

THE VILLAGE OF PORT CLEMENTS
Regular Meeting of Council, March 16th, 2009
AGENDA

1. ADOPT AGENDA.

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1-Masset RCMP introduction of new members.

3. MINUTES.

M-1-Minutes March 2nd, 2009

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Sustainable Living Fair Planning Team - Port Clements representation in planning fair this fall.

BA-2-Oral Health Month - requesting information from BC Dental Association.

BA-3-Northern Sustainability Summit - Smithers May 28th & 29th, 2009.

5. ORIGINAL CORRESPONDENCE.

C-1-Ministry of Forests & Range - Response letter of November 24th, 2008, informing Council of the Community Development Trust that provides assistants to the Forestry Workers and dependent communities.

C-2-City of Burnaby Mayor's office - letter of support for resolution to support disposal of school lands.

C-3-GwaiiTel - CCGP Grants for expanding Internet Service Coverage Areas.

C-4-MLA Gary Coons - Rural BC Air travelers hit by Olympic security costs.

C-5-Ministry of Forests & Range - Forestry will continue to drive BC economy.

C-6-Ministry of Energy, Mines and Petroleum Resources – New Training Opportunities in BC Green Economy.

C-7-Ministry of Community Development – Recreational Infrastructure Building Canada Fund.

C-8-Pacific North Coast Integrated Management Area Initiatives-Motions Skeena Queen Charlotte Regional District.

C-9-MFA Authority of BC-Triple A, Triple Crown credit rating.

C-10-Minister Kevin Krueger-Update on Community Development Trust Programs.

C-11-Skeena Queen Charlotte Regional District-Letter of Support for QCI Recycling Depot/Project.

6. GOVERNMENT.

G-1-Port Clements Clinic Lease 2009.

G-2-Signing Authority for Deputy Clerk Treasurer.

G-3-Gifts for outgoing council members.

G-4-Group Benefits program deadline for enrollment - March 31st, 2009.

7. FINANCE.

F-1-Cheque list March 13th, 2009.

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

10. QUESTIONS FROM THE PRESS.

ADJOURNMENT.

Minutes of the regular meeting of the Port Clements Council held Monday March 2nd, 2009 in the council chambers.

Present:

Mayor Delves

Councillor Cheer

Councillor Hughes-McMullon

Councillor Stewart

Councillor Traplin

Clerk/Treasurer Heather Nelson-Smith

Press/Public

Mayor Delves called the meeting to order at 7:30 pm

1. ADOPT AGENDA.

ADD – C- 11 Gwaii Trust Letter of support Port Clements Seniors association.

ADD In Camera under section 90-1-e Land c Labour

It was moved by Councillor Hughes-McMullon, seconded by Councillor Stewart to adopt the agenda as amended.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1-Minutes February 16th, 2009

It was moved by Councillor Hughes-McMullon, seconded by Councillor Stewart to accept the minutes of February 16, 2009.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Tourism Committee requests.

It was moved by Councillor Cheer, seconded by Councillor to commission Pierre Pelletier to draft a feasibility study to increase the trails in Port Clements, extension of Sunset Park to Alder Street as soon as possible. Not to exceed \$4500.00 (Four thousand five hundred dollars).

CARRIED

BA-2-Request from Community Club to use the Community Hall for fundraising dinner.

It was moved by Councillor Traplin, seconded by Councillor Cheer to accept the request for the Port Clements Community Hall Society to use the community hall for fundraising dinner.

CARRIED

BA-3-Superhost Fundamentals Course-NWCC-Custodian C. Brooks.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to approve the request to send Cheri Brooks to the Super host Fundamentals Course in Queen Charlotte, and she would be responsible for transportation.

CARRIED

5. ORIGINAL CORRESPONDENCE.

C-1-Minister of Human Resources and Social Development letter to District of Mackenzie-re:Employment Insurance Program.

It was moved by Councillor Cheer, seconded by Councillor Stewart to receive and file for information.

CARRIED

m-1

C-2-Measuring up the North liaison Port Clements representative.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to receive and file for information.

Amended

It was moved by Councillor Hughes-McMullon, seconded by Councillor Stewart to appoint Councillor Traplin as Liaison to the Measuring up the North.

CARRIED

C-3-Canada Post-response letter to the Village of Port Clements.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon reply to Canada Post expressing disappointment in response and inability to do whatever it takes to improve the service on the Queen Charlotte Islands

CARRIED

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to distribute the Canada Post Response to the Village of Port Clements Council to the residents so that they may voice their concerns if they are experiencing delays with the Postal Service. Include information regarding Ombudsman.

CARRIED

C-4-Port Clements Elementary School letter Masset Hospital Administrator

Outlining concern regarding Port Clinic Dr. days.

It was moved by Councillor Cheer, seconded by Councillor Stewart to follow up to the Port Clements Elementary School's letter regarding the incident with a letter from the Village regarding our displeasure with the service to the North West Regional Health and Administrator Kim Mushynski expressing Council's dissatisfaction with policies as it does not work for our community, especially considering we are so close to the clinic and the fact that there is still no health nurse in place

CARRIED

C-5-BC Province-New website to support community tourism efforts.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to forward the BC Province-New website to support community tourism efforts to the Port Clements Tourism Committee.

CARRIED

C-6-Emergency Management BC up coming management workshop for elected officials in Queen Charlotte. Friday April 17th, 2009.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to have as many members of Council that are available attend the Emergency Management BC up coming management workshop for elected officials in Queen Charlotte. Friday April 17th, 2009.

CARRIED

C-7-Proclamantion-Oral Health Month April 2009.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Stewart to receive and file for information

Withdrawn

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to have staff see if there is more information to take to the community regarding the oral health month.

CARRIED

C-8-Gary Coons MLA letter re: Highway 16 pavement cancellation.

It was moved by Councillor Traplin, seconded by Councillor Hughes-McMullon support the Village of Masset's concerns by writing a letter to the Minister of Transportation expressing Council's concern regarding the decision to remove paving highway 16 from the 2009 budget.

CARRIED

C-9-Sustainable Living Fair Planning Team-Invitation to participate in a vision forum to share ideas and learn new skills for sustainability.

It was moved by Councillor Cheer, seconded by Councillor Stewart to table Sustainable Living Fair Planning Team-Invitation to participate in a vision forum to share ideas and learn new skills for sustainability to the next meeting.

CARRIED

C-10-Northern Sustainability Summit - Smithers, May 28 & 29th, 2009.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to table the Northern Sustainability Summit - Smithers, May 28 & 29th, 2009 to the next meeting to give Council time to look at their schedules.

CARRIED

C-11 Port Clements Seniors Association- Request for Support

It was moved by Councillor Cheer, seconded by Councillor Stewart to write a letter in support for their application to the Gwaii Trust under the Legacy Program for a kitchen in the new Seniors room.

CARRIED

6. GOVERNMENT.

G-1-Bylaw # 368, 2009 Establish fees and regulations for the use of the Port Clements Wharf, Reconsidered and final adoption.

It was moved by Councillor Cheer, seconded by Councillor Traplin to reconsider and finally adopt bylaw NO. 368, 2009 Establish fees and regulations for the use of the Port Clements Wharf.

CARRIED

G-2-Bylaw #369, 2009, Multi Purpose Building Rental Rates, Reconsidered and final adoption.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to reconsider and finally adopt bylaw NO. 369, 2009, Multi Purpose Building Rental Rates.

CARRIED

G-3-Strategic Community Investment Funds.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Stewart to approve the Strategic Community Investment Funds and have the corporate officer sign onto the agreement with the Province.

CARRIED

G-4- NDI grant writer funding 2009 \$7500.00.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to apply to the Northern Development Trust for the 2009 proposal writer.

CARRIED

7. FINANCE.

F-1-Cheque list February 27th, 2009.

It was moved by Councillor Cheer, seconded by Councillor Traplin to accept the cheque listing of February 27th, 2009.

CARRIED

8. NEW BUSINESS.

9. REPORTS & DISCUSSIONS.

R-1-Action Plan

R-2-Public Works report to Council.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to receive and file for information.

CARRIED

Councillor Stewart- Had nothing to report

Councillor Traplin- Had nothing to report

Councillor Cheer- Attended Tourism meeting

Councillor Hughes-McMullon- Will be attending the Vancouver Island Regional Library meeting at the end of the month.

Mayor Delves- Attended the Regional District meeting and the North West Regional Health meeting.

Attended a presentation from the BC Ombudsman

Received a tour of the Acropolis Manor in Prince Rupert.

Clerk/Treasurer –Financial planning meetings March 23, 24, 30 and 31

Attended meeting with RCMP and Masset and old Masset Administrators.

10. QUESTIONS FROM THE PRESS.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to adjourn the meeting at 9:12pm and go in camera Under Community Charter section 90-1-c, g and e.

CARRIED

Cory Delves,
Mayor

Heather Nelson-Smith,
Clerk/Treasurer

TOURISM COMMITTEE MEETING MINUTES

February 24, 2009

IN ATTENDANCE: David Ferretti Urs Thomas Ian Gould
 Pierre Pelletier Wally Cheer Naureen Hughes-McMullon
 Lana Wilhelm

The meeting was called to order at 7:35 pm and Ian Gould motioned to adopt the agenda as circulated. seconded by David Ferretti .

DELEGATES:

Germaine Vigneault was unable to attend due to the Save the Community Hall Society meeting being held at the same time. Urs Thomas summarized the webpage information which had been discovered so far. Because there is so much information to work with, a subcommittee was formed to gather information for the Tourism Committee as a whole. Members of the subcommittee will be David Ferretti, Ian Gould, Germaine Vigneault, and Urs Thomas.

Pierre Pelletier told the Committee there was a trail plan created a few years back. If the office doesn't have a copy of the plan, Pierre thought he might still have it on file. He thought the trail along Alder Street was a CAD drawing format. He suggested to the Committee that a trail from the Kumdis Lodge north to the narrows be considered. There is already a rudimentary trail there already. Unfortunately, there is no parking available at the start of the Kumdis trail. It was suggested, if a Kumdis trail was built, it be built approx. 5 ft. wide to allow small equipment to help with construction of the trail and maintenance later on. It was mentioned the two parking lots at the Sunset Park are inadequate with the little lot across from Fennell's being almost useless.

A motion was made by Wally Cheer to ask Council to commission Pierre Pelletier to lay out and prepare feasibility study of three trails: (1) Extension of the Sunset Trail

(2) Back of the Village trail (along Alder Street)

(3) Kumdis trail

The motion was seconded by Ian Gould and the motion was carried.

The Sunset Trail is in need of maintenance and repair. It was thought crushed rock and sandbags would be needed for the repair. All committee members who could make it would meet on the trail Thursday, Feb. 26 to see what exactly is needed to do the required repairs.

It was suggested the Village ask Sam Nath the explore funding opportunities for trail building.

MINUTES:

The minutes of the February 5, 2009 meeting were accepted.

ACTION PLAN:

Storm watching as a tourist attraction was not thought to be an appropriate tourist attraction for Port Clements with venues in Tlell, Rennell Sound, and North Beach.

m-a

ACTION PLAN: continued

A discussion ensued about whether bicycles should be allowed or encouraged on hiking trails. It was thought the multi-use was good with past experience being a positive experience. Funding would be more assessable with multi-use application as well, biking exercise on trails is good for residents as well as tourists.

Bar-B-Qs at the Sunset Park was discussed with interpretive tours offered at the same time. It was thought this is a good idea which, if held regularly, would bring people from other Island communities and be a positive economic event for our community. It was thought the Committee should revisit this to discuss feasibility and logistics.

One of our local problems in attracting tourists is the variable hours the Village's eateries. It is important to establish set hours during tourist season and make these known to tourists at the Charlotte info centre. It is important we make it known that the Village is open for business. Business owners of eateries will be contacted to establish set hours and the Committee will put something together in the way of a flier for visitors at the info centres. This item will be tabled for the next Committee meeting. Urs Thomas will bring the business flier insert from last year's brochure to the next meeting.

A 'Beyond The Pavement' brochure was suggested to encourage visitors to travel through the 'Gateway to the Wilderness'. There are a multitude of activities for visitors to experience if they know beforehand what is out there. This will be tabled to the next meeting for discussion.

B & B signs need to be erected on highway approaches to our Village. This will be tabled to the next meeting for resolution.

The possibility of sidewalks and the existence of our ditches was discussed.

The Committee was asked to consider possible activities which might be considered for funding and which would promote our Village and the surrounding area as a tourist destination or attraction. Initial ideas put forward were:

- (a) A dock at Juskatla which would allow kyackers to embark safely. Kyacking on Juskatla Inlet needs to be promoted.
- (b) Geo-caching in Port Clements and the surrounding area
- (c) Creek cleaning of local creeks such as Rennie Creek

Committee members were asked to consider ideas for this and bring them to the next meeting.

The next meeting was scheduled to be held on March 12, 2009 and with no further business, the meeting was adjourned at 10:05 pm.

February 25th, 2009

Dear Mayor Delves, and Councillors Cheer, Hughes-McMullon, Stewart and Traplin,

We are writing to invite your participation in the Haida Gwaii Sustainable Living Fair 2009. The vision for the Fair is a forum where Islanders come together to share ideas and learn new skills for sustainability. We believe that we must build local capacity in sustainable living in order to meet the challenges of global environmental, socio-economic, and climatic change.

We are in the early stages of planning for a series of learning events that will take place over the next several months culminating in a 3-day fair over October 16-18th at Kaay Llnagaay. We hope to inspire, inform and engage the people of Haida Gwaii so that they feel empowered to work towards a common vision of sustainable livelihood, one that is in harmony with the land and the sea. Our vision of the Fair includes Elders' stories, skills-building workshops, speakers, roundtables and interactive displays. The Fair will also showcase recycled art creations by local artists.

We would like to cordially invite the participation of the Village of Port Clements in the planning of the Fair. We wish to include and collaborate with a wide range of Islanders to ensure a successful Fair that meets the needs of everybody. We also welcome other forms of engagement with the Village wish to partner with us in the hosting of educational events leading up to the Fair, or make an in-kind contribution. Please let us know should the Village be interested in a presentation by the Fair's core planning group. I attach a vision document for your reference.

Thank you for your time and consideration. We look forward to your reply.

Sincerely,

Stephanie Fung

on behalf of
The Sustainable Living Fair Planning Team

Stephanie Fung
Coordinator
Sustainable Living Fair

phone: 250.559.8454
email: adventurebraids@gmail.com
P.O. Box 883
Queen Charlotte, BC
V0T 1S0

*Any input Council can give
want to make sure
PC is included*

Tabled.

BA-1

~~E-9~~

HAIDA GWAI

SUSTAINABLE LIVING FAIR

Preamble

We are the people of the islands, a collection of interdependent beings who give honour to the life of land and sea. During the 19th and 20th centuries, many resources were extracted from Haida Gwaii. Until recent times, a majority of decisions affecting islanders have been made from afar. We are now faced with ever-increasing economic, environmental, cultural and climatic concerns. The time has come for islanders to come together to share ideas, learn from each other, and develop local strategies to meet the challenge of ensuring sustainability in Haida Gwaii.

Mission

A sustainable Haida Gwaii: Building local capacity to meet global challenges.

Vision

A forum where Islanders come together to share ideas and learn new skills for sustainable livelihood.

Strategic Objectives

- **showcase** local initiatives that are moving us towards sustainability
- **inform** ourselves about alternatives and best practices that support sustainable livelihoods
- **dialogue** about critical barriers we face, and possibilities for overcoming them
- **increase our ability** to respond to change and challenges

Anticipated Outcomes

- New knowledge
- Information exchange
- Inspiration for change
- Relationships and networks
- Identification of barriers & opportunities
- Skills development
- Youth leadership training
- Commitment to change
- Measurable behavioural change

Guiding Principles

In working to achieve this vision, the Sustainable Living Fair Advisory Board and Coordinator shall:

- adopt an approach that is **inclusive**
 - seek to engage a wide range of islanders that reflects diversity in age, race, gender, lifestyle, occupations, etc.,)
 - recognize and address accessibility to the fair (learning styles, comfort zones, transportation, wheelchair access, childcare)

Sustainable Living Fair Vision Document-2009

- encourage **local** solutions
 - emphasize and acknowledge the breadth of knowledge, skills and experience that exist here on the islands
 - balance the use of off-island expertise with local expertise to promote a culture of mutual learning and exchange
- show **honour and respect**
 - be respectful in all our interactions with Nature, with each other, and honour all who come before us and after us, and honour those whose traditional territory is Haida Gwaii
 - choose environmentally friendly alternatives wherever possible (transportation, communications, materials, food)
- model and support attitudes that are **positive, constructive and pro-active**

Subject: Oral Health Month - Sample Proclamation
From: BC Dental Association <melanie@bcdental.org>
Date: 20 Feb 2009 12:01:46 -0800
To: <office@portclements.com>

Please find attached a sample proclamation that I forgot to include with my letter, about Oral Health Month. You may use it as a template or it can be changed to suit your needs. And please feel free to use any information from the letter. Sorry for any inconvenience and thank you for supporting Oral Health Month! For further questions, please contact me at 604-714-2386 or melanie@bcdental.org.

