



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE :250-557-4295  
FAX :250-557-4568  
Email : [cao@portclements.ca](mailto:cao@portclements.ca)  
Web : [www.portclements.ca](http://www.portclements.ca)

**AGENDA**

**Regular Meeting of Council Tuesday September 8, 2015**  
**COUNCIL CHAMBERS – 7pm**

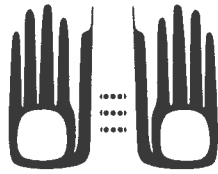
- 1. ADOPT AGENDA.**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
  - D-1 – Gwail Tel
  - D-2 – QCIslands Net Ltd
- 3. MINUTES**
  - M-1- August 17, 2015 Regular Council meeting minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
  - BA-1 – Chris Bellamy – Business Façade
- 5. ORIGINAL CORRESPONDENCE**
  - C-1 – David Pottinger – Nyeholt Road
  - C-2 – SQCRD Highlights
  - C-3 – Federal Election Debate on Haida Gwail
  - C-4 – Paramedicine Initiative update
- 6. GOVERNMENT**
- 7. FINANCE**
  - F1 – Cheque Listing to September 1, 2015
- 8. NEW BUSINESS**
  - NB1 – Municipal Insurance Association – motion to appoint delegates
  - NB2 – HG Community Futures – appoint representative
  - NB3 – RTC – Easement #52 Bayview Drive
  - NB4 – C&C Beachy permission to clear brush
  - NB5 – RTC – Solar Panel cost confirmation
  - NB6 – Motion to either reschedule or cancel September 21<sup>st</sup> Regular Council meeting
  - NB7 – Business Façade application – Smillie’s Bed & Breakfast
  - NB8 – Update on Biomass installation decision
  - NB9 – Yakoun Lane Recommendation
  - NB10 – Motion to authorize signing authority for Danielle Dysserincq for NSCU & CIBC and to handle online vendor payments through NSCU.
- 9. REPORTS & DISCUSSIONS**
  - Public Works update
  - UBCM discussion

**10. ACTION ITEMS**

**11. QUESTIONS FROM THE PUBLIC & PRESS**

Motion to move to in-camera per CC 90-1-m

**12. ADJOURNMENT**



**GwaiiTel**

*The Haida Gwaii Community Network*

Port Clements Village Council  
36 Cedar Avenue West  
Port Clements, BC  
V0T 1R0

August 26, 2015

Dear Mayor and Council,

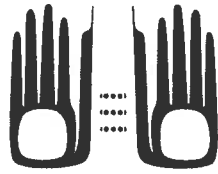
Re: Your email of August 5<sup>th</sup>, 2015

In our letter of May 2015, we noted that Port Clements had recently attracted the business of RuralCom Corp. who had placed telecommunications equipment on the top of the GwaiiTel tower.

We are interested in fees for rental space on the tower in order to compensate for the ongoing expenses to maintain the tower and ongoing risk but the largest issue is the use of the tower itself. The purpose of GwaiiTel's tower is first and foremost to bring the Internet to Port Clements to serve the community. We will soon be awarding contracts to bring fibre optic line from Masset to Port Clements and beyond to Skidegate. The fibre optic line and second radio set will increase broadband access and speed. It is the backbone of the system. Yet there are areas that the signal still will not reach. We have applied for a grant, with your assistance and support, through UBCM Strategic Priorities Fund. The grant is under technical review and we will not know if the application is successful until later this year. Even if it is not successful, we need to continue to try to fund a new technology called TV White Spaces (TVWS) that is capable of sending a signal through blocked areas. That equipment and any other that is being considered needs the top of the tower. Though we will work with you to keep RuralCom on the tower, we will need to have a structural review of what the tower can hold, possible interference and RuralCom's needs. Costing that effort will need to be discussed with RuralCom.

GwaiiTel has similar agreements for rent-free tower placements with all communities on Haida Gwaii, including the large tower servicing the radio link in Old Massett. It is an acknowledgement of our joint ownership of GwaiiTel, its not for profit status and the need for broadband infrastructure. We are in the process of finalizing a Memorandum of Understanding (MOU) with the province for the Mt. Hays tower and there too, the rent will remain free.

We would like to assist Port Clements in its legitimate and needed quest for cell service. As a member community of GwaiiTel we wish to have agreeable negotiations for tower use.



**GwaiiTel**

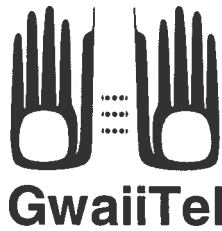
*The Haida Gwaii Community Network*

This tower is the access point to Port Clements and though we will do our best, we believe that we will need the top of the tower in the future. A MOU will need to be developed as to notification for equipment placement, maintenance of the equipment and vacating protocols. We understand that this is yet another wrinkle in the delivery of necessary cell service. GwaiiTel wants to act responsibly and is discussing this issue before any equipment needs to change. We would as well provide sixty (60) days written notice to RuralCom when vacating or moving becomes necessary.

We need your continued support with government as we move forward. We believe that Port Clements will greatly benefit from the infrastructure upgrades coming your way.

Sincerely,

Carol Kulesha  
GwaiiTel Board Chair



**GwaiiTel**

*The Haida Gwaii Community Network*

Subject:                    **UBCM Strategic Priorities Fund**  
**TV White Space for Improved Internet Service on Haida Gwaii**

Briefing Points:

- GwaiiTel is a not for profit owned and operated by all the local governments on Haida Gwaii. Its mandate is to bring broadband to the islands and distribute to where private enterprise can reach the end users. Though we will soon have fibre optic line connecting the backbone Internet service on island, it will not unfortunately address areas unserviceable due to blocked by trees and hills. Our low density population base makes it prohibitively costly to service Haida Gwaii while our remoteness increases our need for connectivity.
- GwaiiTel has made an application to the UBCM Strategic Priorities Fund for \$2 million to deliver more robust wireless Internet service by moving to new broadband spectrums/frequencies using TV White Spaces. New and innovative technology is applicable under the Strategic Priorities Fund.
- TV White Spaces (TVWS) are bandwidth unused by TV stations in a specific geographic area and now made available by the CRTC to provide Internet access. Even after the transition to digital television, much of the TV spectrum remains vacant and available for broadband use, especially in rural areas such as Haida Gwaii.
- Signals on TVWS have long wavelengths and thus can travel long distances, and penetrate trees, walls, hills and other barriers, much more effectively than the current infrastructure which is often degraded by topography.
- TV White Space use is operated and authorized by Industry Canada. If we are successful implementing TVWS here, it will become a model for other parts of rural British Columbia.

