

**THE VILLAGE OF PORT CLEMENTS**

7:00 p.m. Regular Meeting of Centennial Committee, March 4, 2014

**AGENDA**

1. ADOPT AGENDA.

2. MINUTES.

M-1-Regular meeting of Centennial Committee Tuesday, February 4, 2014

3. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Report from Council – Mayor Wally Cheer

BA-2-Water Bottle label design approved

BA-3-Canada Post Cancel stamp approved

BA-4-Action Plan Updates

4. ORIGINAL CORRESPONDENCE.

5. GOVERNMENT.

6. NEW BUSINESS.

NB-1-Official Birthday March 19<sup>th</sup> event discussion

7. REPORTS & DISCUSSIONS.

ADJOURNMENT.

**CENTENNIAL COMMITTEE**  
**Minutes of the regular meeting of the Centennial Committee**  
**Tuesday, February 4, 2014**

Present:

|                   |                    |           |
|-------------------|--------------------|-----------|
| Mayor Wally Cheer | Burneta Decembrini | Joan Hein |
| Angela Mielecki   | Susan Couch        |           |

Deputy Clerk/Treasurer Sharon Ferretti

Mayor Wally Cheer called the meeting to order at 7:04 p.m.

**1. ADOPT AGENDA.**

It was moved by Joan Hein, seconded by Angela Mielecki  
THAT the agenda be adopted as presented.

**CARRIED**

**2. MINUTES.**

M-1-Regular meeting of Centennial Committee Tuesday, January 7, 2014

It was moved by Burneta Decembrini, seconded by Joan Hein  
THAT the minutes be accepted as presented.

**CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

BA-1-Report from Council – Manzanita Snow has been paid in full for completion of cartoon map.

BA-2- Recognition for Centennial Events

The Committee agreed to send personal ‘thank you’ card/note to volunteers as each event happens.

BA-3-Event Review

It was recognized that co-ordination lacked a bit, communication was not as strong as it needs to be, more inclusion of committee Chair and, when one exists, the sub-committee. The goal being to avoid awkwardness at an event, and the appearance of disorganization on behalf of the Centennial Committee.

BA-4-Contest Details for Crossword Puzzle

The Committee agreed that the deadline date for completed crosswords to be: Wednesday, March 19, 2014. Individuals who handed in their completed crosswords to the Village Office would receive a Centennial Lapel Pin.

BA-5-Cartoon Map status

Sharon Ferretti to email Councillor Gould concerning the details of printed map for a picture to be taken and sized.

BA-6-Water Bottle label design

Angela Mielecki is waiting on response from supplier on label design assistance. Order in time for March 22<sup>nd</sup> Seniors’ Games. Larry Elkirk offered to pick up the water.

m-1

BA-7-Time Capsule letters to school and community groups  
Mayor Cheer will get onto the letters this week.

BA-8-Action Plan updates

4. ORIGINAL CORRESPONDENCE

5. GOVERNMENT

6. NEW BUSINESS

NB-1-Two Page Spread in Haida Gwaii Guide

Jeff King is doing a two page spread on Port Clements' Centennial. Mayor Cheer to provide dates and list of events to be held; will mention calendars and map available at museum.

7. REPORTS & DISCUSSIONS.

Next meeting will be held Tuesday, March 4, 2014.

Joan Hein motioned to adjourn at 9:03p.m.

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Mayor Wally Cheer, Chair

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Sharon Ferretti, Deputy/Clerk Treasurer

