshop a workshop with images allowed participants to identify the key elements that define the rural character of Rural Graham Island and its settlements.

The results of the above-noted events were used by the Community Advisory Committee and the consultant to create a draft vision statement, a set of guiding principles and a background report that were all posted on the project website.

Following the agency review period, a modified draft will be made available to the public in Oct/Nov 2010. A public hearing is anticipated in December 2010.

Request for Comments

The OCP has been drafted by the consultant with significant input and review from SQCRD staff and the Community Advisory Committee. Prior to making the draft available to the public in the Fall, we are circulating it to relevant government agencies and organizations for comment. Our hope is that having these organizations review and comment in advance will allow us to respond with revisions that can be incorporated into a final draft.

To access the draft OCP please download from the ftp site:

Enter: ftp://03HBLfolder:YKDdLWxw@hblanarc.net into Windows Explorer

When prompted for a password, enter: YKDdLWxw

Folder: Graham Island

If you need a printed copy mailed to you please let me know.

If you believe another representative of your organization should review the draft OCP, please forward this information to them and let me know.

We would appreciate if you could provide your comments in writing no later than September 8th, 2010.

Sincerely,

John M. Farrell

Deputy Administrator

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CORPORATION OF THE

llage of **K**linton

1423 CARIBOO HIGHWAY 20. BOX 309, CLINTON, B.C. V0K 1K0 TELEPHONE: (250) 459-2261

FAX: (250) 459-2227

August 16, 2010

File No.: 3900-01

The Honourable Ben Stewart. Minister of Community and Rural Development PO Box 9056 STN PROV GOVT Victoria BC V8W 9E2

Dear Minister Stewart:

RE: REQUIREMENT FOR NEW MUNICIPAL TICKET INFORMATION FORMS

In June 2010 the Village of Clinton received your Information Circular with regard to changing the Municipal Ticketing Information Forms. As you can appreciate, the Village of Clinton, a municipality of 740 people, issues a very small number of tickets each year. In fact, we introduced the concept of MTIs only two years ago and have been occupied for the last several years in updating our bylaws so that an MTI would be effective.

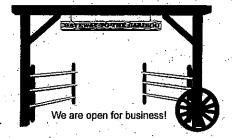
We purchased MTIs – the smallest quantity we could order – only a year ago at a cost of \$778.40. To find out that we cannot use these tickets (a boxful) as of September 1, 2010 is very distressing as it appears there are only small changes to the tickets and no changes that would affect the legality of these tickets. While the cost of replacing the tickets may be a minor blip on the radar of larger municipalities, on the budget of a tiny municipality it is an unnecessary and avoidable expense. Surely there is a way of amending MTIs without creating this expense.

Yours truly,

Roland Stanke MAYOR

/mcw

cc: UBCM; municipalities under 1000 population



CLINTON 2019 COMMUNITY VISION

Clinton is a multigenerational learning community that has strong family values. We are a close-knit community that embraces history, arts and culture and has unique events and attraction. We are a fun, happening and outdoorsy place to live. We have a vibrant diverse economy that builds on our rich natural resources. We are renowned for being a 'Green economy' with a focus on renewable energy, eco-lourism, and local food production and processing. We have a thriving entrepreneurial small business sector that provides opportunity for local people and attracts outside investment.

Heather Nelson-Smith

From: Jenn Dolen - MIEDS Project Coordinator [coordinator@mieds.ca]

Sent: August 19, 2010 10:24 AM

To: Jenn Dolen - MIEDS Project Coordinator

Subject: Request for a letter of support for a Free Board Development Workshop

Re: Request for a letter of support for a Gwaii Trust application

MIEDS is applying to the Gwaii Trust program "Special Initiatives in Education" for approximately \$3,900 to help cover the costs of catering, advertising and transportation in order to host a free All-Islands Board Development Workshop at two locations in Haida Gwaii and requests a letter of support from your organization.

The Free All Islands Board Development Workshop is a one day workshop that will be hosted at two locations, in Masset and in Skidegate on the weekend of October 23 and 24th. The purpose of the workshop is to further board efficiency and education for non-profit groups on the islands of Haida Gwaii. All residents are invited to participate. The workshop times and locations are tentatively as follows:

- Saturday, October 23rd from 10am-4pm at the Haida Heritage Centre in Skidegate -OR (depending on funds) - Saturday, October 23rd from 2pm-7pm at the North West Community College campus in Queen Charlotte
- Sunday, October 24th from 11am-5pm at the Community Futures Classroom in Masset Organizations, including the volunteers, staff and senior staff that comprise them, require strong leadership from their Board in order to successfully carry out their work. While poor organizational performance is not necessarily an indication of poor board governance, it is difficult for organizations to succeed if they lack sound direction from their board. At this workshop, it is intended that the participant will learn what it means to be an effective board member and learn how to create a healthy board.