**RECOMMENDATION**

- ***That elected officials take the opportunity before and at the UBCM conference to advocate to government for GwaiiTel's application to the Strategic Priorities Fund to advance Internet infrastructure through TV White Spaces***

Carol Kulesha  
Board Chair  
GwaiiTel Society

# qcislands net ltd

Box 655 - 405 2nd Avenue  
Queen Charlotte BC  
CANADA V0T 1S0  
phone: (250) 559 7777  
fax: (866) 279 3608  
email:admin@haidagwaii.net

September 2, 2015

Mayor and Council  
Village of Port Clements

Honourable Mayor and Councillors:

I write this letter to make you aware of steps the GwaiiTel Society has taken which will position itself to change the fundamental relationship it had established between itself and the ISPs.

The relationship has been that GwaiiTel Society supplies internet connectivity to locations from which the ISPs as free enterprises businesses access the connectivity at a wholesale cost and sell it to the end users on a retail basis.

As you are aware, with wide support GwaiiTel applied for 7½ million dollars from the Federal Government (and 2½ million from Gwaii Trust) to run a fiber line between Massett and Skidegate. QCINet firmly support this, as it will bring vastly improved connectivity to every community (other than Masset and Old Massett which have already been enjoying that connectivity for a year). As well, it will reduce monthly bandwidth costs which it's understood will be reflected to the ISPs and passed on to the end clients. Within that application GwaiiTel specifically pointed out "The ISPs are responsible for the distribution network beginning where the cable or wireless networks connect" which repeats the established relationship between GwaiiTel Society and the ISPs.

GwaiiTel has since sought and received support from our local Municipalities for UBCM Gas Tax funding to establish additional distribution points *and* to place wireless transmission equipment (such as the TVWS transmitters) on those new distribution points.

2 ...

Previous to this application, in a table meeting with GwaiiTel the ISPs categorically objected to GwaiiTel placing wireless equipment on the poles. This equipment is what is used to distribute connectivity to end users - clients of the ISPs Free Enterprises Systems. Placing transmission equipment on any distribution point not only contradicts the terms of GwaiiTel Society's Federal funding agreement but also places GwaiiTel into the position of becoming a direct supplier to end users of wireless signal connectivity and thereby pushing out or at least competing with the existing Free Enterprise ISPs for internet delivery to the last mile recipient through the utilization of public funding. The ISPs insisted that GwaiiTel honor the established and documented relationship whereby GwaiiTel creates network connection points and that the ISPs continue to rent that space to place transmitters. This utilization of public funding is against established criteria of Government and Gwaii Trust.

The ISPs suggested that GwaiiTel should place multiple distribution points such as towards Tow Hill and towards Juskatla and provide them with power and a network feed and that the ISPs be permitted to connect transmitters for last mile delivery. The ISPs suggested further that GwaiiTel could mandate precisely what equipment must be used (such as TV White Space equipment).

GwaiiTel appeared to listen, however by way of applying for UBCM funding for TVWS equipment, GwaiiTel has ignored our ISP's concerns and apparently ignored the specific terms of the \$10 million dollar Federal DC150 Project.

The ISPs understand that TVWS equipment may help in heavily treed areas. The ISPs also are fully prepared to utilize that equipment where conditions warrant it. Thru the UBCM gas tax application the ISPs expected GwaiiTel to place multiple additional distribution points and to honor the relationship which has been firmly establish by precedent and described within the DC150 project summary.

GwaiiTel is positioning itself to change the fundamental relationship established between the ISPs and itself, and The ISPs have written to GwaiiTel Society formally objecting to this use of public funds toward competition with ISPs. GwaiiTel has been reluctant to discuss the matter, and seemingly continues, quietly, seeking UBCM funding to proceed in that direction.

3 ...

Ultimately the ISPs want to deliver superior internet at reduced costs, as do we all. We seek your support and ask that you assist to correct this matter with GwaiiTel Society so that they clearly define the delivery project aspects in use of public funds and adherence to the established relationship between GwaiiTel Society and the ISPs.

Finally, there are areas in Port Clements which are not served, or poorly served with internet signal. It has been my September/October 2015 project to correct these issues where-ever I can. Expansion of delivery points provided by GwaiiTel via UBCM funding was expected within my plans. I would be pleased to attend a meeting as a delegate to discuss my upgrade plans along with any and all issues of concern with Council.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jim Pazarena', with a long horizontal line extending to the right.

Jim Pazarena  
Owner  
qcislands net Ltd





The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE :250-557-4295  
FAX :250-557-4568  
Email : cao@portclements.ca  
Web : www.portclements.ca

**Minutes of the regular meeting of the Port Clements Council held August 17, 2015 in the Council Chambers.**

Present:

Mayor Gould  
Councillor Daugert  
Councillor O'Brien Anderson  
Councillor Gaspar  
CAO – Kim Mushynsky

3 members of the public in attendance

**1. ADOPT AGENDA.**

**Meeting was called to order at 7:05pm**

2015-227 - Moved by Councillor Daugert, seconded by Councillor Gaspar  
THAT the agenda be adopted as amended adding C-3 Chris Bellamy letter to Council  
**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

**3. MINUTES.**

M-1 – Regular Meeting of Council August 4, 2015

2015-228 – Moved by Councillor Gaspar, seconded by Councillor O'Brien Anderson

THAT we accept August 4, 2015 Regular Meeting minutes as amended to include Councillor Cunningham to the list of Councillors present for that meeting.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

BA-1 – Crown Lease application – request to comment

Mayor Gould declared himself in Conflict due to recent employment with Husby Forest Products. Councillor Gaspar was uncertain if he might be considered in conflict so also removed himself from the discussion. At this point there was no quorum so this matter is indefinitely tabled. The Administrator advises that this matter was advertised in the Observer seeking comments from any interested parties so Councillors are able to respond directly as individuals rather than as a Council for the Village of Port Clements.

**5. ORIGINAL CORRESPONDENCE.**

C-1 – Cariboo Chilcotin – request for letter of support

2015-229 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT Council support the initiative being undertaken by the Cariboo Chilcotin Regional Hospital District in regards to the shortage of Physiotherapists in Northern BC.

