

THE VILLAGE OF PORT CLEMENTS

Regular Meeting of Council, Monday, November 2nd, 2009, 7:30pm

AGENDA

1. ADOPT AGENDA.

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1-Minutes regular meeting Oct 19th, 2009.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Public Works request for direction regarding Wharf Aluminium Rails.

5. ORIGINAL CORRESPONDENCE.

C-1-Village of Queen Charlotte, Olympic Torch Relay celebration, Nov 3rd, 2009.

C-2-Regional District of Kitimat - Stikine - Solid Waste Management Initiatives.

C-3-Misty Island Economic Development Society-Letter of Support ICCI funding proposal to Canada-Community Initiatives Program for matching funds of \$150,000 to attract foreign investment.

C-4-Port Clements Volunteer Fire Department-letter of Support, Gwaii Trust Major Contribution application for a new Rescue Truck in amount of \$287,080.00.

6. GOVERNMENT.

G-1-Bylaw #376, Final adoption, Financial Plan for the years 2009-2013.

7. FINANCE.

F-1-Cheque list Oct 30th, 2009.

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

R-2-Public Works report.

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

In Camera meeting to follow under Community Charter Section 90-1-c.

Minutes of the regular meeting of the Port Clements Council held Monday October 19, 2009 in the Council chambers.

Present

Mayor Delves

Councillor Cheer

Councillor Hughes-McMullon

Clerk/Treasurer Heather Nelson-Smith

Press/Public

Mayor Delves called the meeting to order at 7:30 pm

1. ADOPT AGENDA.

ADD-NB-1 VIRL

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to adopt the agenda as amended.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1-Minutes Oct 5th, 2009.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to accept the minutes of October 5, 2009.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Derelict Vehicles

Prioritize the removal of vehicles, more visibility more need.

Mention of assistance, tourism action plan, bylaws and assistance may be available from the village. Your response to this is greatly appreciated to assist in administering our bylaw. Intend on enforcing the bylaw to help property owners deal with existing derelict vehicle.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to notify all of the residents that have uninsured vehicles on their lots that there is a bylaw in regards to the storage of vehicles and with the added space at the landfill site that the Village council is considering offering some financial assistance one time to those that are interested in disposing of their vehicles.

CARRIED

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to have Mayor Delves request the support of the Regional District to assist in the removal of the Derelict Vehicles from the Community.

CARRIED

5. ORIGINAL CORRESPONDENCE.

m-1

6. GOVERNMENT.

G-1-Bylaw #375, Amend Bylaw #368 Establish Fees and Regulations for the use of the Port Clements Wharf.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to reconsider and finally adopt Bylaw No. 375, 2009 Establish Fees and Regulations for the use of the Port Clements Wharf.

CARRIED

G-2-Bylaw #376, Amend Financial Plan for the years 2009-2013.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to read Bylaw No, 276, 2009 Amendment Financial Plan for the Years 2009-2013 a first and second time.

CARRIED

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to read Bylaw No, 276, 2009 Amendment Financial Plan for the Years 2009-2013 a third time.

CARRIED

7. FINANCE.

F-1-Cheque list Oct. 16th, 2009.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to accept the cheque listing of October 16, 2009.

CARRIED

F-2-Tlell Firefighters request for Gwaii Trust Christmas monies \$3000.00.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to apply to the Gwaii trust under the Christmas Program for the following disbursements: Allocation to Port Bucks for the Community \$4640.00; Port Clements Recreation Breakfast with Santa, \$1160.00; Port Clements Seniors Association \$1200.00; and the Tlell Firefighters Christmas Party \$3000.00.

CARRIED

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to apply to the Gwaii Trust under the New Legacy program for \$20,000 towards the \$50,000 budget of the Barge Feasibility Study.

CARRIED

8. NEW BUSINESS.

NB-1- VIRL

Councillor Hughes-McMullon requested that staff respond to Ms. Bonano regarding the new spaces survey for the Vancouver Island Regional Library

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

Councillor Cheer- Attended the Tourism meeting.

Councillor Hughes-McMullon- Will be away for the next meeting

Mayor Delves- Will be attending the North West Regional Hospital, Regional District and Northern Development Trust meetings.

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

It was moved by Councillor Hughes-McMullon to adjourn the meeting at 8:41pm

Cory Delves,
Mayor

Heather Nelson-Smith,
Clerk/Treasurer

REQUEST FOR DIRECTION

Subject: Port Clements Wharf/ Aluminium Railings

Recommendation: Remove the aluminium railings from the wharf head permanently.

PWS Comments: Several failings with the provided railings have come forward since their summer installation.

Key Issues/Concepts Defined: The railings have proved very difficult to remove and replace for commercial users. Potential for loss to vandalism due to the ability to remove railings. Winds present at the wharf head lead to a constant vibration which has already cracked several of the railings. Public concern about the safety of the installed railings (gaps/strength).

Strategic Relevance: The railings provided will be a constant maintenance concern, or require a significant amount of work to be functional. (Remounting, new welds, strength reinforcements, etc)

Desired Outcome(s): To either have a proper, safe, relatively maintenance free railing or no railing at all.

Response Options:

1. Remove the railings and use the aluminium for other projects
2. Spend the time and money on creating a functional railing system.

Implications of Recommendation:

General: 1: With minimal time and manpower, public works could remove the railings and use the aluminium for other projects (either queue railings for new concessions at park or safety railings at water plant) leaving the wharf head as it was originally.

2: A functional aluminium railing could be installed provided a re-fitting of the railings (including extension of some, reduction of others) strengthening of points of weakness, additional pieces welded in to meet hand-rail regulations and provide stability against vibration.

Organizational: 1: Public Works Department

2: Engineer (Hyland Fraser), crew of two for removal and installation, welder for rail upgrades.

BA-1

Financial: We have approximately \$4500 left in the wharf budget, some of which needs to be used to replace or recover the lost cleats. Option 1 is a minimal cost of the Public Works crew. Option 2 at an estimation of 3 days work:

Welder: 2 days @ \$80/hr = \$1280

Labourers x 2: 3 days @ \$25/hr = \$1200

Engineer: 1 day @ \$65/hr = \$520

Materials: Unknown until re-engineered.

Follow Up Action: As directed by council.

Submitted By: Pete Nelson-Smith



SKIDEGATE BAND COUNCIL

October 6, 2009

Dear Friends,

The excitement is building as Haida Gwaii, prepares for the Olympic Torch Relay celebration on November 3, 2009.

In this historic event members of all Island communities will have the opportunity to witness the Olympic flame as it continues its magical journey across the nation touching the hearts and lives of millions of Canadians.

The communities of Skidegate and Queen Charlotte invite you to participate in these moments of inspiration as the Olympic Torch travels the traditional waterways of Haida Gwaii by canoe in Skidegate and then by land to Queen Charlotte.

Events get underway early the morning of November 3, 2009 in Skidegate followed by official ceremonies in Queen Charlotte Village where the cauldron is lit with the Olympic Torch. In keeping with the spirit of the Olympics, all are invited to attend a luncheon at the Queen Charlotte Community Hall following the Official Ceremonies.

We look forward to sharing this event with you.

Sincerely,

Mayor Kulesha & Chief Wilson

Regional District of Kitimat-Stikine

October 20, 2009

Page 2

Boards and Councils:

RE: RDKS Solid Waste Management Initiatives

The Regional District of Kitimat-Stikine has been pursuing the development of the proposed Forceman Ridge Landfill in the vicinity of Terrace to replace the two existing Terrace and Thornhill landfill sites for over a decade.

Land tenure and permits have finally been secured but prior to proceeding with more detailed design the Regional District Board wants to revisit and evaluate alternatives to land filling including incineration and waste energy conversion and would like to know if there are other northwest jurisdictions interested in working more closely together on examining solid waste issues and initiatives including recycling, solid waste conversions and the development of a more regional landfill that could meet the needs of a larger area and more communities.