Letter to the Mayor Proclamation.doc

Content-Type: application/msword

Content-Encoding: base64

Tabled. to next meeting.
Want to know if there is
any posters, information or
supplies for village to supply
to community.

BA-2
~~C-7~~

Proclamation of Oral Health Month

WHEREAS:

the future of the community is, to a large measure,
dependent on the good health of its citizens; and

WHEREAS:

good health can be achieved through conscientious personal health habits;

THEREFORE:

I, _____, Mayor of _____
do hereby proclaim the month of April 2009
as Oral Health Month in _____,
and urge that all citizens and all community organizations join in the observance.

IN WITNESS WHEREOF,

I have hereunto set my hand and caused the seal of the City/Town of _____
to be affixed, this _____ day of _____ 2009.

(Signature of Mayor)

FEATURED TOPICS

From the Ground Up - Bringing Sustainability Home

Sustainable development and climate change, including the Stern Review, UK/CAN/USA Green Value Study and VANOC survey. E3 integration – what it is, how it works and some myth busting. Green Building Code – what it will mean in the development and resale market and what it left out. Bill 27 – the good, the bad and the ugly (what it means on the ground, not on paper). The Dockside redevelopment project – from Darkside to highest LEED Platinum certification in the world. Sustainability initiative for the City of Port Coquitlam – integration of 12 activities from the strategic plan and OCP through budget TBL tools to fast-tracking green and social housing applications.

Municipal Sustainability - The Real Tools Needed

Legislative changes needed. Asset Management – the municipal white elephant worth 90% of your budget. Sustainable site opportunities – what works in practice, including district energy and P3s. How to set your strategic priorities, implement them through performance plans and use metrics to review and re-set.

Sport for All - A Key to Community Health and Wellness

Canadian Sport for Life (www.ltad.ca) is a new national framework for local, regional, provincial and national planning that connects and integrates the critical sectors of health, education, recreation and organized sport. This session will describe how sport can be used to achieve outcomes of healthy citizens and an improved quality of life.

Developing a Sustainability Plan

Dawson Creek's roadmap to sustainability included the adoption of the Natural Step principles as its framework for decision making. The City also adopted a new vision and completed a baseline assessment to better understand its level of sustainability. Strategies and actions that are leading Dawson Creek on its road to sustainability will be outlined.

The Futures Game: A Simulation Tool Using Scenario Planning in Rural Economic Revitalization

This highly interactive and participatory game allows participants to tackle the challenges of community and economic development in a fun and engaging manner. The game is played in a small team format, and the teams make a series of critical decisions that shape the future of a region over a 25 year period. The game integrates decision making across the community, economic and environmental dimensions, and challenges the teams to assimilate global, national and local issues in their decision making. The game includes a debrief session, where teams complete their outcome and explore their critical decision-making pathways for this hypothetical region. This is a fast paced and thought-provoking session that will appeal to everyone, and will challenge even the most experienced regional experts.

Leading Sustainable Communities

Leadership development that brings time-tested best practices to the community that help leadership sustainability, which is critical to the livability and long-term economic health of the community. Build the capacity of rural communities to define and create their own futures. Demonstrate how working together can create added value, change the landscape of rural communities by building strong networks of community leaders, community organizations and networks of organizations within and across rural areas.

Thursday & Friday
May 28/29, 2009

Hudson Bay
Lodge,
Smithers

www.hudsonbaylodge.com/2009/05/28-29-may-2009

A-10 BA-3

CONFERENCE REGISTRATION / INFORMATION

Conference Accommodations:

- Hudson Bay Lodge—250-847-4581—Rooms Blocked, Quote Conference Group #2226
- Sandman—250-847-2637—Conference/Government Rate \$85.00
- Sunshine Inn—250-847-6668 (www.sunshineinn.ca)—Conference Rate of \$79.50
- Aspen Motor Inn—250-847-4551—Conference Rate Discount 10%
- Stork Nest Inn—250-847-3831—Includes Full Breakfast—Rates \$79.95 and up
- Capri Motor Inn—250-847-4226—Conference Rates of \$54 and \$70 + tax

**For further accommodation listings,
please contact our local Chamber of Commerce at 250-847-5072.**

Funding Sponsors to Date:

Canada



THE REAL ESTATE
FOUNDATION
OF BRITISH COLUMBIA



**Bulkley Valley
CREDIT UNION**

Hosted by:

Town of
Smithers
... simply exceptional.



File: 280-30
Ref: 118051

FEB 26 2009

His Worship Mayor Cory Delves
Village of Port Clements
P.O. Box 198
Port Clements, British Columbia
V0T 1R0

Dear Mayor Delves:

Thank you for the letter of November 24, 2008, from Heather Nelson-Smith, regarding the contractual obligations of Western Forest Products Ltd. (WFP) to Edwards and Associates Logging Ltd. and the impacts a WFP shut-down is having on the Village of Port Clements. I apologize for the lengthy delay in responding.

I recognize the issues and concerns with regard to the challenges facing industry-based communities. Over the past year, British Columbia's forest industry has faced some very challenging times — possibly the most challenging in its history. Recent changes to global and domestic forest product markets and rising energy costs have been primary drivers of these challenges.

At the provincial scale, the Ministry of Forests and Range has undertaken a number of initiatives that work toward solving these problems. In January 2008, the premier announced the Working Roundtable on Forestry. Its mandate is to provide recommendations to make British Columbia's forest industry the most competitive, successful, sustainable and productive in the world. The Roundtable has been reviewing everything from stumpage to possible legislative changes required to increase the fitness of our forest industry and will issue reports on its findings in 2009.

For forest workers, the Community Development Trust was established in March 2008, to provide assistance to forest workers and forestry dependent communities. More information on this program is available at <http://www.cd.gov.bc.ca/cdt/>. Work also continues on the Coastal Forest Action Plan and establishing new markets and uses for British Columbia wood products.

Page 1 of 2

C-1

Mayor Delves

On Haida Gwaii, at a local scale, there are new initiatives meant to address several issues including the land-use plan which has been of primary importance. As you may be aware, in the past decades, there have been a number of conflicts between the forest industry and those who would like to see more conservation on the islands. These conflicts have frequently led to delays in issuing permits or have resulted in unofficial log-arounds. To address these issues, a Community Planning Forum was struck and following its completion, the province entered into government to government negotiations with the Haida Nation. On September 13, 2007, a Strategic Land Use Agreement (SLUA) was reached. While the implementation of new protected areas and an ecosystem-based management regime under the SLUA will result in an overall reduction in available timber volume on Haida Gwaii, the SLUA provides long needed certainty over the land and for land users.

Other local initiatives include tenure reallocation. While many of the pieces surrounding this puzzle remain indefinite, innovative solutions are being considered surrounding tenures structure on the islands. Central to these deliberations is the mandate to create stability and viable operations for all stakeholders. Along with the Haida Community Forest Agreement, Community Forest Agreements for the other communities of Haida Gwaii are being considered which should result in making more volume available at the local level. BC Timber Sales (BCTS) has shown interest in building partnerships with the Haida and other licensees in order to stabilize the working conditions on the islands.

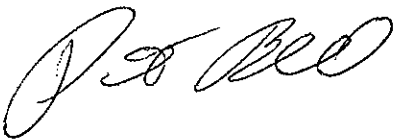
Regarding your reference to reduced stumpage, rates are based on pricing points provided by BCTS sales, and thereby reflect the fluctuations in provincial and global markets. The Coast Market Pricing System was updated on January 15, 2009 to reflect these changing markets and costs of forest management. The result of the update on Haida Gwaii was an approximate decrease of 50 percent in the average sawlog stumpage rate from \$7.88 to \$3.88.

I am concerned about the shut-downs and the impacts they have on the island communities. The initiatives mentioned above are working to minimize further interruptions to licensees. The district will continue to work with WFP to ensure their harvest permits are issued in a timely fashion.

It is my understanding that you met with Leonard Munt on February 17, 2009, and will use future meetings with you to assist you and other island leaders to stay abreast of the above mentioned items as they develop.




Thank you again for bringing your concerns to my attention.

Sincerely,



Pat Bell
Minister

pc: Heater Nelson-Smith, Clerk/Treasurer, Village of Port Clements
Leonard Munt, District Manager, Haida Gwaii Forest District

Transitional Assistance Program	Tuition Assistance Program	Job Opportunities Program
		
Over 55 and wanting to leave the forest sector? Apply for assistance to help make the transition, creating an opportunity for a more junior worker.	Laid off and looking to upgrade your skills or education? You may be eligible for up to a year of assistance with tuition and books.	Are you a community, organization, forest licensee, or contractor wanting to create short term jobs in a forest dependent community? Funding is available.
PROGRAM STATUS: 2009 application period not yet announced. Applications are not currently being accepted. More than 1,700 forest workers were approved for funding during the 2008 application period.	PROGRAM STATUS: Applications are accepted on an ongoing basis. As of January 2009, more than 1,100 forest workers have been approved for program funding.	PROGRAM STATUS: Project applications are accepted on an ongoing basis. As of January 2009, 65 projects have been approved, creating more than 500 jobs in forest-dependent communities.
➔ enter	➔ enter	➔ enter

For more information about the Community Development Trust:

- 1-877-238-8882 from B.C. communities outside Victoria
- 250-387-5349 from Victoria
- email: cdt@gov.bc.ca

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Creating new opportunities for B.C.'s forest workers

The Community Development Trust is a three-year initiative helping forest workers, their families and their communities get through challenging times in the forest sector. The Trust creates new job opportunities, helps laid-off workers upgrade their skills and smoothes the transition of older workers who want to leave their forest sector jobs, creating new opportunities for more junior workers.

The Trust has three programs and this site provides information on how they work, who is eligible and how to apply.

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CITY OF BURNABY
OFFICE OF THE MAYOR
DEREK R. CORRIGAN
MAYOR

2009 February 18

Mayor and Councillors
Village of Port Clements
P.O. Box 198
Port Clements, BC V0T 1R0

Dear Mayor and Councillors:

SUBJECT: Burnaby School Lands
Item 01, Manager's Report, Council 2009 January 12

Burnaby City Council, at the Open Council meeting held on 2009 January 12, received the *enclosed* Burnaby School Lands report from the Director Planning & Building with regard to a Ministry of Education Order titled "*Disposal of Lands or Improvements Order*".


Council acknowledges that subsequent to the preparation of this report, the original and cited "*Disposal of Lands or Improvements Order*", referred in the report, was revised by the Minister of Education. However, we believe that the new Order and related policies continue to present the potential for conflict or disagreement amongst local municipal governments, School Districts and the Provincial Government. The concerns are primarily related to recognition of municipal government and community financial and other interests in school lands, and the potential for conflicting interests regarding local community plans and zoning on disposition of school assets. The recommendations adopted by Council as part of the Burnaby School Lands report on 2009 January 12, reflect the concerns of this Council, and the requests for further consultation with local governments and amendment of the *Disposal of Lands or Improvements Order* remain applicable.

Burnaby City Council adopted the following recommendations contained within the staff report:

1. **"THAT** Council, through the Office of the Mayor, write to the Provincial Government through the Minister of Education to request amendment of the Ministerial Order titled "*Disposal of Lands or Improvements Order*", as outlined in this report, to:
 - a) require consultation with and agreement of local government for school lands and facilities to be listed as surplus to school and community needs;

- b) make all surplus lands and facilities available for purchase by the local government prior to making the properties available for Provincial uses;
 - c) seek local government agreement to proposed future uses of surplus school lands prior to the sale, disposal or transfer of the school lands to the Province or other interested private parties;
 - d) require consultation with the local government to determine and document local government and community contributions made towards the creation of school land and facility assets considered for disposal;
 - e) ensure that the proceeds from disposals attributable to local taxpayers are either vested directly in new local school lands and facilities, as originally intended, or returned to the local government;
 - f) recognize lands contributed to School Districts 'in trust' for school purposes, and maintain those lands for school purposes or return the lands to the local government as appropriate; and
 - g) remove the discretion for the Minister to arbitrarily allocate funds generated from the sale of school assets to the Provincial Government.
2. **THAT** Council authorize staff to pursue implementation of the actions outlined in Section 4.0 of this report to protect the City's financial, legal and Community Plan interests in Burnaby School lands.
3. **THAT** Council authorize staff to draft a UBCM resolution regarding the protection of local Municipal interests in school lands and assets for consideration at the 2009 UBCM convention.
4. **THAT** a copy of this report be sent to:
- the Burnaby Board of Education, School District #41
 - the LANDS Group (Attn: Jessica Van der Veen, 2465 Hamiota Street, Victoria, BC V8R 2N1)
 - Burnaby MLA's
 - The Minister responsible for Labour and Citizens Services (ARES)
 - The Minister of Education
 - All Members of the Union of B.C. Municipalities."

Very truly yours,


Derek R. Corrigan
MAYOR

TO: CITY MANAGER **DATE:** 2009 January 06

FROM: DIRECTOR PLANNING & BUILDING **FILE:** 2165-11
Reference: Burnaby School District

SUBJECT: BURNABY SCHOOL LANDS

PURPOSE: To advise Council of the historical ownership, acquisition and inventory of School lands in Burnaby and outline the potential implications of the Ministry of Education "*Disposal of Lands or Improvement Order*".

RECOMMENDATIONS:

1. **THAT** Council, through the Office of the Mayor, write to the Provincial Government through the Minister of Education to request amendment of the Ministerial Order titled "*Disposal of Lands or Improvement Order*", as outlined in this report, to:
 - a) require consultation with and agreement of local government for school lands and facilities to be listed as surplus to school and community needs;
 - b) make all surplus lands and facilities available for purchase by the local government prior to making the properties available for Provincial uses;
 - c) seek local government agreement to proposed future uses of surplus school lands prior to the sale, disposal or transfer of the school lands to the Province or other interested private parties;
 - d) require consultation with the local government to determine and document local government and community contributions made towards the creation of school land and facility assets considered for disposal;
 - e) ensure that the proceeds from disposals attributable to local taxpayers are either vested directly in new local school lands and facilities, as originally intended, or returned to the local government;
 - f) recognize lands contributed to School Districts 'in trust' for school purposes, and maintain those lands for school purposes or return the lands to the local government as appropriate; and
 - g) remove the discretion for the Minister to arbitrarily allocate funds generated from the sale of school assets to the Provincial Government.

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2. **THAT** Council authorize staff to pursue implementation of the actions outlined in Section 4.0 of this report to protect the City's financial, legal and Community Plan interests in Burnaby School lands.
3. **THAT** Council authorize staff to draft a UBCM resolution regarding the protection of local Municipal interests in school lands and assets for consideration at the 2009 UBCM convention.
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 - The Minister of Education
 - All Members of the Union of B.C. Municipalities

REPORT

1.0 INTRODUCTION

At its regular meeting of 2008 April 25, Council received correspondence from the LANDS Group. This group is a community-based organization of citizens opposed to the Provincial Ministry of Education's "*Disposal of Land or Improvements Order*" given its potential implications for public school lands in British Columbia. Arising from discussion of the correspondence, and in relation to the cited Order, Council requested staff to report on the City's current and historical interests in all Burnaby school lands and buildings.

In 2007, the Provincial Government, in its Speech from the Throne, pledged to establish a new process to "*ensure that schools or school lands are used for their highest and best use for maximum public benefit.*" In response to this policy announcement, the B.C. Ministry of Education issued a Ministerial policy titled "*Disposal of Land or Improvements Order*". The Order contains regulations and procedures for the disposal of surplus school lands and improvements and is applicable to all the land and building assets administered by all School Districts in the Province. The Order establishes requirements and procedures for the sale or long-term lease of school lands and improvements that are identified as not being required for educational purposes.

In response to Council's request, this report outlines the content and implications of the Order in relation to the City's current and historical role and involvement in providing for school sites as

an integral part of the planning and development of the City. Additionally, this report provides the outcome of a detailed inventory of the City's school sites and the history of school site acquisition and ownership. Through this research, it has been concluded that Burnaby school lands have been acquired and secured through significant financial and land contributions made by Burnaby residents through various City and School District initiatives to support the educational, park and open space and neighbourhood planning interests of the community.

In light of the significant role of local residents and the City in contributing to the acquisition of its school lands, this report raises a number of significant concerns with the Ministerial Order that calls for the disposal of surplus school lands and facilities without adequate consultation with or recognition of the interests of local governments. In response, this report calls for amendments to the Ministerial Order to recognize local government investment and interests in school lands, proposes initiatives to protect Burnaby's interests, and recommends preparation of a UBCM Resolution on the matter.

