



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

Admin
Copy

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
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Email: office@portclements.ca
Web: www.portclements.ca

7:00 p.m. Regular Meeting of Council Monday October 5, 2015

AGENDA

1. ADOPT AGENDA.

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

D-1- Betty Stewart delegate, Yakoun Lane

3. MINUTES

M-1-September 8, 2015 Regular Council Meeting

M-2-September 16, 2015 Special Council Meeting

M-3- September 28, 2015 Tax Sale

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1- Yakoun lane recommendations

5. ORIGINAL CORRESPONDENCE

C-1-MIEDS Report

C-2-Thank you from the Museum

6. GOVERNMENT

G-1-Supreme Court Decision

G-2- Bylaw NO.430, 2015, Amendment to financial plan

7. FINANCE

F-1-Cheque listing to September 30, 2015.

F-2-Northern Savings Credit Union August bank statement.

F-3-Canadian Imperial Bank of Commerce August bank statement.

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1-Report to Council – Sinking of Amazing Grace

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

Motion to adjourn to in camera meeting under *Community Charter* Section 90(1)(g).

12. ADJOURNMENT

262 MINUTES
Special Meeting of
Council Feb 22/82

263 BUSINESS ARISING
Erosion lots 6 & 7 Block
48 Plan 5171

and Forest. Moved from Drachy excavating and O'Brien
those present that Mayor Johnson explained to Council and
villages the scope of the work and the costs that the
he further stated that by being the supplier of materials
be determined prior to opening of the bids. The
contractors were concerned about the bids. The
as shown on the drawings. Alderman Chapman
stated that he could provide accurate trench profile
if they thought it was really necessary.

MOVED BY ALDERMAN O'BRIEN AND SECONDED BY ALDERMAN
QUINN THAT THE OPENING OF THE BIDS BE POSTPONED UNTIL
MONDAY, MARCH 8, 1982, AT 7:30 P.M.
CARRIED

Amendments

- 250 - add for development of road and playing field.
- 252 - 243 (b) amend spelling aggregate to aggregate.
- and after from add Scott, B & A Blacktopping.
- Columbia Bitullic and CWP Ltd.
- 248 (a) add after mounts - and sandee
- 253 - amend Alderman to Alderman.

MAYOR JOHNSON DECLARED THAT UNLESS THERE WERE ANY
OBJECTIONS THAT THE MINUTES OF FEBRUARY 22/82
SPECIAL MEETING OF COUNCIL BE ADOPTED AS AMENDED.

The Clerk presented recommendations to correct the
erosion problems on lots 6 & 7 Block 48.
(see file 4010)

MOVED BY ALDERMAN QUINN AND SECONDED BY ALDERMAN
CHAPMAN THAT THE CLERK BE AUTHORIZED TO EXPEND
\$200.00 TO OBTAIN A DESIGN AND COST ESTIMATE TO
CORRECT THE EROSION PROBLEM ON LOTS 6 & 7 BLOCK 48
PLAN 5171.

CARRIED

BY-LAW No. 115
PROPERTY RESOLVING

BY-LAW No. 76
SCHOOL REGULATIONS

NEW BUSINESS:
1) STOVE - Community Hall

Travel Expenses

c) Erosion
Rick George's Property Tingley
Ave. Lot 7 Blk. 48 Plan 5171

Submitted by Alderman Galska stated that Alderman Galska would
submit a written report. He further reported
a) It was a worthwhile seminar
b) They were told not to expect too many results.
c) Other communities spend a much larger percentage
of their budget on recreation.

MOVED BY ALDERMAN CHAPMAN AND SECONDED BY ALDERMAN
GALUSKA THAT BY-LAW NO. 115 BE RECONSIDERED AND ADOPTED.

CARRIED.

MOVED BY ALDERMAN CHAPMAN AND SECONDED BY ALDERMAN
GUINN THAT BY-LAW NO. 76 BE RECONSIDERED AND ADOPTED.

An estimate submitted by Jim's Refrigeration was
discussed. Alderman Quinn stated that the Lions Club
were fixing up the kitchen. The Clerk is to check
with the Lions Club and see if they are replacing the
stove.

MOVED BY ALDERMAN CHAPMAN AND SECONDED BY ALDERMAN
GALUSKA THAT THIS MATTER BE TABLED UNTIL THE NEXT
MEETING.

CARRIED.

MOVED BY ALDERMAN GALUSKA AND SECONDED BY ALDERMAN
CHAPMAN THAT THE TRAVEL EXPENSE SCHEDULE 1710-6
DATED FEBRUARY 12, 1982 BE APPROVED.

CARRIED.

Mayor Johnson stated that Mr. George had expressed
his concerns to him about this erosion. The Mayor and
Clerk are to meet Thursday February 18, 1982 to assess
the damage. A plan for repair is to be drawn up and
cost estimates obtained. It will then be submitted
to the Credit Union for approval and authority to
commence the work.

CARRIED.

Moved by Alderman Shields and seconded by Alderman Stanke that the following changes be made to Zoning By-Law No. 41

Lots 1 & 2 and 21 & 22
Block 22 D. L. 746

Lots 21 & 22
Block 21 D. L. 746

Block 13 D. L. 746

from industrial to retail commercial.
Also that we change

Lot 9 Block 43 D. L. 746

from retail commercial to School & Park.

