

THE VILLAGE OF PORT CLEMENTS
Regular Meeting of Council, March 2nd, 2009

AGENDA

1. ADOPT AGENDA.
 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.
 3. MINUTES.
M-1-Minutes February 16th, 2009
 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED.
BUSINESS.
BA-1-Tourism Committee requests.
BA-2-Request from Community Club to use the Community Hall for fundraising
dinner.
BA-3-Superhost Fundamentals Course-NWCC-Custodian C. Brooks.
 5. ORIGINAL CORRESPONDENCE.
C-1-Minister of Human Resources and Social Development letter to District of
Mackenzie-re:Employment Insurance Program.
C-2-Measuring up the North liaison Port Clements representative.
C-3-Canada Post-response letter to the Village of Port Clements.
C-4-Port Clements Elementary School letter Masset Hospital
Administrator
Outlining concern regarding Port Clinic Dr. days.
C-5-BC Province-New website to support community tourism efforts.
C-6-Emergency Management BC up coming management workshop for
elected
officials in Queen Charlotte. Friday April 17th, 2009.
C-7-Proclamation-Oral Health Month April 2009.
C-8-Gary Coons MLA letter re: Highway 16 pavement cancellation.
C-9-Sustainable Living Fair Planning Team-Invitation to participate in a
vision
forum to share ideas and learn new skills for sustainability.
C-10-Northern Sustainability Summit - Smithers, May 28 & 29th, 2009.
 6. GOVERNMENT.
G-1-Bylaw # 368, 2008 Establish fees and regulations for the use of the
Port
Clements Wharf, Reconsidered and final adoption.
G-2-Bylaw #369, 2009, Multi Purpose Building Rental Rates,
Reconsidered and
final adoption.
G-3-Strategic Community Investment Funds.
G-4- NDI grant writer funding 2009 \$7500.00.
 7. FINANCE.
F-1-Cheque list February 27th, 2009.
 8. NEW BUSINESS.
 9. REPORTS & DISCUSSIONS.
R-1-Action Plan
R-2-Public Works report to Council.
 10. QUESTIONS FROM THE PRESS.
- ADJOURNMENT.

**Minutes of the regular meeting of the Port Clements Council held Monday
February 16, 2009 in the Council Chambers.**

Present:

Mayor Delves

Councillor Cheer

Councillor Hughes-McMullon

Councillor Traplin

Clerk/Treasurer Heather Nelson-Smith

Press/Public

Mayor Delves called the meeting to order at 7:33pm

1. ADOPT AGENDA.

Remove RCMP Delegation and table to next meeting

It was moved by Councillor Traplin, seconded by Councillor Cheer to adopt the agenda as circulated.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

D-1-Terrie Dionne-Update on National Marine Conservation Area, Gwaii Haanas.

Presented packages to Council.

Will be conducting coffee houses in every community to broaden awareness and invite input.

D-2-RCMP Masset Detachment introduction of new members – discussion of annual performance plan.

RCMP were unable to attend meeting, will be present for the March 16, 2009.

D-3-Dave Unsworth-History on the Port Clements Wharf.

Mr. Unsworth presented the Council with the history of the wharf and materials currently installed, such as treated lumber hand rails, red cedar decking, creosote pilings, braces and stringers.

Les Loewen reported on the toxicity of arsenic

Melissa Falconbridge encouraged Council to develop a management plan for the risk of fire.

D-4-Response to newsletter.

Mayor Delves responded to the letters and petition by stating that there are three main issues regarding Council's decision to purchase the treated lumber; 1. Treated lumber; 2. local purchasing; and 3. Fiscal responsibility.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to have staff draft a policy for purchasing with a preference for local supply and employment within a percentage of off island bids.

CARRIED

With regards to the treatment issue and health concerns, Northern Health addressed letter stating that there was no concern to health under the health act.

D-5-Opening of Salvage Bid for Village Office

Mayor Delves opened 5 sealed bids:

C&C Beachy Contracting \$3992. plus GST

Black Water Excavation \$7500.00 plus GST
Rias Development \$5345.00 plus GST
Bergmac Industries \$6800.00 plus GST
Daryl Fish \$8500.00 includes insurance
To be discussed in camera under disposal of land and or improvements

D-6-Expression of interest Community Hall

Only one expression of interest received from the Port Clements Community Hall Society. It was requested by the society that they be given time to form their society and then meet with Council.

3. MINUTES

M-1-Minutes February 2nd, 2009

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to accept the minutes of February 2nd, 2009.

CARRIED

M-2-Port Clements Tourism Committee minutes February 5th, 2009.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to accept the minutes of the Tourism Committee February 5th, 2009.

CARRIED

It was moved by Councillor Traplin, seconded by Councillor Hughes-McMullon to appoint Urs Thomas, Wally Cheer, Ian Gould, Lana Wilhelm and David Ferretti to the Tourism Committee.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-NCMA Resolution Submission Deadline March 6th, 2009.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to receive and file for information.

CARRIED

BA-2-Minister Krueger's letter re: Community Development Trust Transitional Assistance Program, letter of support Darrel Wong President United Steelworkers, Local 1-2171, Coast Forest Products Association, Town of View Royal, Victoria, Ministry of Forests and Range.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to ask Daryl Wong to keep us informed of any updates and to keep Council informed Community Development Trust Transitional Assistance Program.

CARRIED

BA-3-Utility Billings Complaints.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon Provide property owners the ability to reduce rates for a minimum of three months, where there is only one water shut off valve present at a charge of \$30.00 per change per property. It is the responsibility of the property owner to inform the village immediately of changes, failure to provide the administration with occupancy change information will result in penalties in the amount of \$30.00 per month plus back dated charges.

CARRIED

5. ORIGINAL CORRESPONDENCE

C-1-South End Pool Committee - Letter of Support to Gwaii Trust for a feasibility study for a south end swimming pool.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to support the application of the South End Pool Committee in their application to Gwaii Trust for a feasibility Study.

CARRIED

C-2-NCMA Silent Auction request for Convention.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to table the NCMA Silent Auction request for Convention to the next regular meeting of Council.

CARRIED

C-3-BC Recreation & Parks Association - Active Communities Grant approval \$5000.00.

Meet with Both representatives and see how it is going to work.

It was moved by Councillor Cheer, seconded by Councillor Traplin to have future discussions with the Port Clements Volunteer Fire Department and the Queen Charlotte Island Recreation to discuss where to locate and what to buy to suit the needs.

CARRIED

C-4-Lee White - Community Development Leader - Policy recommendations for preventative health in BC via video conference March 12. Council participants.

It was moved by Councillor Cheer, seconded by Councillor to ask Jonna Mattessing if she would like to attend as she has a lot of great ideas in regards to health.

Withdrawn

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to get more information on the Policy recommendations for preventative health in BC via video conference March 12.

CARRIED

C-5-BC Housing, Making rent more affordable for families in your community, Financial Hardship Property Tax Deferment Program Tax Collectors update.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to distribute the BC Housing, Making rent more affordable for families in your community and the Financial Hardship Property Tax Deferment Program around the community.

CARRIED

C-6-Village of Queen Charlotte - Gwaii Trust letter of support-Legacy Program for staff training -\$4294.75.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to support the Village of Queen Charlotte's application to the Gwaii Trust for staff training under the New Legacy Program.

CARRIED

C-7-Public Works Association of BC - National Public Works week, May 17-23, 2009. "Revitalize, Reinvest, Renew".

C-8-Health Services - March, Community Social Services Awareness Month.

C-9-Winterlights Celebration Symposium - Prince George Feb 19-21, 2009.

C-10-BC Province Healthlinks BC - New service for healthcare resources-Dial 811.

C-11-Measure Up The North-Conference Prince George, April 6-8th, 2009.

C-16-MLA Gary Coons-letter to Mr. Penner re: Highway 16 pavement project.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to receive and file for information C-7, C-8, C-9, C-10, C-11, and C-16.

CARRIED

C-12-Northern Health response to Complaint regarding preserved wood in Port Clements.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to distribute Northern Health response to Complaint regarding preserved wood in Port Clements letter amongst the community.

CARRIED

C-13-Sandspit resident-Joni Fraser, letter to Prime Minister Harper re:
Dying towns on the Queen Charlotte Islands.

It was moved by Councillor Cheer, seconded by Councillor Traplin to prepare a follow up letter to Prime Minister Harper and Premier Campbell reiterating many of the points Joni Fraser made and with the idea that what is happening in Sandspit will happen in Port Clements.

CARRIED

C-14-Renewable Energy Luncheon and Seminar-Sunday February 15th,
Cecilia's in Tlell.

Passed, removed

C-15-Service Canada-Skills link for youth employment strategy program.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to apply to Service Canada- Skills link for 2 summer students.

CARRIED

C-17-Village of Masset, Volunteer Fire Department-Letter of support Legacy Program \$2500.00 50%, for upgrade to the radios used by the fire department.

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to support the Village of Masset volunteer fire department application to Gwaii trust under the New legacy program to upgrade radios.

CARRIED

C-18-Canadian Wildlife Service-Invitation to comment on the proposed addition of species to the *Species at Risk Act*.

It was moved by Councillor Cheer, seconded by Councillor Traplin to receive and file for information.

CARRIED

6. GOVERNMENT

G-1-Bylaw # 368, 2009 Establish fees and regulations for the use of the Port Clements Wharf, Third Reading

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to read bylaw No. 368, 2009 Establish fees and regulations for the use of the Port Clements Wharf a third time.

CARRIED

G-2-Bylaw #369, 2009, Multi Purpose Building Rental Rates, Third Reading.

It was moved by Councillor Hughes-McMullon, seconded by Councillor Cheer to read bylaw No. 369, 2009, Multi Purpose Building Rental Rates a third time.

CARRIED

7. FINANCE

F-1-Cheque list February 13th, 2009.

It was moved by Councillor Cheer, seconded by Councillor Traplin to accept cheque listing of February 13, 2009.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1-Action Plan

Councillor Hughes-McMullon -Would like to see Staff post the agendas at the Post Office.

Councillor Cheer- Will be attending the Tourism meeting next week.

Councillor Traplin- Would like to meet with Pete regarding the fencing around the lagoon.

Mayor Delves - will be meeting with Misty Isles Economic Development Society Will be attending the Regional District meeting and North West Regional Helath meeting In prince Rupert.

Will be in Vancouver until the first of March.

Clerk/Treasurer -Will be meeting with RCMP.

Attending the Municipal Law Course in March and April

Preparing for Audit

10. QUESTIONS FROM THE PRESS

It was moved by Councillor Cheer, seconded by Councillor Traplin to continue the meeting past 10:00pm.

CARRIED

ADJOURNMENT

It was moved by Councillor Cheer, seconded by Councillor Hughes-McMullon to adjourn the meeting at 10:24pm and post pone in camera meeting until February 24, 2009 at 7:30 pm.

CARRIED

Cory Delves,
Mayor

Heather Nelson-Smith,
Clerk/Treasurer

Heather Nelson-Smith

From: Wally Cheers [WCheers@westernforest.com]
Sent: February 27, 2009 8:10 AM
To: Heather Nelson-Smith
Subject: Tourism Committee Meeting

Hi Heather

I hope to have the tourism committee meeting minutes ready later this day and, unfortunately, you probably won't have them until Monday morning. The Committee asked if the following item could be added to the agenda of Monday's meeting:

The Committee would like Council to consider commissioning Pierre Pelletier to map out three possible trails for the community.

- (a) Extension of the Sunset Park trail to where Alder Street would meet with Bayview Drive
- (b) A trail back of the Village along Alder Street
- (c) A trail from Kumdis Lodge site out to the Kumdis narrows

Pierre says there is a plan in place for trail along Alder St. to Sunset Park. If it is not in the office, he believes he might have a copy at his home.

Also we were hoping you could supply us with the monthly cost of the Village's current webpage. I don't recall every seeing anything for this with the cheque listings

Thanks

\$750 p/year Website
 250 p/year hosting QCislands.net

Wally Cheers

Edwards and Associates Logging Ltd.

Phone: (250)557-6825

Fax: (250)557-6873

Heather Nelson-Smith

From: Brock Storry [magpie@qcislands.net]
Sent: February 27, 2009 11:00 AM
To: heather@portclements.com
Subject: Hall Usage

Dear Mayor Delves and Council;

I am writing to update Council on the progress the Port Clements Community Hall Society is making, and to make a request for a shared usage with the PCVFD in late March.

We have now elected officers for the Society, and will be drafting up the Society Bylaws over the next week to submit for the Incorporation of the Society. The ball is rolling forward on that front.

As for the request, we have met with the social committee of the PCVFD and would like to have a shared event at the Hall on March 28, 2009.

The PCVFD wishes to provide dinner to the residents of Port Clements in the hall from approximately 6 - 8:30 PM, followed up with a Dance organized by the Society from approximately 9:00 to 1:30 AM., with proceeds going to the Hall Society. The dinner portion will be a family event.

Because the Society may or may not have anything finalized by this time with the Village in terms of assuming liabilities over the Hall, our two groups hereby request the use of the Hall for this event. The groups will provide any janitorial services required.

Should you require any further information, please do not hesitate to call myself or Marty Decock (PCVFD).

Regards,

Brock Storry
Chair
Port Clements Community Hall Society

Heather Nelson-Smith

From: C. Brooks [caeb09@qcislands.net]
Sent: February 27, 2009 8:20 AM
To: 'Heather Nelson-Smith'
Subject: Question about Continuing Education and Industry Training

Hi Heather:

There was a Northwest Community College flyer included in this weeks Observer. This flyer is advertising a SuperHost Fundamentals course – Cost \$109.00.

Course Description: This workshop addresses intercultural Communications issues and provides practical guidelines to ensure that we communicate with empathy and understanding and make the most of every contact with visitors, customers and friends. Participants increase their knowledge about visitors from other cultures and gain practical suggestions on how to improve communications and customer service skills.

Location: Queen Charlotte;

Date March 7, 2009 (8:30 AM – 5:30 PM)

For more information contact:
Karen McMurry
1.888.277.2288 Ext 5324
or 250.626.3670
or kmcmurray@nwcc.bc.ca

I know of several very good reasons why I should take this course. I'm willing to make the time to take it.