**CARRIED**

C-2 – Village of Queen Charlotte – Island Energy Plan

2015-230 - Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT the Village of Port Clements support Queen Charlotte's concept of an application to be a pilot for an energy plan and are tentatively interested in being involved pending further information about any costs to the Municipality.

**CARRIED**

C-3 – Chris Bellamy – request to reconsider decision

2015-231 - Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT Council advises Mr. Bellamy that his application was not fully acceptable for the NDIT business façade program and reiterate that signage would be a fundable expense.

**CARRIED**

## **6. GOVERNMENT.**

G-1 – Report to Council – Biomass Tenders

2015-232 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT Council approves the recommendation made by the CAO to review pricing with Canadian Western Mechanical and report back to Council on options for the September 8<sup>th</sup> Council meeting.

**CARRIED**

2015-233 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT Council authorizes the CAO to apply to Gwaii Trust to the new community infrastructure program that is in development for funding up to \$100,000 for the biomass project installation piece.

**CARRIED**

## **7. FINANCE.**

F-1 – Council Resolution regarding LED streetlight grant funding

2015-234 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT the Village of Port Clements support the concept of BC Hydro implementing a pilot project on Haida Gwaii to replace existing street lights with LED street lights to reduce energy consumption, reduce the carbon footprint of Haida Gwaii and build upon our desire to be a carbon neutral society.

**CARRIED**

2015-235 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert

THAT the Village of Port Clements support an application to the UBCM Gas Tax department to change our existing grant funding for the LED street light project to become funding to supply and install solar panels on public buildings throughout Haida Gwaii as an alternative initiative to reduce our carbon footprint.

**CARRIED**

F-2 – Cheque Listing

2015-236 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT we accept the cheque listing as presented.

**CARRIED**

F-3 – NSCU July 2015 Statement

2015-237 – Moved by Councillor Gaspar, seconded by Councillor

THAT we receive and file the July 2015 NSCU statement.

**CARRIED**

F-4 – CIBC July 2015

2015-238 – Moved by Councillor Gaspar, seconded by Councillor O'Brien Anderson

THAT we receive and file the July 2015 CIBC statement.

**CARRIED**

## **8. NEW BUSINESS.**

NB-1 – “Tree butt” sign at the south entrance to Port Clements

Public works will get measurements to Councillor O'Brien Anderson and a replacement tree butt will be sourced.

## **9. ACTION ITEMS**

## **10. REPORTS AND DISCUSSIONS.**

Councillor Daugert – MIEDS Community Forest

Mayor Gould – SCQRD, HG Community Futures mural project, HG Forestry Management Committee

Councillor O'Brien Anderson – Rat concerns in town

Councillor Gaspar – no report  
CAO Mushynsky – no report

2015-239 Moved by Councillor Gaspar, seconded by Councillor Daugert  
THAT we move to in-camera per CC 90-1-c at 8:35pm  
**CARRIED**

**ADJOURNMENT.**

2015-240 - Moved by Councillor Gaspar seconded by Councillor O'Brien Anderson  
THAT the meeting be adjourned at 9:20pm  
**CARRIED**

---

Ian Gould,  
Mayor

---

Kim Mushynsky,  
CAO

August 26, 2015

To: Mayor Ian Gould  
cc Port Clements Village Council

From: Chris Bellamy

Re: Business Façade funding

Dear Mr. Gould,

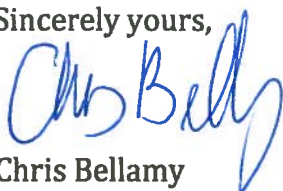
In response to your letter I would like to make the following points:

- 1.) I don't need or appreciate your patronizing lecture on how Port Council works. As a 25 year resident of Port Clements I have served a term as a councilor so I have some idea of how things are done. I am well within my rights to speak to a councilor about the validity of my application. I was assured that I met the criteria; a view that was seemingly shared by the rest of council because my request was approved at the July 6<sup>th</sup> meeting.
- 2.) As Council voted in favor of my request, obviously the intent to *administer the program to the spirit as well as the letter of the program* was never made particularly clear to anyone. Isn't *creating a positive first impression for people passing through our community* part of that spirit?
- 3.) Signage is one of eight eligible façade improvements. None of the other seven (siding, painting, light fixtures, awnings, windows, roofs and design features) are going to identify any kind of building as a business.

Going forward from this point, I would request that Port Council forward me a complete list of all previous successful applications. It will be interesting to see if any other home-based businesses have been approved for improvements other than signage. I would also recommend that Port Council review the requirements for the Façade Improvement funding as they are obviously unclear.

My shop will eventually get a sign, but as my business is by-appointment-only, signage isn't any more important than my building's outward appearance. I can't comment any further about the spirit of the funding, but to my mind I have met all the program's stated requirements. I would ask once again that Port Council speak to the NDI on my behalf.

Sincerely yours,



Chris Bellamy

Aug 13, 2015

To: The Village of Port Clements

I am a home owner and resident on Nyeholt Road here in Port Clements, where I have been located for the last twelve years. I moved to the Haida Gwaii in 1994, and have since been part of the local forestry economy as an owner operator and small employer. I am writing regarding the difficulties I have encountered in gaining access to hydro from my property.

I have been told twice in the time that I have lived here that hydro access would soon be put through in tandem with other projects that were proposed for the area, but have tired of waiting to see the problem solved in this way. I took it upon myself to have BC hydro come and assess the situation. I was told that they are unable to provide power poles and lines further down Nyeholt Road until the right of way for Nyeholt Road is cleared of timber. I am requesting that the Village of Port Clements put forth proper assistance in ensuring that Nyeholt road meets the standards required for public power to reach my lot.

A handwritten signature in black ink, appearing to read 'David Pottinger', is written over a horizontal line. The signature is stylized and cursive.

David Pottinger



## **BOARD HIGHLIGHTS**

### **August 14, 2015 Board Meeting**

#### **Delegations:**

Matt Hulse, B.C. Campaign Director for Our Horizon, addressed the Board in regard to research conducted by Our Horizon relating to the jurisdiction of B.C. municipalities to implement climate change and air pollution warning labels on gasoline pumps within their municipal boundaries.

John Disney, Economic Development Officer for the Old Massett Village Council, addressed the Board in regard to the Council's Cape Fife Trail & Hiellen Longhouse project. The Council is developing a culturally appropriate eco-tourism, health and education centre in an area of their traditional territory on Graham Island. Future development plans include retrofitting two small longhouse units to upgrade them to meet universal access standards.

