



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

Minutes of the regular meeting of the Port Clements Council held October 17, 2016 in Council Chambers.

Present:

Mayor Gould
Councilor Daugert
Councilor O'Brien Anderson
Councilor Cunningham – via teleconference

CAO Kim Mushynsky
Deputy Clerk Ruby Decock

Mayor Gould called the meeting to order at 7:02 p.m.

1. ADOPT AGENDA.

2016-249 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson
THAT Council adopts the agenda with the amendment of C-15 and NB-1 added to the agenda.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1 – Farmer's/Public Market – Wendy Quinn

Ms. Quinn presented the idea that the Chevron Property be used for a Farmer's/Public Market on Thursday's since every day around the weekend was taken by other communities.

T-1 – Port Clements/Queen Charlotte Bylaw Review RFP

2016 -250 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert
THAT Council tables this item and that the CAO forward reports to Council.
CARRIED

3. MINUTES.

M-1 – October 7, 2016 Minutes, Rise and Report

Moved by Councilor Daugert, seconded by Councilor Gaspar

THAT WHEREAS the Village is completing an extension of the Sunset Trail within the Village's right of way known as Alder Avenue;

AND WHEREAS Council deems it desirable to purchase additional land next to Alder Avenue to locate the Trail away from private properties along Alder Avenue, to provide space for future infrastructure, and to acquire ownership of the land over the Village's water lines currently located on private property;

AND WHEREAS the landowner of the lot next to Alder Avenue is agreeable to sell a portion of his land to the Village at fair market value;

NOW THEREFORE, the Council of the Village of Port Clements, HEREBY RESOLVES THAT:

1. The Village enter into an agreement to purchase approximately 67 feet of land along Alder Avenue from the lots with PID #015-813-509 and 008-222-312 and fulfill any other document required under the purchase agreement;
2. The Village do all things necessary to fulfill its obligations and the transactions contemplated under the purchase agreement;
3. The Mayor and the Chief Administration Officer are authorized and directed to execute all documents on behalf of the Village in connection with the purchase of the lands and the fulfilling of the Village's obligations under the purchase agreement; and
4. All the foregoing shall be done in accordance with all requirements of the Community Charter, SBC 2003, c.26 and all other applicable enactments.

CARRIED

M-2 – October 3, 2016 Regular Council meeting minutes

2016-251 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council adopts the October 3, 2016 Regular Council meeting minutes as presented.

CARRIED

M-3 – October 6, 2016 Recreation Committee meeting minutes

2016-252 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council receives the October 6, 2016 Recreation Committee meeting minutes.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 Tourism Report

2016-253 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council receives the Port Clements Tourism Development Roadmap report and direct staff to post on Facebook for public review and comments.

CARRIED

5. ORIGINAL CORRESPONDENCE

C-1 – August & September 2016 SQCRD Board Meeting

2016-254 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council receives the August & September 2016 SQCRD Board Meeting summary.

CARRIED

C-2 – Canada Post Review – Canadian Union of Postal Workers

2016-255 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council receives the Canada Post Review and directs staff to complete online survey as well as post on Facebook and the website for community members to have an opportunity to participate in online survey.

CARRIED

C-3 – Letter from Cathy Peters, North Vancouver

2016-256 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council receives the letter from Cathy Peters.

CARRIED

C-4 – Letter regarding Water Quality – Sam & June Pullano

2016-257 - Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council receives the letter from Sam & June Pullano and directs staff to write a letter notifying .

CARRIED

C-5 – Sept 28th Letter regarding Sunset Trail extension – June Pullano
C-6 – Letter regarding Sunset Trail extension – Sue Couch
C-7 – Letter regarding Sunset Trail extension – Joan Hein
C-8 – Letter regarding Sunset Trail extension – Port Clements Historical Society
C-9 – Letter regarding Sunset Trail extension – Shirley Weigum
C-10 – Letter regarding Sunset Trail extension – Gloria O’Brien
C-11 – Letter regarding Sunset Trail extension – Alyssa Schnubb
C-12 – October 11th Letter regarding Sunset Trail extension – June & Sam Pullano
C-13 – Letter regarding Sunset Trail extension – Jessie Fletcher
C-14 – Letter regarding Sunset Trail extension – Sarah Barnhardt
C-15 – Letter regarding Sunset Trail extension – Lauren Williams
2016-258 – Moved by Councilor Daugert, seconded by Councilor Cunningham
THAT Council receives the letters C-5 to C-15.

CARRIED

6. GOVERNMENT

G-1 – Encroachment Policy No. 14, 2016 – DRAFT
2016-259 – Moved by Councilor Daugert, seconded by Councilor O’Brien Anderson
THAT Council table this, post it on Facebook and the website.

CARRIED

7. FINANCE

F-1 – Cheque Listing to October 12, 2016
2016-260 – Moved by Councilor Daugert, seconded by Councilor O’Brien Anderson
THAT Council receives the Cheque Listing to October 12, 2016.

CARRIED

8. NEW BUSINESS

NB-1 – Port Clements Historical Society Business Façade
2016-261 – Moved by Councilor O’Brien Anderson, seconded by Councilor Daugert
THAT Council authorizes up to a maximum of \$5000 from NDI business façade.

CARRIED

9. REPORTS & DISCUSSIONS

Mayor Gould – no report.
Councilor Daugert – Community Hall meeting, Mieds progressing on Community Forest.
Councilor Cunningham – no report.
Councilor O’Brien Anderson – Crosswalk status, Family Hallowe’en party, Octoberfest Dance, Tourism Committee Meeting.
CAO Mushynsky – no report.
Deputy Clerk Decock – no report.

10. ACTION ITEMS

A-1 – See attached Action Items List A16 – A33

11. QUESTIONS FROM THE PUBLIC & PRESS

Dave Unsworth commented that Council should hire tree toppers to trim trees before weather causes downed trees or property damages. CAO identified that Heenan Tree services are coming to carry out some work and will address priorities. Lars, a local tree arborist, was identified as another potential contractor for completing the work.

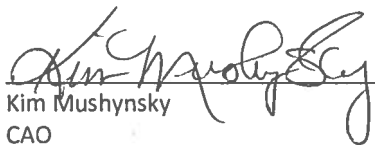
ADJOURNMENT

2016-262 – Moved by Councilor Daugert, seconded by Councilor O’Brien Anderson
THAT the meeting be adjourned at 8:50 pm.

CARRIED



Ian Gould
Mayor



Kim Mushynsky
CAO