Would the Village be willing to share the expenses were I to attend?

There is also another course that may be offered in the near future as well that I'm very interested in. It is the "Bear Aware" course. No description, location, date or time were given in this flyer for this particular course, but it might be worth mentioning if you're in contact with Ms. McMurray that you have one interested person for this course here in Port Clements. This course and the SuperHost course would be good course for anyone who is the Sunset Park Attendant to take.

Thank you for taking the time to consider this matter.

Cheri

Minister
of Human Resources and
Social Development



Ministre
des Ressources humaines et du
Développement social

Ottawa, Canada K1A 0J9

Carla-Fy
Mays

JAN 22 2009

Her Worship Stephanie Killam
Mayor of Mackenzie
1 Mackenzie Boulevard
PO Bag 340
Mackenzie, British Columbia
V0J 2C0

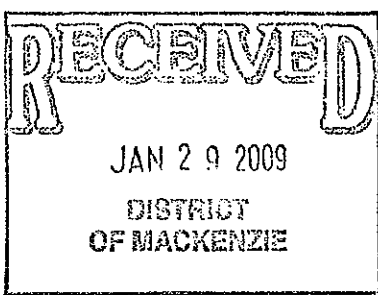
Dear Madam Mayor:

I am writing in response to your letter of October 27, 2008, which your Member of Parliament, the Honourable Jay Hill, forwarded to me on November 20, 2008, concerning the Employment Insurance (EI) program.

The EI program is currently designed to respond automatically and quickly to local labour market changes, taking into account the difficulty of finding employment. EI economic regions currently divide the country into 58 geographic regions intended to reflect areas of similar labour market conditions. The unemployment rate for each region is used to determine the number of hours a person residing in that region needs to qualify for EI and the number of weeks payable.

The program's variable entrance requirements system ensures that, as unemployment rates increase, entrance requirements are lowered and the duration of benefits increases. This results in equitable access across the country, regardless of the unemployment rate.

Regulation 18(2) of the *Employment Insurance Act* requires that the boundaries be reviewed at least once every five years for the purpose of determining if it is appropriate to make changes. The review of EI regional boundaries is a multi-step process that requires extensive analysis of labour market and geographic data produced by Statistics Canada in conjunction with the Census.



.../2

Canada

C-1

As you may be aware, on September 5, 2008, the Government indicated that the review of geographical and labour force data from Statistics Canada demonstrates that the current EI regional boundaries are working well overall, and confirmed that they will remain unchanged.

In addition, the Government announced that it would continue three pilot projects impacting Northern British Columbia for an additional two years. These pilot projects will test the labour market impacts of:

- calculating EI benefits based on the highest 14 weeks of earnings over the 52 weeks preceding a claim, to make EI benefit levels more reflective of full-time work earnings for those with sporadic work patterns (Best 14 Weeks pilot project);
- enabling individuals new to the labour market or returning after an extended absence to obtain EI benefits after 840 hours of work, rather than 910, when linked with EI employment programs (New Entrant and Re-Entrant pilot project); and
- increasing the amount EI claimants may earn while on claim without a reduction in their benefits to the greater of \$75 or 40 per cent of benefits, rather than \$50 or 25 per cent of benefits (Working-While-on-Claim pilot project).

You may also be interested to know that the Working-While-on-Claim pilot project will be expanded nationally to all EI regions to allow the Government to test the impacts of increased earnings while on claim in urban and rural labour markets. Additional information on the EI economic regions and the pilot projects can be found at <http://news.gc.ca/web/article-eng.do?nid=419019>.

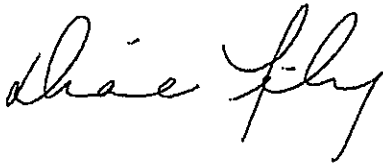
The purpose of EI pilot projects is to conduct a test for a defined period, and to allow the Government to assess the labour market impacts of new approaches that are designed to assist the unemployed. The continuation of these pilot projects will allow the Government to acquire additional data to support a more complete assessment of the labour market effects of these initiatives.

With respect to your comment about the accumulated surplus in the EI Account, allow me to explain that the EI Account is not an account containing cash, but an accounting method that keeps track of premiums and benefits.

I hope that my comments are helpful in addressing your concerns. Your views are appreciated and will help departmental officials to better evaluate the impact of the EI program on Canadians.

Thank you for taking the time to write.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "Diane Finley". The signature is written in dark ink and is positioned below the "Yours sincerely," text.

The Hon. Diane Finley, P.C., M.P.

c.c. The Honourable Jay Hill, P.C., M.P.



February 11, 2009

Dear Member NCMA Municipalities and Regional Districts:

Re: Employment Insurance Regional Boundaries

The Council of the District of Mackenzie has requested that copies of the letter sent to the Federal Government requesting a review of the employment insurance economic regions in northern BC to better reflect geographic and economic demographics, and the reply received from the Minister of Human Resources and Social Development, be sent to NCMA member municipalities and regional districts.

Currently there are six economic regions in the province, five of which are located within the southern portion of the province and Vancouver Island. The sixth economic region encompasses an area stretching from south of Williams Lake to the Alaska border, and from the Pacific Ocean to the Alberta border, approximately 70% of the geographical area of the province.

Council has asked the Ministry of Human Resources and Social Development to reconsider configuring these boundaries to more accurately reflect the reality of the state of the province. As per the attached reply, the Ministry has indicated that they are not willing to consider making any changes to the current boundaries.

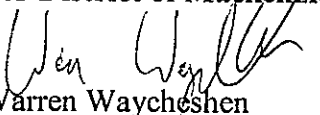
As an example, lumping communities where the forest industry is the focus of the local economy (such as Mackenzie) and communities where the oil and gas industry is predominant (such as Fort St. John) is inherently inequitable as one industry is in an economic slump and the other in an economic boom.

Remote communities face more difficulties than those close to urban centers. Council has asked that the regions be based on geographical areas with similar industries and a resolution will be put forward to the upcoming NCMA conference.

We would ask that NCMA members write to the Ministry of Human Resources and Social Development asking them to reconsider the current boundaries.

Sincerely,

Per District of Mackenzie Council


Warren Waychesen
Chief Administrative Officer

**Administration
Office**
Tel. (250) 997-3221
Fax (250) 997-5186

**Leisure Services
Department**
Tel. (250) 997-5283
Fax (250) 997-5792

**Public Works
Department**
Tel. (250) 997-3761
Fax (250) 997-4381

**Fire
Department**
Tel. (250) 997-4221
Fax (250) 997-4224



October 27th, 2008

Jay Hill
Member of Parliament
Prince George-Peace River
9031-100th Avenue
Fort St. John BC V1J 1X5

Dear Mr. Hill:

Congratulations on your recent re-election and your newly-appointed position as House Leader. You have served the citizens of Mackenzie well during your elected career and we look forward to the continued support.

As you are probably aware, the Employment Insurance Program has British Columbia divided into regions which determine hours needed to qualify for benefits and weeks of benefits payable. Currently there are six economic regions in the province, five of these being in the lower mainland; with only one region (which incorporates Mackenzie) stretching from south of Williams Lake to the Alaska border and from the Pacific Ocean to the Alberta border. This one region encompasses approximately 70% of the geographical area of our entire province.

What we are asking of your government is to reconsider the economic regional boundaries in the province (and the nation). If one was to look at the "official" unemployment rate in Mackenzie at this time, they would discover it is about 10 percent, but as we both know the unemployment rates is much higher. One solution could be to have economic regions based on geographical areas with similar industries. As it now stands, the unemployed worker in Fort St. John and the unemployed worker in Mackenzie need the same number of insurable hours to qualify for benefits and would be entitled to the same weeks of benefit. We all know the unemployed worker in Mackenzie is facing much larger obstacles in finding work within 100 km of Mackenzie.

With a reported \$51 billion in the Employment Insurance surplus, we strongly recommend a review of the current Employment Insurance Regional boundaries. Canadians have contributed to this fund in good faith that it would be there in times of hardship.

.../2

**Administration
Office**
Tel. (250) 997-3221
Fax (250) 997-5186

**Leisure Services
Department**
Tel. (250) 997-5283
Fax (250) 997-5792

**Public Works
Department**
Tel. (250) 997-3761
Fax (250) 997-4381

**Fire
Department**
Tel. (250) 997-4221
Fax (250) 997-4224

- 2 -

Thank you for your consideration and we look forward to hearing from you in the near future.

Sincerely,

Stephanie

Stephanie Killam,
Mayor

Measuring Up The North Liaisons Information Form

Please provide the following information:

NCMA Liaison for 2009

Name: _____ **Position:** _____

Phone Number: _____ **Email address:** _____

Community Liaison for 2009

Name: _____ **Position:** _____

Phone Number: _____ **Email address:** _____

Explanation of These Positions:

Each Community participating in the Measuring Up The North Initiative shall have one NCMA Liaison and one Community Liaison along with a MUTN Committee.

- The NCMA Liaison is a person who is affiliated with the town, city or village either as paid staff or as an elected official.
- The Community Liaison is a community member who is either a person with a disability or an older adult. Some communities may have two of these positions
- These two liaisons work together to bring together the town and community in partnership on accessibility and inclusion issues.
- The town Council endorses these positions along with the establishment of a Measuring Up The North Committee consisting of various town, community, business, tourism, and economic development interests.
- Thus each participating Community has at least two liaisons and a committee in order to fully participate in the initiative
- The liaisons then communicate on behalf of the town with the Project Director and the Project Team
- The Liaisons are provided with several privileges including access to funding opportunities and funding (when available) for travel to MUTN educational events

Please fax this form back to Kory Heyland, MUTN Project Assistant: 250-563-6992.

Please fax your form by March 1, 2009



Measuring Up The North Process

[Home](#)

[Kudos](#)

[Conferences/Workshops](#)

[The Project Team](#)

[Why MUTN](#)

[The MUTN Process](#)

[Participating Communities](#)

[Information and Resources](#)

[Funding Opportunities](#)

[News](#)

[Events](#)

[Links](#)

[Accessibility/Inclusion Topics](#)

[MUTN Partners and Funders](#)

[Join Our Forum](#)

[Contact Us](#)

Each Participating Community is engaged in a Measuring Up The North goals of inclusion and accessibility and universal design. The community environments, programs, and practices in this process. The process will community and development of new strategic relationships.

Each participating community has two Project Liaisons - an NCMA Liaison for the city, town, village (i.e. planner, recreation director, engineer, or council member) and a Community Liaison who is a person with a disability or a senior. (In some cases, the two individuals work in partnership and ensure that a local Measuring Up The North Committee is formed.

The Committee consists of a variety of individuals including seniors, people with disabilities, representatives from First Nations, youth, building/planning officials, the tourism, homebuilders, recreation, transportation, employment, education, and other interests.

The intent is that the Committee will assess its own community and determine what improvements are needed. The Community then seeks funding through a variety of projects and also incorporates the principles of accessibility and inclusion into its community vision, official community plans and community strategic plans.

Steps Include:

Identifying the NCMA and the Community Liaisons

Engaging a MUTN Committee

Identifying achievements the community has made already

Identifying problem areas

Conducting a baseline evaluation using the Measuring Up Guide, [Measuring Up Short Evaluation](#), [MUTN Assessment Form](#), [MUTN Planning Reporting Checklist](#), and Accessibility/Measuring Up Friendly Guides, and other tools



Identifying short term, mid term and long-term goals

Begin with achievable projects that will show change within on

Identify funding

Evaluate results

Begin again on next set of goals

About The Project

Measuring Up The North Project in Northern British Columbia is a p
Central Municipal Association and the BC Paraplegic Associa
partners: 2010 Legacies Now , BC Healthy Communities Initiati
Community Development Program, Age-Friendly Communities Initiati
Living and Sport.

The goal of the project is to assist over 40+ communities and region
senior-friendly, disability-friendly, universally designed, inclusive comm
visitors.

The project addresses both accessibility and inclusion and uses sever
concepts including the "Measuring Up" guide and tool created by 2
Friendly Guides, active-living by design perspectives, BC Healthy
universal design, sustainable design, accessible tourism concepts an
better communities for all citizens and visitors.

The project engages local governments, disability and seniors org
citizens in active dialogue, assessment and planning for their comm
NCMA Liaison, a Community Liaison and a Measuring Up The Nor
MUTN Committee is determining priorities and seeking input from local

The Project uses a community participatory action, community
participating community has two Project Liaisons - an NCMA Liaison
city, town, village (i.e. planner, recreation director, engineer, or council
who is a person with a disability or a senior. (In come cases, comm
individuals work in partnership and ensure that a local Measuring
formed.

The Committee consists of a variety of individuals including seniors,
representatives from First Nations, youth, building/planning official

tourism, homebuilders, recreation, transportation, employment, education, sustainability, and other interests. The intent is that the Committee will identify and determine areas of priority to make improvements. The community will use a variety of sources to carry out a variety of projects and also incorporate accessibility and inclusion into their community vision, official community and strategic plans.

Empower and Build Capacity in the Communities

The Project operates under the following principles:

The Project was established in the North for the North Initiative and includes Project Liaison Partners

The Project strongly promotes dignity, respect, inclusion and partnership through intergenerational approaches

The Project uses a universal design approach

The Project facilitates and supports the planning of accessibility in information/communication, transportation, buildings, spaces, social and spiritual activities

The Project brings together code officials, urban/social planners, seniors groups, tourism and hospitality industry, realtors, health care providers, builders, business and more

The Project supports the principles of its partners and support organizations

Measuring Up The North also emphasizes the economic benefits to communities in regard to

Increased use of retail and business

Increased employment and volunteerism by people with disabilities

The economic benefits of accessible tourism.

Expected Outcomes

The expected outcomes are increased participation and inclusion of older adults in all aspects of the community including education, economic and business aspects, tourism, recreation, cultural, social and government affairs.