2.0 PROVINCIAL MINISTERIAL ORDER

The B.C. Ministry of Education issued a Ministerial Order in 2007 outlining new regulations for the disposal of surplus lands or improvements by local Boards of Education. The Order applies to all school lands (other than those acquired through Crown Grant) and improvements that are deemed as not being required for future educational purposes, and establishes procedures and policies for disposal of the assets either through sale or lease for more than five years. Key components of the Ministerial Order include:

- ***Inventory of Surplus School Properties:*** Each year, a Board of Education is required to provide the Ministry of Education with an inventory of any surplus property available for disposition. The inventory must state whether the Board has decided to retain or dispose of the surplus property listed.
- ***Assessment of Contribution:*** For each property or asset identified for disposal, the Board of Education must determine the share of the property sale proceeds to be allocated to the Board and the Province based on its historical records of the capital fund sharing arrangement between the Province and the Board for site acquisition and any improvements.
- ***Allocation of Proceeds:*** The proceeds from the disposition of a capital asset may be allocated in the proportion of 25 percent to the local Board of Education and 75 percent to the Minister where contributions to the original capital expenditure cannot be determined or where the original capital expenditure by the Board of Education is known to be equal to or less than 25 percent. Notwithstanding this default allocation, the Minister may determine the allocation of the generated funds from a sale in any circumstance where the Board cannot determine the original contributions or where the allocation is determined to be inappropriate.
- ***Use of Proceeds:*** The funds generated by any sale and allocated to the School District must be used for new school capital projects with the Minister's approval.

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- **Provincial Government Acquisition of Surplus Property:** On receipt of the inventory of surplus sites or assets, the Ministries of Education and Labour and Citizens' Services have 60 days within which to notify the Board of Education of the government's interest in negotiating for the purchase of the asset for use by government, Crown corporations or other government agencies such as colleges or health authorities. The Order effectively gives the Provincial government the "right-of-first refusal" for purchase of surplus school lands in order to provide the government with the "opportunity to match" provincial institutional needs to the listed surplus asset.
- **Local Government Consultation:** Where the surplus property or asset is not acquired for a Provincial use, the local Board is then permitted to consult with its local government to determine their interest in the use and acquisition of the asset for community purposes.
- **Private Sale:** Where there is neither a Provincial nor local government purchase of the asset, the Board then may proceed through a public process to make the property available for acquisition by other interested purchasers.
- **Market Value:** All negotiations for the disposal or exchange of surplus lands and assets are to be based on fair market value for the property.

To date, the Burnaby School District #41 has complied with the Ministerial Order through its adoption of a standard policy statement for the disposal of surplus real property and improvements which is consistent with the government's direction. The School District has advised staff that there have been no Burnaby School District owned lands or assets listed as being surplus to the District's needs at this time. One exception, listed by the School District, is the former Riverside School building which is currently leased by the District for the privately-operated Kenneth Gordon School. However, the lands associated with this site are owned by the City of Burnaby.

3.0 BURNABY LOCAL GOVERNMENT IMPLICATIONS

The Ministerial Order raises significant concerns for the City of Burnaby, its residents and other local governments as the Order's procedures and requirements fail to appropriately account for:

- local Official Community Plan and land use objectives for school lands; and
- the financial contributions made to purchase school lands and build schools by the local governments and resident taxpayers.

The following provides a discussion of these primary areas of concern with the Order by highlighting the experience and history of Burnaby.

3.1 Community Plan and Land Use Objectives

As currently structured, the Order raises the potential for conflict or disagreement amongst a City and School Board and the Provincial Government, as the Order does not reference or provide direction for local school boards to consult or obtain input from the local government regarding

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the appropriate future land use or zoning designation of assets identified for disposal. For example, school lands could be sold directly to the Provincial Government or agency for a government determined use that may be contrary to the community plan prepared by the local government, or incompatible with land uses adjacent to the school site.

Within Burnaby, the City and the School District have a century-old partnership which has created a public legacy for an integrated framework for school; park and open space sites intended to meet the long-term educational, community facility, and park and open space needs of Burnaby residents. As requested by Council staff have pursued the completion of a report outlining the historical context of both provincial legislation and the legal and administrative relationship of the City of Burnaby and School District #41. This background report titled: *The Contextual History of the Planning and Acquisition of Burnaby School Lands*, has been provided to Council under separate cover to supplement the information which has been provided in this report.¹ The documented contextual history demonstrates that the City has maintained strong and continuing legal, financial and administrative interests in the planning and creation of school sites within the context of the City's community plans, and direct involvement in decisions for any re-designation or exchange of school lands for other purposes. The salient points in the contextual document have been incorporated into this report.

Currently, Burnaby's school lands comprise 53 school sites, an administration office site and works yard encompassing approximately 434 acres (see *Attachments 1 & 2*). These Burnaby school lands form an integral part of the City's Official Community Plan (OCP) which defines school sites to serve existing and future residential neighbourhoods, incorporates school sites into the City's park and open space framework, and recognizes the importance of these sites and associated facilities for the provision of educational and other community services. The importance of school lands to the City's community and land use plans is evident in that school lands not only form part of the City's commitment to meet the long-term educational needs, but also provide for our neighbourhood park and open space needs. In addition, school facilities, such as playfield space, gyms and other shared recreation and community facilities are a key resource in meeting cultural, recreational and other social needs of the community. As such, these school and park resources are integral to Burnaby's planning direction in order to achieve a defined and acceptable standard of liveability for our citizens in every neighbourhood.

Given the importance of Burnaby school lands in meeting current and long-term educational and park and open space needs in the community, and the direct linkage of these sites to our residential development frameworks, the City and the School District have a well-established relationship which provides for the review and analysis of the need and role of school lands from a broader community perspective. As outlined in *The Contextual History of the Planning and Acquisition of Burnaby School Lands* this relationship has allowed the City and the School District to:

¹ The Contextual History of the Planning and Acquisition of Burnaby School Lands (City of Burnaby Planning Department, 2008) is available from the Burnaby Planning Department and on the City's website: www.city.burnaby.bc.ca

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- plan, designate and acquire lands for school and community purposes;
- organize the growth of residential communities in relation to school and park sites;
- exchange lands between the City and School District to achieve school and community objectives; and
- accommodate the interim use of closed school sites pending any future need for school or other community purposes.

Throughout our history, the City and the School District have achieved a pro-active, community based and mutually beneficial approach to the management of school lands in line with both educational and community objectives. This cooperative and integrated approach generally includes the completion of land use decisions that are realized through discussions and agreement between the City and the School District. These land use decisions are pursued with the concurrence of Council and the School Board in conjunction with any required community consultation and input. This process has ensured that careful consideration is given to all aspects of community and school site planning in Burnaby.

While the City of Burnaby's close and mutually beneficial relationship with its School District has served to protect Burnaby's broader community interests, the Ministerial Order does present a significant concern in terms of its potential to adversely impact Burnaby, and other B.C. municipalities, as the order's implementation could:

- erode established mutually supportive relationships between local governments and School Districts;
- adversely affect established community plans;
- reduce the land base provision for park, open space, community facilities, and future school sites; and
- introduce incompatible lands uses within established neighbourhoods and community plans.

In large part, this is due to the Order's approach which provides for the disposal of school lands and gives the Provincial Government the "first right of refusal" for surplus properties without any provision for consultation with and agreement of the local government and its residents. As it is currently structured, the Order also does not acknowledge or account for the authority and role of local governments to plan and approve changes in land use and zoning, nor for consideration of the long-term needs of community plans for school lands.

In respect to these primary concerns, in order to protect the interests of Burnaby and other local governments, staff would recommend that the Provincial Government be requested to amend the order to:

- *require consultation with and agreement of the local government for school lands and facilities to be listed as surplus to school and community needs;*
- *make all surplus lands and facilities available for purchase by the local government prior to making the properties available for Provincial uses; and*

- seek local government agreement to proposed future uses of surplus school lands prior to the sale, disposal or transfer of the school lands to the Province or other private parties.

3.2 Financial Contributions by Local Government and Resident Taxpayers

As noted, the Ministerial Order also fails to acknowledge or appropriately account for the historical financial contribution made to school assets by local governments, the City and resident taxpayers. Specifically, the Order does not contain a mechanism for local governments or communities to document their financial interests in school lands and facilities prior to their disposition; to ensure that the proceeds attributable to local taxpayers are either vested directly in new local school lands and facilities, as originally intended; or to ensure that lands contributed to School Districts "in trust" for school purposes by local government are maintained for school purposes or returned to the local government, as appropriate.

The City of Burnaby and local taxpayers have played a substantial role in providing for direct financial contributions toward the acquisition and development of School District land and facility assets. However, as it is currently structured, the Ministerial Order establishes a 'default' allocation for revenues received from the sale of surplus lands of 25% for the local School District, and 75% to the Province. This allocation of revenues may vary where the School District is able to document greater School District investment in the property being disposed, or at the discretion of the Minister. This default allocation appears to have been established without any regard to, or due consideration of, the historic contributions of local governments and resident taxpayers to school lands and facilities.

As structured, the Order may result in the loss of local government and resident taxpayer contributions to the school asset being made available for disposal. Specifically, the order does not require a School District to consult with local government to determine and report on a local community's historic 'financial contributions' towards the creation of the asset being made available for disposal. Particularly for Burnaby, local municipal financial and land contributions have substantially contributed to the land base and assets currently held by Burnaby School District #41.

Key examples of local government financial contributions, identified in the *The Contextual History of the Planning and Acquisition of Burnaby School Lands*, which were made to local school assets in Burnaby include:

- *Burnaby School Loan Bylaws*: Between 1906 and 1950, funds for the purchase of school sites and the construction of schools, in the order of \$2.09 million at that time, was raised through local taxation.
- *Burnaby Tax Sale Monies Bylaws*: Between 1948 and 1953, City revenues from Tax Sales of property were used to purchase land and construct schools and substantially supplement taxpayer funded School Loan Bylaws. Funds expended utilizing this B.C. Statute provision were in the order of \$590,000.

- *School Loan Bylaw Referendums:* In 1952, after a survey of educational needs, the Burnaby School Board worked in concert with the municipality and approved a long-range construction plan for Burnaby Schools. This work was completed in response to the need for extraordinary capital funding to support the acquisition of many new sites and the construction and expansion of schools in the post-war period. Initially, Burnaby sent a \$4.4 million dollar 'Money bylaw' to referendum under the existing statutes for Municipal School Loan Bylaws, which was authorized by the electorate. Five additional "School Loan Bylaw Referendums" allowed the School District to borrow funds for school land acquisitions and construction. These debentures were repaid overtime through funds raised through local taxation and by 50% Provincial grant amounts. The total Burnaby taxpayer contribution was in the order of \$28 million dollars.
- *Municipal School Land Reserves:* From the 1940s until the 1970s, the City and the School District jointly established a planning basis for reserving of municipal lands for future school purposes. This cooperative approach resulted in mixed ownership and investment in Burnaby School Lands.
- *Burnaby Land Consolidation / Exchanges:* Over its history, in the acquisition of school sites, a variety of cost-sharing and land transfers were approved between the City and School District. Every property acquisition was unique in its percentage of contribution between the Provincial Government grant, the City and School Board. Many of the sites incorporated municipal tax-sale and park properties, and road and lane allowances that had been reserved for school purposes.
- *Combined School/Park sites:* Burnaby Council adopted influential planning reports in 1961 that created comprehensive community planning standards and locations for both park and school sites. It was deemed desirable from a community planning perspective to plan to combine, where feasible and practical, both neighbourhood and district park and school sites. As a result lands were acquired jointly by both the City and School District to serve the community's needs. These sites are integral to the City's neighbourhood and district park plans and in many cases it would not be possible to separate the dual community uses either legally or spatially. In a number of circumstances school buildings and facilities are located on City-owned lands and city-operated park facilities are located on School District lands.
- *Burnaby Lands Transferred in Trust:* As part of this history, Burnaby regularly transferred to the School District municipal lands acquired by Tax Sale for school purposes. The governing B.C. Statutes at the time outlined that such lands could be conveyed to the Board of School Trustees "in trust for school purposes." In 1958, provincial legislation was amended to require that development by a School Board of a new building shall only commence on sites held by and vested in the ownership of the Board of Trustees. As a result, any municipally-owned school site, held in title by the Corporation of the District of Burnaby, which was required for new school construction, was transferred by bylaw and/or sold to the School District, often in consideration of \$1.00. Under Provincial Statutes, at the time, municipalities had the authority by bylaw: "For conveying, with the consent of the Lieutenant Governor in Council, to the Board of School Trustees..., in trust for school purposes and as school sites, any land held or acquired by the municipality for school

purposes.” Therefore, at the time of these various land transfers, Burnaby Council and its citizens were reasonably assured that that all municipal lands that were required to be transferred to the School District were vested in the ownership of the community for school purposes. Should the use of the lands transferred in trust cease to be required for school purposes by the School District, the City would expect that these lands would be managed to protect and provide for future local educational and community needs.

- *Burnaby School Site Acquisition Charge:* This new funding initiative was implemented in 2002 to assist with the capital cost of securing new school site and facilities. The acquisition charge represents a tax on local development, which to date, has raised over \$6,000,000 for school land purchases.
- *Ongoing Acquisitions:* The City also continues to pursue property acquisitions and other land exchanges to assist in the protection and development of potential future school sites. A number of future school sites remain in the City’s ownership, with the City continuing to pursue additional acquisitions in line with adopted community plans.

In summary, the complex history of Burnaby’s school lands and their creation through investment, taxation, property transfers and acquisition, by the City and School Board, has resulted in a legacy of overlapping financial, legal and civic interests in the existing 55 sites administered by the Board of Education in the City. It should be noted that the historical contributions may appear small, in contrast with modern monetary values, but these expenditures account for a significant number of the modern-day assets acquired through bylaw funds to finance Burnaby’s school lands and buildings.

In response to Council’s original request a comprehensive property inventory, with corresponding preliminary land title document and municipal bylaw research, of all Burnaby school lands was completed by Planning Department staff. *Attachment 1* provides a summary of the outcome of this site specific research that identifies some of the legal and financial interests held by the City in these school land assets.

This land inventory and preliminary documentary research clearly demonstrates the significant local contributions made by Burnaby and resident taxpayers to the creation of its school lands. It should be noted, that following the completion of the recommended detailed archival and document research for each land parcel, the findings of the legal status of each school site may be subject to change. The Ministerial Order, however, as structured, does not account for or appropriately protect local government and resident taxpayer investments in school lands. The overall approach generally excludes consideration of local government financial interests and contributions by:

- not defining an approach to account for local government equity in lands being considered for disposal;
- not establishing a process for involvement or notification of local government in determining historic financial contributions or legal interests in these lands; and

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- by providing the Minister with the discretion to arbitrarily allocate the generated funds from a sale in any circumstance where the Board cannot determine the original contributions or where the allocation is determined to be inappropriate.

To address these primary concerns regarding the legal and financial interests of local governments in school lands and assets, staff would recommend that the Provincial Government be requested to amend the Ministry of Education's Order to:

- *require consultation with the local government to determine and document local government and community contributions made towards the creation of school land and facility assets considered for disposal;*
- *ensure that proceeds from land disposals attributable to local taxpayers are either vested directly in new local school lands and facilities, as originally intended, or returned to the local government;*
- *recognize lands contributed to School Districts in trust for school purposes by local government, and maintain those lands for school purposes or return the lands to the local government; and*
- *remove the discretion for the Minister to allocate funds generated from the sale of school assets to the Provincial Government.*

4.0 ACTIONS TO PROTECT BURNABY'S INTEREST IN SCHOOL LANDS

Given the potential implications of the Ministerial Order, as outlined in Section 3.0, staff recommend that a number of actions be implemented, in cooperation with the Burnaby School District, to protect the community's interests in all of Burnaby's school lands, as outlined below:

- ***Appropriate Zoning for School Lands***

The inventory has identified several school properties that retain, in part, the prevailing residential zoning of the property in place at the time of its acquisition or designation for school purposes. To properly reflect the community's designated use of these sites, it is proposed that all school lands, with inconsistent zoning, be rezoned to the P3 Park and Public Use District, consistent with the property's current OCP designation and school use.

With Council adoption of the recommendations of this report, the Planning Department, in cooperation with the School District, would proposed to initiate the City rezoning of defined School District and City-owned lands currently used for school purposes to the appropriate Park and Public Use District (P3) designation. Further reports would be prepared for Council consideration on individual site rezonings as part of the City's regular rezoning process.

- ***Establishment of Lease Agreements for City Lands Used for School Purposes***

The inventory identified several City-owned properties that are used for School purposes. In a number of cases, these City-owned lands accommodate constructed school buildings and facilities. In order to refine the current unclear legal situation concerning these properties, the establishment of defined lease agreements for the City land involved is recommended.

Staff would propose to review these lands with the School District in order to establish appropriate lease agreements to reflect and protect the City's interest in lands used for school purposes.

Staff would proposed to complete the review and discussions with the School District as to ongoing needs for use of these City lands for school purposes, and would prepare a subsequent report to Council on the appropriate and recommended lease arrangements.

- ***Recognition of City Financial Contributions to School Lands and Facilities***

As outlined above, and in the referenced *The Contextual History of the Planning and Acquisition of Burnaby School Lands*, over its history, the City has made a considerable investment in school lands and facilities through a number of mechanisms including property transfers in trust, transfer of tax-sale lands, and expenditure of City taxpayer funds.

To protect and provide for legal recognition of the City's interests, staff would propose to undertake the further research to document City contributions within the school lands inventory. This inventory would include full historic land title and bylaw research in order to determine the historic transfer of City properties to the School District. This research will also determine whether or not any of the City's legal interests in the lands could be further protected through legal covenants or other means. On completion of this further research, staff would prepare the required report to seek Council's concurrence for any arising actions.

