

**THE VILLAGE OF PORT CLEMENTS**  
Regular Meeting of Council, May 4th, 2009  
**AGENDA**

1. ADOPT AGENDA.
2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1-Brigid Cumming-School bussing issue.

D-2-Brigid Cumming-Community Hall.

3. MINUTES.

M-1-Minutes Regular meeting, April 20th, 2009.

M-2-Minutes Special meeting, April 23<sup>rd</sup>, 2009 Financial Plan 2009-2011.

M-3-Minutes Special meeting, April 23<sup>rd</sup>, 2009 Court of Revision.

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Gwaii Forest Society-Letter of support

BA-2-Tourism

BA-3-Permission for Mr. & Mrs. O'Brien to remove Alders & Brush along Shoreline Park in front of home.

BA-4-Strategic Planning Session-Gordon McIntosh available June 14<sup>th</sup>, 2009.

BA-5-Bloomin in Port Clements.

5. ORIGINAL CORRESPONDENCE.

C-1-Haida Gwaii Tourism Association membership renewal.

C-2-Canada Post-response to letter to Canada Post from Port Clements.

C-3-Ambulance Paramedics of BC-Letter of support for deterioration of the BC Ambulance Service.

C-4-United Way-Financial support for research in the north regarding social challenges, on island May 12<sup>th</sup> for meeting with council if available.

C-5-BC Ambulance Superintendent, Executive Director for Northern BC touring the islands and would like to meet with Council May 6<sup>th</sup> between 10 & 2 if available. Making presentation to Terry Mitchell at the school on the day.

C-6-Northern Haida Gwaii Hospital & Health Centre-Pole raising, May 18<sup>th</sup>, 2009.

6. GOVERNMENT.

G-1-Sewer Frontage Bylaw #370, 2009. *Reconsidered and final adoption.*

G-2-Water Frontage Bylaw #731, 2009. *Reconsidered and final adoption.*

G-3-Bylaw #373 Financial Plan for years 2009-2013. *Reconsidered and final adoption.*

G-4-Bylaw #374, 2009 Levying of rates for Municipal, Hospital and Regional District purposes for the year 2009. *Reconsidered and final adoption.*

7. FINANCE.

F-1-Cheque list May 1<sup>st</sup>, 2009.

8. NEW BUSINESS.

NB-1-M. Gaspar-Letter of concern, derelict building on #8 Tingley Street.

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

R-2-Public Works Report to Council.

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

In camera meeting to follow under Community Charter section 90-1-c, e.

## Brigid Cumming

PO Box 154 • Port Clements • BC • V0T 1R0  
E-mail: gnimmuc@qcislands.net • Phone: 250-557-4252

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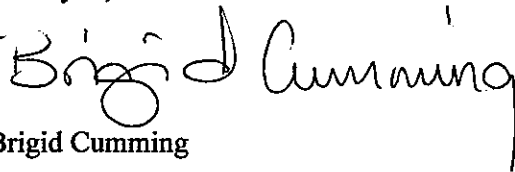
April 27, 2009

### **Request to appear as a Delegation to the Village of Port Clements Council Meeting, May 4, 2009**

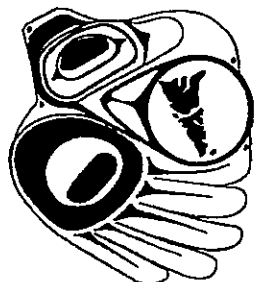
I am requesting a position on the May 4, 2009 Village of Port Clements Council meeting agenda as a delegation. I would like to present my concerns regarding the high school bus issue, with particular reference to the April 23, 2009 Observer article, "Council wants to broker bus meeting."

I would also appreciate receiving a copy of the draft minutes of the council meeting held April 20, 2009.

thank you,

  
Brigid Cumming

D-1



**BOARD OF SCHOOL TRUSTEES  
SCHOOL DISTRICT NO. 50  
Haida Gwaii / Queen Charlotte**

OFFICE OF THE  
CHIEF EXECUTIVE OFFICER  
P.O. BOX 69  
QUEEN CHARLOTTE CITY  
B.C. V0T 1S0  
TEL: 250 559-8471  
FAX: 250 559-8849

April 8, 2009

**Parents in Port Clements**

**Re: Port to Masset Bus**

Dear Bus Parents:

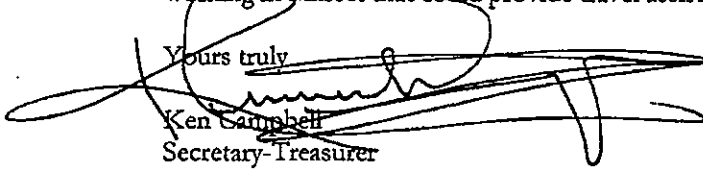
This is a letter to follow-up and response to your letter regarding the termination of the bus service from Port Clements to Masset next year.

A few points of clarification:

- On January 20, 2009 the board passed a motion in a public meeting at Port Clements to provide notice to parents that the route from Port Clements to Masset would be terminated in September 2009. This notice would provide parents with an opportunity to consult with the Board prior to approval of the final budget.
- The District now provides bus service from Port Clements to Masset and to Queen Charlotte. Most parents have made the decision to send their students to Queen Charlotte. Next year only six (6) of the existing eight (8) students will go to Masset while fifteen (15) of the existing sixteen (16) will be travelling to Queen Charlotte.
- The District presently spends \$385,000 in bussing and receives only \$291,959 from the Ministry a deficit of some \$93,041.
- The removal of the bus would save some \$68,000 in bus cost offset by about \$10,000 for transportation assistance or a savings to the Board of \$58,000 that can be used other in district services.
- At a time with shrinking funding because of declining enrolment the Board needs to find some cost saving measures to meet its financial responsibilities.
- The cost of the bus is not determined by the size of the vehicle. Although a smaller bus would reduce the cost of fuel the major cost of the bus service is the cost of the driver.

While decisions like reducing bus service to some Port Clements students is never an easy option for the Board the parents may find some other ways to provide student transportation to Masset. The transportation allowance could be used to car pool. We have been made aware of a number of people living in Port and working in Masset that could provide travel assistance for students.

Yours truly

  
Ken Campbell  
Secretary-Treasurer

Cc Angus Wilson, Superintendent  
Trustees

BA-1



The Village of  
**PORT CLEMENTS**

P.O. Box 198  
Port Clements, B.C.  
V0T 1R0  
Phone: (250) 557-4295  
Fax: (250) 557-4568  
E-mail: portclem@qcislands.net

April 9, 2009

Haida Gwaii Queen Charlotte Board of School Trustees  
PO Box 69  
Queen Charlotte, BC  
V0T1S0

Dear Chair Wilson,

At the regular meeting of the Port Clements Council, Monday April 6<sup>th</sup>, 2009 a concerned parent addressed Council regarding the cancellation of the Bus from Port Clements to Masset.

Council understands that there are budget constraints that are forcing the Board to make this decision. There are issues associated with cancelling the bus service; Parents inexperience driving in dangerous conditions such as black ice; proper licensing to drive extra children in order to reduce the Carbon Footprint; and inconvenience of working parents to drive children to school.

Council asks the Board to consider all options prior to cancelling the service indefinitely, as there are children utilizing this service to attend the Port Clements Elementary as well as High School Students who have chosen to attend George M Dawson. A consideration could be combining the Tow Hill to New Town run and the Port Clements Masset run together to reduce costs.

Council looks forward to hearing from the Board regarding options that have been explored to substantiate the reason for removing the bus service.

Sincerely,  
**Village of Port Clements**

  
Heather Nelson-Smith  
Clerk/Treasurer



The Village of  
**PORT CLEMENTS**

420-20  
P.O. Box 198  
Port Clements, B.C.  
V0T 1R0  
Phone: (250) 557-4295  
Fax: (250) 557-4568  
E-mail: portclem@qcislands.net

April 22<sup>nd</sup>, 2009

Angus Wilson, Superintendent Trustees  
School District No.50  
Box 69  
Queen Charlotte, BC  
V0T 1S0

Dear Mr. Wilson

At the regular meeting of Council, April 20<sup>th</sup>, 2009, Council passed a motion offering to facilitate a meeting with the School Board and Parents Advisory Group regarding the cancellation of the Masset School bus this September. Council is willing to work with School District #50 to try and resolve this issue that is affecting the students and families of Port Clements.

We look forward to hearing from you in the near future.

If you have any further questions, please contact the Village Office Monday-Friday 9:00am-1:00pm.

Sincerely;  
The Village of Port Clements

Heather Nelson-Smith  
Clerk/Treasurer

Cc: Port Clements Advisory Committee

## Heather Nelson-Smith

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**From:** Brigid Cumming [gnimmuc@qcislands.net]  
**Sent:** April 30, 2009 3:42 PM  
**To:** Heather Nelson-Smith  
**Subject:** request for second issue, May 4, 2009

Hi Heather,

Please accept this as my request to appear as a delegation at the May 4, 2009 Village Council meeting to present concerns regarding Council's decision to close the Community Hall to all use effective January 5, 2009, as no agreement had at that time or has since been reached with a non-profit society to operate the hall.

thank you,

Brigid Cumming

Brigid Cumming <gnimmuc@qcislands.net>  
PO Box 154 - Port Clements - BC - V0T 1R0 - Canada



The Village of  
**PORT CLEMENTS**

P.O. Box 198  
Port Clements, B.C.  
V0T 1R0  
Phone: (250) 557-4295  
Fax: (250) 557-4568  
E-mail: portclem@qcislands.net

## **REPORT TO COUNCIL**

Author: Heather Nelson-Smith

Date: April 30, 2009

Re: **Information about history of Community Hall**

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In regards to the delegation:

Back Ground information:

Referendum in 2003 was a 73% YES vote for a New building which would replace the old and not increase taxation.

The new building with changing the concept to enable completing in our budget is missing the Rec facility due to Casey Decock having one as a business and not wanting to compete.

The gym as it stands now has been agreed by the minister of education to replace our community hall. Including dances etc...

Current revenue on the building up to April 30, 2009 \$1900.00 (only one booking for the Gym)

Total Revenue for entire year (2008) at the Community Hall \$1600.00

In order to allow us to operate the community hall as well as the Multi Purpose Building we would have to raise taxes a minimum of \$20000.00.

Which would mean a 17% tax increase.

The Society has yet to come to Council to discuss the operation of the Community hall.