Strong Support

With strong support through Northern BC, the project assists community initiatives that will potentially increase participation of seniors & employment rates, tourism opportunities, economic development, sustainable cooperative ventures.

The project is lead by the Project Director Laurie Ringaert, international consultant and researcher as well as a strong Steering Committee of the MUTN partnership.

The project is funded by the Real Estate Foundation of BC, the Nechako Fund, United Way Prince George, 2010 Legacies Now, the Vancouver members themselves.

How To Get Involved

Contact the Measuring Up The North Project Director, who will guide you to benefit from the Measuring Up The North experience and provide project. Also contact members of the Steering Committee and the Participating Communities or join our MUTN Forum!

The intent is that the Committee will assess its own community and determine what improvements. The Community then seeks funding through a variety of projects and also incorporates the principles of accessibility and a community vision, official community plans and community strategic plans.



Designed and Hosted by:



Please contact: Laurie Ringaert, MUTN Project Director
email lringaert@bcpara.org or phone: (250) 566-1111

Moya Greene
President and
Chief Executive Officer
Canada Post Corporation

Présidente –
directrice générale
Société canadienne des postes

FEB 9 2009

HIS WORSHIP MAYOR CORY DELVES
THE VILLAGE OF PORT CLEMENTS
PO BOX 198
PORT CLEMENTS BC V0T 1R0

Dear Mayor Delves:

I am writing in reply to your letter regarding mail delivery service to the Queen Charlotte Islands. I can certainly appreciate your concerns regarding the recent changes, and I regret the inconvenience caused.

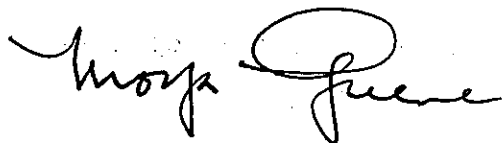
I should first explain that it was Air Canada's decision to cancel its service agreements with Canada Post to provide domestic and international transport of mail effective September 2008. This included all flights with the regional carrier, Jazz, that used to provide mail service to the Queen Charlotte Islands on a space-available basis. While Canada Post has implemented a new air transportation network with another carrier, this airline does not serve all areas of the country, including the Queen Charlotte Islands.

We are very much committed to providing Canadians with efficient, reliable and accessible delivery service at all times. Given the demographics and geography of our country, providing service to some rural and remote communities can be a challenge. The Queen Charlotte Islands is one of many locations that are considered a remote site for the purposes of Canada Post's delivery standards. Our published delivery standards from Vancouver and other areas in British Columbia are eight business days for regular parcel mail, five business days for Priority Courier™ and Xpresspost™ items, and six business days for Lettermail™. These service commitments have been in place for many years, and we will continue to meet them by using the BC Ferry services.

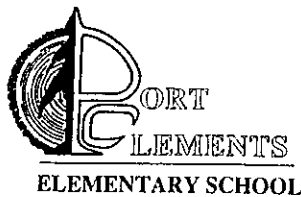
Please be assured we will monitor our delivery service to the Queen Charlotte Islands very closely. Should any residents of the Queen Charlotte Islands experience service outside our published delivery standards, we are asking that these incidents be reported to our Customer Service representatives at 1-800-267-1177.

Thank you for writing and giving me the opportunity to address this matter. I assure you we will continue our efforts to provide efficient and timely mail delivery to the Queen Charlotte Islands.

Yours sincerely,



c.c. Mr. Nathan Cullen, M.P.



P.O. Box 288,
Port Clements, B.C. V0T 1R0
Telephone: 557-4333
Fax: 557-4756

February 10, 2009

Mrs. Kim Mushynsky
Hospital Administrator
Masset Hospital
Box 319
Masset, BC V0T 1M0

Dear Mrs. Mushynsky:

Today is Clinic Day at Port Clements and the doctor is in for clinic hours. I had a child in grade 6 slip in the classroom of Port Clements Elementary School and hit her head very hard - as it was a double hit; once on the table and then on the cement floor, I thought she should be checked out. In the past when accidents have happened the local health nurse and doctors have been more than willing to look at the child and suggest further care if required. That was not the case today. Apparently Port Clements' Clinic on the rare occasion when it is open does not service the needs of the school even in an emergency situation. After checking with Doctor Leslie, I was told by the nurse that the doctor was behind schedule and if the child needed emergency treatment we should call the ambulance or drive to Masset where she would be seen by Dr. Fawcett or the doctor on call. Doctor Leslie was with a patient and was behind schedule and could not see her and also did not have her chart here. The nurse relayed the information that Port Clements' Clinic does not take walk in patients. Three patients were in the waiting room and quickly offer to let her be seen by the Doctor ahead of them. We were all in disbelief as we were turned away from the clinic.

Who are we serving through our health system, the needs of protocol, Dr. Leslie or our children and community? Do doctors reset protocol on the fly? The community of Port Clements has been severely under-served by Northern Health and, Northern Health's policies have driven more than one nurse out of the position. This is a continuation of an unacceptable level of commitment Northern Health has to the community.

..../2

C-4

I request that you look into this situation and re-evaluate the protocol around issues related to children and the school. I am particularly frustrated today, as the parent of this particular child is working in Skidegate and given the road conditions it seems extremely unfair to have that parent drive all the way here to pick up her child then drive to Masset and back. Common sense should prevail in these situations.

Sincerely,

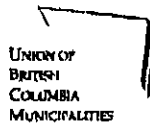


Claudette Lavoie
Principal

cc: Angus Wilson, Superintendent, School District #50
 ✓ Cory Delves, Mayor of Port Clements
 Gary Coons, MLA
 Cara Johnson, President, Port Clements PAC

**BRITISH
COLUMBIA**

The Best Place on Earth

UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

NEWS RELEASE

For Immediate Release
2009TCA0004-000183
Feb. 13, 2009

Ministry of Tourism, Culture and the Arts
Union of British Columbia Municipalities
Knowledge Network Corporation

NEW WEBSITE TO SUPPORT COMMUNITY TOURISM EFFORTS

VANCOUVER – A partnership between the Province, the Union of British Columbia Municipalities (UBCM) and the Knowledge Network Corporation (Knowledge) has resulted in the creation of Picture BC – a new online gateway to communities around the province through photos, video and stories, announced Tourism, Culture and the Arts Minister Bill Bennett. Joined by representatives from the UBCM and Knowledge, Bennett introduced the new website to delegates at the 2009 B.C. Tourism Industry Conference earlier today.

“With Picture BC, we can capture the true spirit of our province and communities, for the entire world to see in film, photos, music, art, poetry and literature,” said Bennett. “As communities across B.C. gear-up for the 2010 Olympic and Paralympic Winter Games, Picture BC is another opportunity for us to showcase our great province and an example of how we are working to make our tourism industry even stronger.”

Picture BC invites visitors to explore the province through a series of interactive regional maps. Visitors to the website can also download and re-use professional quality photos from galleries provided for each of the participating communities. In addition, Picture BC includes customized community pages highlighting local features and attractions. With \$1 million in funding from the Province, UBCM worked closely with the Knowledge Network Corporation and the Ministry of Tourism, Culture and the Arts to fulfil the vision for the website.

“Local governments in B.C. value the importance of tourism as an economic driver,” said UBCM president Robert Hobson. “Picture BC provides communities with a new platform for telling their stories and sharing images with neighbours and visitors.”

“Developing Picture BC was a natural fit for Knowledge,” says Rudy Buttignol, president and CEO of Knowledge Network Corporation. “Knowledge showcases arts and culture content through television and the internet, with a unique emphasis on B.C. and its world view. Picture BC’s interactive web environment was designed to foster creativity and dialogue among British Columbians, and is an accessible cultural resource for educators, businesses, tourists, and citizens.”

-more-

C-5

- 2 -

To experience Picture BC, go to www.picturebc.ca

-30-

Contact:	David Greer	Paul Taylor
	Communications Manager	Relationships & Communications
	Ministry of Tourism, Culture and the	Advisor
	Arts	Union of British Columbia
	250 387-2799	Municipalities
		250 356-2938

Glenna Pollon
Director of Government and Public Relations
Knowledge Network Corporation
604 431-3184

For more information on government services or to subscribe to the Province's news feeds using RSS, visit the Province's website at www.gov.bc.ca.



Emergency ManagementBC

February 17, 2009

To: Northwest Elected Officials
Chief Administrative Officers
Emergency Program Coordinators

Please see the enclosed letter from Cam Filmer, Executive Director, Provincial Emergency Program, regarding upcoming emergency management workshops for elected officials. These interactive workshops will cover a variety of emergency management issues local authority including roles and responsibilities in emergency preparedness and response.

Snow packs in the Northwest region are above normal levels and may contribute to spring flooding events for a number of our vulnerable communities. Mountain Pine Beetle infestations have increased the threat of interface fires for our eastern communities, while earthquake and tsunami events threaten our coastal neighbours. A broad understanding of emergency management helps our communities stay strong.

Please consider attending one of the workshops being offered in our region. If you have any questions, please contact our office at 250-615-4800.

Sincerely

Maurie L. Hurst
Regional Manager
Provincial Emergency Program

C-6



Emergency ManagementBC

February 17, 2009

To: Mayor Cory Delves and Council
Village of Port Clements
PO Box 198
Port Clements BC V0T 1R0

It is vital that all communities share the responsibility of effective emergency management prevention/mitigation, preparedness, response and recovery. To learn more about your role as an elected official, we invite you to attend one the emergency management workshops scheduled throughout BC this spring.

You, your council or board members, the city/town/regional district administrator and Emergency Program Coordinator are invited to attend these no-fee workshops. Workshops are being hosted by the Provincial Emergency Program (PEP), a branch within Emergency Management BC (EMBC), Ministry of Public Safety and Solicitor General. The workshops are an opportunity for all elected officials and administrators to learn more about the importance of emergency planning in its entirety and to ask questions and to build regional connections.

The half-day workshops will be delivered by regional PEP managers and supported by EMBC staff. Some of the topics that will be covered include:

- Your role and obligations in emergency preparedness and response as a local authority under the statutory requirements of the *Emergency Program Act*;
- Provincial support before, during and after an emergency or disaster;
- When and why a declaration of a state of local emergency would or should be used;
- The importance of emergency planning and how to personalize your community's emergency plan through hazard identification, risk assessment and vulnerability analysis, and how community preparedness can be built into your community's strategic goals;
- Available provincial financial aid for individuals, farms, businesses and local governments to help with disaster-related damaged essential items, for which insurance was not reasonable and readily available;
- The four pillars of emergency management; prevention/mitigation, preparedness, response and recovery;
- Cost-shareable initiatives to assist municipalities, regional districts and First Nations in funding eligible emergency response projects such as emergency plans, exercises, training, and the purchase of emergency communications equipment;
- Grants to assist communities with plan development, exercising and training;
- Provincial support to plan for recovery for communities and businesses;
- Public Safety Lifeline Volunteers (PSLV) and how they serve BC communities in PSLV programs such as search and rescue (air, land and inland water), emergency radio communications, road rescue, emergency social services and PEP air services, and;
- Emergency management training opportunities.

... / 2

The preliminary workshop schedule is:

Elected Officials Workshops 2009

Date	Location	Venue	Time	PEP Region
1. Wed, Mar 11	Kelowna	Best Western 2402 Highway 97 North	10:00 – 14:00	CTL
2. Thurs, Mar 12	Vernon	Best Western 3914 - 32nd Street	10:00 – 14:00	CTL
3. Fri, Mar 13	Barriere	Barriere Municipal Office 4936 Barriere Town Road	10:00 – 14:00	CTL
4. Mon, Mar 23	Fort St John	Northern Grand Quality Inn 9830 – 100 th Avenue	09:30 – 13:30	NEA
5. Tues, Mar 24	Abbotsford	Legacy Sports Centre 32470 Haida Drive	10:00 – 14:00	SWE
6. Wed, Mar 25	Whistler	Spruce Grove Field House, 7328 Kirkpatrick Way	10:00 – 14:00	SWE
7. Wed, Mar 25	Prince George	Ramada Hotel Downtown 444 George Street	10:00 – 14:00	NEA
8. Thurs, Mar 26	Williams Lake	Overlander Hotel 1118 Lakeview Crescent	10:00 – 14:00	NEA
9. Thurs, Mar 26	Vancouver	UBC Robson Square 800 Robson Street	10:00 – 14:00	SWE
10. Wed, Apr 1	Sunshine Coast	Sunshine Coast Regional District 1975 Field Road, Sechelt	10:00 – 14:00	SWE
11. Tues, Apr 7	Castlegar	Castlegar Fire hall 460 Columbia Avenue	10:00 – 14:00	SEA
12. Wed, Apr 8	Cranbrook	Regional District of East Kootenay 19 – 24 th Ave South	10:00 – 14:00	SEA
13. Wed, Apr 15	Burns Lake	Burns Lake Volunteer Fire Hall 15 – 3 rd Ave	10:00 – 14:00	NWE
14. Thurs, Apr 16	Terrace	Terrace Fire Hall 3215 Eby Street	10:00 – 14:00	NWE
15. Fri, Apr 17	Queen Charlotte	Queen Charlotte Community Club 138 Bay Street	13:00 – 17:00	NWE
16. Tues, Apr 21	Campbell River	Coast Discovery Inn & Marina 975 Shopper's Row	10:00 – 14:00	VIR
17. Wed, Apr 22	Powell River	Powell River Town Centre Hotel 4660 Joyce Avenue	14:00 – 18:00	VIR
18. Thurs, Apr 23	Nanaimo	Vancouver Island Conference Centre - Nanaimo Room 101 Gordon Street	10:00 – 14:00	VIR
19. Fri, Apr 24	Victoria	Executive EuroStar Hotel Topaz Room 3020 Blanshard Street	10:00 – 14:00	VIR
20. Wed, May 13	Bella Colla	Bella Coola Valley Inn 411 Mackenzie Highway	10:00 – 14:00	NEA

To register for a workshop near you, please complete and return the attached registration form at least two weeks before the proposed date of the workshop you wish to attend. Please register at the appropriate PEP regional office.

Refreshments and where appropriate, light lunches will be provided.

