



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
FAX :250-557-4568
Email : cao@portclements.ca
Web : www.portclements.ca

AGENDA

Regular Meeting of Council Monday June 20, 2016
COUNCIL CHAMBERS – 7pm

1. ADOPT AGENDA.

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1- June 6, 2016 Regular Council meeting minutes
M-2 – May 12, 2016 Tourism Committee minutes

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

U-1 – Haida Gwaii CoAst – tabled from June 6th mtg.
U-2 – UBCM Report to Council – tabled from June 6th mtg.

5. ORIGINAL CORRESPONDENCE

C-1 – Cedarview Church request for grant
C-2 – Tourism Committee – request for support

6. GOVERNMENT

G-1 – Policy #13 – Flag Protocol

7. FINANCE

F1 – 2015 Annual Report
F-2 – Cheque Listing to June 15, 2016
F-3 – CIBC Statement for May 2016
F-4 – NSCU Statement for May 2016

8. NEW BUSINESS

NB-1 – Community Forest Discussion paper
NB-2 – Chevron Property Discussion

9. REPORTS & DISCUSSIONS

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

12. ADJOURNMENT



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Minutes of the regular meeting of the Port Clements Council held June 6, 2016 in Council Chambers.

Present:

Mayor Gould
Councilor Daugert
Councilor Gaspar

CAO Kim Mushynsky

Mayor Gould called the meeting to order at 7:07 p.m.

1. ADOPT AGENDA.

2016-139 – Moved by Councilor Daugert, seconded by Councilor Gaspar
THAT Council adopts the agenda as presented.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – May 16, 2016 Regular Council Meeting
2016-140 – Moved by Councilor Daugert, seconded by Councilor Gaspar
THAT Council adopt the May 16, 2016 Regular Council meeting minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

UB-1 – Ratify email motion
2016-141 – Moved by Councilor Daugert, seconded by Councilor Gaspar
THAT Council ratifies the email vote to supply a letter of support for the Skidegate Band Council in regards to their application to the BC Rural Dividend fund for the Haida Language and Cultural program.
CARRIED

5. ORIGINAL CORRESPONDENCE

C-1 – Port Clements Tourism Committee – laundry and shower facilities
2016-142 – Moved by Councilor Gaspar, seconded by Councilor Daugert
THAT Council receives this correspondence.
CARRIED

C-2 – Port Clements Tourism Committee – repairs to Highway signs
2016-143 – Moved by Councilor Gaspar, seconded by Councilor Daugert
THAT Council receives this report.
CARRIED

C-3 – Haida Gwaii CoAst – Request for letter of comment
2016-144 – Moved by Councilor Daugert, seconded by Councilor Gaspar
THAT Council tables this request to the June 20th Regular Council Meeting.
CARRIED

6. GOVERNMENT

7. FINANCE

F-1 – Cheque listing to June 1, 2016
2016 – 145 - Moved by Councilor Daugert, seconded by Councilor Gaspar
THAT Council receives the cheque listing to June 1, 2016.
CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1 – Alissa MacMullin – May 2016 Grant Writers Report
2016-146 – Moved by Councilor Daugert, seconded by Councilor Gaspar
THAT Council receives this report.
CARRIED

R-2 – 2016 UBCM
2016-147 – Moved by Councilor Gaspar, seconded by Councilor Daugert
THAT Council tables this to the June 20th Regular Council meeting.
CARRIED

Mayor Gould – SQCRD mtg, Gwaii Trust mtg, Island Protocol mtg.
Councilor Daugert – no report
Councilor Gaspar – Fast Fuels donation for Canada Days
CAO Mushynsky – the following tenders were let – painting for playground equipment, water treatment & distribution study, solar panel installation, path extension.

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

2016-148 – Moved by Councilor Gaspar, seconded by Councilor Daugert
THAT Council moves to in-camera per Community Charter 90-1-1-k at 8pm.
CARRIED

ADJOURNMENT

2016-149 – Moved by Councilor Gaspar, seconded by Councilor Daugert
THAT the meeting be adjourned at 8:30pm.
CARRIED

Ian Gould
Mayor

Kim Mushynsky
CAO

PORT CLEMENTS TOURISM COMMITTEE

Minutes of the Regular Meeting of the Port Clements Tourism Committee Thursday May 12, 2016 in Council Chambers

Present:

Kelly Whitney-Squire, Chair
Sue Couch
Charleen O'Brien Anderson

Glenda Saruga, Deputy Clerk
Dale Lore
Lorette Smillie

Call to order: Kelly Whitney-Squire called the meeting to order at 7:10 pm

Agenda: The meeting commenced with an informal adoption of the agenda

Delegates: None

Minutes: Approved with no revisions

Update: Finalized Brochure – 1500 copies to arrive around the end of May funded by the Mieds grant

Update: Community signage

- Dyson Entrance/Corner Proposals – Budget of \$2-3,000; expecting quotes from Marg Fennel and Ben Van Der Beke by end of June
- Repair Highway Signs – Kelly to submit letter of support to council to fix signs and change wording to coincide with the brochure wording. Work to be done by volunteers June/July 2016
- Information Centre – On going issue
- Haida Culture – Update by Dale Lore with discussion around managing sites with policies & procedures recommending supervised trail exploration

Update: Vibrant Communities Funding

- Funding not available until May 27th, 2016. On hold until next meeting.
- Sue to prepare letter to council to bring their attention that someone needs to develop showers and laundry facilities in Port Clements and that the Tourism Committee is supportive of this initiative

Advertising:

- Port Clements has advertised in the April/May edition of Northword Magazine. There is no further funding for the June/July edition.
- Kelly is working with Mary Lou from Mieds to create a Blog/Website. Dale is to follow up with Alan to see if he will become Port's Blog Writer.

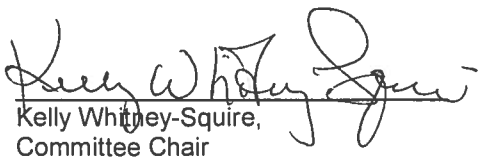
Discussion: Summer Visitor BBQ - Dale to research more on the ``who, what, where, when and how`` of this.


Action Plan: Priorities

- Signage (Dyson & Entrance)
- Shower/Laundry (Gwaii Trust Grant)
- Sunset Trail extension/improvements

Next meeting to be held on June 09, 2016 at 7:00 pm in council chambers

Meeting was informally adjourned at 8:00 pm


Kelly Whitney-Squire,
Committee Chair


Glenda Saruga,
Deputy Clerk

Tabled from
June 6th Mtg.



Haida Gwaii CoAST

Communities Against Supertankers
PO Box 1407 • Skidegate, Haida Gwaii • V0T 1S1
haidagwaiicoast@gmail.com • haidagwaiicoast.ca

Wednesday, June 1st, 2016

Dear Port Clements Mayor and Council,

We request that the Village of Port Clements submit a letter of comment to the National Energy Board regarding Enbridge's application for a 3-year extension on the Northern Gateway.

Overview: Two years ago, the National Energy Board (NEB) granted conditional approval for the Northern Gateway. With its federal approval nearing expiration, Enbridge applied for an extension last month.

The NEB is asking for public comments on Northern Gateway's request for a 3-year extension. Comments must be received by **Monday, June 27th**. Haida Gwaii CoAST is encouraging local governments, Intervenor, and Island residents to send their submissions to the NEB. The NEB will review all comments and make a recommendation to Prime Minister Trudeau and his cabinet for a final decision.

Federal cabinet will have the final say. There is no timeline for this decision, but it is anticipated that cabinet will either approve or deny the extension late this summer or early in the fall.

One of Trudeau's campaign promises was a tanker ban. This is an opportunity for Haida Gwaii governments and residents to reinforce that the North Coast must be protected from crude oil supertankers. Prime Minister Trudeau mandated the Minister of Transport and the Minister of Fisheries, Oceans and the Coast Guard to implement this tanker ban. By denying Northern Gateway's extension request, the government can take the necessary step to safeguard the coast and continue working to fulfill its commitment to, "formalize the moratorium on crude oil tanker traffic on British Columbia's North Coast, including the Dixon Entrance, Hecate Strait, and Queen Charlotte Sound."

Letters of comment can address the tanker ban, and any other issues that the NEB should take into consideration. The NEB is asking interested parties to provide any information that should be considered in deciding Northern Gateway's request.

- Comments on Northern Gateway's reasons for making the extension request;
- Other issues that the NEB should consider;
- Whether additional information should be required.

How to submit a comment: Letters must be original and submitted directly to the NEB via fax or mail.

Secretary to the Board
National Energy Board
517 Tenth Avenue S.W.
Calgary, Alberta T2R 0A8
Fax: 403-292-5503 or toll free fax at 1-877-288-8803.

For more information, we recommend West Coast Environmental Law's: "Northern Gateway Asks to Extend the Expiring Federal Approval for its Oil Pipeline and Tanker Project: A Backgrounder for Engaging in the Public Comment Period." Available online at wcel.org.

Haida Gwaii CoAST is available to help answer questions, provide more information, and draft letters. Please do not hesitate to contact us at any time.

On behalf of Haida Gwaii CoAST,
Valine Crist | valine.crist@gmail.com | 250.626.9007

Island Governments – Leaders in protecting Haida Gwaii from oil tankers*

April 2010, Village of Queen Charlotte Opposes Northern Gateway

Taking a lead amongst municipalities, the Village of Queen Charlotte was the first to pass a resolution opposing the expansion of bulk crude oil tankers in the Dixon Entrance, Hecate Strait, and Queen Charlotte Sound. This resolution commits the municipal council to petition the federal government to legislate a tanker ban on crude oil passing through these waters.

January 2012, Village of Port Clements Opposes Enbridge

Identifying potential environmental impacts, the village council votes in favour of renewing its earlier 2010 motion officially opposing the transport of crude oil by pipeline and tankers off the coast of Haida Gwaii.

February 2012, Village of Masset Renews Opposition to Oil Tankers Around Haida Gwaii

The Municipality of Masset first passed a resolution in 2010 opposing pipelines throughout BC and banning oil tankers from passing through Haida Gwaii waters. The village council votes to renew that resolution in 2012.

February 2012, Skeena-Queen Charlotte Regional District Opposes Enbridge Proposal
Representing four electoral areas and five municipalities (20,000 residents along BC's north coast), the regional district passes a resolution opposing the Enbridge Northern Gateway proposal and any increase of crude-oil tanker traffic in northern waters.

*excerpts from Haida Laas' *Resounding Voice* (December 2013)

About CoAST

*CoAST, Communities Against Super Tankers, is an informal group made up of a diverse cross section of Islanders on Haida Gwaii who are concerned about the consequences of tanker traffic transiting through the Hecate Strait, Dixon Entrance, and Queen Charlotte Sound.
Our members represent all of the Islands' communities.*



200 – 2006 West 10th Avenue
Vancouver, BC V6J 2B3
www.wcel.org
tel: 604.684.7378
fax: 604.684.1312
toll free: 1.800.330.WCEL (in BC)
email: admin@wcel.org

Northern Gateway Asks to Extend the Expiring Federal Approval for its Oil Pipeline and Tanker Project:

A Backgrounder for Engaging in the Public Comment Period

The federal approval of Enbridge's Northern Gateway pipelines and tankers proposal is on track to expire at the end of 2016. To keep its project alive, Northern Gateway has requested a 3-year extension. First Nations, municipalities, organizations and citizens have until **June 27, 2016** to comment on Northern Gateway's extension request and influence the fate of this controversial pipeline and tanker project.

Context: Northern Gateway will miss its federal deadlines and is asking for three more years

In June 2014, the National Energy Board (NEB) issued certificates conditionally approving Enbridge's Northern Gateway pipelines and tankers proposal. The certificates are set to expire on December 31, 2016, if construction on the project has not commenced. Northern Gateway has been legally unable to begin construction because it has failed to meet conditions in the certificates that require Northern Gateway to secure supply contracts with companies willing to ship bitumen and condensate in the proposed pipelines. The failure to obtain supply contracts means Northern Gateway's federal approval is on track to expire at the end of 2016. Consequently, Northern Gateway has requested a 3-year extension, asking that the expiry date of its certificates be changed to December 31, 2019.ⁱ

Northern Gateway has identified "legal and commercial uncertainties" as the basis for why it has been unable to obtain any supply contracts, pointing to factors such as the federal government's commitment to an oil tanker moratorium on BC's north coast, as well as the multitude of ongoing legal challenges to Northern Gateway's approval from eight First Nations, four environmental groups and a labour union. Northern Gateway has also cited the need for more time to engage with First Nations, however the First Nations of the Yinka Dene Alliance and Coastal First Nations have issued press releases dismissing this claim and opposing the extension request.ⁱⁱ

Northern Gateway's request for another try to seek social license for its controversial project is being called "magical thinking" given the long-standing, deep, widespread and documented opposition from British Columbians of all walks of life. In the words of Gerald Amos, Chair of Friends of Wild Salmon: "For the past several years the people of northwest BC have spoken loud and clear – we don't want your pipeline now, and we won't want it three years from now either."ⁱⁱⁱ

The NEB is seeking public comment on Northern Gateway's extension request

The NEB is asking for public comments until **June 27, 2016**, on Northern Gateway's 3-year extension request, before it makes a decision.^{iv}

The NEB is asking for input on what issues and information it should consider in deciding Northern Gateway's extension request, specifically:

- comments on Northern Gateway's reasons for making the extension request;
- other issues that the NEB should consider;
- whether additional information should be required.

