

THE VILLAGE OF PORT CLEMENTS

Regular Meeting of Council, Monday, Jan 4th, 2010. 7:30pm

AGENDA

1. ADOPT AGENDA.

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1-Minutes regular meeting of Council, Dec 7th, 2009.

M-2-Minutes Tourism meeting, Nov 12th, 2009.

M-3-Minutes Emergency meeting Nov 19th, 2009.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-January 14th, 2010 education session.

5. ORIGINAL CORRESPONDENCE.

C-1-Guide to Haida Gwaii/Queen Charlotte Islands, add for 2010.

C-2-Northern Development Initiative-Port Clements Feasibility Study Grant approval.

C-3-Community Futures North Cariboo-Green Heat Initiative.

C-4- Moya Greene, Canada Post-response to letter sent regarding mail delivery to the islands.

C-5-Catalyst Paper Corporation-securing interim relief and a long-term solution on the municipal taxation issues.

C-6-Invitation to Council to meet with the CHN and Provincial Technician's prior to the Open House in Port Clements Jan 19th, 2010.

6. GOVERNMENT.

G-1-Outgoing gift for Councillor Hughes-McMullon.

G-2-Request to send Jamie Delves to a Disaster Training course for animals in Quesnel June 5th & 6th, 2010.

7. FINANCE.

F-1-Cheque list Dec 24th, 2009.

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

In Camera meeting to follow under Community Charter Section 90-1-c & e.

**Minutes of the regular meeting of the Port Clements Council held Monday
December 7, 2009 in the Council Chambers.**

Present:

Mayor Delves

Councillor Cheer

Councillor Stewart

Councillor Traplin

Clerk/Treasurer Heather Nelson-Smith

Press/Public

Mayor Delves called the meeting to order at 7:30pm

1. ADOPT AGENDA.

ADD D1c MIEDS Request for funding

ADD NB-1 Land Use Plan

It was moved by Councillor Stewart, seconded by Councillor Cheer to adopt the agenda as amended.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

Due to scheduling conflicts Mr. Glasman was unable to attend the meeting at this time.

D-1a-Travis Glasman, MIEDS executive director, requesting: NDI 2010

Funding.

It was moved by Councillor Cheer, seconded by Councillor Traplin that Council apply to the Northern Development Initiative Trust for the 2010 Community Development Capacity Building in the amount of \$35,000.00 (thirty five thousand dollars) on behalf of Misty Isles Economic Development Society.

CARRIED

D-1b-MIEDS letter of support for their application to the Coast Sustainability Trust fund in the amount of \$75000.00 for the Haida Gwaii Destination Marketing Implementation.

It was moved by Councillor Cheer, seconded by Councillor Traplin to write a letter of support to Misty Isles Economic Development Society in their application to the Coast Sustainability Trust in the amount of \$75,000 (seventy five thousand dollars) for the Haida Gwaii Destination Marketing and support the Feasibility application to Northern Development Initiative Trust, providing it has no impact to the funds allocated to Port Clements.

CARRIED

D-1c- MIEDS letter of support agriculture study

It was moved by Councillor Cheer, seconded by Councillor Stewart to support Misty Isles Economic Development Society's application to the Investment Agriculture Foundation funding for the Haida Gwaii Agriculture Study in the amount of \$80,000.00 (eighty thousand dollars).

CARRIED

D-2-Larry Brealey-Unsightly bylaw & Expulsion of Mushroom buyers in community.

Move this item to the next regular meeting when Mr. Brealey returns.

3. MINUTES.

M-1-Minutes regular meeting of Council, Nov 16th, 2009.

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the minutes of November 16, 2009.

CARRIED

M-2-Minutes Recreation Commission meeting October 22nd, 2009.

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the minutes of the Port Clements Recreation Commission meeting October 22, 2009.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Jasmine Ryland, Deputy Clerk/Treasurer-Facebook report.

It was moved by Councillor Cheer, seconded by Councillor Stewart to receive and file for information.

CARRIED

BA-2-Request from the Emergency Committee for use of the Port Clements Community Park, and a bay in the Port Clements Fire hall to house and care for animals in case of an emergency situation.

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the recommendation of the Port Clements Emergency Committee to add an animal plan to the Emergency Plan, including the Tennis Courts, Concession Stands and the Baseball Diamond, however the indoor plan to use the Fire Hall Bay is to be excluded and Public Works Superintendent, Pete Nelson-Smith is to find a more suitable location in the community for the plan.

CARRIED

BA-3-Derelict Vehicles.

It was moved by Councillor Stewart, seconded by Councillor Traplin to revisit the list of derelict vehicles and identify those that are of the most importance to be disposed of and to have staff formulate a plan by March, 2010 for Council to review. Council wishes to add a completion date of May 1st 2010.

CARRIED

5. ORIGINAL CORRESPONDENCE.

C-1-Letter to BC Ferries CEO David Hahn from Mayor Delves regarding recent sailing on Skidegate to Prince Rupert run on Nov 22nd.

It was moved by Councillor Stewart, seconded by Councillor Traplin to receive and file for information.

CARRIED

C-2-BC Legislative Assembly-requesting information about the maintenance level of standards that highway contractors meet.

It was moved by Councillor Cheer, seconded by Councillor Stewart to receive and file for information.

CARRIED

6. GOVERNMENT.

G-1-Councilor Hughes-McMullon letter of resignation effective immediately.

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept Councilor Hughes-McMullon letter of resignation.

CARRIED

It was moved by Councillor Cheer, seconded by Councillor Stewart to table an appreciation gift for out going Councilor Hughes-McMullon to the New Year.

CARRIED

G-2-PCVFD-Daryl Fish application for membership.

It was moved by Councillor Traplin, seconded by Councillor Stewart to appoint Daryl Fish to the Port Clements Volunteer Fire Department.

CARRIED

G-3-Appointments to the 2010 Boards and Alternates.

It was moved by Councillor Stewart, seconded by Councillor Cheer to accept the following appointments for the 2010 year:

MAYOR ALTERNATE: 1st Quarter- Wally Cheer
2nd Quarter- Greg Stewart
3rd Quarter- Cam Traplin
4th Quarter- TBA after By Election

NORTHERN DEVELOPMENT INITIATIVE: Cory Delves
(Regional Advisory Committee): Alternate: TBA after By Election

SKEENA QUEEN CHARLOTTE REGIONAL BOARD: Cory Delves
Alternate: TBA after By Election

REGIONAL NORTHERN HEALTH: Cory Delves
Alternate- TBA after By Election

VIRL: Wally Cheer
(Vancouver Island Regional Library)
Alternate: Cory Delves (until the By Election)

RECREATION COMMISSION: Cory Delves until after By Election

COMMUNITY FUTURES BOARD: Brock Storry

RCMP LIASON: Cam Traplin

GWAIL TEL-Greg Stewart
Alternate-Germaine Vigneault

TOURISM-Wally Cheer

CARRIED

G-4-Office Closure request Dec 28th-Jan 1st inclusive.

It was moved by Councillor Traplin, seconded by Councillor Stewart to accept the recommendation of staff to close the Village Office from December 28 to January 1, 2010.

CARRIED

G-5-Council meeting cancellation Dec 21st, 2009

It was moved by Councillor Stewart, seconded by Councillor Cheer to cancel the regular meeting of December 21st, 2009 and resume business January 4th, 2010

CARRIED

7. FINANCE.

F-1-Cheque list Dec 4th, 2009.

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the cheque listing of December 4th, 2009.

CARRIED

8. NEW BUSINESS.

NB-1 Land Use Plan.

It was moved by Councillor Stewart, seconded by Councillor Cheer to arrange for Dave Trim to make a presentation to the Council and public in early January regarding the proposed land use plan.

CARRIED

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

Councillor Stewart- Reported he sent an email to Council regarding the Ministry of Transportation and vehicles on the right of way.

Councillor Traplin- Requested a culvert to be installed at the end of Ryland Road.

Councillor Cheer- Attended Vancouver Island Regional Library Meeting and the Board adopted the budget with Government funding cuts. The staff has done a strategic realignment.

-Will be attending the Library meeting tomorrow night in the Multi Purpose Building.

-Will be attending the Tourism Committee meeting Thursday Night.

Mayor Delves- Attended the Regional District and North West Regional Hospital meetings. The Hospital will be going ahead with the feasibility on the New Hospital in Queen Charlotte.

Clerk/Treasurer- Reported that the Village received the Northern Development Funding for the Barge Feasibility Study.

-Will be meeting with Brock Storry to finalize the Community Hall Agreement.

-Will be working on getting information to the new website.