Respectfully submitted,



## **Public Interest and Economic Benefit**

### **Public Interest & Economic Benefit**

#### **Public Interest**

In March of 2001 a referendum was held and the village of Port Clements showed overwhelming support for the proposed construction of a Multi-Purpose Complex with a 73% **YES** vote.

The outline for the referendum was that the new facility would not increase taxes for the residence of Port Clements. It was stated that all funding would be in place prior to any construction or excavation and the current conceptual design was presented. This included a gymnasium with multi-purpose floor, weight room facility, playschool/daycare, teen center, library, senior's center, village office, and recreation office.

The Village of Port Clements currently uses several buildings for the Village Offices, QCIR Recreation Offices, Library, Meeting facilities, and Community and Island Wide Events. All of these facilities are inadequate for their current use do to age and state of disrepair. The development of a Multi-Purpose Complex would provide the Village of Port Clements with a facility in which many user groups would be able to use throughout the year, and provide an all island emergency shelter in case of natural disaster.

#### **Economic Benefit**

During the construction stage of the proposed complex approximately 42 laborers over a 40-week period will be used, generating \$910,900.00 in wages. After the completion of the project an estimated 17 full-time and part-time employees will be working within the facility maintaining approximately \$152,000/year in wages within the community. Due to the nature of the facility as a recreation center for the Village of Port Clements and the Queen Charlotte Islands as a whole, numerous auxiliary positions will be available throughout the operation of the facility.

The Village of Port Clements is located in the central Graham Island providing an opportunity for all Island Residence to utilize the facility throughout the year. During an average year of operation the facility would be visited approximately 20,000 times by various island residents. This information is based on current users of existing facilities, special events and meetings held in Port Clements.

## **Public Accessibility**

The Port Clements Multi-Purpose Complex has been designed with several intents in mind, including:

1. Replacement of existing facilities
2. Creation of a meeting place for all island residents
3. Creation of an emergency facility for all island residents
4. Promotion of healthy lifestyles through active living.

### **1. Replacement of Existing Facilities**

Currently the Village of Port Clements operates out of many buildings that are between 40 and 80 years old, all of which are in various stages of degradation. The Multi-Purpose facility will replace several existing facilities, including the Village Office and Council Chambers, Cub Hall & QCIR Recreation Office, Community Hall and Library.

The New Facility will provide office space for the Village Council, Village Office and the Queen Charlotte Island Regional Recreation. It will also provide improved facilities for seniors, teens, playschool, and many other clubs, groups and organizations in and around the community of Port Clements and the Queen Charlotte Islands.

### **2. Creation of a Meeting Place for all Island Residence**

The Village of Port Clements, central to all Island residents, is currently used as a meeting place for many user groups. Public meetings, club meetings, special events, art shows and fundraisers are held in Port Clements on a regular basis.

The complex user groups would include: Q.C.I. Arts Council, Q.C.I. Regional Recreation Commission, Skeena Queen Charlotte Islands Regional District, Ducks Unlimited, Crafts Fairs, Cancer Society, Port Rec. Commission Events, School District #50, O'Brien's Road & Bridge, Rod & Gun Club, Dean Bergstrum (Rolfing), Tia Chi, A.A., Toast Masters, Weyerhaeuser, Community Health Council, I.W.A., Islands Waste Management Committee, Yakoun River Lions Club, Seniors and Old Massett Village Council.

With the replacement of existing facilities and development of new amenities the potential for increased usage among the population of the Village of Port Clements, Central Queen Charlotte Island and other Island residents as a whole should only increase.

### **3. Creation of an Emergency Facility for all Island Residence**

The Queen Charlotte Islands, situated in an area of geologic instability which is susceptible to continual natural hazards, possesses a great need for an area of refuge in time of crisis. Currently the Village of Port Clements and central Island residence have a limited natural disaster emergency plan, mainly do to the lack of a meeting place large enough to hold the population or a large portion of the central Island population. With the creation of the proposed project the Central Island would be able to provide an area of refuge in time of need for the residence of Central Queen Charlotte Island.

Due to the location of the Village of Port Clements the proposed Multi-Purpose Complex would likely become an emergency meeting area for Queen Charlotte City, Skidegate, Old Masset and the Village of Masset. All of these areas are located in areas of potential disaster from landslides, earthquake, tsunami, and forest fire.

#### **4. Promotion of Healthy Lifestyles Through Active Living.**

Due to the lack of reliable outdoor activity opportunities the islands has a higher than average incidents of health related problems ie: type II diabetes etc. The addition of an indoor recreational facility that is available to most individuals schedules would most surely reduce some of these negative effects. The municipality in partnership with the region and school district intend to promote programs and events that will increase the availability and attractiveness of healthy activities with this facility.

# MULTI PURPOSE COMPLEX

## OPERATIONAL COST COMPARISON

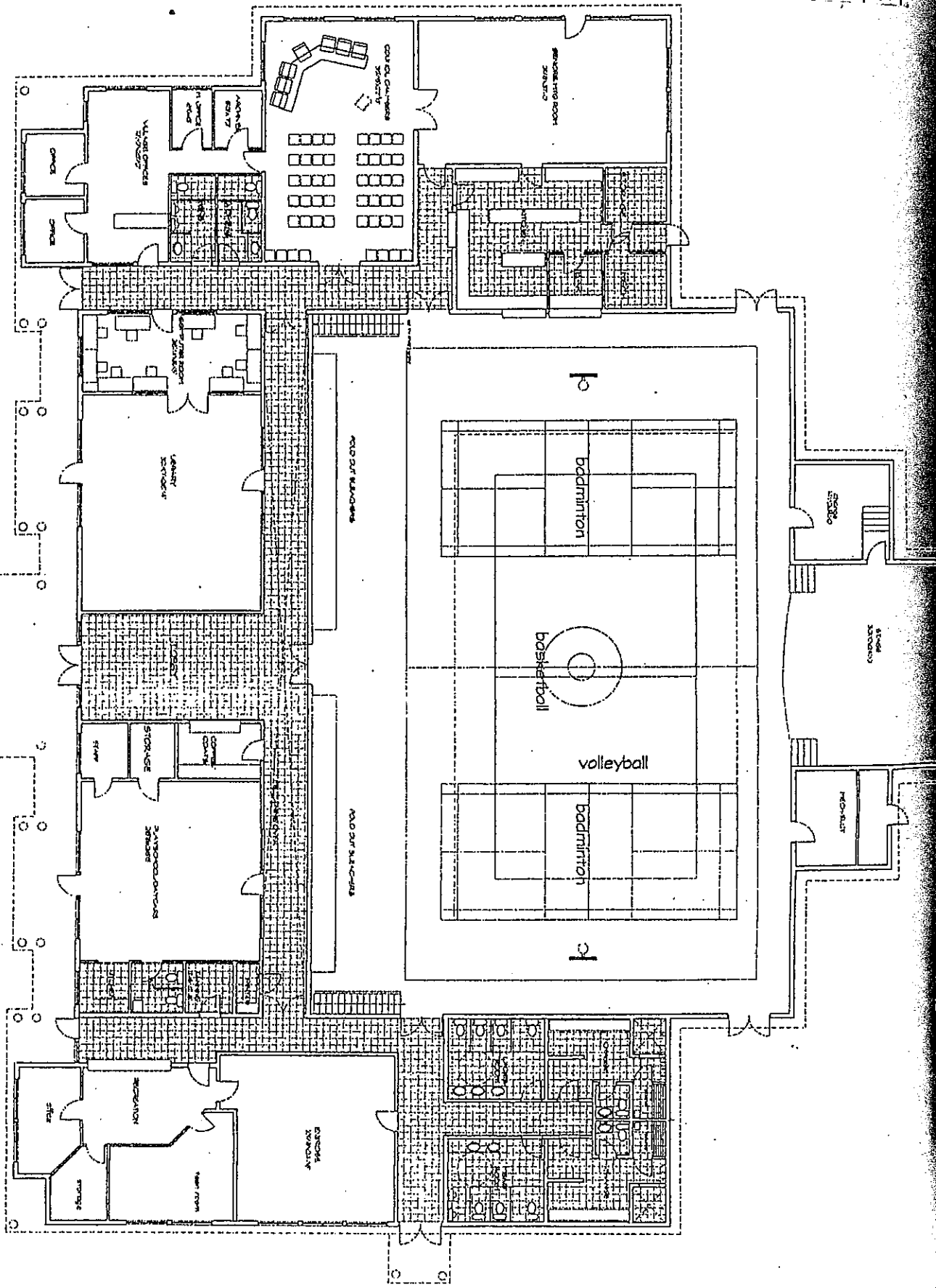
EXISTING BLDG COST SUMMARY			
	6 year Average Annual Budget	6 year Average Annual Expenditures	6 year Average Annual Revenues
Utilities	\$15,036.67	\$13,354.36	
Custodial	\$20,400.67	\$19,751.64	
Capital Spending	\$11,015.40	\$9,340.73	
All Risk Insurance	\$1,000.00		
Rec Office Rental			\$3,000.00
Library Rental			\$2,160.00
Community Hall Rental			\$4,840.00
<b>Total Avg Maintenance Costs:</b>	<b>\$47,452.73</b>	<b>\$43,446.73</b>	
<b>Total Avg Annual Rental Revenue :</b>			<b>\$10,000.00</b>

PROJECTED NEW BLDG COSTS			
	Proposed Annual Budget	Proposed Annual Revenues	Comments
Heating	\$6,121.00		based on heat pump operational cost estimate
Hydro	\$10,000.00		a cost of \$6500 was quoted for the Port School for last year
Custodial	\$35,000.00		annual salary for one custodian plus cleaning supplies
All Risk Insurance	\$4,375.00		ranges from \$3500 to \$5250 depending on framing material
Rec Office Rental		\$6,000.00	\$500/month (for 1275 sqft)
Library Rental		\$7,200.00	\$600/month (for 840 sqft) as agreed by Library Board
Gymnasium Rental		\$1,650.00	\$165/rental at 10 large event rentals per year
Exercise/Weight Room Rental		\$12,000.00	\$3/drop in for teens/seniors, \$4/drop in for adults or \$25/mo at 40 memberships per month
Computer Room User Fee		\$3,200.00	course rental-\$35/hr, \$275/day; \$10/mo for email/internet use
Kitchen Rental for Concessions		\$500.00	at 12 - 2 hr rentals/yr and 20 email users/mo.
Other Room Rentals		\$600.00	\$50/day at 10 events per year
Operational Cost Budgeted by Village		\$43,000.00	\$50/day at 12 rentals per year
<b>Total Estimated Operational Costs:</b>	<b>\$55,496.00</b>		
<b>Total Annual Funds Available:</b>		<b>\$74,150.00</b>	
<b>Annual Net Profit:</b>		<b>\$18,654.00</b>	

DRAWING NO. 100  
 PROJECT SLIN  
 DATE 12/1/78  
 DRAWN BY JLM  
 CHECKED BY JLM

ellis architect  
 1000 15th St. N.W.  
 Washington, D.C. 20004  
 Phone: 202-331-1100

PROPOSED  
 MULTI-PURPOSE COMPLEX  
 THE VILLAGE OF PORT CLERMONT



FLOOR PLAN

18,600 SQ. FT.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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## Project Description

The Village of Port Clements is situated on Stewart Bay in Masset Inlet on Graham Island of the Queen Charlotte Islands archipelago, Latitude 53° 41' 21" and Longitude 132° 11' 18".

