

THE VILLAGE OF PORT CLEMENTS

Regular Meeting of Council, Monday, March 1, 2010. 7:30pm

AGENDA

1. ADOPT AGENDA.

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1- David Unsworth- Recreation

3. MINUTES.

M-1- Minutes special meeting of Council February 8th, 2010.

M-2- Minutes regular meeting of Council February 15th, 2010

M-3- Minutes special meeting of Council February 22nd 2010

M-4- Minutes Emergency Committee, Dec 17th, 2009.

M-5- Minutes of the Recreation Commission, November 26th, 2009.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1- Seniors Housing Complex.

BA-2- Community Hall Agreement.

BA-3- Sea Force Consultants Marine assessment in addition to Barge Feasibility

5. ORIGINAL CORRESPONDENCE.

C-1-Village of Queen Charlotte letter to Ombudsman Nicole Goodfell re: Canada Post.

C-2-Tlell Fall Fair Committee-Gwaii Trust letter of support under Legacy program in the amount of \$8600.00.

C-3-NDI-Janine North letter of support re: Environmental Assessment Permitting reform letter.

C-4-Response to NDI Trust letter-January 20th, 2010 NDI Board presentation.

6. GOVERNMENT.

G-1- Resolution Submission Deadline NCLGA-March 5th, 2010.

G-2- Protocol Meeting Action Items

1. Terms of reference- Council to consider and make changes if necessary.

2. Appoint one Council member and one member from the community to sit on a task force to prepare a recreation plan for the islands.

7. FINANCE.

F-1-Cheque list Feb 26th, 2010.

F-2-Tourism committee request to advertise in the Northword Magazine.

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

R-2- Public Works Superintendent re: Concession Stands.

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

In Camera meeting to follow under Community Charter Section 90-1-e.

Feb 25, 2010

COULD YOU PUT
ME ON THE AGEND
FOR MONDAY NIGHT
I HAVE A FEW THOUGHTS
ABOUT A SENIORS
COMPLEX

I ALSO HAVE A FEW
THOUGHTS ABOUT
RECREATION FOR THE
YOUNG PEOPLE + SOME
OF THE OLDER ONES
ALSO

I ALSO HAVE A FEW
COMMENTS ABOUT THE
BENEFITS OF SOME
FUNCTIONS BEING RUN
BY VOLUNTEERS

D. J. Smith

D-1.

Minutes of the special meeting of the Port Clements Council held Monday February 8, 2010 in the Council Chambers.

Present:

Mayor Delves
Councillor Cheer
Councillor Stewart
Councillor Traplin

Clerk/Treasurer Heather Nelson-Smith
Public Works Superintendent Pete Nelson-Smith

Mayor Delves called the meeting to order at 7:30 pm

It was moved by Councillor Stewart, seconded by Councillor Traplin to adjourn the meeting and go In Camera under *Community Charter* section 90-1-k.

CARRIED

Cory Delves,
Mayor

Heather Nelson-Smith,
Clerk/Treasurer

Minutes of the regular meeting of the Port Clements Council held Monday February 15, 2010 in the Council Chambers.

Present:

Mayor Delves
Councillor Cheer
Councillor Stewart
Councillor Traplin

Clerk/Treasurer Heather Nelson-Smith

Press/Public

Mayor Delves called the meeting to order at 7:30 pm

1. ADOPT AGENDA.

It was moved by Councillor Stewart, seconded by Councillor Traplin to adopt the agenda as circulated.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1-RCMP-Sgt. MacDonald

Sgt. MacDonald briefly summarized the 3rd quarter report for October 1, 2009 to December 31, 2009. Masset detachment will be implementing new initiative; PARTY <http://www.partyprogram.com/>. In addition to the new programs the RCMP will also be preparing something for the next Port Clements Newsletter and has started a discussion on the Port Clements Facebook page.

Sgt. MacDonald also presented James Sherritt with a certificate commending him for the use of his residence during the very high risk situation on Jasper Street in November.

D-2-Dave Unsworth-list of ideas regarding job creations in Port Clements.

Mr. Unsworth discussed with Council a list of jobs that Council could do to create employment in the community. In addition he will come to the Town Hall meeting to discuss other ideas and bring a copy of what was presented this evening.

3. MINUTES.

M-1-Minutes regular meeting of Council, Feb 1st, 2010.

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the minutes of February 1, 2010 Council meeting.

CARRIED

M-2-Minutes Tourism Committee, Dec 10th, 2009.

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the minutes of the Tourism Committee December 10, 2010.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Port Clements Community Hall agreement.

It was moved by Councillor Cheer, seconded by Councillor Stewart to table the agreement between the Community Hall Society and the Village of Port Clements to the next regular meeting.

CARRIED

BA-2-Response letter from Canada Post.

It was moved by Councillor Cheer, seconded by Councillor Stewart to write a response to Moya Greene, CEO of Canada Post stating that Council appreciates the efforts being made and will continue to expect improved services. Canada Post is encouraged to keep in mind that besides Government cheques there are other forms of money coming to and from the islands and that there will still be delays for the majority of the islands people, the letter should indicate the problem exists.

CARRIED

BA-3-Barge Feasibility Study.

Mayor Delves declared conflict as he may be employed by one of the bidders and left the meeting at 8:13pm

Councillor Cheer took the seat as Acting Mayor

It was moved by Councillor Stewart, seconded by Councillor Traplin to accept the recommendation of staff and award the contract for preparing the Barge Feasibility to Moffatt & Nichol and to get a firm quote from Seaforce on the marine assessment and report back to the next meeting.

CARRIED

Mayor Delves returned at 8:21pm

BA-4-Recommendations to Council from Tourism Committee.

1-Signage

It was moved by Councillor Stewart, seconded by Councillor Cheer to support the Tourism Committee on their request to coordinate and administer the design, construction and placement of two community identification signs and to allocate the remainder of the funds in the Tourism Grant \$7000.00 (seven thousand dollars) towards the signage. Council will upon the winner being announced issue tenders and award if the construction is within the budget.

CARRIED

It was moved by Councillor Stewart, seconded by Councillor Cheer to approve the request of the Tourism committee to gather a working group to prepare a submission to Council on the removal of flora and fauna in the community on public lands and stipulate that general public must be involved and that Council has final approval of any policies.

CARRIED

It was moved by Councillor Stewart, seconded by Councillor Traplin to accept the recommendation of the Tourism committee to have members of the committee identify heritage landmarks to the Council for future Community Planning.

CARRIED

It was moved by Councillor Stewart, seconded by Councillor Cheer to accept the recommendation of the Tourism Committee to solicit public input on the use of the large wharf and the chevron site, and to appoint Germain Vigneault and Ian Gould to prepare the questionnaire

CARRIED

It was moved by Councillor Stewart, seconded by Councillor Traplin to accept the recommendation of the Tourism Committee to appoint Chris Marrs to develop a point strategy for the judging of the sign contest.

CARRIED

It was moved by Councillor Cheer, seconded by Councillor Stewart to table the request of the Tourism Committee for a budget of \$1500 (one thousand five hundred dollars) for the 2010 budget.
CARRIED

5. ORIGINAL CORRESPONDENCE.

C-1-QCI SPCA Community Spay/Neuter Proposal 2010 letter of support Gwaii Trust legacy program in the amount of \$4900.00 which is 50% of project.

It was moved by Councillor Traplin, seconded by Councillor Cheer to support the Queen Charlotte Island SPCA in their application to Gwaii Trust under the New Legacy Program for \$4900 (four thousand nine hundred dollars) towards a spay and neuter program.

CARRIED

C-2-Shellene Patience-letter congratulating Village on new website.

It was moved by Councillor Stewart, seconded by Councillor Traplin to receive and file for information
CARRIED

C-3-Masset Animal Helpline letter of support Gwaii Trust application Spay/neuter program for the Greater Masset and Old Masset area in the amount of \$2500.00 which is 50% of project.

It was moved by Councillor Cheer, seconded by Councillor Traplin to support the Masset Animal Helpline in their application to the Gwaii Trust under the New Legacy program for \$2500 (two thousand five hundred dollars) towards a Spay and Neuter Program.

CARRIED

C-4-Village of Queen Charlotte-letter of support Gwaii Trust under Legacy program In the amount of \$3962.43, staff and administrative training.

It was moved by Councillor Cheer, seconded by Councillor Traplin to support the Village of Queen Charlotte in their application to the Gwaii Trust under the new legacy program in the amount of \$3962.43 (three thousand nine hundred sixty two dollars and forty three cents) for staff training.

CARRIED

C-5-Village of Masset-Letter of support Gwaii Trust application under Legacy Program for sidewalk upgrades requesting \$20,000.00.

It was moved by Councillor Stewart, seconded by Councillor Traplin to support the Village of Masset in their application to the Gwaii Trust under the New Legacy Program for \$20,000 (twenty thousand dollars) for sidewalk upgrades in Masset.

CARRIED

6. GOVERNMENT.

G-1-Bylaw #377, Port Clements Volunteer Fire Department Bylaw #91, 1980.

It was moved by Councillor Stewart, seconded by Councillor Cheer to reconsider and finally adopt Bylaw #377, Port Clements Volunteer Fire Department Bylaw #91, 1980

CARRIED

G-2-Bylaw #378, Port Clements to provide for the borrowing of money in anticipation of revenue.

It was moved by Councillor Cheer, seconded by Councillor Traplin reconsider and finally adopt Bylaw #378, to provide for the borrowing of money in anticipation of revenue.

CARRIED

G-3-Resolution Submission Deadline NCLGA-March 5th, 2010.

It was moved by Councillor Cheer, seconded by Councillor Stewart to table the resolutions for the North Central Local Government Association Conference to the next regular meeting of Council

CARRIED

G-4-Calling for nominations for 2010-2011 NCLGA Executive.

It was moved by Councillor Cheer, seconded by Councillor Stewart to receive and file for information
CARRIED

G-5-Town Hall meeting, March 4th, 2010.

Council agreed to set the date for the next Town Hall meeting March 4, 2010.

7. FINANCE.

F-1-Cheque list Feb 12th, 2010.

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the cheque listing of February 12, 2010.

CARRIED

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

Councillor Stewart- Had nothing to report

Councillor Traplin- Brought to Council's attention the state of the alder problem on Spruce Street.

Councillor Cheer- attended Tourism meeting, very productive meeting.

Mayor Delves- At last meeting it was agreed to have Mayor Delves and the RCMP meet with neighbours on Mallard street, very constructive meeting. All parties met on the roadway in question. Both parties agreed that there is no need for a survey. They all recognize the approximate boundaries. Mayor Delves stated that he would bring back to Council to do more housekeeping on the roadway and will help to emphasize that it is in fact public property.

-Will be attending the Regional District and North West Regional Hospital District meetings

-Monday February 22, 2010 Protocol table meeting in the Community Hall.

Clerk/Treasurer- Reported that she will be off for a couple days.

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

It was moved by Councillor Stewart, seconded by Councillor Traplin to adjourn the meeting at 9:15pm and go in camera under *Community Charter* section 90-1-c and e (labour and land).

CARRIED

Cory Delves,
Mayor

Heather Nelson-Smith,
Clerk/Treasurer

Minutes of the special meeting of the Port Clements Council held Monday February 22, 2010 in the Council Chambers.

Present:

Mayor Delves
Councillor Cheer
Councillor Stewart
Councillor Traplin

Clerk/Treasurer Heather Nelson-Smith
Public Works Superintendent Pete Nelson-Smith

Mayor Delves called the meeting to order at 7:30 pm

It was moved by Councillor Stewart, seconded by Councillor Cheer to adjourn the meeting and go In Camera under *Community Charter* section 90-1-c.

CARRIED

Cory Delves,
Mayor

Heather Nelson-Smith,
Clerk/Treasurer

THE VILLAGE OF PORT CLEMENTS

Port Clements Emergency Committee Dec17th, 2009
Port Clements Council Chambers

Present:

Pete Nelson-Smith
Terry Mitchell

Councillor Greg Stewart
Chris Marrs

Debbie Delves-Administrative Assistant

The meeting was called to order at 7:40pm.

1. ADOPT AGENDA

It was moved by Councillor Stewart, seconded by Pete Nelson-Smith to adopt the agenda as circulated.

CARRIED.

2. MINUTES

M-1-It was moved by Councillor Stewart, seconded by Pete Nelson-Smith to accept the Minutes of Nov 19th, 2009 as circulated.

CARRIED.

3. BUSINESS ARISING

BA-1& BA 2-Formal recommendation from Emergency Committee to put motion forward to Council to advertise for an RFP to develop a Wildfire Protection Plan for Port Clements.

It was moved by Terry Mitchell, seconded by Councillor Stewart to put forth a recommendation to Council from the Port Clements Emergency Committee to advertise for an RFP Request for Proposal to develop a Wildfire Protection Plan for Port Clements.

CARRIED.

BA-3-Letter sent to School District Superintendent regarding updating Schools Fire & Emergency manual.

Receive and file for further information.

CARRIED.

BA-4-Animal Emergency Preparedness sites: Council agreed to let the Committee use the park for animals in case of an emergency and the Committee also agreed to use the Trailer at the park, Wharf Shed or request assistance from homeowners in the area not affected to house smaller animals.

Receive and File for further information.

CARRIED.

m-4.

BA-5-Miss numbered.

BA-6-Emergency kits to be prepared for future tragedies.

It was moved by Pete Nelson-Smith and seconded by Councillor Stewart to purchase totes and supplies for 3 adults & 3 children in case of any victims emergency.

CARRIED.

BA-6A-Circulate the questionnaire to the public via mail out with utility bills in Feb 2010. Jamie Delves will look into seeking donations from Pet food companies for supplies to add to Pet emergency kits.

Table to next meeting.

BA-7-FEMA online Courses.

Suggestion put forth, to have all members of the Committee in the New Year to do at least one course on line for next year, and to see if Maurie Hurst could come over and do a tabletop exercise with all agencies involved.

Table to next meeting.

5. ORIGINAL CORRESPONDENCE.

C-1-Order animal first aid emergency kits through QC Animal Hospital. Jamie Delves will talk to Dr. Don Richardson regarding special First Aid supplies that might be required for Pets, if not, we will use regular first aid supplies if needed.

Table to next meeting with recommendations.

6. NEW BUSINESS.

NB-1-Elections for Chair & Vice Chair of Emergency Committee.

Terry Mitchell accepted the nomination for Chair 2010.

Pete Nelson-Smith accepted the nomination for Vice-Chair 2010.

Committee members unanimously voted in favor of accepting both names put forth for the positions of Chair & Vice Chair.

CARRIED.

NB-2-Jamie Delves request to attend the Noah's Wish – Disaster Training course offered this June 5 & 6th, 2010 in Quesnel, BC.

It was moved by Councillor Stewart, and seconded by Terry Mitchell to put forth Jamie Delves name for Councils approval to spend \$450.00 (\$125.00 for course registration of the Noah's Wish – Disaster Training and \$325.00 for ferry travel) from the Emergency Budget 2010 to attend this course for training.

CARRIED.

7. REPORTS AND DISCUSSIONS.

Councillor Stewart-Reported that Yellow tape has been given to the RCMP to indicate that a vehicle has been cleared by them after an accident.

ADJOURNMENT

It was moved by Pete Nelson-Smith and seconded by Councillor Stewart to adjourn the meeting at 8:33pm.

Next meeting scheduled for January 21st, 2010.

Terry Mitchell
Co-Chair

Debbie Delves
Administrative Assistant

Minutes of the regular meeting of the Port Clements Recreation Commission held Thursday November 26th, 2009 in the Council Chambers

Present

Chair Bev Lore

Cindy Hitchcock

Cara Johnson

Deputy Clerk/Treasurer Jasmine Erin Ryland

Chair Bev Lore called the meeting to order at 7:35pm.

1. ADOPT AGENDA

ADD-BA-6 Christmas Card

NB-1 Cotton Candy Machine

NB-2 Recreation Commission Members

It was moved by Cindy Hitchcock, seconded by Cara Johnson to adopted the agenda as amended.

CARRIED

2. DELEGATES

3. MINUTES

It was moved by Cara Johnson, seconded by Cindy Hitchcock to adopt the minutes as written.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1- Tim Fennell Invoice for the Community Park Stands

It was moved by Cindy Hitchcock, seconded by Cara Johnson to pay Eaglecrests invoice of \$433.13 (four hundred and thirty three dollars and thirteen cents).

CARRIED

Cara Johnson will be asking Garth Johnson if he could volunteer his time to fix the bleachers so that there is clearance for the wind to blow through.

BA-2- Breakfast with Santa

Cara Johnson has purchased all the gifts needed for the children in the community. The Recreation Commission will plan a date and time to wrap the gifts.

Cindy Hitchcock suggested doing a door prize draw for the left over toboggans at the breakfast.

There was also the suggestion of giving them to the transition house or the playschool.

Chair Bev Lore will be in charge of getting the food for the breakfast and will also be contacting Sam Stanko to ask him if he would be Santa.

Cara Johnson will be making a notice for the school to give to the Port Clements children advertising the Breakfast with Santa.

There will be three crafts to do at the breakfast.

BA-3- Movie Supplies

Cara Johnson will be locating a table or cart to put the popcorn machine on for the movies.

BA-4- Movie in December

Julia Brobbel is currently off island and has yet to inform the Recreation Commission of the movie date. She will be back on island next week.

BA-5- Canada Day

Upon reviewing the Canada Day expenses and revenues, the Recreation Commission noticed that the Mud Bogs and the Beer Gardens did not pay their 10% (ten percent) of their earnings.

BA-6- Christmas Card

Chair Bev Lore informed the Commission that she has corrected Eric O'Higgen's newspaper article to confirm that Bayview Market is not doing the card, the Recreation Commission is.

5. NEW BUSINESS

NB-1- Cotton Candy Machine

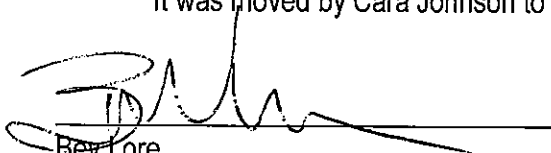
It was moved by Cara Johnson, seconded by Cindy Hitchcock to donate the old cotton candy machine to Dan and Olga McCormick for the Cedarview Community Church Youth Group.