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

It was moved by Councillor Stewart, seconded by Councillor Cheer to adjourn the meeting at 10:15 pm and go In Camera under *Community Charter Section 90-1-c, e & k.*

CARRIED

Cory Delves,
Mayor

Heather Nelson-Smith,
Clerk/Treasurer

**Minutes of the regular meeting of the Port Clements Tourism Committee
held Thursday, November 12th 2009 in the Council Chambers**

Present

Chair Urs Thomas

Councillor Wally Cheer

Ian Gould

Chris Marrs

Lana Wilhelm

Terry Ingalls

Deputy Clerk/Treasurer Jasmine Erin Ryland

Chair Urs Thomas called the meeting to order at 7:40pm.

1. **ADOPT AGENDA**

ADD- NB-1 Tourism Advisory Committee
C-1 Updates

It was moved by Councillor Cheer, seconded by Chris Marrs to adopt the agenda as amended.

CARRIED

2. **DELEGATES**

3. **MINUTES**

M-1- Minutes October 7th, 2009

It was moved by Councillor Cheer, seconded by Ian Gould to accept the minutes as amended.

CARRIED

Lana Wilhelm joined the meeting at 7:44pm

BA-1- Tourism Development Action Plan Review.

Some points of discussion regarding the Tourism Action Plan Review are as follows:

- needs to be edited, there are many grammatical and spelling errors
- more clarification and simpler to read
- suggestions of re-doing the survey as Port Clements has changed a lot in the past 2 years
- should post information on the new website when it is launched and ask for suggestions

ITEM	ACTION	RESOLVE	PRIORITY	COMPLETED?
Creating a support structure for implementation of the Action Plan	Appointing a Tourism Committee		High	Yes
Securing funding from government and other sources	Applying for grants		High	Yes
Beautification of Port Clements	Making recommendations to Council, look into a beautification committee	Ongoing	High	Ongoing
Promoting Port Clements as the "Gateway to the Wilderness"	Discussion on maybe changing the name next year, need licensed tour guides,	Ongoing		No
Maintenance of Community Parks, Trails, and the Campground	Looking to acquire alternate fundings for Trails	Ongoing		Ongoing
Building Sidewalks	Need funding		Low	
All Season Open or Closed Gazebo at the end of the Dock	Discussion of surveying the community for opinion	Ongoing	High	Ongoing
Website Redesign	Will be completed for the new year	Jan 2010	High	Jan 2010
Web cam	Discussion of a web cam capturing sunsets		Low	

Visitors Information Centre and Detailed Map	March 1 st 2010 the Info Centre will be open. The Map is a work in progress	March 1 st 2010 opening/ Ongoing	High	March 1 st 2010 February 2010
Trails	Looking for additional funding, will be applying to Gwaii Trust. Lana will speak with Heather.	Application should be in by Jan 2010	High	Ongoing
Guided tours	Liability insurance is an issue for tours		Low	
Canoeing and Kayaking	Masset outfits have been kayaking out of Port. There have been a lot of kayakers this year.			
Washrooms	Have better signage in town to promote the washrooms at the Sunset Park and the Community Park			

Management Plan

It was moved by Chris Marrs, seconded by Lana Wilhelm to approach Council and ask to get in contact with the Ministry of Environment for public input on the Management Plan related to new conservancy areas and impacts and opportunities to local tourism.

CARRIED

Tourism Advisory Committee

It was moved by Ian Gould, seconded by Lana Wilhelm to have the office write a letter of support for Chair Urs Thomas to apply for the Tourism Advisory Committee.

CARRIED

Chair Urs Thomas reported that he received a phone call from Northern Tourism BC regarding space at the Olympics for advertising Port Clements. Chair Urs Thomas would like the Tourism Committee to revisit the information on Port Clements and have it ready for the Olympics. A special meeting may be called before the next regular meeting in December.

It was moved by Lana Wilhelm to adjourn the meeting at 9:55pm.

Urs Thomas
Chair

Jasmine Erin Ryland
Deputy Clerk/Treasurer

THE VILLAGE OF PORT CLEMENTS

Port Clements Emergency Committee Nov 19th, 2009
Port Clements Council Chambers

Present:

Pete Nelson-Smith
Terry Mitchell
Jamie Delves

Cara Johnson
Chris Marrs
Sgt. Grant McDonald, RCMP

Debbie Delves-Administrative Assistant

The meeting was called to order at 7:35pm.

1. ADOPT AGENDA

It was moved by Pete Nelson-Smith, seconded by Jamie Delves to adopt the agenda as circulated.

CARRIED.

2. MINUTES

M-1-It was moved by Pete Nelson-Smith, seconded by Chris Marrs to accept the Minutes of June 18th, 2009 as circulated.

CARRIED.

3. BUSINESS ARISING

BA-1-Formal Resolution from Committee to put forward to Council to do an RFP for Wildfire Protection Plan.

Chris Marrs & Terry Mitchell will review Wildfire Protection Plan from Cariboo Region and Gabriola Island. Chris Marrs will talk to owners in the Industrial area regarding fire protection.

Table to next meeting.

CARRIED.

BA-2-UNBC-Fuel Management Initiatives-New Community Adjustment funding.

Advised committee members that due to funding cuts through the Provincial Government this program has been cancelled.

BA-3-Letter sent to School District Superintendent regarding updating Schools Fire & Emergency manual.

It was moved by Terry Mitchell and seconded by Chris Marrs to resend the letter to School District Superintendent Angus Wilson as a reminder and see if we get a response. Cara Johnson will see what has happened at the next PAC meeting.

CARRIED.

BA-6-Radio & email contacts for emergency information:

- Classic Rock 101 & CBC radio.
- CBC radio-Emergency contact-daybreaknorth@cbc.ca
- CFMI emergency 1-604-331-2808.

It was moved by Terry Mitchell and seconded by Pete Nelson-Smith to have this information added to the Emergency Plan.

CARRIED.

BA-7-Animal Emergency Preparedness: Tentative sites, owner & pet information, preparedness kits etc.

Circulate the questionnaire to the public via mail out with utility bills in Feb 2010. Jamie Delves will look into seeking donations from Pet food companies for supplies to add to Pet emergency kits.

Table to next meeting.

5. ORIGINAL CORRESPONDENCE.

C-1-Order animal first aid emergency kits through QC Animal Hospital. Jamie Delves will talk to Dr. Don Richardson regarding special First Aid supplies that might be required for Pets, if not, we will use regular first aid supplies if needed.

Table to next meeting with recommendations.

C-2-FEMA Pandemic Online Course.

Compile list of on line courses for public members to take and post on line and at post office. Recommended that all community members to have knowledge on these courses. Develop a training log so document who has what course.

Table to next meeting.

C-3-Northern Health-Strategies on preventing H1N1 influenza virus.

It was moved by Jamie Delves and seconded by Cara Johnson to

Receive and file.

C-4-Are you Prepared-72 hours emergency kits.

It was moved by Jamie Delves and seconded by Pete Nelson-Smith to Boost public awareness, 72 hr preparedness should be sent home with school children and then mail out to the rest of the community for reminder to be prepared.

CARRIED.

6. NEW BUSINESS.

NB-1-Recent house fire in Port Clements that left the owner devastated.

Does the Emergency group want to prepare emergency kits:
toothbrushes, toothpaste, hair brush, soap, hand towels, facecloth,
sanitary products, pet food etc. be prepared for future tragedies?

It was moved by Jamie and seconded by Terry Mitchell to bring extra
supplies ie; hotel soaps, shampoos, pick up some toothbrushes and
organize ziplock bags for next meeting.

CARRIED.

NB-2-Village of Port Clements-Bylaw #336-Meetings of Council and
Committees in accordance with the Community Charter.

It was moved by Jamie Delves and seconded by Terry Mitchell to
Receive and file.

NB-3-PEP-Earthquake update for the Queen Charlottes.

It was moved by Jamie Delves and seconded by Terry Mitchell to
Receive and file.

7. REPORTS AND DISCUSSIONS.

Chris Marrs-Review and amend Harbour Emergency plan and hope to
have this added to the Villages Emergency plan.

- Monitor boat owners (storm watch)
- Potential for disaster.
- SCH if disaster, Federal Government will step in and take a
major roll- with expenses.
- Marine injuries – Coast Guard will respond.

Grant McDonald- would like to be involved with a tabletop
emergency exercise to see how it will play out.

ADJOURNMENT

It was moved by Grant McDonald and seconded by Chris Marrs to
adjourn the meeting at 8:40pm.

Next meeting scheduled for Dec 17th, 2009.