The Haida from Old Masset have lived in and used the resources of this area for millennia. Fish from the Yakoun River as well as Cedar and other forest products from the surrounding forests were the primary items gathered for their sustenance.

The quantity and quality of the fisheries and forests have always been the main attractions to this area. Large-scale commercial development started in the early 1900's with canneries and sawmills operating in and around Port Clements and Masset Inlet. Consolidation of corporate control, over-utilization of the resources and economic and social policies that promoted large-scale urbanization has over time caused the de-stabilization of Port Clements as a stable community.

The Village was incorporated in 1975. Since that time, the community has attempted to diversify its economic base and replace some of the fishery and forestry jobs lost with more stable and environmentally sustainable jobs.

Since 1978 the citizens of the Village of Port Clements have formed several committees to look into the development of recreational facilities in Port Clements. Unfortunately due to the limited tax base and the scope of the proposed facilities at the time, these projects failed before they even started.

In the mid 1980's the Queen Charlotte Islands Recreation Study was completed. "The study concluded that a regional recreation facility should be based in Port Clements". Due to the inability of local communities to agree to a central facility the complex again was not built.

In the early 1990's another multi-purpose facility was conceptualized. This facility included a gymnasium, curling rink, swimming pool, weight room, meeting facilities and offices. Upon realizing the cost to the community to support such a large-scale facility, the project was dropped.

In 2000, the Port Clements Multi-Purpose Complex Society was formed. The Society looked into the development of a large-scale facility including ice rink and swimming pool. Again due to the large initial expenditure needed to build such a complex and the costs involved in maintaining such a facility the Society reduced the scope of the project to something more viable at this time. This included the replacement of existing facilities, new offices for the Village, a gymnasium, a meeting place for the community as a whole, and a facility large enough to assist the Central Island and other Island communities in case of a disaster.

**Minutes of the regular meeting of the Port Clements Council held  
Monday April 20th, 2009 in the Council Chambers.**

Present:

Mayor Delves

Councillor Stewart

Councillor Cheer

Councillor Hughes-McMullon

Councillor Traplin

Deputy Clerk/Treasurer Jasmine Erin Ryland

Administrative Assistant Debbie Delves

Press/Public

Mayor Delves called the meeting to order at 7:31pm

1. **ADOPT AGENDA**

Additions: In Camera Meeting under *Community Charter* section 90-1-e

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to adopt the agenda as circulated with the above noted addition.

**CARRIED**

2. **PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**

D-1 Presentation to past Council members.

Mayor Delves presented Urs Thomas with a gift from the Council in appreciation of his services on being a part of the past Council.

3. **MINUTES**

M-1 Minutes, Regular meeting, April 6<sup>th</sup>, 2009

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the Minutes of April 6<sup>th</sup>, 2009 as circulated.

**CARRIED**

M-2 Minutes Tourism Meeting, April 8<sup>th</sup>, 2009

It was moved by Councillor Cheer, seconded by Councillor Stewart to accept the Minutes of Tourism Meeting, April 8<sup>th</sup>, 2009.

**CARRIED**

4. **BUSINESS ARISING FROM THE MINUTES & UNFINISHED  
BUSINESS.**

BA-1- School District #50 letter to Port Clements parents re: Masset bus.

It was moved by Councillor Stewart, seconded by Councillor Traplin to receive and file for information.

**WITHDRAWN**

It was moved by Councillor Stewart, seconded by Councillor Cheer to facilitate a meeting with the School Board and Parents Advisory Group concerning the School District letter to Port Clements regarding the cancellation of the Masset bus.

**CARRIED**

M-1

BA-2- Tourism

Councillor Cheer discussed the ideas from the Tourism Meeting held April 8<sup>th</sup>, 2009.

BA-3- Town hall meetings

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to set up a meeting with interested parties on May 21<sup>st</sup> and ask village residences for ideas on items that can be discussed at the Town Hall Meeting before the end of April, 2009.

**CARRIED**

BA-4- Towns for Tomorrow funding- Doug Decock quote on Trees.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to approve purchase of listed trees subject to legal issues if it needs to be tendered for the Towns for Tomorrow funding.

**CARRIED**

5. ORIGINAL CORRESPONDENCE

C-1- Royal Canadian Legion-Advertising in the Military Service Recognition Book.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to continue advertising in the Royal Canadian Legion's Military Service Recognition Book with our one tenth page ad from last year.

**CARRIED**

C-2- Gwaii Forest Society-Closing of office doors as of April 30, 2009 until market rebounds.

It was moved by Councillor Cheer, seconded by Councillor Stewart to receive and file for information.

**CARRIED**

C-3- Ministry of Housing and Social Development-Partnership to Create New Homes for Seniors and Persons with Disabilities.

It was moved by Councillor Hughes-McMullon, Seconded by Councillor Stewart to receive and file for information.

**CARRIED**

C-4- Logger Sport Committee, Sandspit-Letter of support Gwaii Trust application in the amount of \$2000.00

It was moved by Councillor Hughes-McMullon, seconded by Councillor Stewart to write a letter of support to the Logger Sports Committee supporting the application to Gwaii Trust in the amount of two thousand dollars (\$2000.00).

**CARRIED**



6. GOVERNMENT.

G-1-Bylaw #372 The Village of Port Clements to provide for the Borrowing of money in anticipation of revenue. First, Second, Third reading.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to accept the first reading of Bylaw #372.

**CARRIED**

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to accept the second reading of Bylaw #372.

**CARRIED**

It was moved by Councillor Stewart, seconded by Councillor Traplin to accept the third reading of Bylaw #372.

**CARRIED**

7. FINANCE.

F-1-Cheque list April 17<sup>th</sup>, 2009.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to accept the April 17<sup>th</sup>,2009 cheque listing.

**CARRIED**

F-2- Port Clements Historical Society & Museum 2009 Budget.

It was moved by Councillor Hughes McMullon, seconded by Councillor Stewart to approve the Port Clements Historical Society grant in aid for 2009 in the amount of twenty eight hundred dollars (\$2800.00).

**CARRIED**

F-3-Skeena-Queen Charlotte Regional District-2009 Regional Hospital and Regional District Requisitions.

It was moved by Councillor Cheer, seconded by Councillor Stewart to receive and file for more information.

**CARRIED**

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

**Councillor Stewart-** Attended the PEP seminar for elected officials

**Councillor Traplin-** Nothing to report

**Councillor Cheer-** Attended tourism meeting.

**Councillor Hughes-McMullon-** Will be attending the All-Candidates meeting April 21, 2009

**Mayor Delves-** Attended MIEDS general meeting on April 15<sup>th</sup>.

Attended a workshop offered by the Regional District concerning strategic planning.

Has been interviewing for the New Economic Development Officer position.

Attended the Regional District Meeting April 17<sup>th</sup>.

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to adjourn the meeting at 8:51pm and go in camera under *Community Charter* Section 90 1-e.

**CARRIED**

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Cory Delves,  
Mayor

---

Jasmine Erin Ryland  
Deputy Clerk/Treasurer

**Minutes of the special meeting of the Port Clements Council held  
Thursday April 23, 2009 in the Council Chambers.**

Present:

Mayor Delves  
Councillor Cheer  
Councillor Hughes-McMullon  
Councillor Stewart  
Councillor Traplin

Clerk/Treasurer Heather Nelson-Smith

Press/Public

Mayor Delves called the meeting to order at 7:11pm

**1. ADOPT AGENDA**

ADD- NB-1 Acropolis Manner

G-1 addition Water Treatment plant direction

It was moved by Councillor Hughes-McMullon, seconded by Councillor Traplin  
to adopt the agenda as amended.

**CARRIED**

**2. FINANCE**

F-1- Presentation of Financial Plan 2009-2013

Clerk/Treasurer presented the financial plan to the public and press line by  
line for the 2009-2013 years.

**FINANCIAL PLAN 2009-2013**

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**Small Community Grant Protection:**

Has been increased this year to \$700,000 to help small communities offset costs to operate and  
complete projects without tax increases.

The increase in this year is also to be carried over to 2010.

**With this increase Council intends to complete the following:**

- Ditching
- Trail maintenance
- Alder and brush removal
- Maintenance on Fire hall and Clinic
- Wharf repairs

**Also in addition to these listed items Council has also secured grant funding for the following:**

- Sewage upgrade
- Water Treatment upgrade
- Trees for the community
- Tourism Funding
- Furniture in new complex

**Council has also applied for the following awaiting approval**

m-2

- Concession Stands at the Community Park
- Community Kitchen in the Multi Complex

**Council is researching the following grants for application**

- Trail extensions
- Upgrades to hockey and tennis courts at community park
- Enhancements to lighting in Port Clements
- Covered area, benches and lighting for large wharf
- Tourism information centre
- Rescue Truck for the Port Clements Fire Department

**Municipal Taxes:**

Council will not be increasing taxes for 2009

**Reserves:**

At December 31, 2008 excluding receivables not yet paid \*approximation will be included in the May Audited financial statements. (These amounts will be more)

<b>General</b>	<b>\$378,371.25</b>
<b>Water</b>	<b>\$144,133.31</b>
<b>Sewer</b>	<b>\$146,722.00</b>

The Village will be withdrawing \$113675.00 from the Water reserve to pay for the upgrade to the fire pump.

**Amortized Assets**

New for the 2009 year is the requirement to be fiscally responsible and plan for the eventuality to replace infrastructure. Since this has never been done before there are large amounts of funds being set aside from the reserves into accounts specifically for those items.

