



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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Minutes of the Regular meeting of the Port Clements Council held November 21, 2013 in the Council Chambers.

Present:

Mayor Cheer

Councilor Gaspar

Councilor Gould

Councilor Falconbridge

Councilor Thomas – arrived at 7:50pm

CAO Kim Mushynsky

Mayor Cheer called the meeting to order at 7:00pm

1. ADOPT AGENDA.

2013-361 - Moved by Councilor Gaspar, seconded by Councilor Falconbridge

THAT the agenda be adopted with the following amendments – move D-1 to C-3, add G6 Removal of Water Tower and delete the motion to adjourn to in-camera.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – Regular Meeting of Council Monday November 4, 2013

2013-362 – Moved by Councilor Gaspar, seconded by Councilor Falconbridge

THAT we accept the minutes from the November 4, 2013 Regular Council meeting as presented.

CARRIED

M-2 – Emergency Planning Meeting Monday May 13, 2013

2013-363 – Moved by Councilor Falconbridge, seconded by Councilor Gaspar

THAT we accept the Emergency Planning committee meeting minutes from May 13, 2013 meeting as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – Adele Kupp – Business Façade

2013-364 – Moved by Councilor Falconbridge, seconded by Councilor Gaspar

THAT we open this for discussion.

CARRIED

2013-365 – Moved by Councilor Gaspar, seconded by Councilor Falconbridge

THAT we approve the phase 2 application from Adele Kupp as presented.

CARRIED

5. ORIGINAL CORRESPONDENCE.

C-1 – Community Hall Society request for support
2013-366 – Moved by Councilor Gaspar, seconded by Councilor Gould
THAT we open this for discussion.
CARRIED

2013-367 – Moved by Councilor Gould, seconded by Councilor Falconbridge
THAT administration make a new line item in the 2014 budget for \$5,000 for Community Hall upgrades.
CARRIED

C-2 – NWCC request for letter of support for School of Marine & Coastal Studies
2013-368 – Moved by Councilor Falconbridge, seconded by Councilor Gaspar
THAT Council support this initiative and send a letter accordingly.
CARRIED

C-3 – Easement questions from Cheri Brooks
2013-369 – Moved by Councilor Falconbridge, seconded by Councilor Gaspar
THAT we open this for discussion.
CARRIED

2013-370 – Moved by Councilor Gaspar, seconded by Councilor Falconbridge
THAT we have an Open House Monday December 2, 2013 from 4-7pm in Council Chambers and we invite all affected residents to attend with any questions or concerns they may have, also, that we approach BC Assessment Authority for a written response to the concern about the easement affecting property values.
CARRIED

6. GOVERNMENT.

G-1 – Respect in the Workplace Policy #10, 2013
2013-371 – Moved by Councilor Falconbridge, seconded by Councilor Gaspar
THAT we accept the Respect in the Workplace Policy as presented.
CARRIED

G-2 – Bylaw #405, 2013 – Financial Plan Amendment – 2 & 3 readings
2013-372 – Moved by Councilor Falconbridge, seconded by Councilor Gaspar
THAT we do 2nd and 3rd readings for Bylaw #405, 2013 – Financial Plan Amendment.
CARRIED

G-3 – Bylaw #406, 2013 – Tourism Advisory Bylaw
2013-373 – Moved by Councilor Gaspar, seconded by Councilor Falconbridge
THAT we do 1st reading for Bylaw #406, 2013 and provide additional clarity around the meaning of a committee member and the authority of the chair.
CARRIED

G-4 – Bylaw #407, 2013 – Recreation Committee Bylaw
2013-374 – Moved by Councilor Gaspar, seconded by councilor Falconbrige
THAT we do 1st reading for Bylaw #407, 2013 and provide additional clarity around the meaning of a committee member and the authority of the chair.
CARRIED

G-5 – Bylaw #408, 2013 – Emergency Management Committee
2013-375 – Moved by Councilor Falconbridge, seconded by Councilor Gaspar
THAT we do 1st reading for Bylaw #408, 2013 and provide additional clarity around the meaning of a committee member and the authority of the chair.
CARRIED

G-6 – Tenders for the Removal of the Water Tower
3 bids were received – BJH Contracting for \$1 and ownership of the timber, Shore Wood Forest for \$6,500 and ownership of the timber and C&C Beachy Contracting for \$22,200 and Village retain ownership of the timber.
2013-376 – Moved by Councilor Gaspar, seconded by Councilor Falconbridge

THAT we accept the BJH Contracting bid of \$1 for the removal of the water tower, and, that we have the Administrator bring back the draft contract for this project for approval prior to finalizing it with the Contractor.

CARRIED

7. FINANCE.

F-1 – Cheque listing to November 6, 2013

2013-377 – Moved by Councilor Falconbridge, seconded by Councilor Gaspar

THAT we receive and file the cheque listing.

CARRIED

F-2 – NSCU Bank Statement for October 2013

2013-378 – Moved by Councilor Gaspar, seconded by Councilor Falconbridge

THAT we receive and file the October 2013 NSCU bank statement.

CARRIED

F-3 – CIBC Bank Statement for October 2013

2013-379 – Moved by Councilor Falconbridge, seconded by Councilor Gaspar

THAT we receive and file the October 2013 CIBC bank statement.

CARRIED

8. NEW BUSINESS.

9. ACTION ITEMS:

10. REPORTS AND DISCUSSIONS.

Mayor Cheer – Centennial Open House, BCHydro mtg, Marine Management Plan mtg, NSCU mtg, Taan mtg.

Council Gaspar – Centennial Open House, information session in Masset re: swimming pool issues, Taan mtg.

Councilor Falconbridge – EPC mtg, Centennial Open House, Remembrance Day

Councilor Thomas – no report

Councilor Gould – no report

Administrator – EPC mtg, Training in Edmonton, Remembrance Day

ADJOURNMENT.

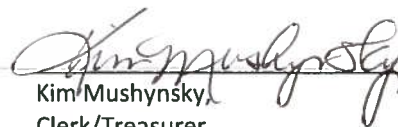
2013-380 - Moved by Councilor Gaspar, seconded by Councilor Gould

THAT the meeting be adjourned at 8:15pm

CARRIED



Wally Cheer,
Mayor



Kim Mushynsky,
Clerk/Treasurer