Terry Mitchell
Co-Chair

Debbie Delves
Administrative Assistant

Guide To

Recommendation :
Renew advert for 2010

2010
FREE

Haida Gwaii

The Queen Charlotte Islands

Time NOW

Dear Heather, Cory + Council to Book your ad
Deadline January 29, 2010

Time already to get prepared for the tourist season! Tourists will be arriving in just a few months, and we want to make sure that happens, so we are starting to put together our new tourist guide, which is by far the best way to reach tourists both when they are here and as they plan their trip.

In 2009, our second year with the guide in full colour, our distribution was very strong and very effective. All 13,000 copies went out by early September, both on the islands, on the ferries and on the mainland. As well, our website with the guide available as a PDF was popular with visitors, who can download the complete publication (including your ad) instantly and at no charge. Check it out at

www.queencharlotteislandsguide.com

In 2010, we'll publish 13,000 full-colour copies once again, and carefully monitor distribution to ensure they're given to people on their way here, or who are very serious about coming. None will be wasted on those toying with the idea of visiting. Reaching these people wastes your advertising dollar, and we want to ensure you get full bang for your buck, with your full-colour ad being seen by those coming this summer.

A copy of our rate card is enclosed (same prices as last year), along with your ad and an insertion order. **Please note you can save 10%** by paying in advance, prior to the deadline of January 29, 2010.

Thanks for your business in past years. We continue to make the 'Guide' the best-by-far source of information for tourists, which in turn makes it the best for you.

Please book your ad **NOW!** Pay now (and save) if you like, or pay on publication in March, it's up to you! If you have any questions or suggestions, please call me or Dianne at 250-559-4680. We look forward to helping you attract tourists in 2010.

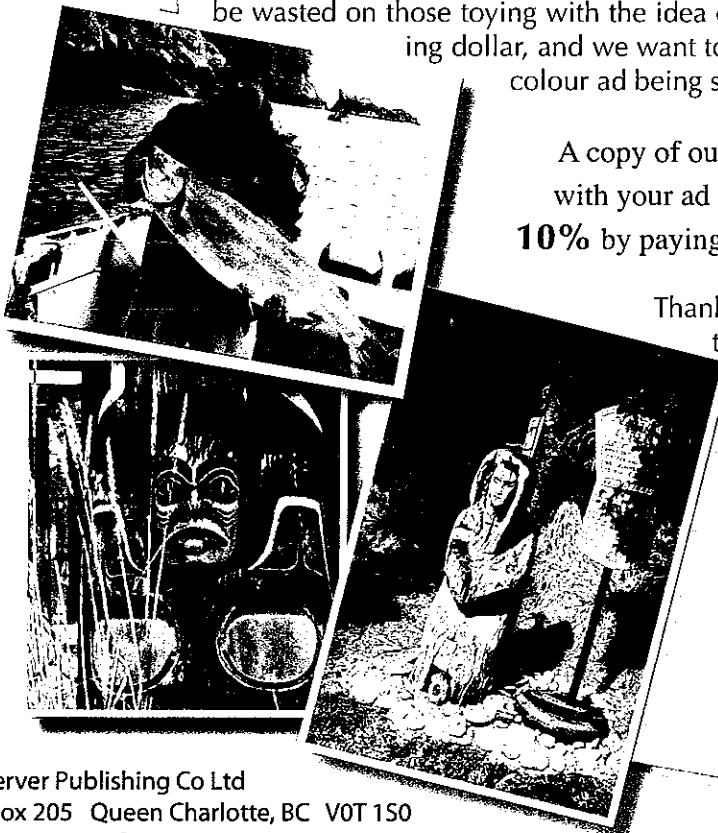
sincerely

Jeff
Jeff King

C

Observer Publishing Co Ltd
PO Box 205 Queen Charlotte, BC V0T 1S0
250 559 4680 fax 250 559 8433

email observer@qcislands.net www.qciobserver.com



Hiking's fun for the adventurous

If you love to travel on foot and relish getting close to the natural world around you, nothing beats rambling or hiking on some of the beautiful trails below.

The hikes have been selected in all areas of the islands and will take you from riverside to beach and into the forest. They are generally well-marked and suitable for a wide range of ages and activity levels. However, it is always a good idea to let someone know where you are heading for the day.

If you are interested in group hikes the local branch of the Sierra Club in partnership with the Visitor Centre in Queen Charlotte schedules six guided hikes over the summer. Check with the Queen Charlotte and Sandspit centres to register for a hike.

*Footwear: sturdy, water-proof boots with good tread recommended, as all trails on the Charlottes have wet, slippery sections.

SOUTH GRAHAM ISLAND

Sleeping Beauty

Description: 4.5 hrs. return; difficult hike; almost entire trail is steep. Pay attention to the trail and walk carefully. Signs are in place and picnic tables are set up.

Access via Honna Forest Service Road. Turn right across Honna Road bridge, signs indicate turnoff and route up Sleeping Beauty road; park when road takes a right turn in the bowl.

Trailhead: sign beside boardwalk at corner

stars, single delight, and a variety of heathers. The trail finally levels out at the bowl where a beautiful little pond sits in a grassy meadow dotted with purple asters and cotton grass. The final ascent begins up steps cut into the grassy bank, then through a forest of stunted, twisted mountain hemlock, leaving only a short distance along the ridge to the peak. It's a great spot for a picnic and a rest.



Yakoun Lake

Description: 45 min. return; moderate difficulty; some wet sections.

Trailhead: end of 2nd spur past intersection of Mainline on Rennell Sound Road.

Features: large Cedar and Spruce trees; mountain view; pristine lake with swimming beach.

Trail leads through an old growth forest to a beautiful little beach overhung by twisted Sitka Alders. At the far end of the lake looms Sleeping Beauty and the higher mountains on the west coast, spectacular in late spring when the snow-covered peaks reflect beautifully on the lake. For the hearty outdoors person packing a canoe in and paddling up the lake in early September to watch

Note: Access via active logging roads; travel on week-ends and evenings or check with the logging company (557-6810) and Min. of Forests (559-6200) during working hours.

CENTRAL GRAHAM ISLAND

Golden Spruce Trail

Description: 20 min. return; easy walk.

Access: via active logging road; travel on weekends & evenings or check with Western Forest Products (557-6810) in Juskatla before proceeding during working hours.

Trailhead: at pullout near 6 km sign on Port Main.

Features: very large cedar and spruce trees. At first covered boardwalk turn right and follow short trail to huge Red cedar.

and phone service), private campsites without hookups, and a three-bedroom guest house with a spectacular view. This spacious and treed campground also boasts coin-operated showers, flush toilets and laundry facilities, as well as a tackle shop and licenced

In Port Clements, the village operates the **Sunset RV Park and Campground** at the west end of town. This campground is completely wheelchair-accessible, as is the nearby bird-watching tower. Six RV sites with 30 amp service are available, and four tent sites. The campground has clean water, outhouses, and a lighted picnic shelter. Firewood is available from the attendant. An interpretive trail winds through the park, which is situated on the shores of Masset Inlet. The campground is open from May to October. For more information, call 250-557-4295.

The Queen Charlotte Community Club operates the **Haydn Turner Campground** at the west end of the village, with six vehicle sites, water and outhouses available. There are also walk-in sites on the beach for tenters. The campground is heavily treed but is close to the ocean as well as the local cemetery.

There are a few private campgrounds in Queen Charlotte – look for signs or ask at the visitor info centre. The private campgrounds include the **Bunkhouse Campground** Resort at 250-559-8383, and **Joy's Camping**, just two kilometres west of the ferry landing, at 250-559-8890.

In Sandspit, the **501 RV/Tent**

Park offers lots of extras, including five full-service 15-amp sites with water/sewer/electrical hook-ups and three drive-through sites for larger vehicles with 30-amp service, as well as unserviced sites and tent sites. This campground has a coin-operated shower which is open to the public during the day, as well as a coin-operated laundry. The beach is right across the road, and the campground is located close to the small craft harbour. There's a freezer on site, which campers are welcome to use. Contact them at 250-637-5473.

The islands also offer several more rustic and remote recreation sites operated by the provincial government. There are three sites on Graham Island: **Kagan Bay** (just outside of Queen Charlotte), **Rennell Sound** and **Cone Head**. On Moresby Island, there are sites at **Gray Bay**, **Sheldon's Bay**

and **Mosquito Lake**. The Gray Bay site is by far the largest with 20 camping spots. The others have between two and 11 spots. There is also a new campground and boat launch at Moresby Camp. Camping at all these sites is free; they have outhouse-style toilets and picnic tables, but there is no water available, no firewood, and no garbage collection. Campers must pack out whatever they pack in.