Working together we can ensure safer communities for all British Columbians.

Sincerely,

A handwritten signature in black ink, appearing to read "Cam Filmer". The signature is stylized with a large, flowing "C" and a distinct "F".

Cam Filmer
Executive Director
Provincial Emergency Program

Attachment: Registration Form

cc: Heather Nelson-Smith, Chief Administrative Officer
Pierre Pelletier, Emergency Program Coordinator
Jim Price, PEP Senior Regional Manager

2009 Registration Form

Workshop Location:

Workshop Date:

Name (please print):

Position: (elected official, administrator, Emergency Program Coordinator.): _____

Phone:

Fax:

E-mail address:

Address:

Workshop Locations:

Date	Location	Venue	Time	PEP Region
1. Wed, Mar 11	Kelowna	Best Western 2402 Highway 97 North	10:00 – 14:00	CTL
2. Thurs, Mar 12	Vernon	Best Western 3914 - 32nd Street	10:00 – 14:00	CTL
3. Fri, Mar 13	Barriere	Barriere Municipal Office 4936 Barriere Town Road	10:00 – 14:00	CTL
4. Mon, Mar 23	Fort St John	Northern Grand Quality Inn 9830 – 100 th Avenue	09:30 – 13:30	NEA
5. Tues, Mar 24	Abbotsford	Legacy Sports Centre 32470 Haida Drive	10:00 – 14:00	SWE
6. Wed, Mar 25	Whistler	Spruce Grove Field House, 7328 Kirkpatrick Way	10:00 – 14:00	SWE
7. Wed, Mar 25	Prince George	Ramada Hotel Downtown 444 George Street	10:00 – 14:00	NEA
8. Thurs, Mar 26	Williams Lake	Overlander Hotel 1118 Lakeview Crescent	10:00 – 14:00	NEA
9. Thurs, Mar 26	Vancouver	UBC Robson Square 800 Robson Street	10:00 – 14:00	SWE
10. Wed, Apr 1	Sunshine Coast	Sunshine Coast Regional District 1975 Field Road, Sechelt	10:00 – 14:00	SWE
11. Tues, Apr 7	Castlegar	Castlegar Fire hall 460 Columbia Avenue	10:00 – 14:00	SEA
12. Wed, Apr 8	Cranbrook	Regional District of East Kootenay 19 – 24 th Ave South	10:00 – 14:00	SEA
13. Wed, Apr 15	Burns Lake	Burns Lake Volunteer Fire Hall 15 – 3 rd Ave	10:00 – 14:00	NWE

Date	Location	Venue	Time	PEP Region
14. Thurs, Apr 16	Terrace	Terrace Fire Hall 3215 Eby Street	10:00 – 14:00	NEW
15. Fri, Apr 17	Queen Charlotte	Queen Charlotte Community Club 138 Bay Street	13:00 – 17:00	NWE
16. Tues, Apr 21	Campbell River	Coast Discovery Inn & Marina 975 Shopper's Row	10:00 – 14:00	VIR
17. Wed, Apr 22	Powell River	Powell River Town Centre Hotel 4660 Joyce Avenue	14:00 – 18:00	VIR
18. Thurs, Apr 23	Nanaimo	Vancouver Island Conference Centre - Nanaimo Room 101 Gordon Street	10:00 – 14:00	VIR
19. Fri, Apr 24	Victoria	Executive EuroStar Hotel Topaz Room 3020 Blanshard Street	10:00 – 14:00	VIR
20. Wed, May 13	Bella Colla	Bella Coola Valley Inn 411 Mackenzie Highway	10:00 – 14:00	NEA

See below for contact information to register your attendance at the appropriate PEP regional office.

PEP Regional Contacts for Elected Officials Workshops 2009

Vancouver Island Region (VIR)

Clare Fletcher – Regional Manager
PO Box 9201 Stn Prov Govt
Victoria BC V8W 9J1
Tel: 250-952-4904
Fax: 250-952-4304
Email: clare.fletcher@gov.bc.ca

North West Region (NWE)

Maurie Hurst – Regional Manager
Suite 1B – 3215 Eby Street
Terrace BC V8G 2X8
Tel: 250-615-4800
Fax: 250-615-4817
Email: maurie.hurst@gov.bc.ca

Central Region (CTL)

Sue Saunders – Regional Manager
1255-D Dalhousie Drive
Kamloops BC V2C 5Z5
Tel: 250-371-5253
Fax: 250-371-5246
Email: sue.saunders@gov.bc.ca

South East Region (SEA)

Gundula Brigl – Regional Manager
403 Vernon Street
Nelson BC V1L 4E6
Tel: 250-354-5904
Fax: 250-354-6561
Email: gundula.brigl@gov.bc.ca

North East Region (NEA)

Bob Kelly – Regional Manager
(Fort St John)
Michael Higgins – Regional Manager
(Prince George and Williams Lake)
3235 Westwood Drive
Prince George BC V2N 1S4
Tel: 250-612-4172
Fax: 250-612-4171
Email: robert.kelly@gov.bc.ca
Email: michael.higgins@gov.bc.ca

South West Region (SWE)

Mike Andrews – Regional Manager
14275 – 96th Street
Surrey BC V3V 7Z2
Tel: 604-586-4390
Fax: 604-586-4334
Email: mike.andrews@gov.bc.ca

Subject: Oral Health Month - Sample Proclamation
From: BC Dental Association <melanie@bcdental.org>
Date: 20 Feb 2009 12:01:46 -0800
To: <office@portclements.com>

Please find attached a sample proclamation that I forgot to include with my letter, about Oral Health Month. You may use it as a template or it can be changed to suit your needs. And please feel free to use any information from the letter. Sorry for any inconvenience and thank you for supporting Oral Health Month! For further questions, please contact me at 604-714-2386 or melanie@bcdental.org.

Letter to the Mayor Proclamation.doc

Content-Type: application/msword
Content-Encoding: base64

C-7

Proclamation of Oral Health Month

WHEREAS:

the future of the community is, to a large measure,
dependent on the good health of its citizens; and

WHEREAS:

good health can be achieved through conscientious personal health habits;

THEREFORE:

I, _____, Mayor of _____
do hereby proclaim the month of April 2009
as Oral Health Month in _____,
and urge that all citizens and all community organizations join in the observance.

IN WITNESS WHEREOF,

I have hereunto set my hand and caused the seal of the City/Town of _____
to be affixed, this _____ day of _____ 2009.

(Signature of Mayor)

Subject: Highway 16 QCI

From: "Coons, Gary" <G.Coons@leg.bc.ca>

Date: Thu, 26 Feb 2009 17:54:31 -0800

To: <cdelves@portclements.com>, "Cory Delves" <CDelves@westernforest.com>, "Mayor Port Clements" <portclem@qcislands.net>, <administrator@queencharlotte.ca>, <bpages@mhtv.ca>, "Trevor Jarvis" <vom@mhtv.ca>, <chn_vp@haidanation.ca>, <omvcadmin@mhtv.ca>, "Elizabeth Moore" <success@mhtv.ca>

CC: "QCI Observer" <observer@qcislands.net>

Hi all...I am following up on the highway situation...on Monday there is an opportunity to ask the Min questions about the highway...I need more info ...quotes from people that travel the highway....safety concerns, potholes, rutting cracking, water on road.....plse send to me by Monday am....note the reply I got from Don Ramsay...plse pass this on to those that may have a response or concern

From our critic..."Anticipating that we will go to the Transport supps on Monday, please let me know if you wish to speak to either of the items we will be debating. The first item is \$20M for road maintenance & rehabilitation. I'm sure many of you will have questions about your local roads. The second item is the \$100M for Port Mann. I do have a huge dossier of questions but welcome those of you who wish to question that expenditure to also send me your names."

Thx

gary

From: Ramsay, Don M TRAN:EX [mailto:Don.Ramsay@gov.bc.ca]

Sent: Thursday, February 26, 2009 5:11 PM

To: Coons, Gary

Cc: Penner, Randy D TRAN:EX

Subject: RE: Letter Re: Highway 16 QCI

Hello Gary:

Randy is out of town doing maintenance audits in the Okanagan so I will try to answer the questions you posed to him earlier this week.

- 1) The last major paving project on the section of Hwy 16 between Masset and port Clements was in 1987 according to our records.
- 2) Getting the longest life from this segment of pavement, as with any pavement in the province is a continuous process of progressive maintenance designed to address the deficiencies as they arise. Through our maintenance contractors we strive to achieve the least cost solutions to these deficiencies. Good maintenance practices over the years have involved activities such as pot hole patching, crack sealing, sand sealing as well as some overlay patch paving on this segment.
- 3) You are correct. The erosion repairs were at 7 different sites from Tlell south to the Village of Queen Charlotte and on Moresby Island, north of Sandspit.
- 4) The ministry does not have "useful life" specs per se. We use a pavement management concept that involves trying to maintain pavement through various means to stretch out its economically useful life. Across BC we have a wide variation in climate, traffic levels and general quality of road base materials and drainage conditions that all contribute to how long a pavement surface can be maintained before it must be sealed, recycled or re-paved. On the Queen Charlottes we have found that, through sound maintenance practices, pavement life has often been extended beyond 35 years because of the mild climate and light traffic loads.

For reference to different stresses and conditions of pavement I refer you to our Pavement Surface Condition Rating Manual which can be found on line at

http://www.th.gov.bc.ca/publications/const_maint/2002_Pavement_Surface_Condition_Rating_Manual_V2.pdf.

The manual describes pavement conditions based on 12 distress types within the following subgroups:

C-8

2009-02-27 8:21 AM

- Cracking – wheel path, joint, edge, transverse, meandering and alligator.
- Surface Deformation – rutting, shoving and distortion.
- Surface Defects - bleeding, potholes and ravelling.

The distress types represent the most predominant distress manifestations observed in British Columbia, focusing on those that progressively affect the pavement's ability to support traffic loads. Our maintenance contractors use this manual to assist them with pavement maintenance decisions that seek to extend the life of the pavement at the least cost. It is somewhat of a judgment call when we estimate that the present value of the future cost of maintenance is likely to exceed the cost of some other major treatment (such as a complete re-sealing, recycling or re-paving). It is then that the ministry creates a rehabilitation project to best address the needs of the road.

5) The work in Queen Charlotte has no bearing on the ranking of the future project between Port Clements and Masset. Our rehab program is established annually based on the changing needs of the inventory.

I trust this puts the issues better in context for you. As always, please don't hesitate to contact Randy or myself if you have questions or feel the need for any clarifications.

Don Ramsay
District Manager - Skeena
Ministry of Transportation
4825 Keith Avenue
Terrace, BC, V8G 1K7

Phone: 250-638-6422 or 1-800-663-9910
Fax: 250-638-6414
Cell: 250-615-8935

From: Coons, Gary [mailto:G.Coons@leg.bc.ca]
Sent: Monday, February 23, 2009 6:39 PM
To: Penner, Randy D TRAN:EX
Subject: RE: Letter Re: Highway 16 QCI

Hi Randy.....as a follow-up to the observer editorial below.....

- 1) was this section (Masset- Port) last paved/resurfaced in 1986?
- 2) you mention that 100 kms of the 188 kms has been resurfaced. Has any resurfacing been done from the Masset to Port Clements portion?
- 3) you mention "major erosion repairs"...that was not the stretch we are talking about...is it!
- 4) where can I find information on "useful life" specs of our BC highways? I note that some US States – ie Alaska has useful life at 30 yrs with 'resurfacing' at 15 yrs...Alabama has 30 yrs with resurfacing at 12 yrs.

So what specs do we use for this?

If this section of road has not been 'resurfaced' for 23 yrs...that is an "IF"...it seems time is due!

5) the completion for QC road and drainage is 2010.....does this mean that there will no resurfacing of this road from Masset to Port until after 2010...a 4 or even 5 year delay from 2007? Is this paving after QC on the 'priority' list?

Again thanks for your time....I am hearing that residents are also closely monitoring the road for safety concerns....I will keep you updated.

Gary

OBSERVER

Subject: FW: Letter Re: Highway 16 QCI
From: "Coons, Gary" <G.Coons@leg.bc.ca>
Date: Mon, 23 Feb 2009 18:46:28 -0800
To: "QCI Observer" <observer@qcislands.net>
CC: "Mayor Port Clements" <portclem@qcislands.net>, <bpages@mhtv.ca>, "Carol Kulesha" <kulesha@qcislands.net>

Fyi....still need justification!

From: Coons, Gary
Sent: Monday, February 23, 2009 6:39 PM
To: Penner, Randy D TRAN:EX
Subject: RE: Letter Re: Highway 16 QCI

Hi Randy.....as a follow-up to the observer editorial below.....

- 1) was this section (Masset- Port) last paved/resurfaced in 1986?
- 2) you mention that 100 kms of the 188 kms has been resurfaced. Has any resurfacing been done from the Masset to Port Clements portion?
- 3) you mention "major erosion repairs"...that was not the stretch we are talking about...is it!
- 4) where can I find information on "useful life" specs of our BC highways? I note that some US States -- ie Alaska has useful life at 30 yrs with 'resurfacing' at 15 yrs...Alabama has 30 yrs with resurfacing at 12 yrs.

So what specs do we use for this?

If this section of road has not been 'resurfaced' for 23 yrs...that is an "IF"...it seems time is due!

- 5) the completion for QC road and drainage is 2010.....does this mean that there will no resurfacing of this road from Masset to Port until after 2010...a 4 or even 5 year delay from 2007? Is this paving after QC on the 'priority' list?

Again thanks for your time....I am hearing that residents are also closely monitoring the road for safety concerns....I will keep you updated.

Gary

OBSERVER
Paving raving

For the third year in a row, the Ministry of Highways has decided it won't pave the highway between Port Clements and Masset, despite promising to do so three years in a row, in 2007, 2008 and 2009.

That portion of the highway-and don't forget, it's a provincial highway and part of the Yellowhead Trans-Canada route, has not been paved since the summer of 1986 (when the pavers went as far south as the Tlell bridge). Twenty three years of patching is getting to be too long. Indeed, there are concerns that real deterioration will set in if it's not soon repaved properly.

