



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 p.m. Regular Meeting of Council Monday, June 15, 2015

AGENDA

1. ADOPT AGENDA.

Annual General Report

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1-June 1, 2015 Regular Council Meeting

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

5. ORIGINAL CORRESPONDENCE

C-1-Skeena Queen Charlotte Regional District Board Highlights

6. GOVERNMENT

G-1-Bylaw No. 427, 2015 to provide for the borrowing of money in anticipation of revenue 1st, 2nd, 3rd reading.

7. FINANCE

F-1-May Bank Statement for Northern Savings Credit Union

8. NEW BUSINESS

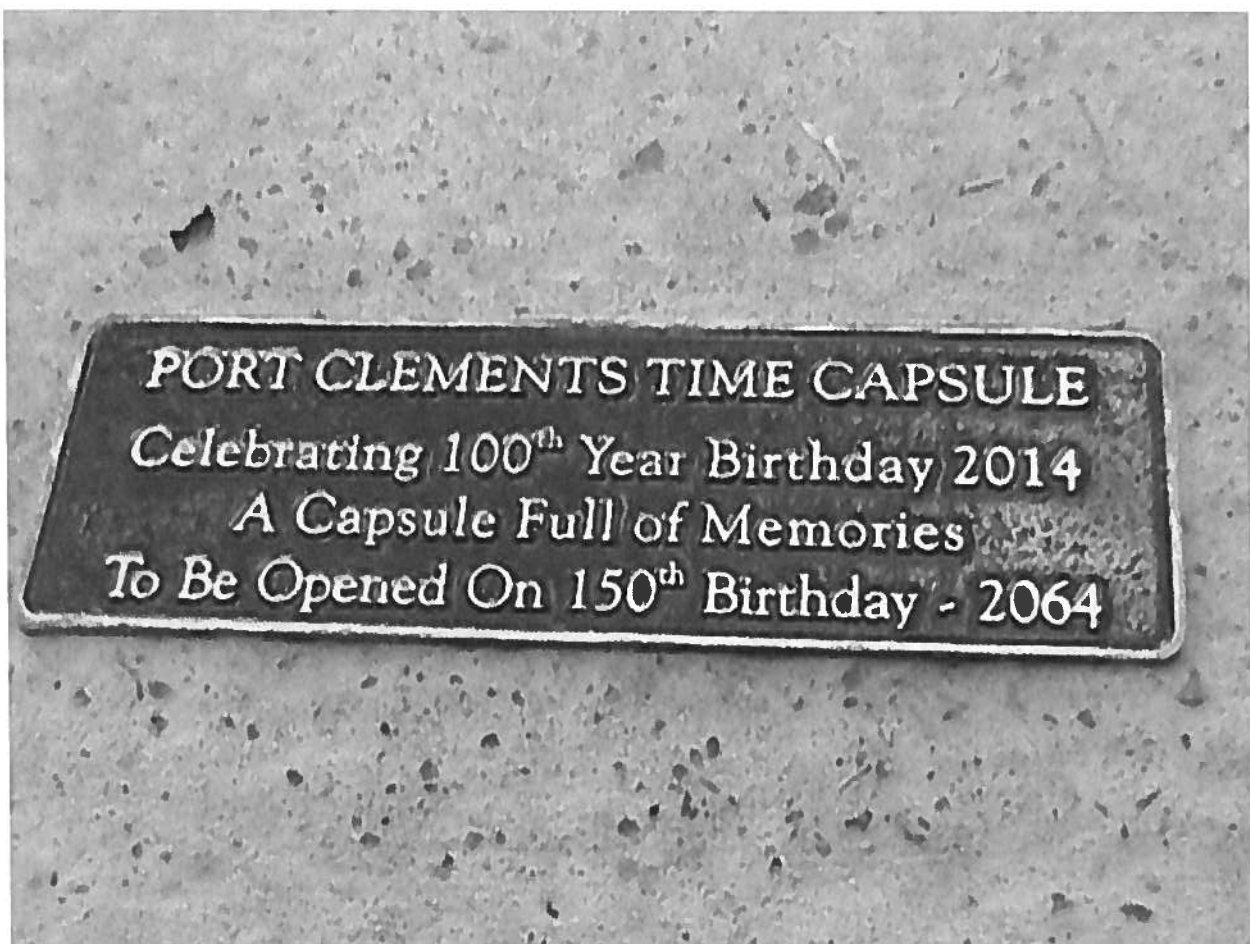
9. ACTION ITEMS

A-1-See attached

10. REPORTS & DISCUSSIONS

11. QUESTIONS FROM THE PUBLIC & PRESS

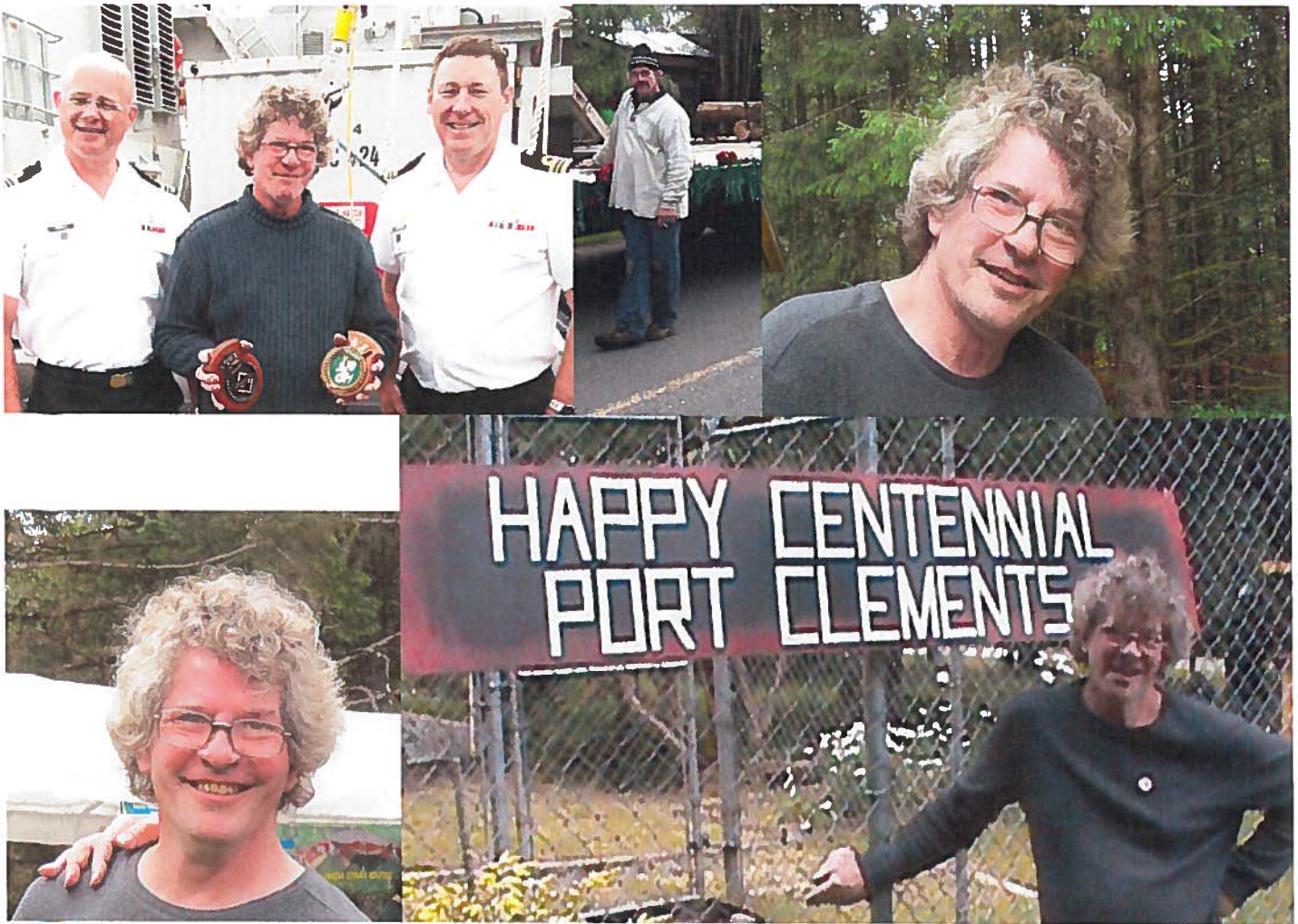
ADJOURNMENT



THE VILLAGE OF PORT CLEMENTS
2014 ANNUAL REPORT
AND FINANCIAL STATEMENTS

Table of Contents:

Tribute to Mayor Wally Cheer	1
Mayor's Message	2
Administrator's Message	3
Public Works Message	4
Centennial Committees Report	14
Senior's Report	17
Fire Department's Report	18
Rec Committee Report	19
RCMP Report	24
2014 Objectives	26
2015 Objectives	28
2014 Remuneration Report	30
Dec. 31, 2014 Audited Financial Statements	31



Remembering Mayor Wally Cheer:

Councillor 2006-2011

Mayor 2011-2014

Served on the following committees of Council:

Tourism, Barge, Park, Centennial

Served on the following external committees:

Island Solid Waste, Gwaii Forest, Vancouver Island Regional Library,
 Skeena Queen Charlotte Regional District, Northern Health, Misty Isles
 Economic Development Society

Mayors Report

Truly, Mayor Wally Cheer was the Mayor of Port Clements for 2014. It has fallen to me to write this report with his passing. Wally was very passionate about his community and volunteered countless hours to the various committees and activities happening here. He leaves a void that cannot be filled.

There were a number of community events held through the year as part of our Centennial celebration. The most memorable for me was hosting the Navy vessels for Canada Day. It was through Wally's commitment and support from some dedicated residents that this event became a successful reality. For this I will always remember Wally. The contentment and joy he showed as we said goodbye to the vessels touched me. On December 31st we had a beautiful night to finish off our Centennial year with a spectacular fireworks display. Thanks to all the local volunteers through the year and to Masset Administrator Trevor Jarvis for the fireworks.