Large groups looking for a wilderness experience might want to inquire about the **Mount Moresby Adventure Camp**, located on Mosquito Lake on Moresby Island. The adventure camp has several relatively new buildings, including a large kitchen and a sleeping house. A variety of summer outdoor education programs for children and teens are also offered. Contact 250-626-3493 for more details.

fish and chips on the islands. Hidden Island recommends reservations during the busy summer months. Contact owners Deb and Brian at 1-866-303-5286 or 250-626-5286, or check out their web site at www.hidden-island-resort.ca

Also in Masset is the **Old Beach Road RV Park**, located just across from the new Masset visitor info centre and the small craft marina. This campground has 16 sites with water, sewer and electrical hook-ups, as well as a car wash. Contact them at 250-626-5083.

PORT CLEMENTS

Hydro hook-up, water, gazebo, bird watching tower and waterfront trail into town, just minutes away from shops, restaurants, museum, sani station, boat launch and other services.

More info at www.portclements.com or 250-557-4295

DELMAS CO-OP ASSOCIATION



Two locations to serve you...

www.delmascoop.com
ATM's at both locations

Main Store in Masset
grocery, fresh produce,
bakery, ice, fresh meats,
health & beauty care,
hardware, building supplies,
camping supplies, sports
fishing gear & licenses
Main Street, Masset
Ph. 626-3933 Fax 626-3279

Gwaii Branch in Skidegate
grocery, fresh produce,
ice, fresh meats,
hardware, appliances,
camping supplies,
health & beauty care,
and much, much more...
Hwy 16, Skidegate
Ph. 559-8078 Fax 559-8251

Your Community Builder

Member Owned - Truly Canadian

Guide to Haida Gwaii/Queen Charlotte Islands 2010

Insertion order

We agree to pay Observer Publishing Co. Ltd. as per current rate card 30 days after invoicing, or to pre-pay and save 10%

Please place my ad in the 'Guide to HG/QCI' 2010

Repeat from last year _____ repeat with changes _____ new ad _____

Enter copy changes on a separate sheet.

1/8 page

1/4 page

1/2 page

full page

Name _____

Address _____

Town _____ Code _____ Phone _____ Fax _____

email _____ website _____

VISA or MC _____ expires _____

Save 10%

You can save 10% by paying before Friday, January 29.

To repeat the same size ad you had last year will cost you a total of \$202⁵⁵, including GST.

Send a cheque or give us your credit card info (above) now and you'll save.

signature

Mail to: Observer Publishing Box 205 Queen Charlotte BC V0T 1S0 fax 250 559 8433

Guide to Haida Gwaii/Queen Charlotte Islands 2010

Circulation: 13,000 copies
available April 2010

Advertising rates full colour

Full page	\$1,699	Terms: net 30
1/2	899	GST extra
1/4	499	
1/8	299	

FINAL deadline: Friday January 29, 2010

Free copy of publication provided to all advertisers

SAVE 10%!

Pay in advance and save.

If you have any questions, please see attached sheet or call Jeff or Dianne at 559-4680.

OBSERVER Publishing Co. Ltd.
P.O. Box 205 • Queen Charlotte BC • V0T 1S0
250-559-4680 • Fax 559-8433 • email observer@qcislands.net



The Village of
PORT CLEMENTS

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
PH : 250-557-4295
FAX : 250-557-4568
Email : office@portclements.com
Web : www.portclements.com

REPORT TO COUNCIL

Author: Heather Nelson-Smith
Date: December 23, 2009
Re: **Barge Feasibility Study**

The Gwaii Trust has declined our application for 20,000. They have requested however that we reapply in February when we had received confirmation of funding from NDI.

I would recommend that we send out RFP for a consultant to bid on for the works and still apply to Gwaii Trust for the additional funding. Council had amended the budget to include the Village contributing the full \$34,000 from general in 2010. This would mean we are not delayed in fulfilling Council's Strategic Priority.

Respectfully submitted,

November 30, 2009

Village of Port Clements
PO Box 198
36 Cedar Avenue W.
Port Clements, BC V0T 1R0

Attention: Mayor Cory Delves

Dear Mayor Delves:

**Subject: Port Clements Barge Feasibility Study
Northern Development Project Number 2186-50**

The Northern Development Initiative Trust (Northern Development) was created as a corporation, to be a catalyst for Northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

The Board receives proposals and supporting resolutions from advisory committees, and then has the challenge of assessing the merits of the proposal against the intent, mission, principles and guidelines in both legislation and policy. Determining how and which investments by Northern Development will be both strategic and leverage sufficient other capital to stimulate sustainable economic growth and diversify the economic base in our communities and rural areas is not taken lightly by the Board in its decision making.

The Board of the Northern Development Initiative Trust has met and reviewed your proposal.

I am pleased to advise you that the Feasibility Studies or Marketing application from the Village of Port Clements for a grant toward the 'Port Clements Barge Feasibility Study' project was approved up to \$14,513.56 from the Village of Port Clements allocation of the Northwest Regional Development Account, subject to confirmation of other funding sources.

This approval is open for a period of twelve months from the date of this letter, within which we expect all funding sources to be secured, a contract entered into with Northern Development, and the project commenced.

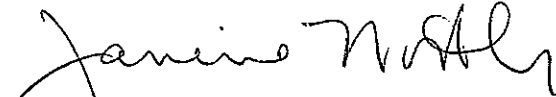
Catalyst for Opportunities

C-2

Please advise us when the subjects listed above have been confirmed and our staff will work with you to develop a contract and communication opportunities. It is important to note that expenditures invoiced prior to both parties signing a contract will not be reimbursed.

The Board wishes you every success in your project and look forward to seeing the results have a very positive impact on the local economy.

Sincerely,

A handwritten signature in black ink, appearing to read "Janine North". The signature is fluid and cursive, with a large loop at the beginning and a trailing flourish at the end.

Janine North
Chief Executive Officer

c: Heather Nelson-Smith, Clerk/Treasurer, Village of Port Clements

November 30, 2009

Attention: Facilities, Public Works, Community Services or Maintenance Manager

The Northern Rural and Remote Communities Green Heat Initiative have targeted your organisation as a prime candidate for a Green Heat Installation.

We have enclosed a brief project description with this letter detailing our Initiative.

Should you have any questions or require any further information please do not hesitate to contact me.

Regards



David Dubois - Green Heat Initiative
Project Coordinator

Phone: 250-457-7319
www.cfquesnel.com

Community
Futures North Cariboo



Growing communities one idea at a time.

Northern Rural and Remote Communities Green Heat Initiative

Natural gas is the energy source of choice for most of British Columbia. In Northern British Columbia, natural gas distribution networks follow the main transportation corridors of Highway 97 and Highway 16. Unfortunately, many Northern communities are not within range of this network and are unable to access natural gas. As a result, these communities rely on costly oil, propane or hydro as a source of heat energy for commercial and institutional buildings.

This situation contrasts sharply with European communities, where wood fibre is predominantly used as a green, renewable source of heat energy. Wood pellets and chips are used extensively to provide heat to shared district energy systems as well as to a variety of independent applications.

In British Columbia, the inability of rural and remote communities to access natural gas, combined with local access to wood fibre provides a natural market development opportunity for green heat technologies.

With this in mind, and in an effort to promote economic development in the region, Community Futures of North Cariboo has put forth a new biomass heating proposal, **Northern Rural and Remote Communities Green Heat Initiative**, whereby Green Heat (primarily wood chips and pellets) is used as an alternative to fossil fuel.

Although, the economic fundamentals for Green Heat already exist in Northern British Columbia, the knowledge and experience required for communities and industries to fully adopt existing technologies are insufficient. This project supports capacity development, relationships and demonstration projects required for the Green Heat energy sector to initially develop and continue to grow once the project is completed.

Northern Rural and Remote Communities Green Heat Initiative supports self-reliance and employment in rural and remote communities, as well as carbon reduction by development of an environmentally safe alternative to heating fuels.