Allan Lanctot, RDKS, Electoral Area C Director authored and presented the attached documents entitled Forceman Ridge Landfill and RDKS Recycle and Composting at the Northwest Municipal Association meeting held in Kitimat on September 4, 2009.

The NWMA suggested these presentations be forwarded to the three Northwest Regional Districts and their respective municipalities for consideration and to get an indication of interest and level of support whether to pursue these initiatives on a more widespread basis.

The RDKS Board looks forward to your response, comments and suggestions.

Thank you,



Bob Marcellin
Administrator

BM/ls

Enclosures

Regional District of Kitimat-Stikine

300 - 4545 Lazelle Avenue
Terrace, BC V8G 4E1

Tel (250) 615-6100
Fax (250) 635-9222

Our file no

October 20, 2009

Skeena Queen Charlotte Regional District

hkoning@sqcrd.bc.ca

Member Municipalities

City of Prince Rupert
Village of Queen Charlotte
District of Port Edward
Village of Port Clements
Village of Masset

cityhall@princerupert.ca
office@queencharlotte.ca
info@portedward.ca
office@portclements.com
vom@mhtv.ca

Bulkley Nechako Regional District

inquiries@rdbc.bc.ca

Member Municipalities

Village of Burns Lake
District of Fort St. James
Village of Fraser Lake
Village of Granisle
District of Houston
District of Smithers
Village of Telkwa
— District of Vanderhoof

village@burnslake.org
district@fortstjames.ca
village@fraserlake.ca
garchambault@villageofgranisle.ca
doh@houston.ca
general@town.smithers.bc.ca
info@telkwa.com
info@district.vanderhoof.ca

Regional District of Kitimat-Stikine

Member Municipalities

Village of Hazelton
District of New Hazelton
District of Kitimat
District of Stewart
City of Terrace

info@village.hazelton.bc.ca
info@newhazelton.ca
districtofkitimat@kitimat.ca
info@districtofstewart.com
cityhall@terrace.ca

Heather Nelson-Smith

From: Travis Glasman [executive@mieds.ca]**Sent:** October 22, 2009 3:32 PM**To:** 'Thomas Olsen'; 'ECDEV'; omvadmin@mhtv.ca; 'Trevor Jarvis'; 'Mayor Pages'; 'Director Setso'; 'John Farrell'; 'Heather Nelson-Smith'; 'Mayor Delves'; 'Willard Wilson'; 'Barbara Stevens'; james.cowpar@skidegate.ca; 'Rose Russ'; 'Carol Kulesha'; 'SQCRD'; 'MIMC'; 'Errol Winter'; 'Art Lew'; 'Skye Cantin'; mayruss@telus.net; 'Paula Lawson'; 'Abfam Enterprises Ltd'; 'Munt, Leonard A FOR:EX'; cashurst@naikun.ca**Cc:** 'MIEDS Admin'; 'Jenn Dolen'**Subject:** ICCI funding proposal - Letter of Support Request

Good Afternoon:

I apologize for the short notice for this request for a letter of support, however we just learned of this significant funding opportunity. Misty Isles Economic Development Society (MIEDS) is looking to get an application in by the deadline on Monday (Oct. 26th) to the Invest Canada-Community Initiatives Program for \$150,000 in matching funds to assist in this project. This particular funding source is directed specifically at attracting foreign investment. Understandably, there may be concerns around the idea of foreign investment given that we are just now establishing some of the hard fought local control over our natural resources. While the funding criteria necessitates that the proposal be very specific about activities geared to foreign investment, please be assured that the aim of this project is to generate the detailed technical information that we require locally to support our own local economic development and decision making. It is fortunate that the same information that a foreign investor would need to make an investment decision is largely the same level of the baseline information we need ourselves.

In its application to ICCI, MIEDS is proposing the following elements that are fundamental to attracting foreign investment, and coincidentally support our own economic development decision making:

1. Organize and host a Product Development (Value Added) Symposium in 2010 with the objective of identifying 4 – 6 local products that have the best potential for processing and manufacturing on-islands (emphasizing "best end use");
2. Hire a consultant(s) with expertise in the selected products to complete an detailed Opportunity and Feasibility Analysis (as may be necessary) based on the results of the above Product Development Symposium;
3. Complete a Freight Opportunities and Barriers Analysis to look in a concise manner at the opportunities and barriers of shipping to off-islands markets and bringing manufacturing components and supplies on-islands, with key emphasis on the Prince Rupert international shipping port, BC Ferries, and more efficient modes of shipping goods;
4. Develop and implement a baseline data survey of local services and infrastructure to inform the creation of the detail community

investor profiles in #6;

5. Develop a Business Directory of local businesses that can provide relevant support services to the various industries that may be possible;
6. Compile an investor profile guide for each island community and the islands as a whole;
7. Develop and launch a business investment website with results of the compiled business directory and investor profile guide;
8. Attendance of two staff members at the EDAC conference in 2010 to learn more about Federal foreign investment initiatives and make personal connections at that level.

We are hoping that your organization will be able to provide a letter of support to this effort, as showing local support is an important evaluation criterion. We are happy to have you express your interest to partner directly in this project as well provided you are comfortable doing so, even though we have not had time to discuss this with you directly yet. Attached is a template letter that you are welcome to base your own letter on. Please ensure that you make specific reference to foreign investment attraction, as general economic development just doesn't cut the mustard with these folks. We need your letter of support no later than the end of the day on Monday in order to include it in our application.

Just for your information in connection with this, we will in all likelihood be seeking additional funding from the Regional Economic Development Initiative program under Community Futures, as well as other relevant funding sources to build on this project.

Thanks you for your time and consideration.

Sincerely,

Travis



Travis J. Glasman, RPF ~ Executive Director

box 652, Queen Charlotte, BC V0T 1S0

tel: 250-559-8050 fax: 250-559-8055

e-mail: executive@mieds.ca

www.mieds.ca

Confidentiality Caution and Disclaimer

This message is intended only for the use of the individual or entity to which it is addressed and contains information that is privileged and confidential. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately at 250-559-8050 and delete the original message. If you are the intended recipient of this message, we remind you that electronic mail on the Internet may not be secure from both privacy and software perspectives.

October 26th, 2009

RE: Letter of Support – Haida Gwaii Product Development Investment Strategy

To Whom It May Concern,

We, the _____, support the Misty Isles Economic Development Society's application to Invest Canada Community Initiatives (ICCI) Product Development Investment Strategy.

Haida Gwaii/Queen Charlotte Islands has a resource based economy (forest and fishing) which is in serious decline due to the loss of these industries. Our islands communities are working together to retain the local business and employment base by seeking local manufacturing opportunities to diversify our economy.

The Haida Gwaii Product Development project afforded by this funding opportunity is an important aspect of promoting, expanding and sustaining our islands economy by developing the fundamental and baseline information and resources necessary to attract foreign investment.

We encourage you to consider this application and the potential benefits it can provide to our isolated archipelago.

Sincerely,



October 28, 2009
Old Massett Village Council,
348 Eagle Ave., Box 189,
Masset, B.C. V0T 1M0

SAMPLE REQUEST FOR SUPPORT

Dear Friends,

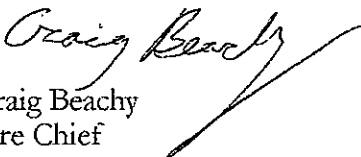
Generous support has enabled the Port Clements fire department to assemble functional rescue equipment for its volunteers. When the alarm is sounded, they climb aboard with all the gear necessary to stabilize a wrecked vehicle, to cut away the wreckage trapping victims and to extract them without causing more harm.

Car wrecks are more often than not on the highway, rather than in the village. So the department's endless practices are intended not only to assist village residents, but to venture out of our protection area to whoever needs our assistance.