Amend Section 1.2.0 to read

"lane: means a public way meant for vehicular use not less than sixteen (16) feet nor more than twenty-five (25) feet wide;

Amend Section 2.3.5

(1) No part of any mobile home or addition or any building or structure a part thereof except a fence shall be located within twenty-five (25) feet of a front lot line.

CARRIED

NO. 60
3RD READING

Alderman Player that By-law No. 60 being
"Capital Works, Machinery and Equipment
Reserve Fund Expenditure By-law" be read
a first, second and third time respectively.

CARRIED.

4.
LETTER
MACMILLAN
BLOEDEL
AUTHORIZING
DEVELOPMENT
BLK. 48, 49, 50
51

MOVED by Alderman Kennedy and seconded by
Alderman Player that the Clerk be instructed
to draft a letter to MacMillanBloedel
confirming Survey of Lots within Blks.
48, 49, 50, and 51 conform to the by-law
requirements of the Village for development
by the Kaizen Consumers Credit Union into
trailer sites.

CARRIED.

5.
RESOLUTION
#4 - 1978

MOVED by Alderman Reid and seconded by
Alderman Kennedy that the following Resolution
be adopted:

"That the Council of the Village of Port
Clements in open meeting assembled enacts
as follows:

That the Village of Port Clements requests
assistance from the Ministry of Municipal
Affairs and Housing in acquiring Crown land
and Development of a rural subdivision
with area extended in Supplementary Letters
Patent mainly, in the area commencing at the
most northerly northeast corner of Fractional
Section 21, Township 14, Queen Charlotte
District, thence southerly, easterly southerly
and westerly along the easterly, northerly

all members present.

Mayor DeWaal called the meeting to order at 7:45 p.m.

MINUTES OF
REGULAR
MEETING
APRIL 13/78

MOVED by Alderman Player and seconded by
Alderman Kennedy that Regular minutes of
April 10, 1978 be adopted as read.

CARRIED.

2.
BY-LAW
NO. 58
ADOPT

MOVED by Alderman Kennedy and seconded by
Alderman Reid that By-law no. 58 being
"Village of Port Clements Loan Authorization
By-law" be reconsidered and adopted.

CARRIED.

3.
BY-LAW
NO. 60
1ST READING

MOVED by Alderman Reid and seconded by
Alderman Player that By-law No. 60 being
"Capital Works, Machinery and Equipment
reserve Fund Expenditure By-law" be read
a first, second and third time respectively.

CARRIED.

4.
LETTER
MACMILLAN
BLOEDEL
AUTHORIZING
DEVELOPMENT
BLK. 48, 49, 50
51

MOVED by Alderman Kennedy and seconded by
Alderman Player that the Clerk be instructed
to draft a letter to MacMillanBloedel
confirming Survey of Lots within Blks.
48, 49, 50, and 51 conform to the by-law
requirements of the Village for development
by the Kalen Consumers Credit Union into
trailer sites.

CARRIED.

5.
RESOLUTION
44 - 1978

MOVED by Alderman Reid and seconded by
Alderman Kennedy that the following Resolution
be adopted:

"That the Council of the Village of Port
Clements in open meeting assembled enacts
as follows:
That the Village of Port Clements requests
assistance from the Ministry of Municipal
Affairs and Housing in acquiring Crown land
and Development of a rural subdivision
with area extended in Supplementary Letters
Patent mainly, in the area commencing at the
most northerly northeast corner of Fractional
Section 21, Township 14, Queen Charlotte
District, thence southerly, easterly southerly

D/

and the financial committee in September. The business meeting on August 2 of how to deal with Green 4. There will be a letter to him the district and that any other representatives of meeting will be held and vote for Green 4. The investment level and how to use and distribute the money. The first from the officers will be available for a letter on 2 P.M. on the day, on Wednesday morning. The meeting will unlock the existing generator and that the decision of the new generator will follow.

1950

Mr. Harrison suggested that: during the course of business concerning Gwalli Trust consider that the community forest needs planning, to get off the ground; council consider that with the \$400,000 Yakoun Street, hopefully this will not get a precedent paving of everyone else will want to have their street paved.

Amnistia

the clerk informed that: Dedrick Surveying will be in town the clerk and that they will relocate the corner post of Greg and Tomer Stewart's property; he has not yet requested quotes on party surveying work and that it may be worthwhile deciding on a list of projects to be done; he is working on the joint barge of water extension business plan and that a draft will be available for review by August 13; the water extension to the industrial park is an issue worth discussing and invited industrial park members to come to the office for discussion in more detail.

did not appreciate

THE UNIVERSITY OF CHICAGO

The clerk requested, and council ~~provided approval for the~~ purchase of an aquarium and fish to monitor water quality in the treatment plant.

99-243 ADJOURNMENT

There being no further business, the regular meeting of council was adjourned at 8:55 p.m.

Wm. A. Black
Major Genl A. Macpherson

Clock Junky Illustration

Amended
Aug 23/99
[Signature]

DI

minutes of Regular Meeting of Council held May 31, 1999 in the
Port Clements Village Office.

Present:

Mayor Beachy
Clerk Jukka
Councilor Efraimsson
Councilor David Froese
Councilor Joan Ann Allen
Councilor Ron Haraldson
Councilor Glen

Spence Stanyer

Public:

19.169 CALL TO ORDER
Mayor Beachy called the regular meeting to order at 7:35 p.m.

19.170 AGENDA

After adding under New Business b) Haida Gwaii Community Fut
re: letter to Larry Brealey regarding upgrade of Industrial
re: EDAC re: Canada Millennium Partnership Progra

Minutes of Regular meeting held Monday, April 10, 1978.