This project will benefit all communities on the islands. By having the workshop at two locations, this allows for better access than just one location. Participants from Sandspit will be able to join Travis Glasman, Executive Director of MIEDS as he travels from home in Sandspit to the workshop in Skidegate or Charlotte on Saturday. If there are more participants than one car load, Jenn Dolen, MIEDS project coordinator will pick up the participants at the Skidegate ferry terminal.

The coordination and facilitation of this workshop has given the opportunity for many partnerships. Equally, the organizations of the Village of Queen Charlotte, North West Community College, Community Futures, Northern Savings Credit Union and MIEDS have contributed to this project. It has only been through the co-operation between these organizations, volunteer effort and in-kind donations that has made this project possible to keep the costs down so low.



NORTHWEST

Take a closer look.

Village

Futures

Queen Charlotte

The application will be sent to Gwaii Trust on September 15th.

If you choose to support this project your letter support will be greatly appreciated by then.

Sincerely,



Jenn Dolen ~ Project Coordinator

box 652, Queen Charlotte, BC V0T 1S0 tel: 250-559-8050 fax: 250-559-8055

e-mail: coordinator@mieds.ca www.mieds.ca

CELLULAR PHONE COVERAGE IN RURAL COMMUNITIES

Hudson's Hope Port Clements

WHEREAS the provincial government made a commitment in 2008 that all rural communities would be provided with advanced communications including cellular phone service within three years, which would provide lower cost communication and support economic growth;

AND WHEREAS many rural communities and vast areas of British Columbia are still without cellular coverage, and the absence of this service poses a hazard to all who travel through the province:

THEREFORE BE IT RESOLVED that the UBCM lobby the provincial government and cellular providers to foster economic growth and citizen safety by ensuring that cell phone coverage is available to all rural BC communities and their connecting corridors.



Suite 60 10551 Shellbridge Way Richmond British Columbia Canada V6X 2W9 504.270.8226 Pax 604.270.9116 Brnail: ubcm@ubcm.ca

PRESIDENT HARRYNYCE

EXECUTIVE DIRECTOR GARY MACISAAC

August 23, 2010

Mayor Cory Delves Village of Port Clements Box 198 Port Clements, BC V0T 1R0

Dear Mayor Delves:

RE: 2010 RESOLUTIONS

The UBCM is in receipt of the attached resolution(s) endorsed by your Council.

The resolution(s) will be presented to the UBCM membership for their consideration at the 2010 UBCM Convention in September.

Please feel free to contact Reiko Tagami, Information & Resolutions Coordinator, if you have any questions about this process.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,

Harry Nyce President

Enclosure



August 26, 2010

To local governments across Northern British Columbia

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RE: Northern Health meetings with local leaders at the Union of BC Municipalities Convention

Dear Friends:

Northern Health Board Chair, Charles Jago and I will be available at the upcoming Union of BC Municipalities Convention in Whistler on Tuesday, September 28th and Wednesday, September 29th to hear from local governments. We have booked the Raven A room at the Delta Village Suite, 4308 Main Street, Whistler. I am writing to invite you to meet with us and bring forward your concerns.

We welcome the opportunity to meet with you about health activities in your communities and answer any questions you may have.

Should members of your councils and boards or staff wish to take part, please RSVP by contacting Beverley Smith, Administrative Assistant, at 649-7038 or Beverley.smith@northernhealth.ca. Please indicate with your RSVP any specific topics you would like to discuss.

We appreciate your participation and look forward to seeing you in September.

Sincerely,

Cathy Ulrich CEO Green Party of BC PO Box 8088, STN CENTRAL Victoria, BC V8W 3R7



September 2, 2010

Mayor Cory Delves Village of Port Clements Box 198 Port Clements, BC V0T 1R0

Sent by email c/o office@portclements.ca

Dear Mayor Delves,

I am looking forward to speaking to the 2010 UBCM convention at 8:30 am on Friday, October 1st. The Green Party of BC would like to take this opportunity to invite you and your council to a wine and cheese reception that we are hosting on Tuesday evening, September 28th from 6:30 to 9:30 pm at Maurice Young Millennium Place, 4335 Blackcomb Way in Whistler. To enable us to plan appropriately, please let us know whether you will attend by sending an email to execdirector@greenparty.bc.ca.

I wanted to also let you know that we have launched a new Website – www.greenparty.bc.ca – on which we have a "Green Communities" section to highlight local government achievements in making BC a better place. We invite people to share ideas, resolutions, successes and stories that you think would be of benefit to other communities and regional districts. Your contributions can be sent to our External Liaison J-M Toriel – imm.toriel@greenparty.bc.ca.

Finally, those of you who reside in the lower mainland or are planning to attend Gaining Ground 2010, we would invite you to check out a Shoulder Event on Wednesday evening, October 6th that we are participating in on Steady State Economy, an economic model that supports local and regional self sufficiency. http://www.gaininggroundsummit.com/shoulder program.htm.