There are also safety concerns, as parts of the road could be considered dangerous even at the speed limit. There's one other problem associated with the cancellation. A private company has a paving plant in Masset with the expectation it would be used for repaving the highway. Now, that plant is likely to be dismantled taken back to the mainland, leaving the three villages without a source to do their smaller projects.

Both Masset and Port councils are writing to the ministry, complaining about the cancellation. So has MLA Gary Coons.

The ministry ought to take their letters seriously. It should rethink this decision, make good its repeated promises and put the paving back on this summer.

C-8

From: Ramsay, Don M TRAN:EX [mailto:Don.Ramsay@gov.bc.ca] **On Behalf Of** Penner, Randy D TRAN:EX
Sent: Monday, February 23, 2009 8:37 AM
To: Coons, Gary
Subject: FW: Letter Re: Highway 16 QCI

Dear MLA Coons:

Thank you for your e-mail of February 10, 2009 expressing concerns about the condition and the timing of a future paving project for Highway 16 between Masset and Port Clements. I agree with you that this road is very important for the mobility of users on Haida Gwaii. As such, we have been investing significantly in this road and others on Haida Gwaii for the past number of years. We have actually spent more than \$20 million on resurfacing 100km of the existing 188km of road. In addition, major erosion repairs were undertaken during 2004 and 2005 totaling \$ 2.5 million and we are well underway with a three year \$ 450,000 expenditure focused on road and drainage upgrades in the Village of Queen Charlotte. Completion date for this project is before the end of 2010.

You are correct that for the up-coming construction season we do not have plans to do additional paving on Highway 16 on Haida Gwaii as the remaining northern section, although showing some signs of aging has some remaining useful life. Instead, we are focusing next season's resources toward some higher northwest infrastructure priorities, such as a much needed bridge replacement at Oona River on Porcher Island and resurfacing of Highway 16 near Prince Rupert.

However, we will continue to closely monitor the condition of Highway 16 on Haida Gwaii and will look to resurface the remaining section when the current pavement reaches the end of its useful life.

If you have any further questions or concerns, feel free to contact me at 250-638-6440.

Sincerely,

Randy Penner
Operations Manager
Skeena District
Ministry of Transportation and Infrastructure

From: Coons, Gary [mailto:G.Coons@leg.bc.ca]
Sent: Tuesday, February 10, 2009 4:05 PM
To: Penner, Randy D TRAN:EX
Cc: Ramsay, Don M TRAN:EX; Falcon, Kevin TRAN:EX
Subject: Letter Re: Highway 16 QCI

Parliament Buildings
Victoria, BC V8V 1X4
Phone: 250 387-3614
Fax: 250 387-4680

Constituency Office:
818 3rd Avenue West
Prince Rupert, B.C. V8J 1M6
Phone: 250 624-7734
Toll Free: 1-866-624-7734
Fax: 250 624-7737
Email: gary.coons.mla@leg.bc.ca

February 9, 2009

Mr. Randy Penner

RE: Highway Conditions – Highway 16 Masset to Port Clements

Dear Mr Penner:

It has been brought to my attention that plans to pave Highway 16, between Port Clements and Masset have been shelved for 2009.

This road is the only road between these two towns. Its condition is paramount to the safety of many in this area.

I would like to be able to tell my constituents something concrete about this issue.

When in 2009 is this scheduled for?

This stretch of highway is looking very aged. Do you know when it was last paved?

You told the Observer that this was high on your priority list. Can tell me exactly where it lies on this list?

We are all concerned for the traveling public's safety and hope that there are some answers to these important questions.

I look forward to your response.

Thanks

Sincerely,

Gary Coons, MLA
North Coast

Cc: Honourable Kevin Falcon, Minister of Transportation
Don Ramsay, District Manager, Ministry of Transportation, Terrace, B.C.

February 25th, 2009

Dear Mayor Delves, and Councillors Cheer, Hughes-McMullon, Stewart and Traplin,

We are writing to invite your participation in the Haida Gwaii Sustainable Living Fair 2009. The vision for the Fair is a forum where Islanders come together to share ideas and learn new skills for sustainability. We believe that we must build local capacity in sustainable living in order to meet the challenges of global environmental, socio-economic, and climatic change.

We are in the early stages of planning for a series of learning events that will take place over the next several months culminating in a 3-day fair over October 16-18th at Kaay Llnagaay. We hope to inspire, inform and engage the people of Haida Gwaii so that they feel empowered to work towards a common vision of sustainable livelihood, one that is in harmony with the land and the sea. Our vision of the Fair includes Elders' stories, skills-building workshops, speakers, roundtables and interactive displays. The Fair will also showcase recycled art creations by local artists.

We would like to cordially invite the participation of the Village of Port Clements in the planning of the Fair. We wish to include and collaborate with a wide range of Islanders to ensure a successful Fair that meets the needs of everybody. We also welcome other forms of engagement with the Village wish to partner with us in the hosting of educational events leading up to the Fair, or make an in-kind contribution. Please let us know should the Village be interested in a presentation by the Fair's core planning group. I attach a vision document for your reference.

Thank you for your time and consideration. We look forward to your reply.

Sincerely,

Stephanie Fung

on behalf of
The Sustainable Living Fair Planning Team

Stephanie Fung
Coordinator
Sustainable Living Fair

phone: 250.559.8454
email: adventurebraids@gmail.com
P.O. Box 883
Queen Charlotte, BC
V0T 1S0

HAIDA GWAI

SUSTAINABLE LIVING FAIR

Preamble

We are the people of the islands, a collection of interdependent beings who give honour to the life of land and sea. During the 19th and 20th centuries, many resources were extracted from Haida Gwaii. Until recent times, a majority of decisions affecting islanders have been made from afar. We are now faced with ever-increasing economic, environmental, cultural and climatic concerns. The time has come for islanders to come together to share ideas, learn from each other, and develop local strategies to meet the challenge of ensuring sustainability in Haida Gwaii.

Mission

A sustainable Haida Gwaii: Building local capacity to meet global challenges.

Vision

A forum where Islanders come together to share ideas and learn new skills for sustainable livelihood.

Strategic Objectives

- **showcase** local initiatives that are moving us towards sustainability
- **inform** ourselves about alternatives and best practices that support sustainable livelihoods
- **dialogue** about critical barriers we face, and possibilities for overcoming them
- **increase our ability** to respond to change and challenges

Anticipated Outcomes

- New knowledge
- Information exchange
- Inspiration for change
- Relationships and networks
- Identification of barriers & opportunities
- Skills development
- Youth leadership training
- Commitment to change
- Measurable behavioural change

Guiding Principles

In working to achieve this vision, the Sustainable Living Fair Advisory Board and Coordinator shall:

- adopt an approach that is **inclusive**
 - seek to engage a wide range of islanders that reflects diversity in age, race, gender, lifestyle, occupations, etc.,)
 - recognize and address accessibility to the fair (learning styles, comfort zones, transportation, wheelchair access, childcare)

Sustainable Living Fair Vision Document-2009

- encourage **local** solutions
 - emphasize and acknowledge the breadth of knowledge, skills and experience that exist here on the islands
 - balance the use of off-island expertise with local expertise to promote a culture of mutual learning and exchange
- show **honour and respect**
 - be respectful in all our interactions with Nature, with each other, and honour all who come before us and after us, and honour those whose traditional territory is Haida Gwaii
 - choose environmentally friendly alternatives wherever possible (transportation, communications, materials, food)
- model and support attitudes that are **positive, constructive and pro-active**

FEATURED TOPICS

From the Ground Up - Bringing Sustainability Home

Sustainable development and climate change, including the Stern Review, UK/CAN/USA Green Value Study and VANOC survey. E3 integration – what it is, how it works and some myth busting. Green Building Code – what it will mean in the development and resale market and what it left out. Bill 27 – the good, the bad and the ugly (what it means on the ground, not on paper). The Dockside redevelopment project – from Darkside to highest LEED Platinum certification in the world. Sustainability initiative for the City of Port Coquitlam – integration of 12 activities from the strategic plan and OCP through budget TBL tools to fast-tracking green and social housing applications.

Municipal Sustainability - The Real Tools Needed

Legislative changes needed. Asset Management – the municipal white elephant worth 90% of your budget. Sustainable site opportunities – what works in practice, including district energy and P3s. How to set your strategic priorities, implement them through performance plans and use metrics to review and re-set.

Sport for All - A Key to Community Health and Wellness

Canadian Sport for Life (www.ltao.ca) is a new national framework for local, regional, provincial and national planning that connects and integrates the critical sectors of health, education, recreation and organized sport. This session will describe how sport can be used to achieve outcomes of healthy citizens and an improved quality of life.

Developing a Sustainability Plan

Dawson Creek's roadmap to sustainability included the adoption of the Natural Step principles as its framework for decision making. The City also adopted a new vision and completed a baseline assessment to better understand its level of sustainability. Strategies and actions that are leading Dawson Creek on its road to sustainability will be outlined.

The Futures Game: A Simulation Tool Using Scenario Planning in Rural Economic Revitalization

This highly interactive and participatory game allows participants to tackle the challenges of community and economic development in a fun and engaging manner. The game is played in a small team format, and the teams make a series of critical decisions that shape the future of a region over a 25 year period. The game integrates decision making across the community, economic and environmental dimensions, and challenges the teams to assimilate global, national and local issues in their decision making. The game includes a debrief session, where teams complete their outcome and explore their critical decision-making pathways for this hypothetical region. This is a fast paced and thought-provoking session that will appeal to everyone, and will challenge even the most experienced regional experts.

Leading Sustainable Communities

Leadership development that brings time-tested best practices to the community that help leadership sustainability, which is critical to the livability and long-term economic health of the community. Build the capacity of rural communities to define and create their own futures. Demonstrate how working together can create added value, change the landscape of rural communities by building strong networks of community leaders, community organizations and networks of organizations within and across rural areas.

Thursday & Friday
May 28/29, 2009

Hudson Bay
Lodge,
Smithers

REGISTER AT

www.elvictinfo.bc.ca/Conferences/SmithersSummit.asp

CONFERENCE REGISTRATION / INFORMATION

Conference Registration:

Early Bird Registration

Until March 27/09: \$225.00 + GST

Regular Registration

Closes May 15/09: \$275.00 + GST

Additional Registration Information:

• All Conference Registrations include a complimentary breakfast on the first day of the conference.

• All Conference Registrations include a complimentary parking pass.

• All Conference Registrations include a complimentary copy of the conference proceedings.

Conference Accommodations:

- Hudson Bay Lodge—250-847-4581—Rooms Blocked, Quote Conference Group #2226
- Sandman—250-847-2637—Conference/Government Rate \$85.00
- Sunshine Inn—250-847-6668 (www.sunshineinn.ca) - Conference Rate of \$79.50
- Aspen Motor Inn—250-847-4551—Conference Rate Discount 10%
- Stork Nest Inn—250-847-3831—Includes Full Breakfast—Rates \$79.95 and up
- Capri Motor Inn—250-847-4226—Conference Rates of \$54 and \$70 + tax

For further accommodation listings,

please contact our local Chamber of Commerce at 250-847-5072.

Trade Show During Conference:

Contact Susan Bassett,

Director of Corporate Services,

Town of Smithers

for details and booth reservations.

Email: sbassett@smithers.ca

Phone: 250-847-1600

Funding Sponsors to Date:

Canada



THE REAL ESTATE
FOUNDATION
OF BRITISH COLUMBIA



Bulkley Valley
CREDIT UNION

Hosted by:

Town of
Smithers
...simply exceptional.

VILLAGE OF PORT CLEMENTS
BY LAW #368, 2009

**A BYLAW TO ESTABLISH FEES AND REGULATIONS FOR THE USE OF
THE PORT CLEMENTS WHARF**

A bylaw to establish fees, rates, charges and regulations for use of the Port Clements Wharf

WHEREAS the Village of Port Clements is permitted by the *Local Government Act of British Columbia* to establish fees, rates and charges for providing the use of the Port Clements Wharf.

NOW THEREFORE the Council of the Village of Port Clements in open meeting assembled enacts as follows:

1. This bylaw may be cited as "Port Clements Wharf Fees for Use Bylaw No. 368, 2009"

READ A FIRST TIME THIS

19 DAY OF Jan, 2009

READ A SECOND TIME THIS

2 DAY OF Feb, 2009

READ A THIRD TIME THIS

16 DAY OF Feb, 2009

RECONSIDERED AND FINALLY ADOPTED THIS ____ DAY OF _____, 2009

Cory Delves,
Mayor

Heather Nelson-Smith,
Clerk/Treasurer

Certified to be a true copy of Bylaw
No. 368

Appendix "A"
Attached to By Law No. 368, 2009
FEES AND REGULATIONS FOR THE USE OF
THE PORT CLEMENTS WHARF

Berthage Fees for Barges:

Rates are based on area- Length x Width = Square area

Daily - \$.60 per Square Meter

Note: Barges loading and offloading must advise the Village office Monday through Friday 9:00am to 1:00pm 48 hours in advance of their intent to use the wharf for these purposes.

A charge of \$150.00 will be levied upon the user for weekend call outs.

Vessels

Monthly- \$12.20 per meter

Daily- \$2.20 per meter

Hydro for all vessels	Daily	Monthly
110V 15/20 A Service	\$3.00	\$38.00
220V 20A Service	\$5.00	\$60.00

VILLAGE OF PORT CLEMENTS
BY LAW #369, 2009

MULTI PURPOSE BUILDING RENTAL RATES

A bylaw to establish fees, rates and charges for Municipal Building/Property

WHEREAS the Village of Port Clements is permitted by the *Local Government Act of British Columbia* to establish fees, rates and charges for providing the rental of buildings.