Our current rescue truck has become inadequate. Port Clements Volunteer Fire Department is in need of a new rescue truck.

We need your support for an application to the Gwaii Trust to replace our rescue vehicle with something on which we can all depend. We need a reliable, safe truck that can transport our members and equipment safely. Please give us your support to help protect and serve all residents and visitors of Haida Gwaii.

Sincerely yours,


Craig Beachy
Fire Chief

Port Clements Volunteer Fire Department,
38 Cedar Ave. West,
Port Clements, B.C. V0t 1R0

Resolution to apply to Gwaii
Trust under the Major Contributor
Program for 100% funding
assistance towards a new
Rescue Truck

Deadline for Application Jan 2010



FIRE ENGINES

May 15, 2009

Mr. Sambhu Nath
Port Clements, Village of
Box 198
Port Clements, BC V0T 1R0

Re: Rescue Apparatus Proposal

As per your request for itemized break-down of rescue truck components.

2010 Freightliner M2 - 4 Door	\$89,950.00
Chassis Modifications	\$16,692.00
CAFS and Water Tank	\$36,404.00
Rescue Body	\$68,487.00
Ladder Rack	\$ 3,035.00
Electrical	\$44,424.00
Paint	\$ 9,222.00
Striping	\$ 1,145.00
Equipment	\$ 399.00
Miscellaneous	\$17,322.00

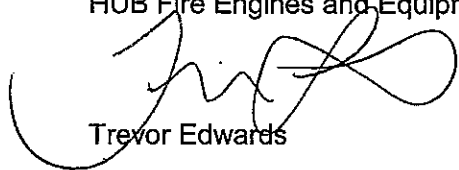
287,080.

Pricing clarifications - The miscellaneous category now includes the adjustment made to compensate for the current value of the US dollar and the amount of US content.

Please contact the writer at 1-888-611-2896, 604-859-3124 or trevor@hubfire.com for further information.

Yours truly,

HUB Fire Engines and Equipment Ltd.



Trevor Edwards

Mailing Address - P.O. Box 10, Abbotsford, B.C. V2S 4N7
Shipping Address - 3175 McCallum Road, Abbotsford, B.C.
Phone: 604-859-3124 • Fax: 604-859-5821 • Toll Free: 1-888-611-2896

P.O. Box 10
Abbotsford, BC
V2T 6Z4
Phone: 1-888-611-2896
Fax: 604-859-5821
www.hubfire.com

**Hub Fire Engines &
Equipment Ltd.**

Fax

To: Sam Nath

From: Trevor Edwards

Fax: 250-557-4568

Pages: 10 to Follow

Phone: 250-557-4295

Date: May 15, 2009

Re: Rescue Apparatus

CC:

☐ **Urgent** ☐ **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

● **Comments:**

Sam,

To follow is the updated shop order and proposal letter for the rescue apparatus. Please review each of the pages and call me here at HUB if there are any questions.

Thank-you for your continued interest in HUB Fire Engines.

Sincerely,

Trevor Edwards.



FIRE ENGINES

May 15, 2009

Mr. Sambhu Nath
Port Clements, Village of
Box 198
Port Clements, BC V0T 1R0

Re: Rescue Apparatus Proposal

On behalf of HUB Fire Engines & Equipment Ltd., Canada's oldest fire apparatus manufacturer, thank you for the opportunity to provide the enclosed proposal.

**One (1) Freightliner M2, 4 Door
Rescue Body with CAFS by HUB
\$287,080.00**

All taxes extra.

**Delivery & Orientation included.
Prices firm for thirty (30) days.**

Terms of Payment - Chassis and Compressed Air Foam System payment upon respective arrival at HUB factory, balance upon completion.

Pricing Clarification - Due to the amount of time that has passed since our last quotation to the Port Clements Volunteer Fire Department there has been an increase in price. There are a number of factors contributing to this change. The main increase being the updated chassis cost from Freightliner Corporation. The rest is attributed to the changes in the Canadian / US exchange rate, the increased costs for component parts and manufacturing.

Generator Clarification - The Honda EV6010 generator in the 2007 proposal has been discontinued with no direct replacement available that fits in the same location. In place of this generator we have quoted a PTO driven Onan Protec 15kW under truck generator as an option that is comparable in price and out performs the EV6010. A brochure has been included with the specifications for this generator.

HUB Fire Engines is open to and strongly encourages discussions concerning the design and layout of this apparatus so as to provide a piece of equipment that not only meets but exceeds the intended requirements and expectations of the Port Clements Volunteer Fire Department.

Located in Abbotsford, British Columbia since 1959, we are 100% British Columbian owned and operated where the owners take an active, hands on approach. We build in British Columbia for all Canadian climate/weather conditions. *HUB Fire Engines*

Mailing Address - P.O. Box 10, Abbotsford, B.C. V2S 4N7
Shipping Address - 3175 McCallum Road, Abbotsford, B.C.
Phone: 604-859-3124 • Fax: 604-859-5821 • Toll Free: 1-888-611-2896

manufactures a formed aluminum style body and is based on design and construction of over 1,050 trucks. *HUB Fire Engines* Teamster unionized employees have recognized certification in heavy equipment operation and maintenance, first aid, welding technology and are licensed as machinist, licensed mechanics, certified steel and aluminum welders, journeyman fabricators, journeymen plumbers, gas fitter, electricians, draftsmen, body men, and painters. Service is handled in our dedicated service bays or on-site by HUB Fire Engine employees or through contract service companies outside our travel territories.

HUB Fire Engines is a fully certified and audited Underwriters' Laboratories of Canada (U.L.C.) manufacturer and onsite testing facility, certified Canadian Welding Bureau shop, Dupont Canada certified Commercial Refinisher, authourized installer and warranty center for Hale Products Inc., FoamPro, Whelen Engineering, Akron, Wellington Plastics, authourized service center and dealer for Spartan chassis, ICBC approved body repair shop, and a Ford Motor Company authourized Upfitter.

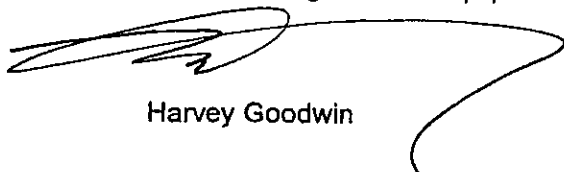
Our parts department stocks over \$1,000,000.00 in current fire apparatus inventory, in Abbotsford.

HUB Fire Engines works with the goal of being a premier builder to the fire service in North America.

Please contact the writer at 1-888-611-2896, 604-859-3124 or harvey@hubfire.com for further information.

Yours truly,

HUB Fire Engines and Equipment Ltd.

A handwritten signature in black ink, appearing to read 'Harvey Goodwin', with a long, sweeping underline that extends to the right.

Harvey Goodwin

Shop Order

HUB Fire Engines and Equipment Ltd.