The budget allows for a withdrawal on reserves in the amount of **\$609,598.00** for the 2009-2010 Years. The contribution to reserves in way of amortized asset calculation and surplus funds is **\$ 545,542.00**. Meaning that the Village will be withdrawing **\$64,056.00** for 2009-2010 and then from 2011 and on will be contributing roughly **\$500,000.00** for the remainder of the planning years.

**3. GOVERNMENT**

**G-1-Grants**

Water Treatment Upgrade Recommendations from Rob Tamaki and Public Works Superintendent Pete Nelson-Smith.

It was moved by Councillor Traplin, seconded by Councillor Cheer to have Pete Nelson-Smith solicit Rob Tamaki of P.S. Turje and Associates to evaluate steps for the upgrade to the treatment and distribution system, and to have Pete report back to Council on cost estimates from other qualified hydro geologists.

**CARRIED**

Build Canada Funding- Apply for the Cover at the park as Local Motion Funding was denied.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Stewart to apply to Build Canada to cover the tennis courts and hockey rink at the community park.

**CARRIED**

G-2-Tax rate review

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to maintain the tax multiples for the 2009 taxation year.

**CARRIED**

G-3-Revenue anticipation Bylaw 372, 2009

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to reconsider and finally adopt bylaw 372, 2009 revenue anticipation borrowing.

**CARRIED**

G-4-Financial Plan Bylaw 373, 2009

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to read bylaw 373, 2009 financial plan 2009-2013 a first time.

**CARRIED**

It was moved by Councillor Cheer, seconded by Councillor Stewart to read bylaw 373, 2009 financial plan 2009-2013 a second time.

**CARRIED**

It was moved by Councillor Hughes-McMullon, seconded by Councillor Stewart to read bylaw 373, 2009 financial plan 2009-2013 a third time.

**CARRIED**

G-5- Tax Rate Bylaw 374, 2009

It was moved by Councillor Cheer, seconded by Councillor Stewart to read bylaw 374, 2009 Tax Rate Bylaw 2009 a first time.

**CARRIED**

It was moved by Councillor Stewart, seconded by Councillor Cheer to read bylaw 374, 2009 Tax Rate Bylaw 2009 a second time.

**CARRIED**

It was moved by Councillor Hughes-McMullon, seconded by Councillor Stewart to read bylaw 374, 2009 Tax Rate Bylaw 2009 a third time.

**CARRIED**

NB-1 Acropolis Mannor

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to support the postponing of the demolition of the Acropolis manor so that other uses can be examined or to be used as a Drug rehabilitation centre.

**CARRIED**

ADJOURNMENT

It was moved by Councillor Hughes-McMullon to adjourn the meeting at 8:55pm

---

Cory Delves,  
Mayor

---

Heather Nelson-Smith,  
Clerk/Treasurer

**Minutes of the Special Meeting of the Port Clements Council/Court of Revision held Thursday April 23, 2009 in the Council Chambers.**

Present:

Mayor Delves  
Councillor Cheer  
Councillor Hughes-McMullon  
Councillor Stewart  
Councillor Traplin

Clerk/Treasurer Heather Nelson-Smith  
Press

Mayor Delves called the meeting to order at 9:05pm

**1. ADOPT AGENDA**

It was moved by Councillor Cheer, seconded by Councillor Stewart to adopt the agenda as circulated.

**CARRIED**

**2. COMPLAINTS – none received**

**3. GOVERNMENT**

G-1-Certify Frontage Tax Assessment Roll for Water Purposes

G-2-Certify Frontage Tax Assessment Roll for Sewer Purposes

G-3-Certify Parcel Tax Assessment Roll for PC East Sewer Purposes

G-4-Certify Parcel Tax Assessment Roll for PC East Water Purposes

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to certify the frontage rolls for Water purposes, Sewer purposes, PC East Sewer and PC East Water.

**CARRIED**

G-5- Sewer Frontage Bylaw 370

It was moved by Councillor Cheer, seconded by Councillor Stewart to read bylaw 370, 2009 Sewer Frontage a second time.

**CARRIED**

It was moved by Councillor Cheer, seconded by Councillor Stewart to read bylaw 370, 2009 Sewer Frontage a third time.

**CARRIED**

G-6- Water Frontage Bylaw 371

It was moved by Councillor Stewart, seconded by Councillor Hughes-McMullon to read bylaw 371, Water Frontage a second time.

**CARRIED**

It was moved by Councillor Stewart, seconded by Councillor Hughes-McMullon to read bylaw 371, Water Frontage a third time.

**CARRIED**

#### ADJOURNMENT

It was moved by Councillor Cheer to adjourn the meeting at 9:20pm.

---

Cory Delves,  
Mayor

---

Heather Nelson-Smith,  
Clerk/Treasurer

# GWAII FOREST SOCIETY

Box 210, QCC, V0T 1S0  
250.559.8064 gfs@haidagwaii.net

09 April 2009

Village of Port Clements  
PO Box 198  
Port Clements, BC  
V0T 1R0

Dear Mayor Delves,

The Gwaii Forest Society will be closing its office doors effective April 30, 2009. All spending on the fund—the \$24-million legacy from SMFRA—is frozen until the market rebounds in five or more years. However, that does not mean the Society will dissolve.


The Gwaii Forest Board of Directors has chosen to keep our Society status active to retain our good standing as “agent” of the forestry fund on behalf of the Gwaii Trust (Gwaii Forest Charitable Trust). It is hoped this will pave the way for the Islands two trust funds to continue to operate independently.

Furthermore, the Board recognizes the major investment by the Islands Community in creating a Society with an established legal structure, associated operational policy and an all-Islands board structure. There is also added value in preserving a Society dedicated to sustainable forest management and community stability that are key elements in the path to building a robust Islands economy.

This decision to keep our Society status active requires the full support of the Island communities. While the Society will not be actively operational we will need to hold an annual general meeting to meet our filing obligations under the BC Society Act. This will require each community to continue to appoint a director to the board every two years. That director will be asked to attend one meeting—the AGM—annually.

We therefore request a letter from your community supporting the continuation of the Gwaii Forest Society.

Sincerely Yours,



Irene Mills  
Chair

BA-1



**Subject:****From:** "Gloria O'Brien" <o'brien@qcislands.net>**Date:** Wed, 29 Apr 2009 15:17:46 -0700**To:** <office@portclements.com>

Heather, Randy was unaware that we had received an authorization letter to take out alder and nuisance plants on the property across from us on the beach side. This was about 4-5 years ago. I've searched and can't find it, I know Dennis has a copy as he was going to request one as well but he is on vacation. Could you please research your records, or let me know and I'll keep diggin. thanks

BA-3



The Village of  
**PORT CLEMENTS**

P.O. Box 198  
Port Clements, B.C.  
V0T 1R0  
Phone: (250) 557-4295  
Fax: (250) 557-4568  
E-mail: portclem@qcislands.net

## **REPORT TO COUNCIL**

Author: Heather Nelson-Smith  
Date: April 8, 2009  
Re: **Bloomin' in Port Clements**

---

This was a huge success last year and am proposing we do this again.

We have a \$3000.00 beautification budget. We have approximately ten Gardens.

Each volunteer would receive \$100.00  
for bedding plants

\$1300.00

I would set up a booth at the Canada days and take a photo of each garden with a ballot box for people to vote on the best garden and the winners would receive -

First Prize	\$100.00
Second Prize	\$50.00
Third Prize	\$25.00

Total for this program (over estimated in case of extra gardens) **\$1475.00**

This would leave \$1525.00 for planting of the shrubs around the building.

Respectfully submitted,

BA-5



Haida Gwaii Tourism Association

Queen Charlotte Islands

*Working together to plan and promote visitation to Haida Gwaii/Queen Charlotte Islands in such a way that benefits all communities, while protecting and enhancing the culture and lifestyles of all islands peoples, in a sustainable and friendly manner.*

March 7, 2009

**\*MEMBERSHIP RENEWAL \* INVOICE**

Dear HGTA member,

Another year has begun and it is time to renew your membership with the HGTA for the upcoming season.

Your support over this past year is greatly appreciated and contributed to many initiatives supporting an off-island marketing campaign for our Islands including last year's construction of a portable consumer show display (photo below).

In addition to contributing to a cause that will benefit your business, your membership entitles you to linkage on the HGTA web-site, free brochure racking at the Prince Rupert Visitor Centre, inclusion in group marketing efforts and notification of important events and future promotional opportunities.

**Our highly visited website [www.haidagwaiitourism.ca](http://www.haidagwaiitourism.ca) will be updated with our stakeholders information in April. Your membership will need to be renewed and any changes you wish made need to be brought to our attention before this date if you wish to have your links continued.**

The development of an Islands-wide tourism organization through our partnership with Tourism BC will be a focus of this years activities and our meetings to date have had broad based participation and support from all of the Islands regions and governments as well as with many stakeholders.

A membership form and self addressed stamped envelope is included for your ease in renewal. I hope you will continue to support the Haida Gwaii Tourism Association and the work of its volunteers. Membership remains the same at \$50 per calendar year which includes any applicable taxes.

If you have any questions I would be pleased to answer them and can be reached at my home in Masset at 250-626-3949.

My best for the upcoming season.

Sincerely,

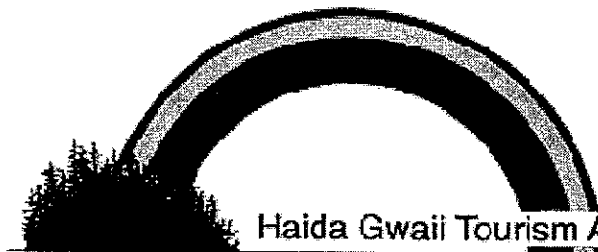
Andrew Merilees, President  
Haida Gwaii Tourism Association



HGTA's NEW CONSUMER SHOW DISPLAY

Haida Gwaii Tourism Association • PO Box 230 • Port Clements, BC • V0T 1R0  
[www.haidagwaiitourism.ca](http://www.haidagwaiitourism.ca)

C-1



Haida Gwaii Tourism Association

Queen Charlotte Islands

## **MEMBERSHIP APPLICATION**

**YEAR:**

**Business Name:**

**Contact Name and Position:**

**Type of Business:**

**Street Address:**

**Mailing Address:**

**Telephone:**

**Toll free:**

**Fax:**

**Email:**

**Website:**

Please provide a brief description of your business (about 50 words). This description will be used for your listing on our webpage and to share with other HGTA members. Existing members only need to list required changes.