Sincerely,

Jane Sterk, Leader

leader@greenparty.bc.ca

Jane Stark

Cell: 250-507-1715 Office: 250-590-4537

CC: Councillor Wally Cheer; Councillor Greg Stewart; Councillor Cam Traplin; Councillor Stephen Foster

C-6

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

Page 1 of 2 2010-Sep-02 12:51:39 PM

					12.01.08 F W	
Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20100442	2010-08-16	BEACHY MECHANICAL	081210	PAYMENT INSTALLED FRONT WEIGHT ON TRACT	116.48	116.48
20100443	2010-08-16	KEY WEST INSURANCE SERVICES	17561	PAYMENT VOPC GENERAL INSURANCE	6,696.00	6,696.00
20100444	2010-08-16	MUNICIPAL INFORMATION SYSTEMS INC	20100789	PAYMENT SEPTEMBER 2010 SUPPORT	278.52	278.52
20100445	2010-08-16	NORTH PACIFIC SEAPLANES LTD.	014896	PAYMENT WATER TESTING	22.00	22.00
20100446	2010-08-16	NORTHERN LABS LTD.	87284	PAYMENT WATER TESTING	371.84	371.84
20100447	2010-08-16	RECEIVER GENERAL - CCRA	08-04-2010	PAYMENT CCRA PAYMENT 2009	259.56	259.56
20100448	2010-08-16	VILLAGE OF PORT CLEMENTS	07-30 08-11-2010	PAYMENT SHED ROOFING MONEY TO MCCORMIC PETTY CASH	100.00 173.03	273.03
20100449	2010-08-16	ANNE WELLS	06-29-2010	PAYMENT 2ND PRIZE BLOOMIN' REMAINDER	25.00	25.00
20100450	2010-08-16	North Island Tractor Ltd.	RHNN1027	PAYMENT LAWN MOWER ATTACHMENT	2,727.20	2,727.20
20100451	2010-08-16	PY.COM	187	PAYMENT PY.COM SCH AD	280.00	280.00
20100452	2010-08-19	Board of School Trustees	01-10-118	PAYMENT JAN - JUNE MPBC 2010 EXPENSES	4,587.07	4,587.07
20100453	2010-08-19	C. AND C. BEACHY CONTRACTING LTD	404	PAYMENT CONCESSION STANDS BUILD	25,928.00	25,928.00
20100454	2010-08-19	DELMAS CO-OP	00220961E	PAYMENT PAINT	93.53	93.53
20100455	2010-08-19	ISLANDS SOLID WASTE	P01821	PAYMENT WASTE METAL RECYCLE	10.00	10.00
20100456	2010-08-19	MORNEAU SOBECO	VANH2010	PAYMENT PCVFD ON DUTY COVERAGE	912.00	912.00
20100457	2010-08-19	O'BRIEN ROAD & BRIDGE MAINTENANCE		PAYMENT RIP RAP FOR RENNIE CREEK	504.00	504.00
20100458	2010-08-19	XEROX	L15677597	PAYMENT 3RD QUARTER RENTAL	668.64	668.64
20100459	2010-08-19	HITCHCOCK, BRAEDEN	08-17-2010	PAYMENT BURSARY	500.00	500.00
20100460	2010-08-19	SKEENA MOBILE AUDIOLAB INC.	491695	PAYMENT HEARING TESTS	156.80	156.80
20100473	2010-08-26	CANADIAN FREIGHTWAYS LTD.	391-028293	PAYMENT FRIEGHT ON MOWER	734.00	734.00
20100474	2010-08-26	CLARK FREIGHTWAYS	100803140	PAYMENT FRIEGHT ON CHLORINE	384.03	384.03
20100475	2010-08-26	ClearTech industries Inc.	430214SLS	PAYMENT SODIUM HYPOCHLORITE PAILS	312.48	312.48
20100476	2010-08-26	D & E TOWING & SALVAGE LTD.	02515	PAYMENT SCH WORKS	12,001.36	12,001.36
20100477	2010-08-26	KEY WEST INSURANCE SERVICES		PAYMENT		500.00

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

Page 2 of 2 2010-Sep-02 12:51:39 PM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20100477	2010-08-26	KEY WEST INSURANCE SERVICES	17723	2010 - 2011 POLICY RENEWAL	500.00	500.00
20100478 20	2010-08-26	NORTHERN LABS LTD.		PAYMENT		280.00
			87306	WATER SAMPLES	280.00	
20100479 2010-	2010-08-26	RECEIVER GENERAL - CCRA		PAYMENT		11,887.44
			AUGUST20	AUGUST 2010 DEDUCTIONS	7,140.69	
			JULY2010	JULY 2010 DEDUCTIONS	4,746.75	
20100480 2	2010-08-26	XEROX		PAYMENT		34.36
			F41422374	JULY COPIES	34.36	
20100481 2	2010-08-26	MOFFAT & NICHOL, 777 W. BROADWAY		PAYMENT		6,168.63
			70602	BARGE FEASIBILITY	6,168.63	
20100482	2010-08-26	MOFFATT & NICHOL		PAYMENT		1,235.36
			70652	BARGE FEASIBILITY STUDY	1,235.36	

Total 77,947.33