In spite of a reduction in our Small Communities grant we managed to end the year on a very positive note. Our revenues came in \$59,144 over budget due almost exclusively to the Crown Land Grant for a lot in the Industrial Park that the Village received in 2014. Our overall expenses came in \$68,478 under budget due in part to slightly lower operating costs for our sewer and water operations and the Sunset Wharf as well as reduced costs for both Legislative (Council related) and General Administration (office related expenses) expenses. All this resulted in an overall net income of \$10,077 compared to a budgeted loss of \$117,545. All this while still managing to amortize \$259,194 to assist with future capital expenditures.

The November election saw Councillor Gaspar re-elected and three new Councillors come on board. I would like to welcome Councillors O'Brien Anderson, Cunningham and Daugert and look forward to working together in the coming years.

Sincerely,

Mayor Ian Gould

Message from the Administrator

2014 was a very emotional year for the Village of Port Clements. We had several wonderful events which are described in the report from the Centennial committee but we were also faced with the tragedy of Mayor Wally Cheer's passing. It is hard to look back on the year and not have everything overshadowed by this devastating loss.

Council, after long deliberation, introduced increases in taxes as well as water and sewer user fees in 2014 in order to balance the budget. This was not an easy decision but it means that we are not looking for a future generation to pay for our current resource usage.

We were successful in a grant application to Northern Development Initiative Trust to assist us with a district heating system using biomass technology. This is a good fit as Haida Gwaii Forest Products were working on completion of their plant to produce biomass pucks which we can utilize for the fuel for this system.

Port Clements, jointly with 4 other small northern communities, put a Resolution forth to the North Coast Local Government Association which was successful and later was also approved by the Union for BC Municipalities. This Resolution dealt with our challenges in getting the LED streetlights, for which we received grant funding in early 2013, installed. This project will hopefully be completed in 2016 which will benefit several island communities financially as well as reducing everyone's carbon footprint.

November was Municipal elections in BC. The new Mayor and Council took office the 1st of December.

Financially 2014 was a decent year. We ended the year with an overall net income of \$10,077. See the financial statements at the end of this report for more details.

A special thank you goes out to all the volunteers who helped make 2014 a memorable Centennial for the Village of Port Clements.

A handwritten signature in blue ink, reading "Ann Mushycky".