### **Membership Information**

Individual: \$20 per calendar year

**Business/Institution: \$50 per calendar year**

*Includes Taxes \* Donations Accepted*

Cheques or Money Orders only.

Please make payable to Haida Gwaii Tourism Association

Haida Gwaii Tourism Association • PO Box 230 • Port Clements, BC • V0T 1R0

[www.haidagwaiitourism.ca](http://www.haidagwaiitourism.ca)

Moya Greene  
President and  
Chief Executive Officer  
Canada Post Corporation

Présidente –  
directrice générale  
Société canadienne des postes

APR 15 2009

MS. HEATHER NELSON-SMITH  
CLERK/TREASURER  
THE VILLAGE OF PORT CLEMENTS  
PO BOX 198  
PORT CLEMENTS BC V0T 1R0

Dear Ms. Nelson-Smith:

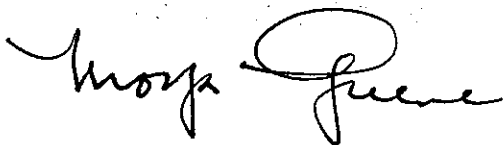
I am writing in reply to your letter, on behalf of Mayor Cory Delves and the Council of the Village of Port Clements, which is further to previous correspondence, regarding mail delivery to the Queen Charlotte Islands.

I regret that the Mayor and Council are dissatisfied with the explanations we have provided regarding the changes to postal service. Following Air Canada's decision to cancel its service agreement with us, we made arrangements with another air carrier to deliver mail. Unfortunately, this carrier does not service all communities and areas across the country, including the Queen Charlotte Islands. We are not in a position to use an additional airline to deliver mail specifically to the Queen Charlotte Islands. For example, Pacific Coastal Airlines, the airline you mention, does not land at the airport close to our post office. We would have to truck our mail from that community to the post office, thus incurring additional costs.

We remain committed to providing residents and businesses on the Queen Charlotte Islands with efficient and reliable mail delivery, using the BC Ferry services. We have been monitoring our delivery service very closely. Recent testing shows that we are meeting our remote delivery standards from Vancouver and other areas in British Columbia of eight business days for regular parcel mail, five business days for Priority Courier™ and Xpresspost™ items, and six business days for Lettermail™. We will continue to conduct random service tests and to monitor this situation. We ask that anyone who experiences service outside these delivery standards to call our Customer Service representatives at 1-800-267-1177 and report the incident.

Thank you for the opportunity to address this matter again. Canada Post is mandated to be a financially self-sufficient organization, and we must ensure our business operations are conducted in a responsible and cost-efficient manner.

Yours sincerely,



# AMBULANCE PARAMEDICS OF BRITISH COLUMBIA

CUPE LOCAL 873

UNIT 2270, 21331 GORDON WAY, RICHMOND, B.C. V6W 1J9

TEL: (604) 273-5722

TOLL FREE: 1 (866) 273-5766

FAX: (604) 273-5762

TOLL FREE FAX: 1 (866) 273-5762

E-MAIL: apbc@shaw.ca

April 15, 2009

Mayor & Councilors:

We are writing to ask for your support to defend the ambulance emergency response services in your community.

Due to the deterioration of the BC Ambulance Service, we, the 3,500 members of the Ambulance Paramedics of BC, CUPE Local 873 have been forced to go on strike. During this dispute, ambulance services will **NOT** be disrupted.

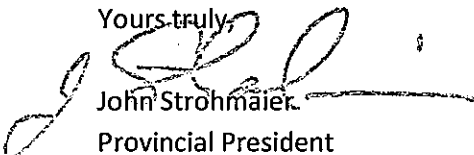
For the past four years we have been publicizing the critical condition of BC ambulance services. We have three main concerns:

1. That your community has adequately-staffed ambulance services to deal with emergencies and skyrocketing call volumes. Response times must be shorter, not longer.
2. That wages for ambulance paramedics be brought into line with other emergency response professionals. Ambulance paramedics are currently the lowest paid of all emergency service workers in BC. Stand-by wages in ambulance stations are only \$10 per hour, while the on-call standby rate is only \$2 per hour!
3. That the employer's latest offer of a one-year contract is not long enough to ensure stability and public confidence. We need a multi-year agreement that addresses wage parity and stability. As our population ages and demands on our services grow, we must ensure that we can continue to hire and retain the best ambulance paramedics.

The government wants a 90-day delay before negotiations resume - we want to get to the bargaining table with an independent third-party mediator **now**.

We ask that you pass a motion calling on the provincial government that oversees the BC Ambulance Service for a return to the bargaining table with an independent third-party mediator to ensure that all BC communities get the emergency services that we deserve.

Yours truly,



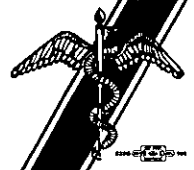
John Strohmaier

Provincial President

CUPE Local 873



JS/rmn/cope15



2-3



**United Way**

Prince George

April 16, 2009

We believe that its  
success depends on  
the people who live in  
it.

That everyone  
deserves respect.

That diversity is vital.

That everyone needs  
help and everyone can  
offer help.

We believe in  
possibility.

Mayor Cory Deles  
and Council  
Village of Port Clements  
Box 198  
Port Clements, BC V0T 1R0

Dear Mayor Deles and Council,

The United Way of Northern British Columbia and the Community Development Institute at UNBC are partnering in a joint initiative to collect socio-demographic information about your community and regional district within an overall northern BC regional scoping exercise.

We believe that the *Northern Scoping Exercise* is an important initiative for northern communities. The deliverables will assist communities and regional districts to better understand the social challenges and pressures faced by their communities and work within local partnerships to address those issues. Addressing social issues will have a direct impact on the economic stability, quality of life, and sustainability of northern communities. We wanted to make you aware of this project and ask you to play a role in it.

The research done through this *Northern Scoping Exercise* will provide a consistent and comparable body of information collected via a repeatable and rigorous methodology. The work will be carried out by the Community Development Institute at UNBC in consultation with senior staff of the United Way of Northern British Columbia. The area of coverage will include the full service area of the United Way of Northern British Columbia (Quesnel north to the Yukon border, and west to east from the Queen Charlotte Islands to the Alberta Border).

We ask that you review the attached summary and consider your potential involvement in the project by one or both of the following ways:

1. Participating with the researchers in information gathering
2. Making a financial contribution of \$2,000 towards the research

We will be in touch with you in the next two weeks to answer any questions you may have about this project and to discuss your interest and ability in being involved and supporting the project. In the meantime, you can direct questions or feedback to Jocelyn Snih or Greg Halseth. Their contact information is listed at the end of the attached summary.

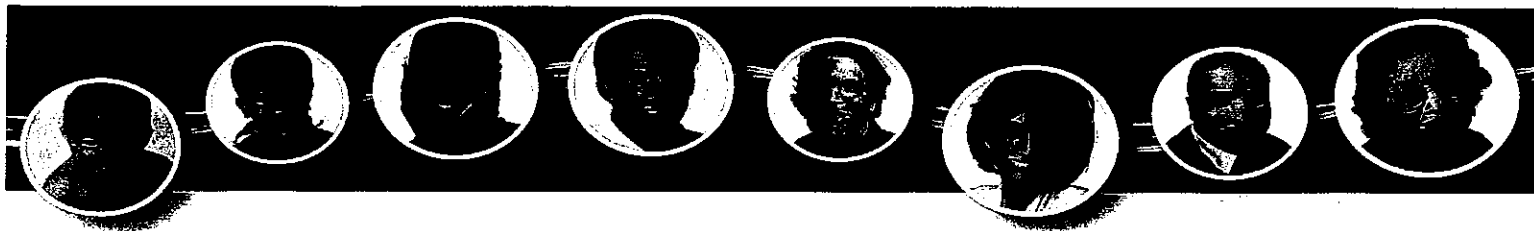
Yours sincerely,

John Turner  
Board Chair

**Prince George**  
1600 - 3rd Avenue  
Prince George, BC V2L 3G6  
Tel. 250-561-1040  
Fax: 250-562-8102

• [www.pguw.bc.ca](http://www.pguw.bc.ca) •  
Revenue Canada Taxation No. 12267 9699 RR0001

**Fort St. John**  
9325 - 100th Street  
Fort St. John, BC V1J 4N4  
Tel: 250-263-9266  
Fax: 250-785-6050



Page 2

## Emerging Issues and Outcomes

The emerging issues and needs will be identified through a series of local interviews and reviewed in focus group meetings with the United Way's regional advisory committees. Our intent is not to duplicate any other studies that have been conducted in this area, but rather to compliment and build on the information gathered, as well as develop and implement collaborative strategies with our community partners to address the issues. The Northern Scoping Exercise will pull all relevant information together into one comprehensive resource.

The outcomes of the research include socio-demographic data summaries for each municipality and regional district, and an issues/needs report for each of the identified clusters of communities within the United Way's service area. We hope to begin the project in the next few weeks, with final results provided in the spring of 2010.

## United Way of Northern British Columbia

We relayed to you earlier this year that we had begun the process of changing our name from the Prince George United Way to the United Way of Northern British Columbia. We are delighted to let you know that the process is now complete and our next step will be to announce the name change to the public through various avenues in early May. United Way will continue to conduct the same caring, responsive, accountable work in your community. We look forward to working more rigorously with you and other community leaders, volunteers, and regional and local agency partners, and to providing increasing measurable impact on issues of priority in your community and region. The Northern Scoping Exercise will help move all of us collectively towards this enhanced impact.

## Community Development Institute at UNBC

The Community Development Institute at UNBC is interested in two fundamental issues for communities in northern BC: community capacity and community development. By undertaking research, sharing information, and supporting education outreach, the Institute is becoming a vital partner to communities interested in making informed decisions about their own futures.

The institute emphasizes the importance of capacity-building, collaboration, learning, and complementarity between UNBC research centres. Research that is undertaken balances academic credibility with practical relevance. Beyond research, the Institute is involved in outreach activities and serves as a conduit to expand and enhance local educational opportunities related to community development.