- ***Registration of Existing Park Dedication and Reservation Bylaws***

The inventory identified five school sites, in whole or part, which were protected by Park Dedication and Reservation Bylaws prior to being conveyed to the ownership of the School District for school purposes by the City. Generally, these bylaws establish legal restrictions on the subject properties that would require local government approval and/or public referendum to allow for their disposition from public ownership or for its conversion to any other purpose.

To ensure that information on Park Dedication Bylaws is appropriately referenced, staff would propose to add this information from the inventory to the City property databases, and to explore the feasibility of registering the City's bylaw references on title through the Land Titles Office.

With Council adoption of the recommendations of this report, staff would pursue these and other measures, as appropriate, to further protect the City's financial and community plan interests in the City's school lands. Further reports on specific actions would be prepared for Council consideration as appropriate. In addition, staff would consult with and involve the Burnaby School District as further research, initiatives and specific actions are pursued.

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5.0 UBCM RESOLUTION

In 2007, the Union of B.C. Municipalities (UBCM) at its annual convention endorsed a resolution regarding the Ministerial Order. This resolution specifically advocated that the UBCM request the Province of BC to reconsider its position with respect to the disposal of school land or improvements at fair market value as it relates to such acquisition by a local government body. The intention was to allow communities to assume responsibility for surplus school properties at minimal or no cost for use as seniors' facilities, low cost housing or other community purposes.

The government response to the resolution was to repeat the intentions of the Ministry of Education directive. Additionally, the Provincial Government responded that:

"the Ministry of Labour and Citizens' Services, Accommodations and Real Estate Services (ARES) will act as the central agent for the disposal of land and improvements. Boards of Education own significant capital assets and, as a result of declining enrolment and changing demographics a number of these assets have become surplus. The government is interested in putting these surplus properties to highest and best use for maximum public benefit. Under the new process, properties identified as surplus by the school district will be matched against capital requirements from the provincial government, including Crown corporations or other agencies such as colleges or health authorities. Should there be no required use for the property at the provincial level, then the school district will consult with the local government where the property resides, to see if there is a community use for the property. The proceeds from the sale of surplus properties are used by school districts to fund capital investments in educational facilities. Sale of surplus assets will continue to be at fair market value, and the distribution of the proceeds from the sale will not change from current practice."

At the time of the adoption of the UBCM resolution, there had not been a critical review of the implication of the Ministerial Order for all local governments of B.C. As outlined in this report, the Ministerial Order has ignored the historic local government financial interests; community planning and land-use considerations; the need for a consultation process with local governments; and the potential for broad and significant impacts to communities across British Columbia arising from the disposal of school lands.

As such, it is recommended that Council authorize staff to draft a resolution for consideration at the 2009 UBCM convention that would reflect the findings and outcomes presented in this report. Staff would submit the resolution to Council for consideration in advance of the UBCM resolution submission deadline of June 30, 2009.

6.0 CONCLUSION

The City of Burnaby, in partnership with School District #41, has effectively managed the school lands and community assets, in trust for Burnaby's children and citizens, as an integral part of its community plans and services. The shared responsibility of both the City and School District to

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protect and use the building and land assets for the benefit of the community has long been acknowledged. Burnaby schools and sites form a critical part of Burnaby's social infrastructure that provide a substantial contribution to the well-being of every neighbourhood and citizen. The planning and stewardship of the historic legacy of our school sites to meet the needs of future generations has remained as a constant principle for the City and School District to guide the management of these public land assets.

There are several specific requirements of the new Provincial Government's Ministerial Order that raise concerns for the City of Burnaby with respect to the City's legal title interests, historic financial contributions, and the protection of school lands for community purposes. As such it is recommended that Council, through the Office of the Mayor, write to the Province through the Minister of Education to request amendment of the Ministerial Order regarding the disposition of school lands and assets, as outlined in this report. In light of the implications of the Order, with Council adoption of the recommendations of this report, staff will also proceed to ensure that all steps are taken to protect the financial and legal interests of the City in existing school lands with the appropriate School District consultation and approval of Council, as necessary. Further, staff would prepare a resolution to the UBCM for Council's consideration to seek support from other affected local governments for its concerns regarding the Ministerial Order's potential impacts.

It is further recommended that copies of this report be sent to the Burnaby Board of Education, School District #41; the LANDS Group (Attn: Jessica Van der Veen, 2465 Hamiota Street, Victoria, BC V8R 2N1); Burnaby MLA's; The Minister responsible for Labour and Citizens Services (ARES); The Minister of Education; and All Members of the Union of B.C. Municipalities.



B. Luksun, Director
PLANNING AND BUILDING

JW/LP/sa/tn
Attachments (2)

cc: Deputy City Manager
Director Finance
City Solicitor
Director Parks, Recreation and Cultural Services
Director Engineering
City Clerk
Superintendent of Schools – School District #41

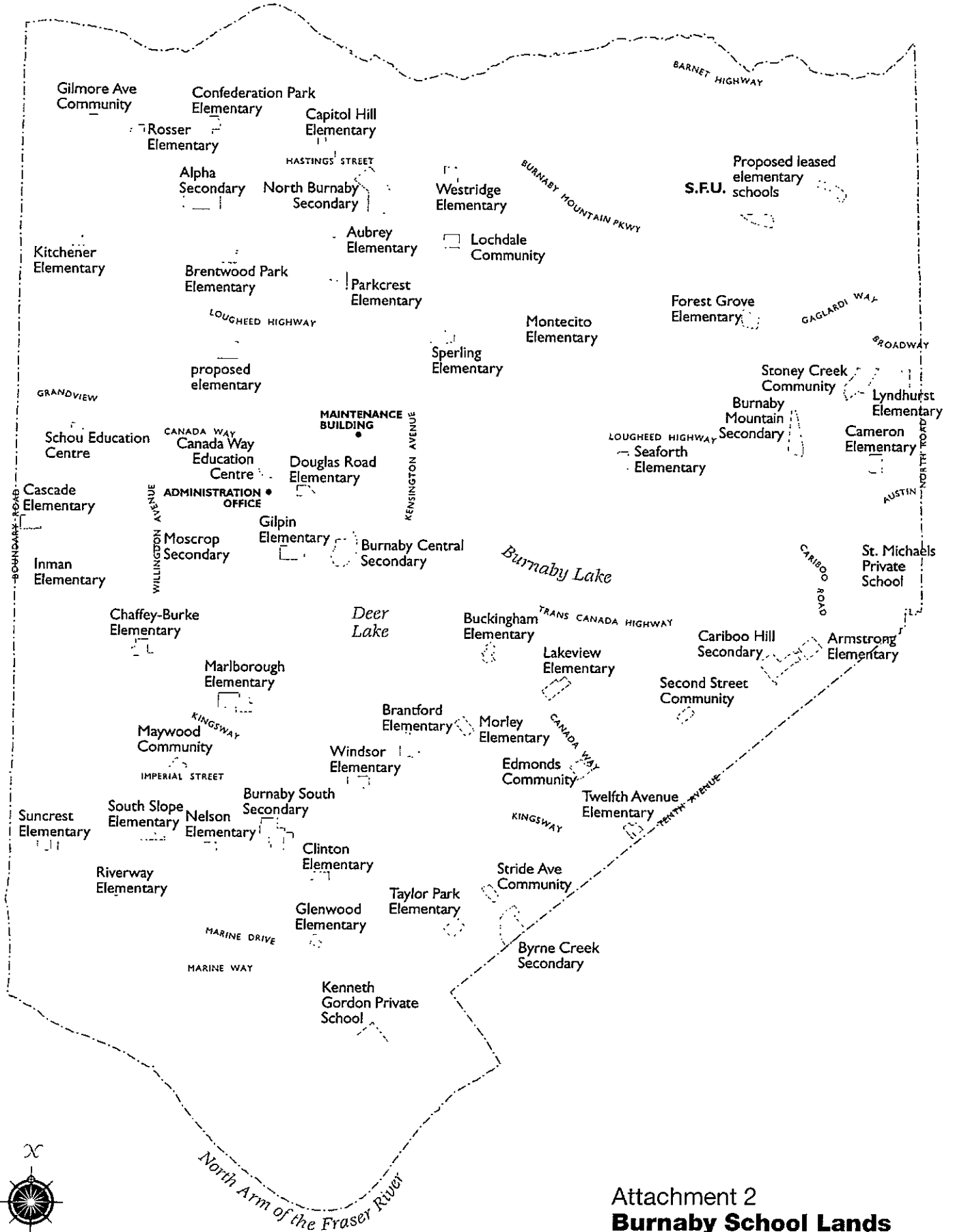
Attachment 1

Burnaby School Lands: Preliminary Inventory of City Financial and Legal Interests

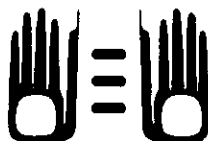
Property Name	Site owned in whole or part by City.	Site conveyed by City for nominal fee.	Site acquired by City Tax Sale Bylaw.	Site protected by Park Dedication or Reservation Bylaw.	Site includes City road and/or lane rights-of-way	Summary Sites with City Interests
ELEMENTARY SCHOOLS						
Armstrong Elementary						
Aubrey Elementary						
Brantford Elementary						
Brentwood Park Elementary						
Buckingham Elementary						
Cameron Elementary						
Capitol Hill Elementary						
Cascade Heights Elementary						
Chaffey-Burke Elementary						
Clinton Elementary						
Confederation Park Elementary						
Douglas Road Elementary						
Edmonds Community School						
Forest Grove Elementary						
Gilmore Avenue Community School						
Gilpin Elementary						
Glenwood Elementary						
Inman Elementary						
Kitchener Elementary						
Lakeview Elementary						
Lochdale Community School						
Lyndhurst Elementary						
Marlborough Elementary						
Maywood Community School						
Montecito Elementary						
Morley Street Elementary						
Nelson Elementary						
Parkcrest Elementary						
Rosser Elementary						
Seaforth Elementary						
Second Street Community School						
South Slope Elementary						
Sperling Avenue Elementary						
Stoney Creek Community School						
Stride Community School						
Suncrest Elementary						
Taylor Park Elementary						
Twelfth Avenue Elementary						
Westridge Elementary						
Windsor Elementary						
SECONDARY SCHOOLS						
Alpha Secondary						
Burnaby Central Secondary						
Burnaby Mountain Secondary						
Burnaby North Secondary						
Burnaby South Secondary						
Byrne Creek Secondary						
Cariboo Hill Secondary						
Moscrop Secondary						
OTHER SCHOOL PROPERTIES						
Schou Education Centre						
Canada Way Education Centre						
St. Michaels Private School						
Kenneth Gordon Private School						
Duthie-Union Elementary						
Riverway West Elementary						
ADMINISTRATIVE PROPERTIES						
School Board Administration Office						
School Board Maintenance Building						

Note: This inventory reflects preliminary research and findings and may be subject to change.

BURRARD INLET



Attachment 2
Burnaby School Lands



GwaiiTel

The Haida Gwaii Community Network

March 7, 2009

To: The Members, GwaiiTel Society

From: Paul Daniell, Administrator

Re: CCGP Grants for expanding Internet Service Coverage Areas

Last November we had a scramble with only a few days notice to submit funding applications of up to \$50 thousand per community for expanding coverage areas of high speed Internet service. Program rules required letters of support from each community involved. Five of the GwaiiTel member communities responded and supplied such letters, but the Village of Masset and Old Massett Village Council were unable to respond by the program deadline. We tried to obtain permission for submitting applications without the prescribed letters, but were refused.

I received a phone call yesterday afternoon from Bulkley Valley-Stikine MLA Dennis Mackay to inform us that all of the 5 applications submitted were successful and fully funded. We should therefore expect a public announcement very soon concerning \$250 thousand awarded to GwaiiTel for expanding coverage in the targeted areas (excluding Masset and Old Massett). Note that the application for Tlell/SQCRD Area D could allow for a portion of that funding to be put toward a relay site in the Tow Hill area.

The Province also announced that there will be another round of funding for the CCGP. We will keep a watch for that announcement and provide more details when available. In the meantime, assuming members agree, we suggest that the Village of Masset and Old Massett Village Council should proceed now in anticipation of that event and prepare letters of support in the form as prescribed for the program. I will prepare the applications if the communities provide me with the letters of support. For more information in this regard, I can be reached directly at:

Paul.Daniell@GwaiiTel.com
Tel: 604 886 1762 Mobile: 604 760 1951

Congratulations to the successful applicant communities, and thank you again for your support. I will be in touch with your administrators directly concerning project plans for development.

If you have any questions, please feel free to contact any GwaiiTel officers or directors.

Subject: FW: rural bc air travellers hit by Olympic security costs

From: "Coons, Gary" <G.Coons@leg.bc.ca>

Date: Mon, 9 Mar 2009 19:58:18 -0700

To: "Coons, Gary" <G.Coons@leg.bc.ca>, <cldelves@portclements.com>, "Cory Delves" <CDelves@westernforest.com>, <n.hughesmcmullon@portclements.com>, <wcheer@portclements.com>, <office@portclements.com>

CC: <heather@portclements.com>

fyi

Subject: rural bc air travellers hit by Olympic security costs

Importance: High

Any questions or concerns contact me - Darryl Smith – owner Pacific Coastal confirmed this and was the one who wanted questions asked!

Take care

gary

For Immediate Release

March 9, 2009

RURAL AIR TRAVELLERS WILL BE HIT BY OLYMPIC SECURITY RULES

VICTORIA— New Democrats revealed another hidden Olympic cost for rural communities in the legislature today.

During the lead up to the Olympics planes coming from many rural airports will have to land in Abbotsford or Port Hardy, unload and go through security before being allowed to continue to Vancouver.

"Communities like Masset , Bella Coola, Bella Bella and Klemtu were looking forward to benefiting from the Olympics," said Gary Coons the MLA for North Coast. "These rules will all but guarantee that they will not get the tourists they were hoping for. All they will get is 2 hour delays for security and increased ticket costs."

The security rules will add significant costs to flights from rural communities, as well as significant delays.

"The Campbell government is doing nothing to ensure that every community in B.C. has a chance to benefit from the Olympics," said Coons. "Rural British Columbians are paying their share of the bill; they should get their share of the benefits. The least we expect is that the Minister responsible knows what is going and comes clean with the real costs for those who can least afford it!"

The rerouting would be in effect from Jan. 29 2009¹⁰ to March 24, 2009¹⁰.

NOTE.... **Bella Coola, Bella Bella, Klemtu, Masset**, Trail, Anahim Lake, Powell River, Vernon, Tofino/Ucluelet.

These airports have direct flights to YVR but don't have federal (CATSA) security screening.

Pacific Coastal Airlines services many small communities up and down BC's coast. Several of their routes travel from small airports that don't have federal security screening (CATSA), being Powell River, Bella Coola, Bella Bella, Masset, Trail and Anahim Lake. Flights from these airports to Vancouver may have to be diverted from YVR during the Olympics.

Pacific Coastal Airlines flies between Vancouver's South Terminal and the following B.C. airports/communities: Anahim Lake, Bella Bella, Bella Coola, Klemtu, Campbell River, Comox, Cranbrook, Kamloops, Masset, Port Hardy, Powell River, Trail, Victoria Int'l, and Williams Lake.

Northern Hawk Aviation also operates several routes to and from YVR, including to Trail and Vernon airports, which would be affected by the Olympics security.

Oscar Airways operates a flight between Tofino/Ucluelet airport and YVR that would be affected.

Tofino Air offers float plane service to YVR's float plane terminal from Sechelt, Tofino and Gabriola. Not sure if they'll be affected.

Resources:

http://www.catsa.gc.ca/english/about_propos/airport_aeroport/result/airport.cfm?foo=4#39

<http://www.britishcolumbia.com/Transport/details.asp?id=2>

<http://www.tofinoair.ca/schedule.asp>

<http://www.idtrip.com/northernhawk/interiorsched.pdf>

<http://www.bcadventure.com/pacificcoastal/>

OLYMPIC GAMES SECURITY COSTS FOR RURAL B.C.

K. Conroy: Well, perhaps the minister can answer this. Can he confirm today that communities in rural B.C. will not incur additional security costs due to the Olympics? [DRAFT TRANSCRIPT ONLY]

Hon. C. Hansen: Actually, we hear lots of examples of visitors who are going to be coming from all around the world to British Columbia for the Winter Olympic and Paralympic Games. I have every expectation that some of those visitors are actually going to travel up to Trail and perhaps ski at Red Mountain during that period of time. Others are going to go up to Kamloops, maybe ski at Sun Peaks during that period of time. We know that some of the teams from around the world are going to come to communities such as Rossland to train. We know they're going to come to Kamloops to train. [DRAFT TRANSCRIPT ONLY]

I know that's going to be a cause for great celebration not only for the visitors that come during the games but for those who are going to come in the months and years afterwards when they watch the television coverage and realize what exciting and dynamic places Trail and Rossland are and what great winter destinations they are, and they'll be back. [DRAFT TRANSCRIPT ONLY]

Interjection.