The NEB is encouraging interested parties to provide any information that they recommend the NEB consider in deciding Northern Gateway's request.

Cabinet will have the final say

If the NEB decides in favour of Northern Gateway's request, the federal Cabinet will have the final say about whether to approve or deny the extension. Therefore, comments to the NEB may also inform a final decision from Cabinet on whether or not to grant the extension.

The comment period is an opportunity to be heard, and to seek accountability on the oil tanker ban

The public comment period is an opportunity to influence a "live or die" decision for Northern Gateway. It is also an opportunity to hold the federal government to account by requiring that the NEB, and if necessary the federal Cabinet, confront the inconsistency between an extension for Northern Gateway and the federal government's commitment to formalize an oil tanker ban on BC's north coast.

In November 2015, following years of widespread opposition to Northern Gateway from First Nations, northerners, municipalities, organizations and citizens throughout BC and Canada, Prime Minister Trudeau issued Ministerial Mandate Letters directing Minister Marc Garneau and Minister Hunter Tootoo to "formalize the moratorium on crude oil tanker traffic on British Columbia's North Coast, including the Dixon Entrance, Hecate Strait, and Queen Charlotte Sound."^v Implementation of the Prime Minister's direction, if it is to have any meaning, would prevent Northern Gateway from proceeding because the proposal hinges on introducing extensive crude oil tanker traffic to BC's north coast.^{vi}

Acting consistently with the Prime Minister's formal direction to implement a crude oil tanker ban on BC's north coast would call for denying Northern Gateway's request to extend its approval by three years. The federal government would put itself in the position of making contradictory regulatory decisions if the NEB and Cabinet were to grant Northern Gateway an extension, only for the federal government to prevent the proposal from proceeding soon afterward by formalizing an oil tanker ban. Thus the Prime Minister's direction to formalize a Pacific north coast oil tanker ban, and strong support for the ban from First Nations, municipalities, organizations and citizens, is an important factor that the NEB, and if necessary Cabinet, should be encouraged to consider in deciding Northern Gateway's extension request.

How to Submit a Comment

Comments may be submitted directly to the NEB in one of three ways:

- 1) By mail to: Secretary to the Board
National Energy Board
517 Tenth Avenue S.W.
Calgary, Alberta T2R 0A8
- 2) By fax to: 403-292-5503 or toll free fax to: 1-877-288-8803
- 3) By E-filing: Go to www.neb-one.gc.ca and follow the link to E-File. (Note that E-Filing also requires a hard-copy of the letter to be mailed to the NEB).

E-mails and form letters will not be accepted. The deadline for submissions to the NEB is **June 27, 2016**.

Examples of submissions can be viewed online here: <https://docs.neb-one.gc.ca/ll-eng/llisapi.dll?func=ll&objId=2982078&objAction=browse&viewType=1>.

ⁱ Northern Gateway's extension request is available online here: [https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2982078/2955233/A76761-](https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2982078/2955233/A76761-1)

[1](https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2982078/2955233/A76761-1) NGP AEP Condition 2 Request for Extension of the Sunset Clause - A4Z8G9.pdf?nodeid=2954740&vernum=-2

ⁱⁱ The press release of the Yinka Dene Alliance is available online here: <http://www.marketwired.com/press-release/bc-first-nations-enbridge-extra-time-will-not-save-failed-northern-gateway-pipeline-2124375.htm>.

The press release of Coastal First Nations is available online here: <http://www.coastalfirstnations.ca/news-release/may-6-2016-513pm>.

ⁱⁱⁱ The press release of Friends of Wild Salmon is available online here: http://friendsofwildsalmon.ca/news/article/enbridges_extension_request_outrageous_given_lack_of_support_across_nw_bc

^{iv} The National Energy Board's request for public comment is available online here: [https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2398286/2982478/A77137-](https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2398286/2982478/A77137-1)

[1](https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2398286/2982478/A77137-1) Enbridge Northern Gateway Project - Sunset Clause Extension Request for Certificates OC-060 and OC-061 - A5C0U9.pdf?nodeid=2981925&vernum=-2

^v Ministerial Mandate Letter (November 2015), Honourable Hunter Tootoo, online: <http://pm.gc.ca/eng/minister-fisheries-oceans-and-canadian-coast-guard-mandate-letter>

^{vi} West Coast Environmental Law has produced a Frequently Asked Questions document about the oil tanker ban, which is a resource that may help in preparing a submission:

<http://wcel.org/sites/default/files/publications/KeepingOurCoastClean.pdf>



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*Tabled from
June 6th mtg.*

REPORT TO COUNCIL

Author: Kim Mushynsky

Date: June 1, 2016

Re: 2016 UBCM

Background: In 2015 we sent 4 representatives to the UBCM meeting in Vancouver to ensure that new Councilors were introduced to the process. This cost the municipality \$12,543.00. The 2016 UBCM – with a theme of "Stronger Together" – will be held in Victoria the week of September 26-30. Our budget for 2016 is \$9,000.00. We need to confirm if anyone is attending the 2016 event, if so who, and what topics will be discussed. UBCM will be activating the "meeting request" protocol by the end of June and the sooner a meeting request is submitted the more likely are the chances of actually obtaining a meeting. Given that there is a slightly higher cost to attend in Victoria, and given last year's cost per member, our current budget will allow for a maximum of 2 people to attend UBCM this year. We have hotel reservations for 3 people currently booked and we will need to make a decision on whether anyone is attending so that we can cancel the reservations, if necessary, and not incur any costs for cancellation. Deadline for cancellation without any cost is the end of August.

Recommendation: That Council consider what issues we wish to advance and whether they are important enough to attend the 2016 UBCM and if so who and how many will be in attendance this year. Further, that Council makes this information known to the Administrator before the end of June to allow sufficient time to request meetings and prepare briefing notes on identified topics and liaison with the other Municipalities if applicable.

Respectfully submitted:

RECEIVED
2016/04/17
D.

Cedarview Community Church
167 bayview drive
Port Clements , BC
V0T1R0
250-557-4508

Dear Village of Port Clements Council;

We , the board of Cedarview Community Church would like to request a grant for the covering of the taxes for the 2016 year. We are a part of the community and appreciate your consideration for this. We want to be a beneficial help in any way we can. Thanks

Yours truly,
Pastor Wes Harder

Wes Harder

Total taxes for 2016 = \$ 2,126.28 (down \$45.00 from 2015)

Council Budget for 2016 :

2200	Cedarview
2800	Museum
1500	Community Hall
1000	High School Bursaries
1000	Misc.
<hr/>	
\$8500	Total for 2016
<hr/>	
	(102111050)

Port Clements Tourism Committee

June 14, 2016

Village of Port Clements
36 Cedar Avenue
Port Clements, BC
V0T 1R0

Dear Council Members,

Re: Request for Council Resolution

The Port Clements Tourism Committee is seeking a council resolution from the Village of Port Clements to support an application to the Gwaii Trust Society, Community Innovations Grant.

The application for funding is to support a planning initiative aimed at developing a series of micro-projects entitled, Port Clements Tourism Development Priorities: 1 – 5 – 10. If approved, the funding will be used to identify and implement a series of key tourism development priorities over a period of 5 and 10 years. The Port Clements Tourism Committee considers this a critical planning process, as it will

- 1) identify only two to three key projects for implementation annually,
- 2) limit projects to those that can be managed within the community's available resource base (human and financial), and
- 3) later projects will build on earlier project for greater impact.

The recent development of St. Marks Gift & Gallery is a good example of the type of micro-project that the Tourism Committee is working to support as a means of building the community's tourism infrastructure and diversify the local economy.

To assist with this planning process, Dr. John Colton, a professor at Acadia University in Wolfville, Nova Scotia, has offered to work with the community for two weeks this September. John has extensive experience in community planning, ecotourism/sustainable tourism, marine renewable energy, community engagement, and has worked in the industry as a raft guide in the Yukon Territory for many years. John has been to Haida Gwaii several times over the years and is familiar with the island's challenges in developing its tourism infrastructure and industry. John's interest in working with the Village of Port Clements stems from his love of the west coast and the opportunity to work with his former master's student and now research colleague, Kelly Whitney-Squire.

The Community Innovations Grant requires matched funding from the community; however, as John has agreed to wave his usual professional fees and is seeking only the cost of airfare (est. \$1,700), travel incidentals (est. \$100), and a rental vehicle (est. \$1,000) the estimated in-kind expenses will exceed the amount sought. Mayor, Ian Gould has agreed to provide lodging and meals to support this critical planning project.

At this time, the Tourism Committee does not anticipate that there will be any direct costs to the Village of Port Clements.

The Tourism Committee is submitting a letter of support to the Gwaii Trust Society, as is the Port Clements Historical Society. The Tourism Committee is hopeful that the Village Council will also support this initiative and provide the required council resolution.

Thank you,

A handwritten signature in black ink that reads "Kelly Whitney-Squire". The signature is written in a cursive, flowing style.

Kelly Whitney-Squire, Chair
Port Clements Tourism Committee

Village of Port Clements

Flag Protocol

Policy No. 13, 2016

Prepared by Chief Administrative Officer Kim Mushynsky

Adopted:

POLICY PURPOSE

The purpose of this policy is to provide guidance on the appropriate protocol for the flags flown on Village of Port Clements properties.

HALF-MASTING OF FLAGS

The Half-masting of flags is a well-established procedure to bestow an honour and express a collective sense of sorrow. Given that flags are recognized as paramount symbols of their nations, the act of Half-masting is a dramatic visual statement that speaks to the sense of loss that is shared by all their citizens.

SPECIFICS

Flags will be flown at Half-mast to mark the death of:

1. The Sovereign
2. An immediate relative of the Sovereign
3. The Governor General of Canada
4. The Prime Minister of Canada
5. The Lieutenant-Governor of BC
6. The Premier of BC
7. Our local MLA
8. Our local MP
9. Mayor or former Mayor of Masset, Port Clements or Queen Charlotte
10. Chief Councilors from Old Massett or Skidegate
11. Councilors from Masset, Old Massett, Port Clements, Queen Charlotte, Skidegate or the Skeena Queen Charlotte Regional District
12. President or Vice President of the Council of Haida Nations
13. Regional Representatives for the Council of Haida Nations
14. A BC firefighter, police officer or paramedic killed in the line of duty.

Flags will be flown at Half-mast to mark special days including:

1. November 11th - Remembrance Day
2. April 28 – Day of Mourning for persons killed or injured in the Workplace (Worker's Mourning Day)

Flags may be flown at Half-mast for exceptional circumstances:

In exceptional circumstances, the Chief Administrative Officer may approve the Half-masting of the flag for an event that is not stipulated in this policy. This would include a circumstance when School District 50 made a request for the Village of Port Clements to Half-mast the flag.

In the event that the Chief Administrative Officer is not available to consider the recommendation, pursuant to an exceptional circumstance on an urgent basis, the Deputy Clerk shall have the delegated authority to approve Half-masting.

REMOVAL OF FLAGS

Flags will be maintained in good condition and replaced when showing signs of wear, tear or discoloration. Flags removed from service will be replaced immediately.

Mayor Ian Gould

Kim Mushynsky - CAO

**PORT CLEMENTS
2015 ANNUAL
REPORT**



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Mayor's Report

My first full year as Mayor of our quaint community was both rewarding and trying. The balance between considering all parties' individual interests and the Village's mandatory obligations is complex and challenging. Personally for me, the largest challenge was the Conflict of Interest. In a small community, based heavily on logging as the main economic driver, there will always be some level of conflict. Government legislation does not allow for any leeway whether the issue is financial, employment, volunteer or familial connections. This becomes more apparent in a small community as opposed to a city due to our interconnectedness.

Three members of Council were found to be in Conflict of Interest around a rezoning application in the Industrial Park. This required a ruling from the BC Supreme Court for Council to be allowed to make a decision. This decision was appealed and a second BC Supreme Court decision upheld the original one. I found the process difficult and did my best to try and insure that the experience did not divide the community.

The nice part is Council has come together and found a balance to move things forward. We have been successful with a number of grant applications and expect some significant progress on projects to happen in 2016 – the first of which is the biomass project which went live in March 2016.