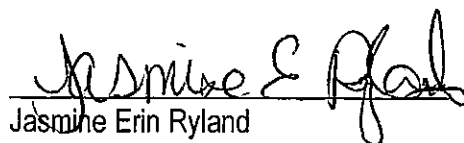
CARRIED

NB-2- Recreation Commission Members

Chair Bev Lore said the Recreation Commission needs more support and representatives. Brock Storry has resigned and the Recreation commission needs more members. Chair Bev Lore is requesting that Heather Nelson-Smith puts an ad in the next Village of Port Clements newsletter recruiting new Commission members.

It was moved by Cara Johnson to adjourn the meeting at 8:52pm


Bev Lore
Chair


Jasmine Erin Ryland
Deputy Clerk/Treasurer

Seniors' Housing & Support Initiative

E-mail: lgps@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

Fax: (250) 356-5117

2010 Age-friendly Community Planning & Project Grants

Program & Application Guide

1. Introduction

Seniors' Housing & Support Initiative

Launched in 2004, the *Seniors' Housing and Support Initiative* (SHSI) was created through a one-time \$2 million grant from the (now) Ministry of Community & Rural Development to assist local governments to prepare for an aging population. In 2007, the (now) Ministry of Healthy Living & Sport provided a \$0.5 million grant to further support the initiative and to incorporate a focus on Age-friendly projects.

In the initial phases of the program, the emphasis was on information sharing, including workshop sessions at all five Area Association meetings, the development of a seniors' website and grants for 'Seniors in Communities Dialogues.' Feedback and analysis of these initial grants led to the creation of pilot project funding, which was available to local governments in 2006, 2007 and 2008.

In the fall of 2008, the first round of Age-friendly Community Planning grants was available to local governments. This was followed by a second round of community planning grants in the spring of 2009.

UBCM is pleased to announce that grants of up to \$20,000.00 are now available to support community planning initiatives and/or community projects focussed on age-friendly communities and the ability of seniors to age in place.

Age-friendly Communities

An **Age-friendly community** is a community where policies, services and structures related to the physical and social environment are designed to support and enable older people to live in a secure environment, enjoy good health, and continue to participate fully in society (World Health Organization). An age-friendly community is a community for all ages.

Two guides, and related support documents, have been developed to assist local governments to plan for age-friendly communities:

- The World Health Organization has worked with cities around the globe, including Saanich, BC, to produce *Global Age-friendly Cities: A Guide*.
- The Canadian Ministers Responsible for Seniors, in partnership with nine provinces, the B.C. Ministry of Health and the Villages of Alert Bay and Lumby have developed *Age-friendly Rural and Remote Communities: A Guide*.

Both guides provide a set of checklists aimed at stimulating action within local governments to adapt structures and services and to be accessible to, and inclusive of older persons with varying needs and capacities.

2. Guiding Principles

The 2010 SHSI program is intended to assist local governments in British Columbia to best support aging populations, develop and implement policies and plans and/or develop projects that enable seniors to age in place and facilitate the creation of age-friendly communities.

Applications should demonstrate a commitment to the following guiding principles:

- **Community Driven** - Communities solutions are based on local priorities.
- **Catalyst for Action** - Community planning activities are catalysts that enable local governments and community partners to enhance and improve services for older adults.
- **Focus on Key Priorities** - Activities are focused on key priorities with focused outcomes.
- **Flexible** - Required actions differ in each community.
- **Coordinated** - Activities of different levels of government and community partners are coordinated to avoid duplication among programs and projects.
- **Sustainable Results** - Community planning activities contribute to improving the lives of older adults over time.

3. Eligible Applicants

Eligible applicants are local governments (municipalities and regional districts) in British Columbia. Applications that indicate working collaboratively with one or more partner (e.g. health authority, board of education, community-based organization, First Nation or Aboriginal organization or other local government) will be ranked higher.

4. Funding Priorities & Eligible Activities

Eligible activities are new community planning and/or community projects that are undertaken by a local government and that address the guiding principles and funding priorities of the program.

This includes comprehensive age-friendly community planning/projects or activities that focus on one (or more) of the eight age-friendly community components:

- | | |
|---|---|
| • Outdoor spaces and buildings | • Social participation |
| • Transportation (including traffic safety) | • Communications and information |
| • Housing | • Civic participation and employment |
| • Respect and social inclusion | • Community support and health services |

Table 1 provides an overview of eligible activities and examples of each.

Table 1: Eligible Activities	
Eligible Activity	Example
Community planning	<ul style="list-style-type: none"> • <i>Review/revision of OCPs or community or neighbourhood plans.</i> • <i>Review and revision of zoning and other bylaws (subdivision, snow removal, parking, etc.).</i> • <i>Review and revision of development permit requirements.</i>
	<ul style="list-style-type: none"> • <i>Creation of a local Age-friendly plan.</i> • <i>Creation of specific plan and/or policies that address one or more of the 8 focus areas.</i> • <i>Development of age-friendly design guidelines.</i>
	<i>Adding an age-friendly or seniors lens to existing planning initiatives, such as:</i> <ul style="list-style-type: none"> • <i>Active transportation planning</i> • <i>Food security and food systems planning</i> • <i>Community planning processes related to social determinants of health (e.g. affordable housing, homelessness, etc.)</i> • <i>Development of community health plans</i> • <i>Engagement of seniors in planning activities</i>
Community projects	<i>Developing <u>new</u> community projects for seniors, such as:</i> <ul style="list-style-type: none"> • <i>Fitness/recreation</i> • <i>Community gardens and healthy eating</i> • <i>Health literacy and health promotion (e.g. workshops, guides, etc)</i> • <i>Referral and support to link seniors with health and recreation opportunities</i> • <i>Chronic disease prevention</i> • <i>Injury prevention and community safety (including traffic safety)</i> • <i>Intergenerational projects</i>

Please note the following activities are **not eligible**:

- Development of feasibility studies or business cases.
- Development of architectural, engineering or other design drawings.
- Fundraising.
- Capital expenditures that do not directly support planning or programming and that are in excess of 40% of the total proposed budget.

5. Application Process

The Application Form is required to be completed by all applicants. A Council or Board resolution, indicating support for the proposed activities and willingness to provide overall grant management, as well as a detailed budget, is required with the Application Form.

The Evaluation Committee will assess each Application for attention to the guiding principles, focus on one (or more) of the funding priorities and clarity of the items identified above. The

committee will also consider the location of each proposal in order to ensure a balanced representation of projects in both rural and urban portions of the province.

Applications are due by March 12, 2010 and applicants will be notified of the status of their application by April 9, 2010.

Please note the following important points when preparing your Application:

- The maximum grant is \$20,000 and matching funds and/or cost sharing are not required.
- Communities that were funded under Round 1 or Round 2 of the 2009 Age-friendly Community Planning program are not eligible to apply for additional community planning activities (but may apply for projects)
- Partnerships should be clearly indicated.
- Funds are for new activities or special projects that support age-friendly communities only and are not for on-going operations or regular planning activities.
- All funded activities are to take place within 12 months of approval.
- The detailed budget must indicate proposed expenditures and align with the proposed activities outlined in the Application Form.
- Council/Board resolutions should indicate support by the local government for the proposed project as well as a willingness to provide overall grant management.
- The Age-friendly Communities Implementation Team will be available to support projects. Approved applicants should contact the team.

6. Grant Management & Applicant Responsibilities

Notice of Approval

All applicants will receive written notice of the Evaluation Committee's decision as well as the terms or conditions of any grant that is awarded. Grants are awarded in two payments: 70% at the approval of the project and 30% when the project is complete and UBCM has received the required final report and a financial summary.

Applicant Responsibilities

Please note: Grants are awarded to local governments only. When collaborative projects are undertaken with community partners, the local government remains the primary organization responsible for the grant.

Due to this, and in addition to the terms and conditions that will be provided to all successful applicants, local governments are responsible for:

- Proper fiscal management, including acceptable accounting records.
- Thorough and well-planned project evaluation.
- Progress and final reports (using UBCM forms).

Changes to Funded Activities

Approved applicants are required to advise UBCM of any significant variation from the approved project as described in the completed Application Form. Approval from UBCM may be required in advance for such changes. Also, please note that all funded activities are required to be completed within 12 months of approval and all extensions beyond this date must be requested in writing and be approved by UBCM.

7. Where to Apply

All application materials should be addressed to Local Government Program Services.

Local Government Program Services
Union of BC Municipalities
525 Government Street
Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca
Fax: (250) 356-5119

8. Additional Information

For further information, please contact:

Seniors Housing & Support Initiative:

Danyta Welch, Policy and Programs Officer
Local Government Program Services
Phone: (250) 356-5134
E-mail: dwelch@ubcm.ca

Age-friendly Communities Implementation Team:

Angie Mallhi, Project Manager
Age-friendly Communities Implementation Team
agefriendlycommunities@gmail.com
Phone: (778) 433-3596

Ministry of Healthy Living & Sport:

Doni Eve, Manager
Seniors' Healthy Living Secretariat
Phone: (250) 356-8597
Email: Doni.Eve@gov.bc.ca



The Village of
PORT CLEMENTS

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
PH : 250-557-4295
FAX :250-557-4568
Email : office@portclements.com
Web : www.portclements.com

Community Hall Agreement

Between
The Village of Port Clements
"Village"
PO Box 198
Port Clements, BC
V0T1R0

And
The Port Clements Community Hall Society
"Society"

Port Clements, BC
V0T1R0

WHEREAS the Village of Port Clements Council has been approached by community members to keep the Community Hall Located at 120 Bayview Drive operational

AND WHEREAS the Village of Port Clements Council is supportive of the continuation of the operation given that there are no additional costs to taxpayers for the operation

AND WHEREAS the Port Clements Community Hall Society has developed a plan to keep the hall operational, without adding expense to the Village's Financial Plan.

NOW THEREFORE the Village of Port Clements and the Port Clements Community Hall Society enter into agreement for the use and operation of the Village of Port Clements Community Hall Located at 120 Bayview Dr in Port Clements, BC

The following are the terms that will apply for this agreement:

- 1. The Land is registered in the name of the Village of Port Clements and the Village will retain ownership of the Community Hall. The Society will have exclusive use of the building as long as the building is being operated as a Community Hall.**
- 2. Should the Society wish to make improvements or changes to the building they must first obtain permission from the Village Council by making a request in writing and submitting any necessary plans.**
- 3. The Village will insure the structure for cash value and not replacement value for the duration of the agreement, should considerable upgrades be done by the Society the Village will increase the insurance to replacement cost accordingly.**

BA-2

4. The Society must obtain its own liability and rental insurance for the building and events.
5. The booking of the Community Hall will be done by the Society. The Society will undertake its due diligence in ensuring that all occupants have the proper licenses and permits for functions to protect both the liability of the Village and the Society.
6. The Society will be provided with wooden chairs and wooden tables at their disposal, the Village will also provide for use a selection of plastic tables and chairs provided that these tables and chairs are not used outside of the Community Hall by any user and that when they are needed at the Multipurpose building that they are available.
7. The Society will carry out all regular maintenance and repair of the interior and exterior of the building.
8. Lawn maintenance will be done by the Village.
9. Snow removal of the parking lot will be done by the Village, snow removal in front of door will be done by the Society.
10. Utilities such as Water/Sewer will be the responsibility of the Village.
11. Utilities such as Hydro, Telus and Fuel shall be the responsibility of the Society.
12. Garbage will be the responsibility of the Society.
13. The Society will provide its own janitorial services
14. This agreement will be revisited at the request of either party, and shall terminate should the Community Hall Society no longer be a Society or should the terms and the conditions of this agreement be breached.
15. The parties agree that should a dispute arise for any reason regarding this agreement or use of the Community Hall, the matter will be referred to a third party. This third party shall be selected by mutual agreement of the parties and his/her rulings shall be binding on both parties.

Village of Port Clements

Community Hall Society

Heather Nelson-Smith

From: David Black [david@seaforce.ca]
Sent: February 16, 2010 12:05 PM
To: 'Heather Nelson-Smith '
Subject: Barge Ramp Feasibility - Field Visit
Follow Up Flag: Follow up
Due By: February 23, 2010 12:00 AM
Flag Status: Flagged

Hello Heather,

Thanks for the update regarding this RFP.

We have reviewed our numbers and confirm the amount of \$9,500.00 + GST can be a stand alone lump sum price for the portion of work described in Item II: Field Visit. This represents the cost of travelling to the site and collecting the raw data. In our proposal Item III: Development of Feasibility Options we had budgeted office time for data processing and drafting of base plans to present the collected information in a useable format. Under the circumstances we would suggest that once field data is collected we estimate the time required to present the data including any special requests for formatting or presentation from the main consultant. Our schedule of fees (page 8 of proposal) would apply to that part of the work.

It is proposed to schedule this work to be complete before the end of April, 2010.

We look forward to working on this component and any other contribution which might arise during the completion of this work.

Regards,

David Black
Project Engineer, VP
Sea Force Consultants
(604) 988-3622 Office
(604) 988-3652 Fax
david@seaforce.ca

*Spoke to Moffatt & Nichol
and will add as an attachment to
the report. do not see any additional
costs to complete.*

*Recommendation: Take advantage of Grant funds
to ensure complete study and award
dive of great marine habitat assessment to
Seaforce.*

BA-3



February 18th, 2010

Nicole Goodfellow
Ombudsman
PO Box 90028
Ottawa, ON K1V 1J8

Dear Ms. Nicole Goodfellow,

Thank you for your prompt response to my letter of January 5, 2010, and for your efforts to deal with the poor quality of service by Canada Post to our community. It is difficult for the individual as well as a small municipality to gain the attention of a corporation as large and as separate from us as Canada Post. Your work as their Ombudsman gives us at least an ear to the corporation.

There has been a positive change as a result of your actions and we are informed that Canada Post will hold a two month trial sending all government cheques from Vancouver to the islands via Pacific Coastal Airlines. I just received a phone call from a resident thanking us for the new service. He stated that his pension cheque arrived today on time, the same as when we had Air Canada service and he was very grateful. He explained that a two day delay meant 2 days without food for him..." and whatever Canada Post was doing now, please, continue the service".

Unfortunately the suggested contingency plan dealing with mail on ferries delayed more than 24 hours and not likely to travel, is just not workable. Our experience is that once a ferry is loaded it might hold off shore in a protected area such as Banks Island to wait out a storm, or it may wait, loaded at the terminal, loaded with cars, trucks, our mail and other freight. BC Ferries security policy requires trailers to be loaded 3 hours before sailing. Once onboard there is no access by anyone other than BC Ferries employees.

Though generally an effort is made to load the mail at the back of the trailer so that it is accessible there is other freight in the same trailer. There is also a liability issue with opening a loaded trailer as they are locked or sealed and if a trailer is opened and other freight appears to be missing, the responsibility is to whoever opened the trailer. Once on the ferry staff try to load the mail trailers close to the doors but safety considerations have to be made as to the load by weight and of course what else is being transported. In any event, even if the trailer were to be accessible, there is only a one foot space between vehicles which makes it virtually impossible to open the doors. When "dangerous cargo" is on board safety regulations require that it be loaded closest to the doors which would also pre-empt the mail trailer. BC Ferries is the only organization that can open and inspect trailers and the alternative, requiring Canada Post to "charter" trailers, would result in a more expensive contract.



In weather that the ferry cannot travel, the seaplane from Prince Rupert to the islands cannot travel either. Though seaplanes can operate within the short periods between storms; only the larger air carriers are able to land at the Masset or Sandspit airports in heavy weather. And finally, distribution from north to south instead of south to north as is the present situation need not be as large an issue as Canada Post senior staff seem to believe as the majority of the mail is already pre-packaged by community for delivery.

Though we do not agree with the delivery standards Canada Post has assigned to us, and we acknowledge that your role is not the development of the standards, we need to reemphasize that Canada Post is not meeting those standards. I enclose an envelope from Iqaluit that arrived yesterday 15 days after it was mailed. It did not meet a 24 hour delay of ferry service and yet it also did not arrive within the eight business days which is the dismal postal standard set for our community for national lettermail (Post marked February 01, 2010, it arrived February 15 on the 10th business day).

Thank you again for your efforts to ensure delivery of the government cheques in their appropriate time frame. You have made a tremendous positive change for those who are in need. Please review the procedures relative to other Canada Posts service to Haïda Gwaii. The lack of an appropriate service has negatively impacted our business, health care and family life.

Sincerely,

Carol Kulesha, Mayor

Encl: BC Ferries on time record statistics

cc: Nathan Cullen, MP



February 18th, 2010

Tom Froggatt
Director, Government Affairs
Canada Post
2701 Riverside Drive
Suite NO8101
Ottawa, ON, K1A 081

Dear Mr. Froggatt,

MP Nathan Cullen shared your letter of January 28, 2010 with my council and Mr. Jeremy Cotton of Canada Post has responded verbally. We are pleased that Canada Post has decided to send all government cheques from Vancouver via Pacific Coastal Airlines to the Queen Charlotte/Haida Gwaii. This will go a long way to assist those who await them and it is a good first step in addressing our islands problems of inadequate service. In fact I just received a phone call from a resident thanking us for the new service. He stated that his pension cheque arrived today on time, the same as when we had Air Canada service and he was very grateful. He explained that a two day delay meant two days without food for him and whatever Canada Post was doing now, please, continue the service. We are concerned that this is considered a two month trial and that we have not received a written acknowledgement of this change as this is a welcome respite for those so in need.

I have enclosed copy of my letter to Ms. Nicole Goodfellow, Ombudsman, wherein I outline concerns with the proposed new procedures that will be implemented in the event of a 24 hour ferry delay. Please also consider the content of this letter and the concerns of our community in this matter.

I have also included for your information the attachments sent to Ms. Goodfellow.

Thanks to all those involved who have brought the government cheques back to the islands in their appropriate time frame. You have made a tremendous positive change for those who are in need. Please look at the rest of your service to Haida Gwaii. The lack of an appropriate service has negatively impacted our business, health care and family life.