All members present.

Mayor Delwisch called the meeting to order at 7:45 p.m.

1.

MINUTES
SPECIAL
MEETING
MARCH 21/78

MOVED by Alderman Finlayson and seconded
Alderman Reid that minutes of Special meeting
held March 21, 1978 be adopted as circulated.

CARRIED

2.

MINUTES
SPECIAL
MEETING
APRIL 5/78

MOVED by Alderman Player and seconded by
Alderman Kennedy that minutes of Special
meeting held April 5, 1978 be adopted as
circulated.

CARRIED

CARRIED.

MOVED by Alderman Kennedy and seconded by Alderman Reid that By-law no. 56 being "Village of Port Clements Loan Authorization By-law" be reconsidered and adopted.

CARRIED.

MOVED by Alderman Reid and seconded by Alderman Player that By-law No. 60 being "Capital Works, Machinery and Equipment reserve Fund Expenditure By-law" be read a first, second and third time respectively.

CARRIED.

MOVED by Alderman Kennedy and seconded by Alderman Player that the Clerk be instructed to draft a letter to MacMillanBloedel confirming Survey of Lots within Blks. 48, 49, 50, and 51 conform to the by-law requirements of the Village for development by the Kaian Consumers Credit Union into trailer sites. Yk

CARRIED.

MOVED by Alderman Reid and seconded by Alderman Kennedy that the following Resolution be adopted: D1

7.
CREDIT
UNION SUB-
DIVISION
WATER AND
SEWER CONST-
RUCTION

be contacted to investigate possible changes to Water and Sewer contract where cold mix is being allowed by Engineers, Willis, Cunliffe, Tait as permanent reinstatement rather than hot mix as called for in the specifications. Also, advise Mr. Wilson of lack of proper supervision by Willis, Cunliffe and Tait, Engineers. It has been learned that while pump station No. 3 and clean-up was being constructed that there were no Engineers on site for a period of one week.

CARRIED.

Mr. Dave Harris was in attendance and explained that he and three other H.B. Contracting employees had bid on and received the job of constructing the water and sewer services for the Credit Union trailer subdivision. He stressed that this group of men will be working as independent contractors and will no way be associated with H.B. Contracting. Mr. Dave Harris showed plans and outlined the work to be completed. Council was generally in agreement with the plans as presented.

MOVED by Alderman Finlayson and seconded by Alderman Player that Mr. Harris's plans for water and sewer construction in the Credit Union Subdivision be approved in principle pending submission of final plans. Specifications in Village of Port Clements Water and Sewer Contract to be adhered to.

CARRIED.

CARRIED.

PG Assets and Land Corporation for request for approval of Kumbis River Lodge purchase of Crown Land. File 6406346.

3. MOVED AND SECONDED THAT COUNCIL REPLY "APPROVAL RECOMMENDED" TO KUMBIS RIVER LODGE PURCHASE OF CROWN LAND. FILE 6406346.

CARRIED.

24.187 FINANCE

a) Greg and Betty Stewart re: replacing property line peg and water drainage problem.

1. MOVED AND SECONDED THAT THE VILLAGE HIRE A SURVEYOR TO REPLACE THE PROPERTY LINE PEG AT GREG AND BETTY STEWART'S HOUSE THAT WAS REMOVED DURING DRAINAGE WORK DONE BY THE VILLAGE.

CARRIED.

b) Central Community Log Sort at Village Lot 10, Plan 42882 re: see proposal, request for support in principle by Tim Fennell, Islands Manufacturing Co-op.

2. MOVED AND SECONDED THAT THE VILLAGE REQUEST FURTHER INFORMATION ON THE PROPOSAL AND TIME TO CONSIDER THE INFORMATION ONCE RECEIVED.

CARRIED.

The clerk was instructed to request details on: membership on the Islands Manufacturing Co-op; the terms of the lease; other options for the community log sort.



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Minutes of the regular meeting of the Port Clements Council held September 8, 2015 in the Council Chambers.

Present:

Mayor Gould
Councillor Daugert
Councillor O'Brien Anderson
Councillor Gaspar
CAO – Kim Mushynsky

15 members of the public in attendance

1. ADOPT AGENDA.

Meeting was called to order at 7:00pm

2015-241 - Moved by Councillor Daugert, seconded by Councillor Cunningham
THAT the agenda be adopted as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1 Gwaii Tel

Carol Kulesha, Ryan Barber and Brian Lund updated Council on the progress being made on the fiber "back-bone" upgrade as well as on the potential for reaching harder to service customers through a TV White Space (TVWS) innovation via grant funding they are awaiting a decision on.

D-2 – QCIslands Net Ltd.

Jim Pazarena spoke on behalf of QCIslands Net Ltd. and Gwaii Communications regarding concerns about the TVWS upgrades proposed by Gwaii Tel and how it has the potential to impact their business model and introduce unfair competition.

Janine North of Northern Development Initiative Trust spoke briefly about the Gwaii Tel upgrades, for which they are a funder, and about funding opportunities for both QCIslands Net Ltd. and Gwaii Communications that are being managed by NDIT and encouraged both businesses to apply for these funds before they are fully subscribed.

Council had a 5 minute recess from 8:20-8:25pm

3. MINUTES.

M-1 – Regular Meeting of Council August 17, 2015
2015-242 – Moved by Councillor Gaspar, seconded by Councillor Daugert
THAT we accept August 17, 2015 Regular Meeting minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – Chris Bellamy – Business Facade
2015-243 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert

THAT the Village writes Mr. Bellamy a letter restating that the original decision, which has been confirmed with Northern Development Initiative Trust, stands.