679 Highway 97 South

Quesnel, BC V2J 4C7

T 250 747 1212

F 250 747 1270

E Info@cfquesnel.com

W www.cfquesnel.com

Also, Green Heat Energy:

- Provides an alternative use for Mountain Pine Beetle killed timber
- Allows communities to extract more value from lower-quality timber
- Provides communities with cost savings that can be directed to other needs (N.B. 70% of the money spent on bio-mass stays in the local community – unlike oil, for which only 10% remains in the local economy)

The delivery of this initiative will be undertaken by a contracted Project Coordinator under the supervision of a Steering Committee including industry, Community Futures and First Nations. The Coordinator will act as a facilitator to the Green Heat sector in Northern British Columbia

For further details, please contact David Dubois, Project Coordinator, at 250 457 7319, or email at david@cfquesnel.com

Funding for **Northern Rural and Remote Communities Green Heat Initiative** is provided by the Rural Economic Diversification Initiative (REDI) program-sponsored by Community Futures British Columbia, the Community Adjustment Fund (CAF)-sponsored by Government of Canada, Northern Development Initiative Trust and Industry contributions. Project partners and supporters include Northern Community Futures organizations, First Nations, industry, economic development organizations and potential clients. Nine Northern CFDCs have committed to working together to move this project forward and have agreed to provide specific project support.



Western Economic
Diversification Canada

Diversification de l'économie
de l'Ouest Canada

Canada



679 Highway 97 South
Quesnel, BC V2J 4C7

T 250 747 1212
F 250 747 1270

E info@cfquesnel.com
W www.cfquesnel.com

Moya Greene

President and
Chief Executive Officer
Canada Post Corporation

Présidente –
directrice générale
Société canadienne des postes

DEC 1 2009

MS. HEATHER NELSON-SMITH
CLERK TREASURER
THE VILLAGE OF PORT CLEMENTS
36 CEDAR AVE W
PO BOX 198
PORT CLEMENTS BC V0T 1R0

Dear Ms. Nelson-Smith:

Please excuse the delay in replying to your letter on behalf of the Village of Port Clements regarding mail delivery to your town. I appreciate your comments.

We continue to monitor all delivery services to the Queen Charlotte Islands very closely. The General Manager of Operations for the Pacific region, Ms. Marie Robinson, has looked into the situation. Her review confirms that we are meeting our remote delivery standards. Our published delivery standards from Vancouver and other areas in British Columbia are eight business days for regular parcel mail, six business days for Lettermail™ and five business days for Priority Courier™ and Xpresspost™ items. These service commitments have been in place for many years, and we will maintain them by using the BC Ferry services. During the summer, we took advantage of the increased frequency of ferry crossings; we will continue to look for such opportunities in the future.

Thank you for writing and making your concerns known. Should you experience service outside our published delivery standards, I encourage you to contact our Customer Service representatives. They may be reached at 1 800 267-1177 and will ensure that all appropriate action is taken immediately.

Yours sincerely,





December 4th, 2009

Mayor Cory Delves and Members of Council
Village of Port Clements
Box 198
Port Clements, BC V0T 1R0

Catalyst Paper Corporation
2nd Floor, 3600 Lysander Lane
Richmond, British Columbia
Canada V7B 1C3

Tel: 604 247 4400
Fax: 604 247 0512

Dear Mayor Delves and Members of Council:

On October 29th and December 1st, I wrote to Premier Campbell requesting his leadership in securing *interim* relief for BC municipalities hosting BC industry, and a *long-term* solution that ensures BC municipal taxation contributes to the viability of provincial industry and to the economic competitiveness of our province.

I wrote that for a variety of reasons, often as simple as temporary cash flow or liquidity constraints, companies have had to resort to non-payment of taxes, or to the courts, or both, in order to face this issue and survive. I told the Premier that such circumstances and such developments cannot be good for anyone who wants the best for British Columbia, and that I can attest to the fact that the crisis has prompted groups to reach out to one another in search of a solution and leadership.

As well, I told him of the positive efforts Catalyst Paper is taking to encourage broad-based support for the effort to secure interim relief and a long-term solution for the crisis in municipal taxation. This involves reaching out to the Business Council of BC, the Union of BC Municipalities, Canadian Taxpayers Federation (BC), the BC Chamber of Commerce, the BC division of the Canadian Manufacturers & Exporters, unions, local chambers of commerce, municipalities, MLAs, and others.

My letters to Premier Campbell were prompted by the October 16th, 2009 Reasons for Judgment by the Honourable Justice Voith in the matter of *Catalyst Paper Corporation v. North Cowichan (District)* in the Supreme Court of British Columbia. Justice Voith said:

Furthermore, property tax rates, as a cost of production, are markedly higher in British Columbia than elsewhere in Western Canada or in Ontario. Class 4 municipal tax rates in British Columbia are also markedly higher than in other jurisdictions These are matters properly addressed by different levels of government and not by the courts.

Justice Voith and others have pointed the way to the potential source of a solution that would help retain industrial jobs and ensure the long-term viability of BC industry and communities. Indeed, as Vaughn Palmer said on the Bill Good show on CKNW on October 23rd:

I think the first thing is the judge here said, 'Look, this is an issue for the political arena; it's not something the court should intervene on.' And I actually think the

judge is right there. But here's the dilemma: You've got municipalities in British Columbia, particularly North Cowichan, where forest companies are being taxed at 20 times the rate of local residents, and the mills are saying, 'If you're going to tax us like that, we can't keep our doors open.' The industry has declined so much that there aren't enough jobs in the community for the municipality to really address the issue. The municipality says, 'We can't hit our local ratepayers with the taxes we'd have to hit them with in order to balance the equation.' I think what we have to do collectively in British Columbia is ask ourselves, 'Do we still want forest companies and do we still want mills?' Because we're just charging them too much taxes locally.

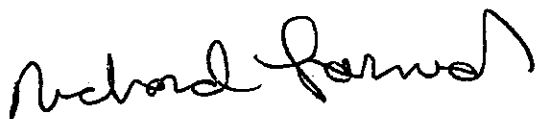
These views remind us that this is not a time for finger pointing; rather, it is a time to work positively and collaboratively towards a solution. Accordingly, I am writing to encourage you to seek the Premier's leadership in support of interim relief and a long-term solution on municipal taxation.

If you support this approach to seek the Premier's leadership and participation in directing efforts towards interim relief and a balanced long-term solution to this issue, I would ask you to:

- Use your leadership position in your community to encourage your local chamber of commerce and your MLA to work positively and cooperatively to support a municipal tax system that works better for individual taxpayers, job creation, industries and business, and community and provincial economic growth; and,
- report your progress to the Premier.

I want to thank you in advance for any action you can take to enlist the Premier's leadership in securing interim relief and a long-term solution on the municipal taxation issue. I would welcome being copied on any correspondence you send on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard Garneau". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Richard Garneau, President and CEO
Catalyst Paper Corporation

Invitation to meet.

Subject: Invitation to meet.
From: "bill" <bill.beldessi@haidanation.ca>
Date: Wed, 16 Dec 2009 11:20:23 -0800
To: <office@portclements.com>

Mayor Delves and Council
Village of Port Clements

Mayor Delves and Council,
Please accept this invitation to meet with the CHN and Provincial technicians prior to the Open House being held at the Old Community Hall in Port Clements on January 19th, 2010. If possible, this meeting could be held between the hours of 2 to 4 P.M. and we would appreciate confirmation of your attendance. If this time slot is not acceptable please contact my office to find another time.

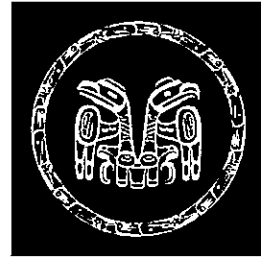
Sincerely,

Bill Beldessi – Manager
Haida Gwaii Strategic Land Use Implimentation

Letter to Village of Port Clements Dec 16 09.pdf

Content-Type: application/pdf
Content-Encoding: base64

c-7



Date: December 16, 2009
Mayor of Port Clements
Village of Port Clements
Masset, BC, Haida Gwaii V0T 1M0

Sent by e-mail and surface mail following.

Dear Mayor Delves,

The Province of B.C. and the Council of the Haida Nation recently initiated the public review of proposed land use objectives for Ecosystem-Based Management on Haida Gwaii. With this initiative, the Council of the Haida Nation and the Province are following through on a key commitment included in the Strategic Land Use Agreement for Haida Gwaii, signed in December of 2007.

During the public review period, which will end on February 12, 2010, a series of public Open Houses will be held in communities on the Islands, based on the following schedule:

January 18th – Old Massett Community Hall
January 19th – Old Community Hall, Port Clements
January 20th – Howard Phillips Hall, Masset
January 21st – Small Hall, Skidegate
January 22nd – Community Hall, Queen Charlotte
January 23rd – Community Hall, Sandspit

The Open Houses will be held from 4:00 pm to 8:00 pm each day, with the exception of the Open House in Sandspit, which will run from 10:00 am to 2:00 pm on Saturday, January 23rd.