NOW THEREFORE the Council of the Village of Port Clements in open meeting assembled enacts as follows:

1. This bylaw may be cited as "Multi Purpose Building Rental Rates Schedule 'A'

READ A FIRST TIME THIS

19 DAY OF Jan, 2009

READ A SECOND TIME THIS

2nd DAY OF Feb, 2009

READ A THIRD TIME THIS

16 DAY OF Feb, 2009

RECONSIDERED AND FINALLY ADOPTED THIS ____ DAY OF _____, 2009

Cory Delves,
Mayor

Heather Nelson-Smith,
Clerk/Treasurer

Certified to be a true copy of Bylaw
No. 369

SCHEDULE "A"

Attached to a forming Bylaw No. 369 MULTI PURPOSE BUILDING RENTAL RATES

Building Rates to be charges from time of exclusive use to checkout.

Damage Deposit may be requested at the discretion of the Village Office Staff.
Damage deposit will be returned upon approval of Village Staff and return of building key(s) by renter.

The following municipal building rental rates apply:

SENIORS ROOM, PLAYSCHOOL ROOM OR COUNCIL CHAMBERS For all functions

\$25.00 per hour up to 6 hours
\$150.00 Full Day 6 hours and beyond
\$100.00 Damage Deposit

It is understood that the Village of Port Clements Council will not impose a charge to the Port Clements Tiny Tots Society, the Port Clements Seniors Association or School District 50 with the understanding between all parties that when there is a potential for revenue that preference will be given to paying groups.

For the following groups using the SENIORS ROOM, PLAYSCHOOL ROOM OR COUNCIL CHAMBERS the following rental rates will be in effect at the Village Staff's Discretion:

- Registered Charities (with proof of registration)
- Youth Groups
- Groups Conducting family orientated functions open to all age groups

\$20.00 Per Hour up to 3 hours
\$75.00 Full day 3 hours and beyond
\$100.00 Damage Deposit

Community Kitchen rates

Flat rate charge \$75.00 per day
Damage Deposit \$100.00

Gary Coons, MLA
North Coast
Parliament Buildings
Victoria BC V8V 1X4
Phone (250) 387-3614
Fax (250) 356-7162



Constituency Office
818 3rd Ave West
Prince Rupert BC V8J 1M6
Phone (250) 624-7734
Fax (250) 624-7737

Village of Port Clements

February 25, 2009

Dear Mayor and Council:

After the Budget on Tuesday February 18, the government introduced Supplementary Estimates (which is typical to help pay bills until the end of the fiscal year). The government introduced \$622,000,000 in Supplementary Estimates that are added onto the 2008-09 Budget (see attached pages 3 & 4).

We recently heard of \$186,000,000 going to communities under the Ministry of Community Development, from what I could gather (it is not all that clear...).

Communities and Regional Districts will get a slice of the \$70,000,000 Traffic Fine Revenue-Sharing and \$63,000,000 Small Community Grants. The Village of Port Clements will receive \$529,359 as a Small Community Grant.

Also available may be funding from the following:

\$50,000,000	Infrastructure Programs
\$30,000,000	Towns for Tomorrow
\$3,000,000	Trees for Tomorrow
\$2,000,000	Carbon Tax rebate (if signed onto the charter!)

Please be aware that Ministry communications maybe forthcoming with new timelines and "new" applications that you may wish to access. We can't afford to miss these opportunities.

If you have any questions, please feel free to contact me at one of the phone numbers or addresses listed above.

Sincerely,

Gary Coons, MLA

Attachment

G-3

Subject: Supplementary Estimates portion to Port

From: "Coons, Gary" <G.Coons@leg.bc.ca>

Date: Wed, 25 Feb 2009 15:28:06 -0800

To: <cdelves@portclements.com>, "Cory Delves" <CDelves@westernforest.com>,
<n.hughesmcmullon@portclements.com>, <wcheer@portclements.com>, <office@portclements.com>

CC: <heather@portclements.com>

Hi plse get to Greg and Cam

Attach 1) scan ... so you have it...here is the supplementary estimates for \$622 million.. and the ministries. This was put in AFTER the budget on Tuesday. This is the "extra" money needed to get us through the next couple of months till the next budget clicks in.

I got a bit of info on the \$186 mill for communities ..not much....but a lot of money is there that needs to come our way for projects...including the \$125 mill for 'contingencies'.

We are debating the amounts and not really getting too many answers.

The money needs to be EQUALLY SHARED with us in the northwest...I see down south and PG getting the lions share....we will see.

Attach 2) is a formal letter Re: Port's share of \$133 million.

Attach 3) Feb 16..interesting Hansard of what happened in the legislature/some amounts to communities in BC/ a great video of Corky evans and an ejection of a spectator in the House

Hope all is well

Take care

gary

Scan001.PDF	Content-Description: Scan001.PDF
	Content-Type: application/pdf
	Content-Encoding: base64

feb 16 Hansard.doc	Content-Description: feb 16 Hansard.doc
	Content-Type: application/msword
	Content-Encoding: base64

Budget letter Port Clements.doc	Content-Description: Budget letter Port Clements.doc
	Content-Type: application/msword
	Content-Encoding: base64

INTRODUCTION TO THE SUPPLEMENTARY ESTIMATES

Each year the government presents a budget to the Legislative Assembly. The budget includes the Main Estimates, which, in conjunction with Supply Acts passed by the Legislature, provide government with authority (voted appropriations) to spend money from the Consolidated Revenue Fund. If spending from voted appropriations is forecast to exceed that set out in the Main Estimates, Supplementary Estimates and another Supply Bill may be presented to the Legislative Assembly.

Where Supplementary Estimates increase the funding for purposes included in a vote description in the Main Estimates, that vote description may be referenced in the Supplementary Estimates. Where Supplementary Estimates provide funding for purposes that are not included in the vote descriptions of the Main Estimates, new vote descriptions are provided in the Supplementary Estimates.

These Supplementary Estimates provide funding from the Consolidated Revenue Fund in the amount of \$622,000,000 for operating expenses as set out in the Schedule of Appropriations to be Voted (page 4) for the following purposes:

Ministry of Advanced Education and Labour Market Development – \$40,000,000 to address an increase to government's liability for the public service long term disability plan arising from a recent actuarial valuation and the recent decline in the market value of investments supporting the plan;

Ministry of Community Development – \$186,000,000 for strategic investments in communities to encourage economic growth and create jobs to help offset the effects of the current economic uncertainty, and to provide local governments with greater flexibility to address immediate needs, including community safety;

Ministry of Finance – \$83,700,000 for funding to fulfill the Province's initial financial commitment towards the provision of security for the 2010 Olympic and Paralympic Winter Games and other financial obligations for the 2010 Paralympic Winter Games;

Ministry of Health Services – \$120,000,000 to provide funding to health authorities for the purpose of addressing increased demand and cost pressures related to the delivery of healthcare in the Province;

Ministry of Housing and Social Development – \$30,000,000 to fund the acquisition and renovation of rental buildings, including single room occupancy hotels, in order to provide additional housing options for the homeless;

Ministry of Labour and Citizens' Services – \$2,200,000 to provide Internet connectivity to rural communities;

Ministry of Tourism, Culture and the Arts – \$15,100,000 for strategic one-time grants to support arts and culture projects in the Province, and provide for the conservation of the Province's historic sites;

Ministry of Transportation and Infrastructure – \$20,000,000 to invest in significant road maintenance and rehabilitation projects in local communities across the Province;

Contingencies (All Ministries) and New Programs – \$125,000,000 for increased flexibility to accommodate the financial consequences of unanticipated events or pressures emerging from the current economic circumstances.

These Supplementary Estimates provide funding from the Consolidated Revenue Fund in the amount of \$180,000,000 for financing transactions as set out in the Schedule of Appropriations to be Voted (page 4) for the following purposes:

Contingencies (All Ministries) and New Programs – \$80,000,000 in capital expenditure funding for additional priority capital spending initiatives.

Ministry of Transportation and Infrastructure – \$100,000,000 in loans, investments and other requirements funding for an investment in the Transportation Investment Corporation related to the Port Mann project.

SUPPLEMENTARY ESTIMATES, 2008/2009

SCHEDULE OF APPROPRIATIONS TO BE VOTED
For the Fiscal Year Ending March 31, 2009
(\$000)

ESTIMATED CONSOLIDATED REVENUE FUND EXPENSE

Ministry/Vote	Supplementary Estimates
Ministry of Advanced Education and Labour Market Development	
23(S) BC Public Service Agency	40,000
Ministry of Community Development	
22(S) Ministry Operations	186,000
Ministry of Finance	
24(S) Ministry Operations	83,700
Ministry of Health Services	
37(S) Ministry Operations	120,000
Ministry of Housing and Social Development	
36(S) Housing and Construction Standards.....	30,000
Ministry of Labour and Citizens' Services	
38(S) Ministry Operations	2,200
Ministry of Tourism, Culture and the Arts	
42(S) Ministry Operations	15,100
Ministry of Transportation and Infrastructure	
43(S) Ministry Operations	20,000
Other Appropriations	
45(S) Contingencies (All Ministries) and New Programs.....	125,000
Total	<u>622,000</u>

ESTIMATED CONSOLIDATED REVENUE FUND FINANCING TRANSACTIONS

Ministry/Vote	Supplementary Estimates
Schedule D(S) Capital Expenditures	
Contingencies (All Ministries) and New Programs.....	80,000
Schedule E(S) Loans, Investments and Other Requirements	
Ministry of Transportation	
Transportation Investment Corporation - Disbursements represent investment in Port Mann project.....	100,000
Total	<u>180,000</u>



February 25, 2009

To: All Municipal and Regional District Financial Administrators

Re: Strategic Community Investment Funds

The Province of British Columbia (Province) and the Union of British Columbia Municipalities acknowledge that we are facing a global economic crisis and that strategic spending by British Columbia communities can help stimulate local economies, encourage growth, create local jobs and help offset the effects of the economic downturn.

In recognition of this, the Province is restructuring key local government transfers, to provide Strategic Community Investment Funds (Funds) over the next two years. The Funds will temporarily replace the annual payments of small community, regional district and traffic fine revenue sharing grants for the 2009/10 and 2010/11 fiscal years.

Under the Funds arrangement the Province agrees to pay British Columbia local governments \$232.4 million by July 31, 2010. Payments will be made in three instalments. These will include an immediate one-time grant, along with a second instalment in July 2009 and a third instalment in July of 2010. Details of individual local government payment amounts are included in the attached Strategic Community Investment Funds Agreement (Funds Agreement). The Province will be asking the Legislative Assembly to approve funding for the first two instalments in spring 2009. The third instalment will be part of the 2010/11 budget, subject to the approval of the Legislature of that budget.

As the Funds are intended to support investments in local government services for smaller communities and regional districts as well as investments in policing and community safety, it is important to report to residents on how the funds are used. Local governments receiving funds agree to:

1. develop a plan that sets out the intended uses and performance targets for those Funds; and,
2. report publicly on that plan and progress made toward achieving the performance targets.

Both of these requirements can be accommodated within the legislated financial planning and annual reporting requirements, with only minor modifications to those reports.

In order to access the Funds, please sign the attached Funds Agreement to indicate your acceptance of the terms and conditions within and return to the Ministry of Community Development as soon as possible, and **no later than March 13, 2009.**

The Province cannot ensure payment of Funds to local governments submitting signed Funds Agreements after March 13, 2009.

In recognition of the short timeframe to sign and deliver the Funds Agreements, local governments can e-mail an electronic version of their signed Agreement and then follow this up by a hard copy original by mail.

Electronic copies of a signed Funds Agreements may be emailed to:

Jennifer.Richardson@gov.bc.ca

Hard copy original signed Funds Agreements, along with the Council/Board resolution authorizing entering into the Agreement, may then be sent to:

Mailing Address

Ministry of Community Development
Local Government Infrastructure and Finance Division
PO Box 9838 Stn Prov Govt
Victoria, BC V8W 9T1

If you have any questions, please contact Jennifer Richardson at (250) 356-9609 or by e-mail at Jennifer.Richardson@gov.bc.ca.

STRATEGIC COMMUNITY INVESTMENT FUNDS AGREEMENT

This Agreement made as of _____, 2009,

BETWEEN:

Village of Port Clements (Local Government)

AND:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA represented by the Deputy Minister of the Ministry of Community Development (the Province).

WHEREAS:

- A. The Province and the Local Government acknowledge that they are facing a global economic crisis and that faster, strategic spending by British Columbia communities can help stimulate local economies, encourage growth, create local jobs and help offset the effects of the economic downturn.
- B. The Province agrees to strengthen its commitment to local governments by restructuring small community, regional district and traffic fine revenue sharing grants by providing Strategic Community Investment Funds (Funds) over the next two years.
- C. The Funds are intended to achieve the objectives of supporting local government efforts to stimulate local economies and providing local governments with increased financial certainty in uncertain economic times while continuing to support investments in community safety for which traffic fine revenue sharing grants are intended.
- D. The Province and the Local Government acknowledge the importance of reporting to residents on how the Funds are used.
- E. The Funds will be provided using a flexible, objective based approach to enable the money to flow quickly to communities, while ensuring a strong accountability and reporting framework

NOW THEREFORE, in consideration of the mutual promises herein, the Local Government and the Province agree as follows:

1. PAYMENTS TO THE LOCAL GOVERNMENT FROM THE PROVINCE

Provided the Local Government agrees to comply with this Agreement, the Province will pay the Funds in the following amounts, for the purposes identified, on or before the date indicated.

Assured Funds	Use	Date	Amount
SC Grants	local government services	March 2009	\$529,359
		July 2009	\$189,813
		July 2010	\$114,190
TFRS Grants	defray the cost of local police enforcement	March 2009	
		July 2009	
		July 2010	

2. CONDITIONS RELATING TO PAYMENTS BY THE PROVINCE

Notwithstanding any other provision of this Agreement, the payment of money, or incurrance of an obligation or commitment, by the Province pursuant to this Agreement is subject to:

- (a) there being sufficient monies available in an appropriation, as defined in the *Financial Administration Act* (R.S.B.C. 1996, c. 138) (the "FAA"), to enable British Columbia in any fiscal year or part thereof when any such payment may be required, to make that payment; and
- (b) Treasury Board, as defined in the FAA, not having controlled or limited, pursuant to the FAA, expenditure under any appropriation referred to in section 2(a).