CARRIED

5. ORIGINAL CORRESPONDENCE.

C-1 – David Pottinger – Nyeholt Road

2015-244 – Moved by Councillor Gaspar, seconded by Councillor O'Brien Anderson

THAT Council authorizes Mr. Pottinger to fall, top or limb the trees in the Village of Port Clements' road right of way, as needed, to meet the minimum requirements for BC Hydro to install power poles for Mr. Pottinger.

CARRIED

C-2 – SQCRD Highlights

2015-245 - Moved by Councillor Daugert, seconded by Councillor Cunningham

THAT the Village of Port Clements receives and file this information.

CARRIED

C-3 – Federal Election debate on Haida Gwaii

2015-246 - Moved by Councillor Cunningham, seconded by Councillor Gaspar

THAT Council receives and file this information.

CARRIED

C-4 – Paramedicine Initiative update

2015-247 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT Council receives and file this information.

CARRIED

6. GOVERNMENT.

7. FINANCE.

F-1 – Cheque listing to September 1, 2015

2015-248 – Moved by Councillor Gaspar, seconded by Councillor O'Brien Anderson

THAT the Village of Port Clements receives and file this information.

CARRIED

8. NEW BUSINESS.

NB-1 – Municipal Insurance Association – appointment of delegate and alternates

2015-249 – Moved by Councillor Gaspar, seconded by Councillor O'Brien Anderson

THAT the Village of Port Clements appoints Mayor Ian Gould as our MIABC Representative and Councillors Cunningham and O'Brien Anderson as Alternates.

CARRIED

NB-2 – Haida Gwaii Community Futures – appoint Representative

2015-250 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert

THAT Council appoints Urs Thomas to be the Port Clements Representative for Haida Gwaii Community Futures and that we thank him for his past service in this capacity.

CARRIED

NB-3 – Report to Council - #52 Bayview Street Easement

2015-251 – Moved by Councillor Gaspar, seconded by Councillor Cunningham

THAT Council tables this discussion until they have had time to review late information provided by Greg and Betty Stewart on this issue.

CARRIED

NB-4 – C&C Beachy – permission for annual clearing of brush

2015-252 – Moved by Councillor O'Brien Anderson, seconded by Councillor Gaspar

THAT Council approves the regular clearing of brush in the Sunset Park opposite of Mr. Beachy's residence, as has been done in the past, for the 2015-2016 year.

CARRIED

NB-5 – Report to Council – Solar panel costs confirmation

M1

2015-253 – Moved by Councillor Gaspar, seconded by Councillor Daugert
THAT Council reaffirms their commitment, as was originally done for the LED streetlight funding proposal, to cover any cost over-runs on the proposed solar panel island project, on a pro-rata basis.

CARRIED

NB-6 – September 21 Regular Council meeting

2015-254 – Moved by Councillor Gaspar, seconded by Councillor Cunningham

THAT Council cancels the regularly scheduled meeting of September 21, 2015 due to a lack of quorum, due to Council attendance at UBCM.

CARRIED

Council directed that a Special Meeting be held Wednesday September 16th at 4pm to discuss their attendance at this year's UBCM.

NB-7 – Smillie's Bed & Breakfast application to the Business Façade program

2015-255 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT Council approves the application by Smillie's Bed & Breakfast for the Business Façade program.

CARRIED

2015-256 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT Council authorizes the meeting to continue beyond 10pm.

CARRIED

NB-8 – Update on biomass installation

2015-257 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT Council approves the amended bid from Canadian Western Mechanical which reduces the overall costs due to some of the work being done by the Village of Port Clements.

MOTION DEFEATED

2015-258 – Moved by Councillor O'Brien Anderson, seconded by Councillor Gaspar

THAT Council approves option "D" as presented, which calls for the Village of Port Clements to work together with a local project manager to undertake the installation of the biomass system.

CARRIED

1 OPPOSED

2015-259 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson

THAT the Village of Port Clements asks NDIT for an extension to the completion date of the biomass heater project.

CARRIED

NB-9 – Yakoun Lane Recommendation

2015-260 – Moved by Councillor Gaspar, seconded by Councillor O'Brien Anderson

THAT Council tables this discussion until they have had time to review late information provided by Greg and Betty Stewart on this issue.

CARRIED

NB-10 – Authorization for Danielle Dysserinc to have signing authority for CIBC and NSCU.

2015-261 – Moved by Councillor Cunningham, seconded by Councillor Gaspar

THAT Council authorize the new Deputy/Clerk, Danielle Dysserinc, to have signing authority for both the Canadian Imperial Bank of Commerce and Northern Savings Credit Union and that she be authorized to process online vendor payments through Northern Savings Credit Union.

CARRIED

9. ACTION ITEMS

Due to the lateness of this meeting all reports, discussions and action items were tabled to the next Council meeting

10. REPORTS AND DISCUSSIONS.

2015-262 Moved by Councillor Gaspar, seconded by Councillor O'Brien Anderson

THAT we move to in-camera per CC 90-1-m at 10:20pm

CARRIED

ADJOURNMENT.