We are fortunate to have dedicated management and employees in the Port Clements Village Office. This has made the job of Mayor much easier and I am grateful we have such competent people looking after our community. It has been my privilege to be your Major in 2015.

Message from the Administrator

If it is one thing I am learning after 5 years working here, there is never a dull moment in Port Clements. In 2015 I learned all about British Columbia's Conflict of Interest regulations to a degree that most of my fellow small town administrators will never encounter. Learning seemed to be the theme for 2015 whether I was the one doing the learning or I was passing along lessons learned to new employees. Sharon Ferretti moved to the Post Office resulting in some change over within the Administrative Office. Change is a great opportunity to re-evaluate work processes to ensure they are done in the most efficient manner and to seek procedures which streamline the work. 2015 was also the first full year for the new Council so they were on a steep learning curve to adjust to their new roles and took part in some training opportunities to assist them in that. The Emergency Planning Committee continues to bring trainers to the islands every year to ensure that we are prepared if we are ever faced with a major event. Public Works and representatives from the Fire Department had opportunities to attend off island training events last year. All in all 2015 was a productive year for learning.

The Village was successful on a number of grant fronts in 2015. We secured funding for the Fire Department for new SCBA gear. A funding proposal that was originally for LED Streetlights for Haida Gwaii ran into some challenges with BC Hydro so the funder allowed us to change the scope of the project to Solar Panel technology to assist us in reducing our carbon footprint. Some businesses took advantage of the Business Façade program to do some external upgrades to their premises in 2015. Funding was received for sports equipment for the Recreation Committee and we received word that an application in 2015 to study our water treatment and distribution system was successful so that work will happen before the end of 2016.

I continue to be impressed and humbled by the amount of volunteer hours the various groups and committees devote to activities each year to keep Port Clements safe, beautiful, moving forward and a fun place to live. I salute the wonderful volunteers of Port Clements!

A handwritten signature in black ink, appearing to read "Kim Musyoke". The signature is fluid and cursive, with a large initial "K" and a stylized "M".

June 12, 2016

VOPC PUBLIC WORKS DRINKING WATER ANNUAL REPORT 2015

Introduction

The Village of Port Clements operates and maintains a public water distribution system in accordance with the Drinking Water Protection Act and Regulations *1, and the Guidelines for Canadian Drinking Water Quality. *2

Pursuant to Section 15 of the British Columbia Drinking Water Protection Act and Section 11 of the British Columbia Drinking Water Regulations, the Village of Port Clements department of public works provides the following Annual Drinking Water Report for 2015.

The goal of the Village of Port Clements is to provide clean, safe, and reliable drinking water. Our drinking water must meet or exceed criteria defining “high quality drinking water.” The Federal-Provincial-Territorial Committee on Drinking Water defines high quality drinking water as: free of both disease-causing organisms and chemicals in concentrations that have been shown to cause health problems. Such drinking water has minimal taste and odour, making it aesthetically acceptable to the public for drinking. *3

High quality drinking water must meet requirements with respect to the following:

- Maximum acceptable concentrations of microbiological organisms (such as enteric viruses and E. Coli);
- Maximum acceptable levels of turbidity;
- Maximum acceptable concentrations of chemical contaminants;
- Specific physical parameters; and
- Aesthetic objectives related to taste, colour, and odour.

The village accomplishes these requirements through a multi-barrier approach to treatment. A multi-barrier approach is required as “the limitations or failure of one or more barriers may be compensated for by the effective operation of the remaining barriers. This compensation minimizes the likelihood of contaminants passing through the entire system and being present in sufficient amounts to cause illness to consumers.”

*4

There are a variety of potential hazards to drinking water which must be controlled. These threats involve chemical and microbiological pathogens that may be introduced at the source or intake, during treatment, or during distribution. These hazards are an ever-present risk to our drinking water supply.

The village uses a multi-barrier treatment to manage these risks and protect the public.

1. Province of BC, “Drinking Water Protection Act” (Victoria, BC: 2001).
2. Health Canada, “Guidelines for Canadian Drinking Water Quality” (Ottawa, Ontario: 2012).
- 3&4. Federal-Provincial-Territorial Committee on Drinking Water and the CCME Water Quality Task Group, “From Source to Tap: Guidance on the Multi-Barrier Approach to Safe Drinking Water” (Ottawa, Ontario: 2004), 14.4 Ibid., 17.

Water System Overview

Port Clements receives its water from two deep wells not considered under direct influence of ground water. Well 1 is adjacent to the water treatment plant, and well 2 is slightly further away near the entrance to the community park. Historical engineering reports all indicate the raw water to be exceptionally high in Iron and Manganese, causing a challenging situation in terms of producing acceptable drinking water according to Canadian Drinking Water Guidelines. Water is conveyed to the water treatment plant by means of deep well submersible pumps controlled by a modern SCADA (Supervisory Control and Data Acquisition) system. It passes through greensand filters with the addition of chlorine to aid in the oxidation of the iron and manganese. Regular grab sampling of this water indicates that the iron and manganese is stripped from the source water to just meet Drinking Water Guidelines. After filtration, the water is further post chlorinated and stored in 3 stainless steel reservoirs with a capacity of approximately 106 cubic meters each, for a total of 318,000 litres. At regular consumption this is approximately 2.5 day's supply of water for all the village's needs. From the reservoirs, the water is pressurized by two variable speed distribution pumps which maintain a consistent pressure of 55psi at the pump head. In addition to these electric pumps, the system is fitted with a standby diesel 'fire pump' which provides additional pressure and flow in the event of an emergency. This pump produces over 100 psi in the entire distribution system. The distribution system is comprised of about 10% asbestos cement pipe and about 90% PVC plastic pipe.

Annual Consumption Data

At an average of about 160,000 Litres/day, our yearly total water consumption is above 58 million litres. Owing to a few persistent leaks fixed in the month of August, this daily average was reduced by 10,000 Litres/day compared to 2014 calendar year, and represents, at minimum, 10% per day actual savings in produced water. This does not include water passed through the system by the fire pump, as there is no flow monitoring when the fire pump is in use. In addition to this consumption, an additional 1.5 million litres is used per year for backwashing the sand filters, a necessary part of the filtration process in which accumulated Iron and Manganese which has been stripped from the source water is removed and flushed to sewer.

Water Quality Monitoring

2015 Water Sample Results

As a condition of Port Clements Community Water System permit to operate, granted by Northern Health authority, monthly water samples are taken at various test locations throughout the water system and submitted to a 3rd party accredited laboratory for bacteriological analysis. Notes about these tests can be found below, preceding all the results of 2015 tests.

It is noteworthy to remind those reviewing this report of the “Boil Water Order” put on the VOPC by Northern Health in mid-February. The root cause of the “Boil Water Order” was a failed chlorine pump resulting in inadequate amounts of chlorine being added to the distribution system. With the absence of sufficient residuals of Chlorine in the distribution system, the end result was increased colonies of bacteria in the test samples (see results below of Feb.19 water samples) sent to Northern Laboratories reaching a threshold which demanded the Northern Health drinking water officer trigger the Order. By the time the Boil Water Order was made, a backup system was in place and adequate levels of chlorine were in the system to obtain the series of clean samples on Feb 24-26th. (see chart below) These samples enabled Northern Health to rescind the Boil Water Order

Bacteriological Legend – Drinking Water

Definitions:

- Total Coliforms: total coliforms are organisms that are found all around us in the environment (i.e. on plants, animals and humans). They may or may not be harmful. Northern Health uses these organisms as indicator organisms. If total coliforms are found in the water, that indicates to the Environmental Health Officer (EHO) that other organisms may also be present.
- Fecal Coliforms: bacterial contamination from human or animal waste (feces).
- Escherichia coli: bacterial contamination from human or animal waste (feces).

Codes:

- A: means not tested; likely sample was too long in transit to the lab.
- B# (number) or BG: means the number of non-coliform background bacteria colonies. High numbers (>200) may indicate deteriorating water quality
- CFU: colony forming units
- E. Coli: means Escherichia coli.
- EST: means estimated count.
- L1: means less than 1 (<1) – essentially 0. Satisfactory.
- OG: means overgrowth of bacterial colonies; not possible to count coliform bacteria – unsatisfactory.
- R: means not tested; resample is likely required

- T: means not tested; likely sample was too long in transit to the lab.
- TNTC: means too numerous to count Similar to OG – unsatisfactory.

Port Clements Community Water System Bacteriological Test Results

Facility Location:

Port Clements

Facility Sampling History:

<u>Sanistation, Bayview Road, Port Clements, B.C., Port Clements</u>	<u>28-Jan-2016</u>	<u>L1</u>	-	<u>L1</u>
<u>Gas Plus, Bayview Road, PORT CLEMENTS BC, VOT 1R0</u>	<u>16-Dec-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Post-treatment Sink, Port Clements, Port Clements BC</u>	<u>16-Dec-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C., Port Clements</u>	<u>16-Dec-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Gas Plus, Bayview Road, PORT CLEMENTS BC, VOT 1R0</u>	<u>28-Oct-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Post-treatment Sink, Port Clements, Port Clements BC</u>	<u>28-Oct-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C., Port Clements</u>	<u>28-Oct-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Gas Plus, Bayview Road</u>	<u>30-Sep-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Post-treatment Sink, Port Clements</u>	<u>30-Sep-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>30-Sep-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Post-treatment Sink, Port Clements</u>	<u>26-Aug-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>26-Aug-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Shoreline Park, Port Clements</u>	<u>26-Aug-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Gas Plus, Bayview Road</u>	<u>23-Jul-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Post-treatment Sink, Port Clements</u>	<u>23-Jul-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>23-Jul-2015</u>	<u>L1 B1</u>	-	<u>L1</u>
<u>Post-treatment Sink, Port Clements</u>	<u>9-Jun-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>9-Jun-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Shoreline Park, Port Clements</u>	<u>9-Jun-2015</u>	<u>L1</u>	-	<u>L1</u>

<u>Gas Plus, Bayview Road</u>	<u>30-Apr-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Post-treatment Sink, Port Clements</u>	<u>30-Apr-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>30-Apr-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Gas Plus, Bayview Road</u>	<u>26-Mar-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>26-Mar-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Water Treatment Plant Sink</u>	<u>26-Mar-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Gas Plus, Bayview Road</u>	<u>26-Feb-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>26-Feb-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Water Treatment Plant Sink</u>	<u>26-Feb-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Gas Plus, Bayview Road</u>	<u>24-Feb-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Post-treatment Sink, Port Clements</u>	<u>24-Feb-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>24-Feb-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Gas Plus, Bayview Road</u>	<u>23-Feb-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Post-treatment Sink, Port Clements</u>	<u>23-Feb-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>23-Feb-2015</u>	<u>L1</u>	-	<u>L1</u>
<u>Gas Plus, Bayview Road</u>	<u>19-Feb-2015</u>	<u>TNTC</u>	-	<u>R</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>19-Feb-2015</u>	<u>73 B22</u>	-	<u>L1</u>
<u>Water Treatment Plant Sink</u>	<u>19-Feb-2015</u>	<u>23 B10</u>	-	<u>L1</u>
<u>Sanistation, Bayview Road, Port Clements, B.C.</u>	<u>12-Feb-2015</u>	<u>5 B3</u>	-	<u>L1</u>
<u>Water Treatment Plant Sink</u>	<u>12-Feb-2015</u>	<u>2 B3</u>	-	<u>L1</u>

Chemical Samples & Results

In November, 2014, a full chemical sampling of the village potable water was undertaken at two locations, one at the Water Treatment Plant and the other at the end of distribution on Bayview Drive. The results are displayed on the following pages. Please note the laboratory's comments preceding the results.

Below are notes provided by Northern health Authority about various chemical components of drinking water to reference the results of this full chemical sampling.

Test Results for Drinking Water

This chart provides a Quick Reference for Bacteriological, Chemical, and Physical parameters as outlined in the Northern Health Guidelines for the Approval of Waterworks. Note that 'No Limit' indicates that it poses no health risk or aesthetic problem at the levels generally found in drinking water in Canada. Please contact a Drinking Water Officer at Northern Health for a more complete description.