Carol Kulesha, Mayor

Cc: Nathan Cullen, MP

Jeremy Cotton

TIDE TABLES

Prince Rupert - February 18 - 25

18	03:38	6.2	20.3	22	06:25	5.7	18.7
Thur	09:54	1.7	5.6	Mon	13:36	2.2	7.2
	15:55	5.8	19.0		19:54	4.5	14.8
	21:50	1.9	6.2				
19	04:07	6.2	20.3	23	01:10	3.3	10.8
Fri	10:35	1.8	5.9	Tues	07:49	5.6	18.4
	16:34	5.4	17.7		15:00	2.0	6.6
	22:22	2.2	7.2		21:38	4.7	15.4
20	04:41	6.0	19.7	24	02:55	3.3	10.8
Sat	11:22	2.0	6.6	Wed	09:16	5.8	19.0
	17:21	5.1	16.7		16:16	1.6	5.2
	22:59	2.6	8.5		22:50	5.2	17.1
21	05:24	5.8	19.0	25	04:20	2.9	9.5
Sun	12:21	2.1	6.9	Thur	10:28	6.2	20.3
	18:23	4.7	15.4		17:15	1.1	3.6
	23:50	3.0	9.8		23:42	5.7	18.7

WEEKLY WEATHER

*** SANDSPIT ***

February 9 - 15

Hi 7.6° - 14°

Lo -1° - 9°

Rain 58 mm

HAIDA GWAI

OBSERVER

published Thursdays by
Observer Publishing Co., Ltd.
PO Box 205
Queen Charlotte, B.C.
V0T 1S0

ISSN 1195-3551
Publications Mail Registration No. 08900

Publisher/Editor - Jeff King

Reporters - Alex Rinfret, Heather Ramsay,
Alex Rawlings

Roving Photographer - Archie Stocker

Ads - Dianne King, Jen Parkins,

Printing - Bob Crooks

Layout - Jen Parkins, Dianne King

Proofreading - Dianne King

Accounts - Terri Walker

Collating - Terri Walker, Anne Mountifield,
Cleo Butcher, Marina Berthiaume

Phone: 250-559-4680 Fax: 559-8433
Toll Free from Masset 1-888-529-4747
e-mail: observer@qcislands.net
www.qcobserver.com
news & letters: observer@qcislands.net

Deadline for news and ads
MONDAY NOON

SUBSCRIPTIONS

\$75/year on island (\$65 seniors)
\$125/year off-island (Canada)
includes GST

Haida Gwaii

OBSERVER

Thursday February 18, 2010

Tourism committee getting to work

In an uncertain global economy, islanders can take some solace that no matter what the economy is doing, these islands will always remain beautiful, and that beauty will always remain marketable.

The Haida Gwaii Tourism Advisory Committee, just now getting down to work, has a great opportunity to take advantage of all that was naturally endowed to these islands and market them to a global audience, bringing in tourism dollars in an otherwise slow, even stagnant economy.

The new committee, which is part of the Misty Isles Economic Development Society, also has an opportunity to access and capitalize on provincial funding previously unavailable to former tourism committees and groups, which have been active here for decades. This could contribute to beefing up attractions on the islands such as trail improvements and more and better signs, helping to improve visitors' experiences, and above all, attracting more visitors here, both in the summer and during other seasons.

The islands are a superb destination soaked with activities for everyone from outdoor enthusiasts and naturalists, to those looking for absolute relaxation in seclusion or those who want to absorb and participate in our unique cultures.

Recently MIEDS launched a new website, GoHaidaGwaii.ca, and it's a great start to showcasing all that's offered on these islands. This is all in line with the efforts in Vancouver at Haida House, across from BC Place during the Olympics. It provides the islands with great global exposure. Good job HGTAC and MIEDS, working to improve the tourism experience here. With all the publicity the islands will receive during the Olympics, HGTAC should have a good jump on promotion for this coming and subsequent tourism seasons.

Fewer cancellations, schedule changes, please

BC Ferries recently cancelled yet another sailing from the islands to accommodate the Olympic torch's journey to Port Hardy.

While this is not terribly inappropriate (there was an actual reason for cancelling the voyage this time around) it's not exactly ideal either. Islanders depend on already unreliable service and that is difficult enough, however if the torch was flown to Haida Gwaii and back, why couldn't it have been flown to Port Hardy? At the very least, we should have had another sailing to compensate for the cancelled one, but we did not. Islanders, like all residents of BC, are contributing to paying for the games, but we seem to be getting none of the benefits. Although BC Ferries can be given a round of applause for altering the scheduled sailings for the All Native Tournament, it would be nice if our regular sailings were not so blatantly disregarded as we all depend on them, and schedule our lives around them.

Cancelling or rescheduling regular sailings is just not acceptable, unless there's severe weather and a real, potential danger to passengers.

THE OBSERVER

Five Years Ago
Thursday, February 17, 2005

Masset celebrated the 10th anniversary of the opening of the Delkatla bridge, which opened up the almost landlocked Delkatla Slough.

Islands Waste Advisory Committee members were upset because the regional district awarded three year collection and transfer station contracts with out consulting them.

Ten Years Ago
Thursday, February 17, 2000

Nothing could stop the Haidas as three Island teams dominated the All Native tournament — the Skidegate Intermediates and Masters and the Massett Seniors.

Skidegate Bowling Lanes celebrated its first birthday with cake and bowling.

Port Clements was considering taking on dog control as complaints about dogs chasing people came in.

Twenty Years Ago
Thursday, February 22, 1990

Masset residents protested potential logging on Telephone Hill — the scenic northeast rise outside of town.

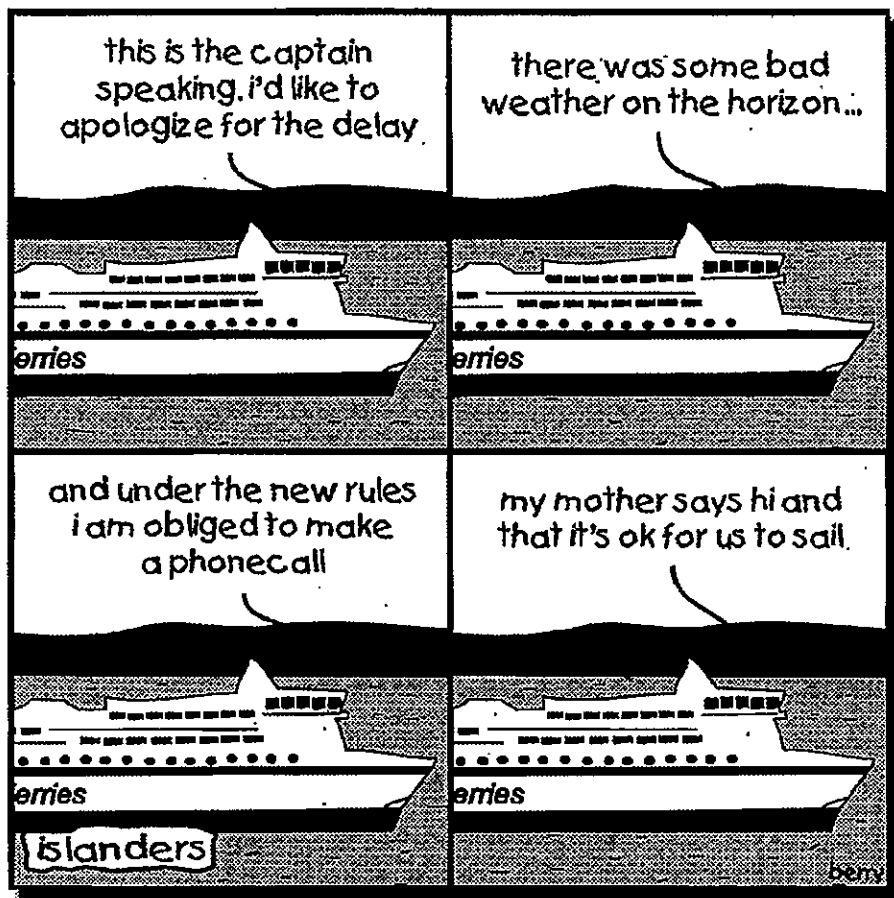
After three years of negotiations, there was still no end in sight for a Gwaii Haanas management agreement.

Thirty Years Ago
Thursday, February 21, 1980

The Skidegate Intermediate Saints won the final game against Kincolith at the All-Native, prompting Percy Williams to say at a banquet — "After 16 years — A win!"

Queen Charlotte's Eric Ross made a presentation to QCSLAPC about the landslide that made a natural ramp and is now the recreation/plane ramp across from Husband Road.

Sandspit Enterprises, operated by Cec White, announced plans for a Shopping Centre with a July 1 completion date.



Letters

Imagine

Editor, Sir;
The Four Host First Nations (FHFN) and the Vancouver Organizing Committee for the Olympics hosted an indigenous youth gathering (IYG) last week. The Olympics and the IYG took place on the traditional territories of Lil'wat, Musqueam, Squamish, and Tsleil-Waututh Nations. The IYG brought together First Nations, Inuit, and Métis youth from every region in Canada.

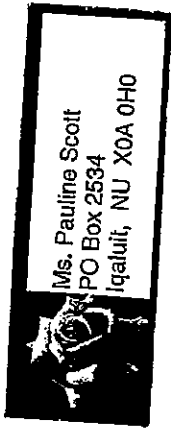
The David Atkins Enterprises Productions and John Powell Art Director created a truly majestic and awe inspiring opening ceremony. The dancing and regalia from the IYG participants was extraordinary. Combined with the talents of Nelly Furtado and Bryan Adams, the ceremony was sure to grab the attention of the world. The youth gathering can only be described as an emotional, adrenaline filled and life changing experience.

I am honored and proud to have had the opportunity to celebrate my cultural heritage along side 300 other youth selected to represent their communities.

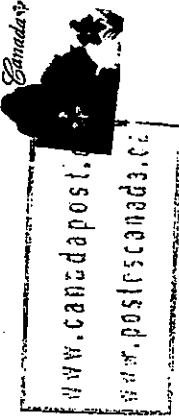
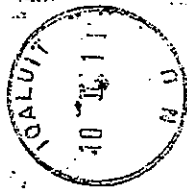
Together we shared our culture, language, song and dance to put our best foot forward to represent the Aboriginal youth of Canada to the world. The diverse cultures were celebrated and showcased through a cultural performance in the opening ceremonies on Feb.12. For two weeks before the opening, we spent our time at the North Vancouver Outdoor School in Squamish and at BC Place in Vancouver. The IYG was a demanding sixteen day program balancing rehearsals with presentations, story telling, leadership development, team building, tours, sports and cultural activities.

We found ourselves in the presence of Doctor Evan Adams aka Thomas from the movie "Smoke Signals", Wayne Gretzy, KD Lang, designers Dsquared2, the first indigenous astronaut John B. Herrington, Crystal Shawanda singer from Ontario, Casp of 7th Generation rapper of East Vancouver, BC singer and song writer Inez, Waneek Horn-Miller Water Polo Olympian, Sean Atléo Nation Chief, Michaele Jean Governor

• Letters - cont next page



Ms. Pauline Scott
PO Box 2534
Iqaluit, NU X0A 0H0



Carole Kuleksha
Box 700
Queen Charlotte, BC
VOT-150
2/15/10

BC Ferries**Sailing Event Report - Terminal Counts***

2010-Jan-08 Fri

Departure: Prince Rupert
 Destination: Skidegate (Q. Charles)
 Operational View

From Date: 2009-Nov-01 Sun
 To Date: 2009-Nov-30 Mon

Selected day(s) of week to report on:

All Mon Tue Wed Thu Fri Sat Sun
☒ ☐ ☐ ☐ ☐ ☐ ☐

Type Vessel Lic Sched Act (ETA) Loaded
 Dep or Act or Act BS SM CV OH UH UCD Foot Total OH UH Px Wt BS SM CV OH UH
 Outside Vehicles
 Oversold & EST

2009-Nov-01 Sun

NADV A 23:00 22:54 06:03 9 9 27 45 118 N N N N
 Total UH and passengers: 27 118

2009-Nov-02 Mon

NADV A 23:00 22:52 05:40 6 1 1 22 17 61 N N N N
 Total UH and passengers: 22 61

2009-Nov-05 Thu

(NADV) 14:30 (21:00)
 *Cancelled: WB High winds
 Total UH and passengers: 0 0

2009-Nov-08 Sun

NADV A 23:00 21:20 04:45
 Total UH and passengers: 0 0 N N N N

2009-Nov-09 Mon

NADV A 23:01 22:48 05:40 4 2 7 21 3 71 N N N N
 Total UH and passengers: 21 71

2009-Nov-12 Thu

NADV A 14:30 18:27 00:27 9 2 37 26 94 N N N N
 Delayed: WB High winds
 Total UH and passengers: 37 94

2009-Nov-15 Sun

NADV A 23:00 22:56 06:07 8 4 1 30 18 80 N N N N
 Total UH and passengers: 30 80

2009-Nov-16 Mon

NADV A 23:00 22:57 05:39 4 1 1 12 10 29 N N N N
 Total UH and passengers: 12 29

* Numbers indicate tickets sold by departure/destination

Departures

Sailing Event Report - Terminal Counts*

2010-Jan-08 Fri

Departure: Prince Rupert
Destination: Skidegate (Q. Charlottes)
Operational View

From Date: 2009-Nov-01 Sun
To Date: 2009-Nov-30 Mon

Selected day(s) of week to report on:

All Mon Tue Wed Thu Fri Sat Sun
[X] [] [] [] [] [] []

(ETA) Loaded
Type Vessel Llc Sched Act or Act Dep Arrival BS SM CV OH UH UCD Foot Total OH UH Px Wt BS SM CV OH UH
Outside Vehicles
Overload & EST

2009-Nov-19 Thu

NADV A 14:30 14:53 20:51 5 1 27 9 55 N N N N
Delayed: MX Vessel - other problems
Actual Comment: Maintenance crew working on the dock and dive operations.

Total UH and passengers: 27 55

2009-Nov-22 Sun

23:00 (06:00) *Warning: * Cancelled Event with Counts.
Delayed: WB Leg Comment: Cancelled Event with Counts.

Total UH and passengers: 0 0

2009-Nov-23 Mon

(NADV) 23:00 (06:00)
*Cancelled: WB High winds

Total UH and passengers: 0 0

2009-Nov-26 Thu

NADV A 14:30 14:47 20:50 12 46 20 88 N N N N
Delayed: TA Heavy Traffic

Total UH and passengers: 46 88

2009-Nov-29 Sun

NADV A 23:00 22:59 06:50 11 1 6 35 16 75 N N N N
Total UH and passengers: 35 75

2009-Nov-30 Mon

NADV A 23:00 22:47 06:48 7 3 9 3 24 N N N N
Total UH and passengers: 9 24

2010-187-08 Fri

Selected day(s) of week to report on:

	All	Mon	Tue	Wed	Thu	Fri	Sat	Sun
12								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

Loaded

Overbold & EST
Outfield Vehicles

Type	Vessel Lic	Sched	Act	Dep	Arrival	Vehicles	Passengers	Full?	Outside Vehicles
			or Act			CV	OH	UH	Px
						BS	SM	CV	OH
						UH	UCD	Foot	Total
						BS	SM	CV	OH
						UH			

2009-Dec-03 Thu													
NADV	A	14:30	14:30	20:51	6	5	3	21	7	70	N	N	N
Total UH and passengers: 21 70													
2009-Dec-06 Sun													
NADV	A	23:00	22:51	05:48	11	1	2	27	27	72	N	N	N
Total UH and passengers: 27 72													
2009-Dec-07 Mon													
NADV	A	23:00	22:47	05:36	3			15	15	49	N	N	N
Total UH and passengers: 15 49													
2009-Dec-10 Thu													
NADV	A	14:30	14:23	20:36	6			25	9	62	N	N	N
Total UH and passengers: 25 62													
2009-Dec-13 Sun													
NADV	A	23:00	22:57	05:41	8	1		22	24	85	N	N	N
Total UH and passengers: 22 65													
2009-Dec-14 Mon													
NADV	A	23:00	22:53	06:05	2			4	5	14	N	N	N
Total UH and passengers: 4 14													
2009-Dec-16 Wed													
NADV	A	15:00	15:09	20:46	2			10	5	20	N	N	N
Delayed: WB High winds													
Total UH and passengers: 10 20													
2009-Dec-17 Thu													
(NADV)		14:30		(21:00)									
*Cancelled: WZ Accumulated weather delays													
Total UH and passengers: 0 0													

* Numbers indicate tickets sold by departure/destination

2010-Jan-08 Fri

[illegible]

23:00 (06:00) **Warning: * Cancelled Event with Counts.**

Legacy Comment Cancelled Event with Counts.