## Contact Information

You are welcome to direct questions or feedback to:

Jocelyn Snih  
Director, Resource Development  
United Way of Northern British Columbia  
250-561-1040 or [jocelyns@pguw.bc.ca](mailto:jocelyns@pguw.bc.ca)

Greg Halseth  
Director  
Community Development Institute  
at UNBC  
250-960-5826 or [halseth@unbc.ca](mailto:halseth@unbc.ca)



The United Way's planned approach is a constant cycle of effort to ensure critical needs are identified, cooperative strategies are developed, and donations are invested in a way to have the greatest impact on the community.

To support our campaign in your workplace please call Prince George (250) 561-1040 • Fort St. John (250) 263-9266 [www.pguw.bc.ca](http://www.pguw.bc.ca)





Re: Emergency Meeting change

**Subject:** Re: Emergency Meeting change  
**From:** Terry Mitchell <terry@haidagwaii.net>  
**Date:** Fri, 17 Apr 2009 11:33:51 -0700  
**To:** Debbie Delves <debbie@PortClements.com>

Hi Debbie,  
I can attend.

Also, the BCAS Superintendent, Executive Director for Northern BC and the Chief Operating Officer are making a tour of the Islands and will be in Port Clements on May 6th and would like to meet with the Mayor and Council sometime between 10am and 2 pm. They will also be presenting me with a Provincial Commendation while they are here during an assembly at the school.

Terry

Debbie Delves wrote:

HI, I will not be available on the Monday April 27th as I will be in Vancouver. Does April 30th Thursday night work for everyone to attend. If not we can arrange for the next week. Pierre is resigning and we need to appoint a new Chair, any takers?  
Please let me know if this date works.  
Thank you  
Debbie

## Heather Nelson-Smith

---

**From:** Mushynsky, Kim [Kim.Mushynsky@northernhealth.ca]  
**Sent:** April 30, 2009 11:36 AM  
**To:** Heather Nelson-Smith; Village of Masset  
**Subject:** Pole Raising

Hello:

By now I assume you have both received the email from Patricia Moore in regards to the totem pole by Christian White. Patricia and I had a brief conversation today. She is hoping to have the pole raising along with a feast and speeches on Monday the 18<sup>th</sup> but was concerned if this conflicted with any existing Harbour Days activities (specifically the Church often has a BBQ supper and I don't know if that is happening again this year and if so what day). She has a small budget and the Culinary Arts class to assist with the feast portion of the event and is willing to do most of the organization around the pole raising event but she really doesn't want this to be seen as a "Haida" event but as a tri-community event to celebrate what we have accomplished together. So, with that in mind, and with it being May tomorrow, I am hoping to get a meeting together between representatives from each community and myself to plan this event and I am hoping it can be sometime between May 4-6<sup>th</sup>. If you can give me a date I can arrange a supper meeting here at the hospital and provide the supper. I am hoping for a small committee (hopefully just 4 of us – one from each community and myself so that we can be lean and quick in our decision making process given the short time-line).

Anyway let me know your thoughts and availability.

Thanks,

Kim Mushynsky  
Site Administrator - Northern Haida Gwaii Hospital & Health Centre  
Phone: 250-626-4713  
Fax: 250-626-9339

**It is better to shoot for the moon and miss than shoot for nothing and hit it!**

The contents of this electronic mail transmission are **privileged**, intended to be **confidential**, and for the sole use of the designated recipient. If this message has been misdirected, or if a resend is desired, please contact the sender as soon as possible.

# VILLAGE OF PORT CLEMENTS

## BYLAW No. 370, 2009

### Sewer Frontage Tax bylaw

**WHEREAS** The Council of the Village of Port Clements is empowered by the *Community Charter* to impose and levy a frontage tax to meet the cost of works and services that benefit the land within the municipality

**AND WHEREAS** The Current rates stated in Bylaw 190, 1988 are not consistent for all properties.

**AND WHEREAS** at the date hereof, the amount required to be raised annually to service the sewer system under this bylaw is \$33,000.00 (thirty three thousand dollars).

**AND WHEREAS** according to the sewerage frontage tax assessment roll, the total taxable foot-frontage is 17,385feet (seventeen thousand three hundred and eighty five feet) or 5,299meters (five thousand two hundred ninety nine meters)

**NOW THEREFORE** The Village of Port Clements Council in open meeting assembled enacts as follows:

1. In this bylaw, unless context otherwise requires,

**“Actual frontage”** means the number of feet/meters of a parcel of land which actually abuts the sewer line or highway;

**“Collector”** means the Municipal Clerk/Treasurer

**“Taxable Frontage”** means the actual frontage or where applicable the number of feet/ meters of a parcel of land deemed to abut on the sewer line or highway, and in respect of which parcel the frontage tax is levied for;

**“Total actual frontage”** Means the sum of the actual frontage in feet/meters for each parcel of property;

**“Total taxable frontage”** Means the sum of the frontage in feet/meters of the parcels of land that are deemed to abut the sewer line or highway.

2. A tax shall be and is hereby imposed upon the owners of land or real property within the Village of Port Clements which is capable of being connected with such sewer main; the aforesaid tax to be hereinafter referred to as “frontage tax”
3. 1) the frontage tax shall be levied in each year on each parcel of land aforementioned and the amount hereof, except as otherwise provided in this bylaw, will be the product of the taxable frontage and the annual rate.

- 2) The annual rate shall be \$1.90 (one dollar ninety cents) per foot
4. For the purpose of this, the following calculations have been made from a study of land within the municipality.
- a) The total actual frontage is 17,385feet or 5299meters
  - b) The total taxable frontage is 17,385feet or 5299meters
  - c) The sum required to be raised annually is the amount provided by multiplying the total taxable frontage time the annual rate.
5. The frontage tax shall be imposed annually as long as the municipality operates and maintains the sewer system.
6. For the purpose of this bylaw a regularly shaped parcel of land is rectangular.
7. (1) to place the frontage tax on fair and equitable basis the taxable frontage of the following parcels of land shall be the number of feet measured by the assessor.
- a) A triangular or irregularity shaped parcel of land; or
  - b) A parcel of land wholly is unfit for building purposes:  
or
  - c) A parcel of land which does not abut on the work but is nevertheless deemed to abut on the work, as the case may be.
8. Bylaw No. 88, 1980 is hereby repealed
9. Bylaw No. 190, 1988 is hereby repealed
10. This bylaw may be cited as "Sewer Frontage Tax bylaw No. 370, 2009"

READ A FIRST TIME THIS                      6th DAY OF APRIL, 2009.

READ A SECOND TIME THIS                      23rd DAY OF APRIL, 2009.

READ A THIRD TIME THIS                      23rd DAY OF APRIL, 2009.

RECONSIDERED AND FINALLY ADOPTED THIS 4<sup>th</sup> DAY OF MAY, 2009.

---

Cory Delves,  
MAYOR

---

Heather Nelson-Smith,  
CLERK/TREASURER

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CERTIFIED TO BE A TRUE COPY  
VILLAGE OF PORT CLEMENTS  
Sewer Frontage Bylaw No. 370

## VILLAGE OF PORT CLEMENTS

### BYLAW NO. 371, 2009

#### Water Frontage Tax bylaw

**WHEREAS** The Council of the Village of Port Clements is empowered by the *Community Charter* to impose and levy a frontage tax to meet the cost of works and services that benefit the land within the municipality

**AND WHEREAS** The Current rates stated in Bylaw 189, 1988 are not consistent for all properties.

**AND WHEREAS** at the date hereof, the amount required to be raised annually under this bylaw is \$48,000.00 (forty eight thousand dollars).

**AND WHEREAS** according to the sewerage frontage tax assessment roll, the total taxable foot-frontage is 23,885feet (twenty three thousand eight hundred and eighty five feet) or 7280.15meters (seven thousand two hundred and eighty decimal fifteen meters)

**NOW THEREFORE** The Village of Port Clements Council in open meeting assembled enacts as follows:

1. In this bylaw, unless context otherwise requires,

**“Actual frontage”** means the number of feet/meters of a parcel of land which actually abuts the water line or highway;

**“Collector”** means the Municipal Clerk/Treasurer

**“Taxable Frontage”** means the actual frontage or where applicable the number of feet/ meters of a parcel of land deemed to abut on the water line or highway, and in respect of which parcel the frontage tax is levied for;

**“Total actual frontage”** Means the sum of the actual frontage in feet/meters for each parcel of property;

**“Total taxable frontage”** Means the sum of the frontage in feet/meters of the parcels of land that are deemed to abut the work or highway.

2. A tax shall be and is hereby imposed upon the owners of land or real property within the Village of Port Clements which is capable of being connected with such water main; the aforesaid tax to be hereinafter referred to as “frontage tax”
3. 1. The frontage tax shall be levied in each year on each parcel of land aforementioned and the amount hereof, except as otherwise

provided in this bylaw, will be the product of the taxable frontage and the annual rate.

2. The annual rate shall be \$2.01 (two dollars one cent) per foot
4. For the purpose of this, the following calculations have been made from a study of land within the municipality.
  - a) The total actual frontage is 23,885feet or 7280.15meters
  - b) The total taxable frontage is 23,885feet or 7280.15meters
  - c) The sum required to be raised annually is the amount provided by multiplying the total taxable frontage time the annual rate.
5. The frontage tax shall be imposed annually as long as the municipality operates and maintains the water system.
6. For the purpose of this bylaw a regularly shaped parcel of land is rectangular.
7. (1) To place the frontage tax on fair and equitable basis the taxable frontage of the following parcels of land shall be the number of feet measured by the assessor.
  - a) A triangular or irregularity shaped parcel of land; or
  - b) A parcel of land wholly is unfit for building purposes:  
or
  - c) A parcel of land which does not abut on the work but is nevertheless deemed to abut on the work, as the case may be.
8. Bylaw No. 87, 1980 is hereby repealed
9. Bylaw No. 189, 1988 is hereby repealed
10. This bylaw may be cited as "Water Frontage Tax bylaw No. 370, 2009"

READ A FIRST TIME THIS                      6th DAY OF APRIL, 2009.

READ A SECOND TIME THIS                      23rd DAY OF APRIL, 2009.

READ A THIRD TIME THIS                      23rd DAY OF APRIL, 2009.

RECONSIDERED AND FINALLY ADOPTED THIS 4<sup>th</sup> DAY OF MAY, 2009.