LEGEND

E – Equal to

L – Less than

G – Greater than

ND – less than the method detection limit indicated

MDL – Method Detection Limit

Parameter	Result	Description
E.Coli	< 1	If exceeded, water is unsafe to use for drinking; washing vegetables, or for oral hygiene
Total Coliform	< 1	If exceeded, water is suspect and further investigation is needed to determine safety of water system
Background Growth	>200	Although not pathogenic, exceedance suggests flushing/disinfection of distribution system
Alkalinity	No limit	Affects water treatment
Aluminum	No limit	Affects water treatment coagulation
Ammonia	No limit	Aesthetic objective
Antimony	0.006 mg/L	Significant health risk
Arsenic	0.01 mg/L	High health risk
Barium	1 mg/L	Low health risk
Benzene	0.005 mg/L	High health risk
Boron	5 mg/L	Low health risk
Cadmium	0.005 mg/L	Low health risk
Calcium	No limit	Contributes to hardness
Chloride	≤250 mg/L	Aesthetic objective
Chromium	0.05 mg/L	Low health risk
Colour	≤5 TCU	Aesthetic objective
Conductivity	No limit	
Copper	≤1.0 mg/L	Aesthetic objective. Causes green staining of laundry and plumbing fixtures
Corrosivity	No limit	Risk from dissolution of heavy metals, especially lead & copper
Ethylbenzene	≤ 0.0024	Aesthetic objective

	mg/L	
Fluoride	1.5 mg/L	0.8-1.0 mg/L recommended
Hardness	80-100 mg/L	Aesthetic objective
Iron	≤0.3 mg/L	Undesirable tastes, stains laundry and plumbing fixtures.
Lead	0.01 mg/L	Chronic health effects
Magnesium	No limit	
Manganese	≤0.05 mg/L	Stains plumbing fixtures and laundry and may cause undesirable tastes
Molybdenum	No limit	
Nickel	No limit	
Nitrate NO ₃	45 mg/L	(Some labs report "as N" which is equal to 10 mg/L as nitrate-nitrogen)
Nitrite NO ₂	3.2 mg/L	(Some labs report "as N" which is equal to 1 mg/L as nitrite-nitrogen)
Nitrogen, organic	No limit	
pH	6.5-8.5	Goal is to produce water in which corrosion and incrustation are minimized
Phosphorus	No limit	
Potassium	No limit	
Selenium	0.01 mg/L	Nutritional considerations
Silver	No limit	
Sodium	≤200 mg/L	Tastes are offensive, diets may be sodium restricted
Sulphate	≤500 mg/L	May have laxative effect
Sulphide	≤0.05 mg/L	Disagreeable tastes and odours.
Toluene	≤ 0.024 mg/L	Aesthetic objective
Total Dissolved Solids	≤ 500 mg/L	At higher levels, excessive hardness, unpalatability, mineral deposition and corrosion may occur
Total Organic Carbon	No limit	Degree of carbon loading for treatment considerations
Turbidity	≤ 1 NTU	Limits effectiveness of UV disinfection
UV Transmittance	Min 85%	Limits effectiveness of UV disinfection
Xylene (total)	≤ 0.3 mg/L	Aesthetic objective
Zinc	≤5.0 mg/L	Undesirable astringent taste

References:

Guidelines for the Approval of Waterworks – Updated August 2006

Guidelines for Canadian Drinking Water Quality (GCDWQ)

"http://www.hc-sc.gc.ca/ewh-semt/pubs/water-eau/sum_guide-res_recom/index-eng.php"



Pg 1

ANALYSIS FINAL REPORT

Report to: Sean O'Donoghue
Public Works Department
Village of Port Clements
Box 198
Port Clements, B.C V0T 1R0
Tel 250.557.4326
Fax 250.557.4568
publicworks@portclements.ca
debby.peng@northernhealth.ca

Lab reference: 145895 / 145896

Date received: November 20, 2014

Date reported: December 11, 2014

Methodology:

All tests were done in accordance with standard procedures published by BC MoE, Health Canada, Environment Canada, the American Public Health Association, or the US EPA.

Metals were determined in a sample aliquot which was acid-preserved and analyzed by ICP-MS.

Comment(s):

All metal levels tested are below Health Canada's safe limits as specified in the guidelines.

However manganese in the "**End of Bayview Dr**" sample is higher than its Aesthetic Objective. This means that the water may be visually unattractive and/or unpalatable, but is not a health risk. Water with high levels of manganese may cause staining of plumbing fixtures and build-up of a scaly material on pipes and fixtures, and may have a poor taste.

Hardness between 150 and 200 is generally considered hard.

Lab reference: 145895 / 145896

Total Metals	Units	DWG	VOPC WTP Post Treatment Nov 20/14 12:30	VOPC End of Bayview Dr. (Sunset Park) Nov 20/14 12:40	MDL
Total Aluminum (Al)	mg/L	(0.2)	ND	ND	0.003
Total Antimony (Sb)	mg/L	0.006	ND	ND	0.0005
Total Arsenic (As)	mg/L	0.010	ND	ND	0.0001
Total Barium (Ba)	mg/L	1.0	ND	0.0017	0.001
Total Beryllium (Be)	mg/L	-	ND	ND	0.0001
Total Bismuth (Bi)	mg/L	-	ND	ND	0.001
Total Boron (B)	mg/L	5	ND	ND	0.05
Total Cadmium (Cd)	mg/L	0.005	ND	ND	0.00001
Total Calcium (Ca)	mg/L	-	32.1	32.7	0.05
Total Chromium (Cr)	mg/L	0.05	ND	ND	0.001
Total Cobalt (Co)	mg/L	-	ND	ND	0.0005
Total Copper (Cu)	mg/L	(1.0)	0.00883	0.0110	0.0002
Total Iron (Fe)	mg/L	(0.3)	0.0065	0.219	0.005
Total Lead (Pb)	mg/L	0.010	ND	ND	0.0002
Total Magnesium (Mg)	mg/L	-	16.9	17.0	0.05
Total Manganese (Mn)	mg/L	(0.05)	ND	0.0839	0.001
Total Mercury (Hg)	mg/L	0.001	ND	ND	0.00001
Total Molybdenum (Mo)	mg/L	-	0.0026	0.0026	0.001
Total Nickel (Ni)	mg/L	-	ND	ND	0.001
Total Phosphorus (P)	mg/L	-	0.100	0.107	0.01
Total Potassium (K)	mg/L	-	4.83	5.15	0.05
Total Selenium (Se)	mg/L	0.01	ND	ND	0.0001
Total Silicon (Si)	mg/L	-	13.3	13.4	0.1
Total Silver (Ag)	mg/L	-	ND	ND	0.00002
Total Sodium (Na)	mg/L	(200)	46.2	47.3	0.05
Total Strontium (Sr)	mg/L	-	0.131	0.133	0.001
Total Sulphur (S)	mg/L	-	ND	ND	3
Total Thallium (Tl)	mg/L	-	ND	ND	0.00005
Total Tin (Sn)	mg/L	-	ND	ND	0.005
Total Titanium (Ti)	mg/L	-	ND	ND	0.005
Total Uranium (U)	mg/L	0.02	ND	ND	0.0001
Total Vanadium (V)	mg/L	-	ND	ND	0.005
Total Zinc (Zn)	mg/L	(5)	ND	0.0099	0.005
Total Zirconium (Zr)	mg/L	-	ND	ND	0.0005
Hardness as CaCO ₃	mg/L	(500)	150	152	0.5

DWG = BC or Canadian drinking water guidelines

() = indicates DWG limit is aesthetic, ie not health-related

MDL = Method detection limit

ND = less than the method detection limit indicated

Northern Laboratories (2010) Ltd.

Mailing Address: P.O. Box 1035 Prince Rupert, BC V8J 4B7 • Shipping Address: 251 Kaien Rd. Prince Rupert, BC
Phone: 250.627.1906 • Fax: 250.627.8214 • www.norlabsltd.com • info@norlabsltd.com

THM Sampling

THM's (Trihalomethanes) are by products formed when chlorine comes into contact with organic matter in the drinking water. The following lab results indicate that the potable water supply in the Village of Port Clements is well under the maximum Total trihalomethane concentration according to Canadian Drinking Water Guidelines (DWG):



ANALYSIS FINAL REPORT

Report to: Sean O'Donoghue
Public Works Department
Village of Port Clements
Box 198
Port Clements, B.C. V0T 1R0
Tel 250.557.4326 / Fax 250.557.4568
publicworks@portclements.ca
debby.peng@northernhealth.ca

Lab reference: 145897

Date received: November 20, 2014

Date reported: December 11, 2014

Methodology:

All tests were done in accordance with standard procedures published by BC MoE, Health Canada, Environment Canada, the American Public Health Association, or the US EPA.

Results:

Parameter	Units	DWG	Post Treatment Nov 20/14 11:25	End of Bayview Nov 20/14 12:15	MDL
Trihalomethanes					
Chloroform	µg/L	-	18	20	1.0
Chlorodibromomethane	µg/L	-	1.3	1.7	1.0
Bromodichloromethane	µg/L	-	5.0	6.8	1.0
Bromoform	µg/L	-	ND	ND	1.0
Total trihalomethanes	µg/L	100	24	29	1

MDL = Method detection limit
ND = Less than MDL

DWG = BC or Canadian drinking water guidelines

Forthcoming Major Projects

Based on direction from council and strong opinions in the community about the aesthetic quality of our drinking water, as well as test results indicating high levels of manganese within the distribution system, public works will be focused in 2016 with improving the taste of the drinking water within the distribution system, using methods including minor process adjustments, enhanced flushing and swabbing (pigging) of distribution mains.

The public works department looks forward to assisting with the planned engineering study of both the aging infrastructure as well as water treatment processes to guide us in future decisions in maintaining and improving the entire system.

Prepared by: Sean O'Donoghue, Public Works Superintendent for The Village of Port Clements.

MEMORIES

It was a sad event December 3rd 2015 when the news was out that Betty Dalzell left this world to meet up with her husband Albert who passed away May 15th 2000. Funeral services were held for Betty December 10th 2015. She was the last of the Original 14th members living, Betty and Albert were the original along with 12 other members to start the senior's organization named Justportel, which later became Port Clements Seniors Branch 123. The 14 members spent many hours to join Seniors Citizens Association of B.C. (incorporated 1953) and became CHARTER MEMBERS 123 on June 1978.

When Dez and Bunny joined the seniors 1993 it was with great pleasure to meet so many seniors and soon found that we could give assistance that required special help and just to be there. As many seniors pass in years our biggest plan is to keep the seniors branch 123 alive within Port Clements and Tlell and hope younger seniors will consider joining the association and bring their knowledge and interest to keep the Branch 123 alive.

I truly miss Betty as we had many discussion about how the meeting should be run and at every meeting when she was Secretary (many years) she made everyone at ease with great stories. There was much laughter, and that is healthy. If anyone wishes to know more just come to senior's room Monday afternoon or better still our Luncheon and meetings are 2nd Friday of every month from Sept. to June

March 30, 2016

To – Village of Port Clements.

From – Recreation Committee.

Re: - Annual Report for 2015.

Easter was celebrated with a scavenger hunt – on April 4 from 10:30 to 11:30am at the Port Clements Community Park. We had 21 scavengers of ages between 3 months to 13 years of age. The weather wasn't the best but did not deter the hunters who quickly filled their cups with the items on the list. Thanks to the parents who assisted and also helped with bringing some baking and treats.

The first part of the year we were under the umbrella of Haida Gwaii Rec as far as putting on the movie nights. In the fall the Rec Committee decided to take on this project – and with this - we are the ones to order the movies, advertise here in Port Clements – with us doing this locally the admission to the movies is by donation.

Our Canada day weekend theme was – Seashells and Chantrelles. Germain got us started with the children's fishing derby on the Friday night – We had 43 fishers registered...good prizes, hot dogs, cake and hot chocolate. This event is extremely entertaining with the 'type' 'kinds' of things that can be retrieved from a rod and hook!!Thanks to Germain and your volunteers. Well done!

Saturday brought the parade, firemen's breakfast, ball games, loggers sports, children's events and we had music supplied by a gospel/folk/county/jazz couple – Joanie and Elgin Kotanen from Parksville, B.C.

Sunday more ball games, a paddle race and the islands big entertainment – THE MUD BOG.

Christmas ended the year on Saturday December 12 – this s a much fun time for the volunteers – chefs Angela and Penny – keep us hopping getting breakfast of pancakes, eggs and bacon to all the families and friends.

Santa is always popular – and we had lots of smiling faces and laughter.

Our goal for 2015 was to upgrade and install new playground equipment – we have donation by LNR Trucking and Bayview Market and will continue to seek additional funding.

Please be proud of all our volunteers – whether organizing, setting up, cleaning up which really makes one burst with pride at all the events and activities.

Thanks to all – the Port Clements Recreation Committee

Bev Lore, Matt Gaspar, Sean O'Donoghue, Charleen O'Brien-Anderson, Angela Mielecki, Sue Couch and Marilyn Bliss.

Masset RCMP Report for 2015

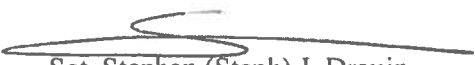
Over the course of 2015, the Masset Detachment of the Royal Canadian Mounted Police experienced a comparable number of call volume to 2014. A total of 1644 calls for service were generated compared to 1660 calls over the same period in 2014. In terms of crime, the Masset RCMP has seen a 9.73% decrease for its entire jurisdiction in 2015 compared to 2014. Specific to Port Clements, the total number of calls for service for 2015 was 122 compared to 129 calls in 2014.