**Village Of Port Clements Centennial Committee**  
**Feb Action Plan 2014**

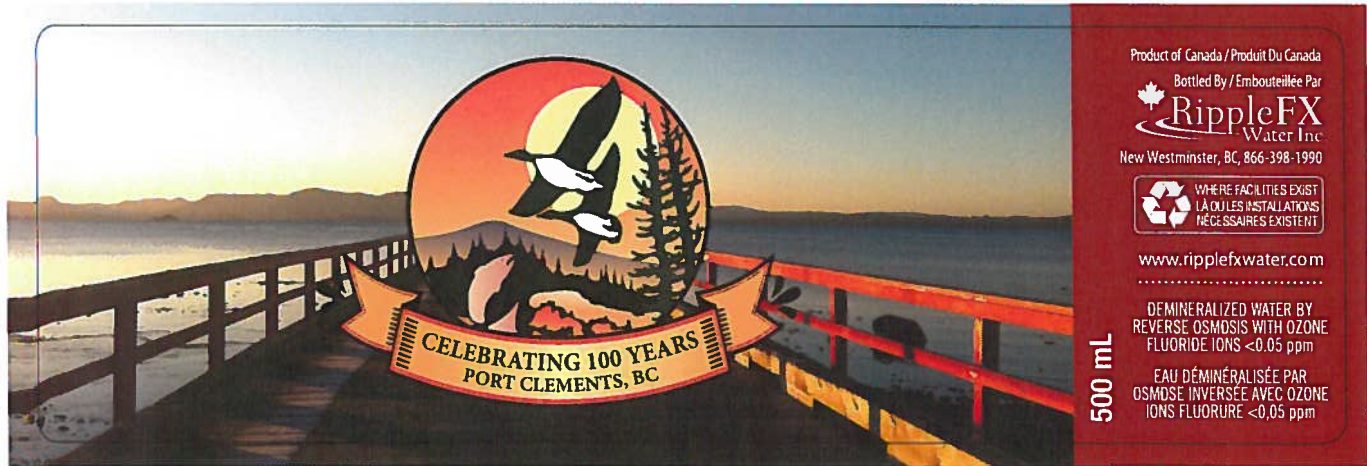
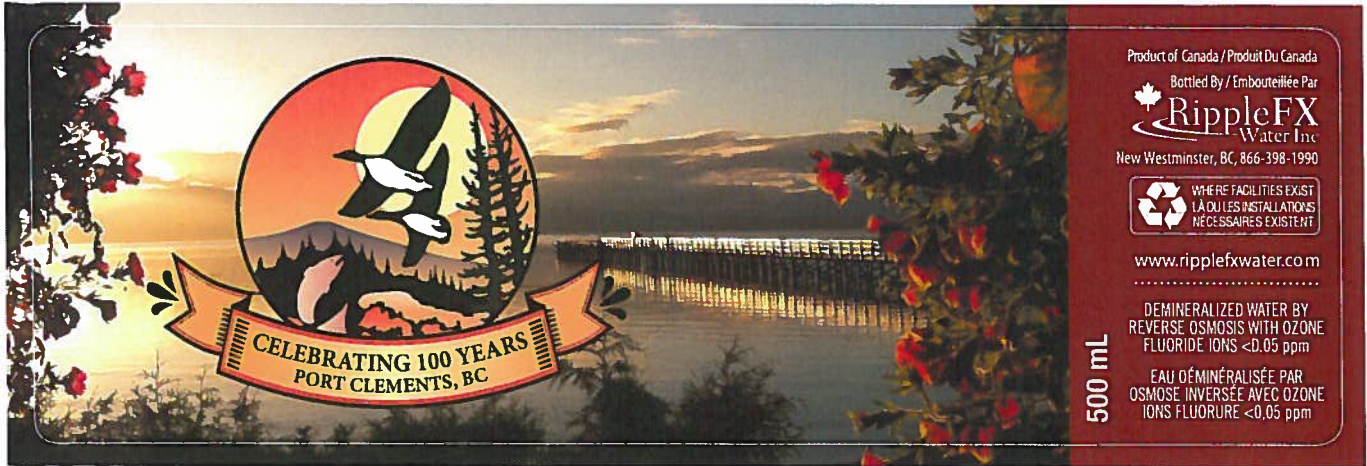
| #  | ITEM   | IMMEDIATE ACTION   | RESOLVE  | DONE?   |
|----|--|--|--|---|
| 2  | Armed Forces Group at UBCM                   | Talk with the group while at the UBCM<br>For Canada Days will bring vessel + do recruitment.<br>Baseball game between crew & Port guys   | Response received from Marie Ormiston; unable to commit just yet to providing a vessel for Canada Days; consider a fly over request.                                       | In progress - Wally   |
| 5  | Crossword Puzzle                             | To be published in a newsletter for 2014. Possibly have prize for first correct submission; submitted by deadline date   | Brigid currently working on; Kim Mushynsky, Administrator to touch base with Brigid. Deadline: Feb.  | <b>DONE</b>   |
| 6  | Postage Cancel Stamp                         | Have a commemorative Canada Post cancel stamp produced   | Canada Post will do for free; 6 weeks from start to finish<br>Committee chose wharf + tree drawing.  | Waiting on proof from Canada Post.  |
| 7  | Bottled Water                                | Personalized labels commemorating Centennial Year<br>Angela obtained quote from Ripple FX Water Inc. Council approved up to \$5,000 for two pallets.   | Angela will design and submit label at next Centennial meeting. Will use Village logo & add to that.   | Angela - In progress  |
| 9  | Stage Design                                 | Recreation Commission will be getting two quotes for design and costs  | Meeting with Brian O`Hara for final approval of plans before deadline of Dec 9 <sup>th</sup> .   | Nothing reported for Jan 7, 2014  |
| 10 | Parade Float                                 | Decide on idea and design.<br>Needs to be ready in time for Hospital Days in Queen Charlotte-early June 2014.<br>Wally will check with Ben van der Beke re: to scale carved Mosquito Bomber; when would need to start to meet our timeline.<br>Ben very excited; is contemplating on the idea for now. | Suggested we use "logging" as the theme for a float.<br><br>FLOAT IDEA: logging 'time line' of tree and equipment<br>Possible Funding from Community Futures + Gwaii Trust | Pending   |
| 13 | St. Mark's Choir service                     | - Line up participants for December 2014 to do a Christmas Carol service<br>- Approach Principal of PCES re: Kazamir & school kids music program   | Check availability closer to December 2014   | September   |
| 14 | Fireworks for 100 <sup>th</sup> Celebrations | Funding available only if the fireworks are done on July 1 <sup>st</sup> itself. In our area it is not dark enough until quite late. October 31 <sup>st</sup> good as kids are out + dark early enough; but concern is potentially unsafe weather conditions. Require licencing to do public display.  | Purchase month in advance.<br><br>Possibility of Corporate Sponsorship. Consider using non-industrial grade; have firemen available  | Pending   |
| 16 | Cemetery                                     | Tie in with 100 <sup>th</sup> Celebrations establish a Memorial Wall as a wrap up to the 2014 year. Village needs to obtain ownership of cemetery.   | Council budgeting money to obtain ownership in 2014.<br>Multiple year process has been at a stand still.   |   |
| 17 | Time Capsule                                 | School and Community Goups, in conjunction with Centennial Working Group, will complete this project. Timeline suggested is May 2014. Large container size measuring 22" w x 28.5" deep. Need a bronze plaque to withstand vandalism.  | Mayor Cheer to provide the school with a letter siting this request. Mayor Cheer will research purchasing a container.   | Wally located a couple of containers that will work. Probably double-contain items i.e. moisture. Possible vacuum seal items. |

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|-------------|--------------|
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| Adhesive:   |              |
| Lamination: | YES          |
| # of Labels | 1100         |



**Village Of Port Clements Centennial Committee**  
**Mar Action Plan 2014**

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