---

Cory Delves,  
MAYOR

---

Heather Nelson-Smith,  
CLERK/TREASURER

---

CERTIFIED TO BE A TRUE COPY  
VILLAGE OF PORT CLEMENTS  
WATER FRONTAGE BYLAW NO. 371

**VILLAGE OF PORT CLEMENTS**

**BYLAW NO.373, 2009**

**A Bylaw of the Village of Port Clements  
Respecting the Financial Plan for the Years 2009-2013**

The Council for the Village of Port Clements in open meeting assembled enacts as follows:

1. Schedule "A" attached hereto and made a part of this bylaw is hereby adopted and comprises the Financial Plan for the Village of Port Clements for the years 2009 through 2013, ending December 31, 2013.
2. This bylaw may be cited for all purposes as the "Financial Plan Bylaw No. 373, 2009".

READ A FIRST TIME THIS 23<sup>rd</sup> DAY OF APRIL, 2009

READ A SECOND TIME THIS 23<sup>rd</sup> DAY OF APRIL, 2009

READ A THIRD TIME THIS 23<sup>rd</sup> DAY OF APRIL, 2009

RECONSIDERED AND FINALLY ADOPTED THIS 4th DAY OF MAY, 2009

---

CORY DELVES  
MAYOR

---

HEATHER NELSON-SMITH  
CLERK/TREASURER

---

CERTIFIED A TRUE COPY OF VILLAGE OF  
PORT CLEMENTS FINANCIAL PLAN, BYLAW NO. 373, 2009

**Schedule "A"****General Fund**

	<b>2009 Budget</b>	<b>2010 Budget</b>	<b>2011 Budget</b>	<b>2012 Budget</b>	<b>2013 Budget</b>
Property Tax- Municipal	122,417	124,865	127,363	129,910	132,508
Payments in Lieu	7,289	7,289	7,289	7,289	7,289
Sales of Services	20,128	16,678	16,678	16,678	16,678
Revenue From Own Sources	48,780	53,280	52,380	52,380	52,380
Unconditional Transfers	719,172	114,190	406,656	406,656	406,656
Conditional Transfers	287,290	13,025	13,025	13,025	13,025
Multi Purpose Building	556,875	0	0	0	0
Multi Purpose Building Revenue	15,600	15,600	15,600	15,600	15,600
Transfers From Reserves	319,107	290,491	0	0	0
Collections for Other Agencies	169,299	166,500	166,500	166,500	166,500
<b>Total Revenues</b>	<b>2,265,957</b>	<b>801,919</b>	<b>805,491</b>	<b>808,038</b>	<b>810,636</b>
Legislative Expenses	44,500	41,500	38,500	38,500	38,500
General Administration	193,189	176,750	180,750	178,800	178,800
Fire Department	48,265	41,504	41,748	41,997	41,997
Emergency Services	750	500	500	500	500
Common Services	17,000	17,000	17,000	17,000	17,000
Wharf Services	174,233	7,350	7,350	7,350	7,350
Small Craft Harbour	7,206	7,263	7,321	7,381	7,381
Roads	89,900	53,900	53,900	53,900	53,900
Environmental Health	330	330	330	330	330
Environmental Development	18,785	6,000	6,000	6,000	6,000
Parks and Recreation	50,407	34,550	34,550	34,550	34,550
Cultural Buildings and Facilities	20,000	4,000	4,000	4,000	4,000
Fiscal Services	1,400	1,400	1,400	1,400	1,400
Contributions to Reserves	186,097	0	67,696	81,884	84,483
Capital Expenses	140,394	10,000	10,000	10,000	10,000
Multi Purpose Building	848,130	0	0	0	0
Multi Purpose Building Expenses	64,000	64,000	64,000	54,000	54,000
Amortized asset contribution to reserve	191,073	168,372	102,946	102,946	102,946
Taxes Levied for Other Agencies	170,299	167,500	167,500	167,500	167,500
<b>Total Expenses</b>	<b>2,265,957</b>	<b>801,919</b>	<b>805,491</b>	<b>808,038</b>	<b>810,637</b>
<b>Surplus/ (Deficit)</b>	<b>0</b>	<b>-0</b>	<b>-0</b>	<b>0</b>	<b>-0</b>



**"Schedule A"**

**Water Fund**

	<b>2009 Budget</b>	<b>2010 Budget</b>	<b>2011 Budget</b>	<b>2012 Budget</b>	<b>2013 Budget</b>
Fees & Taxation	242,862	118,621	103,566	103,566	103,566
Grants	1,137,058	0	0	0	0
<b>Total Revenues</b>	<b>1,379,920</b>	<b>118,621</b>	<b>103,566</b>	<b>103,566</b>	<b>103,566</b>
Operating Expenses	93,500	93,000	93,000	93,000	93,000
Capital Expense	1,260,799	0	0	0	0
Contribution to Reserves	0	0	8,799	7,566	7,566
Amortized assets	25,621	25,621	1,767	3,000	3,000
Debenture Expenses	0	0	0	0	0
<b>Total Expenses</b>	<b>1,379,920</b>	<b>118,621</b>	<b>103,566</b>	<b>103,566</b>	<b>103,566</b>
<b>Surplus/ (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**"Schedule A"**

**Sewer Fund**

	<b>2009 Budget</b>	<b>2010 Budget</b>	<b>2011 Budget</b>	<b>2012 Budget</b>	<b>2013 Budget</b>
Fees & Taxation	61,487	61,487	61,487	61,487	61,487
Grants & Transfers	152,395	518,967	0	0	0
<b>Total Revenues</b>	<b>213,882</b>	<b>580,454</b>	<b>61,487</b>	<b>61,487</b>	<b>61,487</b>
Operating Expenses	55,900	80,454	48,900	48,900	48,900
Capital Expenses	123,428	500,000	0	0	0
Contributions to Reserves	34,554	34,554	15,587	3,000	3,000
Debenture	0	0	0	0	0
<b>Total Expenses</b>	<b>213,882</b>	<b>580,454</b>	<b>61,487</b>	<b>61,487</b>	<b>61,487</b>
<b>Surplus/ (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**"Schedule A"**

	<b>2009 Budget</b>	<b>2010 Budget</b>	<b>2011 Budget</b>	<b>2012 Budget</b>	<b>2013 Budget</b>
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**Capital Projects**

**General**

Fire Department Equipment	7,500	7,500	7,500	7,500	7500
Wharf	171883	5,000	5,000	5,000	5000
Multi Purpose Building	848130	0	0	0	0
Concession Stands	80,000	0	0	0	0
Trees for tomorrow	10,000	0	0	0	0
Office Furniture	20394				

**Water**

Water System Upgrade	1,075,000.00				
Pump House	185,799.33				

**Sewer**

Lift Station					
Rual Subdivision		500,000			
Sewage Upgrade	123,428				

## **VILLAGE OF PORT CLEMENTS**

### **BYLAW NO. 374, 2009**

Being a bylaw for the levying of rates for Municipal, Hospital and Regional District purposes for the year 2009.

The Council of the Village of Port Clements, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2009:
  - a) For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of the schedule attached hereto and forming a part hereof.
  - b) For Vancouver Island Regional Library purposes on the assessed value of land and improvements taxable for general municipal purposes, rates and appearing in Column "B" of the Schedule attached hereto and forming a part hereof.
  - c) For Skeena-Queen Charlotte Regional Hospital purposes on the assessed value of land and improvements taxable for Hospital purposes, rates and appearing in Column "C" of the Schedule attached hereto and forming a part hereof.
  - d) For purposes of the Skeena-Queen Charlotte Regional District on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "D" of the Schedule attached hereto and forming a part hereof.
  - e) For purposes of the North West Regional Hospital District on the assessed value of land and improvements taxable for Hospital purpose, rates appearing in Column "E" of the Schedule attached hereto and forming part hereof.
2. The minimum amount of Taxation upon a parcel of Real Property shall be one dollar (\$1.00).
3. This bylaw may be cited as "Tax Rates Bylaw No. 374, 2009."

READ A FIRST TIME THIS

23<sup>rd</sup> DAY OF APRIL, 2009

READ A SECOND TIME THIS

23<sup>rd</sup> DAY OF APRIL, 2009

READ A THIRD TIME THIS

23<sup>rd</sup> DAY OF APRIL, 2009

RECONSIDERED AND FINALLY ADOPTED THIS 4th DAY OF MAY, 2009

---

Cory Delves,  
MAYOR

---

Heather Nelson-Smith,  
CLERK/TREASURER

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CERTIFIED TO BE A TRUE COPY  
VILLAGE OF PORT CLEMENTS  
TAX RATE BYLAW NO. 374, 2009

**Village of Port Clements**  
**Schedule for Tax Rate Bylaw N0.374, 2009**

Rates per \$1000 of taxable assessed value

Class	"A" General Municipal	"B" VIRL	"C" SQCRD Hospital	"D" SQCRD	"E" NW Reg. Hospital
1 Residential	4.751383	0.417474	0.074643	0.972928	0.404041
2 Utilities	9.502766	0.834948	0.2612505	1.945856	1.4141435
5 Light Industry	9.502766	0.834948	0.2537862	1.945856	1.3737394
6 Business	9.502766	0.834948	0.18287535	1.945856	0.98990045
7 Managed Forest	9.502766	0.834948	0.223929	1.945856	1.212123
8 Rec/Non Profit	4.751383	0.417474	0.074643	0.972928	0.404041
9 Farm	4.751383	0.417474	0.074643	0.972928	0.404041

# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council With GL Numbers

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10:09:33 AM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20090257	2009-04-21	AARON-MARK SERVICES LTD.			PAYMENT		100.76
			10-2-34-00-20	2013168	TAR FOR WHARF	40.51	
			10-2-34-00-20	2013198	COATING FOR WHARF	60.25	
20090258	2009-04-21	BEACHY MECHANICAL			PAYMENT		150.40
			10-2-24-70-00	04-17-09	RESCUE TRUCK SERVICE FD	143.24	
			10-3-22-00-00	04-17-09	RESCUE TRUCK SERVICE FD	7.16	
20090259	2009-04-21	DELTEC WELDING			PAYMENT		163.52
			10-3-22-00-00	272293	OXYGEN AND ACETYLENE RENTALS	7.30	
			30-2-41-50-00	272293	OXYGEN AND ACETYLENE RENTALS	78.11	
			40-2-42-90-40	272293	OXYGEN AND ACETYLENE RENTALS	78.11	
20090260	2009-04-21	MUNICIPAL INFORMATION SYSTEMS IN			PAYMENT		579.79
			10-2-12-11-20	20081079 2	LEFT OUTSTANDING ON JANUARY SUP	9.42	
			10-2-12-11-00	20081490	GREEN LASER PAPER	291.85	
			10-2-12-11-20	20081555	APRIL 2009 SUPPORT	278.52	
20090261	2009-04-21	PORT CLEMENTS HISTORICAL SOCIETY			PAYMENT		2,800.00
			10-2-11-10-50	04-06-2009	HISTORICAL SOCIETY GRANT AWARDE	2,800.00	
20090262	2009-04-21	PORT CLEMENTS TV SOCIETY			PAYMENT		3,005.00
			10-2-11-10-50	2009-2010	TV SOCIETY GRANT 2009-2010	3,005.00	
20090263	2009-04-21	QC REPEATER			PAYMENT		267.40
			10-2-12-14-20	5884	INSTALLATION OF RADIO AND CONNEC	63.87	
			10-2-24-70-10	5884	INSTALLATION OF RADIO AND CONNEC	63.87	
			10-3-22-00-00	5884	INSTALLATION OF RADIO AND CONNEC	11.94	
			30-2-41-50-00	5884	INSTALLATION OF RADIO AND CONNEC	63.86	
			40-2-42-90-40	5884	INSTALLATION OF RADIO AND CONNEC	63.86	
20090264	2009-04-21	STAPLES MCDANNOLD STEWART			PAYMENT		72.25
			10-2-12-10-50	47634	GENERAL MATTERS LEGAL ADVICE	72.25	
20090265	2009-04-21	VANCOUVER ISLAND REGIONAL LIBRAR			PAYMENT		2,689.00
			10-2-84-20-00	04-08-2009	LIBRARY TAX 2009 2ND QUARTER	2,689.00	
20090266	2009-04-23	CHPA			PAYMENT		1,890.00
			30-2-41-10-25	0720B-07	WORK ON FIRE PUMP STATION	1,890.00	
20090267	2009-04-23	LOCAL GOVT MGMT ASSOC. OF BC			PAYMENT		262.50
			10-2-12-10-30	2009	2009 LGMA RENEWAL FOR HEATHER	262.50	
20090268	2009-04-23	NELSON-SMITH, HEATHER			PAYMENT		1,221.65
			10-2-12-10-00	04-14-09	PADM 203	740.08	
			10-2-12-10-00	04-23-09	OFFICE SUPPLIES AND HOTEL	162.70	
			10-2-12-11-00	04-23-09	OFFICE SUPPLIES AND HOTEL	299.48	
			10-3-22-00-00	04-23-09	OFFICE SUPPLIES AND HOTEL	19.39	
20090269	2009-04-23	Shy's Forest Products Ltd.			PAYMENT		68,104.96
			10-2-34-00-20	19637	LUMBER FOR WHARF	68,104.96	
20090270	2009-04-23	Shy's Forest Products Ltd.			PAYMENT		9,870.00
			10-2-34-00-20	19659	SHIPPING OF LUMBER FOR WHARF	9,870.00	
20090271	2009-04-29	AARON-MARK SERVICES LTD.			PAYMENT		396.22
			10-2-34-00-20	2013238	WHARF SUPPLIES	54.81	
			10-2-34-00-20	2013257	MATERIALS FOR WHARF	341.41	
20090272	2009-04-29	BEACHY MECHANICAL			PAYMENT		763.11
			10-2-24-70-00	042709	FD SERVICES AND WELDING FOR WHA	607.41	
			10-2-34-00-20	042709	FD SERVICES AND WELDING FOR WHA	94.12	
			10-3-22-00-00	042709	FD SERVICES AND WELDING FOR WHA	33.93	
			10-2-34-00-20	042909	WELDED DRILL BIT FOR WHARF	26.35	
			10-3-22-00-00	042909	WELDED DRILL BIT FOR WHARF	1.30	

F-1

# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council With GL Numbers

Page 2 of 2  
2009-May-01  
10:09:33 AM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20090273	2009-04-29	DELMAS CO-OP			PAYMENT		86.22
			10-2-34-00-20	76121F	SUPPLIES FOR WHARF	86.22	
20090274	2009-04-29	DELVES, CORY			PAYMENT		71.05
			10-2-11-10-20	04-06-09	MAYORS MEETING IN QCC	71.05	
20090275	2009-04-29	MARRS, CHRISTOPHER			PAYMENT		740.25
			10-2-34-00-20	432009pc	RISER BLOCKS FOR WHARF	740.25	
20090276	2009-04-29	Fictorie Construction Management Ltd.			PAYMENT		1,808.80
			10-2-32-31-00	702-415	TOOLS BOUGHT FROM FCM	898.80	
			10-2-34-00-20	702-415	TOOLS BOUGHT FROM FCM	16.05	
			10-2-34-00-20	702-415	TOOLS BOUGHT FROM FCM	160.50	
			10-2-34-00-20	702-415	TOOLS BOUGHT FROM FCM	214.00	
			10-2-34-00-20	702-415	TOOLS BOUGHT FROM FCM	160.50	
			10-2-34-00-20	702-415	TOOLS BOUGHT FROM FCM	10.70	
			10-2-71-21-00	702-415	TOOLS BOUGHT FROM FCM	80.25	
			10-2-71-21-00	702-415	TOOLS BOUGHT FROM FCM	21.40	
			10-3-22-00-00	702-415	TOOLS BOUGHT FROM FCM	80.75	
			30-2-41-30-30	702-415	TOOLS BOUGHT FROM FCM	80.25	
			40-2-42-90-50	702-415	TOOLS BOUGHT FROM FCM	85.60	
20090277	2009-05-01	BLUE CROSS			PAYMENT		309.91
			10-4-27-00-30	04-17-09	PUBLIC WORKS BENEFITS	309.91	
20090278	2009-05-01	BRITISH COLUMBIA LIFE & CASUALTY C			PAYMENT		481.35
			10-4-27-00-30	05-2009	MAY BENEFITS	481.35	
20090279	2009-05-01	CORPORATE EXPRESS			PAYMENT		23.60
			10-2-12-11-00	22450798	OFFICE SUPPLIES	22.87	
			10-3-22-00-00	22450798	OFFICE SUPPLIES	0.73	
20090280	2009-05-01	DELVES, CORY			PAYMENT		364.58
			10-2-11-10-20	05-10-09	NCMA TRAVEL	364.58	
20090281	2009-05-01	HUGHES-MCMULLON, NAUREEN			PAYMENT		295.00
			10-2-11-10-20	05-10-09	NCMA TRAVEL	295.00	
20090282	2009-05-01	OBSERVER PUBLISHING CO. LTD.			PAYMENT		154.35
			10-2-12-11-50	2049	PW ASSISTANT AD	154.35	
20090283	2009-05-01	TRAPLIN, COLIN			PAYMENT		295.00
			10-2-11-10-20	05-10-09	NCMA TRAVEL	295.00	

**Total      105,347.42**

**Kimberley Shantz  
Matthew Gaspar  
P.O. Box 472  
Port Clements BC  
V0T 1R0**

April 27, 2009

To: Heather Nelson Smith and Cory Delves and to The council of Village of Port Clements.

We are writing this letter to complain about the Old House across the street from us.  
I believe the address is 8 Tingley Street.

We feel this building is unsafe and a hazard. We have numerous times have asked Kids to stay away. We are continuously doing this. Kids think this old building in fun to hang around in  
hang outside off hit it with sticks throw rocks at it .Sit on the steps that are about to collapse.  
Its frustrating because we find ourselves constantly watching when we here things outside to make sure it is not kids hanging out at the building again.

We are writing this letter to see if there is some sort of solution for this old building to be dissolved some how..Its unsafe and we are worried about constantly nagging at children to stay away.

Thanks for taking the time to read this letter and hope a solution in the near future.

Kimberley Shantz  
Matthew Gaspar

NB-1



## **Public Works Report to Council**

Pete Nelson-Smith

Apr 28, 2009

Report for weeks Mar 24, 2008 – Apr 28, 2009

Attn: Mayor and Council,

As the Public Works Superintendent, I would like to submit to you an update of the Public Works progress over the last couple of weeks.

### Water:

- Activation and general instructions of new Fire Pump.
- Ongoing issue with different residents in Port Clements turning on and off the curb stops in front of their property. Not only is this a public safety issue, but also theft from the Village of Port Clements.
- Communications with Heather Nelson-Smith, Rob Tamaki of PSTurje and council regarding getting water treatment upgrades in motion. Rob Tamaki will begin upon decision on Hydro geologists.
- Weekly maintenance
- Repaired leak at Block 47 Lot 11. Had to dig up curb stop.
- Meeting with Ron Craig (Northern Health Water Leader) to look at Port Clements wells and treatment facilities. No orders written.

### Sewer:

- Received grant money for lagoon upgrades. Had Beachy Mechanical service existing generator to see if this can be used for lift station emergencies.
- Daily readings
- Discussion with Cam Traplin and Cory Delves about simply replacing the existing rotten posts with new ones and re-stringing existing fence. Re-landscape around lagoon for better access. Upon closer review of the existing fence, I recommend we purchase new chain link (the old chain link I believe is un-usable), use locally cut cedar posts and tender out the works as I believe it will be quite labour intensive.

### Common services:

- Moved/organized items and furniture from old Village Office
- General maintenance
- Purchase of tools/wood from Fictorie Construction Management
- Started/ran all lawn equipment in anticipation of lawn care season.
- Worked with Heather on a budget for 2009

### Small Craft Harbour/Wharf

- Supervision/hiring/discipline of crew replacing decking on wharf head with Hyland Fraser and Heather Nelson-Smith. Resolved personnel issues.
- General material delivery for construction of wharf head
- Correspondence with WorksafeBC regarding safe work procedures and apparatus for workers at wharf.
- Created and implemented a safe working environment for crew working on wharf head

### Shoreline Park

- Turned on water
- “Graded” parking lot and sites with Delves’s thatcher
- Removed dead fall from RV site

### Community Park:

- Organization/implementation of safety standards for volunteers building covered area at soccer field via Port Clements Rec. Commission.
- Addition of new fence section to deter unlicensed vehicles (ATV, Motorbikes) from riding on running track
- Public bathrooms: water turned on, repaired burst water line (frozen), cleaned bathrooms, removed doorknobs, stocked paper supplies
- General clean up and garbage removal
- Aeration/liming of fields

### Streets:

- Recommend the tendering of all ditching for Port Clements this season.