Through community consultations in early 2015, the Masset RCMP had identified a number of strategic priorities with Port Clements for its fiscal year 2015-2016 Strategic Plan. In terms of the identified priorities and strategic plan, the following three priorities were specifically identified by the Village of Port Clements:

1. Property – Break & Enter/Vandalism.
 - The Masset Detachment's goal on this initiative was to conduct a number of Port Clements infrastructure checks each month. A similar initiative was implemented with the Village of Masset with a combined goal of conducting a total of 48 infrastructure checks throughout the year. Your police force delivered on this commitment by exceeding its goal and completing 68 infrastructure checks.
2. Police/Community Relations – Police Visibility.
 - The Masset Detachment's goal on this initiative was to increase its visibility within the village of Port Clements. To accomplish this, your police force committed to conduct a minimum of 96 patrols in Port Clements and include a number of face to face contacts with community service providers. Your police force delivered on this commitment by exceeding its goal and completing 119 patrols/community contacts.
3. Youth – Positive Engagement with the Youth.
 - The Masset Detachment's goal on this initiative was to maintain its participation in various Youth Outreach Programs. A similar initiative was implemented with the Village of Masset and the Village of Old Massett. Again your police force delivered on its commitment by exceeding its planned participation in Youth Outreach Programs. Specifically for Port Clements, officers delivered a wrestling clinic at the Port Clements School, participated in activities at the Canada Day festivities, participated in the Terry Fox Run and have delivered the Dare Program.

Strategic planning consultations for the upcoming fiscal year 2016-2017 have been conducted. As result of the consultation with Port Clements, it is anticipated that a new Strategic Plan and initiatives will soon be presented to the Council of Port Clements.

Members of the Masset RCMP continue to be proud to serve the Village of Port Clements.

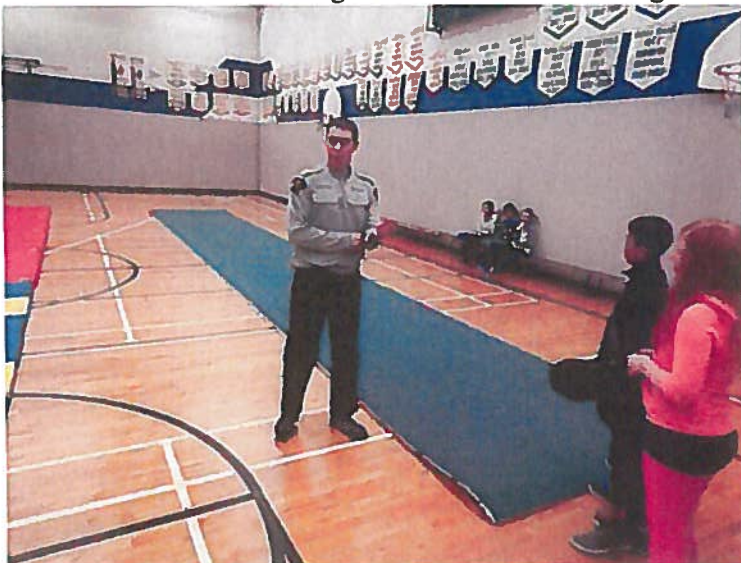


Sgt. Stephan (Steph) J. Drouin
Detachment Commander
Masset (Port Clements) Royal Canadian Mounted Police

Masset RCMP Report for 2015

April 2015 – Port Clements RCMP Wrestling Clinic.

Constable Josh Smith talking to the kids about wrestling



Getting the kids warmed up for some wrestling.



2015 STRATEGIC PLAN REVIEW

Below is the 2015 Strategic plan (black) along with comments on progress (red).

COUNCIL PRIORITIES

#1 – Water (appearance, leaks, infrastructure replacement requirements, etc.) – Funding was applied for in 2015, we were advised in February 2016 that we were successful in our funding application. There will be a detailed review of our water system in late 2016. Several major water leaks were found and fixed which have resulted in an overall reduction in daily water consumption.

#2 – Biomass Heating (completion of project started in 2014) – Biomass heating went live on March 9, 2016. There are still some items being resolved but basically the system is working as anticipated.

#3 – Industrial Park road (need a plan that will seek to complete major upgrades over a 2-4 year period) – This priority was not actioned in 2015. In early 2016 direction was given to O'Brien's Road & Bridge to undertake some specific work on a section of the road and then we will analyze how well that holds up over the winter and make a decision in early 2017 on whether or not to proceed with upgrading the entire road accordingly.

#4 – Derelict Homes - #6 Bayview Drive was dealt with in 2015

#5 – Retaining Wall on Yakoun Lane – completed in 2015.

OTHER CONSIDERATIONS

Rec Committee indicated that new playground equipment and upgrades in the Community Park are a priority – a sub-committee of Council has been working on exactly what playground equipment can be purchased and what existing items will be maintained. Work will commence over the summer of 2016 with completion on all items before yearend.

Rainbow Wharf needs to be inspected and decisions made based on the results of the information obtained – Rainbow wharf was inspected in 2015 and some major repairs are required if vehicle/equipment traffic is to continue on the dock. A request for bids was advertised in May 2016 but the only tender received was significantly higher than Council was willing to entertain. This item is currently under review.

Dog issues are a concern – what would a solution look like – an all island administrators meeting was held in 2015 to see if there was an appetite amongst the communities for a joint Bylaw enforcement officer which could have some impact on the dog concerns locally. There was mild interest in the idea and work continues on how we might move this concept forward. However, there are currently no facilities in Port Clements for housing dogs if we were to capture them so that is another hurdle which would have to be resolved.



STRATEGIC PLANNING 2016

COUNCIL

#1 Priority – Water (appearance, leaks, long term infrastructure replacement strategy, etc)

#2 Priority – Industrial Road upgrades

#3 Priority - Rainbow Wharf – upgrades? Long term plans for use?

#4 Priority – MIEDS/Community Forest/Long term direction

#5 Priority – Derelict Homes

#6 Priority – Bylaw Enforcement/Training

Tied in with these priorities then are the Public Works and Administration priorities:

PUBLIC WORKS

Priority #1 – pigging of lines, snorkel in water reservoirs and additional testing for more data

Priority #2 – completion of biomass project

Priority #3 – Work with Administration on plan/tenders for Industrial Road upgrades

Priority #4 – Work with Rec Commission on Community Park Upgrades

ADMINISTRATION

Priority #1 – Replace auditor/work with new auditor

Priority #2 – Staff training – succession planning – optimizing of staff levels for maximizing capacity

Priority #3 – Work with PW on Industrial Road & Community Park upgrades

OTHER CONSIDERATIONS

Dog issues are a concern – what would a solution look like?

Bypass route for industrial traffic (re: heavy traffic via Bayview) around exterior of Port Clements

Year ended December 31, 2015

Elected Officials

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>	<u>Total per Official</u>
Gould, Norman	Mayor	\$ 5,000.00	\$ 314.09	\$ 5,314.09
O'Brien Anderson, C	Councillor	\$ 3,000.00	\$ 374.20	\$ 3,374.20
Cunningham, Christine	Councillor	\$ 3,000.00	\$ 1,917.20	\$ 4,917.20
Gaspar, Matt	Councillor	\$ 3,000.00	\$ 0.00	\$ 3,000.00
Daugert, Doug	Councillor	\$ 3,000.00	\$ 220.50	\$ 3,220.50
<u>TOTALS FOR ALL OFFICIALS</u>		<u>\$17,000.00</u>	<u>\$ 2,825.99</u>	<u>\$19,825.99</u>

Employees

Employees over \$75,000.00	\$ 0.00	\$ 0.00	\$ 0.00
Employees under \$75,000.00 (all)	<u>\$195,749.00</u>	<u>\$ 2,292.63</u>	<u>\$ 198,041.63</u>
<u>GRAND TOTAL</u>	<u>\$212,749.00</u>	<u>\$5,118.62</u>	<u>\$217,867.62</u>

There were no severance agreements for 2015.

Village of Port Clements
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

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MANAGEMENT'S RESPONSIBILITY

The information and representations in the consolidated financial statements are the responsibility of management and have been approved by the Mayor and Council of the Village of Port Clements. The consolidated financial statements were prepared by management in accordance with Canadian Public Sector Accounting Standards and, where necessary, reflect management's best estimates and judgements at this time. It is reasonably possible that circumstances may arise which cause actual results to differ. Management does not believe it is likely that any differences will be material.

The Village of Port Clements maintains systems of internal accounting controls, policies and procedures to provide reasonable assurances as to the reliability of the financial records and safeguarding of its assets.

The Mayor and Council are responsible for ensuring that management fulfills its responsibilities for financial reporting and are ultimately responsible for reviewing and approving the consolidated financial statements.

The consolidated financial statements have been reviewed and approved by the Mayor and Council. The consolidated financial statements have been audited by FBB Chartered Professional Accountants LLP, the independent auditors, whose report follows.

March 15, 2016
Port Clements, British Columbia



D. Kane Fraser CPA, CA* – Partner

Ryan Broughton, CPA, CA* - Partner

*Denotes incorporated professional

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council,
Village of Port Clements

We have audited the accompanying consolidated financial statements of the Village of Port Clements, which comprise the Consolidated Statement of Financial Position as at December 31, 2015 and the Consolidated Statements of Operations, Changes in Net Financial Assets and Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risk of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

223 Reid Street
Quesnel, BC V2J 2M1
P: 778-414-5678
F: 778-414-5679

101-1440 Second Avenue
Prince George, BC V2L 3B6
P: 250-563-0026
F: 250-561-7331

Suite 301 19 1st Ave N
Williams Lake, BC V2G 4T6
P: 778-412-4200
F: 778-412-4199



**CHARTERED
PROFESSIONAL
ACCOUNTANTS LLP**

D. Kane Fraser CPA, CA* – Partner

Ryan Broughton, CPA, CA* - Partner

*Denotes incorporated professional

INDEPENDENT AUDITOR'S REPORT (continued)

Opinion

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Village of Port Clements as at December 31, 2015, and the results of its operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

The comparative figures were audited by another firm of Chartered Professional Accountants.

*FBB Chartered Professional
Accountants LLP*

March 15, 2016
Quesnel, British Columbia

FBB Chartered Professional Accountants LLP

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Village of Port Clements

Consolidated Statement of Financial Position

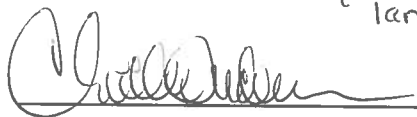
As at December 31, 2015

	<u>2015</u>	<u>2014</u>
Financial assets		
Cash and investments	\$ 2,597,524	\$ 2,441,630
Taxes and accounts receivable (note 2)	<u>143,129</u>	<u>98,861</u>
	<u>2,740,653</u>	<u>2,540,491</u>
Financial Liabilities		
Accounts payable and accrued liabilities (note 3)	79,706	19,327
Deferred revenue (note 4)	<u>68,477</u>	<u>155,708</u>
	<u>148,183</u>	<u>175,035</u>
Net financial assets	<u>2,592,470</u>	<u>2,365,456</u>
Non-financial assets		
Property acquired for taxes	29,151	28,238
Prepaid expenses	19,212	17,995
Tangible capital assets (note 6)	<u>8,172,222</u>	<u>8,088,876</u>
	<u>8,220,585</u>	<u>8,135,109</u>
Accumulated Surplus (note 9)	<u>\$ 10,813,055</u>	<u>\$ 10,500,565</u>

Approved by the Mayor and Council



Ian Gould - Mayor



Charleen O'Brien Anderson - Councillor

Village of Port Clements

Consolidated Statement of Operations For the year ended December 31, 2015

	2015 Budget (unaudited)	2015 Actual	2014 Actual
Revenue			
Property taxes	\$ 213,500	\$ 213,539	\$ 211,344
Grants in lieu	6,600	7,371	7,440
Sale of services	8,965	7,153	8,250
Revenue from own sources	179,811	209,274	159,515
Multi-purpose building rental	13,400	12,944	14,178
Unconditional grants	382,000	396,388	250,351
Conditional grants	155,750	146,746	139,232
Interest and penalties on taxes and user fees	-	50,498	45,499
Collections for other agencies	191,810	183,236	190,391
	<u>1,151,836</u>	<u>1,227,149</u>	<u>1,026,200</u>
Expenses			
Legislative	47,100	41,342	25,521
General administration	214,250	201,742	182,570
Protective services	40,250	35,770	42,731
Emergency services	750	2,339	12,884
Common services	23,050	19,915	25,807
Wharf	30,400	26,954	3,991
Small craft harbour	16,300	6,905	11,564
Roads and public works	45,750	42,845	34,178
Environmental recovery	1,080	(350)	(355)
Economic development	3,500	2,500	2,479
Parks, recreation and tourism	42,250	56,850	75,773
Water and sewer utility operations	171,275	104,050	100,022
Multi-purpose building maintenance	45,200	43,553	47,742
Fiscal services	2,500	1,723	1,640
Amortization	274,966	145,288	259,194
Payments to other agencies	192,310	183,233	190,382
	<u>1,150,931</u>	<u>914,659</u>	<u>1,016,123</u>
Annual Surplus	<u>905</u>	312,490	10,077
Accumulated surplus, beginning of year		<u>10,500,565</u>	<u>10,490,488</u>
Accumulated surplus, end of year		<u>\$ 10,813,055</u>	<u>\$ 10,500,565</u>