Port Clements

Quote No: 09-042H-0008

CHASSIS: FL M2-4 Freightliner M2, 4 Door
 BODY: HUB 56 Walk Around Rescue w/ Hinged Doors
 EQUIPMENT: EQUIPMENT Equipment

05/15/2009

Page 1

PART NO	DESCRIPTION	QTY
	== Freightliner M2, 4 Door - ==	1
01-01-0100	Revision: HUB 06.20.08	1
15-15-0100	Chassis - Freightliner M2 - 4 Door	1
15-15-2700	Chassis - Components Modification	1
15-20-1300	Chassis - Exhaust and Heat Shields - Diesel Engine	1
	- Air reservoir drain controls to be extended to bottom of the driver side cab step	
	- Labeled as follows:	
	Supply Drain	
	Secondary Drain	
	Primary Drain	
15-25-4300	Chassis - Power Take Off (PTO) - 10 Bolt	1
15-30-4400	Chassis - Air Outlet	2
	- Mounted at the following locations:	
	1- Under L3	
	1- Under R3	
15-40-1100	Chassis - Mud Flaps - Front (pair)	1
15-40-1200	Chassis - Mud Flaps - Rear (pair)	1
15-42-1100	Chassis - Tire Chains - Onspot - Automatic	1
15-45-1400	Chassis - Running Boards Custom - 4 Door Cab	1
15-45-3300	Chassis - Cab Step Drawer - Left	1
15-45-3400	Chassis - Cab Step Drawer - Right	1
15-50-3400	Chassis - Cab Console - Conventional	1
15-50-4200	Chassis - Holder - Radio Charger	1
	- Mounted to the back of the console	
15-55-2300	Chassis - Bracket - SCBA w/ NFPA Strap (each)	3
	== Walk Around Rescue w/ Hinged Doors - ==	1
30-11-0000	Water Tank - 350 Imperial Gallon CoPoly Tank	1
31-24-8200	Compressed Air Foam - CET WildCAFS - 35 CFM (Diesel)	1
	- Plumbed to the chassis fuel tank with a 12V fuel pump	
32-21-1100	Body - Custom Walk Around Rescue Body with Hinged Doors	1
32-75-1100	Body - High Angle of Departure	1
32-75-1200	Body - High Angle of Departure - Long Tool Storage	1
	- Similar to #971	

05/15/2009

Page 2

PART NO	DESCRIPTION	QTY
32-75-2900	Body - SCBA Storage - PAC Cylinder Mate (each) - P# CM6000 - Mounted in the following compartments: 4- R2	4
32-75-5100	Body - Storage - Basket Stretcher & Back Board - Mounted in the following compartments: 1- L1 through to R1	1
32-75-5200	Body - Storage - Rescue Air Bag Rack - Mounted in the following compartments: 1- R3 beside cord reel	1
32-75-7900	Body - Rub Rail - 2" Bolt On	1
32-75-8400	Body - Step - Folding - NFPA Approved (each)	8
32-75-8500	Body - Step - Slide Out (each) - Mounted under the following compartments: 1- L1 1- R1 - Steps to be minimum 20" deep	2
32-76-1100	Body - Tray - Slide Out w/ Spring Lock - 500Lb/70% Ext (ea) - Mounted in the following compartments: 2- L1, one is adjustable - Powder coated sliders	2
32-76-2900	Body - Tray - Slide Out w/ Spring Lock - Drop and Tilt (ea) - Mounted in the following compartments: 2- L2 1- R2 - Powder coated sliders	3
32-76-3500	Body - Divider - Vertical w/ Spring Lock - Slide Out - Large - Mounted in the following compartments: 2- R1 - Powder coated sliders	2
32-76-4200	Body - Shelf - Adjustable - 3/16" (each) - Mounted in the following compartments: 1- L1 (upside down at depth change) 2- L3 1- R1 (upside down at depth change) 2- R3	6
32-76-9700	Body - Tow Loops - Rear - Under Body (pair)	1
32-77-2200	Body - Bracket - 2 Pike Poles (each)	1
32-77-2600	Body - Bracket - Attic Ladder (each)	1
34-20-1200	Ladder - Overhead - Fixed Rack	1
38-13-0100	Electrical - Wiring Diagram	1
38-13-1300	Electrical - Base Wiring - Rescue	1

05/15/2009

Page 3

PART NO	DESCRIPTION	QTY
38-13-3800	Electrical - Kussmaul Pump Plus 1000 Kit with Auto Eject	1
38-14-0700	Electrical - Switch Panel - Wired Rite - 10 Switches	1
38-14-6400	Electrical - Lightbar - Whelen Freedom 10 LED - 60"	1
	- Layout available in the file	
38-15-0300	Electrical - Siren - Whelen 295HFSA7 - 200W (Dual Tone)	1
38-15-1200	Electrical - Speaker - Whelen SA314A with Cast Bezel (each)	2
38-15-5100	Electrical - Wiring For Radio in Cab with Antenna	1
38-16-3900	Electrical - Hood - Whelen TIR6 - Super LED w/ M2 Bezel (pr)	1
38-16-7100	Electrical - Traffic Clearing - Whelen 400 - Super LED (ea)	1
	- P#: 40CC5SCR & ULF22	
	- Clear	
38-32-0100	Electrical - Door Ajar Warning System	1
38-32-1200	Electrical - Ground Light - Amdor Lumabar - 20" LED (each)	3
	- Mounted at the following locations:	
	1- Under L1 sliding step	
	1- Under R1 sliding step	
	1- Under Flip down tailboard	
38-32-1300	Electrical - Ground Light - Amdor Lumabar - 40" LED (each)	2
	- Mounted at the following locations:	
	2- Under cab steps, one each side	
38-32-3600	Electrical - Side Body - Whelen 500 - TIR6 Super LED (pair)	1
38-32-3800	Electrical - Side Body - Whelen 600 - Super LED (pair)	3
	- P#: 60*02F*R (Smart LED with Internal Flasher)	
38-33-2400	Electrical - Rear Body - Whelen 810 - Scene Light (pair)	1
38-33-3800	Electrical - Rear Body - Whelen 600 - Super LED (pair)	1
	- P#: 60*02F*R (Smart LED with Internal Flasher)	
38-33-7300	Electrical - Traffic Advisor - Whelen TAM85 - 8 TIR6 LED	1
	- P#: TAM85RR	
	- 2 red flashing LED's on the end's with 6 ambers between	
	- Red LED's to be wired as warning lights	
38-33-8200	Electrical - Tail Lights - Whelen 600 LED/Halogen (pair)	1
38-33-9600	Electrical - Rotators - Whelen L32H Super LED (pair)	1
	- P#: L32LRF	
38-33-9900	Electrical - Clearance Light - LED (each)	15
38-52-2100	Electrical - Recessed - Havis - Striker 4000 35W HID (each)	4
	- Chrome housing	
38-54-1100	Electrical - Wiring for Generator	1
38-54-3100	Electrical - Generator - PTO - Onan Protec - 15kW	1
	- P#: 15YD-CR/621, 541-0519, 300-4589, 026-00362	
38-55-2200	Electrical - Breaker Box - 8 Switch	1
38-55-3100	Electrical - Outlet - Weatherproof - 110V (each)	4
	- Mounted in the following locations:	
	2- On rear face	

05/15/2009

Page 4

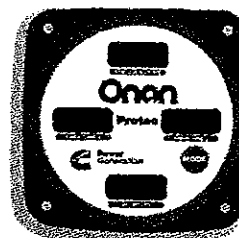
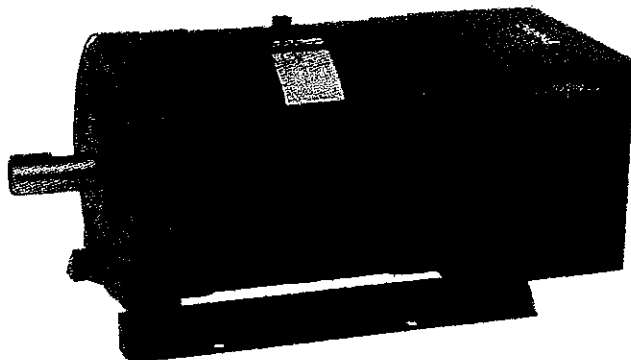
PART NO	DESCRIPTION	QTY
	2- On body sides (one each side)	
38-55-3400	Electrical - Power Bar - 6 Outlet - 110V (each) - Mounted in the following locations: 1- Below the radio charger holder on the console - Wired to shoreline	1
38-55-5600	Electrical - Push Up Light - Havis - Magnafire 750W (each) - P#: KR-SB-536 W/4-S	2
38-55-7700	Electrical - Tripod Light - Havis - Magnafire 750W (each) - P#: KR-SB-836-TM	2
38-56-1200	Electrical - Cord Reel - Hannay ECR1616 - Electric Rewind	1
38-56-2100	Electrical - Electrical Box - GFE 4 Outlet GFI with Light	1
42-15-0900	Paint - Body - Undercoating	1
42-16-4300	Paint - Hinged Door Body - One Tone - Rescue	1
42-16-9100	Paint - Compartment Interior Finish - Gray or Yellow Epoxy - To be determined at the preconstruction meeting	1
42-17-0100	Striping - Name on Driver and Passenger Door with Graphics	1
42-17-0800	Striping - Reflective 4" Side - Roll Up Doors	1
42-17-4100	Striping - Reflective Striping on Shelf Edge (each) - One striped edge per adjustable shelf - Two striped edges per slide out vertical divider - Three striped edges per slide out tray	26
42-18-7200	Wheels - Stainless Steel Covers - Front & Rear	1
44-10-1100	B.C. Vehicle Inspection	1
44-10-3100	Vehicle Clean Up and Detailing	1
44-15-1100	Quality Control Check	1
44-20-1100	Transportation Safety Kit	1
44-50-2100	Delivery and Orientation == Equipment - ==	1
EQ-WI-0100	Equipment - Electrical Cable - 200' of 12 Gauge 3 Wire	1