The Chair thanked Mr. Hulse and Mr. Disney for their presentations.

#### **Board Business:**

1. The Board received correspondence from the Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee congratulating the Skeena-Queen Charlotte Regional District on its efforts toward reducing greenhouse gas emissions and its progress on Charter Commitments.
2. The Board resolved to send correspondence to the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development, to advise the Ministry that the Skeena-Queen Charlotte Regional District is desirous of investigating and implementing a municipal name change to better align with the current geography of the Regional District.
3. The Board adopted Bylaw No. 595, 2015 – being a bylaw to convert and establish the service of Regional Recreation on Haida Gwaii.
4. In conjunction with the adoption of Bylaw No. 595, 2015, the Board also adopted Bylaw No, 597, 2015 – being a bylaw to reestablish the Haida Gwaii Regional Recreation Commission.
5. The Board adopted the Sandspit Water System Review Advisory Committee Terms of Reference and made appointments to the Committee in accordance with the terms of reference and applicable legislation.
6. The Board resolved to provide a letter of support to the City of Prince Rupert to reactivate and reissue the permits in the City of Prince Rupert's name in order facilitate the decommissioning of the Watson Island Pulp Mill.
7. The Board received correspondence from the Northwest B.C. Resource Benefits Alliance addressed to Premier Clark requesting a meeting to further discuss a revenue sharing agreement between the Province and local governments in northwest B.C.

***For complete details of the August 14<sup>th</sup>, 2015 Board meeting, the Agenda and Minutes are posted under "Quick Links" at [www.sqcrd.bc.ca](http://www.sqcrd.bc.ca).***

## Kim Mushynsky

---

**From:** Lori Wiedeman <cao@queencharlotte.ca>  
**Sent:** August-21-15 10:53 AM  
**To:** Kim Mushynsky; Trevor Jarvis; Barbara Stevens; Daniel Fish; Carrie Samuels (omvadmin@mhtv.ca); trevor.russ@haidanation.com  
**Cc:** Greg Martin; Debra Uliana; Sandra Brown  
**Subject:** Potential All Candidates Debate on Haida Gwaii

Good morning,

Our Council is supportive of this idea and I have done some initial work. The Federation of Canadian Municipalities (FCM) has published a toolkit on how to organize a local all candidates debate at [http://hometownproud.fcm.ca/all\\_candidates\\_debate](http://hometownproud.fcm.ca/all_candidates_debate).

Mayor Martin has volunteered to act as moderator for the debate and there are a few options for how to set up the agenda and format for the debate (i.e. pre-selected questions, town hall, etc.). We will have to do some work to decide what the best option is and what themes we would like to have them discuss (i.e. first nations lands/title, herring fishery, BC Ferries subsidy, Canada Post, Northern Living Allowance, Oil and Gas, etc).

We were thinking that after UBCM would make sense so a date between September 29 and October 19 would work best, and of course avoiding Thanksgiving, Council meetings, community events, etc. Possible locations for the debate could include the Kaay Centre, the Queen Charlotte Community Hall or the Skidegate Small Hall. Rental charges range from \$100 to \$260.

I have contacted the parties in our riding:

Party	Candidate	Comments
Christian Heritage Party	Don Spratt (nominee)	Interested but has to finalize nomination, check on travel funds and needs a clearer idea on the date
Conservative Party	Tyler Nesbitt	Interested but has to check on travel funds and needs a clearer idea on the date
Liberal Party	Haven't been able to identify the candidate yet – left a message with the party	
Green Party	Candidates are being selected – should firm up in the next week	Interested but has to check on travel funds and needs a clearer idea on the date
NDP Party	Nathan Cullen	Suggested the idea

I also have a call in to BC Ferries to see if they would consider putting on an extra Kwana sailing so that Sandspit residents could also participate. There is a question of transportation (i.e. buses) in order to have all island communities participate and whether or not refreshments should be provided as the budget for this would have to be considered and discussed. It has also been suggested that it might be good to involve the High School classes as well as this would be a unique event on the islands.

It would be great to know if the other communities are supportive and interested in participating before we move too far along. Please let me know once you have an indication from your Council's. This could be a great way to start discussion, hear from the candidates themselves about issues that affect our islands, and get people out to vote in this election.

Regarding the 'basket of groceries' idea, if Kim can provide the list of items my mother lives in Victoria (we used to live in the NWT and she can't believe we don't get the NLA so I'm sure she'd help) and I also have relatives in Kelowna.

Thanks.

**Lori Wiedeman**

**Chief Administrative Officer**

Village of Queen Charlotte

PO Box 580, 903A Oceanview Drive V0T1S0

Phone: 250 559 4765 | Cell: 250 637 1782 | Fax: 250 559 4742

Email: [cao@queencharlotte.ca](mailto:cao@queencharlotte.ca) | Web: [www.queencharlotte.ca](http://www.queencharlotte.ca)



---

**From:** Kim Mushynsky [mailto:[cao@portclements.ca](mailto:cao@portclements.ca)]

**Sent:** Monday, August 17, 2015 4:20 PM

**To:** Trevor Jarvis; Lori Wiedeman; Barbara Stevens; Daniel Fish

**Subject:** Debate

So on Friday I was speaking with Nathan Cullen about the Northern Living Allowance again and he suggested that it may be a useful tool to have a federal candidates debate on island before the election and have this as a key topic of discussion. However I am so far behind right now due to staffing that I can't even remotely consider organizing this so if anyone else thinks this would be useful and wants to take it on I am just putting it out there.

I am still trying to get together the invitation to Revenue Canada to come to the islands and consider the Northern Living Allowance in regards to a COLA increase if nothing else (the letter that will have everyone's letterhead and signatures on it so it is clear that we are united on this issue). Also, when FCM approved our motion to ask Revenue Canada to review the Northern Living Allowance Canada wide for anomalies such as Haida Gwaii I had done the "basket of groceries" thing for Haida Gwaii and priced out a set of 30 standard household goods in 4 stores island wide and sent that information to FCM. It might be good to have a similar report done up again to accompany my letter – and then I was thinking that if I could get someone in say Vernon, (thinking of asking my mom to do it) Victoria (maybe Trevor's daughter??) and maybe Prince George (if we do this fast my daughter is there until the 22) we could show where we sit compared to other areas within British Columbia. Thoughts???