Mr. Speaker: Minister. [DRAFT TRANSCRIPT ONLY]

Member, you have a supplemental. [DRAFT TRANSCRIPT ONLY]

K. Conroy: Well, actually the minister is wrong. He's dead wrong because there are going to be additional security costs for rural B.C. Airlines that serve communities like Trail have been told that they are not going to be allowed to fly into Vancouver during the Olympics. For two months they're not going to be allowed to fly into Vancouver. In fact, they will have to fly into Abbotsford or Comox, reroute their passengers there, get off the plane in Abbotsford and Comox, be put through security there, then get back on a plane and go to Vancouver. [DRAFT TRANSCRIPT ONLY]

Who's going to cover those costs? Is it going to be the municipalities? Is it going to be the tourists that are coming? Is it going to be the airline itself? None of who can afford to cover those costs. So who's covering the costs for security out in rural B.C.? Let's hear who's covering those costs today. [DRAFT TRANSCRIPT ONLY]

Hon. C. Hansen: I think what the NDP opposition continually try to ignore is the huge benefits that will come from these games. When you figure about \$10 billion worth of economic activity.... [DRAFT TRANSCRIPT ONLY]

Interjections.

Mr. Speaker: Members. [DRAFT TRANSCRIPT ONLY]

Take your seat. [DRAFT TRANSCRIPT ONLY]

Continue, Minister. [DRAFT TRANSCRIPT ONLY]

Hon. C. Hansen: When you consider the \$10 billion worth of economic activity that will come as a result of us hosting the games, that's going to produce tax revenue to British Columbia. When those visitors come to Rossland to ski [DRAFT TRANSCRIPT ONLY]

HSE-20090309 PM 014/DAG/1435

economic activity that will come as a result of us hosting the games, that's going to produce tax revenue to British Columbia. [DRAFT TRANSCRIPT ONLY]

When those visitors come to Rossland to ski, that's actually going to pay salaries and jobs and keep people employed in Rossland. The hotels and the restaurants in Rossland are going to benefit from the increased revenues that they're going to get. That's going to help them pay for their civic taxes, which are going to go back into those communities. [DRAFT TRANSCRIPT ONLY]

The taxes we collect from that \$10 billion worth of economic activity is going to help pay for our education system in this province, our health care system in this province. It's going to help pay for a police system throughout British Columbia. So if anything, we should be supporting the Olympics. It's time for the opposition to get on board. [DRAFT TRANSCRIPT ONLY]

G. Coons: It's so clear that this minister is so out of touch and arrogant with what's happening with rural B.C. He doesn't know what's happening in this file. Now the residents in the Bella Coola Valley also fall under this realm of secrecy, and this minister needs to come clean. [DRAFT TRANSCRIPT ONLY]

What's happening to the people of Bella Coola Valley and their airport, as far as their security? Will they have to fly to Port Hardy or to Comox before they come to Vancouver? Will the minister answer that question for those in the Bella Coola Valley? [DRAFT TRANSCRIPT ONLY]

Hon. C. Hansen: As I've gone around British Columbia, I have sensed the excitement that all British Columbians are starting to feel about the Olympic and Paralympic Games. During Spirit Week in

the one-year countdown celebrations, we had 120 communities in British Columbia that were already starting to celebrate 12 months ahead of time. I'd love to see the look in children's eyes in the public school system when they start talking about Quatchi or Miga or Sumi and the great excitement that they get from the Olympics. [DRAFT TRANSCRIPT ONLY]

I also know that some of the visitors that come here for the 2010 Olympics are going to be able to sail on the new *Northern Expedition*, which is going to be plying the waters from Port Hardy up to Prince Rupert and over to Haida Gwaii, to really experience the beauty of this province



**BRITISH
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NEWS RELEASE

For Immediate Release
2009FOR0033-000319
March 9, 2009

Ministry of Forests and Range

FORESTRY WILL CONTINUE TO DRIVE B.C.'S ECONOMY

VICTORIA – The Working Roundtable on Forestry today released its report and recommendations for a vibrant and successful forest industry for future generations, announced Forests and Range Minister Pat Bell.

“All British Columbians benefit from a strong forest sector,” said Bell. “And this report reminds us of the tremendous forest-based opportunities that lie ahead. By setting a clear vision and priorities, everyone in our forest sector – industry, workers, communities and First Nations – can work with common purpose to create new jobs and drive the B.C. forest economy for decades to come.

The Working Roundtable on Forestry’s vision is for “a vibrant, sustainable, globally competitive forest industry that provides enormous benefits for current and future generations and for strong communities.” The Roundtable Report sets six priorities to help achieve the vision:

1. A commitment to using wood first.
2. Growing trees, sequestering carbon, and ensuring that land is available from which to derive a range of forest products.
3. Creating a globally competitive, market-based operating climate.
4. Embracing innovation and diversification.
5. Supporting prosperous rural forest economies.
6. First Nations becoming full partners in forestry.

The Working Roundtable also identifies 29 recommendations for actions that are consistent with these priorities. The 19 members of the roundtable brought a diversity of perspectives and experience to arrive at consensus on the vision, priorities and recommendations.

“I want to thank all roundtable members for their tremendous contribution,” said Bell. With backgrounds ranging from labour to local government to First Nations leadership, from land use planning to large scale manufacturing, the diversity of opinions and perspectives created a strong report that all members support.”

“Roundtable members are clear that no one entity can solve the problems facing the forest sector, or position the industry for future success. While it’s certain that government will continue to play a leadership role and the report will help shape forest policy, the recommendations are directed at all those involved in the forest industry. We all need to act together to achieve the benefits a vibrant forest industry can offer.”

-more-

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Announced at last year's Truck Loggers Association Convention, the Working Roundtable on Forestry was formed in March 2008 and held meetings in 19 communities around the province. The Roundtable considered over 250 submissions from individuals, communities, First Nations, forest companies and associations, organized labour, environmental groups and citizens.

To download a copy of the report or for more information on the Working Roundtable on Forestry, visit www.for.gov.bc.ca/mof/forestry_roundtable

1 backgrounder(s) attached.

Media Jennifer McLarty
contact: Public Affairs Officer
 Ministry of Forests and Range
 250 387-4592

For more information on government services or to subscribe to the Province's news feeds using RSS, visit the Province's website at www.gov.bc.ca.

Printer-friendly version 

Original News Release



BACKGROUND

2009FOR0033-000319
March 9, 2009

Ministry of Forests and Range

ROUNDTABLE RECOMMENDATIONS

The Working Roundtable on Forestry released 29 recommendations directed at all forest sector stakeholders to achieve a vision of “a vibrant, sustainable, globally competitive forest industry that provides enormous benefits for current and future generations and for strong communities.”

1. We should continue to inform British Columbians and forest product consumers about the beauty, carbon friendliness, economic and other benefits of British Columbia’s forests and forest products.
2. All taxpayer supported buildings in British Columbia – federal, provincial and municipal must, and private sector buildings should, utilize and demonstrate wood and wood products whenever and wherever possible.
3. We should review our forest management and silviculture practices to ensure that they encourage maximum productivity, value and support forest resilience.
4. We should encourage the Western Climate Initiative to include forests in the identification of cap and trade opportunities for carbon credits.
5. We should enable the establishment of short-rotation fibre plantations.
6. We should establish a Carbon Offset Credit program for restoration of forests killed by the Mountain Pine Beetle where credits could be purchased.
7. We should establish commercial forest land reserves for key portions of the current forest land base where wood production will be a primary focus.
8. We should work to streamline transactions between government and industry to support a vigorous, efficient and world-competitive wood processing industry.
9. We should offer competitive bid timber sales as area-based sales and review our timber pricing system to ensure it is as simple and transparent as possible.
10. The provincial government and Union of British Columbia Municipalities should work with industry to ensure municipal tax structures support competitiveness and industrial activity in British Columbia communities.
11. We must establish labour arrangements that advance productivity and support competitiveness and investment while maintaining good working conditions and an adequate standard of living.
12. We should clearly define compensation rules for agreements between government and licensees, and in particular, what constitutes a taking of rights awarded through agreements and how compensation levels will be assessed.
13. We should establish clear competition policies to guide the transfer of tenure between licensees.

14. We should respond to the urgent needs of business, workers and communities during the current global economic downturn.
15. We must advance bioenergy and biofuel projects by creating competitive tenure and pricing frameworks to attract private sector investment.
16. We should establish a Wood Innovation and Design Centre focused on bringing together builders, architects, designers, artists and engineers to advance the commercialization of value-added wood building and design products.
17. We should create a forum to bring together leaders from the forest sector with those from chemical, energy, and other sectors to identify new wood based product and market opportunities.
18. We should continue to diversify forest product markets with particular emphasis on emerging markets such as China, ensuring that marketing efforts are sustained, coordinated and based on what end users want.
19. We should be proactive in exploring ways to ensure wood fibre is available for industry growth and product diversification while respecting tenure holders' rights.
20. We should increase the percentage of fibre that is available through competitively-bid timber sales.
21. We should develop an internet-based wood market.
22. Logs that are surplus to British Columbia manufacturing needs should be exported until local manufacturing capacity exists. The surplus test currently in use should be reviewed to ensure it is rigorous.
23. We should expand the Community Forest Agreement Tenure program.
24. British Columbia forest policies should reflect the unique forest attributes and socio-economic circumstances in different parts of the province.
25. We should create more long term, area-based forest tenures that are of an economically viable size, and create legislation for a First Nations forest tenure.
26. Revenue-sharing with First Nations should be proportional to the value of timber harvested in their respective territories instead of being calculated on a per capita basis.
27. We should encourage business and First Nations to become full partners in forestry businesses, in particular in emerging areas of opportunity including biofuels, bioenergy, carbon and reforestation.
28. We should strive to build capacity among First Nation governments, First Nation forest corporations and First Nation forestry institutions to achieve full participation in forest activities.
29. We should collaborate with First Nations to involve First Nations youth in forest employment opportunities.

-30-

Media contact: Jennifer McLarty
Public Affairs Officer
Ministry of Forests and Range
250 387-4592

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For Immediate Release
2009EMPR0010-000320
March 10, 2009

Ministry of Energy, Mines and Petroleum Resources

NEW TRAINING OPPORTUNITIES IN B.C.'S GREEN ECONOMY

VICTORIA – The \$370,000 Energy Efficiency Employment Development Initiative will create new sustainable employment opportunities for British Columbians in the province's green economy, announced Blair Lekstrom, Minister of Energy, Mines and Petroleum Resources. Funding for the partnerships is provided by the Government of Canada through the Canada-B.C. Labour Market Agreement.

"Through the Energy Efficiency Employment Development initiative, we are investing in employment opportunities for British Columbians and helping to reduce the carbon footprint of B.C. homes and small businesses," said Lekstrom. "By providing British Columbians with necessary job skills, this program will help us to meet the growing demand for energy assessments in this province."

"This new initiative will go a long way to help British Columbians get the skills they need to fully participate in the workforce," said Diane Finley, Minister of Human Resources and Skills Development. "Through our Labour Market Agreement with B.C., and new projects like the Energy Efficiency Employment Development Initiative, we are delivering on our commitment to help British Columbians attain the skills they need to find and keep good jobs."

This money will be used to fund two energy efficiency training programs, the Residential Energy Efficiency Employment Development (REEED) program and the Industrial/Commercial/Institutional Energy Efficiency Employment Development (ICI EEED) program. These programs will provide training and employment opportunities for 50 unemployed or underemployed people. In the programs, participants will be trained to conduct energy assessments on small industrial, commercial, institutional or residential buildings and make recommendations on energy efficiency through lighting, heating and other building systems upgrades.

Vancouver Island University (VIU), in partnership with City Green Solutions, has been awarded almost \$250,000 to develop and offer the REEED program. This new eight-week training program will be offered from April to June 2009 at the Nanaimo campus of VIU. It will prepare 25 individuals to achieve their certification as residential energy advisors.

"The interest from people wanting to take this training shows the need and interest of all British Columbians to be a part of and to contribute to a future where energy efficiency and knowledge are paramount," said Dennis Silvestrone, dean of adult and continuing education at VIU.

There are currently over 100 residential energy evaluators in the province certified by Natural Resources Canada for the LiveSmart BC: Efficiency Incentive Program and the federal ecoENERGY Retrofit – homes program. It is estimated that additional residential evaluators will be needed to meet the future demand for energy efficiency upgrades for homes in British Columbia. Since the launch of the Efficiency Incentive Program, over 18,000 people have had their homes assessed and the REEED program will help to meet the growing demand by preparing trained professionals to enter the residential energy assessment sector.

-more-

C-b

Sustainable Community Enterprises, in partnership with ASPECT and the Environmental Youth Alliance has been awarded \$120,000 to coordinate and offer the ICI EEED program. The program was offered at BCIT in January to train 25 participants and work placements are underway.

“The EEED program assisted 25 skilled people to transition into the energy conservation field, and exposed them to prospective employment and education opportunities. The creation of government and utility provider energy-efficiency incentives that benefit businesses in the small scale ICI sector are expected to increase the employment and entrepreneurial opportunities for energy auditors,” said Nicholas Lamm, green workplace manager at Sustainable Community Enterprises.

The Energy Efficiency Employment Development Initiative supports the Energy Efficient Buildings Strategy: More Action, Less Energy, released on May 22, 2008. The strategy aims to transform the market to achieve energy efficiency targets for existing and new buildings in British Columbia, thereby significantly reducing greenhouse gas emissions. British Columbians will benefit from net energy savings of approximately \$3.4 billion over and above capital costs by 2020.

Provincial energy efficiency programs help British Columbians lower their energy costs, while creating new, skilled jobs and increasing B.C.’s economic competitiveness. By participating in the LiveSmart BC: Efficiency Incentive Program, British Columbians have on average, reduced their home energy use by 31 per cent and their greenhouse gas emissions by 2.59 tonnes per year. Find out more about saving money through energy efficiency at www.livesmartbc.ca.

The B.C. government, working with academic, industry and other partners is enabling British Columbians to gain the skills needed to successfully participate in the provincial labour market, and respond positively to changing workplace demands.

Under the Labour Market Agreement, each year for the next six years, the Government of Canada will provide approximately \$66 million to the Province. Through a variety of programs, these funds will increase training for employed individuals who are low-skilled and require essential skills, or who require recognized credentials to reach their full potential in the current marketplace. They will also help increase access to training for unemployed individuals who are not currently Employment Insurance (EI) clients including but not limited to those who are underrepresented in the labour market.

For more information on the LMA, visit www.WorkBC.ca.

Media Jake Jacobs
contact: Public Affairs Officer
 Ministry of Energy, Mines and
 Petroleum Resources
 250 952-0628
 250 213-6934

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Circular No. C09:08
ARCS File #: 195-20

March 10, 2009

To: All Chief Administrative Officers, Engineers and Planners

Re: **RECREATIONAL INFRASTRUCTURE ADDED**
Building Canada Fund – Communities Component

The Building Canada Fund – Communities Component (BCF-CC) has been streamlined to reduce the type and amount of information required to support a request for funding assistance. Changes can be noted in the BCF-Online Program Guide - Communities Component at www.bcbuildingcanadafundcommunities.ca. As well, **Recreational Infrastructure** has now been added as an eligible project category. Ministry of Transportation and Infrastructure is the lead Ministry on this category.

There are two deadlines for submitting project applications online: March 16, 2009 and April 24, 2009. Applications received by March 16, 2009 will be considered during the first round of approvals while applications received by April 24, 2009 will be considered in a subsequent round of approvals. Also note: applications not approved from the September 30, 2008 intake may be rolled over into this 2009 intake by making this request in writing to the appropriate Ministry. This will count toward the limit of applications submitted during the 2009 intake.

The 2009 intake will include all project categories denoted by the Ministry responsible:

Ministry of Community Development

- Drinking Water
- Wastewater
- Green Energy Infrastructure
- Solid Waste Management
- Collaborative Projects

Ministry of Transportation and Infrastructure

- Local Road
- Shortline Rail
- Short Sea Shipping
- Tourism
- Public Transit

C-7

- National Highway System
- Brownfield Remediation and Redevelopment
- Culture
- Sport
- Connectivity and Broadband
- Regional & Local Airports
- Disaster Mitigation
- **Recreation (newly added)**

All applications must be submitted electronically using the online application in the “Shared Information Management System for Infrastructure” (SIMSI), which can be found at: <https://bcfcc-fccvc.infrastructure.gc.ca/>.

To be assigned a username and password to access this SIMSI online application, local governments must email a request to the Ministry of Community Development at infra@gov.bc.ca. If you are a non-governmental organization you must contact Ministry of Transportation at infrastructure@gov.bc.ca. Once you sign on to SIMSI, you will be prompted to enter a new password only known to you. Please remember the new password or contact the Ministry of Community Development if you forget.

For further information about this program, please visit the BCF-CC website at www.bcbuildingcanadafundcommunities.ca.

If you need further information about the BCF-CC funding program, please contact the:

- Ministry of Community Development by telephone: 250 387-4060 or email: infra@gov.bc.ca.
- Ministry of Transportation and Infrastructure by telephone: 250 952-0688 or email: infrastructure@gov.bc.ca.