0	0
---	---

(NADV) 23:00 (08:00)

Legs Comment:

NADY	A	23:01	23:00	05:20
------	---	-------	-------	-------

30	188
----	-----

(NADV) 14:30 (21:00)

Accumulated weather delays

00

NADV	A	23:00	23:04	06:45
------	---	-------	-------	-------

02 03

NADY	A	23:00	22:47	05:50
------	---	-------	-------	-------

10	37
----	----

NADY	A	14:30	14:26	20:45
------	---	-------	-------	-------

22 80

Page 2 of 2

BC Ferries

Sailing Event Report - Terminal Counts*

2010-Jan-08 Fri

Departure: Skidegate (Q. Charlottes)

Destination: Prince Rupert

From Date: 2009-Nov-01 Sun
To Date: 2009-Nov-30 Mon

Selected day(s) of week to report on:

All Mon Tue Wed Thu Fri Sat Sun
☒ ☐ ☐ ☐ ☐ ☐ ☐

Operational View

Type Vessel Lte Sched Act (ETA) of Act Loaded Vehicles Passengers Full? Outside Vehicles
Dep Arrival BS SM CV OH UH UCD Foot Total OH UH Px Wt BS SM CV OH UH

2009-Nov-02 Mon

NADV	A	11:00	10:46	17:55		4		32		16	81	N	N	N	N	
Total UH and passengers:								32			81					

2009-Nov-03 Tue

NADV	A	09:00	08:46	15:11		9	1	12		26	49	N	N	N	N	
Total UH and passengers:								12			49					

2009-Nov-05 Thu

(NADV)	WB	23:59		(07:30)												
*Cancelled: WB High winds																
Total UH and passengers:								0			0					

2009-Nov-09 Mon

NADV	A	09:00	09:34	15:48		9	2	7	36		6	74	N	N	N	N
Delayed: TA Heavy Traffic																
Total UH and passengers:									36			74				

2009-Nov-10 Tue

NADV	A	09:00	08:48	16:22		6	1	5	17		5	41	N	N	N	N
Total UH and passengers:									17			41				

2009-Nov-12 Thu

NADV	A	23:59	03:17	08:48		4	1	6	38		17	89	N	N	N	N
Delayed: WZ Accumulated weather delays																
Total UH and passengers:									38			89				

2009-Nov-13 Fri

MD (NADV)		03:00		(09:00)												
Total UH and passengers:									0			0				

2009-Nov-16 Mon

NADV	A	11:00	10:51	18:00		8	1	4	39		11	105	N	N	N	N
Total UH and passengers:									39			105				

* Numbers indicate tickets sold by departure/destination

ABC Ferries**Sailing Event Report - Terminal Counts***

2010-Jan-08 Fri

Departure: Skidgate (Q. Charlottes)

Destination: Prince Rupert

From Date: 2009-Nov-01 Sun
To Date: 2009-Nov-30 Mon

Selected day(s) of week to report on:

☒ All ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Operational View

Type	Vessel	Elc	Sched	Act	(ETA) or Act	Dep	Arrival	BS	SM	CV	OH	UH	UCD	Foot	Total	OH	UH	Px	Wt	BS	SM	CV	OH	UH
2009-Nov-17 Tue NADV A 08:00 08:52 15:01 7 3 3 18 14 61 N N N N Total UH and passengers: 18 61																								
2009-Nov-19 Thu NADV A 23:59 23:45 07:28 5 1 48 35 140 N N N N Total UH and passengers: 48 140																								
2009-Nov-23 Mon (NADV) 11:00 (18:00) *Cancelled: WB High winds Total UH and passengers: 0 0																								
2009-Nov-24 Tue (NADV) 09:00 (15:30) *Cancelled: WB High winds Total UH and passengers: 0 0																								
2009-Nov-26 Thu NADV A 23:59 00:00 06:19 8 6 37 19 98 N N N N Total UH and passengers: 37 98																								
2009-Nov-30 Mon NADV A 11:00 11:25 17:48 8 1 2 22 9 64 N N N N Delayed: MX Vessel - other problems Total UH and passengers: 22 64																								

* Numbers indicate tickets sold by departure/destination

ABC Ferries

Sailing Event Report - Terminal Counts*

2010-Jan-08 Fri

Departure: Skidgate (Q. Charlottes)
Destination: Prince Rupert

From Date: 2009-Dec-01 Tue
To Date: 2009-Dec-31 Thu

Selected day(s) of week to report on:

All Mon Tue Wed Thu Fri Sat Sun
☒ ☐ ☐ ☐ ☐ ☐ ☐

Operational View

Type	Vessel	Lic	Sched	Act	Dep	Arrival	(ETA)	or Act	Arrival	BS	SM	CV	OH	UH	UCD	Food	Total	OH	UH	Px	Wk	BS	SM	CV	OH	UH

2009-Dec-01 Tue

NADV	A	09:00	08:53	15:27						8	1	1	12				5	29	N	N	N	N				
Total UH and passengers:																	12									29

2009-Dec-03 Thu

NADV	A	23:59	00:37	07:20						12		3	37				15	81	N	N	N	N				
Total UH and passengers:																	37									81

2009-Dec-07 Mon

NADV	A	11:00	10:45	17:45						7	2		17				20	53	N	N	N	N				
Total UH and passengers:																	17									53

2009-Dec-08 Tue

NADV	A	09:00	08:47	16:35						8			11				6	27	N	N	N	N				
Total UH and passengers:																	11									27

2009-Dec-10 Thu

NADV	A	23:59	23:46	07:17						6	1	1	29				26	72	N	N	N	N				
Total UH and passengers:																	29									72

2009-Dec-14 Mon

NADV	A	11:00	10:50	17:38						4		2	15				9	41	N	N	N	N				
Total UH and passengers:																	15									41

2009-Dec-15 Tue

NADV	A	09:00	15:40	21:53						6	1		6				3	22	N	N	N	N				
Total UH and passengers:																	6									22

Delayed: W/B High winds

* Numbers indicate tickets sold by departure/destination

2010-Jan-08 Fri

Page 2 of 2

Debbie

From: "doug" <doug.louis@hgqci.org>
To: "Doug louis" <douglouis@northsave.com>
Sent: Wednesday, February 24, 2010 12:03 PM
Subject: Letter of Support for the Tlell Fall Fair
The Tlell Fall Fair is asking for a letter of support from you.

The Tlell Fall Fair Committee is applying for Gwaii Trusts funds under the Legacy Program to assist us with our Entertainment cost this year. We have been able to secure Jaydee Bixby, Canadian Idol, Runner Up, Season 5 and Will Stroet, Western Canada, Children's Recording of the Year 2009 to play at this year's Fair.

Entertainment like this does not come to the Islands very often and we as the Fair want all Islanders to have an opportunity to see these types of artist live. This calibre of entertainment is expensive especially when you include the Travel Costs. The Total Entertainment cost for 2010 will be about \$15,100. Jaydee and his band are going to be breaking from their US tour and flying to Vancouver at their own expense to reduce the travel costs for us. Even with this our portion of the Travel Cost are still over \$8600.

Although Entertainment is not the main focus of the Fair it is one of the top reasons for people attending. For 28 year we will have provided a venue for every Islander to come and show off their Agricultural ability on these islands with their Livestock, Poultry, Arts and Crafts and Needle work to mention a few. Our Primary goal is to Educate and Promote Agriculture on the Islands and to provide a safe family venue for everyone to meet and enjoy a day of Exhibits, Fun, Food and of course the Live Music.

Unfortunately, I have been away and was unable to get this out to you in a timely manner and the Deadline for submission is February 26th. Could you please do a letter of support and email it back to me Doug.Louis@hgqci.org by Friday noon February 26th.

Thank you. And again, sorry for the short timeframe.

Douglas Mark Louis
President
Tlell Fall Fair
P.O. Box 497
Queen Charlotte, B.C. V0T 1S0
Canada
Ph and Fx. 250 559-8975
Email doug.louis@hgqci.org

Recommendation - Support

C-2

2010-02-24

Heather Nelson-Smith

From: Janine North [Janine@northerndevelopment.bc.ca]
Sent: February 25, 2010 10:11 PM
To: Janine North
Cc: donald@plutonic.ca
Subject: FW: Environmental Assessment Permitting reform letter

The Federal throne speech is next week on March 3. Attached is a letter that implores the Prime Minister to commit to three simple steps that will make the most positive difference in our economy in decades. As many associations individuals and communities and chambers in BC as possible are joining the drive to have this letter compel reforms to the federal environmental assessment permitting process to eliminate duplication and lengthy time delays while keeping high environmental standards as a key principle for how Canadian companies conduct their business.

The three asks of the Prime Minister are firstly, a direct reference in the Speech from the Throne to signify to Canadians that the Federal Government recognizes that the current process for permitting natural resource and development projects requires reform and that the Federal Government is willing to immediately work towards introducing legislation that leads to better processes. Secondly, that in the short term the Federal Government will amend the Canadian Environmental Assessment Act (CEAA) to enable Canada to work with those Provinces that are interested and capable to enter into equivalency agreements that appropriately delegate permitting process responsibility. Finally, that a comprehensive review and reform of the CEAA and associated regulatory issues will proceed concurrently with the implementation of phase two of the Major Projects Management Office ("MPMO") mandate.

We strongly believe reforms will directly result in significant near term job creation and lead to a much more globally competitive investment climate for Canada which will attract further longer term capital investments vital to our standard of living and productivity.

If you support this letter please provide an appropriate electronic signature and the name of your community, chamber, industry organization or company to Donald McInnes, CEO of Plutonic Power Corporation by 11am PST tomorrow who is coordinating the electronic signatures onto the letter. I understand this is very short notice, but it has become apparent that reinforcement is needed to support the Province's advocacy efforts to streamline federal and provincial environmental assessments.

If you are able to respond on such short notice with your signature and an email stating that you endorse the letter and wish to be a co-signer, it will be truly appreciated.

Warm Regards,
Janine North
Chief Executive Officer
tel 250-561-2525 | fax 250-561-2563
janine@northerndevelopment.bc.ca

2010-02-26

C-3


Northern Development Initiative Trust

301-1268 Fifth Avenue, Prince George BC V2L 3L2

<http://www.northerndevlopment.bc.ca/>

Note: This electronic message may be privileged and confidential. Any use of this electronic message or the information contained therein, including reading, copying, disseminating or distributing it, is strictly prohibited unless you are the addressee. If you have received this electronic message in error, please immediately notify the sender by replying to this electronic message and delete the electronic message from your computer. Thank you.

From: Donald McInnes [mailto:donald.mcinnnes@plutonic.ca]

Sent: Thursday, February 25, 2010 10:00 AM

To: Janine North

Subject: FW: Permitting reform letter

Thanks Janine

I am seeking association support for the letter as attached and we will be writing a suggested personal letter that we ask associations to then send to their members that can then be used as a template to be sued by individuals and companies to go to their respective members for sending to their local MP's and MLA's.

If you can get 25 associations and business and community groups to sign on all the better. Please get whomever to send me their electronic signatures and email saying they endorse this and wish to be a consignor. My cut off is tomorrow at 11am pst.

Donald McInnes

Vice-Chair & CEO

Plutonic Power Corporation

D.L: (604) 678-6747

Mobile: (604) 377-0002

DISCLAIMER: This e-mail and its contents are strictly confidential and only intended for the addressed entity(ies). If you receive this message in error, please notify the sender at Plutonic Power Corporation immediately and delete and copies of the e-mail message and its contents from your computer. Any unauthorized use, disclosure or dissemination is strictly prohibited by Plutonic Power Corporation. Plutonic Power Corporation does not accept liability or responsibility of any viruses transmitted with an e-mail or the attached

From: Pierre Gratton [mailto:pgratton@mining.bc.ca]

Sent: Thursday, February 25, 2010 4:49 AM

To: brad@acr-alberta.com; Anthony Andrews; Gordon Peeling; baird@camease.org; Chris Hodgson; edhuebert@mines.ca; michelle@tmans.ca; director@nlcmr.ca; dplante@nbnet.nb.ca; pschwann.sma@sasktel.net; dtolgyesi@amq-inc.com; Vavrek Jean; mike vaydik; jwitham@northwestel.net; Allen Wright, Coal Association

Cc: Donald McInnes

Subject: FW: Permitting reform letter

All: A letter to the PM from a wide range of industry groups is being prepared (see draft). As per Don's note below, I would ask/urge that each of you lend you name and organization to this letter. Time is off the essence, so if you are agreeable, please send me you approval and electronic signature asap.

Thanks,

Pierre.

From: Donald McInnes [mailto:donald.mcinnnes@plutonic.ca]

2010-02-26

Sent: Wednesday, February 24, 2010 4:25 PM
To: gpeeling@mining.ca; Pierre Gratton
Subject: Permitting reform letter

Gordon and Pierre

I have taken the liberty of reworking Pierre's letter for the purposes of getting all of our signatures on one letter and tried to concisely get our three asks onto paper. I point out that the arguments for the asks have been made many times by many groups. The purpose of this letter to me is to show them that we have a unified voice. I am having my staff prepare the signature area of the letter so do not fuss with that as well as the cc list with fax numbers etc...

Could you each take a stab adding to the letter especially where I have asked for input. This is in the third area of our ask. Gord you had done a good job of verbalising it but I did write it all down. My goal would be to get this out for signature tomorrow so I would appreciate your immediate attention on it.

Pierre I see in your letter a great list of all the provincial associations. Can you reach out to them to see if they would all join in this joint letter. I will also need them to all either email me an electronic signature or easier still we will get everyone to fax me a signed copy and we can assemble signed copies and just indicate "signed" above each persons name in the ultimate copy.

Also do I have the right date for speech from the throne March 3rd?

Thanks so very much.

Donald McInnes
Vice-Chair & CEO
Plutonic Power Corporation
Suite 600-888 Dunsmuir Street
Vancouver, B.C. V6C 3K4

Tel: (604) 669-4999 Ext. 1003
D.L: (604) 678-6747
Mobile: (604) 377-0002
Fax: (604) 678-4505
Toll Free: (877) 669-4999
Email: donald.mcinnnes@plutonic.ca



Plutonic Power Corporation
Renewable, reliable,
made-in-BC clean energy.
We can't imagine a better legacy.

DISCLAIMER: This e-mail and its contents are strictly confidential and only intended for the addressed entity(ies). If you receive this message in error, please notify the sender at Plutonic Power Corporation immediately and delete and copies of the e-mail message and its contents from your computer. Any unauthorized use, disclosure or dissemination is strictly prohibited by Plutonic Power Corporation. Plutonic Power Corporation does not accept liability or responsibility of any viruses transmitted with an e-mail or the attached files. Thank you for your co-operation.

January 28, 2010

The Right Honourable Stephen Harper
Office of the Prime Minister
80 Wellington Street
Prime Minister of Canada
Ottawa, Ontario K1A 0A2

Dear Prime Minister:

RE: PROJECT PERMITTING REFORM

The undersigned industry associations, business associations and citizens groups have come together to make three collective asks of the Canadian Government. Firstly, a direct reference in the Speech from the Throne to signify to Canadians that the Federal Government recognizes that the current process for permitting natural resource and development projects requires reform and that the Federal Government is willing to immediately work towards introducing legislation that leads to better processes. Secondly, that in the short term the Federal Government will amend the Canadian Environmental Assessment Act (CEAA) to enable Canada to work with those Provinces that are interested and capable to enter into equivalency agreements that appropriately delegate permitting process responsibility. Finally, that a comprehensive review and reform of the CEAA and associated regulatory issues will proceed concurrently with the implementation of phase two of the Major Projects Management Office ("MPMO") mandate.

We strongly believe reforms will directly result in significant near term job creation and lead to a much more globally competitive investment climate for Canada which will attract further longer term capital investments vital to our standard of living and productivity.

As you must know, the Canadian mining, oil and gas, pipeline, power generation, transmission and civil infrastructure industries have been hampered for many years by inefficient, uncoordinated and unpredictable federal environmental assessment processes. For many projects the federal review is also needlessly duplicative and redundant and wasteful of scarce resources needed for environmental protection, since most provinces also conduct a comprehensive environmental assessment of major projects. In our collective experience these are usually completed in a timely, efficient and predictable manner.

We believe that the upcoming speech from the throne offers an excellent opportunity to directly reference and acknowledge the permitting process deficiencies that are a result of the current legal and regulatory framework, that status quo is both untenable, an impediment for the future growth and prosperity of Canada and not contributing to environmental objectives.

In the short term we ask that the Federal Government introduce such legislation as required to enable provincial and the federal government to enter into agreements to accept each other's assessments as "equivalent" for any project or class of projects. B.C. already has this power in

sections 27 and 28 of its *Environmental Assessment Act*. The province has used this power to enter into agreements with federal agencies to accept federal review as “equivalent” (thus avoiding the necessity of duplicating the process provincially) for the Prince Rupert Fairview Terminal Expansion and for all interprovincial pipelines reviewed by the National Energy Board. We understand that British Columbia has requested equivalency which we support as we believe it makes great sense to ensure there is reciprocal authority in federal legislation to enter into such agreements. While tools such as delegation and coordination can be used under existing CEAA, they do not effectively eliminate duplication and we must strive for meaningful and effective reform through equivalency agreements. We understand that BC’s proposal would ensure equivalency meets federal EA standards, which we also support.

In the longer term, we urge the Federal Government ensure that current review of CEAA be done with a view to significantly improve permitting process. To date the five year CEAA reviews have not resulted in substantive change since these reviews commenced in 1997. Despite attempts to improve coordination and timeliness of federal project review, including amendments to CEAA in 2003, federal EA remains uncoordinated and inefficient. As noted by the federal Commissioner for the Environment and Sustainable Development in its most recent review of CEAA, federal EA suffers from systemic delays and lack of coordination, focuses on expensive and frustrating process, and is unable to demonstrate value to the environment or society. In our view, CEAA was introduced at a time when few provinces had in place effective environmental assessment legislation; this is no longer the case and change is required to reflect this.

Additionally, when the MPMO was created a phase two of the implementation of the MPMO was to take place. Phase two of the MPMO was to include the identification of regulatory and legislative measures that would enhance federal project review. It is our understanding that this review is well underway and that substantive reform options have been identified and prepared. Time for action is now.

This letter is not meant to put forth all arguments supporting the need for permitting reform. Individually, the signatories below have made innumerable submissions putting forth the argument and specific recommendations. Rather, Mr. Prime Minister, our purpose is to express to you the wide range of distinct industry groups and business associations whose interests are all being compromised by the deficient permitting regime that exists in Canada.

We are committed to ensuring our members from all across Canada both in rural and urban Canada contact their MP’s and MLA’s to ensure that you will get support from all across our country for permitting reform. This will unleash billions of dollars in our country’s natural resources, without compromising environmental protection. We trust that you and your parliamentary colleagues will keep the interests of Canada in mind as you enter this next session of Parliament and use this unparalleled fragile economic environment to deal with this most challenging issue.

Prime Minister, governments do not create jobs. The role of Government is to set policy and enact legislation that encourages industry to make investments resulting in job creation. There could be no better time for regulatory reform than now when unemployment levels are at generational highs across our country. You should be encouraged that these investments are

wanting and waiting to happen. On March 3rd we want to applaud your government's direction and look forward to your government taking immediate action to amend *CEAA* to enable equivalency agreements. In the longer term we are willing to work towards our third goal as stated above.