Commercial Mobile Power

PROTEC AC PTO Generators Two-Bearing Alternators

15-40 kW, 60 Hz

12-30 kW, 50 Hz

Optional
LED Display
Meter

- Heavy-Duty, Field-Proven Design for Long Life
- Capped Voltage Regulation
- Environmental Protection for Adverse Conditions
- Low Harmonic Distortion
- Dual Mounting Configurations
- Remote Mountable Solid State Electronic Voltage Regulator
- 50/60 Hz Switchable

Model and Ratings

Single Phase Models	15 YD CR 621C		20 YD CR 621C		25 YD CR 621C		30 YD CR 621C		35 YD CR 621C	
Nominal Rating (kW)	12.0	15.0	16.0	20.0	20.0	25.0	25.0	30.0	30.0	35.0
Frequency (Hz)	50	60	50	60	50	60	50	60	50	60
Input Speed (r/min)	1500	1800	1500	1800	1500	1800	1500	1800	1500	1800
Output Voltage	115/230	120/240	115/230	120/240	115/230	120/240	115/230	120/240	115/230	120/240
Recommended Circuit Breaker	70 A, 2-pole	70 A, 2-pole	70 A, 2-pole	85 A, 2-pole	100 A, 2-pole	100 A, 2-pole	150 A, 2-pole	150 A, 2-pole	175 A, 2-pole	175 A, 2-pole
Recommended Control Panel	300-4700	300-4589	300-4700	300-4590	300-4701	300-4591	300-4702	300-4592	300-4703	300-4593
Efficiency, %	80.5	80.6	83.3	82.6	84.5	83.4	84.0	85.9	86.9	86.0
Three Phase Models	15 YD CR 622C		20 YD CR 622C		25 YD CR 622C		32 YD CR 622C		40 YD CR 622C	
Nominal Rating (kW)	12.0	15.0	16.0	20.0	20.0	25.0	25.0	32.0	30.0	40.0
Frequency (Hz)	50	60	50	60	50	60	50	60	50	60
Input Speed (r/min)	1500	1800	1500	1800	1500	1800	1500	1800	1500	1800
Output Voltage Configuration*	12-lead reconnectable broad range voltages		12-lead reconnectable broad range voltages		12-lead reconnectable broad range voltages		12-lead reconnectable broad range voltages		12-lead reconnectable broad range voltages	
Efficiency, %	85	85	85	85	85	85	86	86	87	87

*See reconnectable voltage chart on page 3

Note: Three phase control panels currently not available.

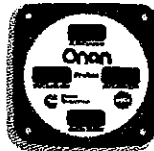
Standard Features

- Precision balanced rotating field generator
- Epoxy impregnated windings with overcoat
- Brushless exciter
- Double-sealed, prelubricated bearings
- Air-cooled with shaft-mounted centrifugal fan
- Bi-directional rotation
- Skewed stator for low harmonic distortion
- Class H insulation, 180° C temp rating
- Reconnectable three phase and single phase

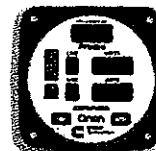
Accessories

LED Display Meter

This LED display meter can be used to display amps, volts, and hertz of the system. Kit contains meter, current transformers, voltage transformer, pigtail plugs, and instructions. It does not include circuit breakers and cannot start and stop the genset.



Single Phase



Three Phase

Protec Lead Kits:

These output lead kits are sized to 120/240 single phase voltage and 120/208 three phase voltage. If the generator is reconnected to a different voltage, select the kit with the appropriate wire size.

These lead kits consist of 12-foot AC output leads to connect generator to the distribution panel and 12-foot leads to connect the generator to the voltage regulator.

60 Hz only

15 kW - 20 kW models, single phase and three phase; 25 kW single phase (part #541-0519)

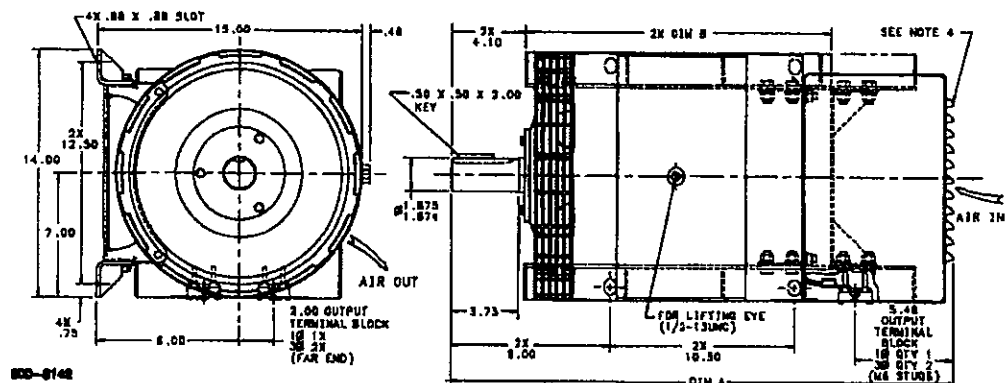
25 kW single phase and 32 kW three phase models (part #541-0520)

30 kW single phase and 40 kW three phase models (part #541-0518)

35 kW model, single phase (part #541-0539)

Basic Dimensions

Tabulation					
1Ø kW (50/60 Hz)	3Ø kW (50/60 Hz)	Outline Drawing Number	Dim A	Dim B	Weight (lb)
12/15	12/15	0500-3142-01	25.68	17.44	301
16/20	16/20	0500-3142-02	27.12	17.44	351
20/25	20/25	0500-3142-03	28.37	17.44	393
25/30	25/32	0500-3142-04	30.00	22.19	448
30/35	30/40	0500-3142-05	31.75	22.19	507



This outline drawing is provided for general reference only and is not intended for design or installation. For more information see installation manual or obtain outline drawing 500-3142 and wiring diagram from your Distributor/Dealer.