3. ACCOUNTABILITY AND REPORTING TO RESIDENTS

- (a) Local Governments receiving Funds will develop a plan that sets out the intended uses and performance targets for those Funds.
- (b) By June 30, 2010 and by June 30, 2011 the Local Government will report publicly on the plan under section 3(a) and progress made toward achieving performance targets for those Funds.

4. TERM

This Agreement shall commence on the date that it is fully executed by both of the Parties and shall expire on July 31, 2011.

SIGNATURES

This Agreement has been executed on behalf of the Local Government by the duly authorized Corporate Officer pursuant to a resolution of the Council or Board, and on behalf of the Province, by the Deputy Minister, Ministry of Community Development.

Village of Port Clements

HER MAJESTY THE QUEEN IN RIGHT
OF THE PROVINCE OF
BRITISH COLUMBIA

Corporate Officer

Deputy Minister
Ministry of Community Development

Tips for filling out the Strategic Community Investment Funds Plan and Progress Report

- Use of this template to report on SCI Funds is not required. It is provided for convenience only, and local governments may choose to report using the template, or using some other format.
- SCI Funds received or anticipated can be obtained directly from the SCI Agreement.
- SCI Funds must be used for the purposes set out in the SCI Funds Agreement, which are: the small community and regional district portions must be used for local government services; and the traffic fine revenue sharing portion must be used to defray the cost of local police enforcement. Intended uses may be derived from the line items in financial plans, or may be stated more specifically.
- The report must state one or more performance targets relating to each of the intended uses. These performance targets should facilitate measuring or determining progress made with the Funds.
- Progress reporting may be stated quite broadly, or more specifically, and the information that is presented may be quantitative or qualitative.
- The following are some **examples** of intended uses, performance targets and progress information.

Small Community or Regional District Portion of the SCI Funds

Intended Use	Performance Targets	Progress made to first reporting period (by June 30, 2010)	Progress made in second reporting period (by June 30, 2011)
Use funding to support regional district administration, other than electoral area administration.	100% of the RD SCI Funds are used to support RD administration over the term of the SCI Agreement.	<ul style="list-style-type: none"> • 60% of the RD SCI Funds received to date were used to maintain RD administration services levels at those of previous years. • The remaining RD SCI funds were put aside in a reserve account so that they may be accessed for this purpose next year. 	100% of the SCI Funds were used towards regional district administration services.
Use funding to support local government services to avoid tax rate increases.	Minimize tax rate increases.	Tax rates remained consistent with prior year.	Moderate tax rate increases were needed due to general economic circumstances, although these were less than would be needed without SC SCI funds.
Use funding to support actions to reduce corporate emissions.	<ul style="list-style-type: none"> • Hire consultant to complete fleet emissions strategy by August, 2009. • Replace furnace in municipal hall with a one that reduces energy consumption by 20%. 	<ul style="list-style-type: none"> • Consultant engaged in July, 2009. Fleet emission strategy completed in December, 2009. • Issued tender documents for furnace replacement in March, 2010. 	<ul style="list-style-type: none"> • Target met as of last report. • Furnace installed September 2010. Energy consumption since installation is down 15% from previous year.

Traffic Fine Revenue Sharing Portion of the SCI Funds

Intended Use	Performance Targets	Progress made to first reporting period (by June 30, 2010)	Progress made in second reporting period (by June 30, 2011)
Use funding to support police enforcement.	100% of Funds are used to support police enforcement over the term of the SCI Agreement.	<ul style="list-style-type: none"> • 30% of the TFRS SCI Funds received were used towards the police operating budget. • 30% of the TFRS SCI Funds were used towards purchase of 4 police cars. • The remaining TFRS SCI Funds were put aside in a reserve account for police operations next year. 	<ul style="list-style-type: none"> • 100% of the TFRS SCI Funds were directed to the police operating budget, 70% for operations and 30% for capital.
Use funding to reduce property crime.	<ul style="list-style-type: none"> • 20 fewer household break-ins per year. • By December 2010, deliver a public education program on crime proofing vehicles. 	<ul style="list-style-type: none"> • Neighbourhood watch program instituted. • Workshop developed for use of community groups. 	<ul style="list-style-type: none"> • 15 fewer break-ins in neighbourhood watch areas. • Delivered 8 workshops between November 2010 and May 2011.

UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

60-10551 SHELLBRIDGE WAY
RICHMOND, B.C. V6X 2W9
Ph (604) 270-8226 Fax (604) 270-9116
E-mail: ubcm@civicnet.bc.ca

MEMBER RELEASE

FEBRUARY 24, 2009

Urgent Notice To Members **Re: Strategic Community Investment Funds**

Please distribute to Chief Administrative Officer and Financial Officer

**Council/Board action
required by all local
governments eligible
for Small Community,
Regional District, and/
or Traffic Fine Revenue
Sharing Grants by
MARCH 13, 2009**

The Province and UBCM have discussed a proposal to restructure key local government transfers to provide Strategic Community Investment Funds (SCI Funds) to eligible BC local governments. Details of the SCI Funds will be sent to all eligible local governments by the Ministry of Community Development, likely within the next few days.

This Notice to Members is provided in advance of those details in order to let members know about the nature of UBCM's discussions with the Province, to inform members of UBCM Executive support of the proposed SCI Funds, and to underscore the urgency of local government action in order to access these funds.

The need for restructured transfers

The Province and UBCM agreed that faster, strategic spending by BC communities can help to stimulate local economies, encourage growth, create local jobs

and help offset the effects of the current economic downturn. Both also agreed that one way to achieve this objective would be to modify the timing of key local government transfers from the current annual installment approach, in order to provide greater certainty and earlier access to funding. In addition, both acknowledged that the Province will be challenged over the coming months to manage provincial spending priorities within the context of the current economic conditions and competing interests.

Consequently, the Province discussed with UBCM a proposal to deliver funding to local governments earlier than would be the case under the existing small community, regional district and traffic fine revenue sharing grant programs. The proposal is a temporary restructuring of these key local government transfer payments as SCI Funds aimed at stimulating growth and providing greater certainty to local governments.

Under the SCI Funds proposal, eligible local governments would sign a SCI Funds Agreement and commit to develop a plan and publicly report on SCI Funds. The proposal is subject to the approval of the required funding by the Legislative Assembly. The initial payment is included in the 2008/09 Supplementary Estimates, tabled in the Legislative Assembly last week. If the Legislative Assembly approves the Supplementary Estimates, the Ministry

of Community Development will implement the proposal.

UBCM Executive Support

UBCM Executive considered the proposal and agreed to endorse it. In doing so, Executive considered both the certainty that the proposal provides with respect to transfer payments and the requirement for local governments to plan and report on the funding, to sign an Agreement for the funding, and to do so in extremely tight timeframes. While Executive is not ordinarily supportive of imposing requirements on transfers that have previously been unconditional, and acknowledges that these requirements may be seen as irritants by some local governments, it felt it had few options but to agree to the proposal. On balance, Executive felt the certainty provided by the proposal outweighed the additional requirements, particularly given the current economic and fiscal situation.

The Executive believes that the current economic downturn presents a real risk to local government transfer programs, at least over the short term. As a result, the Executive supported the funding commitment that the SCI Funds represents, believing it to be in the best interests of local governments, and then worked with the Province to ensure the requirements were as streamlined as possible.

Proposed SCI Funds payments

Under the SCI Funds proposal, eligible local governments would receive three payments, between March, 2009 and July, 2010, which equal, in total, their allocations under the small community, regional district and traffic fine revenue sharing programs for the 2009/10 and 2010/11 fiscal years, but with a higher proportion of funds delivered to the local government earlier than would otherwise be the case.

To be clear, the SCI Funds do not represent additional local government funding. They are, instead, a temporary restructuring of key transfer payments aimed at stimulating growth and providing greater certainty to local governments. The basis for these grant payments and the overall amount transferred to local governments under the Local Government Grants Act's Regulation will not change. The final year of the Province's four-year doubling of small community grants will continue to be implemented and will be included in the SCI Funds package.

Requirements related to the SCI Funds

SCI Funds will be delivered quickly, with only two strings attached. Local governments will need to "sign-up" for the funds, by signing a SCI Funds Agreement with the Province, and they will need to agree to plan for the funds and publicly report on their use and the results achieved. The SCI Funds Agreement will broadly state the purpose of the funds (i.e., for local government services; to defray the cost of local police enforcement), and will set out the planning and reporting requirements.

UBCM has worked with the Province in developing the SCI Funds Agreement and in determining how best to achieve our mutually held interests in maintaining local government autonomy and minimizing the administrative burden associated with the planning and reporting requirements.

Local governments will need to develop a plan that sets out the intended uses and performance targets for the SCI Funds. For reporting, local governments will need to publicly report on the plan and progress made toward achieving the performance targets. The timing of the SCI report coincides with legislated annual reporting requirements. Therefore, municipalities may choose to include the SCI Funds reporting in their annual report and regional districts may choose to include the SCI Funds reporting along with their annual reporting on regional district finances.

Alternatively, local government could prepare a separate SCI Funds plan and report and present it publicly before June 30 in 2010 and 2011. A template "SCI Funds Plan and Progress Report" was jointly developed by UBCM and the Province, and is attached for your information. While local governments are not required to use that template, it was developed in order to provide some guidance for what the report could contain, and to facilitate a streamlined process for reporting to the public.

Signing a SCI Funds Agreement

Subject to approval of the Legislative Assembly, the first SCI Funds payment is expected to be delivered before March 31, 2009, to all eligible local governments signing a SCI Funds Agreement by March 13, 2009.

Consequently, UBCM strongly recommends that those local governments currently eligible for small community, regional district or traffic fine revenue sharing grants consider the SCI Funds Agreement at their next Council or Board meeting and, if Council/Board resolves to enter into the Agreement, to ensure that it is signed and delivered to the Ministry of Community Development prior to March 13, 2009.

Given the extremely short time frames to submit a signed SCI Funds Agreement, UBCM encourages Chief Administrative Officers for all eligible local governments to place an agenda item on their next Council or Board agenda in anticipation of receipt of applicable documentation from the Ministry of Community Development. If a Council or Board meeting is not scheduled prior to March 13, please give us a call to let us know the date of the next scheduled meeting. It may be possible for those local governments to submit their signed SCI Funds Agreement after the March 13, 2009 deadline date and still received funding prior to March 31, 2009.

Contact information

Brenda Gibson,
General Manager,
Victoria Operations
UBCM
250 356-0862
bgibson@civicnet.bc.ca

Jennifer Richardson,
Policy Analyst, Infrastructure &
Finance Division
Ministry of Community
Development
250 356-9609
Jennifer.Richardson@gov.bc.ca

MEMORANDUM

To: All Financial Officers

From: UBCM

Date: February 25, 2009

Re: **Strategic Community Investment Funds**

A number of local government Financial Officers have contacted us to ask questions about the SCI Funds communication we sent yesterday. This will serve to clarify a couple of points that have been raised during those conversions.

What happens if we choose not to sign a SCI Funds Agreement? Will we still receive our small community, regional district and traffic fine revenue sharing grants?

The funding for the first of the three SCI Funds payments is now included in the Province's 2008/09 Budget and the funding for the next two payments are included in Province's 2009/10 and 2010/11 Budgets.

The only way to access these funds is to sign an SCI Agreement and the reason there is urgency in signing the SCI Funds Agreement is that funding set aside in this year's budget must be delivered by the Province prior to March 31, 2009.

This year's funding cannot be carried over to the next fiscal year, and therefore will not be available to pay small community, regional district or traffic fine revenue sharing grants for those local governments not wanting to participate in the SCI Funds program.

Therefore, in order to receive grant funding under these programs, local governments must sign a SCI Funds Agreement.

What happens after the last payment of the SCI Funds? Will there be further payments in relation to small community, regional district and traffic fine revenue sharing programs?

The third year of the Province's Fiscal Plan (i.e., 2011/12) tabled in the Legislature last week includes funding for small community, regional district and traffic fine revenue sharing programs. Consequently, UBCM fully expects that payments under these programs would resume for the 2011/12 and future fiscal years.

Strategic Community Investment Funds Plan and Progress Report

- (1) **SCI Funds received or anticipated:** *Payments under the small community, regional district and traffic fine revenue sharing portions of the Strategic Community Investment Funds (SCI Funds) will be set out separately in the local government's SCI Funds Agreement.*

Strategic Community Investment Funds	Use	Date	Amount
SC grants	local government services	March 2009	
		July 2009	
		July 2010	
RD grants	local government services	March 2009	
		July 2009	
		July 2010	
TFRS grants	Defray the cost of local police enforcement	March 2009	
		July 2009	
		July 2010	

- (2) **SCI Funds intended use, performance targets and progress made:**

Small Community or Regional District Portion of the SCI Funds

Intended Use	Performance Targets	Progress made in first reporting period (by June 30, 2010)	Progress made in second reporting period (by June 30, 2011)
<i>State at least one intended use for the small community or regional district portion of the SCI Funds. If more than one use has been identified, each would be set out separately (use additional lines, if needed).</i>	<i>State at least one performance target for each intended use.</i>	<i>Describe how the local government has moved towards this performance target since the funds were received.</i>	<i>Describe how the local government has moved towards this performance target since the last report.</i>

Traffic Fine Revenue Sharing Portion of the SCI Funds

Intended Use	Performance Targets	Progress made to first reporting period (by June 30, 2010)	Progress made in second reporting period (by June 30, 2011)
<i>State at least one intended use for the traffic fine revenue sharing portion of the SCI Funds. If more than one use has been identified, each would be set out separately (use additional lines, if needed).</i>	<i>State at least one performance target for each intended use.</i>	<i>Describe how the local government has moved towards this performance target since the funds were received.</i>	<i>Describe how the local government has moved towards this performance target since the last report.</i>

- (3) **Report Date:** _____

First report must be by to June 30, 2010, and second report must be by to June 30, 2011.