Yours sincerely,

c.c. The Honourable Jim Prentice
The Honourable Jay Hill
Premier Gordon Campbell
The Honourable Barry Penner
The Honourable Blair Lekstrom
Mr. Brad Anderson, Alberta Chamber of Resources
Dr. Tony Andrews, Prospectors and Developers Association of Canada
Mr. Jon Baird, Canadian Association of Mining Equipment Suppliers for Export
Mr. Chris Hodgson, Ontario Mining Association
Dr. Edward Huebert, Mining Association of Manitoba
Ms. Michelle Landreville, Mining Association of Nova Scotia
Mr. Gerry O'Connell, Newfoundland and Labrador Chamber of Mineral Resources
Mr. David Plante, New Brunswick Mining Association
Ms. Pamela Schwann, Saskatchewan Mining Association
Monsieur Dan Tolgyesi, Association miniere du Quebec
Mr. Jean Vavrek, Canadian Institute of Mining, Metallurgy and Petroleum
Mr. Mike Vaydik, NWT and Nunavut Chamber of Mines
Mr. John Witham, Yukon Chamber of Mines
Mr. Allen Wright, Coal Association of Canada
Mr. Paul Kariya, Independent Power Producers Association of BC

Debbie

From: "Coons.MLA, Gary" <Gary.Coons.MLA@leg.bc.ca>
To: "Karen Borden" <karen@northerndevelopment.bc.ca>; "Fraser.MLA, Scott" <Scott.Fraser.MLA@leg.bc.ca>; "Coons.MLA, Gary" <Gary.Coons.MLA@leg.bc.ca>
Cc: "Frederick Clarke" <sfclarke@telus.net>; "Alice Maitland" <amaitland@village.hazleton.bc.ca>; "Jeanette Stanley" <jeanette@northerndevelopment.bc.ca>; "Angela Brand Danuser" <mayor@districtofstewart.com>; "Barry Pages" <bpages@mhtv.ca>; "Bernice Magee" <mayor@burnslake.ca>; "Brian Lande" <blande42@yahoo.ca>; "Carman Graf" <mayor@telkwa.com>; "Carol Kulesha" <kulesha@qcislands.net>; "Cory Delves" <cdelves@portclements.com>; "Cory Delves (Home)" <midivers@telus.net>; "Cress Farrow" <mayor@smithers.ca>; "Cress Farrow (Home)" <cfarrow@telus.net>; "Dave MacDonald" <dmacdonald@portedward.ca>; "David Pernarowski" <dpernarowski@terrace.ca>; "David Pernarowski (Home)" <dr79@telus.net>; "Donaldson.MLA, Doug" <Doug.Donaldson.MLA@leg.bc.ca>; "Coons.MLA, Gary" <Gary.Coons.MLA@leg.bc.ca>; "Harry Nyce" <eagle1@nisgaa.net>; "Jack Mussallem" <jmussallem@princerupert.ca>; "Joanne Monaghan" <Mayor@city.kitimat.bc.ca>; "Joanne Monaghan (Home)" <jmonaghan@telus.net>; "Lance Hamblin" <lance@hamblin.ca>; "Mayor Pieter Weeber (Home)" <pweeber1@telus.net>; "Pieter Weeber" <pweeber@newhazleton.ca>; "Rick Lundrigan" <rick.lundrigan@houston.ca>; "Austin.MLA, Robin" <Robin.Austin.MLA@leg.bc.ca>; "Joanne Monaghan" <Mayor@city.kitimat.bc.ca>; "Trafford Hall" <thall@kitimat.ca>; "Gord Howie" <gord.howie@princerupert.ca>; "Cory Delves" <cdelves@portclements.com>; "office@portclements.ca" <office@portclements.ca>; "Routley.MLA, Bill" <Bill.Routley.MLA@leg.bc.ca>; "Simpson.MLA, Bob" <Bob.Simpson.MLA@leg.bc.ca>; "Trevena.MLA, Claire" <Claire.Trevena.MLA@leg.bc.ca>; "Donaldson.MLA, Doug" <Doug.Donaldson.MLA@leg.bc.ca>; "Routley.MLA, Douglas" <Douglas.Routley.MLA@leg.bc.ca>; "Lali.MLA, Harry" <Harry.Lali.MLA@leg.bc.ca>; "Horgan.MLA, John" <John.Horgan.MLA@leg.bc.ca>; "Conroy.MLA, Katrine" <Katrine.Conroy.MLA@leg.bc.ca>; "Popham.MLA, Lana" <Lana.Popham.MLA@leg.bc.ca>; "Krog.MLA, Leonard" <Leonard.Krog.MLA@leg.bc.ca>; "Mungall.MLA, Michelle" <Michelle.Mungall.MLA@leg.bc.ca>; "Simons.MLA, Nicholas" <Nicholas.Simons.MLA@leg.bc.ca>; "Macdonald.MLA, Norm" <Norm.Macdonald.MLA@leg.bc.ca>; "Austin.MLA, Robin" <Robin.Austin.MLA@leg.bc.ca>; "Dan Rogers" <drgers@city.pg.bc.ca>; "David Pernarowski" <dpernarowski@terrace.ca>; "David Pernarowski (Home)" <dr79@telus.net>; "Carol Kulesha" <mayor@queencharlotte.ca>; "Evan Saugstad" <esaugstad@gochetwynd.com>; "Evan Saugstad (Assistant)" <plambeck@gochetwynd.com>; "Fred Punko" <fred@fjp.com>; "Lance Hamblin" <lance@hamblin.ca>; "Lita Powell" <licar@shawcable.com>; "Lori Ackerman" <lackerman@fortstjohn.ca>; "Lori Ackerman (Sci-Tech North)" <scitechnorth@pris.bc.ca>; "Mike Tarr" <miketarr@northsave.com>; "Mitch Campsall" <mcampsall@dist100milehouse.bc.ca>; "Stephanie Killam" <Stephanie@district.mackenzie.bc.ca>; "Ted Armstrong" <tarmstrong@cariboord.bc.ca>; "Ted Armstrong (Home)" <tedarmst@goldcity.net>; "Alisa Thompson" <athompson@terrace.ca>; "Barb" <barb@fjp.com>; "Bernice Crowe" <bcrowe@cariboord.bc.ca>; "Bonnie Bailey" <bbailey@city.pg.bc.ca>; "Donna Bellingham" <DBellingham@dist100milehouse.bc.ca>; "Judi Vander Maaten" <judi@district.mackenzie.bc.ca>; "Brodie Guy" <brodie@northerndevelopment.bc.ca>; "Dean McKinley" <dean@northerndevelopment.bc.ca>; "Dennis Callaghan" <Dennis@northerndevelopment.bc.ca>; "Holly Hill" <holly@northerndevelopment.bc.ca>; "amaitland@village.hazleton.bc.ca" <amaitland@village.hazleton.bc.ca>; "Jeanette Stanley" <jeanette@northerndevelopment.bc.ca>
Sent: Thursday, February 25, 2010 9:38 AM
Subject: Response to NDI Trust Letter - January 20th, 2010 Northern Development Board Presentation

Dear Evan,

Thank you for your response on January 20th to the concerns that were expressed at the Victoria presentations. I did not need an analysis on whether ridings were one political persuasion or another, I would have preferred more of the facts re: the money distribution coming to the riding that **I represent**. The number of projects coming to a particular area is somewhat insignificant when the attached dollar value is taken into account.

What I have found from the website is that the North Coast riding has been allotted 59 of the 462 projects or 13% of the projects to this date in time. I also note that your letter indicates that the North

C-4

2010-02-26

Coast has "7% of the NDI population".

In your letter I did not see any mention of the money that goes with the projects.

The North Coast(as per the website) received \$3,907,534 from the 59 projects and the TOTAL handed out in the NDI region was \$84,212,930. This represents 4.6% of the distributed funds money!

In the latest Northwest Quarterly Report NDI says 61 projects were allocated for the North Coast (as you mentioned in your January 20th communications).....I found the other 2 in the Quarterly Report with a total of \$23,000 being allocated.

The total money given out to date by NDI in all regions is \$95.4 million and the North Coast received \$3,930,534which is 4.1% of the total money allocation despite the fact that the North Coast represents 7% of the NDI population.

It appears that the North Coast got about 12% of the approved projects and 4.1% of the money. I believe that the money allocation to a region is the key to helping a region out of the "worst economic decline" in the province, not the number of projects allocated.

Please advise if my calculations are accurate and again thank you for your response. Hopefully we move forward and look at a fair allocation of actual money distributed , not the number of "projects" that come to a any particular region.

Sincerely

Gary

From: Karen Borden [mailto:karen@northerndevelopment.bc.ca]

Sent: February-04-10 4:00 PM

To: Fraser.MLA, Scott; Coons.MLA, Gary

Cc: Cory Delves ; Jack Mussallem; Joanne Monaghan; Trafford Hall; Gord Howie; office@portclements.ca; Routley.MLA, Bill; Simpson.MLA, Bob; Trevena.MLA, Claire; Donaldson.MLA, Doug; Routley.MLA, Douglas; Lali.MLA, Harry; Horgan.MLA, John; Conroy.MLA, Katrine; Popham.MLA, Lana; Krog.MLA, Leonard; Mungall.MLA, Michelle; Simons.MLA, Nicholas; Macdonald.MLA, Norm; Austin.MLA, Robin; Dan Rogers; David Pernarowski; David Pernarowski (Home); Evan Saugstad; Evan Saugstad (Assistant); Fred Punko ; Lance Hamblin; Lita Powell ; Lori Ackerman; Lori Ackerman (Sci-Tech North); Mike Tarr; Mitch Campsall; Stephanie Killam ; Ted Armstrong; Ted Armstrong (Home); Alisa Thompson ; Barb; Bernice Crowe; Bonnie Bailey ; Donna Bellingham; Judi Vander Maaten; Brodie Guy; Dean McKinley; Dennis Callaghan; Holly Hill; Janine North; Jeanette Stanley; Karen Borden
Subject: Northern Development Initiative Trust Letter - January 20th, 2010 Northern Development Board Presentation to NDP Rural Caucus - Victoria, BC

Good afternoon Chair Fraser ad MLA Coons:

Attached is a letter from Northern Development Initiative Trust Chair Evan Saugstad responding to a number of concerns raised by NDP Rural Caucus members during the January 20th, 2010 Northern Development Board presentation to NDP Rural Caucus members.

Please don't hesitate to contact Janine North, Chief Executive Officer or Chair Evan Saugstad, Northern Development Initiative Trust if you have any questions or concerns. Thank you.

Regards,

Karen Borden

Executive Coordinator

tel 250-561-2525 | fax 250-561-2563

karen@northerndevelopment.bc.ca



Northern Development Initiative Trust

301-1268 Fifth Avenue, Prince George BC V2L 3L2

<http://www.northerndevelopment.bc.ca/>



January 20, 2010

Village of Port Clements
Box 198
Port Clements, BC V0T 1R0

Re: Resolution Submission Deadline: March 5th, 2010

Dear Mayor Delves and Councillors,

The North Central Local Government Association's 55th Annual General Meeting and Convention is coming up May 5th - 7th, 2010 in Smithers. The Executive of the NCLGA encourages you to submit your resolutions on issues of concern for debate at the Convention. These resolutions are vital to the Association, as the issues identified and endorsed at this meeting help to focus the work plan for the Executive and staff during the year ahead.

We strongly encourage you to draft and submit your resolutions early. Resolutions must be submitted to the NCLGA office prior to the deadline of **Friday, March 5th, 2010**. We work with a tight schedule to allow enough time for the resolutions to be forwarded to UBCM for comment and then returned to us for compilation into the Annual Report prior to convention. All five of the Area Associations submit resolutions to UBCM during the same time period, which can create challenges for the UBCM staff.

Enclosed please find:

- A sample resolution with preparation guidelines.
- Criteria for the Best Crafted Resolution Gold Star Award and Honourable Mention winners.

If you would like to research whether a topic has come up in previous years there is a searchable database of resolutions dating back to the year 2000 on the NCLGA website at: www.nclga.ca. If assistance or advice is needed with the drafting of your resolutions please do not hesitate to contact either myself or staff at the NCLGA office.

Sincerely,

Councillor Bruce D. Christensen
Resolutions Chair, NCLGA

Encl.

Table

G-K

SAMPLE RESOLUTION

SHORT TITLE

SPONSOR'S NAME

WHEREAS ;

AND WHEREAS ;

THEREFORE BE IT RESOLVED that that the NCLGA ...

(Note: A second "operative" clause, if it is absolutely required, should start as follows:

AND BE IT FURTHER RESOLVED that...

Guidelines on Preparing Resolutions

The construction of a resolution:

Each resolution should address only one specific subject.

All resolutions contain a preamble and operative clause.

The preamble clause ("whereas") describes the issue, and the operative clause ("therefore be it resolved) outlines the action being requested.

The resolution should answer three questions:

- 1) What is the problem?
- 2) What is causing the problem?
- 3) What is the best way to solve the problem?

The preamble should not contain more than two "whereas" clauses. If the sponsor feels that the rationale is not fully stated within the two "whereas" clauses, supporting background documentation should be provided.

The operative clause should be as short as possible, and clearly describe the action being requested.



NCLGA 2010 GOLD STAR RESOLUTION CRITERIA



- Resolution must be properly titled.
- Resolution must employ clear, simple language.
- Resolution must clearly identify problem, reason and solution.
- Resolution must have two or fewer recital clauses.
- Resolution must have a short, clear, stand-alone enactment clause.
- Resolution must focus on a single subject, and be of local government concern region-wide.
- Resolution must include appropriate references to policy, legislation and regulation.
- Resolution must be received prior to the deadline of March 5th, 2010
- Resolution must have a recommendation of endorsement by the NCLGA Executive.

Minutes of the Protocol Meeting February 22, 2010 held in the Port Clements Community Hall.

Present:

Mayor Delves	Village of Port Clements
Councillor Traplin	Village of Port Clements
Councillor Stewart	Village of Port Clements
President Guujaaw	Council of the Haida Nation
Vice President Churchill	Council of the Haida Nation
John Yeltatzie	Council of the Haida Nation
Mayor Pages	Village of Masset
Councillor Smith	Old Masset Village Council
Councillor Williams	Old Masset Village Council
Councillor Yeltatzie	Old Masset Village Council
Director Setso	Skeena Queen Charlotte Area D
Director Putterill	Skeena Queen Charlotte Area E
Councillor Johnson	Village of Queen Charlotte
Councillor Olsen	Village of Queen Charlotte
Councillor Noddin	Village of Queen Charlotte
Councillor Martin	Village of Queen Charlotte

Mayor Delves of Port Clements welcomed everyone to the meeting and called the meeting to order at 1:35pm

1. ADOPT AGENDA.

ADD- NB-4 Island Governance
NB-5 Canada Post
NB-6 BC Ferries

Moved by Director Putterill, seconded by Director Setso

THAT the agenda be adopted as amended.

CARRIED

2. MINUTES.

M-1-Minutes June 5, 2008

Moved by Director Putterill, seconded by Councillor Olsen

THAT the minutes of June, 5th, 2008 Protocol Meeting be accepted.

CARRIED

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED.
BUSINESS.**

BA-1-Protocol Meeting Administrative Policy

Moved by Vice President Churchill, seconded by Director Putterill

Action

THAT the Haida Gwaii On-Island Protocol Process Terms of Reference be adopted in principle with the condition that all Council's/Boards review to ensure that the process is going to work for all and report back to the next meeting.

CARRIED

There was some consideration to the wording to ensure that all forms of government are respected in the document IE: Area directors do not have a Council and the composition of who should attend as it states 2 members from each and a Regional District only has one director.

BA-2 Update on items of common interest: Forestry, Province/CHN Negotiations, and Communities' seat at the negotiation table

President Guujaaw updated the group on the Government to Government negotiations. He stated that the CHN is not negotiating a treaty but reconciliation talks. He also stated that each community has a designated person to sit at the table for these negotiations when it comes time. The CHN has not purchased any forest tenures, however are still working in that direction and want to ensure that all communities have equal share and the governing of the forest tenures are still being developed.

5. ORIGINAL CORRESPONDENCE.

C-1-Enbridge Awareness Group

Kris Olsen spoke to the group about the Enbridge project and its environmental impacts.

Moved by Councillor Olsen, seconded by Director Setso

THAT the Protocol table take a unified stand against the Enbridge project.

Amended

THAT each representative at the Protocol table takes the Enbridge project information back to respective Council's and boards for review and allow Councillors and Directors opportunity to make representation on the project.

ACTION .

CARRIED

Moved by Vice president Churchill, seconded by Councillor Olsen

THAT Councillor Olsen be the contact for the Enbridge resolution

CARRIED

6. NEW BUSINESS.

NB-1 All Island Recreation Centre

Mayor Pages spoke to the group about the recreation centre in Masset and where they are in terms of replacement. The Group addressed the issue of the possibility of having one facility for the entire islands.

Moved by Mayor Delves, seconded by Mayor Pages *ACTION*

Recommend to each Council that a task force with a representative from the Council and one member from each community work on an all island recreation plan.

CARRIED

Moved by Vice President Churchill, seconded by Mayor Pages

THAT Director Setso to follow up on the resolution regarding the recreation plan.

NB-2 Gwaii Trust

Moved by Director Setso, seconded by Director Putterill

THAT the Protocol table write a letter to the Gwaii Trust requesting that they review their processes for the future and ensure that each community is consulted.

CARRIED

-Director Setso to complete

NB-3 Goals and aims of future meetings

Next meeting to be held by Queen Charlotte

NB-4 Island Governance

Councillor Olsen addressed the table with the idea of separating the Regional District for better island governance. It was discussed that separating the Regional District may not be the answer and that possibly other avenues would have to be researched.

Moved by Mayor Pages, seconded by Councillor Olsen

THAT the protocol Table write a letter to the Gwaii Trust requesting them to make funds available to strike a task force to research Island Governance Models and report back to the table.

CARRIED

-Heather Nelson-Smith will write letter

NB-5 Canada post

Mayor Pages addressed the table with concerns of the Canada Post issue and the lack of service delivery

Moved by Mayor Pages, seconded by Councillor Johnson

THAT the Protocol table write a letter to CEO Moya Green of Canada Post requesting as a unified voice that the air mail service be restored to the islands.

CARRIED

-Mayor Pages will write letter

NB-6 BC Ferries

Councillor Noddin addressed the table with a letter that she had been in receipt of from David Hahn of BC Ferries requesting support for the new service between Tsawwassen and Port Hardy. The group all discussed that there was very little information in the letter to be able to support the new proposal.

Moved by Director Putterill seconded by Councillor Noddin

THAT the Protocol Table writes a letter to BC Ferries CEO David Hahn requesting more information on the Tsawwassen to Port Hardy Ferry proposal, before a letter of support can be formulated there needs to be a better explanation of its benefits and the impacts to Haida Gwaii, Prince Rupert and the North Coast.