Original signed by:

Glen Brown
Executive Director
Local Government Infrastructure and Finance

RE: PNCIMA

Subject: RE: PNCIMA
From: "Debbie & Cory" <midivers@telus.net>
Date: Tue, 10 Mar 2009 19:07:40 -0700
To: "John Holland" <jholland@sqcrd.bc.ca>
CC: <debbie@portclements.com>

John please forward the two motion asap to Debbie I would like them on our Council agenda for March 16th.

From: John Holland [mailto:jholland@sqcrd.bc.ca]
Sent: Tuesday, March 10, 2009 6:58 PM
To: Barry Pages; Brad Setso; Carol Kulesha; Cory Delves; Des Nobels; Murray Kristoff; Nelson Kinney; Travis Glasman; Karl Bergman
Subject: PNCIMA

On Monday March 9, Director Mussellman and I participated in a conference call with representatives of other coastal regional districts that was setup by Dave Smith of the Coastal Community Network. Arising out of our Board meeting on the previous Wednesday, Director Mussellman suggested that the Regional Districts request that the steps as contained in the attached note be taken and that this position should be presented at the Forum to be held in Richmond on March 26 & 27. This was agreed to by the participants in the call – I believe that Mt. Waddington and Central Coast were on the line but uncertain as to others. We also informed them of the 2 motions that were passed at our meeting on the 4th and copies have been circulated.

John Holland
Chief Administrative Officer
Skeena-Queen Charlotte Regional District

C-8

2009-03-11 11:33 AM

Subject: FW: PNCIMA Motions
From: "John Holland" <jholland@sqcrd.bc.ca>
Date: Wed, 11 Mar 2009 10:47:37 -0700
To: <debbie@portclements.com>

John Holland
Chief Administrative Officer
Skeena-Queen Charlotte Regional District

From: John Holland [mailto:jholland@sqcrd.bc.ca]
Sent: Wednesday, March 11, 2009 10:39 AM
To: Heather Nelson-Smith (heather@portclements.com)
Subject: PNCIMA Motions

Motions from the Special Board Meeting on March 4 with regards to the Pacific North Coast Integrated Management Area Initiative.

MOVED by Chair Pages, SECONDED by Director Kulesha, that the Regional District write to the Province of British Columbia and ask that it not become part of the Initiative until the concerns of the local communities with the process have been resolved including the lack of representation in the Steering Committee & Secretariat and the lack of funding for the communities to become engaged in the process.

039-2009

CARRIED.

MOVED by Director Mussallem, SECONDED by Director Delves, that the Regional District write a letter to MP Cullen about the PNCIMA Initiative and request that the Area be split into 3 parts: North Coast, Central Coast & South Coast with an office for the North Coast to be located in Pr. Rupert in order for the process to be more affordable for local governments and encourage public participation..

040-2009

CARRIED.

John Holland
Chief Administrative Officer
Skeena-Queen Charlotte Regional District

**MUNICIPAL
FINANCE
AUTHORITY** *of British Columbia*

mfa-bc

737 FORT STREET, VICTORIA, BC V8W 2V1 CANADA
TELEPHONE (250) 383-1181 FAX (250) 384-3000
E-MAIL mfa@mfa.bc.ca WEBSITE www.mfa.bc.ca

TO: Municipal Mayor & Council
Regional District Chair & Directors

From: Chair Frank Leonard
Robin Stringer, CAO

Re: MFA Credit Ratings – “Triple A”, “Triple Crown”

Date: March 11, 2009

We are very pleased to advise that all three of our credit rating agencies have affirmed our triple A status. Press releases are attached and credit reports will be posted on our website.

Today, Standard & Poor's issued their press release, affirming the 'AAA' credit with outlook "stable". Several factors were cited, including: "The Authority's credit strength comes from the financial strength of BC municipalities" and, "...a strong legal framework in which the Authority borrows on behalf of the members".

Moody's Investor Services and Fitch Ratings issued their reports on March 3, 2009.

Our ratings are the highest attainable and the confirmation contributes to investor confidence and in turn, our ability to raise capital in these very challenging financial markets.

On behalf of the MFA, we congratulate you on your sound fiscal policies that underscore our success.

Chair Frank Leonard
Municipal Finance Authority of BC
c/o District of Saanich: 250-475-5510

Robin Stringer, Chief Administrative Officer
Municipal Finance Authority of BC
250-380-0432 ext: 222

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FITCH AFFIRMS MUNICIPAL FINANCE AUTHORITY OF BRITISH COLUMBIA, CANADA AT 'AAA'

Fitch Ratings-Chicago-24 February 2009: Fitch Ratings assigns an 'AAA' rating to the Municipal Finance Authority of British Columbia (MFABC), Canada's C\$400 million, series DQ debenture, dated Nov. 20, 2008. Fitch also affirms the 'AAA' rating on MFABC's outstanding senior unsecured debt. The debentures are direct and unconditional unsecured obligations of MFABC. The Rating Outlook is Stable.

The 'AAA' rating is based on the strength of the authority's joint and several security of participating municipalities, which in practice obligates all municipalities in the province for debt service repayment; the authority's financial reserves, encompassing both MFABC resources and the reserves held by all constituent municipalities; and the authority's role in facilitating debt structuring and monitoring credit conditions of municipal borrowers.

The authority maintains the unconditional power to levy ad valorem taxes province-wide, without external approval, if a municipal borrower fails to meet its debt service payments. While the authority is not immune to the effects of the global economic downturn, expressed both economically, through slightly higher provincial unemployment rates, and financially, through dampened investment earnings, the authority has stepped up its already vigilant monitoring of municipal credit quality and maintains an impeccable record of debt repayment. The authority has never had a payment default from one of its borrowers nor has it needed to draw property taxes or fiscal reserves to cure a debt service deficiency in its 39-year history.

MFABC's board and regional administrative districts consist of municipal representatives that carefully manage capital project planning and debt issuance to achieve low borrowing costs for local governments. Additionally, MFABC returns all excess earnings on investments to its borrowers, once sinking funds have earned enough to satisfy associated debt service requirements. This strategy effectively reduces borrowing costs, as sinking funds typically are large enough to cover one-third of principal.

MFABC is the borrowing vehicle for all municipalities and regional districts in the province and provides financing for general municipal projects, water and sewer infrastructure, and transportation. The joint and several pledge supporting MFABC's debt issuance requires all member governments to satisfy the obligations of a deficient borrower and ultimately requires the borrower to repay the authority for the deficiency. MFABC's sizable available liquidity includes C\$1.1 billion from sinking fund set asides and debt service reserves of approximately C\$101.3 million to deal with temporary payment interruptions. If any municipality cannot meet its payments, MFABC will draw on these unencumbered reserves. Although these fully unencumbered reserves are relatively modest, the authority also maintains a \$200 million line of credit available for any short term disruption and its taxing ability province-wide ultimately counters any related risk.

A key component supporting MFABC's financial capacity is the economic strength of British Columbia, particularly within the Greater Vancouver region. With a 2008 estimated population of 4.4 million, provincial population growth was 5.5% since 2004, compared with 4.3% for Canada over the same period. After declining to 4.6% in 2006, the lowest unemployment rate for the province in three decades, unemployment has increased to 6.1% in January 2009, up from 4.1% in January 2008. The province has experienced some softness in construction-related activity and development cost charges with the global economic downturn. However, the housing market remains relatively resilient to date in part due to substantial barriers to home ownership and continued strong housing values.

Media Relations: Sandro Scenga, New York, Tel: +1 212-908-0278, Email: sandro.scenga@fitchratings.com.

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MAR 05 2009

Ref: 132004

His Worship Mayor Cory Delves
Village of Port Clements
PO Box 198
Port Clements, BC V0T 1R0

Dear Mayor Delves:

Thank you for your letter of January 27, 2009, regarding the Community Development Trust (CDT) programs and the situation facing forest workers in your community and elsewhere in the Queen Charlotte Islands. I am aware of the great difficulties facing these workers and other resource sector workers across the province, and am sorry that these challenges are affecting you personally, as well as in your role as mayor.

The current world economic situation is creating major challenges for resource workers, their families and communities. I share your serious concern about this, as do Honourable Gordon Campbell, Premier, and the Province of British Columbia (Province). That is why the Province's recent Speech from the Throne and Budget 2009 have focused on building our province's economic strength to create jobs, stability and confidence.

The Speech from the Throne committed the Province to working in partnership with the federal government to continue existing programs available to forest workers, and to extend those programs to other resource workers facing similar difficulties. We are working to act on this commitment.

The CDT's Tuition Assistance Program is currently accepting applications from laid-off forest workers, and the CDT Job Opportunities Program is creating short-term job opportunities in many forest-dependent communities. The Transitional Assistance Program had an application period last year and we will make an announcement soon regarding an application intake period for 2009.

.../2

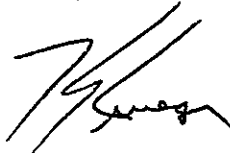
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His Worship Mayor Cory Delves
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Our goal with the CDT is to provide the greatest benefit possible to workers, their families and their communities with the funds available. I encourage you to direct Port Clements residents who may be interested in these programs to monitor the CDT's website at: www.cd.gov.bc.ca/cdt. Any announcements affecting these programs will be posted there promptly.

Thank you for your letter outlining your concerns and for your diligence in assisting your community through this challenging period.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Krueger', with a stylized flourish at the end.

Kevin Krueger
Minister

Subject: FW: Letters of Support for QCI Recycling Depot/Project
From: "Terry Vulcano" <tvulcano@sqcrd.bc.ca>
Date: Thu, 12 Mar 2009 10:55:49 -0700
To: <Debbie@portclements.com>
CC: "John Holland" <jholland@sqcrd.bc.ca>

Good morning Debbie,

Here is the email about the recycling project requesting Letters of Support.

Thank you.

Terry Vulcano
Skeena Queen Charlotte Regional District
250-624-2002 ext 30
-----Original Message-----

From: Terry Vulcano [mailto:tvulcano@sqcrd.bc.ca]
Sent: Monday, February 23, 2009 12:49 PM
To: 'bpages@mhtv.ca'; 'XT: PortClements, Village ENV:IN'; 'kulesha@qcislands.net'; 'brad.setso@gmail.com'; 'Travis Glasman'
Cc: 'jholland@sqcrd.bc.ca'
Subject: Letters of Support for QCI Recycling Depot/Project

Hello Barry, Cory, Carol, Brad and Travis,

The Stage II application to Coast Sustainability Trust (CST) for the Recycling project requires Letters of Support. May I please have Letters of Support from your organizations to go with the application? Attached for your perusal are copies of the Stage I application. Key items to be aware of in the proposal are that:

- Three positions would be created (for a total of four jobs)
- One position* would be for promoting recycling and composting – which might be for a duration of two to three years depending on the success of achieving recycling/composting
- revenue from rental of the small Quonset would be “dedicated” to recycling/composting campaigns until such time as the program is successful enough to need to use that additional space
- resale of recycling material is noted as equal to the cost of getting the material to Vancouver depots – at today's prices this is not quite right, but hopefully there will be some return to higher prices and the earnings will exceed the transport the costs
- the lower transport cost saving (noted in the proposal) can be achieved because of being able to store and separate recyclables on island and not shipping to Prince Edward first and having to pay for so many trailer movements – the actual saving will depend on how good of a deal is negotiated with a broker on their trucking backhaul
-

Having an Operations Manager in place will help address some of these matters. I don't want to put too many ideas forward without the benefit of an Operations Manager's input for concern s/he may see things differently and the project changes from what the funder (CST) supports.

One of the things to address is where will the extra revenue come from to operate the recycling depot? In the Stage I proposal I have noted it as mostly coming from tax requisition and user fees. Carol has suggested having recycling fees. A clarification of how the operating costs will be recovered will help for the Stage II submission.

Operating Budget

The cost to operate the recycling project is estimated at \$277,550 a year. About \$80,000 a year of that figure represents “old” costs (eg. transport charges, recycling truck and one wage) and could be ‘taken out’ of the cost.

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About \$52,000/year would be recouped from drop off fees, resale of recyclable materials and rental income. Thus the new or additional cost (of the recycling depot) is going to be about \$145,000/year.

The present user fees revenue is budgeted at \$565,000 a year. Some of that comes from \$22/month household fee. An additional \$145,000 would be another 25% or \$5.50 a month more for households. To recoup that from user fees implies charging \$27.50 a month household user fees or setting up a separate recycling fee of \$66/year. The other user fees (i.e. businesses would also need to be raised 25% or a recycling fee equivalent to 25% more user fees). This might be lowered if the tax requisition was set higher.

Thank you for working on the Letters of Support. Please let me know if you have any questions.

Terry Vulcano
Skeena Queen Charlotte Regional District
250-624-2002 ext 30

***Interest Saving**

Originally the proposal for the Recycling Depot would have required borrowing \$420,000 which would have to be paid back at \$42,000 year. By only borrowing \$140,000 the repayment would drop to \$14,000 per year. The \$28,000 a year reduction in repayment costs could be put toward a Recycling Coordinator position (to encourage recycling and composting).

John Holland has advised that there is only \$20,000 available in the equipment replacement fund (not \$30,000) so that the loan amount will need to increase to \$150,000 (up from \$140,000).

Coast Sustainability Trust Feb 2009 Stage I revised.doc

Content-Type: application/msword
Content-Encoding: base64

Project Title: **Queen Charlotte Islands – Haida Gwaii
Recycling Depot**

Proponent: Skeena Queen Charlotte Regional District

APPLICANT INFORMATION

Skeena Queen Charlotte Regional District
100 1st Avenue East, Prince Rupert, BC V8J 1A6

Contact: John Holland, Chief Administrative Officer
250-624-2002 ext 23
Email: jholland@sqcrd.bc.ca

Fax number 250-627-8493

Submission Date: March ___, 2009

Location

The project is proposed to serve the communities of the Queen Charlottes Islands, with a location at Miller Creek (between Skidegate and Queen Charlotte City). The property, at 12736 Hwy 16 Miller Creek, consists of a lot size of 320 x 612 (4.5 acres) which is zoned light industrial. On the property there are four structures that will be included in the sale of the property consisting of a 1991 modular home located at the front of the property and three structures at the rear of the property.

The main warehouse is approx. 4000 sq ft. which includes three loading bays and a loading dock. Attached to the side of this building is approx. 900 sq. ft building which would house the offices, staff room and washrooms that will be operational upon purchase of the property. The other two warehouses consist of one which is approx. 2800 sq. ft and the other is 1800 sq. ft. The buildings would require some maintenance and removal of walls in the main warehouse, the property would require a gate to be installed at the front entrance to the property and some fencing within the area that will contain the scrap metal and derelict vehicles.

The property would be a good location to centralize SQCRD Islands Recycling program. It will also allow the opportunity for future expansion of the program, such as incorporating new recycling stewardship programs.

EXECUTIVE SUMMARY

The purpose of the project is to reduce solid waste going to the landfill site by having more recycling on the Queen Charlotte Islands and more composting of organic waste. The Skeena Queen Charlotte Regional District handles solid waste management for the Haida Gwaii communities and recognized the need and opportunity to have more recycling achieved with cost savings by having a larger space for recycling operations.

A site has been identified with existing building that could be utilized to achieve increased recycling and lower costs of shipping by having space to store materials until sufficient quantities of one type might be accumulated for shipping direct to a recycling plant in the lower mainland. Part of the equipment acquisition would be larger recycling bins with five compartments, one each for: plastic, tin, cardboard, newsprint, and paper & magazines. These would be placed at seven locations throughout Haida Gwaii and exchanged regularly with empty containers.

The containers would be unloaded at the recycling depot where the materials would be bundled and stored until sufficient quantities accumulate to make up a full container load. The operation would take care of back haul truck movements to eliminate shipping mixed loads to the recycling depot in Prince Rupert, where it is being unloaded, sorted, stored and reloaded. This streamlining of the operation would also reduce greenhouse gas emissions by reducing empty container movements.

Composting would be encouraged to further reduce landfill waste through funds allocated for an Education Coordinator and program incentives. An example would be assisting a wooden composting business on the islands. There would be three components in the project: a physical component of acquiring the property and equipment, an operational component to ensure it runs efficiently and a promotional component to make recycling and composting increase. There will be economic benefits of job creation and business development opportunities. There will also be environmental benefits of less waste to the landfill site and less greenhouse gas emissions.

There are \$750,000 in capital costs for land, buildings and equipment. Funding is sought from the Coast Sustainability Trust and Building Canada Fund with SQCRD contributing from the capital equipment replacement fund and gas tax allocations. Yearly expenses are estimated at \$275,550 with revenue coming from tax requisition, user fees, drop fees, resale of material revenue and rental revenues.

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PROPONENT INFORMATION

The Skeena Queen Charlotte Regional District (SQCRD) is a local government entity created by Province of British Columbia in 1967 through a Letter of Patent with an office at 100 1st Avenue East, Prince Rupert, British Columbia. The SQCRD provides services to member municipalities and electoral areas such as preparing project proposals, applying for financial assistance, administering funding and coordinating projects.