Tips for filling out the Strategic Community Investment Funds Plan and Progress Report

- Use of this template to report on SCI Funds is not required. It is provided for convenience only, and local governments may choose to report using the template, or using some other format.
- SCI Funds received or anticipated can be obtained directly from the SCI Agreement.
- SCI Funds must be used for the purposes set out in the SCI Funds Agreement, which are: the small community and regional district portions must be used for local government services; and the traffic fine revenue sharing portion must be used to defray the cost of local police enforcement. Intended uses may be derived from the line items in financial plans, or may be stated more specifically.
- The report must state one or more performance targets relating to each of the intended uses. These performance targets should facilitate measuring or determining progress made with the Funds.
- Progress reporting may be stated quite broadly, or more specifically, and the information that is presented may be quantitative or qualitative.
- The following are some **examples** of intended uses, performance targets and progress information.

Small Community or Regional District Portion of the SCI Funds

Intended Use	Performance Targets	Progress made to first reporting period (by June 30, 2010)	Progress made in second reporting period (by June 30, 2011)
Use funding to support regional district administration, other than EA administration.	100% of the RD SCI Funds are used to support RD administration over the term of the SCI Agreement.	<ul style="list-style-type: none"> 60% of the RD SCI Funds received to date were used to maintain RD administration services levels at those of previous years. The remaining RD SCI funds were put aside in a reserve account and will be used for this purpose next year. 	100% of the SCI Funds were used towards regional district administration services.
Use funding to support local government services to avoid tax rate increases.	Minimize tax rate increases.	Tax rates remained consistent with prior year.	Moderate tax rate increases were needed due to general economic circumstances, although these were less than would be needed without SC SCI funds.
Use funding to support actions to reduce corporate emissions.	<ul style="list-style-type: none"> Hire consultant to complete fleet emissions strategy by August, 2009. Replace furnace in municipal hall with a one that reduces energy consumption by 20%. 	<ul style="list-style-type: none"> Consultant engaged in July, 2009. Fleet emission strategy completed in December, 2009. Issued tender documents for furnace replacement in March, 2010. 	<ul style="list-style-type: none"> Target met as of last report. Furnace installed September, 2010. Energy consumption since installation is down 15% from previous year.

Traffic Fine Revenue Sharing Portion of the SCI Funds

Intended Use	Performance Targets	Progress made to first reporting period (by June 30, 2010)	Progress made in second reporting period (by June 30, 2011)
Use funding to support police enforcement.	100% of Funds are used to support police enforcement over the term of the SCI Agreement.	<ul style="list-style-type: none"> 30% of the TFRS SCI Funds received were used towards the police operating budget. 30% of the TFRS SCI Funds were used towards purchase of 4 police cars. The remaining TFRS SCI Funds were put aside in a reserve account for police operations next year. 	<ul style="list-style-type: none"> 100% of the TFRS SCI Funds were directed to the police operating budget, 70% for operations and 30% for capital.
Use funding to reduce property crime.	<ul style="list-style-type: none"> 20 fewer household break-ins per year. By December 2010, deliver a public education program on crime proofing vehicles. 	<ul style="list-style-type: none"> Neighbourhood watch program instituted. Workshop developed for use of community groups. 	<ul style="list-style-type: none"> 15 fewer break-ins in neighbourhood watch areas. delivered 8 workshops between November, 2010 and May, 2011.

Subject: FW: Money available for grants from the Northern Development Initiative Trust
From: "Janine North" <janine@northernddevelopment.bc.ca>
Date: Thu, 26 Feb 2009 11:54:37 -0800
To: "Heather Nelson-Smith" <heather@portclements.com>, "Mayor Cory Delves " <cdelves@portclements.com>, <portclem@qcislands.net>
CC: "Janine North " <janine@northernddevelopment.bc.ca>, "Bryan Lockhart " <bryan@northernddevelopment.bc.ca>

Following up on my phone call with you Heather this morning, here is the grant availability for the Village of Port Clements from Northern Development.

\$126,227 was originally available for grants. You have not committed any funding according to our records. Therefore there is still \$126,227 available for grant applications moving forward. You also have a balance available for loans that will fluctuate with investment market returns and was \$191,069 at the end of 2008.

The annual \$35,000 Economic Development Capacity Building Grant and the \$7,500 Grant Writing Support are still available to all communities and regional districts from the Cross Regional Account and the details are on our website.

I also note that we haven't received the short annual report for both of the latter programs from 2008 and would appreciate your help in having them submitted so that we can include your results in our 2008 Annual report that is being compiled at this time.

It was a pleasure to talk with you this morning.

Warm Regards,

Janine North

Chief Executive Officer

tel 250-561-2525 | fax 250-561-2563

janine@northernddevelopment.bc.ca

Northern Development Initiative Trust
301-1268 Fifth Avenue, Prince George BC V2L 3L2
<http://www.northernddevelopment.bc.ca/>

reapply for NDI
GRANT WRITER 2009
\$7500.00

G-4

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

Page 1 of 2

2009-Feb-26

12:33:54 PM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20090109	2009-02-16	BAYVIEW MARKET		PAYMENT		20.00
			31-08	PORT BUCKS	20.00	
20090110	2009-02-16	EAGLECREST ENTERPRISES LTD		PAYMENT		14,473.00
			11-28-08	GUARD RAILS	14,473.00	
20090111	2009-02-16	VILLAGE OF PORT CLEMENTS		PAYMENT		133.98
			12-31-2008	REC COMMISSION, DRILL BIT, POSTAG	133.98	
20090112	2009-02-16	XEROX		PAYMENT		668.64
			L08229572	QUARTERLY PAYMENT NO. 8 OF 20	668.64	
20090113	2009-02-19	BEACHY, COLLEEN		PAYMENT		13.19
			2-16-2009	CLEANING SUPPLIES FOR PCVFD	13.19	
20090114	2009-02-19	CORPORATE EXPRESS		PAYMENT		465.28
			21910004	OFFICE SUPPLIES	465.28	
20090115	2009-02-19	HORNIDGE, CORRINA		PAYMENT		61.92
			02-14-2009	COFFEE HOUSE FOOD SUPPLIES	61.92	
20090116	2009-02-19	LORE, BEV		PAYMENT		71.75
			02-14-09	COFFEE HOUSE FOOD SUPPLIES	71.75	
20090117	2009-02-19	MUNICIPAL INFORMATION SYSTEMS INC		PAYMENT		278.52
			20081371	MUNIWARE SUPPORT	278.52	
20090118	2009-02-19	O'BRIEN ROAD & BRIDGE MAINTENANCE		PAYMENT		662.55
			05222	GRADING STREETS	662.55	
20090119	2009-02-19	PORT CLEMENTS ELEMENTARY		PAYMENT		200.00
			02-16-08	SCHOOL AND VOPC MEETING REGARDI	200.00	
20090120	2009-02-19	STORRY, BROCK		PAYMENT		79.09
			02-14-09	COFFEE HOUSE: SOUND AND PERFOR	79.09	
20090121	2009-02-19	WORKERS' COMPENSATION BOARD		PAYMENT		50.00
			31-30-09	2008 PENALTY 4TH QUARTER PAYMEN	50.00	
20090122	2009-02-19	XEROX		PAYMENT		668.64
			L09296873	XEROX LEASING	668.64	
20090123	2009-02-19	Blais, Harmonie		PAYMENT		100.00
			Feb14-09	COFFEE HOUSE PERFORMANCE WITH	100.00	
20090124	2009-02-19	Davis, Josina		PAYMENT		80.00
			Feb 14 200	COFFEE HOUSE PERFORMANCE WITH	80.00	
20090125	2009-02-19	Hayward, Joanne		PAYMENT		9.52
			09-14-02	COFFEE HOUSE FOOD SUPPLIES	9.52	
20090126	2009-02-19	Kupp, Adele		PAYMENT		60.00
			2009-14-02	COFFEE HOUSE EMCEE	60.00	
20090127	2009-02-19	Lore, Kelsey		PAYMENT		100.00
			02-14-009	CHILDCARE WITH LEAH FRIESEN	100.00	
20090128	2009-02-19	McKay, Ken		PAYMENT		79.24
			feb-14-200	COFFEE HOUSE: SOUND AND PERFORM	79.24	
20090129	2009-02-19	Sheilds, Mark		PAYMENT		79.24
			02-14-09	COFFEE HOUSE PERFORMANCE WITH	79.24	
20090130	2009-02-19	Thomas, John		PAYMENT		100.00
			02-14-2009	COFFEE HOUSE PERFORMANCE WITH	100.00	
20090131	2009-02-19	Thompson, Roly		PAYMENT		79.24
			February 1	COFFEE HOUSE PERFORMANCE	79.24	
20090139	2009-02-23	CORPORATE EXPRESS		PAYMENT		265.61
			22007317	OFFICE SUPPLIES	265.61	

F-1

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

Page 2 of 2

2009-Feb-26

12:33:55 PM

Cheque	Date	Name	Invoice	Description	Invoice Amount	Cheque Amount
20090140	2009-02-23	NORTH CENTRAL MUNICIPAL ASSOCIATI		PAYMENT		633.44
			2309	NCMA ANNUAL MEMBERSHIP DUES	633.44	
20090141	2009-02-23	SPEEDEE		PAYMENT		920.19
			897019-1	OFFICE FURNITURE	920.19	
20090142	2009-02-23	STAPLES MCDANNOLD STEWART		PAYMENT		565.96
			46879	RE: TENDER	565.96	
20090143	2009-02-23	XEROX		PAYMENT		394.17
			F39888471	METER READINGS OCT 31 08 TO FEB 1	394.17	
20090144	2009-02-26	CORPORATE EXPRESS		PAYMENT		515.42
			22015940	OFFICE SUPPLIES	119.28	
			22018566	OFFICE SUPPLIES-ORGANIZER	165.71	
			22047953	FOLDER, FIRST AID KITS, OFFICE SUPP	230.43	
20090145	2009-02-26	PENSION CORPORATION		PAYMENT		792.66
			02-09	FEB PENSION	792.66	
20090146	2009-02-26	RECEIVER GENERAL - CCRA		PAYMENT		3,359.61
			02-009	CRA DEDUCTIONS FEB	3,359.61	
20090147	2009-02-26	Northern Savings Credit Union		PAYMENT		115.50
			02-17-09	SAFETY DEPOSIT BOX FEE	115.50	
Total					31,313.10	

Council Action Plan			
Date	Action	Completed	Comment
18-Aug	add the logo as an action item to be looked at a later date.	√	Email to Greg,
	apply to UBCM for the School Community Connections Program for materials needed for the community kitchen		Quotes being obtained and will be forwarded to SD 50 for approval of grant submission
	approach Masset and Charlotte Council to see if there is any interest in the Village of Masset and Queen Charlotte to have Port Clements host this work shop.		awaiting response
	Nath research the UBCM-Infrastructure funding information for the availability to Port Clements.		Sam has made some calls so far, the details of the funding are not set
	have Public Works Superintendent look into the cost for Cedar posts for the sewage lagoon and report back to Council.		Councillor Traplin will work with Pete
16-Feb	have staff draft a policy for purchasing with a preference for local supply and employment within a percentage of off island bids.		
	ask Daryl Wong to keep us informed of any updates and to keep Council informed Community Development Trust Transitional Assistance Program.	√	
	Provide property owners the ability to reduce rates for a minimum of three months, where there is only one water shut off valve present at a charge of \$30.00 per change per property. It is the responsibility of the property owner to inform the village immediately of changes, failure to provide the administration with occupancy change information will result in penalties in the amount of \$30.00 per month plus back dated charges.	√	
	support the application of the South End Pool Committee in their application to Gwaii Trust for a feasibility Study.	√	
	table the NCMA Silent Auction request for Convention to the next regular meeting of Council.		Will be on agenda for the March 16 meeting
	to have future discussions with the Port Clements Volunteer Fire Department and the Queen Charlotte Island Recreation to discuss where to locate and what to buy to suit the needs.		
	get more information on the Policy recommendations for preventative health in BC via video conference March 12.		
	distribute the BC Housing, Making rent more affordable for families in your community and the Financial Hardship Property Tax Deferment Program around the community.	√	

	support the Village of Queen Charlotte's application to the Gwaii Trust for staff training under the New Legacy Program.	√	
	distribute Northern Health response to Complaint regarding preserved wood in Port Clements letter amongst the community.	√	
	follow up letter to Prime Minister Harper and Premier Campbell reiterating many of the points Joni Fraser made and with the idea that what is happening in Sandspit will happen in Port Clements.		
	apply to Service Canada- Skills link for 2 summer students.		
	support the Village of Masset volunteer fire department application to Gwaii trust under the New legacy program to upgrade radios.	√	

Public Works Report to Council

Pete Nelson-Smith

Feb 18, 2009

Report for weeks Jan 18, 2008 – Feb 18, 2009

Attn: Mayor and Council,

As the Public Works Superintendent, I would like to submit to you an update of the Public Works progress over the last couple of weeks.

Water:

- Replaced valve for media filter
- Rebuilt aging/broken inlet pipe for well #2
- Submitted water samples. Came back with good results
- Found/mapped curb stop for Block 25/Lot 1 (#1 Bayview)
- Found/mapped curb stop for Block 48/Lot 15
- General maintenance
- Searched for curb stop for Block 49, Lot 2. With a machine, located and installed a new curb stop

Sewer:

- Submitted effluent samples. Need to bring our Total Suspended Solids down. I have increased the running time of the aerator and moved it closer to the inlet source.
- Obtained quotes to fence in lagoon (requirement by law) Awaiting direction.
- Built new lid for lagoon weir.
- Began proper weir measurements (tells effluent flow into the bay)

Common services:

- Snow removal/de-icing from Multi-complex on multiple snow days
- Had all Public Works facilities organized and garbage removed
- General maintenance
- Created "Safe Work Procedures" for contractors and casual employees.
- Arranged effective "Man Alone" check in system with office.
- Fixed multiple deficiencies at the Health Clinic

Small Craft Harbour/Wharf

- Ordered/replaced damaged bull rail
- Removed garbage bin until crew boats begin runs
- Removed/stored Christmas lights

R-2