CARRIED

7. REPORTS & DISCUSSIONS.

Councillor Olsen thanked the Village of Old Massett for their contributions to the teens on the islands.

A Moment of silence was acknowledged for Monty Stewart-Burton' passing

The table talked about The Village of Old Massett and Skidegate signing the protocol agreement.

Moved by President Guujaaw seconded by Councillor Martin

THAT the Village of Old Massett and Skidegate be encouraged to sign the Protocol Agreement.

CARRIED

8. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

Moved by Councillor Olsen to adjourn the meeting at 4:40pm

CORY DELVES,
MAYOR Port Clements

HEATHER NELSON-SMITH,
Clerk/Treasurer Port Clements

Memorandum

To: On-Island Leadership
From: April Churchill
Date: February 8, 2010
Re: HGOPP Terms of Reference Drafting

Leslie Broadhead and I worked on the draft TORS for your edits. I was hoping we might adopt TORs at the February meetings so if everyone could run through this and send back your edits. If you use the track change tool it will make it easier to see.

Considerations:

1. The On-Island Protocol Agreement information is included in Mission Statement, Purpose, Authority, Mandate, Scope, Some in Responsibilities & Meetings and in Attachment Agenda D
2. Web TOR models were cherry picked to include in Responsibilities, Communication, and some in Meetings. Clauses that attempt to provide a tool for some of the past specific confusions.
3. Composition & Quorum: The Haida All Leaders Process as a model indicating “no less than... from each council” to allow councils flexibility to appoint as many as they like without having huge numbers stall meetings because of lack of quorum.
4. Under Meetings – Some are processes used by CHN and an attempt to clarify some of the confusion that has caused problems previously. I tried to describe how the process was originally envisioned and to provide tools to eliminate confusion. Also, each council may have more streamline and better processes to use instead of the one suggested. Everyone should feel free to make their suggestions. The document belongs to all of us.
5. Additionally, The Draft TORs have draft attachments. Some to make it easier on staff who are tasked to take care of the meeting and whose time is limited. Suggested Attachments include:
 - A. Council Contacts
 - B. Membership List
 - C. Standardized Meeting Notice. Notices need to be easily recognized (Like company Branding) We could add all the council logos across the top?)
 - D. Standardized Agenda (includes the items from the Protocol Agreement)
 - E. Standardized Briefing Note Format – With recommended motions in a short description these make decisions more efficient and ensure some action occurs after a discussion.
 - F. Rules of Order: Because so many emotions are attached to the Agenda at this table the table needs to lead out in formality, discipline and order if there is expectation for the public to conduct themselves within the rules. This may seem over the top but it

identifies the processes and the methods of calling order. I recommend having something like this but I just took and adapted material from the CHN and HOA method and from a short description on Roberts Rules that might work at the table. Each council has its own rules that could be applied and might work better. If so put them into the draft for all of us to consider.

- G. Minutes Format: Sample laid out against the Agenda and includes only one paragraph summary of discussion followed by action or motion. Maybe another council's format is more streamlined and can be used.
- H. Sergeant at Arm Description: This looks crazy and is just an idea to help keep order in these public meetings so that they do not continue as they have been. This person supports the Chair and table to keep order. You may have other ideas to keep order but this is the biggest problem to getting business done and why I suspect there is reluctance to pushing meetings forward. We use one at the HOA and it does help control the meetings.

HAIDA GWAI ON-ISLAND PROTOCOL PROCESS TERMS OF REFERENCE

Draft 1, A. Churchill, February 7, 2010

MISSION STATEMENT

“The Haida Gwaii On-Island Protocol Process provides opportunity for Island Communities to work in cooperation to improve the quality of life and stability of the Island Community through the responsible management of Haida Gwaii resources and cooperative effort in areas of common interest.”

I. PURPOSE

The Haida Gwaii On-island Protocol Process (HGOPP) provides a consultative communication forum for cooperative effort in achieving common objectives of the Council of the Haida Nation (CHN) and the communities of Old Massett, Massett, Port Clements, Skidegate, Queen Charlotte and Skeena Queen Charlotte Regional District Areas D (rural Graham Island) and E (Moresby Island). The leadership from each of the participating governing bodies will meet to discuss issues – social and health, economics, environment, infrastructure, and island services – relating to Haida Gwaii (HG).

II. AUTHORITY

The HGOPP is established through the signed On-Island Protocol Agreements between the Haida Nation and the Haida Gwaii communities.

III. MANDATE

HGOPP is an advisory body for each of the signatory councils and provides opportunity to hear concerns expressed in a public forum and to bring recommendation back to respective councils. The HGOPP mandate as set out in the On-Island Protocol Agreements is as follows:

1. To design a future that provides for a healthy environment and sustainable islands economy.
2. To discuss outcomes and implication of Haida aboriginal rights and title, strategic land and coastal resource use planning, islands governance, and economic development.
3. To respectfully and cooperatively design a relationship of balance; and to support and promote jointly made decisions as a result of discussions.

IV. SCOPE

1. To fulfill its purpose the HGOPP will discuss on an on-going, proactive basis, the matters related to the mandate and agenda, which includes:
 - a) Economic Development
 - b) Infrastructure & Services
 - c) Social Development including Health & Education
 - d) Land and Marine Planning and Management
 - e) Islands Governance
 - f) Establishment of a Haida Gwaii Forestry Council
 - g) Implication of Haida Aboriginal Title and Rights
 - h) Annual Island Wide Symposium

V. RESPONSIBILITIES

1. The leadership sitting at the HGOPP table actively participates in and supports the meetings to achieve the agreed upon objectives; and will:
 - a) Support and promote jointly made decisions.
 - b) Identify and where possible share resources to support the agreed upon objectives and activities of HGOPP.
 - c) Innovatively and creatively make adjustments to the outcomes of the Land and Marine plan outcomes.
2. Members will
 - a) Actively support the development and make contributions to the agendas.
 - b) Respectfully discuss issues.
 - c) Decide on recommendations to respective Councils.
 - d) Seek input from their constituent groups on issues, concerns and recommendations;
 - e) Review and update the Terms of Reference and Work Plan as required to ensure that the mandate and membership remain current and appropriate.
 - f) Participate in the development of a HGOPP Decision Making Framework.

- g) Participate in the development of a Work Plan that includes the objectives of common interest and to educate and inform the public.
- h) The HGOPP may appoint ad-hoc sub-committees to deal with specific issues as they arise.
- i) Apply each of their respective councils Code of Ethics and Conflict of Interest policies and processes.

VI. COMMUNICATION

- 1. HGOPP members will share information that will assist the table to achieve the agreed upon objectives of the table.
- 2. The HGOPP leadership will be a communication conduit to and from each of their councils and community constituent groups.
- 3. Dissemination of information to the respective councils and communities is through each of the respective council representatives at the table.
- 4. Communication between the councils will be through the Communication Liaison person or staff positions listed on Attachment A;
 - a) The person sending communication will confirm that the other communities have received the communication.
 - b) Each community will ensure that the contact list is kept current.
- 5. News releases from the table will be approved by consensus of quorum.

VII. COMPOSITION:

HGOPP is comprised of two (2) elected representatives and alternates from each of the councils, as identified in Attachment B of these Terms of Reference.

- 1. Each community may invite non-voting resource people to support the table, as may be necessary.

VIII. QUORUM:

The quorum of the HGOPP is no less than one (1) elected leadership from each of the represented councils.

- a) The communities will ensure an alternate is present in the case of absent member.

- b) In the event that a duly called meeting is without quorum the meeting will go forward as a HGOPP Work Session.

IX. MEETINGS

The participating communities will take turns hosting the HGOPP meetings in their respective communities. The Host Community will ensure the implementation of the HGOPP meeting to be held in that community.

1. Attendance:

- a) Regular attendance is expected of members. If a member and/or their alternate, misses more than two consecutive regularly scheduled meetings, then the appointing community will be asked to make new appointments.

2. Meeting Dates::

- a) The HGOPP will meet no less than two (2) times a year.
- b) The annual regular meeting schedule will be identified at the first meeting of the year; and the Recording Secretary will inform each council's contact (Appendix A) to place on meeting calendars.
- c) Through the use of alternates the regularly scheduled meeting dates will not change.
- d) Special Meetings may be called, as may be necessary, by a consensus of HGOPP members.
 - i. The community calling for the Special Meeting will host the meeting; and will contact each council's contact to place on the council's meeting calendar.
- d) The HGOPP will cooperatively host one (1) Island Wide Conference each year.

3. Meeting Location:

The location of the HGOPP meetings will be in the community of the "Host Community". The rotation of meeting location is in alphabetical order of the communities' names.

4. Meeting Implementation:

The Host Community will be accountable to facilitating and implementing the meetings.

a) Meeting Time:

The Host Community will poll the leadership to determine start and end time of meeting and make every effort to accommodate each member's daily schedules.

b) Meeting Notice:

Using the HGOPP Meeting Notice template (Attachment C), the Host Community will distribute the meeting notice to community contacts (Attachment A), in no less than seven (7) days of the meeting.

- i. Each community is responsible to advertising the meeting within their respective communities.
- ii. The Host Community will provide notice to the QCI Observer News Department, no less than the Monday before the Thursday publication before the meeting.

c) Meeting Agenda and Meeting Materials:

Using the HGOPP standardized Agenda (Attachment D), each community will submit agenda items to the Host Community, no less than 10 days before the scheduled meeting.

- i. Time lines are to be applied to each Agenda Item to ensure that the items with greatest and most immediate need receive adequate discussion time.
- ii. To expedite the process it is recommended that when possible, that the Briefing Note (Attachment E) is used when there is expectation for the table to make a decision.
- iii. Some Items may simply be the written report in the meeting package and do not require discussion.
- iv. To ensure that the meeting is addressing and dealing with factual material and information, all agenda items and meeting discussions must include written reports and/or supporting documentation that has been submitted to the meeting table prior to the Call to Order.
- v. Persons that do not meet the meeting package material deadline will provide copies of information to all those in attendance prior to the Call of Order.
- vi. Every effort will be made by the Host Community to provide meeting packages to members no less than seven (7) days before the meeting.

d) Facility:

The Host Community will provide a public facility of a size that accommodates public attendance. Facility responsibility includes costs, setting-up and cleaning.

e) Meeting Costs:

Each council is responsible for all costs associated with the respective leadership's attendance and participation.

- i. The Host Community is responsible to the following costs:
 - a) Advertising and Notice
 - b) Facility
 - c) Set Up & Clean Up
 - d) Meeting Packages
 - e) Meeting Equipment Costs
 - f) Secretarial & Implementation Costs

5. Meeting Officials:

a) Chairperson:

The Host Community provides the meeting Chairperson who will conduct the meeting within the order of business, through the application of the Rules of Order (Attachment F)

b) Recording Secretary:

The Host Community provides the meeting Recording Secretary whose duties are to record the meeting as outlined in Attachment G.

c) Sergeant at Arms:

The Host Community provides the meeting Sergeant at Arms whose duties are outlined in Attachment H.

6. Meeting Minutes:

Minutes will be taken and produced by the Recording Secretary, using the HGOPP Minutes Format (Attachment G).

- a) Every effort will be made by the Recording Secretary to distribute the digitized meeting notes to the members within two (2) working days of the meeting.
- b) Every effort will be made by the Recording Secretary to distribute the draft minutes to the members within five (5) working days after the meeting.

- c) Final Draft Minutes will be submitted to the next Host Community for inclusion in the meeting package to be read and approved at the next HGOP meeting.

X. AMENDMENTS

By consensus the HGOPP Terms of Reference may be amended as required.

HGOPP TERMS OF REFERENCE

Attachment A **COMMUNICATION CONTACTS**

Council of the Haida Nation (CHN)

CHN Skidegate Reception: Attention CHN Executive Assistant

Mail: Box 98, Skidegate, Haida Gwaii V0T 1S0

Phone: 250-559-8250

Fax: 250-559-8951

Email: chn.skidegate@haidanation.net SUBJECT LINE: HGOPP

Old Massett Village

Person or Position:

Mail:

Phone:

Fax:

Email: SUBJECT LINE: HGOPP

The Village of Massett

Person or Position:

Mail:

Phone:

Fax:

Email: SUBJECT LINE: HGOPP

The Village of Port Clements

Person or Position:

Mail:

Phone:

Fax:

Email: SUBJECT LINE: HGOPP

Skidegate Village

Person or Position:

Mail:

Phone:

Fax:

Email: SUBJECT LINE: HGOPP

The Village of Queen Charlotte

Person or Position:

Mail:

Phone:

Fax:

Email: SUBJECT LINE: HGOPP

Regional District Area D (rural Graham Island)

Person or Position:

Mail:

Phone:

Fax:
Email: SUBJECT LINE: HGOPP
The Community of Sandspit, Regional District Area E
Person or Position:
Mail:
Phone:
Fax:
Email: SUBJECT LINE: HGOPP

DRAFT

HGOPP TERMS OF REFERENCE

Attachment B MEMBERSHIP

- Council of the Haida Nation (CHN): President and Vice President of the Haida Nation
Alternates: CHN Executive Committee Members
- Old Massett Village:
Alternates:
- The Village of Massett:
Alternates:
- The Village of Port Clements:
Alternates:
- The Village of Queen Charlotte:
Alternates:
- Skidegate Village:
Alternates:
- Regional District Area D (rural Graham Island):
Alternates:
- Community of Sandspit, Regional District Area E:
Alternates:

Haida Gwaii On-island Protocol Process

Meeting Notice

(Day)
(Time)
(Location)

AGENDA

Call to Order, Chair

Opening Prayer

Welcome, (Host Name)

Facility & Safety Overview, Sergeant at Arms

D.1 Reading and Adoption of Minutes

D.2 Housekeeping *(Insert Specific Agenda Under Item Headings)*

D.2.A. Organizational Processes

D.2.B. Calendar & Invitations

D.3 Community Activity Reports

D.3.A Council of the Haida Nation

D.3.B *(List Other Communities That Submit Written Reports)*

D.4 On-going Business *(Insert Specific Agenda Under Item Headings-Need Written Material)*

D.4.A Economic Development

D.4.B Infrastructure & Services

D.4.A Social Development including Health & Education

D.4.A Land and Marine Planning and Management

D.4.A Islands Governance

D.5 New Business *(Insert Specific Agenda Under Item Headings)*

Announcements

Adjournment

Information Contact: (Host Community Contact Person)

HGOPP TERMS OF REFERENCE
Attachment D
HGOPP MEETING AGENDA FORMAT

Haida Gwaii On-island Protocol Process Meeting
(Day)
(Time)
(Location)

AGENDA

Call to Order, Chair
Opening Prayer
Official Welcome, Host
Facility & Safety Overview, Sergeant at Arms
Reading of the Rules of Order, Chair

D.1 Reading and Adoption of Minutes

D.2 Housekeeping

D.2.A. Organizational Processes

D.2.B. Calendar & Invitations

D.3 Community Activity Reports

D.3.A Council of the Haida Nation

D.3.B (List Other Communities That Submit Written Reports)

D.4 On-going Business (Insert Specific Agenda Under Item Headings-Need Written Material)

D.4.A Economic Development

D.4.B Infrastructure & Services

D.4.A Social Development including Health & Education

D.4.A Land and Marine Planning and Management

D.4.A Islands Governance

D.5 New Business (Insert Specific Agenda Under Item Headings)

Announcements

Adjournment

HGOPP TERMS OF REFERENCE
Attachment E
HGOPP BRIEFING NOTE FORMAT

HGOPP BRIEFING NOTE

TO: (Date, HGOPP Meeting)
FROM: (Council Name), (Person to Contact Name)
DATE: (Date Submitted)

ISSUE: (Very Short Description One or Two Sentences)

BACKGROUND: (Short Summary of Relevant Information. Use Bullets Rather than large narratives. Attach documentation that may apply)

POSSIBLE ACTIONS: (Short explanation of possible actions that were considered)

RECOMMENDATION: (Make recommendation in the form of a motion)

HGOPP TERMS OF REFERENCE
Attachment F
HGOPP MEETING RULES OF ORDER

These Rules of Order will govern the Haida Gwaii On-Island Protocol Process Meetings. All person's attending the meeting are subject to these Rules which will be read at the opening of each meeting.

HG On-Island Protocol Process Meetings are alcohol and drug free. All people attending the meeting are subject to this Rule.

1. The Chairperson will:
 1. conduct the meeting as guided by the agenda and in so doing maintains order through the application of the rules of order.
 2. keep a speakers list of those who raise their hands to obtain the floor; and recognizes speakers in order of the list.
 3. ensure that the speakers respect the speaking time limit of no more than 5 minutes.
 4. cut off the speakers list to maintain the timeframe indicated on the Agenda, except as agreed by consensus of the table that the discussion will continue.
 5. call for order when speaker strays from the Agenda Item.
 6. refrain from participating in the discussion while serving as Chair.
 7. request another member to hold the Chair position in order to participate in the discussion and take a speaking position and add name to the speakers list.
 8. call for order when a speaker makes use of profanity or rudeness of any nature; and accept apology from the speaker on behalf of the meeting; and if the behavior continues after a call for order will consult with the Sergeant at Arms.
2. Addressing the Meeting:
 1. Reports:
 - a) Oral reports will be accompanied by a written report or supporting documentation.
 - b) Oral reports are limited to five (5) minutes except by consent of the table to disregard the time limit.
 - c) As agreed by the table, an oral report may not accompany a written report.

- d) Following a report the Chairperson will provide opportunity for questions from the table and the public; and cut off discussion in order to ensure Agenda timelines are observed, except when by consensus the table agrees to continue.

2. Speakers:

- a) Speak only when given the floor by the Chairperson.
- b) Address remarks to the Chair.
- c) Are limited to no more than five (5) minutes to comment.
- d) Avoid personalities and keep comments directed to the Agenda Item discussion.
- e) Present viewpoints and opinions respectfully.
- f) Provide only factual information and if written documentation is not provided to the meeting the speaker will provide the meeting with the source of information.
- g) When presenting a problem include possible solutions and a level of participation and willingness to cooperatively help solve the problem.
- h) May not resort to profanity or rudeness and will be called out of order if this form of communication is used.