2015-263 - Moved by Councillor Cunningham seconded by Councillor Gaspar

THAT the meeting be adjourned at 10:25pm

CARRIED

Ian Gould,
Mayor

Kim Mushynsky,
CAO



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Special meeting of the Port Clements Council
September 16, 2015
4pm

Present:

Mayor Gould
Councillor Daugert
Councillor Cunningham
Councillor O'Brien Anderson

CAO – Kim Mushynsky
Deputy Clerk – Danielle Dysserinc

0 members of the public in attendance

Mayor Gould called the meeting to order at 4:20pm

1. ADOPT AGENDA.

Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert
THAT the agenda be adopted.

CARRIED

2. MINUTES.

3. NEW BUSINESS

NB-1 – Planning for UBCM

Council members made final decisions regarding meeting attendance and finalized speaking notes for meetings with various Ministries at UBCM next week.

ADJOURNMENT.

Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson
THAT the meeting be adjourned at 5:30pm

CARRIED

Ian Gould,
Mayor

Kim Mushynsky,
CAO



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Minutes

Tax Sale Monday September 28, 2015

COUNCIL CHAMBERS – 10am

1. Tax sale open: 10:01 am

2. First Lot for Sale :

Lots 4, Block Plan PRP42882, #140 Industrial Road Upset \$ 1,188.15

- No bids presented
- The Village of Port Clements announced the purchaser of #140 Industrial Road, pursuant to Section 407(4) of the Local Government Act.

3. Second Lot for Sale:

Lot A, Block 30, Plan 1079, District Lot 746 #17 Bayview Drive Upset \$1,960.71

- Bid for \$2000.00 by Terry Wallace
- No further bids
- Terry Wallace is declared the purchaser of #17 Bayview Drive pursuant to Section 407(4) of the Local Government act

4. ADJOURNMENT: 10:20am



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RECOMMENDATION

Author: Kim Mushynsky
Date: September 2, 2015
Re: Yakoun Lane conditions

Per the attached concerns raised by Betty Stewart, and in line with action item A21 and Council 2015 Priority #5 the following is recommended by Public Works, in consultation with the Administrator, for Yakoun Lane.

The alders provide good slope stabilization and therefore it is recommended that they remain but be pruned to allow for visibility issues.

The retaining wall is to be removed. This will resolve the line of sight concern raised and will make room for the development of a bit of a ditch (swale) at the corner of Yakoun Lane and Hemlock Avenue.

Create a swale along the alleyway.

Re-evaluate the effectiveness of these works within six months of their completion.

Respectfully submitted:

Dear Mayor, and Council;

Re: NB9 Yakoun lane recommendation – September 8, 2015 agenda.

As residents of Yakoun lane since 1989 we have observed a consistent lack of drainage maintenance for this lane.

The Village has struggled with erosion and drainage issues involving this lane since the initial construction of the “Kaien Consumers Credit Union Sub-Division” in 1978.

During the Nov 5, 1979 Council meeting - Item 17 - VOPC to pay to restore ditch between Tingley St & Credit Union Subdivision.

During the April 6, 1981 Council meeting, under number 9 New Business, then Mayor Johnson, reported on the “Credit Union” erosion, and suggested the following to correct the problem:

- #1 – 116 foot, retaining wall, varying in height from 2 to 5 feet, (treated timbers) and;
- #2 – 350 foot ditch, Poslowsky would require a culvert; and
- #3 – legal survey to establish exact line.

1982 (Feb or Mar) – References were made in a Council meeting - file #4010 was referenced regarding erosion problems involving lots 6 & 7 Block 48 and Yakoun Lane. This file is missing from the Village archives.

We approached the Village on numerous occasions in the past, requesting action to correct the drainage issues of the lane, storm runoff continued to cause erosion, and large volumes of water to enter our property.

One attempt to remedy this concern was to install a catch basin at the corner of our driveway and a flume which crossed under the lane emptying into the existing ditch, which had originally been established to correct erosion and drainage issues prior to our occupancy.

This remedy failed to achieve the desired results and was shortly thereafter removed.

When we purchased the property in 1990 and had a survey performed, we learned that the lane was narrower than the established standard of 16 feet, the properties on the west side were forced to use part of their property as lane way to gain safe access. This issue was raised when the village began discussions about performing upgrades to the lane.

Sometime between 1999 – 2003, the lane was subjected to sub-base restoration, upgrade to the minimum standard lane width, realignment and surface gravelling and complete ditching of the east side of the lane.

BAI

Following the restoration there was an increased volume of surface runoff at the north end of the lane which had been elevated during the restoration thus causing increased surface runoff to enter onto the properties and under the homes.

While the restored ditch on the east side of the lane permitted a percentage of the surface runoff to be carried down to Hemlock and into the Villages drainage system, there was no consideration given to a recommendation to slope the entire lane towards the ditch to ensure all surface runoff was carried away from the homes on the west side of the lane, and to ensure the lane surface was lower than the existing properties to ensure runoff would not enter the properties.

Unfortunately as cited in the first line of this letter, there has been a total lack of ditch maintenance following the initial restoration.

This lack of maintenance has negated a portion of the valuable work and materials expended in the original restoration and has once again contributed to the erosion of the gravel surface materials, and subsequent exposure of the subgrade materials and the requirement to re-establish the existing ditch once again.

We once again urge the Village to restore the original ditch line and to consider establishing a sloped surface to ensure proper drainage away from the residences.

Other identified concerns:

#1 – Overgrowth of vegetation since 2006, is now causing sight distance concerns at the north end of the lane as well as the overhead branches of the same vegetation are contacting vehicles and utility trailers with potential to cause damage, these are safety concerns as well.