VOPC PUBLIC WORKS DRINKING WATER ANNUAL REPORT FOR 2014

Introduction

The Village of Port Clements operates and maintains a public water distribution system in accordance with the Drinking Water Protection Act and Regulations¹ and the Guidelines for Canadian Drinking Water Quality.² Pursuant to Section 15 of the British Columbia Drinking Water Protection Act and Section 11 of the British Columbia Drinking Water Regulations, the Village of Port Clements department of public works provides the following Annual Drinking Water Report for 2014:

The goal of the Village of Port Clements is to provide clean, safe, and reliable drinking water. Our drinking water must meet or exceed criteria defining “high quality drinking water.” The Federal-Provincial-Territorial Committee on Drinking Water defines high quality drinking water as: free of both disease-causing organisms and chemicals in concentrations that have been shown to cause health problems. Such drinking water has minimal taste and odour, making it aesthetically acceptable to the public for drinking.³

High quality drinking water must meet requirements with respect to the following:

- Maximum acceptable concentrations of microbiological organisms (such as enteric viruses and E. Coli);
- Maximum acceptable levels of turbidity;
- Maximum acceptable concentrations of chemical contaminants;
- Specific physical parameters; and
- Aesthetic objectives related to taste, colour, and odour.

The village accomplishes these requirements through a multi-barrier approach to treatment. A multi-barrier approach is required as “the limitations or failure of one or more barriers may be compensated for by the effective operation of the remaining barriers. This compensation minimizes the likelihood of contaminants passing through the entire system and being present in sufficient amounts to cause illness to consumers.”⁴ There are a variety of potential hazards to drinking water which must be controlled. These threats involve chemical and microbiological pathogens that may be introduced at the source or intake, during treatment, or during distribution. These hazards are an ever-present risk to our drinking water supply. The village uses a multi-barrier treatment to manage these risks and protect the public.

1 Province of BC, “Drinking Water Protection Act” (Victoria, BC: 2001).

2 Health Canada, “Guidelines for Canadian Drinking Water Quality” (Ottawa, Ontario: 2012).

3 Federal-Provincial-Territorial Committee on Drinking Water and the CCME Water Quality Task Group, "From Source to Tap: Guidance on the Multi-Barrier Approach to Safe Drinking Water" (Ottawa, Ontario: 2004), 14.4 Ibid., 17.

Water System Overview

Port Clements receives its water from two deep wells not considered under direct influence of ground water. Well 1 is adjacent to the water treatment plant, and well 2 is slightly further away near the entrance to the community park. Historical engineering reports all indicate the raw water to be exceptionally high in Iron and Manganese, causing a challenging situation in terms of producing acceptable drinking water according to Canadian Drinking Water Guidelines. Water is conveyed to the water treatment plant by means of deep well submersible pumps controlled by a modern SCADA (Supervisory Control and Data Acquisition) system. It passes through greensand filters with the addition of chlorine to aid in the oxidation of the iron and manganese. Regular grab sampling of this water indicates that the iron and manganese is stripped from the source water to just meet Drinking Water Guidelines. After filtration, the water is further post chlorinated and stored in 3 stainless steel reservoirs with a capacity of approximately 106 cubic meters each, for a total of 318,000 litres. At regular consumption this is approximately 2 days supply of water for all the villages needs. From the reservoirs, the water is pressurized by two variable speed distribution pumps which maintain a consistent pressure of 55psi at the pump head. In addition to these electric pumps, the system is fitted with a standby diesel 'fire pump' which provides additional pressure and flow in the event of an emergency. This pump produces over 100 psi in the entire distribution system. The distribution system is comprised of about 10% asbestos cement pipe and about 90% PVC plastic pipe.

Annual Consumption Data

At a daily average of about 170,000 litres, our yearly total water consumption is above 62 million litres. This does not include water passed through the system by the fire pump, as there is no flow monitoring when the fire pump is in use. In addition to this consumption, an additional 1.5 million litres is used per year for backwashing the sand filters, a necessary part of the filtration process in which accumulated Iron and Manganese which has been stripped from the source water is removed and flushed to sewer.

Water Quality Monitoring

2014 Water Sample Results

As a condition of Port Clements Community Water System permit to operate, granted by Northern Health authority, monthly water samples are taken at various test locations throughout the water system and submitted to a 3rd party accredited laboratory for bacteriological analysis. Notes about these tests can be found below, preceding all the results of 2014 tests.

Bacteriological Legend – Drinking Water

Definitions:

- **Total Coliforms:** total coliforms are organisms that are found all around us in the environment (ie on plants, animals and humans). They may or may not be harmful. Northern Health uses these organisms as indicator organisms. If total coliforms are found in the water, that indicates to the Environmental Health Officer (EHO) that other organisms may also be present.
- **Fecal Coliforms:** bacterial contamination from human or animal waste (feces).
- **Escherichia coli:** bacterial contamination from human or animal waste (feces).

Codes:

- **A:** means not tested; likely sample is too long in transit to the lab.
- **B# (number) or BG:** means the number of non-coliform background bacteria colonies. High numbers (>200) may indicate deteriorating water quality
- **CFU:** colony forming units
- **E. Coli:** means Escherichia coli.
- **EST:** means estimated count.
- **L1:** means less than 1 (<1) – essentially 0. Satisfactory.
- **OG:** means overgrowth of bacterial colonies; not possible to count coliform bacteria – unsatisfactory.
- **R:** means not tested; resample is likely required
- **T:** means not tested; likely sample is too long in transit to the lab.
- **TNTC:** means too numerous to count Similar to OG – unsatisfactory.

Port Clements Community Water System Bacteriological Test Results

Facility Location:

Port Clements

Facility Sampling History:

<u>Location</u>	<u>Date</u>	<u>Total Coliform</u>	<u>Fecal Coliform</u>	<u>E. Coli</u>
Gas Plus, Bayview Road	29-Dec-2014	L1 B53		L1
Sanistation, Bayview Road, Port Clements, B.C.	29-Dec-2014	L1		L1
Water Treatment Plant Sink	29-Dec-2014	L1		L1
Gas Plus, Bayview Road	20-Nov-2014	L1		L1
Sanistation, Bayview Road, Port Clements, B.C.	20-Nov-2014	L1		L1
Water Treatment Plant Sink	20-Nov-2014	L1		L1
Gas Plus, Bayview Road	30-Oct-2014	L1		L1
Sanistation, Bayview Road, Port Clements, B.C.	30-Oct-2014	L1		L1
Water Treatment Plant Sink	30-Oct-2014	L1		L1
Gas Plus, Bayview Road	10-Sep-2014	L1		L1
Sanistation, Bayview Road, Port Clements, B.C.	10-Sep-2014	L1 B3		L1
Water Treatment Plant Sink	10-Sep-2014	L1		L1
Gas Plus, Bayview Road	24-Jul-2014	L1		L1
Sanistation, Bayview Road, Port Clements, B.C.	24-Jul-2014	L1		L1
Water Treatment Plant Sink	24-Jul-2014	L1		L1
Gas Plus, Bayview Road	25-Jun-2014	L1		L1
Sanistation, Bayview Road, Port Clements, B.C.	25-Jun-2014	L1		L1
Water Treatment Plant Sink	25-Jun-2014	L1		L1
Gas Plus, Bayview Road	22-Apr-2014	L1		L1
Water Treatment Plant Sink	22-Apr-2014	L1		L1
Gas Plus, Bayview Road	25-Mar-2014	L1 B3		L1
Sanistation, Bayview Road, Port Clements, B.C.	25-Mar-2014	L1 B1		L1
Water Treatment Plant Sink	25-Mar-2014	L1		L1
Gas Plus, Bayview Road	26-Feb-2014	L1 B4		L1
Sanistation, Bayview Road, Port Clements, B.C.	26-Feb-2014	L1 B10		L1
Water Treatment Plant Sink	26-Feb-2014	L1		L1
Sanistation, Bayview Road, Port Clements, B.C.	22-Jan-2014	L1		L1
Water Treatment Plant Sink	22-Jan-2014	L1		L1
Gas Plus, Bayview Road	27-Nov-2013	L1 B2		L1

Chemical Samples & Results

In November, 2014, a full chemical sampling of the village potable water was undertaken at two locations, one at the Water Treatment Plant and the other at the end of distribution on Bayview Drive. The results are displayed on the following pages. Please note the laboratory's comments preceding the results.

Below are notes provided by Northern health Authority about various chemical components of drinking water to reference the results of this full chemical sampling.

Test Results for Drinking Water

This chart provides a Quick Reference for Bacteriological, Chemical, and Physical parameters as outlined in the Northern Health Guidelines for the Approval of Waterworks. Note that 'No Limit' indicates that it poses no health risk or aesthetic problem at the levels generally found in drinking water in Canada. Please contact a Drinking Water Officer at Northern Health for a more complete description.

LEGEND

E – Equal to

L – Less than

G – Greater than

ND – less than the method detection limit indicated

MDL – Method Detection Limit

Parameter	Result	Description
E.Coli	< 1	If exceeded, water is unsafe to use for drinking; washing vegetables, or for oral hygiene
Total Coliform	< 1	If exceeded, water is suspect and further investigation is needed to determine safety of water system
Background Growth	>200	Although not pathogenic, exceedance suggests flushing/disinfection of distribution system
Alkalinity	No limit	Affects water treatment
Aluminum	No limit	Affects water treatment coagulation
Ammonia	No limit	Aesthetic objective
Antimony	0.006 mg/L	Significant health risk
Arsenic	0.01 mg/L	High health risk
Barium	1 mg/L	Low health risk
Benzene	0.005 mg/L	High health risk
Boron	5 mg/L	Low health risk
Cadmium	0.005 mg/L	Low health risk

Calcium	No limit	Contributes to hardness
Chloride	≤250 mg/L	Aesthetic objective
Chromium	0.05 mg/L	Low health risk
Colour	≤5 TCU	Aesthetic objective
Conductivity	No limit	
Copper	≤1.0 mg/L	Aesthetic objective. Causes green staining of laundry and plumbing fixtures
Corrosivity	No limit	Risk from dissolution of heavy metals, especially lead & copper
Ethylbenzene	≤ 0.0024 mg/L	Aesthetic objective
Fluoride	1.5 mg/L	0.8-1.0 mg/L recommended
Hardness	80-100 mg/L	Aesthetic objective
Iron	≤0.3 mg/L	Undesirable tastes, stains laundry and plumbing fixtures.
Lead	0.01 mg/L	Chronic health effects
Magnesium	No limit	
Manganese	≤0.05 mg/L	Stains plumbing fixtures and laundry and may cause undesirable tastes
Molybdenum	No limit	
Nickel	No limit	
Nitrate NO ₃	45 mg/L	(Some labs report "as N" which is equal to 10 mg/L as nitrate-nitrogen)
Nitrite NO ₂	3.2 mg/L	(Some labs report "as N" which is equal to 1 mg/L as nitrite-nitrogen)
Nitrogen, organic	No limit	
pH	6.5-8.5	Goal is to produce water in which corrosion and incrustation are minimized
Phosphorus	No limit	
Potassium	No limit	
Selenium	0.01 mg/L	Nutritional considerations
Silver	No limit	
Sodium	≤200 mg/L	Tastes are offensive, diets may be sodium restricted
Sulphate	≤500 mg/L	May have laxative effect
Sulphide	≤0.05 mg/L	Disagreeable tastes and odours.
Toluene	≤ 0.024 mg/L	Aesthetic objective

Total Dissolved Solids	≤ 500 mg/L	At higher levels, excessive hardness, unpalatability, mineral deposition and corrosion may occur
Total Organic Carbon	No limit	Degree of carbon loading for treatment considerations
Turbidity	≤ 1 NTU	Limits effectiveness of UV disinfection
UV Transmittance	Min 85%	Limits effectiveness of UV disinfection
Xylene (total)	≤ 0.3 mg/L	Aesthetic objective
Zinc	≤ 5.0 mg/L	Undesirable astringent taste

References:

Guidelines for the Approval of Waterworks – Updated August 2006

Guidelines for Canadian Drinking Water Quality (GCDWQ)

"http://www.hc-sc.gc.ca/ewh-semt/pubs/water-eau/sum_guide-res_recom/index-eng.php"



Pg 1

ANALYSIS FINAL REPORT

Report to: Sean O'Donoghue
Public Works Department
Village of Port Clements
Box 198
Port Clements, B.C V0T 1R0
Tel 250.557.4326
Fax 250.557.4568
publicworks@portclements.ca
debby.peng@northernhealth.ca

Lab reference: 145895 / 145896

Date received: November 20, 2014

Date reported: December 11, 2014

Methodology:

All tests were done in accordance with standard procedures published by BC MoE, Health Canada, Environment Canada, the American Public Health Association, or the US EPA.

Metals were determined in a sample aliquot which was acid-preserved and analyzed by ICP-MS.

Comment(s):

All metal levels tested are below Health Canada's safe limits as specified in the guidelines.

However manganese in the "End of Bayview Dr" sample is higher than its Aesthetic Objective. This means that the water may be visually unattractive and/or unpalatable, but is not a health risk. Water with high levels of manganese may cause staining of plumbing fixtures and build-up of a scaly material on pipes and fixtures, and may have a poor taste.