3. Decisions:

- 1. Decisions of the table are by consensus.
- 2. Lack of consensus does not limit or fetter any of the participating communities right to move forward independently or in cooperation with another community in the area of discussion.

3. The Motion

- a) Motions are stated in the affirmative. (“I move that we...”, Rather than “I move that we do not..”)
- b) The Chairperson will call for a second.
- c) If there is no second the motion is lost.
- d) The Chairperson states the motion slowly and concisely, ensuring that the Recording Secretary has recorded it precisely before the discussion or debate begins.

4. The Discussion & Debate

- a) The Chairperson gives the floor to the mover if the motion was made without explanation; otherwise the chair opens the floor for discussion and debate.
- b) All comments and debate are directed to the Chairperson and the speaker will respect the five (5) minute time limit for speaking.
- c) The Chairperson may call upon the mover to answer questions; or may call on the mover and seconder to amend the motion.
- d) After other speakers are finished, the Chairperson will give the floor to the mover.
- e) The Chair asks the body if it is ready to vote on the question. If there is no more discussion a vote is taken.
- f) The Chairperson may summarize key points of the discussion to ensure clarity before vote is taken.

5. The Vote

- a) The method of voting will be by a show of hands.
 - i. An elected leader serving as the Chairperson is counted in the vote.
 - ii. A non-elected chairperson is not counted in the vote.
 - iii. Only the appointed elected leadership's votes are counted.
- b) The motion passes only if the vote is consensus.

6. Reading of the Motion

Before moving to the next Agenda Item the Chairperson will have the Recording Secretary read the motion to ensure accuracy in recording.

7. Adjournment:

Adjournment is through motion.

HGOPP TERMS OF REFERENCE
Attachment G
HGOPP MEETING MINUTES FORMAT

Haida Gwaii On-island Protocol Process Meeting
(Day)
(Time)
(Location)

Minutes

Present: (List Members by Council)
(List Public from the Sign in Sheet)

Meeting called to order by the Chairperson (Name) at (time). Opening prayer provided by (name). Welcome by (Name, Title). Sergeant at Arms provides facility and safety overview. Reading of the Rules of Order, by the Chairperson.

D.1 Reading and Adoption of Minutes

Recording Secretary reads the minutes.

2010 January 1

HGOPP Motion #1: >>>>>>moves and >>>>>> seconds to adopt the (date) HGOPP minutes with the correction to D.2.a, changing “James” to “Bill”. Consensus.

D.2 Housekeeping

D.2.A. Organizational Processes

The draft Terms of Reference are reviewed and QC Councilor (Name) explains the process of drafting the document and purpose of clauses.

2010 January 1

HGOPP Motion #2: >>>>>>moves and >>>>>> seconds to adopt the (date) draft HGOPP TOR. Consensus.

D.2.B. Calendar & Invitations

No additions to the Calendar. Mayor (Name) invites the communities to participate in the Celebration on February 2, 2010, at the (Name) Community all from 12:00 pm – 2:00 pm.

Action Item: Councils will provide a list of those who will attend from their councils by January 26, to the QC Reception.

D.3 Community Activity Reports

D.3.A Council of the Haida Nation, President of the Haida Nation

Written report in meeting package. Additionally, concern was voiced regarding how many jobs would be available in the Forest sector. (Name Person Reporting) assures that a primary objective is to provide local jobs and every effort will be made to fill jobs with locals.

Action Item: CHN will provide the draft work plan to the communities by January 5 and the members will review and make comment by January 10.

**HGOPP January 1, 2010
Consensus & Action Items**

Consensus & Action Item	Talent/Task	Outcome
2010 January 1 HGOPP Motion #1: >>>>>>moves and >>>>>> seconds to adopt the (date) HGOPP minutes with the correction to D.2.a, changing “James” to “Bill”. Consensus.	Correction: Recording Secretary	1/3 Corrected & Distributed
2010 January 1 HGOPP Motion #2: >>>>>>moves and >>>>>> seconds to adopt the (date) draft HGOPP TOR. Consensus.		Inserted into 1/3 HGORR Organizational Binder & Work Plan
Action Item: Councils will provide a list of those who will attend from their councils by January 26, to the QC Reception.	Council Reception RSVP	1/3 Reminder sent to Councils
Action Item: CHN will provide the draft work plan to the communities by January 5 and the members will review and make comment to CHN Reception by January 10.	-CHN Reception -Leadership	Received Jan 5 Comments sent in Jan 8

I affirm that these minutes were adopted at the (Date) HGOPP meeting.

Name, Recording Secretary

Date

HGOPP TERMS OF REFERENCE
Attachment H
HGOPP MEETING SERGEANT AT ARMS

1. Purpose:

To maintain security and provides for safety at the meeting.

2. Selection:

1. The Host Community will identify a meeting Sergeant at Arms and prior to the meeting provide that person with these Terms of Reference.
2. The Chair may not serve in this role.

3. Responsibilities:

1. Informs meeting of emergency exits and building logistics..
2. Has contact numbers & ability to call ambulance, fire department and police departments quickly.
3. Greets participants and public at the door.
4. Informs persons who are under the influence of alcohol or exhibit behavior that indicates the influence of drugs that the meeting is a alcohol and drug free assembly, as such may not attend the meeting.
5. At the direction and in consultation with the meeting Chair maintains order at the table and on the floor and assists the Chair in the application of the Rules of Order.
6. In the event that after the Chair has called for Order and enforcement is required consult with the Chair to determine approach to the following:
 - First: use diplomacy to bring order.
 - Second, request person(s) to leave the meeting.
 - Third, contact appropriate law enforcement agency to remove disorderly person.
 - When person exhibits or threatens physical danger or is verbally abusive the third step will be implemented immediately.

4. Limitations:

1. In fulfilling the duties of the position the Sergeant at Arms may not engage in or respond to argumentative dialogue; and must use utmost restraint and respectful but firm instruction.
 2. May not endanger self or others in the exercise of duties.
5. Reporting
1. In the event that the Sergeant of Arms is called upon to exercise duties, an incident report will be written and each member at the table will sign as to witnessing the situation.
 2. Incident reports are to be on file with each of the participating communities..

Incident Report

HGORR (Date) Meeting

People Present:

Disruptive Person (s) Name (s):

Estimated Time of Event:

Chronological Order Of Events:

Signature: Sergeant at Arms

Signatures of Members Present:

Recording Secretary will distribute to councils' contacts for inclusion in the HGOPP file.

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council With GL Numbers

Page 1 of 1
2010-Feb-25
2:24:23 PM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20100026	2010-02-15	VILLAGE OF PORT CLEMENTS	10-2-12-99-30	02-15-10	PAYMENT PORT BUCKS	20.00	20.00
20100033	2010-02-22	A.L. CONDROTTE	10-2-32-31-00 10-2-71-89-00	1097 1097	PAYMENT CRUSHED ROCK/TRUCK CRUSHED ROCK/TRUCK	207.90 207.90	415.80
20100034	2010-02-22	MUNICIPAL INFORMATION SYSTEMS IN	10-2-12-11-20	20091743	PAYMENT MARCH 2010 SUPPORT	278.52	278.52
20100035	2010-02-22	PACIFIC COASTAL AIRLINES	30-2-41-20-00	INV04852	PAYMENT WATER SAMPLE TESTING	36.00	36.00
20100036	2010-02-22	PENSION CORPORATION	10-4-27-00-20	FEB2010	PAYMENT FEB PENSION	1,407.00	1,407.00
20100037	2010-02-22	RECEIVER GENERAL - CCRA	10-4-27-00-10	Feb 2010	PAYMENT FEB 2010 DEDUCTIONS	3,367.38	3,367.38
20100038	2010-02-22	ROCKY MOUNTAIN Phoenix	10-2-24-80-00 10-3-22-00-00 10-2-24-80-00	IN49408 IN49408 IN49468	PAYMENT FIRE HOSES FIRE HOSES PAN HEAD SCREW	865.98 40.64 4.60	911.22
20100039	2010-02-22	SKEENA FUELS LTD.	10-2-31-90-00	12354	PAYMENT PW TRUCK FUEL	297.01	297.01
20100040	2010-02-22	STAPLES MCDANNOLD STEWART	10-2-12-10-50 10-3-22-00-00	51522 51522	PAYMENT SUBDIVISION/ROAD ISSUES SUBDIVISION/ROAD ISSUES	293.08 13.73	306.81
20100041	2010-02-22	TRAPLIN, COLIN	10-2-71-89-00 10-2-71-89-30	435 435	PAYMENT MAINTENANCE ON TRACTOR MAINTENANCE ON TRACTOR	105.00 105.00	210.00
20100042	2010-02-22	UNION OF BC MUNICIPALITIES	10-2-11-10-40	DR-3104	PAYMENT 2010 UBCM DUES	586.95	586.95
20100043	2010-02-22	XEROX	10-2-12-11-30 10-2-72-50-10 10-2-12-11-30	F40898320 F40898320 L13556509	PAYMENT PHOTOCOPIES PHOTOCOPIES 1ST QUARTERLY PAYMENT 2010	200.98 18.00 668.64	887.62
20100044	2010-02-22	INDUSTRY CANADA	10-2-24-70-20	0013172	PAYMENT 2010 RADIO AUTHORIZATION RENEWAL	270.00	270.00
20100045	2010-02-22	WAYNE MELNEY	10-2-75-00-00 10-3-22-00-00	403 403	PAYMENT SENIORS/MOVIE ROOM SENIORS/MOVIE ROOM	551.20 23.86	575.06

Total 9,569.37

F-1

Port Clements Tourism Committee
Urs Thomas
Chair

Village of Port Clements
Attn: Village Council
P.O. Box 198
Port Clements BC
V0T 1R0

February 25, 2010

Regards: **Proposed Budget of \$ 1500.00 for Advertising to be used by the PC Tourism Committee.**

Dear Council members,

The Port Clements Tourism Committee has requested \$1500.00 from council to be spent on advertising by the PC Tourism Committee during the 2010 Tourist season.

On Tuesday February ²3rd we received an e-mail, offering advertising in the April/May issue in Northword magazine.

The ad would be placed in the Northern BC Tourism section which is a special and partly supported with funds from NBTA, so the current ad cost drop to \$ 486.00.

Spots are very limited and will go fast, and the deadline is March 4th 2010.

We had a successful ad in the same magazine in 2009 and we hope to repeat it again in 2010.

Therefore, I would like to request that council approves our advertising budget of \$ 1500.00 so we can move on and reserve the space for the ad.

Regards



Urs Thomas
Chair, Port Clements Tourism Committee

F-2

Action Items

<input checked="" type="checkbox"/> Start D...	Subject	Du...
<input checked="" type="checkbox"/> Sun 2010-02-28	advertise Request for Proposal for the Barge Feasibility Study and to re-apply to Gwaii Trust for the additional funding.	Sun 20...
<input checked="" type="checkbox"/> Tue 2010-02-16	approve the request of the Tourism committee to gather a working group to prepare a submission to Council on the removal of flora and fauna in the community on...	Tue 20...
<input checked="" type="checkbox"/> Mon 20...	Council agreed to set the date for the next Town Hall meeting March 4, 2010.	Th...
<input checked="" type="checkbox"/> Mon 2010-02-15	table the resolutions for the NCLGA to the next regular meeting of Council	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	support the Village of Masset in their application to the Gwaii Trust under the New Legacy Program for \$20,000 (twenty thousand dollars) for sidewalk upgrades in...	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	support the Village of Queen Charlotte in their application to the Gwaii Trust under the new legacy program in the amount of \$3962.43 (three thousand nine hundr...	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	support the Masset Animal Helpline in their application to the Gwaii Trust under the New Legacy program for \$2500 (two thousand five hundred dollars) towards a ...	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	support the Queen Charlotte Island SPCA in their application to Gwaii Trust under the New Legacy Program for \$4900 (four thousand nine hundred dollars) towards...	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	table the request of the Tourism Committee for a budget of \$1500 (one thousand five hundred dollars) for the 2010 budget.	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	accept the recommendation of the Tourism Committee to appoint Chris Marrs to develop a point strategy for the judging of the sign contest.	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	accept the recommendation of the Tourism Committee to solicit public input on the use of the large wharf and the clewron site, and to appoint Germain Vigneault a...	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	accept the recommendation of the Tourism committee to have members of the committee identify heritage landmarks to the Council for future Community Planning.	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	support the Tourism Committee on their request to coordinate and administer the design, construction and placement of two community identification signs and to ...	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	accept the recommendation of staff and award the contract for preparing the Barge Feasibility to Moffatt & Nichol and to get a firm quote from Seeforce on the mar...	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-15	Moya Greene, CEO of Canada Post stating that Council appreciates the efforts being made and will continue to expect improved services. Canada Post is encourage...	Mon 2...
<input checked="" type="checkbox"/> Mon 20...	table the agreement between the Community Hall Society and the Village of Port Clements t...	Mo...
<input checked="" type="checkbox"/> Mon 2010-02-01	distribute the February Newsletter as drafted-	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-01	letter in support to the Gwaii Trust for the application to the New Legacy Program for \$5000.00 towards a Haida Gwaii Film Festival.	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-01	take the request back to the committee and inform them of council's effort for the town clean up and ask them to coordinate their activities with Council's activities-	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-01	send the Land Use Order comment letter as written to Integrated Land Management	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-02-01	staff review the requests for proposals for the Barge feasibility study and report back to Council at the regular meeting of February 15th, 2010.	Mon 2...
<input checked="" type="checkbox"/> Mon 2010-01-18	write a letter to Leonard Munt, and Minister Bell of the Ministry of Forests and Range requesting the additional 40,000 cubic meters of timber that was requested in ...	Mon 2...

REPORT TO COUNCIL

Subject: Using addition from the trailer at the park as a concession stand.

Recommendation: To go with the original plan of using new construction for the Community Park concession stands and perhaps look at using the existing trailer addition structure for alternate means should council decide to sell the Community Park trailer.

Public Work's Comments: I believe that deliberation, planning and implementation of re-using the existing structure could potentially put us past our Canada Day's completion date. As well, in it's current condition, the addition would require more long term maintenance than the other buildings.

Key Issues/Concepts Defined: Although a pre-established structure exists in the park trailer, the cost of separating, moving and re-structuring for concession use would likely be equal to or exceeding the costs of a new and matching concession stand.

Strategic Relevance:

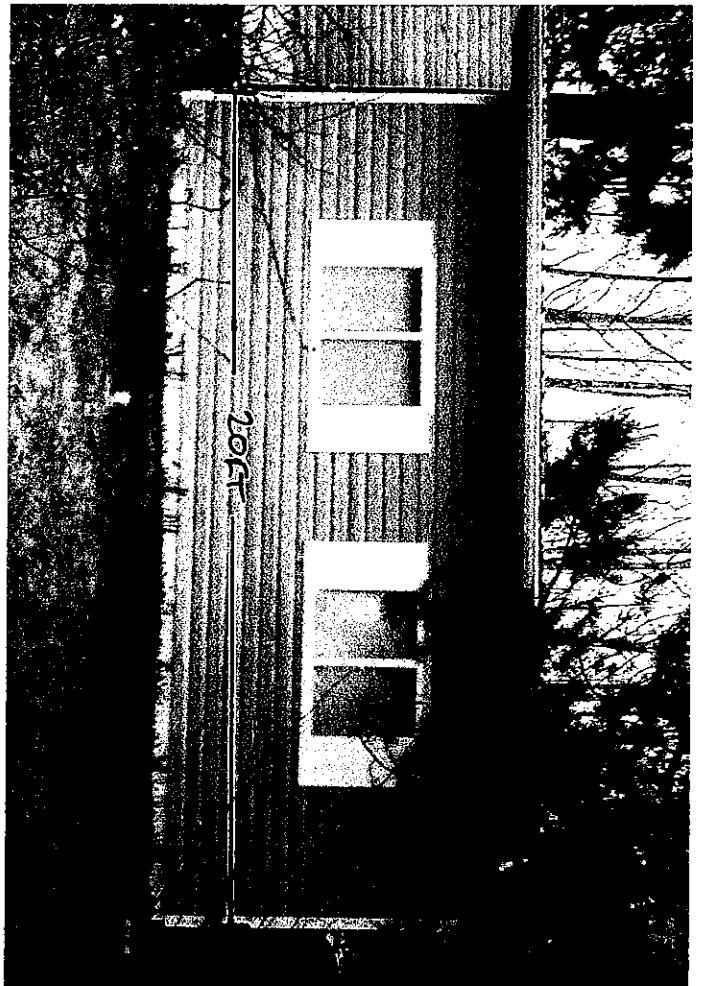
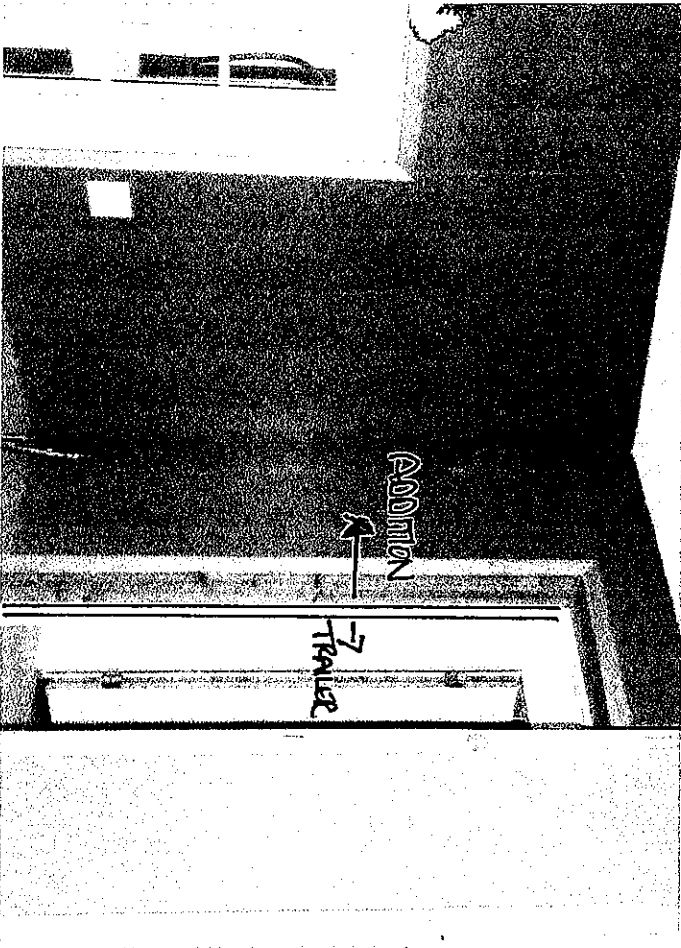
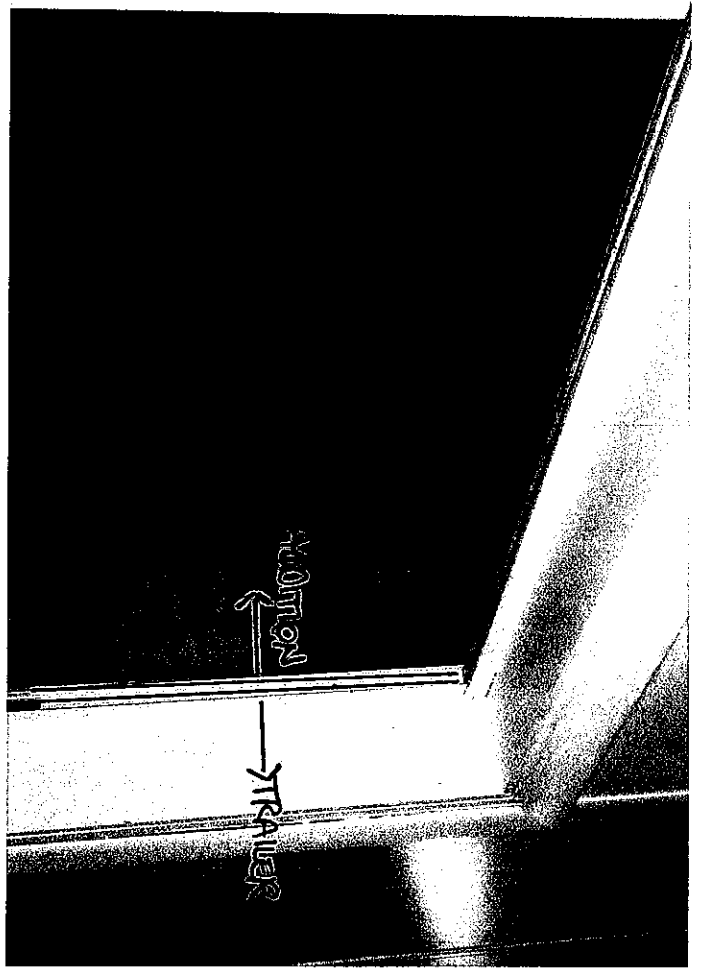
- a. The existing structure appears to be built in place and not design for removal/movement. Removing this structure would consist of the removal of the inside wall and cupboards to access the where the two structures are tied together as well as reinforcement of the structure for moving.
- b. Land clearing would be required for access to the building with equipment.
- c. The existing structure could sustain damage that would need to be repaired (cracked drywall, shifting of the structure, broken windows, roof leak)
- d. Extensive repairs would be required to the trailer to weatherproof/close where the addition was.
- e. Removal of carpet, drywall and fixtures from the addition or year long heating required to deter the development of mould.
- f. Rebuilding/restructuring to accommodate concession usage. (Installation of plumbing, venting, counters, shutters for windows, rebuilding back wall)