*Kim Mushynsky – BBA*

**Chief Administrative Officer**

**Village of Port Clements**

**Box 198**

**Port Clements, BC**

**V0T 1R0**

**250-557-4295**

*This message is intended only for the use of the individual or entity to whom it is addressed and may contain information (including all attachments) that is privileged, confidential and exempt from disclosure. If you are not the intended recipient,*





# DISTRICT OF STEWART

---

Office of the Mayor

August 24, 2015

Hello Small Communities,

The UBCM Healthy Communities Committee appointed me as a representative on the Community Paramedicine Initiative Committee.

Under the initiative, paramedics will provide primary care services within their scope of practice to increase access to basic health-care services in non-urgent settings – in partnership with local health-care providers. The enhanced role is not intended to replace care provided by health professionals such as nurses, but rather to complement and support the work these important professionals do each day.

There is a commitment to create at least 80 new full time equivalents (FTEs) to support the implementation of Community Paramedicine programs in BC. A few communities in BC already launched the Community Paramedicine program.

I want to provide you with the latest information on the status of this initiative (attached).

Kind regards,

*Galina Durant*

Galina Durant  
Small Community Representative  
UBCM

## COMMUNITY PARAMEDICINE INITIATIVE

Monthly Update – August 2015

August 17, 2015

This update provides an overview of the status of the Community Paramedicine Initiative (CPI), which is currently on track in both planning and implementation to fulfill the commitment of at least 80 new full-time equivalents (FTEs) hired to support community paramedicine programs in rural and remote communities between April 1, 2015, and March 31, 2019. Organization of the update is now aligned with the CPI Work Plan.

### **Policies & Practice**

#### The Professional Practice Advisory Committee (CPPAC)

- The committee agreed at its July 24 meeting that workflow of the proposed care delivery for a single episode of care be developed to ensure appropriate communication, referral and follow up.

#### Regulations, Training & Orientation

- BCEHS has been actively engaging in discussions with the Ministry of Health regarding the regulatory changes are required to enable community paramedics to work with patients in the new contexts of practice. In late July, BCEHS met with Ministry and Department of Justice representatives to discuss the most recent approach to the regulatory framework for the CPI.
- Prior to the necessary regulatory changes being in place, community paramedics in prototype communities may begin community outreach and awareness activities, as well as health promotion including CPR and AED training seminars.

#### Privacy Impact Assessment

- In addition to patient privacy policies in place, a privacy impact assessment is under development. The PIA will address how community paramedics can access patient records and share clinical documentation with Health Authorities.
- There is good support from BC Health Information Privacy Security Standing Committee (HIPSSC), a Standing Committee of the BC Health IM/IT Executive Council (IMITEC).

#### Dispatch & Scheduling

- Scheduled community paramedic visits to patients in the prototype communities are expected to begin this fall.
- This will likely require some modifications to the current dispatch/patient transfer system to ensure there is communication with community paramedics while they are working independently and in patients' homes. A facilitated session is scheduled for this month to map out the PTCC business process/workflow options, and to identify any changes required to support each of the options.

## **Provincial Advisory Committee (PAC)**

- An item arising from the July 28<sup>th</sup> PAC meeting was the CPI goals. They have now being modified and distributed to the Provincial Advisory Committee and are consistent with the Ministry of Health's Rural Policy Paper.

## **Implementation**

### Community Selection

- BCEHS and Interior Health have selected Creston and Princeton as prototype communities. Recommended prototype communities for Island Health are expected to be selected in late September.
- Selection of communities for the rollout in the fall will be based on a community selection model that will enable BCEHS to prioritize the communities in which to establish community paramedics.
- This model was reviewed with the Provincial Advisory Committee on July 28, and will be presented to the Ministry of Health's Standing Committee on Health Services & Population in September.

### Workforce

- It is expected that job descriptions and postings will be completed in September 2015 following appropriate consultation with CUPE 873.
- Job fairs co-hosted by CUPE 873 and BCEHS are being planned, with the first ones taking place in September in Dawson Creek, Terrace and Prince George. These sessions will provide interested paramedics with information about the role of a community paramedic and how to apply for these positions.

## **Communications & Stakeholder Engagement**

### Community Communications

- Following the selection of Creston and Princeton as prototype communities in Interior Health, letters issued jointly by BCEHS and Interior Health were sent to the MLA, regional district, mayor and council, and neighbouring First Nations of each community.
- A news release issued on August 6 resulted in interviews with EZ Rock (Penticton), EZ Rock (Trail) and Keremeos Review, and stories posted on Castanet.net (Kelowna online news service) and the Capital News (Central Okanagan) e-edition. The news release was posted on both BCEHS and Island Health's websites. Also, Pamela Fayerman of The Vancouver Sun and Angela Jung from Global Okanagan are interested in doing stories when community paramedics are involved with patients.

### Support Collateral Materials

- The brochure and PowerPoint presentation being developed to assist community paramedics with community outreach and awareness are being revised to reflect the new goals and will be available later this month.
- A communications and stakeholder engagement plan is being developed for the provincial rollout, and will be submitted to PHSA and BCEHS Communications before being shared with PAC.

## **Evaluation**

- The Statement of Work for a consultant to lead the Evaluation Committee was issued, and candidates' submissions are being evaluated.
- The evaluator is required to develop an evaluation framework in collaboration with the Evaluation Committee and develop appropriate key performance indicators and conduct ongoing evaluation of the initiative.

## **Administration**

- Biweekly meetings of both the CP Operation Planning Team and the Joint Labour/Management Community Paramedicine Liaison committee continue.



# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council

2015-Sep-1  
10:41:08AM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
150404	2015-08-18	TELUS COMMUNICATIONS	30-2-41-50-00	61	PHONE BILL	228.71	1,337.11
			10-2-24-70-10	61	PHONE BILL	332.38	
			10-3-22-00-00	61	PHONE BILL	58.48	
			10-2-12-11-30	61	PHONE BILL	63.44	
			10-2-81-90-00	61	PHONE BILL	28.34	
<hr/>							
150410	2015-08-24	Iridia, Medical	10-2-12-11-00	15-1833	PAYMENT AED SUPPLIES	153.16	153.16
<hr/>							
150411	2015-08-24	RECEIVER GENERAL - CCR/	10-4-27-00-10	AUG2015	PAYMENT AUGUST PAYROLL REMITTANCE	3,129.44	3,129.44
<hr/>							
150412	2015-08-24	Stupka, Christina	10-2-71-89-30	20082015	PAYMENT AUG 7-20 CAMPGROUND ATTEN	200.00	200.00

**Total 57,188.43**

\*\*\* End of Report \*\*\*

## Kim Mushynsky

---

**From:** Lisa Storoshenko <lstoroshenko@miabc.org>  
**Sent:** August-28-15 2:54 PM  
**To:** clerk@portclements.ca  
**Subject:** MIABC Voting Delegate

The 28th Annual General Meeting of the Subscribers of the Municipal Insurance Association of British Columbia is scheduled to take place at 3 PM on Tuesday, September 22nd at the Mackenzie Room, Fairmont Waterfront Hotel, Vancouver. The MIABC will be hosting a reception following the AGM in the Waterfront Ballroom, Fairmont Waterfront Hotel, Vancouver, until 6pm.