Hardness between 150 and 200 is generally considered hard.

Lab reference: 145895 / 145896

Total Metals	Units	DWG	VOPC WTP Post Treatment Nov 20/14 12:30	VOPC End of Bayview Dr. (Sunset Park) Nov 20/14 12:40	MDL
Total Aluminum (Al)	mg/L	(0.2)	ND	ND	0.003
Total Antimony (Sb)	mg/L	0.006	ND	ND	0.0005
Total Arsenic (As)	mg/L	0.010	ND	ND	0.0001
Total Barium (Ba)	mg/L	1.0	ND	0.0017	0.001
Total Beryllium (Be)	mg/L	-	ND	ND	0.0001
Total Bismuth (Bi)	mg/L	-	ND	ND	0.001
Total Boron (B)	mg/L	5	ND	ND	0.05
Total Cadmium (Cd)	mg/L	0.005	ND	ND	0.00001
Total Calcium (Ca)	mg/L	-	32.1	32.7	0.05
Total Chromium (Cr)	mg/L	0.05	ND	ND	0.001
Total Cobalt (Co)	mg/L	-	ND	ND	0.0005
Total Copper (Cu)	mg/L	(1.0)	0.00883	0.0110	0.0002
Total Iron (Fe)	mg/L	(0.3)	0.0065	0.219	0.005
Total Lead (Pb)	mg/L	0.010	ND	ND	0.0002
Total Magnesium (Mg)	mg/L	-	16.9	17.0	0.05
Total Manganese (Mn)	mg/L	(0.05)	ND	0.0839	0.001
Total Mercury (Hg)	mg/L	0.001	ND	ND	0.00001
Total Molybdenum (Mo)	mg/L	-	0.0026	0.0026	0.001
Total Nickel (Ni)	mg/L	-	ND	ND	0.001
Total Phosphorus (P)	mg/L	-	0.100	0.107	0.01
Total Potassium (K)	mg/L	-	4.83	5.15	0.05
Total Selenium (Se)	mg/L	0.01	ND	ND	0.0001
Total Silicon (Si)	mg/L	-	13.3	13.4	0.1
Total Silver (Ag)	mg/L	-	ND	ND	0.00002
Total Sodium (Na)	mg/L	(200)	46.2	47.3	0.05
Total Strontium (Sr)	mg/L	-	0.131	0.133	0.001
Total Sulphur (S)	mg/L	-	ND	ND	3
Total Thallium (Tl)	mg/L	-	ND	ND	0.00005
Total Tin (Sn)	mg/L	-	ND	ND	0.005
Total Titanium (Ti)	mg/L	-	ND	ND	0.005
Total Uranium (U)	mg/L	0.02	ND	ND	0.0001
Total Vanadium (V)	mg/L	-	ND	ND	0.005
Total Zinc (Zn)	mg/L	(5)	ND	0.0099	0.005
Total Zirconium (Zr)	mg/L	-	ND	ND	0.0005
Hardness as CaCO ₃	mg/L	(500)	150	152	0.5

DWG = BC or Canadian drinking water guidelines

() = indicates DWG limit is aesthetic, ie not health-related

MDL = Method detection limit

ND = less than the method detection limit indicated

Northern Laboratories (2010) Ltd.

Mailing Address: P.O. Box 1035 Prince Rupert, BC V8J 4B7 • Shipping Address: 251 Kaien Rd. Prince Rupert, BC
Phone: 250.627.1906 • Fax: 250.627.8214 • www.norlabsltd.com • info@norlabsltd.com

THM Sampling

THM's (Trihalomethanes) are by products formed when chlorine comes into contact with organic matter in the drinking water. The following lab results indicate that the potable water supply in the Village of Port Clements is well under the maximum Total trihalomethane concentration according to Canadian Drinking Water Guidelines (DWG):



ANALYSIS FINAL REPORT

Report to: Sean O'Donoghue
Public Works Department
Village of Port Clements
Box 198
Port Clements, B.C. V0T 1R0
Tel 250.557.4326 / Fax 250.557.4568
publicworks@portclements.ca
debby.peng@northernhealth.ca

Lab reference: 145897

Date received: November 20, 2014

Date reported: December 11, 2014

Methodology:

All tests were done in accordance with standard procedures published by BC MoE, Health Canada, Environment Canada, the American Public Health Association, or the US EPA.

Results:

Parameter	Units	DWG	Post Treatment Nov 20/14 11:25	End of Bayview Nov 20/14 12:15	MDL
Trihalomethanes					
Chloroform	µg/L	-	18	20	1.0
Chlorodibromomethane	µg/L	-	1.3	1.7	1.0
Bromodichloromethane	µg/L	-	5.0	6.8	1.0
Bromoform	µg/L	-	ND	ND	1.0
Total trihalomethanes	µg/L	100	24	29	1

MDL = Method detection limit
ND = Less than MDL

DWG = BC or Canadian drinking water guidelines

Forthcoming Major Projects

Based on direction from council and strong opinions in the community about the aesthetic quality of our drinking water, as well as test results indicating high levels of manganese within the distribution system, public works will be focused in 2015 with improving the taste of the drinking water within the distribution system, using methods including minor process adjustments, enhanced flushing and swabbing (pigging) of distribution mains. A review and quality testing will be implemented after each stage of these efforts to see their effects.

It is also important to undertake a review of and update our existing Emergency Response Plan as it refers to our complete water system.

It is public works hope that funding can be secured to enable a robust engineering study of both the aging infrastructure as well as water treatment processes to guide us in future decisions in maintaining and improving the entire system.

Prepared by Sean O'Donoghue, Public Works Superintendent for The Village of Port Clements.

Centennial Committee

Port Clements turned 100 on March 19, 2014

On August 19, 2013, the wheels were set in motion to form a Centennial Committee to oversee events for our Centennial year. With representatives from the Historical Society, Seniors Association, and the Recreation Commission, together with three members of Council and the Village office liaison, the Centennial Committee was formed and met once a month.

In the initial stages committee members energetically discussed a multitude of ideas – some realistic and some not so realistic once restraints such as timelines were taken into consideration. After a Centennial Open House meeting was held for public input, the Committee proceeded with plans for Port's 100th celebrations. Events were organized through collaborative effort from both committee members and additional volunteer members of the community.