The Queen Charlotte Islands represent a significant part of the Regional District which includes: Old Masset, Masset, Port Clements, Tlell, Skidegate, Queen Charlotte City and Sandspit. Each of these communities as well as other area residents will benefit from the project.

PROJECT DESCRIPTION:

Purpose

To provide for more recycling on the Queen Charlotte Islands and to encourage composting to reduce content going to the landfill site.

Background:

SQCRD has a land fill site at Port Clements with a recycling component. Recyclable stations exist at communities in the Queen Charlotte Islands but they are small drop offs boxes/bins that fill up quickly. Approximately eighteen thousand cubic meters of garbage are taken to the Port Clements landfill site annually. Only about fourteen hundred cubic metres of material is recycled annually – less than ten percent of that taken to the land fill. There is potential to increase the amount but the existing recycling component is working past capacity. A new facility location, specific for recycling, has been identified with the goal of achieving twenty-five percent material recycled and fifteen percent composted.

The garage space, at the landfill site, is used by recycling operation, is needed for maintenance and protection of machinery. The recycling component has increased and needs its own space. The proposed location of the recycling operation, north of Skidegate, would be better suited for transferring recycled products and has the room needed for a more efficient operation.

Vehicles are crushed to be picked up by a firm from Surrey BC by barge. This metal along with white goods (fridges, stoves, washers and dryers) would be transferred to the proposed recycling site, freeing up space at the landfill.

The cardboard, newspaper and other paper are packaged separately and stored until ready to transfer to the Prince Rupert recycling depot on a monthly basis.

This is done using a highway trailer that is loaded on the ferry at Skidegate once the trailer is full. A trucking company picks up the trailer at the Prince Rupert ferry terminal and takes it to the mainland recycling depot where it is unloaded, resorted and reloaded for shipment to Vancouver, arranged by a broker as a backhaul movement.

Proposal

By having a recycling facility with storage and increased processing capability backhaul shipments could be arranged directly from the island as they would be able to load all of one type of material. This would lead to significant transportation savings. There would be further savings from not having to unload, sort product and reload to different trailers at the Prince Rupert depot.

The project would also have the small box receptacles, situated in communities, replaced with a larger (49 cubic yard) container with five compartments for: plastic, tin, cardboard, newsprint and paper & magazines. There would be an increase in both capacity of recycling types and types of product being recycled (from three to five). In the new program there would be ten such containers with one each placed at: Sandspit, QC City, Skidegate, Tlell, Port Clements, Masset and Old Masset. They would be picked up weekly (or as they become full) by a hauling truck and replaced with an empty container. The truck would drop an empty container bin and take the filled container back to the new recycling depot. At the depot the five compartments would be emptied by placing the recyclable materials in their respective batches. Glass would be brought separately to the site and be crushed and left on island (with the potential to be used as drainage lot fill).

At present more material is being recycled than can be handled by the small box system. In addition it is labour intensive with having to transfer materials by hand from the blue box system to the truck, then from the truck to the recycling depot where it is compacted and stored before shipment to the mainland. By having large container bins that can be directly loaded and unloaded will both streamline the collection process and increase capacity. The system also allows for growth of the recycling by stepping up the frequency of container bin exchanges.

The property, being investigated, is located at 12736 Hwy 16 Miller Creek, consists of a lot size of 320 x 612 (4.5 acres) which is zoned light industrial. On the property there are four structures that will be included in the sale of the property consisting of a 1991 modular home located at the front of the property and three structures at the rear of the property.

The main warehouse is approx. 4000 sq. ft. which includes three loading bays and a loading dock. Attached to the side of this building is approx. 900 sq. ft. building which would house the offices, staff room and washrooms that will be operational upon purchase of the property. The other two warehouses consist of one which is approx. 2800 sq. ft and the other is 1800 sq. ft. The buildings would

require some maintenance and removal of walls in the main warehouse, the property would require a gate to be installed at the front entrance to the property and some fencing within the area that will contain the scrap metal and derelict vehicles.

The proposed new site will have excess capacity to begin with. The main building would be used for storage of compacted recyclable material and preparation for shipment. The forklift would operate between buildings, transferring from the preparation area to the storage/shipment area.

The small Quonset hut could be rented out. Revenue from this rental would be dedicated toward promoting recycling on the island – to make people aware of the new recycling approach/program and its benefits. Promotion would also include encouraging home composting through providing low cost home composting bins along with education on their advantages to taking organic material to the landfill site. Organic material accounts for up to 25% of the land fill matter. In addition to reducing the amount going to landfill homeowners will be able to enrich their soil and gardens.

The overall benefit of recycling and education would be to reduce the amount of waste going to the landfill and hence extend the life of the landfill which at present rates would be filled by 2040. Recycling program is expected to take 25% of the waste and composting 15% which would extend the life of the land fill site by twenty to thirty years.

With a new recycling facility there would be two additional persons involved with recycling packaging and one position established to promote recycling thus there would be three additional employment positions created.

Further recycling advances and efforts could extend it further as the program grows and develops such as mandatory recycling of white goods in the year 2012 for which recycling depots would be paid for product as they are for televisions.

There will be three components to the project: a physical make up which includes property and equipment; an operational component which includes having an Operations Manager and follow up on recommendations for recycling; and a promotional component to achieve reducing material going to the waste management site by recycling and composting.

The physical component will be based on acquiring a suitable property. The property will be divided up into sections for systematically collecting and storing different recycling materials such as tires, appliances, metals, cardboard, paper, newspaper plastic and glass. Paper, newspaper and cardboard will be collected, sorted, bundled and packaged indoors to reduce dampness. When sufficient amounts of one type are accumulated arrangements will be made with a broker

for a truck to take the load on a backhaul movement to the recycler (usually in the Vancouver region). Metals will be accumulated until such a time as the metal recyclers brings a barge from the lower mainland (every five to ten years). Tires are collected by the Tire Stewardship BC program. Glass will be collected and crushed and kept on site for possible use in land/stream restoration projects.

Machinery needed will be a glass crusher, a horizontal baler, a fork lift and ten recycling containers. The present landfill operation has a haulage truck at the waste management facility that serves to pick up recyclables and waste from transfer stations. Part of its weekly runs would be to place empty recycling bins at seven locations. On a regular basis the truck would pick up the full bins, replace it with an empty bin, and take to the recycling depot to allocate the materials to their appropriate stage of collection. As recycling went up, waste haulage would go down thus the number of trips is expected to remain constant.

The operational component will ensure the program is run effectively and efficiently. This will be achieved by having two employees dedicated to recycling and creating a new position for an Operations Manager to oversee both the waste landfill and the recycling components. The Operations Manager would also look to reviewing and implementing recommendations (as appropriate) of the Solid Waste Management 2007 System Review conducted by Footprint Environmental Strategies. A person to promote and educate (Education Coordinator) on recycling and composting would be a fourth position.

The third component on education and promoting would be conducted by a person to make islanders aware of the new recycling program (five compartment bins) and urge people to use them by promoting the benefits. This person would also promote composting with the goal of achieving significant reductions in the amount of organic material going into the landfill site.

The Regional District intends to put a by-law in place banning recycling and composting materials from the landfill. This could be enforced by having a clear bag program where bags with recyclable and compost materials in them would be left behind during garbage pick up.

Cost – Benefit Analysis

Each product has its own market use and compensation rate (per metric ton). The revenue for shipments has varied from \$100 to \$2,000 per shipment for mixed paper, plastics, old news print and cardboard. Prices have dropped recently such that shipping costs are not being recovered. For the operational analysis it is taken that shipping costs (from the depot to the recycling plants) will equal the revenue although in the past the revenues have exceeded those shipping costs. Batteries revenues exceed transport costs and that gain may offset some of lower returns anticipated in the short run.

At present the following transport costs are incurred because there is insufficient storage capacity at the landfill site:

- moving mixed load of recycling materials from landfill site to ferry (\$100 - \$500)
- ferry charge for semi-trailer Skidegate to PR (\$500)
- pick up charge to move semi-trailer from ferry terminal to recycling depot (\$100)
- charge for moving empty trailer back to ferry (\$100)
- ferry charge empty trailer PR to Skidegate (\$500)
- pick up charge, empty trailer ferry terminal to landfill site (\$100 - \$500)

Trucking companies delivering goods to the Queen Charlotte Islands generally return empty; thus there would be interest in having material to transport for a fee. It will also be advantageous to the trucking company to pick up a load on the Queen Charlottes, then possibly take time to find a load somewhere between Prince Rupert and Vancouver, pick it up and then get back on the highway again. It is estimated that there are six truck loads a day of goods reaching the Queen Charlottes and those trucks are returning empty. Given that only one truckload of recycled materials goes to Prince Rupert every six weeks, it would only be necessary to synchronize with one out of thirty-six back haul trips. With the new recycling depot/program it is expected to triple the amount of material being recycled but that still leaves quite a few empty backhaul movements to work from.

There will be interest on the part of trucking companies to negotiate a deal that could cover part or all their ferry coast back to the mainland as well cost of returning empty to their origin point. Details and negotiation will be worked out once an Operation Manager is in place. At present backhaul charges from Prince Rupert to Vancouver have been reduced from \$1,600 to \$1,000. In effect the cost of moving a load of recycle material from the Port Clements site to Vancouver is (\$1,400 trailer movements to PR, \$250 unloading, sorting and reloading, \$1,000 shipping to Vancouver) \$2,650. So any charge less than \$2,650 would be a saving to the operation (exclusive of the revenue generated for the product). If backhaul costs are \$1,000 from Prince Rupert the trucking company may be more than content to receive \$1,500 (i.e. enough to cover the \$500 ferry charge and the \$1,000 it might have secured for the backhaul out of PR) for the shipment. That would save the recycling operation \$1,150 per shipment. The savings could be more depending on the deal with the trucking firm (e.g. perhaps it could be negotiated to split the ferry charge so both parties save \$250 – it will depend on the negotiations). The analysis does not require consideration of the revenue received for the recyclable material as it will remain the same in each scenario.

Green House Gas Reductions

There will be greenhouse gas emission reduction by not requiring a tractor truck

- moving a loaded semi-trailer at the landfill site to the Skidegate ferry (which would include three truck movements: without load from truck depot to the site, with load to the ferry and without load back to truck depot)
- moving that loaded semi-trailer from the Prince Rupert ferry landing to the Prince Rupert Recycling Depot (potentially three truck movements: without trailer to the ferry terminal, with loaded semi-trailer to the depot, then without trailer back to starting point)
- moving the now empty semi-trailer from the recycling depot to the PR Ferry terminal (which comprises three truck movements: unhitched to the recycling depot, hitched with the empty trailer to the ferry, unhitched back to the trucking station).
- pick up the empty semi-trailer at Skidegate Ferry and transporting it to the Port Clements landfill site (which comprises of three truck movements: unhitched from the trucking company to the ferry terminal, hitched to the empty trailer to take from ferry terminal to the landfill site, and unhitched returning to the trucking company starting station).

There will be further savings of not having to unload from the SQCRD trailer, then sort and store material in Prince Rupert then pay to reload a different semi-trailer. Potential labour saving (= two employees for two half days @ \$125/day) \$250. It would also free up some storage space at the Prince Rupert recycling depot.

There will be savings on the administration as well (not having to arrange and track for four separate trucking movements: from site to ferry, from ferry to depot in PR, back from PR depot to ferry, and from ferry back to landfill site).

The guiding principles of CST are addressed as follows:

1. Helps develop a regional and community economic development strategy.

The project is part of working together among communities of the Queen Charlotte Islands – Haida Gwaii. It helps promote the area as an eco-friendly destination by having a contemporary recycling component.

The project will tie in with the recycling depot at Prince Rupert (part of the Skeena Queen Charlotte Regional District) but with an enlarged facility on island will bypass the Prince Rupert depot saving on transferring of product and eliminating empty trailer movements back to the Queen Charlottes.

2. Helps diversify the local economy, without adversely affecting the economies of neighboring communities.

The local economy will be diversified by employing people in recycling and making people more aware of economic development options from reusing materials toward product development. There is little recycling happening on the islands and there would not be competition as there are no other projects. It would promote development of possible reuse projects and perhaps recycling businesses such as Eco-Promotions that exists on the mainland. There would be potential for a business to develop building compost bins on island (for both backyard and commercial use) rather than pay for mass produced plastic receptacles.

3. Has tangible long term direct economic benefits, including employment creation or enhancement, within an identifiable time frame (immediate preferable, but in any event within 3 years).

There will be employment creation of three positions (up to four in total) with two people doing recycling (collecting, sorting and packaging materials) one person promoting both recycling and composting and an Operations Manager to oversee both the recycling and landfill site. The Operations Manager position is being advertised. Staffing of positions is expected to be within three months of project approval.

Additional economic benefits will be businesses that might start up around recycling programs that could obtain assistance through the Community Futures program. Trucking firms will be able to benefit from having backhaul loads of recyclable materials to take from the island back to Vancouver (rather than return empty or just getting loads part way back).

There will be some employment generation with modifications to the buildings to make them suitable for the recycling operation and for constructing a fence around the property.

4. Focuses on long-term benefits that lead to sustainable development within the region.

The long term benefits will be toward incorporating waste management into the sustainable development of the island – ensuring that reducing, reusing and recycling approaches are adopted.

5. Can demonstrate broad based community support and is consistent with the community's community economic development strategy.

Broad based community support demonstrated by letters of support from Masset, Port Clements, Queen Charlotte City, Moresby Island Management Committee, Haida Gwaii Community Futures and Indian and Northern Affairs Canada (INAC)

6. Leverages a minimum of an equal amount of other unencumbered private or public sector dollars, and preferably other investment as well.

Federal Gas tax funding allocated to the project equals \$260,000 plus \$20,000 from the Waste Management equipment replacement yields \$280,000 to match against the request from CST for \$250,000.

7. Does not request funding for activities that can be covered by other existing programs.

Funding will be sought from Building Canada fund (\$220,000) toward some of the equipment purchases and building modifications.

8. Is environmentally sound and does not cause unsustainable pressure on natural resources.

The project is helpful to the environment by taking recyclable and organic materials out of the waste stream. The recyclable materials will be sent to recycling companies to be made into new products. Organic waste will be put into composting projects (community and individual) to both reduce waste and enhance gardening projects. A well organized and well promoted program will result in less clutter and better use of materials through reusing and recycling.

With better efficiencies for movements of goods, by taking advantage of backhaul movements, there will be less Green House Gases (GHG) produced in transit. Because the plan is to purchase and use existing buildings there will not need to be GHG production in the construction of new facilities.

The project will alleviate pressure on the environment by promoting the return of organic material to the soil and removing more recyclable elements (metal, cardboard, paper, tin and plastics) off the island.

Eligibility Criteria: The Queen Charlottes Islands- Haida Gwai are part of the Coast Sustainability Trust distribution area. In addition to improving the environment through better waste management practices the recycling components has the potential to provide for economic development.

This would be achieved through creating employment at the recycling depot for collecting materials, sorting materials, packing materials and shipping materials and business creation along the lines of Eco-Management in Prince Rupert

WORKPLAN AND SCHEDULE

Time frame:

Work to start (pending project approval) June 2009
with acquisition of equipment and employee recruitment and training by
November 2009

Time Lines

Month One Purchase property with buildings, modify buildings and upgrade electrical
Month Two Purchase equipment (forklift, glass crusher), recruit staff
Month Three Deliver equipment to site, train staff
Month Four Transfer operation from Port Clements to new site

Once modifications are complete the recycling component at the Port Clements waste management site would be transferred to the Miller Creek facility along with programs to encourage recycling of paper and metal materials and composting of organic waste.

FINANCIAL PLAN

Project Costs

Capital Expenses

Purchase of Property	\$ 420,000
Building Modifications	\$ 25,000
Fence around property	\$ 40,000
Purchase of Equipment	
EX 62 Horizontal Baler with conveyor	\$ 102,000
Power Inverter	\$ 6,000
Glass Crusher	\$ 14,000
Fork Lift	\$ 28,000
Ten Recycling Containers	\$ 105,000
Contingency	\$ 10,000
Total	\$ 750,000

Funding sources

<u>Funding Source</u>	<u>Amount</u>
Coast Sustainability Trust	\$250,000
Equipment replacement fund	\$ 20,000
SQCRD gas tax	\$260,000
Building Canada Fund	\$220,000
Total	\$750,000

The Coast Sustainability Trust is being approached for \$250,000 toward the project costs. Rationale for the request: the total project cost is \$750,000 of which \$280,000 would be allocated by SQCRD with \$220,000 sought from Building Canada Fund. The Coast Sustainability Trust fund guidelines indicate that matching funds of \$280,000 (up to \$250,000) would be eligible from the CST.