#2 – The ditch has been overgrown with vegetation, as well as with surface material caused by erosion, this has impact on both drainage, and the overall width of the lane.

#3 – The runoff from the lane has potential to increase the likelihood of rot and failure of the supporting timbers of the homes on the west side of the lane.

#4 – There is an apparent “sinkhole” in the asphalt apron of the north end of the lane this may indicate a failure of the culvert.

#5 – The name tabs for Yakoun Lane have never been replaced - This is a concern in the event of an emergency involving fire, police, or ambulance.

#6 - We also question why Yakoun Lane has been removed from the OCP?

Greg and Elizabeth Stewart
19 Yakoun Street (only access - via Yakoun Lane)
PO Box 254
Port Clements, B.C. V0T1R0
Phone 250-557-4760 gstewart@qcislands.net

NEW BUSINESS

1. Mapping - Clerk reported a letter will be in next agenda.
 2. Recreation Facility - Alderman Green showed Council a plan of a four sheet curling rink prepared by J.A. Rogers. This plan has a lot of features that we would like to see included. Price \$450,000. complete. More details are being prepared. Drawings would cost \$8,000. and if firm awarded contract \$4,000. would be refunded.
- MAYOR REPORTS: Credit Union Erosin- Mayor Johnson suggested the following would correct the problem:
1. 116' retaining wall varying in height from 2 to 5 feet (treated timbers)
 2. 350' ditch - Poslowsky would require a culvert; and
 3. Legal survey to establish exact line.

DISCUSSION: Alderman Allinger reported he had been asked if the Council intends developing another Rural Subdivision out in the boundary extension area. REPLY: Not for some time. Road biggest problem. Possibly by 1984.

Meeting adjourned to an In-Camera meeting at 9:10 p.m.

BAI



Yakoun Lane after
some Restoration
& Rehabilitation
late 2002. Road
height increased
and ditch restored.



15. NOTES TO BE OBTAINED
DESIGN OF RURAL
SUB-DIVISION WATER
SYSTEM

MOVED by Alderman Trautman and seconded by Alderman
Plager that three estimates be obtained from
Engineering firms for the cost of designing a water
system to service the rural sub-division.

CARRIED

16. DRAGER TO BE
ISSUED NOTICE TO CLEAN
UP PROPERTY

MOVED by Alderman Plager and seconded by Alderman
Trautman that Cleon be instructed to issue notice
to Mr. L. Drager pursuant to By-Law No. 46 untidy
and unsightly Premises By-law to have property
cleaned up within time limit specified in said
By-law.

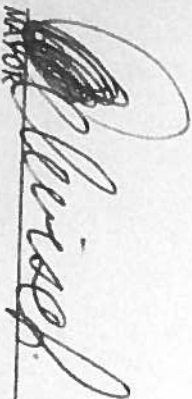
CARRIED

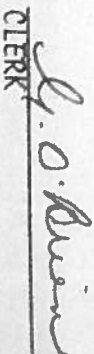
17.
DITCHING ALONGSIDE
CREDIT UNION SUB-
DIVISION BEHIND
TINGLEY STREET


MOVED by Alderman Finlayson and seconded by Alderman
Plager that Village pay cost for ditching restoration
between Tingley Street and Credit Union Subdivision.

CARRIED

Alderman Trautman moved the meeting adjourn at 10:40 p.m.