Motor Starting Performance

Single Phase Models	15 YD CR 621C		20 YD CR 621C		25 YD CR 621C		30 YD CR 621C		35 YD CR 621C	
Max kVA at 90% Rated V	25	33	33	43	42	55	60	78	68	89
Rating (kW) at 0.9 PF										
50 Hz	9.0 at 230 V		16.0 at 230 V		16.0 at 230 V		20.0 at 230 V		25.0 at 230 V	
60 Hz	13.5 at 240 V		21.0 at 240 V		21.0 at 240 V		26.0 at 240 V		31.0 at 240 V	
Motor Starting hp/kW										
Code F	2/3		2/3		2/3		2/3		2/3	
Code H	1/2		1/2		1/2		1/2		1/2	
Voltage Dip % (at .6-.5/unit impedance) *	32.0 at .6	37.2 at .6	31.0 at .6	36.0 at .6	30.0 at .6	34.8 at .6	32.0 at .5	37.6 at .5	31.0 at .5	36.9 at .5
Three Phase Models	15 YD CR 622C		20 YD CR 622C		25 YD CR 622C		32 YD CR 622C		40 YD CR 622C	
Max kVA at 90% Rated V	26	34	35	45	44	56	56	72	68	83
Motor Starting hp/kW										
Code F	2/3		2/3		2/3		2/3		2/3	
Code H	1/2		1/2		1/2		1/2		1/2	
Voltage Dip % (at .6-.5/unit impedance) *	34.0 at 0.5	40.0 at 0.5	34.0 at 0.5	40.0 at 0.5	34.0 at 0.5	40.0 at 0.5	34.0 at 0.5	40.0 at 0.5	34.0 at 0.5	40.0 at 0.5

*Single phase based on 120/240. **Three phase based on 120/208

Reconnectable Voltage Configurations

Single Phase				
	3-wire	Parallel 2-wire	Series 2-wire	
60 Hz	120/240	120	240	
50 Hz	110/220	110	220	
	115/230	115	230	
	120/240	120	240	
Three Phase				
	3Ø Parallel Wye*	3Ø Series Wye	3Ø Series Delta	1Ø Double Delta
60 Hz	120/208-139/240	240/416-277/480	120/240	120/240
50 Hz	110/190-115/200-120/208	220/380-230/400-240/416	110/220-120/240	110/220-120/240

*Factory wiring

Alternator Detail

Design: Onan, revolving field, brushless, drip-proof construction
Insulation system rise: Class H per NEMA MG1-1.65 and BS 2757 insulating varnish conforms to MIL-I-24092, Grade CB, Class 180° C
Exciter system: Brushless with 8-pole stator mounted in endbell; rotating rectifier assemblies are encapsulated for protection from adverse environments; sized for maximum motor starting

Bearing: Double sealed prelubricated ball bearing
Cooling: Direct drive centrifugal blower
Voltage regulator: Self regulating, load circuit inductively coupled to exciter circuit for instantaneous response to load changes and boost capability for heavy loads and motor starting

Unit Performance

Frequency regulation recommendations: (not supplied by Onan - installer added)
 Operative range: 57-63 Hz
 Typical mechanical governing systems: ±5%
 Typical electronic governing system: ±1%

Voltage regulation: Steady-state voltage regulation: less than 0.5%, no load to full load, with constant speed; overall voltage regulation performance will be directly affected by the performance and accuracy of the governing system used; power ratings comply to NEMA standard MG1-22.

Warranty Policy

The ONAN limited warranty covers virtually everything except routine maintenance for the first five years that you own your generator set, or the first 1,000 hours of operation, whichever comes first. In addition, it includes a free 90-day adjustment policy, which provides that Onan will make minor adjustments to your new genset during the first three months you own it - free of charge!

Travel Time Repair Allowance: In addition to the 5-year, 1000-hour warranty, a travel time repair allowance of 2.5 hours and mileage cost up to 100 miles included for the first 2 years.

For complete Onan Limited Warranty details see your Certified Onan Distributor/Dealer.

After Sale Support

EASY TO LOCATE CERTIFIED ONAN SERVICE AND PARTS DEALERS - Onan has the largest and best-trained worldwide certified Distributor/Dealer network in the industry, offering on-time parts and service, and installation assistance. Cummins Onan Distributor/Dealers stock and sell commonly used Onan GenSet maintenance parts, accessories and products, plus operator manuals and literature on current Onan GenSets. They can help you select and install the right genset or accessories on older models, or provide answers to questions on proper operation and maintenance procedures.

MANUALS - Installation and operators manuals are shipped with the genset. To obtain additional copies or other manuals for this model, see your Cummins Onan Distributor/Dealer and request the following part numbers: Operators Manual (929-0101), Parts Manual (929-0201), Service Manual (900-0184), and Installation Manual (929-0601).

Standards and Testing

Tested at extremes of temperature -20° F to 120° F for starting and operation.

Tested with commercial loads.

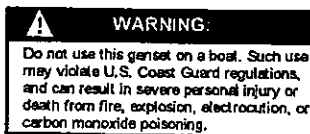
Tested in high humidity conditions.

Tested in salt spray conditions.

Tested in heavy air borne dust conditions.

Field Test Program.

This generator set was designed and manufactured in facilities certified to ISO 9001.



Contact your Distributor/Dealer for more information:



Cummins Power Generation
1400 73rd Avenue N.E.
Minneapolis, MN 55432 U.S.A.
phone: 1-800-888-ONAN or 763-574-5000
fax: 763-528-7242
e-mail: feedback@onan.com
WEB: www.onan.com

Onan is a brand of Cummins Power Generation. Cummins Power Generation is a subsidiary of Cummins Inc. Onan is a registered trademark of Cummins Inc.

WARNING: Backfeed to utility systems can cause electrocution or property damage. Do not connect to building electrical except through approved device and after building main breaker is opened.

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council With GL Numbers

Page 1 of 1

2009-Oct-29

9:31:45 AM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20090681	2009-10-19	BROOKS, CHERI			PAYMENT		121.00
			10-2-71-89-30	Oct2009	OCTOBER 2009 SUNSET PARK	121.00	
20090682	2009-10-19	C. AND C. BEACHY CONTRACTING LTD			PAYMENT		5,586.00
			10-2-32-37-20	350	TINGLEY ALLEY DITCHING	5,586.00	
20090683	2009-10-19	MUNICIPAL INFORMATION SYSTEMS IN			PAYMENT		278.52
			10-2-12-11-20	20091108	NOVEMBER 2009 SUPPORT	278.52	
20090684	2009-10-19	NELSON-SMITH, HEATHER			PAYMENT		740.08
			10-2-12-10-20	36	PADM 202 TRAVEL	740.08	
20090685	2009-10-19	OBSERVER PUBLISHING CO. LTD.			PAYMENT		75.00
			10-2-11-10-40	11/04/09	OBSERVER SUBSCRIPTION RENEWAL	75.00	
20090686	2009-10-19	PACIFIC COASTAL AIRLINES			PAYMENT		36.00
			30-2-41-20-00	00185394	WATER TESTING FRIEGHT	36.00	
20090687	2009-10-19	QCI REGIONAL RECREATION COMMISSI			PAYMENT		200.00
			10-2-75-00-00	oct1609	MOVIES FOR REST OF YEAR	200.00	
20090688	2009-10-19	ROCKY MOUNTAIN Phoenix			PAYMENT		1,385.37
			10-2-24-80-00	IN46820	FD EQUIP, GLOVES, FLASHLIGHTS	1,323.46	
			10-3-22-00-00	IN46820	FD EQUIP, GLOVES, FLASHLIGHTS	61.91	
20090697	2009-10-21	PENSION CORPORATION			PAYMENT		848.26
			10-4-27-00-20	Oct2009	PENSION OCT09	848.26	
20090698	2009-10-21	RECEIVER GENERAL - CCRA			PAYMENT		4,050.31
			10-4-27-00-10	Oct 2009	OCT2009 DEDUCTIONS	4,050.31	
20090699	2009-10-21	REVENUE SERVICES OF BC			PAYMENT		54.00
			10-4-29-00-00	07-Oct-09	ACCT#X36011857642 RYLAND	54.00	
20090700	2009-10-21	STAPLES MCDANNOLD STEWART			PAYMENT		174.52
			10-2-12-10-50	49971	LEGAL-DITCHING	166.71	
			10-3-22-00-00	49971	LEGAL-DITCHING	7.81	
20090701	2009-10-21	VANCOUVER ISLAND REGIONAL LIBRAR			PAYMENT		2,689.00
			10-2-84-20-00	09-11-09	4TH QUARTER TAX ASSESSMENT	2,689.00	
20090702	2009-10-21	Simon Fraser University, Science Alive			PAYMENT		80.00
			10-1-53-10-12	oct20	REFUND MPBC RENTAL-OVERPAID	80.00	