Village of Port Clements**Consolidated Statement of Changes in Net Financial Assets****For the year ended December 31, 2015**

	<u>2015</u>	<u>2014</u>
Annual surplus	312,490	10,077
Amortization	145,288	259,194
Change in property acquired for taxes	(913)	(913)
Change in prepaid expenses	(1,217)	2,267
Disposition of tangible capital assets	-	2,756
Acquisition of tangible capital assets	<u>(228,634)</u>	<u>(144,166)</u>
Increase in net financial assets	227,014	129,215
Net Financial Assets, beginning of year	<u>2,365,456</u>	<u>2,236,241</u>
Net Financial Assets, end of year	<u>\$ 2,592,470</u>	<u>\$ 2,365,456</u>

Village of Port Clements
Consolidated Statement of Cash Flows
For the year ended December 31, 2015

	<u>2015</u>	<u>2014</u>
NET INFLOW (OUTFLOW) OF CASH:		
Operating Activities		
Annual surplus	\$ 312,490	\$ 10,077
Non-cash charges to operations		
Amortization	145,288	259,194
Changes in non-cash operating balances:		
Increase in taxes and accounts receivable	(44,268)	42,204
Increase (decrease) in accounts payable and accrued liabilities	60,379	(2,672)
Land acquired for taxes	(913)	(913)
Increase (decrease) in deferred revenue	(87,231)	4,327
Decrease in prepaid expenses	(1,217)	2,267
	<u>384,528</u>	<u>314,484</u>
Capital Activities		
Disposition of tangible capital assets	-	2,756
Acquisition of tangible capital assets	(228,634)	(144,166)
	<u>(228,634)</u>	<u>(141,410)</u>
Financing Activities	<u>-</u>	<u>-</u>
Increase (decrease) in cash and investments	155,894	173,074
Cash and investments, beginning of year	<u>2,441,630</u>	<u>2,268,556</u>
Cash and investments, end of year	<u><u>\$ 2,597,524</u></u>	<u><u>\$ 2,441,630</u></u>

Village of Port Clements

Notes to the Consolidated Financial Statements

For the year ended December 31, 2015

General

The Village of Port Clements is a municipality and provides general government, water, sewer and related services to the residents of Port Clements, British Columbia.

1. SIGNIFICANT ACCOUNTING POLICIES

a. Basis of Presentation

These consolidated financial statements reflect all revenues, expenses, assets and liabilities of the Village of Port Clements. It is the Village's policy to follow Canadian public sector accounting standards and apply such principles consistently. The consolidated financial statements have been prepared incorporating guidelines issued by the Public Sector Accounting Board (PSAB) of the CPA Canada Handbook as recommended by Municipal Affairs, Province of British Columbia.

The focus of Canadian public sector accounting standards is on the financial position of the Village and the changes thereto. The Consolidated Statement of Financial Position reflects the combined results and activities of the Village's Operating, Capital and Reserve Funds. The purposes of these funds are:

i. Operating Funds

Operating Funds are to be used to record the costs associated with providing Village services.

ii. Capital Funds

Capital Funds are used to account for the acquisition costs of the Village's Tangible Capital Assets, the accumulated amortization thereon, and the funding thereof including related long-term debt.

iii. Reserve Funds

Under the Local Government Act of the Province of British Columbia, the Mayor and Council of the Village may, by bylaw, establish Reserve Funds for specific purposes. Money in a Reserve Fund and interest thereon must be used only for the purpose for which the fund was established. If the amount in a Reserve Fund is greater than required, the Mayor and Council may, by bylaw, transfer all or part of the balance to another Reserve Fund.

Financial assets are economic resources controlled by the government as a result of past transactions from which future economic benefits may be obtained. Liabilities are present obligations of the government to others arising from past transactions, the settlement of which is expected to result in the future sacrifice of economic benefits.

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues. Expenses are recorded in the period in which goods and services are acquired and a liability is incurred.

Village of Port Clements

Notes to the Consolidated Financial Statements

For the year ended December 31, 2015

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

b. Restricted Financial Assets

Restricted financial assets include assets held in trust to be expended only in accordance with the conditions of the trust, and amounts from reserve funds set aside for future debt retirement or for future capital expenditures.

c. Revenue recognition

Taxes are recognized as revenue when they are levied. Sale of services and user fee revenues are recognized when the service or product is provided by the Village. Conditional grants are recorded as revenue when specified conditions have been met. Unconditional grants are recorded when funding is received or receivable. Revenues received where conditions have not yet been met are recorded as deferred revenue.

d. Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset, excluding all interest costs. Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Assets under development or construction are not amortized until put into use.

Amortization is provided using the straight-line method at the estimated useful lives of the assets at the following rates:

Land	Nil
Buildings	20-150 years
Automotive	6-13 years
Fire department	10-30 years
Office equipment	15 years
Tools and equipment	4-20 years
Parks and harbour	3-100 years
Roads and sidewalks	20-40 years
Biomass heating system	50-70 years
Water system	4-140 years
Sewer system	165 years

e. Property acquired for taxes

Property acquired for taxes is recorded at acquisition cost.

Village of Port Clements

Notes to the Consolidated Financial Statements

For the year ended December 31, 2015

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

f. Use of Estimates

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the period. Significant areas requiring the use of management estimates include: determination of accrued sick benefits, collectibility of accounts receivable, amortization of tangible capital assets and provisions for contingencies. Actual results could differ from those estimates. Adjustments, if any, will be reflected in operations in the period of settlement.

g. Adoption of new accounting policy

The Village has adopted the provisions of Section PS 3260 - Liability for Contaminated Sites of the CPA Canada Public Sector Accounting Handbook. Section PS 3260 establishes standards on accounting for and disclosure of liabilities associated with the remediation of contaminated sites in order to ensure relevant and reliable information is provided and to promote uniformity and consistency of application of the standards. The Village has implemented the necessary procedures to enable it to comply with the requirements of Section PS 3260 beginning with the year ended December 31, 2015. The Village has applied the standard prospectively and information related to the new standard is disclosed in Note 12 to the consolidated financial statements.

2. TAXES AND ACCOUNTS RECEIVABLE

	<u>2015</u>	<u>2014</u>
Property taxes	\$ 90,305	\$ 86,769
Utilities	(1,557)	(2,445)
Sales taxes	12,560	6,313
Other receivables	41,821	8,224
	<u>\$ 143,129</u>	<u>\$ 98,861</u>

3. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Trade and accrued liabilities	\$ 71,268	\$ 19,327
School taxes	8,438	-
	<u>\$ 79,706</u>	<u>\$ 19,327</u>

Village of Port Clements

Notes to the Consolidated Financial Statements

For the year ended December 31, 2015

4. DEFERRED REVENUE

Donation (Centennial pavilion)	\$	-	\$	5,000
Federal Gas Tax Community Works		56,044		134,647
Playground donations		10,501		-
Prepaid taxes, business licences, fitness memberships		60		9,261
Via Sport Grant		1,872		-
Parks Canada		-		1,800
Tax sale		-		5,000
		<u>68,477</u>		<u>155,708</u>

The Village is a participant under the Community Works Fund that provides for the Village's receiving Federal gas taxes transferred under the New Deal for Cities and Communities signed by the Union of BC Municipalities, the Province of British Columbia, and the Government of Canada. Although the Village has some latitude in determining which projects to pursue, the agreement provides that projects should address the reduction of greenhouse gas emissions, cleaner air and cleaner water.

5. BANK INDEBTEDNESS

The Village has a \$189,000 operating line of credit the Canadian Imperial Bank of Commerce bearing interest at bank prime (December 31, 2015 - 2.7%). The facility was unused as at December 31, 2015.

6. TANGIBLE CAPITAL ASSETS

			<u>2015</u>	<u>2014</u>
	Cost	Accumulated Amortization	Net Carrying Amount	
Land	\$ 406,944	\$ -	\$ 406,944	\$ 402,594
Buildings	3,665,085	712,593	2,952,492	2,987,598
Automotive	35,061	18,580	16,481	20,732
Fire department	546,175	172,325	373,850	333,832
Office equipment	19,594	14,343	5,251	5,878
Tools and equipment	69,122	12,840	56,282	59,605
Parks and harbour	987,399	182,272	805,127	818,385
Roads and sidewalks	350,386	72,357	278,029	289,069
Biomass heating system	217,974	3,495	214,479	68,754
Water system	2,212,078	278,154	1,933,924	1,955,156
Sewer system	1,390,634	261,271	1,129,363	1,147,273
	<u>\$ 9,900,452</u>	<u>\$ 1,728,230</u>	<u>\$ 8,172,222</u>	<u>\$ 8,088,876</u>

Village of Port Clements

Notes to the Consolidated Financial Statements

For the year ended December 31, 2015

6. TANGIBLE CAPITAL ASSETS (continued)

Tangible Capital Asset Additions for the year are as follows:

	Cost January 1, 2015	Additions	Cost December 31, 2015
Land	\$ 402,594	\$ 4,350	\$ 406,944
Buildings	3,665,085	-	3,665,085
Automotive	35,061	-	35,061
Fire department	476,885	69,290	546,175
Office equipment	19,594	-	19,594
Tools and equipment	67,922	1,200	69,122
Parks and recreation	987,399	-	987,399
Roads and sidewalks	350,386	-	350,386
Biomass heating system	68,754	149,220	217,974
Water system	2,207,504	4,574	2,212,078
Sewer system	1,390,634	-	1,390,634
	<u>\$ 9,671,818</u>	<u>\$ 228,634</u>	<u>\$ 9,900,452</u>

Amortization for the year is as follows:

	Balance January 1, 2015	Amortization	Balance December 31, 2015
Land	\$ -	\$ -	\$ -
Buildings	677,487	35,106	712,593
Automotive	14,329	4,251	18,580
Fire department	143,053	29,272	172,325
Office equipment	13,716	627	14,343
Tools and equipment	8,317	4,523	12,840
Parks and recreation	169,014	13,258	182,272
Roads and sidewalks	61,317	11,040	72,357
Biomass heating system	-	3,495	3,495
Water system	252,348	25,806	278,154
Sewer system	243,361	17,910	261,271
	<u>\$ 1,582,942</u>	<u>\$ 145,288</u>	<u>\$ 1,728,230</u>

Village of Port Clements

Notes to the Consolidated Financial Statements

For the year ended December 31, 2015

7. NET ASSETS INVESTED IN TANGIBLE CAPITAL ASSETS

	<u>2015</u>	<u>2014</u>
Net assets in tangible capital assets, beginning of year	\$ 8,088,876	\$ 8,206,660
Add: acquisition of tangible capital assets	228,634	144,166
Less: disposition of tangible capital assets	-	(2,756)
Less: amortization	<u>(145,288)</u>	<u>(259,194)</u>
	<u><u>\$ 8,172,222</u></u>	<u><u>\$ 8,088,876</u></u>

8. RESERVE FUNDS

Building reserve fund	\$ 4,261	\$ 4,261
Latecomer's fee reserve	9,369	9,369
Fire department reserve	5,500	5,500
Planning fund reserve	<u>3,595</u>	<u>3,595</u>
	<u><u>\$ 22,725</u></u>	<u><u>\$ 22,725</u></u>

These internally restricted net assets are not available for other purposes without the approval of mayor and council.

9. ACCUMULATED SURPLUS

	<u>2015</u>	<u>2014</u>
General operating fund	\$ 1,575,609	\$ 1,412,755
Water system	602,755	568,843
Sewer system	439,744	407,366
Net assets invested in tangible capital assets (note 7)	8,172,222	8,088,876
Reserve funds (note 8)	<u>22,725</u>	<u>22,725</u>
	<u><u>\$ 10,813,055</u></u>	<u><u>\$ 10,500,565</u></u>

Village of Port Clements

Notes to the Consolidated Financial Statements

For the year ended December 31, 2015

10. COMMITMENTS AND CONTINGENCIES

- a. The Village is jointly and severally liable under the provisions of the Community Charter for any default on monies borrowed by the Village.
- b. Municipal Pension Plan

The Village and its employees contribute to the Municipal Pension Plan (Plan), a jointly trustee pension plan. The Board of Trustees, representing Plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. The Plan has about 185,000 active members and approximately 80,000 retired members. Active members include approximately 37,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of Plan funding. The actuary determines an appropriate combined employer and member contribution rate to the fund. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit. The most recent valuation as at December 2012 indicated a funding deficit of \$1,370 million for basic pension benefits on a going concern basis.