Sought after prized items were the centennial calendar, cartoon map, and centennial bottled water showcasing the Committee's customized labels. In January we had a service in St. Mark's church which marked the 100th anniversary of the first Anglican service in that church's history. Working with Canada Post we had a 'Cancellation Stamp' created using a design featuring the Golden Spruce, and the Rainbow Wharf. Incidentally, it was Port's post office's 100th anniversary too. A Crossword Puzzle was included in the Village's February Newsletter. The puzzle covered historical items related to Port Clements with a deadline for completed puzzles to which participants received a Village lapel pin for participating.

Of course what is a birthday without a party! On Wednesday, March 19th we had a colourful barbeque birthday party which included donated balloon animals plus other decorations, and 100 cupcakes. This event was held in the Seniors' meeting room who oversaw the barbequing and catering. The party was enjoyed by many families and members of the community.



The Port Clements Seniors' Group hosted the Seniors Winter Games for 2014, and the first week of June was Seniors' Week. Both events held games whereby the winners were awarded medals. These medals recognized Port's Centennial year and made for a great commemorative contribution by the Seniors.

The summer celebrations included a float for the Canada Days parade that depicted the logging era over the years.



An exciting highlight to our July 1st was a visit from the Canadian Navy. Officers and crew of HMCS Edmonton and HMCS Brandon enjoyed a barbeque, sports, and community tours.



In conjunction with the Tourism Committee, at Millennium Park, the Time Capsule Internment event was held which included a barbeque and kids' activities. Despite unfavourable weather conditions this event was well attended.

2014 also marked the 70th Anniversary of the end of WWII. Recognition is being given to the Historical Society who involved students from the Port Clements Elementary school to put together a display featuring the mosquito bomber of WWII. The wood construction used to make the bomber came from the Sitka Spruce tree that grows on Haida Gwaii, then known as The Queen Charlotte Islands. This contribution from the young members of the community was enjoyed by many who attended Port's Remembrance Day ceremony.

To kick off the Christmas festivities in the community, the beginning of December marked a cozy Caroling Sing-A-Long event. Families gathered at the quaint St. Mark's church to sing Christmas carols, enjoy a cup of hot chocolate, and candy canes while socializing. To wrap up our milestone year, the community was treated to a grand display of fireworks early in the evening of New Year's Eve. The Port Clements Fire Department provided hot chocolate with whipped cream. As the months unfolded it became evident that this event was a huge success as community members seemed to carry that "boost in their spirits" well into the New Year.

Upon reflection, the realization of ensuring nothing gets dropped demands the requirement of *great committee members and additional volunteer support*. Unfortunately the main driving force behind this Committee would not see the year through to its end. The Chairman and Mayor, Wally Cheer, passed away suddenly on August 20th. Wally loved Port Clements and strived to make the community a great place to live. He was and still is dearly missed.

2014 marked the 75th anniversary of the building of the Community Hall as well as the 5th anniversary of the opening of the Multiplex which houses the elementary school, Vancouver Island Regional Library, and the Village office and council chambers. Port Clements is a wonderful community to live in and to raise a family. The Centennial Committee wanted to mark the births of newborns from Port Clements, during the 2014 year. Gift packages were presented to the newborn and their parent(s). In the end, it turned out the population of Port Clements increased by four. It is our hope that along with these four newborns, many of the youth and families of 2014 will be in attendance in 2064 when the time capsule is due to be opened as Port Clements celebrates its 150th birthday, and that Port Clements will continue to thrive as a wonderful community.

Sharon Ferretti
Deputy Clerk/Treasurer



2014 SENIORS REPORT – JOB WELL DONE!

Port/Tlell Senior's proudly participated at all functions initiated by the Centennial Committee in 2014 starting with the church Service at St. Mark's on January 18th by providing refreshments in the Senior's room following the event. Port Clements officially celebrated its 100th birthday in a beautifully decorated Senior's room with 100 cupcakes made by residents. The Senior's barbequed the hot dogs, a variety of salads kept arriving and a good time was had by all attending.

On March 22nd the All Island Senior Games were held at the Community Hall, Yakoun Inn and School Gym. All was organized by the Port Seniors with the help of our Junior group assisting in the set-up, serving of lunch and clean up after the event. Seniors arrived from Sandspit, Queen Charlotte, Skidegate, Tlell, Old Massett and Masset. A very healthy lunch was catered by Angela's Place. A special THANK YOU to all the people who helped to make this event such a huge success.

June 1st – 7th was Seniors Week. It was celebrated with fun games such as PICKLE BALL, a new game introduced by the Queen Charlotte Seniors, followed by a barbeque and movie. A Car Rally was also held and for those who took part it was a blast. The week ended with a family barbeque.

June 27th – 29th was the Canada Days Celebration and the Seniors were there to assist with various events throughout the weekend.

July 1st marked the arrival of the two Navy Ships and the crew were treated with a barbeque and special tours throughout the Port Clements area.

An All Island Seniors Picnic was held in late July at the Tlell Fairgrounds. Even though it rained a good time was had by all, many thanks to the organizers for all their hard work.

August 4th marked the internment of the Time Capsule. The weather did not deter the seniors from attending this important event and we enjoyed the barbeque and interacting with others at the Centennial Park.

It gave me great pleasure to be part of the Seniors Group and to see so many Senior's participating and helping wherever needed. 2014 was a busy year and through sickness and sadness we stood as one.

Marilyn Bliss

Port Clements Volunteer Fire Department

~ 2014 Annual Report ~

Membership

In 2014 our Membership dwindled due to retirement and members moving away.

The 2014 membership:

- 14 Fire Fighters
- 2 Probationary Fire Fighters
- 1 Junior Fire Fighter

Emergency Response

In 2014 the PCVFD responded to 7 Emergencies. These are described as follows:

- 1 Suspected Electrical Fire
- 1 Lift Assist for BC Ambulance
- 2 Equipment Fires
- 3 Fires

Training

In addition to regular training drills 8 members were re-certified in OFA Level 1 First Aid. 1 Member trained, and certified in First Responder Level 3.

The PCVFD also received 2 building donations for live fire demolition. The members took care to remove environmental hazards from the buildings and then proceeded to burn the buildings and successfully extinguish them. The buildings were later fully burned to the ground in a safe and controlled manner as a service to the property owner.

Significant Developments

In 2014 we changed our dispatch system. Previously we had our fire phone number ring at the village office and to 4-members houses simultaneously. In this system there was significant chance that a fire call would be missed when people weren't home.