We would like to invite you to attend the Open House scheduled in your community. In addition, we would like to extend an offer to meet with you and council members directly prior to the Open House, as an opportunity to share information on the land use objectives order and answer any questions or hear concerns that you may have.

Please let us know if you are interested in convening a meeting, including a proposed time and location. For logistical reasons, it would be best if the meeting could be arranged on the day of the Open House in your community, with preferred meeting times in the early afternoon.

Thank you, we are looking forward to hearing from you.

Bill Beldessi- Manager
Haida Gwaii SLUA
Box 589, Masset, B.C. V0T 1M0
Integrated Land Management Bureau
bill.beldessi@haidanation.ca

Rudi Mayser A/Manager – Major Projects
A/Manager – Major Projects
Integrated Land Management
Rudi.Mayser@gov.bc.ca
Coast Service Centre, Manager



The Village of
PORT CLEMENTS

P.O. Box 198
Port Clements, B.C.
V0T 1R0
Phone: (250) 557-4295
Fax: (250) 557-4568
E-mail: portclem@qcislands.net

REPORT TO COUNCIL

Author: Debbie Delves
Date: Dec 18th, 2009
Subject: Noah's Wish – Disaster Training course for animals.

At the regular meeting of the Port Clements Emergency Committee, the Committee passed a motion to put forth Committee member Jamie Delves name for Councils approval to attend Noah's Wish-Disaster Training course for animals June 5th & 6th, 2010 in Quesnel, BC. The Emergency Committee has approved spending \$450.00 of the Emergency budget for this training and some travel costs. Registration is \$125.00 and \$325 ferry cost, lodging will be free as she will be staying with family.

The Noah's Wish, is an International animal rescue group that deals solely with animals during disasters. This year Quesnel will be hosting the annual training! They need 30 people registered by Jan. 30 or they will change the location!"

This Disaster training has been used after Hurricane Katrina, during the California & Kelowna Wildfires.

Event: Noah's Wish Disaster Response Training
What: Workshop
Start Time: Saturday, June 5 at 8:00am
End Time: Sunday, June 6 at 3:00pm
Where: Rec Centre, Quesnel BC

Thank you for your consideration.

Debbie Delves
Administrative Assistant

Noah's Wish Disaster Response Training

BECOME PART OF A SKILLED AND PROFESSIONAL ANIMAL
DISASTER RESPONSE TEAM



Exciting information on:

- Animal Sheltering
- Search & Rescue Techniques
- Infectious Animal Shelter Diseases
- Pocket Pets & Reptiles
- Safety in the Disaster Environment
- Disaster Information on Hurricanes or Earthquakes
- Volunteer Information
- Animal Intake Process
- Disaster Psychology
- Separate Track for Returning Volunteers on Generators, Vehicle Safety & Blood Borne Pathogens
- And a whole lot more!

Come—Campout with the class for a whole weekend and see how this realistic training simulates what disaster response is all about!

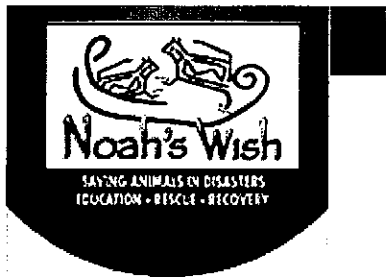
For more information about Noah's Wish or this exciting training visit www.noahswish.info or call: 916-939-9474

New Volunteers = \$125

Returning Volunteer, Student or Senior (62+) = \$85

**June 5th-6th
500 North Star Rd.
Quesnel, British
Columbia**

Pre-registration is required and space is limited! Visit www.noahswish.info to sign up before it's too late!



About Us

Coordinator Profiles

[View All](#)

[Region 1](#)

[Region 2](#)

[Region 3](#)

[Region 4](#)

[Region 5](#)

[Region 6](#)

[Region 7](#)

[Region 8](#)

[Canada](#)

Disaster Experience Staff

Board of Directors

Professional Affiliations

Partnerships

2009 Events

Recommended Reading

Privacy Policy

How You Can Help

Donations

Volunteer

Donations

Donations

Links

Wish List

2009 Pet Photo Contest - Note Cards

Memorials

Volunteer Training

2010 General Training Information

2010- Training Curriculum

Locations / Dates

Training Registration Form

2009 Training Pictures

Training Sponsors

Current Watches & Deployments

Disaster Information

[Home » Disaster Information](#)

Services Offered by Noah's Wish

Noah's Wish is prepared to provide these services each time we mobilize. All the services listed below are free to victims whose animals have been affected by a disaster.

Precautionary Evacuation of Animals

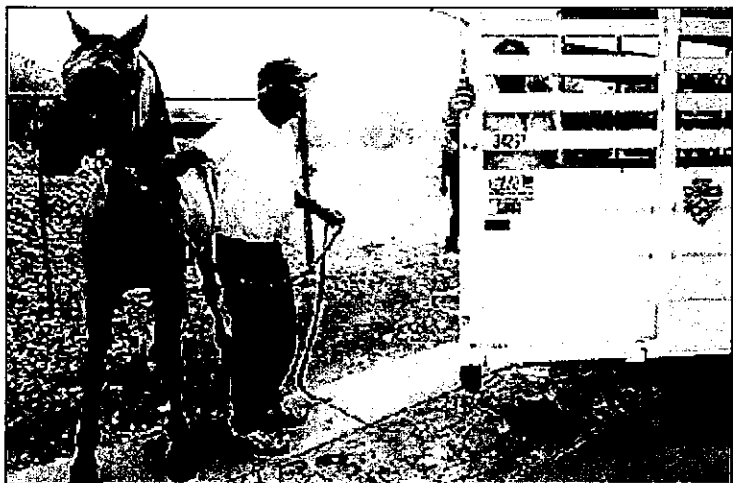
Noah's Wish will mobilize volunteers to help evacuate animals when people are being told to be prepared for possible evacuations. It is really important at this point to move large animals out of the area, as well as, large numbers of animals located on the same property. These types of evacuations can take a great deal of time and it's better to start moving the animals when evacuations are precautionary and not mandatory.

Mandatory Evacuations

When a mandatory evacuation goes into effect, residents are encouraged to leave the area but they cannot be forced to leave. Noah's Wish will make contact with these people to see whether they wish to have their animals evacuated, even if they are not going to leave themselves.

Owner Requested Evacuation of Animals

In some instances, people are not at home when mandatory evacuation orders are issued. When they try to return to their homes, they are unable to enter the evacuated area. In most cases, we may be allowed into the area to retrieve the animals.



Transportation of Animals

When people do not have a way to transport some or all of their animals out of an area being evacuated, Noah's Wish will help provide transportation.

Temporary Shelters For Displaced Animals

Noah's Wish will set up a temporary shelter(s) for the animals until they are able to return home or until other arrangements can be made. The average length of time that



About Us

Coordinator Profiles

[View All](#)

[Region 1](#)

[Region 2](#)

[Region 3](#)

[Region 4](#)

[Region 5](#)

[Region 6](#)

[Region 7](#)

[Region 8](#)

[Canada](#)

Disaster Experience Staff

Board of Directors

Professional Affiliations

Partnerships

2009 Events

Recommended Reading

Privacy Policy

How You Can Help

Donations

Volunteer

Donations

Donations

Links

Wish List

2009 Pet Photo

Contest - Note Cards

Memorials

Volunteer Training

2010 General Training Information

2010- Training Curriculum

Locations / Dates

Training Registration Form

2009 Training Pictures

Training Sponsors

Current Watches & Deployments

Past Deployments

Disaster Information

[Noah's Wish Store](#)
[Community](#)
[Outreach](#)

Disaster Preparedness

[Home](#) » [Disaster Information](#) » [Disaster Preparedness](#)

There Are Real Benefits to Being Prepared

Being prepared can reduce fear, anxiety, and losses that accompany disasters. Communities, families, and individuals should know what to do in the event of a fire and where to seek shelter during a tornado. They should be ready to evacuate their homes and take refuge in public shelters and know how to care for their basic medical needs.

People also can reduce the impact of disasters and sometimes avoid the danger completely by taking preventative measures such as flood-proofing and securing items that could shake loose in an earthquake.

The Need to Prepare is Real

Disasters disrupt hundreds of thousands of lives every year. Each disaster has lasting effects, both to people and property.

If a disaster occurs in your community, local government and disaster-relief organizations will try to help you, but you need to be ready as well. Local responders may not be able to reach you immediately, or they may need to focus their efforts elsewhere.

You should know how to respond to severe weather or any disaster that could occur in your area - hurricanes, earthquakes, extreme cold, flooding, or terrorism.