The next valuation will be December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension accounting). This is because the Plan records accrued liabilities and assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and costs to the individual employers participating in the Plan.

The Village of Port Clements paid \$12,830 for employer contributions to the Plan in the year ended 2015 (\$19,994 - 2014).

11. ECONOMIC DEPENDENCE

The Village receives a significant portion of revenue from the Province of British Columbia through the government's Small Community Protection Program.

Village of Port Clements

Notes to the Consolidated Financial Statements

For the year ended December 31, 2015

12. FINANCIAL INSTRUMENTS AND RISK MANAGEMENT

The Village's financial instruments consist of cash and investments, taxes and accounts receivable, accounts payable and accrued liabilities and deferred revenue. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted.

The Village is exposed to financial risk that arises from the credit quality of the entities to which it provides services. Credit risk arises from the possibility that the entities to which the Village provides services may experience financial difficulty and be unable to fulfill their obligations. The Village mitigates this risk by dealing with counterparties management considers to be of high integrity.

The Village is exposed to interest rate risk arising from fluctuations in interest rates on its cash and investments. No financial instruments are held that mitigate this risk.

13. EXPENSES BY OBJECT

	<u>2015</u>	<u>2014</u>
Salaries, wages and benefits	\$ 206,671	\$ 225,405
Materials and supplies	62,891	84,613
Contracted services	38,554	11,308
Rent, maintenance and utilities	205,235	191,319
Mayor and council remuneration and travel	35,421	15,213
Insurance	24,681	26,389
Grants	60,921	10,639
Interest and bank charges	1,763	1,661
Amortization	155,392	259,194
Payment to other agencies	183,234	190,382
	<u>\$ 974,763</u>	<u>\$ 1,016,123</u>

Village of Port Clements

Notes to the Consolidated Financial Statements

For the year ended December 31, 2015

14. LIABILITY FOR CONTAMINATED SITES

The Village is aware of one potentially contaminated site on land the Village is responsible for. An old gas station site may require environmental remediation. The Village has no plans to redevelop or sell the property and has no future plans to remediate the property. Since there is no obligation to remediate the property or expected future outlay, no provision has been made in these financial statements. Should management become aware of any contaminated sites the Village is responsible for remediating, a liability for contaminated sites would be setup in accordance with PS3260.

15. BUDGETED FIGURES

The budget amounts presented throughout these consolidated financial statements are unaudited and represent the amended five year financial plan bylaw No. 430 approved by the Village Mayor and Council on October 5, 2015.

The summary below reconciles the 2015 adopted financial plan to the budgeted figures presented on the Consolidated Statement of Operations.

Budgeted consolidated annual surplus, as reported on statement of operations	\$	905
Budgeted amounts for:		
Tangible Capital Asset acquisitions		(1,019,000)
Capital project funding		929,000
Net transfers from reserves		<u>89,095</u>
Budgeted consolidated annual surplus, as per financial plan	\$	<u><u>-</u></u>

16. COMPARATIVE FIGURES

Certain of the comparative figures, which were audited by another firm of Chartered Professional Accountants, have been reclassified to conform to the current year's presentation. There were no changes to annual surplus or accumulated surplus.



D. Kane Fraser CPA, CA* – Partner

Ryan Broughton, CPA, CA* - Partner

*Denotes incorporated professional

INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION

To the Mayor and Council,
Village of Port Clements,

We have audited and reported separately herein on the consolidated financial statement of the Village of Port Clements as at and for the year ended December 31, 2015.

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The current year's supplementary information included is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, in our opinion, is fairly stated in all material respects in relation to the consolidated financial statements taken as a whole.

The comparative figures were audited by another firm of Chartered Professional Accountants.

*FBB Chartered Professional
Accountants LLP*

FBB Chartered Professional Accountants LLP

March 15, 2016
Quesnel, British Columbia

223 Reid Street
Quesnel, BC V2J 2M1
P: 778-414-5678
F: 778-414-5679

101-1440 Second Avenue
Prince George, BC V2L 3B6
P: 250-563-0026
F: 250-561-7331

Suite 301 19 1st Ave N
Williams Lake, BC V2G 4T6
P: 778-412-4200
F: 778-412-4199

Village of Port Clements

General Operating Fund - Statement of Financial Position

As at December 31, 2015

	<u>2015</u>	<u>2014</u>
Financial assets		
Cash and investments	\$ 2,597,524	\$ 2,441,630
Taxes and accounts receivable	<u>143,129</u>	<u>98,861</u>
	<u>2,740,653</u>	<u>2,540,491</u>
Financial Liabilities		
Accounts payable and accrued liabilities	79,706	19,327
Deferred revenue	68,477	155,708
Due to other funds	<u>1,042,499</u>	<u>976,209</u>
	<u>1,190,682</u>	<u>1,151,244</u>
Net financial assets	<u>1,549,971</u>	<u>1,389,247</u>
Non-financial assets		
Property acquired for taxes	29,151	28,238
Prepaid expenses	19,212	17,995
Tangible capital assets	<u>5,108,934</u>	<u>4,986,446</u>
	<u>5,157,297</u>	<u>5,032,679</u>
	<u>\$ 6,707,268</u>	<u>\$ 6,421,926</u>
Accumulated surplus		
Accumulated surplus	1,575,609	1,412,755
Equity in tangible capital assets	5,108,934	4,986,446
Reserves	<u>22,725</u>	<u>22,725</u>
	<u>\$ 6,707,268</u>	<u>\$ 6,421,926</u>

Village of Port Clements

General Operating Fund - Statement of Operations

For the year ended December 31, 2015

	2015 Budget (unaudited)	2015 Actual	2014 Actual
Revenue			
Property taxes	\$ 213,500	\$ 126,022	\$ 125,324
Grants in lieu	6,600	7,371	7,440
Sale of services	8,965	7,153	8,250
Revenue from own sources	179,811	123,805	79,274
Multi-purpose building rental	13,400	12,944	14,178
Unconditional grants	382,000	396,388	250,351
Conditional grants	155,750	146,746	139,232
Interest and penalties on taxes and user fees	-	48,570	42,502
Collections for other agencies	191,810	183,236	190,391
	<u>1,151,836</u>	<u>1,052,235</u>	<u>856,942</u>
Expenses			
Legislative	47,100	41,342	25,521
General administration	194,250	201,743	182,571
Protective services	40,250	35,770	42,731
Emergency services	750	2,339	12,884
Common services	23,050	19,915	25,807
Wharf	30,400	26,954	3,991
Small craft harbour	16,300	6,905	11,564
Roads and public works	45,750	42,845	34,178
Environmental recovery	1,080	(350)	(355)
Economic development	3,500	2,500	2,479
Parks, recreation and tourism	42,250	56,850	75,773
Multi-purpose building maintenance	45,200	43,552	47,742
Fiscal services	2,500	1,723	1,640
Amortization	185,000	101,572	169,240
Payments to other agencies	192,310	183,233	190,382
	<u>869,690</u>	<u>766,893</u>	<u>826,148</u>
Annual surplus	<u>282,146</u>	285,342	30,794
Accumulated surplus, beginning of year		<u>6,421,926</u>	<u>6,391,132</u>
Accumulated surplus, end of year		<u>\$ 6,707,268</u>	<u>\$ 6,421,926</u>

Village of Port Clements

Water System - Statement of Financial Position

As at December 31, 2015

	<u>2015</u>	<u>2014</u>
Financial assets		
Due from general operating fund	\$ 602,755	\$ 568,843
Non-financial assets		
Tangible capital assets	<u>1,933,925</u>	<u>1,955,157</u>
	<u>\$ 2,536,680</u>	<u>\$ 2,524,000</u>
Accumulated Surplus		
Accumulated surplus	\$ 602,755	\$ 568,843
Equity in tangible capital assets	<u>1,933,925</u>	<u>1,955,157</u>
	<u>\$ 2,536,680</u>	<u>\$ 2,524,000</u>

Village of Port Clements

Water System - Statement of Operations

For the year ended December 31, 2015

	2015 Budget (unaudited)	2015 Actual	2014 Actual
Revenue			
User charges	\$ 54,000	\$ 54,987	\$ 52,762
Water frontage tax	52,500	49,958	48,463
Community works	65,000	-	-
Interest and other	2,700	1,928	2,997
	<u>174,200</u>	<u>106,873</u>	<u>104,222</u>
Expenses			
Administration	3,000	3,100	3,000
Amortization	55,200	25,806	55,188
Community works	65,000		
Distribution	28,700	30,708	23,552
Repairs and maintenance	6,000	8,012	4,638
Loss on disposal of assets	-	-	2,156
Wages and benefits	28,900	26,567	25,692
	<u>186,800</u>	<u>94,193</u>	<u>114,226</u>
Annual surplus (deficit)	<u>(12,600)</u>	12,680	(10,004)
Accumulated surplus, beginning of year		<u>2,524,000</u>	<u>2,534,004</u>
Accumulated surplus, end of year		<u>\$ 2,536,680</u>	<u>\$ 2,524,000</u>

Village of Port Clements**Sewer System - Statement of Financial Position****As at December 31, 2015**

	<u>2015</u>	<u>2014</u>
Financial assets		
Due from general operating fund	\$ 439,744	\$ 407,366
Non-financial assets		
Tangible capital assets	<u>1,129,363</u>	<u>1,147,273</u>
	<u>1,129,363</u>	<u>1,147,273</u>
	<u>\$ 1,569,107</u>	<u>\$ 1,554,639</u>
Accumulated surplus		
Accumulated surplus	\$ 439,744	\$ 407,366
Equity in tangible capital assets	<u>1,129,363</u>	<u>1,147,273</u>
	<u>\$ 1,569,107</u>	<u>\$ 1,554,639</u>

Village of Port Clements
Sewer System - Statement of Operations
For the year ended December 31, 2015

	2015 Budget (unaudited)	2015 Actual	2014 Actual
Revenue			
User charges	\$ 30,000	\$ 30,482	\$ 27,479
Sewer frontage tax	37,316	37,559	37,559
	<u>67,316</u>	<u>68,041</u>	<u>65,038</u>
Expenses			
Administration	3,000	3,093	3,000
Amortization	34,766	17,910	34,766
Operations	10,000	11,243	11,871
Repairs and maintenance	4,500	6,235	4,438
Wages and benefits	22,175	15,092	21,674
	<u>74,441</u>	<u>53,573</u>	<u>75,749</u>
Annual surplus (deficit)	<u>(7,125)</u>	14,468	(10,711)
Accumulated surplus, beginning of year		<u>1,554,639</u>	<u>1,565,350</u>
Accumulated surplus, end of year		<u>\$ 1,569,107</u>	<u>\$ 1,554,639</u>

VILLAGE OF PORT CLEMENTS

Page 1 of 1

Cheque Listing For Council

2016-Jun-15
1:50:29PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
160271	2016-06-01	LAND TITLE AND SURVEY AUTHORITY OF B.C.	201605131	PAYMENT CHARGE RELEASE	12.88	12.88
160272	2016-06-01	Mushynsky, Kim	20160530	PAYMENT EMERGENCY PLANNING MEETING	23.40	23.40
160273	2016-06-01	SARUGA, GLENDA	20160520	PAYMENT BANK DEPOSIT	53.56	53.56
160279	2016-06-09	BC HYDRO	2016-05-24	PAYMENT HYDRO BILL	3,830.48	3,830.48
160280	2016-06-09	BIG RED ENTERPRISES	15772	PAYMENT WEEKLY CONTAINER SERVICE	283.76	283.76
160281	2016-06-09	BLUE CROSS	362791	PAYMENT JUNE 2016 PREMIUMS	1,028.12	1,028.12
160282	2016-06-09	Edge of the World Music Festival	20160606	PAYMENT COMMUNITY EVENTS	1,500.00	1,500.00
160283	2016-06-09	Northern Communications	32318-06012016	PAYMENT FIRE DISPATCH	163.34	163.34
160284	2016-06-09	Ooishi, Jiro	20160531 20160618	PAYMENT CONTRACTED SERVICES CANADA DAYS EXPENSES	330.00 164.83	494.83
160285	2016-06-09	PUROLATOR INC.	31249922	PAYMENT SHIPPING FEES	112.16	112.16
160286	2016-06-09	ROCKY'S EQUIPMENT SALES LTD.	8693	PAYMENT CHAINSAW, ETC.	1,006.61	1,006.61
160287	2016-06-09	Stupka, Christina	20160607	PAYMENT SUNSET RV PARK	400.00	400.00
160288	2016-06-09	Tlell Fall Fair	20160606	PAYMENT COMMUNITY EVENTS	1,500.00	1,500.00
160289	2016-06-09	WESTPOINT AUTOMOTIVE	32-240392 832-238801 832-239958 832-240-203	PAYMENT AGRICULTURE BELTS AGRICULTURE BELT AGRICULTURE BELTS HYDRAULIC OIL	67.72 112.89 46.35 54.53	281.49
160290	2016-06-10	Angela's Place-Social Cafe & Fuel Station	31052016	PAYMENT FUEL	680.35	680.35
160291	2016-06-10	Avenue Machinery Corp	P73201	PAYMENT BRUSHING O&M	122.70	122.70
160292	2016-06-10	C. AND C. BEACHY CONTRACTING LTD	10243	PAYMENT BOAT RAMP	115.50	115.50
160293	2016-06-10	Fink Machine Inc.	2042	PAYMENT BIOMASS PARTS	1,845.94	1,845.94
160294	2016-06-10	Terratek, Energy	2016047	PAYMENT SOLAR PANEL PROJECT	10,290.00	10,290.00

Total 23,745.12

*** End of Report ***

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CIBC Account Statement

VILLAGE OF PORT CLEMENTS

For May 1 to May 31, 2016

Account number

Branch transit number

The names shown are based on our current records, as of June 3, 2016.
This statement does not reflect any changes in account holders and
account holder names that may have occurred prior to this date.