Total 22,747.78

F-1

Action Items

<input checked="" type="checkbox"/> Start Date	Subject
<input checked="" type="checkbox"/> Mon 2009-08-17	have had a chance to read the books donate them to the Local Library and a letter of Th...
<input checked="" type="checkbox"/> Mon 2009-06-01	develop a policy for future Alder and Salmonberry removal on any property the Village is i...
<input checked="" type="checkbox"/> Mon 2009-10-19	staff respond to Ms. Benano regarding the new spaces survey for the Vancouver Island Regional Library
<input checked="" type="checkbox"/> Mon 2009-10-19	Apply for new legacy funds for barge feasibility-
<input checked="" type="checkbox"/> Mon 2009-10-19	Apply for christmas funds-
<input checked="" type="checkbox"/> Tue 2009-10-27	Send Pete Stuff
<input checked="" type="checkbox"/> Wed 2009-10-21	Water report-
<input checked="" type="checkbox"/> Mon 2009-10-05	set aside funds in the 2009-2013 Financial Plan to cover the remainder of the costs, approximately \$36,000.00 for preparing the Barge Feasibility Study
<input checked="" type="checkbox"/> Mon 2009-10-05	provide a letter of support for the Village of Port Clements Barge Feasibility Study project
<input checked="" type="checkbox"/> Mon 2009-10-05	table derelict vehicles to the next Council meeting
<input checked="" type="checkbox"/> None	appoint Chris Marrs to the Port Clements Tourism Committee. <input type="checkbox"/>
<input checked="" type="checkbox"/> Mon 2009-09-21	allow the Queen Charlotte Island Recreation Commission to use the Park Street Trailer from Octo...
<input checked="" type="checkbox"/> Mon 2009-09-21	support the Swan Bay Rediscovey application to the Gwaii Trust under the Healthy Humans Program for a pole raising in an amount of \$10,000.
<input checked="" type="checkbox"/> Mon 2009-09-21	letter to Prime Minister Harper asking to reconsider shutting down the manned lighthouses, because of the dangers it could cause mariners and users of our o...
<input checked="" type="checkbox"/> Mon 2009-09-21	have staff set up a Facebook page for the Village on a trial basis to see how much interest and an <input type="checkbox"/> evaluation of the time being spent on Facebook. <input type="checkbox"/>
<input checked="" type="checkbox"/> None	Find out if we can legally disconnect 11 Park St. water
<input checked="" type="checkbox"/> Mon 2009-08-17	staff purchase the Pacific Coastal flight passes-
<input checked="" type="checkbox"/> Mon 2009-08-17	allow the Tourism Committee canvass the community about building a structure at the end of the wharf and providing the group send the questions via email t...
<input checked="" type="checkbox"/> Tue 2009-08-04	accept the recommendation of staff and purchase the aerator-
<input checked="" type="checkbox"/> Tue 2009-08-04	approve the sending of the Public Works Superintendent to the Wastewater Collection Course-
<input checked="" type="checkbox"/> Mon 2009-08-17	have staff set up meeting with MLA Goons at the UBCM Convention in Vancouver 2009-
<input checked="" type="checkbox"/> Tue 2009-08-04	supporting the continuation of library grants, emphasizing that without this assistance library services would be reduced-

R 1

Action Items

<input checked="" type="checkbox"/> Start Date	<input checked="" type="checkbox"/> Subject
<input checked="" type="checkbox"/> Tue 2009-08-04	award the Community Kitchen supply and install to Blackwater Excavating, in an amount not to exceed \$16,500.00 plus applicable taxes.
<input checked="" type="checkbox"/> Wed 2009-08-05	write a letter to Minister Bill Bennett regarding the reduction to the Transitional Assistance Program and set up meeting with at the UBCM convention.
<input checked="" type="checkbox"/> Thu 2009-10-01	planning the new concession stands. Meeting set October 1
<input checked="" type="checkbox"/> Tue 2009-08-04	have a compromise on the daily rate for barges so that it is more reasonable, pending documentation from Mr. O'Brien regarding the fees from other places his...
<input checked="" type="checkbox"/> Tue 2009-08-04	to move the Crown Grant offer in regards to the Trail to an In Camera meeting pending full quorum to discuss.
<input checked="" type="checkbox"/> Tue 2009-08-04	have staff print copies of the brochure as is for Cherri Brooks, Campground Attendant to hand out to all RV and Campground users.--
<input checked="" type="checkbox"/> Tue 2009-08-04	to review all of the flights that Council and Staff would take and compare the savings for the next meeting
<input checked="" type="checkbox"/> Mon 2009-07-20	to request a proposal for purchase and removal of trailer, leaving the site reasonably clear. Changed Aug 4
<input checked="" type="checkbox"/> Mon 2009-07-20	have staff make up a brochure for Cherri to distribute to campers.
<input checked="" type="checkbox"/> Mon 2009-07-20	decline the School Districts request to rent the 36 Park Street Trailer.
<input checked="" type="checkbox"/> Mon 2009-07-20	send Mayor Delves and any available Councillors to the UBCM Convention in Vancouver Councillor Hughes McMullon
<input checked="" type="checkbox"/> Mon 2009-07-20	write a letter of support for the UBCG Heavy Industry relief from municipal taxes to ensure continued operation.
<input checked="" type="checkbox"/> Mon 2009-07-13	write a letter of support for the QCI Recreation Commission's BC Healthy Living Alliance, Social Action theatre project.
<input checked="" type="checkbox"/> Mon 2009-07-27	BC Tourism unable to waive the seniors room charge for their meeting on July 27th, 2009
<input checked="" type="checkbox"/> Mon 2009-07-20	send Mayor Delves and any available Councillors to meet with Naikun Wind on July 31st, 2009.
<input checked="" type="checkbox"/> Mon 2009-07-20	award the Lagoon Fence RFP to Blackwater Excavation and Landscaping in the amount of \$16,159.00 (sixteen thousand, one hundred and fifty nine).
<input checked="" type="checkbox"/> Mon 2009-07-20	write a letter of support for Terry Ingalls Visitor Information booth at 93 Bayview Drive.
<input checked="" type="checkbox"/> Mon 2009-07-27	bring information about the new barge fees to the next Council meeting.
<input checked="" type="checkbox"/> Mon 2009-07-06	look at the assessed value of the Village of Port Clements trailer on Park Street and report back to Council.
<input checked="" type="checkbox"/> Mon 2009-07-06	give Council support to the Volunteer Fire Department and Queen Charlotte Island Recreation Commission to work together in getting a weight room
<input checked="" type="checkbox"/> Mon 2009-07-06	to approve the Local Government Infrastructure and Finance statement.
<input checked="" type="checkbox"/> Mon 2009-07-06	provide the Cedarview Community Church with the \$1500.00 (fifteen hundred dollar) grant in aid.