You should also be ready to be self-sufficient for at least three days. This may mean providing for your own shelter, first aid, food, water, and sanitation.

You have a responsibility to protect yourself and your family by knowing what to do before, during, and after an event. Some examples of what you can do follow:

Before

Know the risks and danger signs.

Purchase insurance, including flood insurance, which is not part of your homeowner's policy.

Develop plans for what to do.

Assemble a disaster supplies kit.

During

Put your plan into action.

Follow the advice and guidance of officials in charge of the event.

After

Repair damaged property.

Take steps to prevent or reduce future loss.

Basic Preparedness

You will need to find out about hazards that threaten the community, how the population will be warned, evacuation routes to be used in times of disaster, and the emergency plans of the community and others that will impact your plan.

Guidance on specific content that you and your family will need to develop and include in your plan; on how to escape from your residence, communicate with one another during times of disaster, shut-off household utilities, insure against financial loss, acquire basic safety skills, address special needs such as disabilities, take care of animals, and seek shelter.

General Information
Disaster
Preparedness
Disaster Planning

Equipment We Use

Contact Us

Home

Disaster Help

If you are currently seeking help during a disaster or need to report a disaster that has already occurred or is still developing, contact us immediately on 916-939-9474.

OR for after hours, weekends or holidays please call 916-939-9468.

If you are not faced with an urgent situation also email us at info@noahswish.info

Mailing Address
P.O. Box 4288
El Dorado Hills, CA
95762

P: (916) 939-9474
F: (916) 939-9479
E: info@noahswish.info

by entering your email address in the space below.



Checklists of items to consider including in your disaster supplies kit that will meet your family's needs following a disaster whether you are at home or at other locations.

Escape Routes

Draw a floor plan of your home. Use a blank sheet of paper for each floor. Mark two escape routes from each room. Make sure children understand the drawings. Post a copy of the drawings at eye level in each child's room.

Where to Meet

Establish a place to meet in the event of an emergency, such as a fire. Record the locations below:

	Where to meet...
Near the home	For example, the next door neighbor's telephone pole
Outside the immediate area	For example, the neighborhood grocery store parking lot

Family Communications

Your family may not be together when disaster strikes, so plan how you will contact one another. Think about how you will communicate in different situations.

Complete a contact card for each family member. Have family members keep these cards handy in a wallet, purse, backpack, etc. You may want to send one to school with each child to keep on file. Pick a friend or relative who lives out-of-state for household members to notify they are safe.

Special Needs

If you or someone close to you has a disability or a special need, you may have to take additional steps to protect yourself and your family in an emergency.

Disability/Special Need	Additional Steps
Hearing impaired	May need to make special arrangements to receive warnings.
Mobility impaired	May need special assistance to get to a shelter.
Single working parent	May need help to plan for disasters and emergencies.
Non-English speaking persons	May need assistance planning for and responding to emergencies. Community and cultural groups may be able to help keep people informed.
People without vehicles	May need to make arrangements for transportation.
People with special dietary needs	Should take special precautions to have an adequate emergency food supply.

Create a Family Disaster Plan

Once you know what disasters are possible in your area, talk about how to prepare and how to respond if one occurs.

Here is how to create your Family Disaster Plan:

Meet with your family and discuss why you need to prepare for disaster. Explain the dangers of fire, severe weather, and earthquakes to children. Plan to share responsibilities and work together as a team. Keep it simple enough so people can remember the important details. A disaster is an extremely stressful situation that can create confusion. The best emergency plans are those with very few details.

Discuss the types of disasters that are most likely to happen. Explain what to do in each case. Everyone should know what to do in case all family members are not together. Discussing disasters ahead of time will help reduce fear and anxiety and will help everyone know how to respond.

Pick two places to meet:

Right outside of your home in case of a sudden emergency, like a fire.

Outside of your neighborhood in case you can't return home or are asked to leave your neighborhood. Everyone must know the address and phone number of the meeting locations.

Develop an emergency communication plan. In case family members are separated from one another during floods or other disasters, have a plan for getting back together. Separation is a real possibility during the day when adults are at work and children are at school.

Ask an out-of-town relative or friend to be your "family contact." Your contact should live outside of your area. After a disaster, it is often easier to make a long distance call than a local call. Family members should call the contact and tell him or her where they are. Everyone must know the contact's name, address, and phone number.

Discuss what to do if authorities ask you to evacuate. Make arrangements for a place to stay with a friend or relative who lives out of town and/or learn about shelter locations.

Be familiar with escape routes. Depending on the type of disaster, it may be necessary to evacuate your home. Plan several escape routes in case certain roads are blocked or closed. Remember to follow the advice of local officials during evacuation situations. They will direct you to the safest route; some roads may be blocked or put you in further danger.

Plan how to take care of your pets. Pets (other than service animals) are not permitted to be in places where food is served, according to many local health department regulations. Plan where you would take your pets if you had to go to a public shelter where they are not permitted.

Disaster Supplies Kit Basics

The following items might be needed at home or for an evacuation. Keeping them in an easy-to-carry backpack or duffel bag near your door would be best in case you need to evacuate quickly, such as in a tsunami, flash flood, or major chemical emergency. Store your kit in a convenient place known to all family members. Kit basics are:

A portable, battery-powered radio or television and extra batteries.

Flashlight and extra batteries.

First aid kit and first aid manual.

Supply of prescription medications.

Credit card and cash.

Personal identification.

An extra set of car keys.

Matches in a waterproof container.

Signal flare.

Map of the area and phone numbers of places you could go.

Special needs, for example, diapers or formula, prescription medicines and copies of prescriptions, hearing aid batteries, spare wheelchair battery, spare eyeglasses, or other physical needs.

Back to top

Noah's Wish is a unique animal welfare organization dedicated exclusively to rescuing and sheltering animals in disasters throughout the United States and Canada. Noah's Wish is a not-for-profit, 501(c)3, charitable organization.

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council With GL Numbers

Page 1 of 2
2009-Dec-23
12:07:57 PM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20090790	2009-12-09	AARON-MARK SERVICES LTD.	10-2-12-99-06	2015925	PAYMENT OUTLET FOR COMM KITCHEN	16.12	16.12
20090791	2009-12-09	BAYVIEW MARKET	10-2-12-99-30	12-09-09	PAYMENT PORT BUCKS	1,000.00	1,000.00
20090792	2009-12-09	BEACHY, COLLEEN	10-2-11-10-50	12/2009	PAYMENT CHRISTMAS BONUS	75.00	75.00
20090793	2009-12-09	BROOKS, CHERI	10-2-11-10-50	12/2009	PAYMENT CHRISTMAS BONUS	75.00	75.00
20090794	2009-12-09	DELVES, DEBBIE	10-2-11-10-50	12/2009	PAYMENT CHRISTMAS BONUS	75.00	75.00
20090795	2009-12-09	NELSON SMITH, PETER	10-2-11-10-50	14	PAYMENT CHRISTMAS BONUS	75.00	75.00
20090796	2009-12-09	NELSON-SMITH, HEATHER	10-2-11-10-50	38	PAYMENT CHRISTMAS BONUS	75.00	75.00
20090797	2009-12-09	RYLAND, JASMINE	10-2-11-10-50	12/2009	PAYMENT CHRISTMAS BONUS	75.00	75.00
20090798	2009-12-09	SKEENA FUELS LTD.	10-2-31-90-00	12142	PAYMENT PW TRUCK FUEL	647.24	647.24
20090799	2009-12-09	UNION OF BC MUNICIPALITIES	10-3-73-90-00	PC-1094	PAYMENT 2010 LGMA CALENDARS/PLANNERS	67.20	67.20
20090800	2009-12-09	BUSSHOF, ROMAN	10-2-11-10-50	2009/12	PAYMENT CHRISTMAS BONUS	75.00	75.00
20090813	2009-12-14	COASTAL PROPANE	10-2-24-80-10	38843	PAYMENT FD PROPANE	697.59	697.59
20090814	2009-12-14	EOCP	10-3-73-90-00	2010	PAYMENT 2010 EOCP RENEWAL	63.00	63.00
20090815	2009-12-14	NELSON-SMITH, HEATHER	10-2-12-11-00	39	PAYMENT OFFICE SUPPLIES	31.47	31.47
20090816	2009-12-14	PACIFIC COASTAL AIRLINES	30-2-41-20-00	00185397	PAYMENT AIRLINE WATER DELIVERY	36.00	36.00
20090817	2009-12-14	REVENUE SERVICES OF BC	10-3-73-90-00 10-4-29-00-00	360073364 360073364	PAYMENT N-S MEDICAL 6 MONTHS N-S MEDICAL 6 MONTHS	540.00 108.00	648.00
20090818	2009-12-14	VIP COURIER CORPORATION	30-2-41-20-00	174743	PAYMENT NOV WATER DELIVERY	28.84	28.84
20090819	2009-12-14	Queen Charlotte Islands SPCA	10-2-12-99-30	01	PAYMENT SPCA PORT BUCKS DONATION	30.00	30.00
20090827	2009-12-23	ACKLANDS GRAINGER	10-2-24-80-00 10-2-32-37-20 10-2-34-00-20 10-2-71-89-40 10-3-22-00-00	4372 02684 4372 02684 4372 02684 4372 02684 4372 02684	PAYMENT GLOVES AND LIFEVESTS GLOVES AND LIFEVESTS GLOVES AND LIFEVESTS GLOVES AND LIFEVESTS GLOVES AND LIFEVESTS	201.36 191.69 50.34 40.96 23.59	507.94
20090828	2009-12-23	BAYVIEW MARKET	10-2-12-99-30 10-2-75-00-00	12-23-2009 12-23-2009	PAYMENT PORT BUCKS PORT BUCKS REC COMM	570.00 30.00	600.00
20090829	2009-12-23	CORPORATE EXPRESS	10-2-24-90-00	24045563	PAYMENT FORM HOLDER PW AND DUST MOP RE	51.15	98.26