Our new system uses a service provided by the company Northern 911. Our existing emergency number now routes to their offices in Ontario. Our emergency line is now monitored 24/7/365 by a staffed and redundant call center. We are very pleased with this service and barring a few minor incidents have had great success with the service. It should be noted that the service also represents a significant cost savings to the Village since the 4 additional lines do not have to be in use.

In the community

In 2014 the PCVFD participated in many community events. While we use many of these events as a fundraiser for the Firemen's Association we also believe it is an important function to support our community when called to do so.

In 2014 fund raising events:

- Soccer Sunday concession stand at the community park
- Canada Days concession stand at the community park

We volunteered our time and resources to support the community in the following (non-fund raising events)

- Port Clements centennial celebration concession for the community and Canadian Navy
- Halloween – we cooked up snacks such as hot dogs and corn dogs (which were a big hit!) and prepared warm drinks for the community members at the fire hall.
- New Years Eve – members volunteered at a late night concession on New Years Eve to support the Rec Commission during the new years celebration.

This year the Volunteer Firemen's Association donated \$500 to the Port Clements Community Hall Society to put towards a new roof.

Members from the VFD participated in Fire Prevention week at the Elementary School. Members provided a video presentation and spoke with students about fire safety and encouraged students to create a fire escape plan with their parents. Students were also given a tour of the Fire Hall and go to see our equipment up close, which they very much enjoy.



A practice fire in December 2014



A practice fire in April 2014



Fire Chief Craig Beachy is recognized for 30 years of Service to the Port Clements Volunteer Fire Department



Members with the Strong Start program during Fire Prevention Week

February 18, 2015

To – Village of Port Clements

From – Recreation Committee

Re – Annual Report for 2014

Movie nights have been well attended – these events take place approx 9 months of the year – enjoyed by families of all ages – with popcorn, drinks and chocolate treats. Thanks to volunteers who help to set this up and the assist with the clean-up.

Easter is the first event – which took place April 19 at the Community Park. The weather was not the best but for those that did turn out they shared their treasures with a scavenger hunt and to warm up with some baking and hot chocolate.

Canada Day was held June 27, 28 and 29. This was Port Clement's Centennial year (100)

This event started off with the Friday evening kids Fishing Derby with 44 fishers registered and a huge variety of catches – weather was chilly with wind gusts that did settle down after the tarps went up. Huge thank you to Germain for setting this up, doing all the organizing and making this successful.

Saturday was parade day, baseball and soccer games and a loggers sports event.

Sunday we had the final votes for the bird house competition. The boat race from Yakoun River to the small craft harbour 4 water crafts. The mud bog took place in the afternoon and not without a lot of mud in that muddy water.

We were honored to have the Navy Ships come to the Rainbow Wharf from July 1 to 3. HMS Edmonton and HMS Brandon.

Tours were available and both a welcoming and bon voyage took place. Barbecue, baseball games at the Community park was well attended by islanders. Thanks to Wally Cheer for his hard work and dedication to having this come to Port Clements.

Breakfast with Santa is always a fun time – with head chef Matt, the egg turner, and his crew putting up an enjoyable breakfast of pancakes, bacon and eggs.

Santa made an appearance to the delight of approx. 60 young ones.

To end the year we assisted the Centennial committee to put on a fabulous display of fireworks. The night was perfect and also a perfect way to end the year.

A lot of this would not happen if not for the volunteers that we have – please be proud of our folks for taking these events on.

Thanks to all.....The Port Clements Recreation Committee.

Bev Lore, Matt Gaspar, Sean O'Donoghue, Angela Mielecki, Sue Couch and Marilyn Bliss

Masset RCMP Report for 2014/15

Over the course of the year 2014 (from January to December 2014), the Masset Detachment of the Royal Canadian Mounted Police experienced an increase in call volume. A total of 1660 calls for service were generated compared to 1292 calls over the same period in 2013. This is approximately a 22% increase for calls for service in 2014 compared to 2013. The increase in calls for policing service is similarly reflected in a 29% increase in the number of charges (both criminal and non-criminal) imposed over the same period. Specific to Port Clements, the revised total number of calls for service for 2014 was 129 calls making for about 8% of cases investigated by the members of the Port Clements's police force (Masset RCMP).

Through community consultations, the Masset RCMP had identified a number of strategic priorities for the fiscal year 2014 (April 2014 to March 2015). In terms of the identified priorities and the overall strategic plan, the following two priorities were specifically identified by the Village of Port Clements:

1. Traffic-Speeding, parking and long load logging trucks.
 - The Masset Detachment's goal on this initiative was to initiate a total of 112 officer/violator contacts through road checks and other dedicated enforcement. This target was set above the day to day routine investigations undertaken in relation to the BC Motor Vehicle Act. The Masset RCMP is on track to meet its target by the end of the current fiscal year (March 31, 2015).
2. Substance Abuse-Drug.
 - The Masset Detachment's goal on this initiative was to increase the number of drug intelligence lead investigations and participation in drug education awareness. The Masset RCMP had some early gains on this initiative however faced with staffing shortages and the transfer of many key investigators, efforts had to be realigned over this last quarter. This realignment is proving to be promising for the future and the overall sustainability of this initiative.

Strategic planning consultations for the upcoming fiscal year (April 2015 to March 2016) have been conducted. As result of the consultation with Port Clements, it is anticipated that a new plan with new formulated initiatives will soon be presented to the Council of Port Clements.

In 2014, the Masset RCMP has undergone a significant turn over in its staff with a new Management Team taking the lead this past December. A total of seven out of nine of its officers were or are currently being replaced with all vacancies expected to be filled by the fall of 2015.

All in all, although Port Clements is a small contributor to the number of calls for service to the Masset RCMP, it continues to play a key role as a strong community partner. The Masset RCMP members are proud to be the police force for Port Clements and look forward to another positive year servicing its populace.

Sgt. Stephan (Steph) J. Drouin
Detachment Commander
Masset (Port Clements) Royal Canadian Mounted Police

Masset RCMP Report for 2014/15

March 2014 – Port Clements DARE Graduation.