At the AGM there will be three special resolutions to clarify and expand the coverage of our property policy, Termination Clause, General Insurance Agreement and Miscellaneous Property. This year five Director-at Large positions are up for election for a three year term, Interested candidates should contact Director Deb Kozak Chair of the Nominating Committee, c/o the MIABC office.

In accordance with Article 6.13 of the Reciprocal Agreement, the following Delegate and two Alternates have been registered with the MIABC to vote your interests. Any change to this information shall require a resolution of Council/Board to be forwarded to the MIABC by September 4th, 2015. Also, to improve communications, can you please provide us with e-mail addresses for the delegate and alternates at your earliest convenience?

Voting Delegate:  
Email address:

Alternate #1: Councillor Ian Gould  
Email address: [i.gould@portclements.ca](mailto:i.gould@portclements.ca)

Alternate #2: CAO Kim Mushynsky  
Email address: [clerk@portclements.ca](mailto:clerk@portclements.ca)

Regards,  
Lisa Storoshenko

Motion recommended to  
Council

That the Village of Port Clements  
appoint Mayor Gould as our MIABC  
Representative and Councillors  
Cunningham and O'Brien Anderson  
as our alternates.

# *Haida Gwaii Community Futures*



August 15, 2015

To: Village of Port Clements

Attention: Mayor and Council

Re: Board nomination to Haida Gwaii Community Futures 2015-2017

Please be advised that the current term of the Village of Port Clements representative, Urs Thomas, is expiring at our AGM September 17, 2015. Director Thomas is eligible for re-election. We wish to confirm that the Village of Port Clements nominates Urs Thomas to the board of directors of Haida Gwaii Community Futures. Should your community select another nominee, please send this information to our office.

Details of the position are attached.

If you have any question please do not hesitate to contact our office.

Sincerely,

Mike Racz – General Manager





## HAIDA GWAII **COMMUNITY FUTURES**

Our mission is supporting entrepreneurial spirit to create a sustainable economic future for Haida Gwaii.

**We are a non-profit organization with the following strategic priorities:**

- Building the foundations of a vibrant islands community through community development
- Building entrepreneurial capacity
- Investing in small and medium sized enterprises
- Maintaining organizational sustainability.

**In electing members, board directors consider the following:**

- Commitment to the mission and strategic priorities of Haida Gwaii Community Futures
- Commitment to work towards building a vital and sustainable Islands' community
- Understanding of small business operations and the environment needed to foster success of small business enterprises
- Willingness to play a role in realizing community development initiatives
- Understanding the necessity to avoid actual and perceived conflicts of interest in any Community Futures activities
- Understanding the need for absolute confidentiality with respect to all client business development matters
- Sufficient time to participate fully.

We are looking for people from a broad range of backgrounds and experiences including but not limited to business, education, or community services.

Board director terms are for 2 years. This is a volunteer position with no remuneration. The board meets once every two months at a dinner meeting in a central location. Travel costs are reimbursed.



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE :250-557-4295  
Public Works :250-557-4326  
FAX :250-557-4568  
Email : office@portclements.ca  
Web : www.portclements.ca

## REPORT TO COUNCIL

Author: Kim Mushynsky  
Date: August 21, 2015  
Re: **Easement BB1016726 - #52 Bayview Drive**

---

Background: In 2008, a 10 year easement was granted to the property located at #52 Bayview Drive due to the encroachment of the residence on this lot on to the Village's adjoining property. This easement will expire on October 15, 2018. The owner of the property has approached the Village wishing to purchase the strip of land that was granted under the easement as he wishes to sell the property and it is unlikely that he would be able to do so with the encroachment issue and the easement expiring in just over 3 years. The easement is granted over a strip of property that equals 231.2m<sup>2</sup> in size. The Village owns the two lots beside this property whose total size is 776m<sup>2</sup>. The Village owned land is zoned C1 (commercial) and the minimum lot size for a lot zoned C1 is 225m<sup>2</sup>. The remaining lot size, if it was sub-divided, would be 544.8m<sup>2</sup> meeting that minimum requirement. The two lots owned by the Village are currently assessed at \$12,500 for the land portion which equates to \$16.11/m<sup>2</sup>. The easement piece is 231.2m<sup>2</sup> so the assessed value of that piece would be \$3,724.63. Although there would be some legal fees attached to this transaction, some of the expenses were already incurred between 2001-2008 when the initial situation was happening such as the survey for the easement strip and a Land Titles Sales agreement. In talking with our lawyer, who handled the original transaction, she felt that these documents would only need a review and not need to be redone thereby reducing costs. There would be some Land Title costs to amalgamate the remaining portion of Lot 3 with Lot 4 to create one parcel.

As the land under consideration here is, and has been, used by the property owners for well over a decade and it would appear that they will continue to do so going forward if a permanent solution can be found, it would seem logical that selling it to them and creating a permanent solution to the encroachment would be the logical way to proceed.