Cash Flow Projection (Sample Operating budget)Yearly Expenses

Staff Wage and Benefits (50% of Manager, 2 FT Operators)	\$132,000
Recycling Truck	\$ 8,000
Haulage Truck (to haul bins)	\$ 26,250
Insurance (truck and building)	\$ 3,100
Recycling transport charges	\$ 24,000
Communications	\$ 1,200
Education Coordinator	\$ 40,000
Education campaign components	\$ 6,500
Utilities	\$ 12,000
Equipment Replacement fund	\$ 20,000
Other	\$ 1,500
Total Expenses	\$ 275,550

Yearly Revenue

Tax requisition	\$ 30,000
User Fees	\$194,000
Drop off fees (appliances, tires)	\$ 15,000
Resale of recyclable material	\$ 24,000
Storage rental space	\$ 6,550
Mobile Home rental	\$ 6,000
Total Revenue	\$ 275,550

Funding History

The present Port Clements waste management site and small recycling component came into being in 1994. It came about after the closure of dumps at Port Clements, Sandspit and Queen Charlotte City with funding assistance from municipal government grants. The Skeena Queen Charlotte Regional District paid for the hydrogeologic study which included setting up permanent monitoring wells. The Regional District provided funds for hydro at the landfill site. In addition the Regional District contributed 25% of the capital costs. Port Clements contributed by building an electric fence to make the site 'bear proof'. Skidegate and Masset First Nations joined the project by paying yearly user fees equivalent to monthly resident fees of other islanders. Requisition Fees, assessed by taxation of properties makes up a small part of charges. This was meant to go toward closures.

LEGAL AND REGULATORY

The buildings and land are already zoned for light industrial. There will not need to be any environmental assessment studies. Modifications will meet or exceed BC Building Code standards

COMMUNITY SUPPORT

This project is initiated by the Skeena Queen Charlotte Regional District with support from:

1. Masset
2. Village of Port Clements
3. Queen Charlotte City
4. Moresby Island Management Committee
5. Haida Gwaii Community Futures
6. Indian and Northern Affairs Canada (responsible for waste management at First Nations communities)

The Skeena Queen Charlotte Regional District is in support of the project and has passed a resolution to submit funding applications to Coast Sustainability Trust.

MANAGEMENT CAPABILITY/ORGANIZATIONAL STRUCTURE

Skeena Queen Charlotte Regional District oversees the Recycling program on the mainland through a Superintendent with five full time and one part time staff. The Queen Charlotte Islands will have one Operations Manager with three full time staff doing recycling and two handling the landfill site.

PROJECT BENEFITS

The project will create three full time positions through two additional recycling employees and one staff member dedicated to promoting recycling and composting. The project is anticipated to lead to 30% less waste entering the landfill site within three years. New targets will be set with annual project reviews.

There will be significant cost reductions through reducing loading, shipping and sorting materials to the Prince Rupert depot by having space to store materials for full container loads of the same type of material directly to recycling facilities.

There will be corresponding reductions in GHG emissions but not having so many tractor trailer movements in moving the recycled materials from the Queen Charlottes to Prince Rupert.

Additional incomes may be generated from renting out one of the Quonset huts (until needed for expansion) and renting out the mobile home at the site. These revenues will be set aside for promoting recycling.

Having a well operated recycling depot will lead to better pride in the community and add to promoting Haida Gwaii as a tourist destination. It will contribute to the well being of residents as well as visitors.

RISKS

The following potential risks have been identified and addressed as noted:

Climate change – A municipal infrastructure planning grant will be sought to determine long term climate change factors (e.g. rising sea levels and coastal erosion) for the site to determine how the facility (and other local infrastructure) might be impacted and how to prepare and adapt for those changes.

Cost Overruns – a \$10,000 contingency has been built into the equipment cost estimates. It is anticipated to acquire the property at the assessed value. If the negotiated price is higher then more gas tax funds will be allocated toward purchasing the buildings.

Resistance to Recycling – it is recognized that although there will be a new recycling facility with new equipment it does not mean people will start recycling more (although they have been filling up existing bins stretching capacity). Part of the recycling promotion will be to educate and encourage residents to recycle by showing them the advantages and need to reduce waste going to the landfill Part of the budget is set aside for promotional materials.

Earnings dropping – Prices have been falling for recycling materials. If they were at the levels of a year ago the project could have shown a greater revenue stream. To take into account that there are lower prices revenues for goods have been set (low) equal to transportation costs. The expectation is that prices will go back up again. There will be potential for more storage, until such time as shipping costs can be recovered. Part of the recycling promotion program may be to encourage local industry to evolve.

Backhaul movements – it may be overly optimistic to consider that each of six weekly loads reaching the Queen Charlottes will be interested in a load rather than return empty. For example some shipments come from Edmonton and some companies that use refrigerated trucks are not inclined to take recycled materials. This will be one of the challenges of the new Operations Manager and with capacity for storage the operation will be in a position to work out shipping arrangements at a convenience for trucking companies and recycling plants without the pressure of limited space for storage.

AUTHORIZATION AND ACKNOWLEDGEMENT DOCUMENT

By submitting this application for funding assistance to The Coast Sustainability Trust the applicant authorized to sign this agreement acknowledge and agree:

1. To work cooperatively and in partnership to meet our contribution obligations, and accept full responsibility for the activities of the group and outcome of the activities
2. Acceptance of this application by The Coast Sustainability Trust does not constitute project approval
3. Any funds received as a result of this application are solely for the purposes of the project activities approved by the Regional Steering Committee of the Coast Sustainability Trust and the applicant(s) shall abide by the terms and conditions of the Contribution Agreement signed by our group's authorized parties
4. Any work undertaken or expense incurred prior to the signing of a formal Contribution Agreement with The Coast Sustainability Trust is not eligible for funding
5. All project costs and expenses are subject to audit
6. The Coast Sustainability Trust is not liable for the actions of any parties to this agreement, individually or collectively, nor is it accountable for the results or recommendations generated by our project activities
7. At the discretion of The Coast Sustainability Trust, the applicant(s) may be required to purchase indemnity insurance.

The information on this form will be used to evaluate applications for funding and, on an aggregate basis, may be used for statistical and program evaluation purposes. All documents, reports and materials submitted to The Coast Sustainability Trust (CST) become the property of the CST and as such will be kept confidential.

John Holland **Skeena Queen Charlotte Regional District** March ____, 2009

Signature

Organization

Date

Appendices

Appendix A	SQCRD Board of Directors
Appendix B	Letters of Support
Appendix C	Regional Solid Waste Management Plan - Islands
Appendix D	Solid Waste Management 2007 System Review



The Village of
PORT CLEMENTS

P.O. Box 198
Port Clements, B.C.
V0T 1R0
Phone: (250) 557-4295
Fax: (250) 557-4568
E-mail: portclem@qcislands.net

REPORT TO COUNCIL


Author: Heather Nelson-Smith
Date: March 10, 2009
Re: **Out going Council Gift**

Resolution for discussion:

A motion to have staff purchase framed prints from John Burrill of the islands and make a certificate of appreciation to affix to the back.
An amount not to exceed \$70.00 plus GST per person.

Council could also consider a larger framed print for \$130.00 each plus GST.

Respectfully submitted,



UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

Suite 60
10551 Shellbridge Way
Richmond
British Columbia
Canada V6X 2W9
604.270.8226
Fax 604.270.9116
Email: ubcm@civicnet.bc.ca

TO: Mayor/Chair and Council/Board

CC: Benefits Administrator

FROM: Anna-Maria Wijesinghe
Manager, Member and Association Services

DATE: March 10, 2009

RE: **Reminder - Group Insurance For Elected Officials –
Enrolment Deadline March 31, 2009**

This is a follow-up to the memo sent on November 18, 2008 regarding group benefits for elected officials. In the past, following local government elections, UBCM have offered group insurance benefits to elected officials.

Enrollment for benefits must be within four (4) months following the election, or change in insured status. Failure to apply within the required timeline may necessitate obtaining approval and providing medical evidence. Enrollment in the UBCM Group Benefit Plan must be for the full term of office, this is to protect against abuse of the Plan.

COVERAGE OFFERED TO ELECTED OFFICIALS

Available Benefits

Elected officials who meet the eligibility requirements may now participate in the following benefits:

- (a) either the optional life or/and optional accidental death and dismemberment benefits (applications can be made independent of one another)
- (b) extended health/dental benefits (must make application for both)
- (c) a combination of option (a) and (b)

If your municipality/regional district is already covered under the UBCM Group Benefits plan, to enroll please use the enrollment cards you have on hand for your staff plan. The completed cards and a covering letter summarizing the elected officials that are applying for these benefits should be forwarded to:

Paul Stephens, Account Manager
Pacific Blue Cross
PO Box 7000, Vancouver, B.C. V6B 4E1

For further details regarding coverage or if your municipality/regional district is not covered under the UBCM Group Benefits Plan, please contact Paul Stephens, Account Manager, Ph: 1.877.275.4768 or Fax: 604.419.2163 or Email: pstephens@pac.bluecross.ca.

If you would like a copy of the original memo or need more information contact me at (Ph: 604-270-8226 ext. 111; Fax: 604-270-9116; Email: amwijesinghe@civicnet.bc.ca).

If you are not currently with the UBCM Group Benefits Plan, we would encourage you to request a quote. We will demonstrate the cost savings available to you as well as the other advantages of participation that many municipal/regional district staff are already enjoying.

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VILLAGE OF PORT CLEMENTS

Cheque Listing For Council With GL Numbers

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2009-Mar-13

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Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20090148	2009-03-02	BLACKWATER EXCAVATION			PAYMENT		168.00
			30-2-41-40-00	2009-07	KUBOTA REPLACING CURBSTOP AT HA	168.00	
20090149	2009-03-02	C. AND C. BEACHY CONTRACTING LTD			PAYMENT		420.00
			10-2-31-00-00	17H	DITCHING ON YAKOUN AND MOVING S	69.33	
			10-2-32-37-20	17H	DITCHING ON YAKOUN AND MOVING S	35.67	
			10-2-32-31-00	18H	SNOW PLOWING 3 HRS	300.00	
			10-3-22-00-00	18H	SNOW PLOWING 3 HRS	15.00	
20090150	2009-03-02	CORPORATE EXPRESS			PAYMENT		1,217.17
			10-2-12-11-00	22007940	CARPET CHAIRMATS	451.09	
			10-2-12-11-00	22033133	PAPER FOR OFFICE	766.08	
20090151	2009-03-02	NORTHERN HEALTH AUTHORITY			PAYMENT		150.00
			30-2-41-40-00	CMS20100	PORT CLEMENTS COMMUNITY WATER	150.00	
20090152	2009-03-02	WESTERN FOREST PRODUCTS			PAYMENT		807.23
			10-2-71-89-20	5134752	CRATED PIANO	807.23	
20090153	2009-03-02	Industry Canada			PAYMENT		270.00
			10-2-24-70-20	9013640	RADIO AUTHORIZATION RENEWAL INV	270.00	
20090154	2009-03-09	A.L. CONDROTTE			PAYMENT		199.50
			10-2-32-37-00	1047	SUPPLY SAND FOR WINTER SANDING	199.50	
20090155	2009-03-09	BIG RED			PAYMENT		298.86
			10-2-34-00-70	10158	GARBAGE PICK UP	69.00	
			10-2-71-21-15	10158	GARBAGE PICK UP	215.63	
			10-3-22-00-00	10158	GARBAGE PICK UP	14.23	
20090156	2009-03-09	BLUE CROSS			PAYMENT		231.77
			10-4-27-00-30	03-01-09	BC LIFE FOR HEATHER AND KAZ	231.77	
20090157	2009-03-09	FLAG OUTLET			PAYMENT		281.38
			10-2-12-11-00	25172	FLAGS FOR COUNCIL CHAMBERS	268.76	
			10-3-22-00-00	25172	FLAGS FOR COUNCIL CHAMBERS	12.62	
20090158	2009-03-09	IMPERIAL OIL			PAYMENT		343.43
			10-2-19-00-00	27419532	FURNACE OIL FOR TRAILER	328.12	
			10-3-22-00-00	27419532	FURNACE OIL FOR TRAILER	15.31	
20090159	2009-03-09	NORTH PACIFIC SEAPLANES LTD.			PAYMENT		20.00
			40-2-42-90-50	017423	DELIVERING WATER SAMPLES	20.00	
20090160	2009-03-09	RIAS DEVELOPMENT LTD.			PAYMENT		619.50
			10-2-32-31-00	620	PLACE BIN & HAUL BIN TO LANDFILL, D	210.62	
			30-2-41-40-00	620	PLACE BIN & HAUL BIN TO LANDFILL, D	204.44	
			40-2-42-90-50	620	PLACE BIN & HAUL BIN TO LANDFILL, D	204.44	
20090161	2009-03-09	SKEENA FUELS LTD.			PAYMENT		221.85
			10-2-31-90-00	11131	COMMON SERVICE FUEL	211.28	
			10-3-22-00-00	11131	COMMON SERVICE FUEL	10.57	
20090162	2009-03-09	VIP COURIER CORPORATION			PAYMENT		27.57
			30-2-41-20-00	157915	COURIER SERVICE TRANSPORTING W	27.57	
20090171	2009-03-12	AARON-MARK SERVICES LTD.			PAYMENT		499.51
			10-2-34-00-20	2012789	WHARF REPAIR TOOLS	499.51	
20090172	2009-03-12	COASTAL PROPANE			PAYMENT		1,242.72
			10-2-24-70-00	40259	FIREHALL FURNACE FUEL	1,035.54	
			10-3-22-00-00	40259	FIREHALL FURNACE FUEL	51.78	
			10-2-24-70-00	900097	TANK RENTAL, FIRE HALL	155.40	
20090173	2009-03-12	DON'S APPLIANCE REPAIR			PAYMENT		178.04
			10-2-71-21-15	217201	FURNACE REPAIR AT TRAILER	169.79	

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VILLAGE OF PORT CLEMENTS

Cheque Listing For Council With GL Numbers

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2009-Mar-13

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Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20090173	2009-03-12	DON'S APPLIANCE RE	10-3-22-00-00	217201	FURNACE REPAIR AT TRAILER	8.25	178.04
20090174	2009-03-12	Patio Zone Restaurant	10-2-11-10-20	24	PAYMENT COFFEE MEETING	20.96	20.96
20090175	2009-03-12	ROCKY MOUNTAIN Phoenix	10-2-24-80-00	IN41864	PAYMENT FIRE GLOVES AND SKULL SAVER	310.63	325.85
			10-3-22-00-00	IN41864	FIRE GLOVES AND SKULL SAVER	15.22	
20090176	2009-03-12	WESTPOINT AUTOMOTIVE	10-2-34-00-20	88930	PAYMENT CLIP CABLES FOR WHARF	1.71	1.71

Total 12,400.09

Meeting date	Resolution	Complete	Comments
02-Mar	commission Pierre Pelletier to draft a feasibility study to increase the trails in Port Clements, extension of Sunset Park to Alder Street as soon as possible. Not to exceed \$4500.00 (Four thousand five hundred dollars).	✓	
02-Mar	accept the request for the Port Clements Community Hall Society to use the community hall for fundraising dinner.	✓	Society will be using the hall on the 28th of March
02-Mar	to approve the request to send Cheri Brooks to the Super host Fundamentals Course in Queen Charlotte, and she would be responsible for transportation.	✓	Course has been postponed due to lack of interest, but Cheri is on a wait list for the next one
02-Mar	appoint Councillor Traplin as Liaison to the Measuring up the North	✓	
02-Mar	reply to Canada Post expressing disappointment in response and inability to do whatever it takes to improve the service on the Queen Charlotte Islands	✓	
02-Mar	to distribute the Canada Post Response to the Village of Port Clements Council to the residents so that they may voice their concerns if they are experiencing delays with the Postal Service. Include information regarding Ombudsman.	✓	Sent out with utility bills
02-Mar	follow up to the Port Clements Elementary School's letter regarding the incident with a letter from the Village regarding our displeasure with the service to the North West Regional Health and Administrator Kim Mushynski expressing Council's dissatisfaction with policies as it does not work for our community, especially considering we are so close to the clinic and the fact that there is still no health nurse in place	✓	
02-Mar	to forward the BC Province-New website to support community tourism efforts to the Port Clements Tourism Committee.	✓	on next tourism agenda
02-Mar	have as many members of Council that are available attend the Emergency Management BC up coming management workshop for elected officials in Queen Charlotte. Friday April 17th, 2009.	✓	Councillor's Traplin, Stewart, Cheer and Hughes-Mcmullon are registered.
02-Mar	have staff see if there is more information to take to the community regarding the oral health month support the Village of Masset's concerns by writing a letter to the Minister of Transportation expressing Council's concern regarding the decision to remove paving highway 16 from the 2009 budget		Received information that they are targeting K-3 with the Oral Health month.
02-Mar	table Sustainable Living Fair Planning Team- Invitation to participate in a vision forum to share ideas and learn new skills for sustainability to the next meeting.	next agenda	Clarification- does not have to be a council member in attendance, could be anyone in the community, the planning committee wants to ensure that Port Clements has input.
02-Mar	table the Northern Sustainability Summit - Smithers, May 28 & 29th, 2009 to the next meeting to give Council time to look at their schedules.	next agenda	
02-Mar	write a letter in support for their application to the Gwaii Trust under the Legacy Program for a kitchen in the new Seniors room.	✓	
02-Mar	to approve the Strategic Community Investment Funds and have the corporate officer sign onto the agreement with the Province	✓	
02-Mar	apply to the Northern Development Trust for the 2009 proposal writer.	✓	

R-1