F-1

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council With GL Numbers

Page 2 of 2

2009-Dec-23

12:07:58 PM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20090829	2009-12-23	CORPORATE EXPRES	10-3-22-00-00	24045563	GST	4.39	98.26
			30-2-41-30-30	24045563	FORM HOLDER PW AND DUST MOP RE	42.72	
20090830	2009-12-23	GAS PLUS II			PAYMENT		160.00
			10-2-12-99-30	12-18-09	PORT BUCKS	160.00	
20090831	2009-12-23	LORE, BEV			PAYMENT		25.91
			10-2-75-00-00	12-2009	Returned Meatballs	13.64	
			10-2-75-00-00	12-2009	Returned Harry Potter	12.27	
20090832	2009-12-23	MUNICIPAL INFORMATION SYSTEMS IN			PAYMENT		278.52
			10-3-73-90-00	20091348	JANUARY 2010 SUPPORT	278.52	
20090833	2009-12-23	NELSON SMITH, PETER			PAYMENT		502.84
			40-2-42-90-00	15	WASTEWATER COURSE	502.84	
20090834	2009-12-23	OBSERVER PUBLISHING CO. LTD.			PAYMENT		217.57
			10-3-73-90-00	5782	COUNCIL ADVERT 2010	194.78	
			10-2-75-00-00	5818	THANKYOU PORT REC AD	22.79	
20090835	2009-12-23	STAPLES MCDANNOLD STEWART			PAYMENT		120.41
			10-2-12-10-50	50750	UNSERVICED SUBDIVISION; SERVICES	120.41	
20090836	2009-12-23	VILLAGE OF PORT CLEMENTS			PAYMENT		267.14
			10-2-12-99-30	12/09	PORT BUCKS	110.00	
			10-1-59-10-00	12/16/09	Northern Health Meeting	18.57	
			10-2-12-11-00	12/16/09	Office Supplies	20.81	
			10-2-12-11-00	12/16/09	Office Supplies	16.04	
			10-2-12-11-40	12/16/09	Office Supplies	6.94	
			10-2-12-11-60	12/16/09	Postage	47.20	
			10-2-32-31-00	12/16/09	Bolts and Nuts for Street Signs	13.05	
			10-2-32-31-00	12/16/09	Street Signs	19.34	
			10-2-34-00-20	12/16/09	Wharf Supplies	4.58	
			10-3-22-00-00	12/16/09	GST	5.27	
			30-2-41-30-30	12/16/09	Water Supplies	5.34	
20090837	2009-12-23	C MARRS SERVICES			PAYMENT		295.05
			10-2-24-70-00	12209vopc	CUSTOM CUT WOOD FOR FH STAIRS	295.05	
20090838	2009-12-23	PENSION CORPORATION			PAYMENT		1,394.69
			10-4-27-00-20	Dec2009	DEC2009 PENSION	1,394.69	
20090839	2009-12-23	RECEIVER GENERAL - CCRA			PAYMENT		4,531.70
			10-4-27-00-10	Dec2009	DECEMBER CCRA	4,531.70	

Total 21,778.02



The Village of
PORT CLEMENTS

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
PH : 250-557-4295
FAX : 250-557-4568
Email : office@portclements.com
Web : www.portclements.com

REPORT TO COUNCIL

To: Mayor & Council

From: Heather Nelson-Smith

Date: December 24, 2009

Re: **Financial planning meetings**

In previous years Council had started the planning for the five year financial plan in March and April.

With the upcoming by election it would be very helpful to tackle this early.

Strategic priorities were handed out at the last meeting with the hopes of having a refresher session in January so that staff can prepare for the inclusion into the financial plan.

Council needs to consider a date for this, the following dates are available:
January 19, 21, 25, 26, 28

Financial Plan review Tentative Beginning
February 15 & 16

Respectfully Submitted,

Action Items

<input checked="" type="checkbox"/> Start Date	Subject
<input checked="" type="checkbox"/> Mon 2009-12-07	to arrange for Dave Trim to make a presentation to the Council and public in early Januar...
<input checked="" type="checkbox"/> Mon 2009-12-07	table an appreciation gift for out going Councillor Hughes-McMullon to the New Year.
<input checked="" type="checkbox"/> Mon 2009-12-07	to revisit the list of derelict vehicles and identify those that are of the most importance to...
<input checked="" type="checkbox"/> Mon 2009-12-07	apply to the Northern Development Initiative Trust for the 2010 Community Development...
<input checked="" type="checkbox"/> Mon 2009-06-01	develop a policy for future Alder and Salmonberry removal on any property the Village is in possession of
<input checked="" type="checkbox"/> Tue-2009-12-08	appoint Daryl Fish to the Port Clements Volunteer Fire Department.
<input checked="" type="checkbox"/> Mon-2009-12-07	accept the recommendation of the Port Clements Emergency Committee to add an animal plan to the Emergency Plan, including the Tennis Courts, Concession...
<input checked="" type="checkbox"/> Tue-2009-12-08	support Misty Isles Economic Development Society's application to the Investment Agriculture Foundation funding for the Haida Gwaii Agriculture Study in the ...
<input checked="" type="checkbox"/> Mon-2009-12-07	write a letter of support to Misty Isles Economic Development Society in their application to the Coast Sustainability Trust in the amount of \$75,000 (seventy fi...
<input checked="" type="checkbox"/> Mon-2009-11-16	write a letter to the Ministry of Environment and BC Parks and recreation requesting opportunities for the committees to be consulted regarding conservatory...
<input checked="" type="checkbox"/> Mon-2009-11-16	support Urs Thomas' application to be a member of the Tourism Advisory Committee through Misty Isles Economic Development Society-
<input checked="" type="checkbox"/> Mon-2009-11-16	Remove railings from wharf
<input checked="" type="checkbox"/> Mon-2009-11-02	apply to the Gwaii Trust under the Major Contributions program for 100% of the \$287,080.00 purchase price for a new fire rescue truck-
<input checked="" type="checkbox"/> Mon-2009-11-02	support the Misty Isles Economic Development Society and their application to the Canada Community Initiatives Program for \$150,000 to attract foreign inves...
<input checked="" type="checkbox"/> Mon-2009-11-02	table the railings at the end of the Wharf to the next regular Council meeting for Pete Nelson Smith to review with Cam Traplin the design of the railings and re...
<input checked="" type="checkbox"/> Mon-2009-10-19	staff respond to Ms. Bonano regarding the new spaces survey for the Vancouver Island Regional Library
<input checked="" type="checkbox"/> Mon-2009-10-19	Apply for new legacy funds for barge feasibility-
<input checked="" type="checkbox"/> Mon-2009-10-19	Apply for christmas funds-
<input checked="" type="checkbox"/> Tue-2009-10-27	Send Pete Stuff
<input checked="" type="checkbox"/> Wed-2009-10-21	Water report-
<input checked="" type="checkbox"/> Mon-2009-10-05	set aside funds in the 2009-2013 Financial Plan to cover the remainder of the costs, approximately \$36,000.00 for preparing the Barge Feasibility Study
<input checked="" type="checkbox"/> Mon-2009-10-05	provide a letter of support for the Village of Port Clements Barge Feasibility Study project-