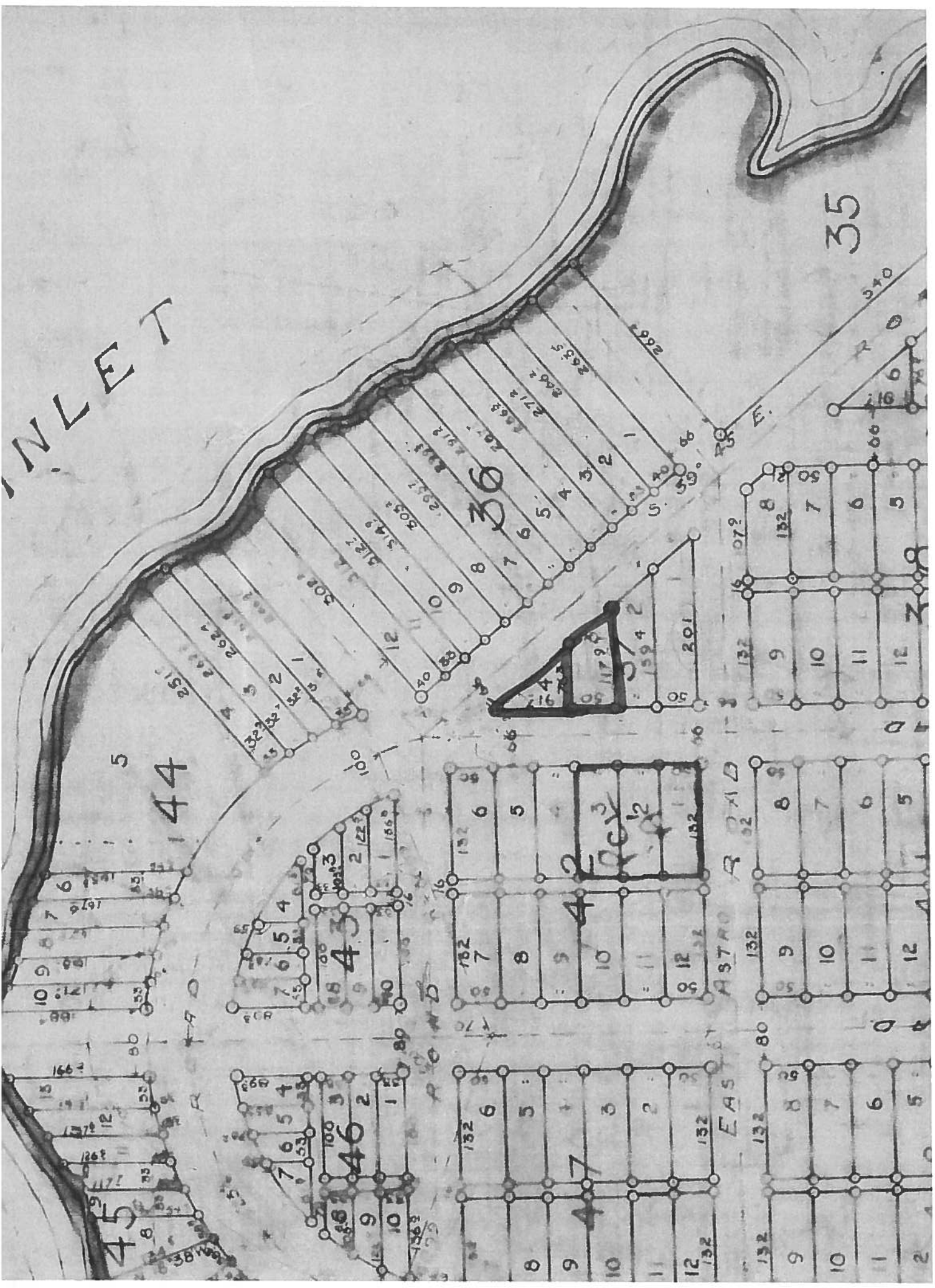
Recommendation: I recommend that the Village sell the piece of land covered by the easement to the owners of Lot 2, Block 37 - #52 Bayview for a price of \$3,800.00 PLUS all legal costs associated with the transaction for both parties will be born by the purchaser. I further recommend that the amount of \$5,000 be held in trust by our lawyer for this transaction, prior to any works commencing, with the understanding that if this amount exceeds the final total of land and legal fees it will be reimbursed to the property owner and if the amount is short that the property owners will cover the short-fall.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Ann Macdonald", written in a cursive style.

INLET

35



C. and C. Beachy Contracting Ltd.  
274 Bayview Drive  
Clements B.C.

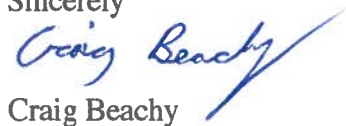
August 24/2015

To Mayor and council  
Village of Port Clements  
Box 198  
Port Clements B.C.  
V0T 1R0

To Mayor and Council,

I am again asking for permission to brush mowe the clearing across the road in front of lots 272, 274, and 276 Bayview Drive. The work will be the same as last year. The work will be done in Dec., Jan. or Feb.

Sincerely

  
Craig Beachy



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE :250-557-4295  
Public Works :250-557-4326  
FAX :250-557-4568  
Email : office@portclements.ca  
Web : www.portclements.ca

## REPORT TO COUNCIL

Author: Kim Mushynsky  
Date: August 28, 2015  
Re: **LED Streetlight – changing to Solar Panel project**  
**Reconfirmation of commitment to cover cost overruns**

---

Background: As a follow up to the motions passed at the August 17, 2015 Council meeting pertaining to the switch of scope from LED Streetlights to solar panels, UBCM requires confirmation that should the new project go over budget, all of the communities are willing to cover the cost overrun on a pro-rata basis (i.e. based on actual dollars per building expensed as a basis for deciding what percentage of the total each community is responsible for). This was covered in the original application for the LED Streetlights but needs to be addressed again as part of the resubmission.

The original amount of the grant was capped at \$627,251, and the actual amount per building will be dependent on the costs of installation of the selected option. For example:

If the quote comes to \$83,750 per building "all in" and we originally had \$627,000 dollars and we can't ask for more than we initially had, then this would equate to 7.5 buildings. Since we want a cushion, and we won't be doing a half of a building, we could structure the application to be 7 buildings at \$83,750 each and include a contingency amount of \$40,750 to get it back to the original amount. In that way we can build a contingency amount to ensure that we don't have a cost overrun.

Assuming this is all approved and put out to tender, if the tender does not come in at least 10% below our grant funding, the expectation is that the communities would meet and make a decision on whether to proceed as tendered or whether we need to reduce the scope of work to maintain our comfort level that we are not going to exceed our funding dollars.

Recommendation: Given that Council has already passed a motion to support BC Hydro's proposition of using Haida Gwaii as a pilot for LED streetlights and are in favour of change of scope for the gas tax funding under the Strategic Priorities fund (from LED Streetlights to solar panel per motions made at the August 17<sup>th</sup> Council meeting), it is recommended that Council approves a motion confirming that should an over-run occur on the changed scope project, that the Village is willing to cover it on a pro-rata basis.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "John H. ...". The signature is written in a cursive, flowing style with some loops and flourishes.