MAYOR


CLERK


CERTIFIED CORRECT CLERK



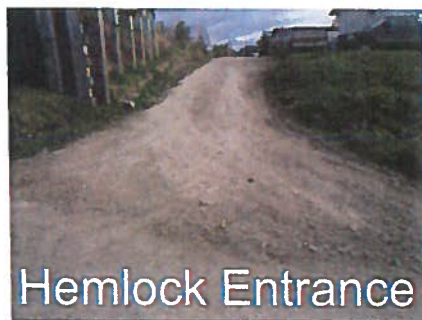
Catch Basin to be removed



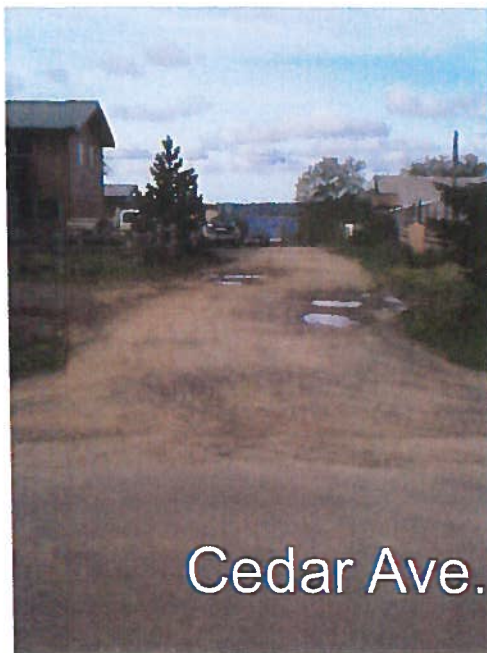
Culvert along existing ditch



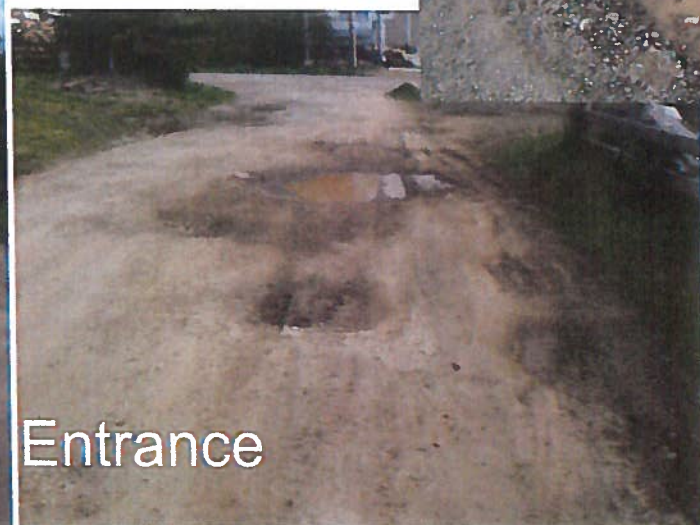
Existing Ditch



Hemlock Entrance



Cedar Ave. Entrance



When referring to left and right of Yakoun Lane, this perspective is from the Hemlock end of the Lane (where the stop sign is still missing from) .. left side is Tingley Street and right side is Yakoun Street.

There is also a major sight distance issue with the overgrown shrubs on the left side of Yakoun Lane at the intersection of Hemlock Ave. These shrubs are growing over top of the problematic retaining wall and causing a driving hazard due to the limited view driving out of and onto the Lane.

To: publicworks@portclements.ca; cao@portclements.ca

Subject: Yakoun Lane Flooding & Erosion

Date: Tue, 25 Aug 2015 08:25:54 -0700

Sean & Kim ..

Yesterday's downpours (Aug 24, 2015) created a river of water down Yakoun Lane, causing the left side of the lane to show signs of erosion (the dirt & gravel was swept down the lane and shows up at the corner of Hemlock & Yakoun St.) ..

Yakoun Lane has seen no upkeep or maintenance for a very long time. The alders are still growing in what used to be the ditch on the left side (Tingley) of the lane. We and other homes on the right side of the lane are experiencing water under our homes due to the lack of proper drainage.

We have asked that the Village address this issue on several occasions, but to date, nothing has been done. We note that on the Village's Action List that Matt Gaspar is supposed to coming up with a plan to address this issue, but it does not appear to be moving forward.

At this rate, the material on the lane will continue to be swept down the hill and will create another major hazard in the winter months when the lane freezes.

All we're asking for is that the ditching be done on the Tingley side of Yakoun Lane to restore the original ditch and the lane be properly graded to allow the water to drain towards the ditch on the Tingley side of Yakoun Lane. The removal of the alder trees that are on Village Property must also be done to ensure that the ditch does not fill in once again and become overgrown.

These photos pretty-much sum up the drainage problem and you will also note that the water is choosing a more defined path on the right side of the lane (Tingley Street).

We would appreciate your prompt attention and solution to this issue and await your reply.

Greg & Betty Stewart
19 Yakoun Street
Port Clements, BC

BAI



September 8, 2015

To: MIEDS Board of Directors

From: Cameron Bell, Economic Development Officer

Re: EDO Report

Finances

We have approximately \$11,000 in our NSCU account, and \$188,000 in our Q Trade account. We need Board authorization to transfer funds from the Q Trade account to the NSCU account to provide funds for payroll, operating, and project expenses this fall.

Recommendation: That the MIEDS Board approves a transfer of \$50,000 from the Q Trade account to the NSCU account.

Office Location

I met with Caitlin Blewett, GwaiiTel GM, to discuss the new office space and costs. We agreed to propose an all-inclusive rent of \$375/month to our boards. The breakdown is as follows:

Office Space	Utilities	Printer	Total
\$300 (1/3 of total)	\$50 (1/3 of hydro and internet)	\$25 (minimal usage)	\$375

This structure will be easier than trying to track exact internet, hydro, and printer usage. We will review the payment structure regularly to ensure it is effective and reasonable for both parties.

Recommendation: That MIEDS signs a 1-year rental agreement with GwaiiTel for \$375/month, including hydro, internet, and printer usage, starting Dec 1, 2015.

Tourism

Mary Lou has returned from holidays, and Flavien is finishing his contract within the next 6 weeks. The Facebook page and Twitter feed remain active, with 3 posts daily and comments being answered. We have also had substantial growth in our Instagram profile recently, due to German travel media staff brought to Haida Gwaii by NBCTA, and some photos posted by Destination BC. Email inquiries are being answered and blog entries are being created on a



weekly basis. Cameron is considering attending the NBCTA Conference and AGM in Prince George, Oct 1-2.

Visitor Exit Survey

The deadline for visitors to fill out the survey is September 8th. Just over 200 responses have been submitted, representing over 500 visitors (one response per group). Some evaluation and analysis will be completed prior to the Tourism Forum, where Cameron will be presenting the results. Additional data analysis will take place in the fall or winter, potentially with assistance from a UNBC class. These results will identify some strengths and areas for improvement in the islands' tourism industry, as well as advice for running surveys in the future.

CTO Funding and Projects

Cameron is finalizing our Marketing Plan with assistance from Mary Lou. We will be pursuing advertising opportunities that reach our target markets in the most effective means possible. Cameron is currently working on contracting video production services from a local film maker. The Community Tourism Opportunities funding program concludes this year. We will be researching and planning to apply for the Co-op Marketing Programs funding for next year.