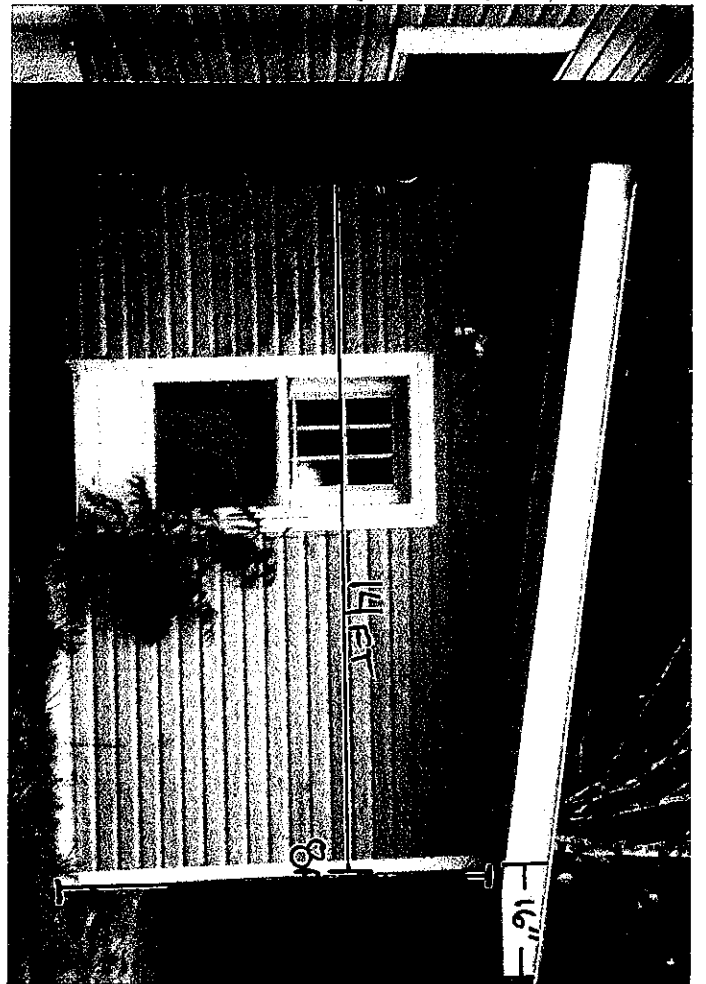
Desired Outcome(s): To develop a straightforward plan for the Community Park concession stands that is not only economic in the short term, but in the long term as well.

Response Options:

1. Use original plan of new structures for the Community Park concession area.
2. Receive quotes from local contractors on the separation/moving/repairing and restructuring of the existing building.
3. Redesign concession area to use the existing structure without moving it.

Submitted By: Pete Nelson-Smith





REPORT TO COUNCIL

Author: Heather Nelson-Smith

Date: February 26, 2010

Subject: Concession Stands

Please find attached 2 options as was requested by Council.

Option 2 shows the closed concession on the ball field side of the area.

This has a couple of possible issues:

1. With large line ups at the concessions and people trying to get through to access the washrooms there will be congestion.

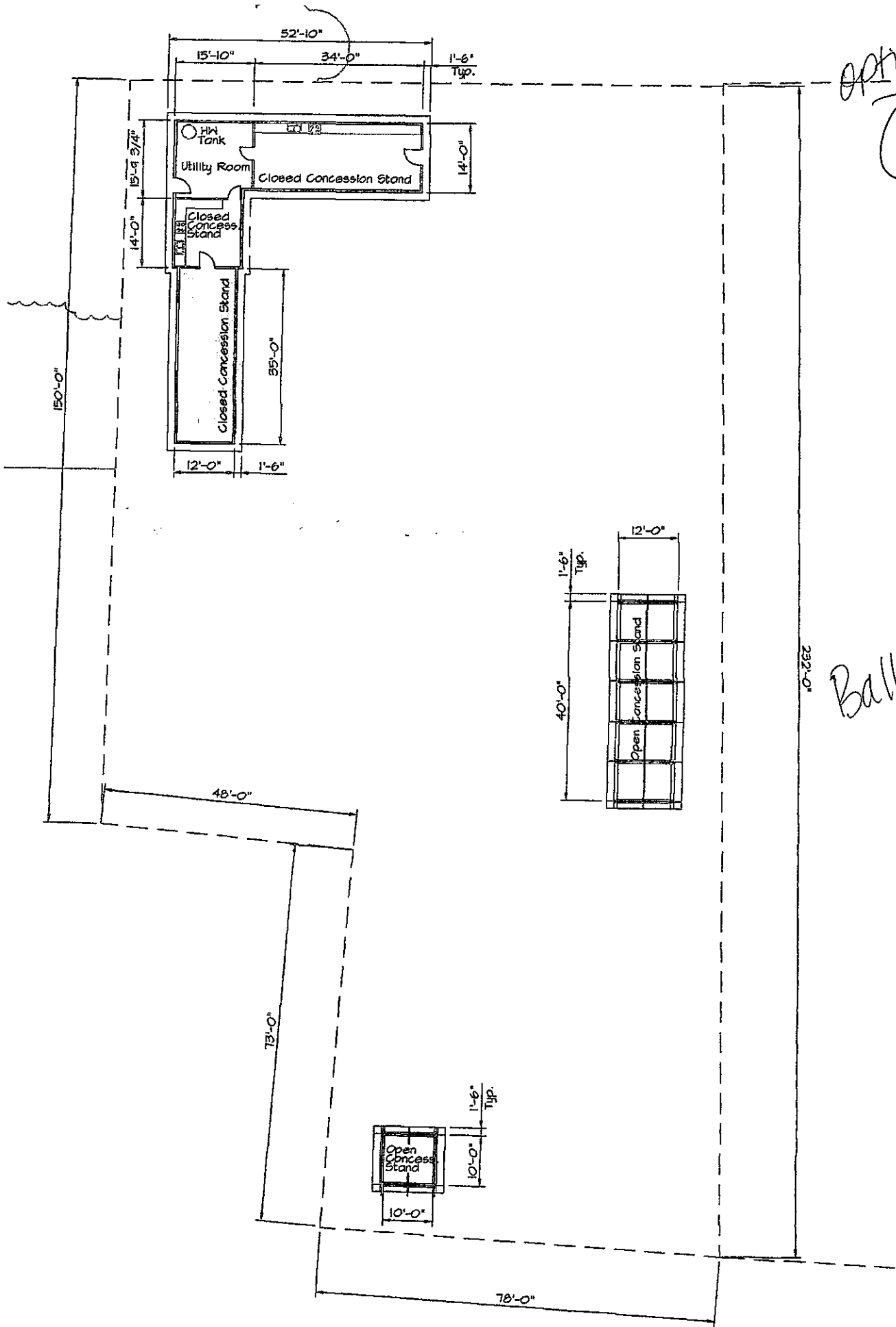
2. Being a closed concession this also prohibits the ability to see. In most cases when people are waiting in a line up for service they are also trying to see what is going on in different areas and Option 1 would help facilitate this.

3. By having the closed concession it could make the area seem congested.

4. The "L" shape being backed up to the hill will not prohibit people in the top parking lot from being able to see what is going on around the park and will increase the visibility within the concession area and to the tot park.

It is staff's recommendation that Council approve option 1 so that Staff can tender the project for completion by June, 2010

Respectfully Submitted,

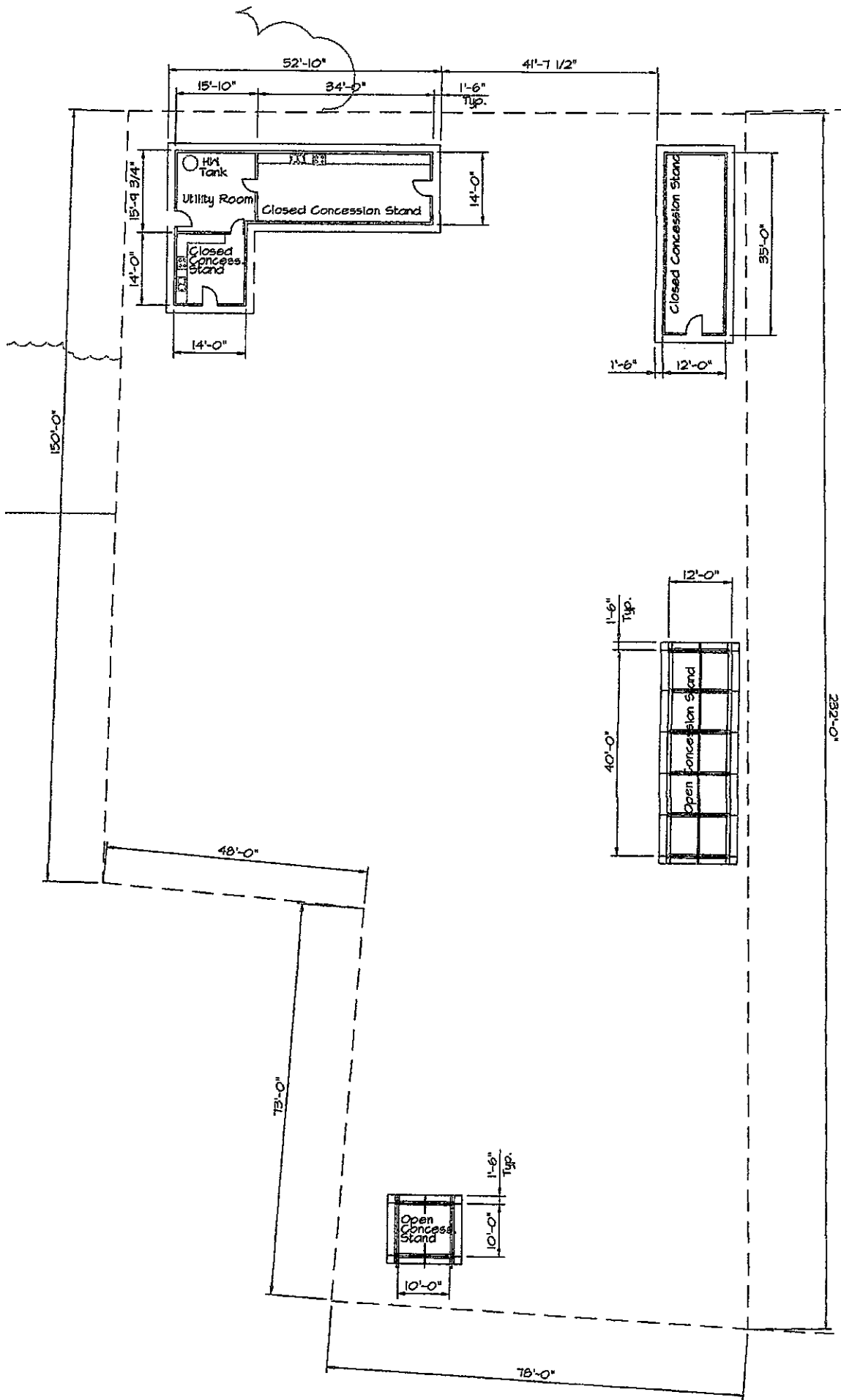


option
①

Ballfield

SITE PLAN

Soccer + Track



option
2

ball field

SITE PLAN

Soccer + Track

Heather Nelson-Smith

From: Ron Poole [rpoole@terrace.ca]
Sent: February 26, 2010 11:34 AM
To: Heather Nelson-Smith; XT: QueenCharlotte, Village ENV:IN; XT: Masset, Village ENV:IN; jfarrell@sqcrd.bc.ca; hkoning@sqcrd.bc.ca; rbedard@portedward.ca; ghowie@princerupert.ca; drodin@princerupert.ca; rgradecki@princerupert.ca; Bob Marcellin; 'Verna'; info@rdks.bc.ca; Ron Bowles; Heather Nunn; Alisa Thompson; thall@city.kitimat.bc.ca; Martin Gould; Shaun O'Neill; Brian Krause; djay@districtofstewart.com; Darlene Morgan; Laurie Mercer; kateeg@niskaa.net; Sherry Bejcar; Earl Munroe; Ruth Robinson; Harry Nyce; bonnies@niskaa.net; aokabe@niskaa.net; angus_stevens@hotmail.com; George Moore; bfassnidge@newhazleton.ca; Donny van Dyk; info@village.hazleton.bc.ca; dsargent@smithers.ca; Susan Bassett; lford@town.smithers.bc.ca; Gail Chapman; gail.chapman@rdbn.bc.ca; administrator@telkwa.com; Stacey Price; gvanderwolf@houston.ca; poznikoff@houston.ca; eswan@villageofgranisle.ca; Tim Palmer; sworthing@burnslake.ca; XT: FraserLake, Village ENV:IN; cao@district.vanderhoof.ca; depadmin@district.vanderhoof.ca; dbates@city.pg.bc.ca; jmartin@rdffg.bc.ca; RWhitwham@city.pg.bc.ca; warren@district.mackenzie.bc.ca; bjohnson@city.quesnel.bc.ca; bcarruthers@williamslake.ca; jbell@cariboord.bc.ca; Maxine Koppe

Subject: Elected Officials and Senior Staff "Mid-term" training session

Good morning all,

I have had a number of communities call me suggesting that it is time to have a "mid-term" training session for elected officials and senior staff. Many of you felt the session we ran right after the elections in Dec 2008 was timely and valuable for your staff and council, however, for a number of reasons a refresher seems to be in order. Many Mayors and Councillors were new at the time and now with a year and a half under their belt, it is an opportune time to try and correct any performance problems.

So, getting right to the point, the City of Terrace is planning a **refresher workshop on June 16 & 17, 2010** (dates are set due to other conferences, workshops, council or RD meetings, time of the year etc) so that as many as possible have the opportunity to attend. I suspect we should cover some of the core topics again with a focus on areas that are problematic for you and your boards or councils. This is where **I need your feedback as to session suggestions, speakers, specific issues that you are having problems with and would like covered, etc.** In order to make this go **I also need an idea of how many you think would attend from your organization?**

I would like to keep the session cost to approx. \$200/delegate but that is dependent on the numbers attending. The last session saw 182 participants and I would hope to get at least 100+ for this one.

Anyways, **your response back as to your interest, suggestions and attendee numbers by Friday, March 5th** would be greatly appreciated. Please mark your calendars!

Thanks,

Ron

Ron Poole
 Chief Administrative Officer
 City of Terrace
 3215 Eby Street
 Terrace, B.C. V8G 2X8
 Phone: (250) 638-4723 Fax: (250) 638-4777
rpoole@terrace.ca

Terrace is Hockeyville 2009!

Cost. Per person if driving.

Leave Tues return Friday-ferry -	450.00
Kms to terrace + Back	- 201.00
Hotel 3 nights	300.00
Per diem. Approx	210.00
Workshop Cost	200.00

\$1361.00

2010-02-26

late item

G-3