## Port Clements Facade Program

Sept 2<sup>nd</sup> 2015

Smillie's Bed and Breakfast

Applying for

Upgrade on the main house for metal fascia  
To be put on the existing wood fascia board to  
eliminate the need to paint continually.

With a quote from Mr. Pat Elwood after he  
came and assessed job  
For white metal fascia

Labor to install it  
Including shipping  
Metal

He quoted \$ 750.00  
for the total job.

Time frame End of Oct. completed



Painting the bottom half of the house.  
The top was painted two years ago  
The bottom needs to be repainted.

Asked Russell Davis from Masset.  
He will wash the building and paint  
His estimated

Hours	16 hours
Wash House	4 hours

25.00 and hour	500.00
Gas money	40.00
From Masset	<u>          </u>
	540.00

Paint	\$ 350.00
7 gallons	\$42.00 Tax
A.M.S brand	
Delivery	\$20.00
	<u>          </u>
	\$ 412.00

Start after Sept 15<sup>th</sup> completed by Sept 30<sup>th</sup>  
Weather permitting

**BIOMASS INSTALLATION REVIEW**

	Canadian Western Mechanical Original	CWM blended with VOPC	VOPC General	VOPC with local project manager
Mobilize & demobilize	\$20,000	<b>\$14,000</b>	\$0	\$5,000
Bonding & security	\$5,000	\$5,000	\$0	\$5,000
Operations & Maintenance Manuals	\$2,000	\$2,000	\$2,000	\$2,000
Sea Can levelling pad	\$14,000	<b>\$8,000</b>	\$8,000	\$8,000
Mechanical - internal piping	\$6,000	\$6,000	\$6,000	\$6,000
Mechanical - outside piping	\$150,000	<b>\$75,000</b>	\$54,000	\$54,000
Mechanical - multiplex	\$23,000	\$23,000	\$30,000	\$30,000
Mechanical - firehall	\$13,000	\$13,000	\$10,000	\$10,000
Electrical - instrumentation, conduit, cables	\$150,000	\$150,000	\$75,000	\$50,000
Management fee and/or labourers	\$0	\$0	\$20,000	\$50,000
Electrical - start-up testing & commissioning	\$10,000	\$10,000	\$10,000	\$10,000
Fuel Feed Building	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
<b>Total before taxes</b>	<b>\$408,000</b>	<b>\$321,000</b>	<b>\$230,000</b>	<b>\$245,000</b>

Red means the areas where savings were achieved due to the Village taking some or all of this area over - the reduced costs factor in the costs the village will assume but leaving the over-arching responsibility with CWM

Purple means that we have about 80% confidence in the numbers at this point as not all quotes have been received and tabulated.



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE :250-557-4295  
Public Works :250-557-4326  
FAX :250-557-4568  
Email : office@portclements.ca  
Web : www.portclements.ca

## RECOMMENDATION

Author: Kim Mushynsky  
Date: September 2, 2015  
Re: Yakoun Lane conditions

---

Per the attached concerns raised by Betty Stewart, and in line with action item A21 and Council 2015 Priority #5 the following is recommended by Public Works, in consultation with the Administrator, for Yakoun Lane.

The alders provide good slope stabilization and therefore it is recommended that they remain but be pruned to allow for visibility issues.

The retaining wall is to be removed. This will resolve the line of sight concern raised and will make room for the development of a bit of a ditch (swale) at the corner of Yakoun Lane and Hemlock Avenue.

Create a swale along the alleyway.

Re-evaluate the effectiveness of these works within six months of their completion.

Respectfully submitted:

When referring to left and right of Yakoun Lane, this perspective is from the Hemlock end of the Lane (where the stop sign is still missing from) .. left side is Tingley Street and right side is Yakoun Street.

There is also a major sight distance issue with the overgrown shrubs on the left side of Yakoun Lane at the intersection of Hemlock Ave. These shrubs are growing over top of the problematic retaining wall and causing a driving hazard due to the limited view driving out of and onto the Lane.

---

To: [publicworks@portclements.ca](mailto:publicworks@portclements.ca); [cao@portclements.ca](mailto:cao@portclements.ca)

Subject: Yakoun Lane Flooding & Erosion

Date: Tue, 25 Aug 2015 08:25:54 -0700

Sean & Kim ..

Yesterday's downpours (Aug 24, 2015) created a river of water down Yakoun Lane, causing the left side of the lane to show signs of erosion (the dirt & gravel was swept down the lane and shows up at the corner of Hemlock & Yakoun St.) ..

Yakoun Lane has seen no upkeep or maintenance for a very long time. The alders are still growing in what used to be the ditch on the left side (Tingley) of the lane. We and other homes on the right side of the lane are experiencing water under our homes due to the lack of proper drainage.

We have asked that the Village address this issue on several occasions, but to date, nothing has been done. We note that on the Village's Action List that Matt Gaspar is supposed to coming up with a plan to address this issue, but it does not appear to be moving forward.

At this rate, the material on the lane will continue to be swept down the hill and will create another major hazard in the winter months when the lane freezes.

All we're asking for is that the ditching be done on the Tingley side of Yakoun Lane to restore the original ditch and the lane be properly graded to allow the water to drain towards the ditch on the Tingley side of Yakoun Lane. The removal of the alder trees that are on Village Property must also be done to ensure that the ditch does not fill in once again and become overgrown.

These photos pretty-much sum up the drainage problem and you will also note that the water is choosing a more defined path on the right side of the lane (Tingley Street).

We would appreciate your prompt attention and solution to this issue and await your reply.

Greg & Betty Stewart  
19 Yakoun Street  
Port Clements, BC

## ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Staff	Councillor O'Brien Anderson expressed an interest in perhaps taking this on as a project
A21	15-07-2013	Drainage concern at far end between Park & Tingley include Yakoun Lane in drainage issue	Gaspar	Develop a plan for addressing this issue
A25	28-01-2014	Biomass heating system for Multiplex	Administrator	Finalize decision on installation (CWM or VOPC)
A26	17-02-2014	Historic Councillor Plaque(s)	Gould	Design and create the necessary plaque(s) to mount ingraved plates from 1975 forward Slated for completion before yearend
A27	05-05-2014	Park Management Committee	Administration	Finalize park management plans after results from questionnaire have been reviewed. Early October 2015
A29				