Tourism Forum

The Tourism Forum, organized in collaboration with the CHN Tourism Committee and other stakeholders, will take place on September 19 at the Haida House at Tlaal. The event will include; Speaker Presentations on Local/Regional Opportunities, Panel Discussion on Business Financing Options, Training Sessions on Travel Trade, Aboriginal Tourism BC & Expedia.com, and Door Prizes. Cameron will be attending, and hopes to gather useful feedback on MIEDS' current operations and potential future role in the tourism industry.

Local Food Branding

Local Food materials have been distributed to 15 producers, 4 retailers, and 2 restaurants so far. Cameron is also delivering signs to school gardens and greenhouses. Cameron is working on a contract with Ruth Wheadon to conduct an evaluation of the program thus far, and identify next steps. This work is covered by the Investment Agriculture Foundation grant.

Small Business Support

The next Love Haida Gwaii Trade Show is October 19th at the Queen Charlotte Community Hall. Over 20 businesses have already signed up for tables. Mary Lou is working with Community Futures staff to organize the event and a business development workshop in the morning (accounting/bookkeeping has been suggested).

Initial reactions to the Business Walks concept have been very positive. Cameron will be developing a Report to Councils/Board, and work plan for the event. October 5-8 is currently proposed for the walks. Economic Development staff from Old Massett and Skidegate will also be informed and invited to conduct a Business Walk in their community. We may receive assistance from NDIT interns in conducting the walks and compiling feedback afterwards.

Grant Writer

Alissa has been working on a variety of grant applications and other projects to fill her hours. Current grant applications include:

- HG Arts Council – Application to BC Arts Council
- Edge of the World Festival – Application to Canadian Heritage fund
- UBCM – rewriting application to fund solar panels instead of street lights
- Masset Fire Department – Gwaii Trust Community Innovation Grant for training

Other projects include:

- Developing a Human Resources policy for MIEDS, including a Remote Work policy and Vacation/Leave of Absence request forms
- Planning a Social Enterprise workshop with CFDC
- Grant research and list compilation
- Developing list of NFPs on Haida Gwaii

Potential future projects include:

- Several NDIT applications for infrastructure
- Masset – funding to meet with Old Massett, through Community to Community (C2C) program
- Port Clements – BC Hydro Emergency Operations Training funding

Community Forest

The CHN is in meetings with Cabinet Ministers in Victoria this week. Cameron will be writing a briefing note about the community forest for the MIEDS communities' meeting with Minister Thomson (which has not yet been confirmed. Representatives from Haida Gwaii are encouraged to speak with Jennifer Gunter (Executive Director) and Susan Mulkey (Outreach and Communications) from the BC Community Forest Association at the UBCM Tradeshow. They are very knowledgeable and helpful in all matters related to CFAs, including negotiations with the Province.

Memorandum of Understanding with CHN

The first draft of the MoU was circulated on September 3. The responses received thus far indicate general support for the concept. Additional clarification of details is needed, and will be discussed as we move forward with the CHN. The relationship with Taan is a significant piece that will require substantial work to develop.

Nick believes that Taan could provide MPS data to the province, and that a CF could still be realised within a few years. There are a number of other potential changes in forestry on HG that may be relevant. A cedar partition could be implemented, which would reduce the cedar harvest to sustainable levels. A thorough Timber Supply Review could result in a decreased AAC, and a potential re-allocation of tenures, creating an opportunity for the CFA to be issued. Both of these actions could happen with the next year or two.

Numbered Company – Ownership and Taxes

The Board moved to host an AGM for 0994943 BC Ltd at the last Board meeting, which has not yet been scheduled. MIEDS staff have recently met with Village of Queen Charlotte staff to discuss the structure and purpose of the company. The taxability of the company has recently been brought to our attention. The company is currently owned by MIEDS, and is subject to income tax as an independent private corporation. Based on profit of ~\$35,000 last year, the company would owe ~\$4,000 in taxes. That amount would be much higher in future years, as we continue to receive revenue from the last interim BCTS sale.

Corporations owned by municipalities are tax exempt as long as 90% of their business occurs within the boundaries of that municipality. The Village of Queen Charlotte has commissioned legal opinions in the past that confirm this. We believe that if we transferred the ownership of the numbered company to the member governments of MIEDS, it would become a municipal corporation with tax-exempt status. The CRA has given us an extension until mid-October to finalize our tax return for 2014. If we can make this change within a month, we could save money while addressing some concerns around accountability of forestry-related revenue.

MIEDS staff have heard concerns from several of the MIEDS member communities regarding communication and accountability of the organization in the past. Restructuring the numbered company could be a good step in earning trust and ensuring transparency in our decision-making. It is also possible that the numbered company could become the CF Corporation in the future. MIEDS staff would like to explore these options with legal assistance.

Recommendation: That MIEDS staff explore options and pursue a structure that allows 0994943 BC Ltd to be tax exempt.

Sept. 8, 2015

To Village of Port Clements - Council & Staff
Dear friends,

We are finishing another successful summer season at the Museum -

Thank you so much for all your help and support. It's made such a difference over the years, the Museum would have struggled along, but with your help (and from others, surely - but your support has been steadfast!) the Museum is a high point that visitors delight in browsing through and hold memories for all of us to keep. Your latest sign of support - cheque to

compensate for extending our hours to better service people coming in with questions - the cheque is most welcome. As soon as Sue, Brigida & all who manned the Info-Desk will tell you, visitors made good

White Raven & information at the Port Clements Museum use of the Museum as the Info-Centre for Port Clements

card made from original artwork by
Kayoko Komiya Daugert

Haida Gwaii

CANADA

Yours truly,
Kai Daugert
(Secretary
PCHS)