Account summary

Opening balance on May 1, 2016		\$117,645.55
Withdrawals	-	39.00
Deposits	+	12,088.77
Closing balance on May 31, 2016	=	\$129,695.32

Your authorized overdraft limit: \$179,500.00

Contact information

1 800 465 CIBC (2422)

Contact us by phone for questions
on this update, change of personal
information, and general inquiries,
24 hours a day, 7 days a week.

TTY hearing impaired
1 800 465 7401

Outside Canada and the U.S.
1 902 420 CIBC (2422)

www.cibc.com

Transaction details

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
May 1	Opening balance			\$117,645.55
May 2	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,500.00	119,145.55
	DEBIT MEMO CHARGE FOR APR CIBC EFT SERVICE CHARGE	39.00		119,106.55
May 4	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		50.00	119,156.55
May 6	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		279.25	119,435.80
May 9	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,255.50	120,691.30
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		439.25	121,130.55
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	121,309.80

(continued on next page)

CIBC Account Statement

May 1 to May 31, 2016

Account number: [REDACTED]

Branch transit number: [REDACTED]

Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
May 9	Balance forward			\$121,309.80
May 10	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	121,489.05
May 11	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		210.00	121,699.05
May 13	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		537.75	122,236.80
May 16	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		820.35	123,057.15
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	123,236.40
May 18	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	123,415.65
May 20	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		317.25	123,732.90
May 24	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		449.14	124,182.04
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		317.25	124,499.29
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	124,678.54
May 25	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		200.00	124,878.54
May 26	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		350.00	125,228.54
May 30	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		732.11	125,960.65
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		2,670.76	128,631.41
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		358.50	128,989.91
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		358.25	129,348.16
May 31	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		347.16	129,695.32
	Closing balance			\$129,695.32

F3

Village Of Port Clements
PO BOX 198
Port Clements BC V0T 1R0

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER

STATEMENT DATE May 31, 2016

PAGE 1 of 10

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DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
30Apr2016	Balance Forward				73,767.41
02May2016	Pre-Authorized Credit - PROVINCE OF B.C			742.67	74,510.08
02May2016	Pre-Authorized Debit - Municipal Pensi		1,270.43		73,239.65
02May2016	Clearing Cheque	160212	169.07		73,070.58
02May2016	Clearing Cheque	160167	299.25		72,771.33
02May2016	Clearing Cheque	160222	1,175.00		71,596.33
02May2016	Clearing Cheque	160191	3,147.97		68,448.36
02May2016	Clearing Cheque	160203	3,185.00		65,263.36
02May2016	Bill Payment BC Hydro 2328675 Vendor Confirmation: 817197	605543	5,448.97		59,814.39
03May2016	Clearing Cheque	160184	55.99		59,758.40
03May2016	Clearing Cheque	160219	300.00		59,458.40
04May2016	Clearing Cheque	160201	200.00		59,258.40
04May2016	Clearing Cheque	160193	1,300.00		57,958.40
04May2016	Clearing Cheque	160227	23.92		57,934.48
04May2016	Clearing Cheque	160206	126.30		57,808.18
04May2016	Clearing Cheque	160207	304.29		57,503.89
04May2016	Clearing Cheque	160200	305.98		57,197.91
04May2016	Clearing Cheque	160221	686.56		56,511.35
05May2016	Clearing Cheque	160218	230.00		56,281.35
05May2016	Clearing Cheque	160229	440.00		55,841.35
05May2016	Clearing Cheque	160205	483.59		55,357.76
05May2016	Clearing Cheque	160208	5,775.00		49,582.76
06May2016	Clearing Cheque	160226	829.50		48,753.26
06May2016	Clearing Cheque	160232	1,018.71		47,734.55
06May2016	Clearing Cheque	160225	1,469.38		46,265.17
06May2016	Clearing Cheque	160220	3,968.48		42,296.69
06May2016	Clearing Cheque	160231	7,066.28		35,230.41
10May2016	Deposit			424.35	35,654.76
10May2016	Deposit			100,244.58	135,899.34
10May2016	Pre-Authorized Credit - ELAVON MERCH SVCS			2.00	135,901.34

continued...

**Our Haida Gwaii
branch hours
have changed**

Our new hours are:

Masset

Monday - Thursday: 10:00am - 3:00pm
Friday: 10:00am - 5:00pm
Saturday & Sunday: Closed

Queen Charlotte

Monday - Friday: 10:00am - 5:00pm
Saturday & Sunday: Closed

www.northsave.com

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If your MasterCard® or Member Card® debit card is lost or stolen call us immediately, 24 hours a day. For calls originating within Canada and continental USA, please call 1-800-LOST111. For calls originating outside of Canada or continental USA, call (306) 566-1276 (collect).

Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER

STATEMENT DATE May 31, 2016

PAGE 2 of 10

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
10May2016	Clearing Cheque	160197	200.00		135,701.34
10May2016	Clearing Cheque	160224	1,028.12		134,673.22
11May2016	Clearing Cheque	160234	4,180.00		130,493.22
12May2016	Clearing Cheque	160223	146.14		130,347.08
13May2016	Withdrawal	22	5,615.94		124,731.14
13May2016	Bill Payment Credit Union MasterCard 5527497140094880 Vendor Confirmation: 254104	601343	6,906.66		117,824.48
13May2016	Bill Payment Telus Communications 2285720649 Vendor Confirmation: 254605	601411	1,293.76		116,530.72
13May2016	Pre-Authorized Credit - SCHOOL DISTRICT 50			501.00	117,031.72
13May2016	Pre-Authorized Credit - ELAVON CANADA			179.51	117,211.23
13May2016	Deposit			2,734.05	119,945.28
13May2016	Pre-Authorized Debit - Municipal Pensi		1,234.06		118,711.22
13May2016	Clearing Cheque	160228	163.34		118,547.88
16May2016	Pre-Authorized Credit - ELAVON MERCH SVCS			724.03	119,271.91
16May2016	Clearing Cheque	160209	28.63		119,243.28
17May2016	Clearing Cheque	160109	133.88		119,109.40
18May2016	Clearing Cheque	160243	162.50		118,946.90
18May2016	Clearing Cheque	160242	478.01		118,468.89
20May2016	Deposit			8,590.28	127,059.17
24May2016	Clearing Cheque	160241	118.04		126,941.13
24May2016	Pre-Authorized Credit - ELAVON MERCH SVCS			739.81	127,680.94
25May2016	Clearing Cheque	160255	42.00		127,638.94
25May2016	Clearing Cheque	160257	168.36		127,470.58
25May2016	Clearing Cheque	160230	1,039.50		126,431.08
25May2016	Clearing Cheque	160246	4,298.68		122,132.40
26May2016	Clearing Cheque	160252	1,046.30		121,086.10
26May2016	Clearing Cheque	160256	2,772.00		118,314.10
26May2016	Clearing Cheque	160245	3,192.84		115,121.26
26May2016	Pre-Authorized Credit - TAAN FOREST LIMITED PARTNERSHI			500.00	115,621.26
27May2016	Withdrawal	22	5,653.27		109,967.99

continued...

Gerry Heaney and John Sneddon present

GOALGETTERS



SOCCER CAMP

JULY + AUGUST 2016

Register by

June 15th
for July

or

July 15th
for August

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PO Box 94
Masset BC V0T 1M0

MEMBER NUMBER

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Date	Description	Withdrawals	Deposits	Balance
Term 7: 12 - 60 Month Term -				
30Apr2016	Balance Forward			266,474.17
Start 13Feb2016 - Rate 1.5000% - NextInt 13Feb2017 - Matures 13Feb2019				
Term 10: 3 Year Harvest Term -				
30Apr2016	Balance Forward			773,415.00
Start 21Nov2013 - Rate 3.6500% - NextInt 21Nov2016 - Matures 21Nov2016				
continued...				

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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER

STATEMENT DATE May 31, 2016

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Date	Description	Withdrawals	Deposits	Balance
Term 12: 12 - 60 Month Term -				
30Apr2016	Balance Forward			307,258.44
Start 04Jan2016 - Rate 1.0500% - NextInt 04Jan2017 - Matures 04Jul2017				
Term 14: Short Term GSP (30 - 364 Days) -				
30Apr2016	Balance Forward			250,000.00
Start 10Jul2015 - Rate 1.0000% - NextInt 08Jul2016 - Matures 08Jul2016				
Term 15: Short Term GSP (30 - 364 Days) -				
30Apr2016	Balance Forward			135,900.69
Start 06Mar2016 - Rate 0.5000% - NextInt 10Jun2016 - Matures 10Jun2016				
Term 16: 3 Year Harvest Term -				
30Apr2016	Balance Forward			11,424.93
Start 01Nov2015 - Rate 1.0000% - NextInt 01Nov2016 - Matures 01Nov2018				

Assets	Canadian Dollars	US Dollars
Chequing	108,169.37	.00
Savings	260,448.47	.00
Terms	1,744,473.23	.00
Registered Plans	.00	.00
Shares	38.37	.00
Total Assets	2,113,129.44	.00
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
Total Liabilities	.00	.00
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

F4

continued...

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What Port Clements wishes from a Community Forest

Goals

- Sustainable use with respect for ecosystems
- Cultural sensitivity (both Haida and non-Haida cultures)
- Maximize local opportunities and employment
- Maintain regular reliable opportunities through sales

I think these goals are in line with the spirit of the Protocol Agreements and the Land Use Agreement.

Strategies and implementation

1. Area based tenure (Area needs to be identified in cooperation with CHN recognizing we are operating within Traditional Haida Territory).
2. Sustainable harvest of Cedar
3. Control of layout
4. Possibility of 4 or 5 year terms of harvest for MFG.
5. Work towards a virtual sort with all logs from the ComFor available to local manufacturing.
6. Market pricing for majority of wood (BCTS or equivalent)

A cost analysis using the complex (to me) array of stumpages, taxes, duties, allowances and a bunch of other words that affect what a log actually costs delivered in Vancouver should demonstrate the monetary comparisons of a log purchased for local manufacture and a log purchased in Vancouver. Lots of this math has been done. I am not advocating for subsidies for local business, only a fair shake.

How do we get there?

Do we continue to negotiate piecemeal with BCTS, CHN, and Provincial Forestry, or do we hire a RPF to develop a definite plan and lobby governments? This will be expensive (over 150,000?), but might be the only way. It would appear to me that the window for establishing a Community Forest is closing, if not already closed.

Engineering and planning needs to be done in cooperation with Haida Forestry.

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Staff	Councillor O'Brien Anderson expressed an interest in perhaps taking this on as a project
A21	15-07-2013	Drainage concern at far end between Park & Tingley include Yakoun Lane in drainage issue	Gaspar	Develop a plan for addressing this issue
A26	17-02-2014	Historic Councillor Plaque(s)	Administrator	Some plaques up - more as time permits
A27	05-05-2014	Park Management Committee	Administration	Finalize park management plans after results from questionnaire have been reviewed.
A30	19-10-2015	Mural for Community Hall (Community Futures)	Administration	As more information comes available
A31	18-04-2016	Social Sustainability Movement	All	Questions regarding the integrity of our community and of Haida Gwaii incl. with the May newsletter