Action Items

<input checked="" type="checkbox"/> Start Date	<input checked="" type="checkbox"/> Subject
<input checked="" type="checkbox"/> Mon-2009-07-06	to purchase a Western Commuter Pass through Air Canada. Next agenda
<input checked="" type="checkbox"/> Mon-2009-07-06	accept the agreement for the Village of Port Clements and The Board of School Trustees of School District #50.
<input checked="" type="checkbox"/> Mon-2009-07-06	approve the acceptance of Jamie Delves, Cara Johnson, and Lyn McAlpine to the Emergency Committee.
<input checked="" type="checkbox"/> Mon-2009-07-06	approve the acceptance of Germain Vigneault to the Tourism Committee.
<input checked="" type="checkbox"/> Mon-2009-07-06	send the Deputy Clerk/Treasurer to MATI in Victoria, August 9-14th, 2009.
<input checked="" type="checkbox"/> Mon-2009-06-01	have Port Clements put on the list as supporting the keeping public ownership of Ridley Terminal
<input checked="" type="checkbox"/> Mon-2009-06-01	apply to the Northern Development Initiative Trust for a feasibility study on the possibility of a barge facility on the industrial road Due Sept
<input checked="" type="checkbox"/> Mon-2009-06-01	apply to the Community Adjustment Fund for Fuel Management to assist the Village in dealing with the wildfire threat of overgrowth within the community
<input checked="" type="checkbox"/> Mon-2009-06-01	review and table the Employee Benefit Policy- Aug Agenda
<input checked="" type="checkbox"/> Mon-2009-06-01	review and table the Purchasing and Contracting out policy- Aug Agenda
<input checked="" type="checkbox"/> Mon-2009-06-01	to let Jason Roberge know that at this time it is not being considered as a rental and that Council is looking to see if the trailer will be kept as an asset
<input checked="" type="checkbox"/> Mon-2009-06-01	look at the Park trailer and see if it is still useful to keep as an asset- Pete will prepare report for July
<input checked="" type="checkbox"/> Mon-2009-06-01	authorize the current clearing of salmonberries and Alders in front of a portion of 268 Bayview and a portion of 266 Bayview, at this time no additional clearing...
<input checked="" type="checkbox"/> Mon-2009-06-01	Get inventory of derelict vehicles and this was forwarded to regional district - now have on file
<input checked="" type="checkbox"/> Mon-2009-06-01	write a letter to the Skeena Queen Charlotte Regional District stating that they have a responsibility to deal with derelict vehicles and what plans are being made...
<input checked="" type="checkbox"/> Mon-2009-06-01	table the creation of a facebook page to the September 21, 2009 meeting to allow Queen Charlotte and Old Massett to provide information on how it is working...
<input checked="" type="checkbox"/> Mon-2009-06-01	write a letter requesting the Council of the Haida Nations permission and support to develop a trail along right of way on the industrial road to the Kumdi's River-
<input checked="" type="checkbox"/> Mon-2009-06-01	submit the trail application to the Community development trust
<input checked="" type="checkbox"/> Mon-2009-06-01	The information regarding the Tourism Info Centre is to be added to the <input type="checkbox"/> Tourism committee meeting of June 11, 2009. <input type="checkbox"/>
<input checked="" type="checkbox"/> Mon-2009-06-01	write a letter to NSCU supporting the NSCU ATM machine in Port Clements at Terry and Kare Ingalls property at 93 Bayview Drive.
<input checked="" type="checkbox"/> Mon-2009-06-01	refer the Request for Proposals for the sewage lagoon fence to the Public Works Superintendent to summarize and report back to Council with recommendation.
<input checked="" type="checkbox"/> Mon-2009-06-01	Call Sandra about the Air Canada flights

Action Items

<input type="checkbox"/> Start Date	<input type="checkbox"/> Subject
<input checked="" type="checkbox"/> Fri-2009-05-22	Call Lawyer re Pitherney Property-
<input checked="" type="checkbox"/> Fri-2009-05-29	Unsignify Premises bylaw-
<input checked="" type="checkbox"/> Fri-2009-05-29	Purchasing policy-
<input checked="" type="checkbox"/> Fri-2009-05-22	write a letter to the VFRLE finance committee to allow for an increase in the 2010 budget to for Saturday openings to make it more accessible to residents and v...
<input checked="" type="checkbox"/> Fri-2009-05-22	approve the Clerk/Treasurer to attend the Local Government Management Association Conference June 8 to June 12th, 2008.-
<input checked="" type="checkbox"/> Fri-2009-05-22	grant the use of the trailer for those dates. With an agreement with the QCI Recreation Commission and group that any damage will be the responsibility of th...
<input checked="" type="checkbox"/> Fri-2009-05-22	Triplin to write a letter of support to the Port Clements Historical Society's application to Gwaii Trust for a heat Pump under the legacy program;
<input checked="" type="checkbox"/> Fri-2009-05-22	Stephanie Fung re sustainable will be attending the Aug 3rd meeting as delegation-
<input checked="" type="checkbox"/> Fri-2009-05-22	write a letter of support to the Haida Gwaii Sustainable Living Fair request to Gwaii Trust for \$15,000.00.
<input checked="" type="checkbox"/> Fri-2009-05-22	have Caitlin Furby come to the office and perhaps village staff could find something for her to do that would earn funding and to provide her with a letter of su...
<input checked="" type="checkbox"/> Fri-2009-05-22	to purchase appliances and issue a RFP for the community connections grant e building and installation of cupboards and Counter tops-
<input checked="" type="checkbox"/> Fri-2009-05-22	write a letter of support to Colleen Beachy supporting her quest to carry the torch for the 2010 Olympics on the Islands.-
<input checked="" type="checkbox"/> Tue-2009-05-19	schedule the services of Gordon McIntosh for June 14th as his schedule allows and to look after all related expenses-
<input checked="" type="checkbox"/> Tue-2009-05-19	enlist the services of Piteau Consulting hydro geologist in two phases 1. To assess the water sup...
<input checked="" type="checkbox"/> Tue-2009-05-19	support the petition that Mayor Kuiesha of Queen Charlotte is preparing for Canada Post on behalf of Port Clements-
<input checked="" type="checkbox"/> Tue-2009-05-19	to allow the renovations to occur on the grandfathered building located at 209 Bayview drive with the stipulation that if the property should change hands that ...
<input checked="" type="checkbox"/> Tue-2009-05-19	Re: Haida Gwaii Sustainable Living Fair Request for Support Letter

Public Works Report to Council

Pete Nelson-Smith
Oct 30, 2009
Report for Oct 2009

Attn: Mayor and Council,

As the Public Works Superintendent, I would like to submit to you an update of the Public Works progress to receive and file for information.

Water:

- Received Hydro geological report from Piteau. (attached) The end result from Piteau's study is a recommendation for an additional well to be drilled, as Well#1 barely meets our daily consumption rates. A potential new well could be near the well at the community park. I have contacted Rob Tamaki from PSTurje to determine our next direction of focus based on the Piteau Report's results. Specifics of the research done can be found in the report. Awaiting a conversation with Mr. Tamaki.
- Weekly/annual maintenance
- Well #1 water lab tests results came back with 1.0 per 100ml of Total Coliform and Well #2 results came back with 4.1 per 100ml of Total Coliform. Although Total Coliform is a non-pathogen, it is an indicator of potential future problems. Retests on the wells have been taken. Awaiting results. Northern Health has been contacted and directed me on steps to ensure public safety.

Sewer:

- Daily readings
- Lagoon aerator on back order. December shipping time given.
- Effluent samples well within our allowable limits.

Multi-complex:

- General maintenance

Fire Hall:

- Painting completed
- General repairs and maintenance
- New decking put on top of outside stairs.

Small Craft Harbour/Wharf

- General maintenance

- See separate Request for Direction regarding aluminium rails on wharf head.
- Most works have been completed for the wharf. Hyland Fraser is pricing out the replacement value of 5 cleats that have gone missing from the wharf head. Initial pricing for the cleats lay at \$57.12 each (Ttl: 285.60 plus shipping) Will be installed as soon as purchase is finalized.

Shoreline Park

- General Maintenance
- Preparation for winter months

Community Park:

- General clean up and garbage removal
- Preparation for winter

Streets:

- Brushing/ditching of Jasper St, and the alley between Park St. and Tingley St completed. Ditching and brushing on Cedar Ave East done.
- Ditching done on Cedar Ave West
- Tingley St. slated next for ditching.

General Services:

- All Village of Port Clements properties have on going grounds keeping