2014 Priority List:

TR – Training
INFR – Infrastructure
REC – Recreation/Parks
TOUR – Tourism/Beautification
OTH - Other

Administration Priorities:

INFR - Barge Facility Project Funding & research partnership structure **ONGOING**
OTH - Correct digital Bylaw index/attachments **COMPLETED IN EARLY 2015**

Public Works Priorities:

INFR - Lagoon & Sewer Outfall issues **PARTIAL PROGRESS**
Fire hydrant maintenance – maintain all hydrants **NOT COMPLETED**
Leak detection – design a plan. Tie in with pigging of the lines **NOT COMPLETED**
OTH - Integrated Pest Management – knotweed & rat **ONGOING**
Research on equipment purchases to enhance PW options. **ONGOING**

Council Priorities – Short List

#1 - Barge Facility – construction funding **SOME FUNDING SECURED**
#2 - Derelict Houses – identified 2 properties to work on in 2014. **1 RESOLVED/1 OUTSTANDING**
#3 - Small Craft Harbour – finalize and implement recommendations from SCH Committee **MAINLY COMPLETED**
#4 - Community Park – alder removal, remove old bleachers, build pavilion **PAVILLION FUNDING DID NOT HAPPEN, SOME ALDER REMOVAL DONE – MORE DONE IN EARLY 2015**
#5 - Centennial Activities **SUCCESSFULLY COMPLETED**
#6 - Biomass Heat for Multiplex building **SIGNIFICANT PROGRESS**

Additional ongoing priorities:

INFR - Backup power for Multiplex **ONGOING - FUNDING SOURCES SOUGHT**
Bus shelter **TENDERED – NO RESPONSES – REVIEWING OPTIONS**
Remove water tower **TENDERED AND THEN SUCCESSFUL BIDDER BACKED OUT**
Culverts & Sidewalks for downtown corridor along with Downtown Revitalization
NO WORK
Improved Signage per MIA recommendations **MAINLY COMPLETED**
Water meters **NO WORK**

LED Street Lighting – proposal successful **STILL IN NEGOTIATIONS WITH
BCHYDRO**

REC - Maintenance to park infrastructure (such as playground equipment) **SOME
INVESTIGATION**

Trail Extension from Community park to the Museum **NO WORK**

TOUR - Brochure for 2015 **COMMITTEE STILL DEBATING THIS**

OTH - Wind firm trees in Road allowance by end of Water Drive **DONE**

STRATEGIC PLANNING 2015

COUNCIL

#1 Priority – Water (appearance, leaks, infrastructure replacement requirements, etc)

#2 Priority – Biomass Heating (completion of project started in 2014)

#3 Priority – Industrial Park road (need a plan that will seek to complete major upgrades over a 2-4 year period)

#4 Priority – Derelict Homes (Council members to identify 2 properties to work on in 2015)

#5 Priority – Retaining Wall on Yakoun Lane – replacement decision

Tied in with these priorities then are the Public Works and Administration priorities:

PUBLIC WORKS

Priority #1 – pigging of lines, snorkel in water reservoirs and additional testing for more data

Priority #2 – completion of biomass project

Priority #3 – Work with Administration on plan/tenders for Industrial Road upgrades

Priority #4 – Work with Rec Commission on Community Park Upgrades

ADMINISTRATION

Priority #1 – keep looking for funds for water infrastructure work in case we are not successful with the application currently in the queue – or proceed with tendering and getting work underway if that funding application is successful as quickly as practical

Priority #2 – tracking and claiming for all outstanding funds receivable for biomass project – tendering next phases of work to be done as required – liaison with Public Works to keep this moving forward in a timely manner

Priority #3 – work with Public Works on 2-4 year plan and then tenders for Industrial Road upgrades

Priority #4 – work on derelict properties once Council has identified which 2 are slated for 2015

OTHER CONSIDERATIONS

Rec Committee indicated that they will prioritize playground equipment and upgrades in the Community Park in 2015 – as a result we increased their budget and funding applications have been submitted

Rainbow Wharf needs to be inspected and then Council will have to consider its future based on the results of the information obtained.

Dog issues are a concern – what would a solution look like?

Year ended December 31, 2014

Elected Officials

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>	<u>Total per Official</u>
Cheer, Wally	Mayor	\$ 2,625.00	\$ 292.87	\$ 2,917.87
Thomas, Urs	Councillor	\$ 2,333.32	\$ 239.12	\$ 2,572.44
Gould, Norman	Councillor	\$ 2,100.00	\$ 0.00	\$ 2,100.00
Gaspar, Matt	Councillor	\$ 2,100.00	\$ 0.00	\$ 2,100.00
Falconbridge, Kazamir	Councillor	\$ 2,216.66	\$ 830.00	\$ 3,046.66
<u>TOTALS FOR ALL OFFICIALS</u>		<u>\$11,374.98</u>	<u>\$ 1,361.99</u>	<u>\$12,736.97</u>

Employees

Employees over \$75,000.00	\$ 0.00	\$ 0.00	\$ 0.00
Employees under \$75,000.00 (all)	<u>\$212,058.26</u>	<u>\$ 1,611.41</u>	<u>\$ 213,669.67</u>
<u>GRAND TOTAL</u>	<u>\$223,433.24</u>	<u>\$ 2,973.40</u>	<u>\$226,406.64</u>

VILLAGE OF PORT CLEMENTS

FINANCIAL STATEMENTS

DECEMBER 31, 2014

Certified General Accountant

Independent Auditor's Report

To the Mayor and Councillors of the
Village of Port Clements,

I have audited the statement of financial position of the Village of Port Clements as at December 31, 2014, and the statement of operations, changes in net debt, cash flows for the year then ended, and a summary of significant policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for local governments, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I have conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the municipality's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

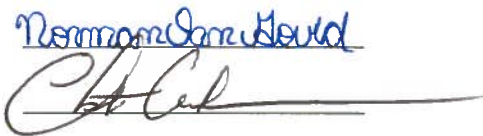
In my opinion, these financial statements present fairly, in all material respects, the financial position of the municipality as at December 31, 2014 and the results of its operations and changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles for local governments.

A.W. Vandermeer
A.W. Vandermeer & Associates
Certified General Accountant

**VILLAGE OF PORT CLEMENTS
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2014**

	2014 \$	2013 \$
Assets		
Financial assets		
Cash	849,825	877,569
Temporary investments	1,591,805	1,390,987
Property taxes and utilities receivable (Note 3)	84,324	107,195
Trade, government and other receivables (Note 3)	14,537	33,870
	<u>2,540,491</u>	<u>2,409,621</u>
Liabilities		
Trade accounts payable and accruals	19,327	21,999
Deferred revenue (Note 4)	155,708	151,381
	<u>175,035</u>	<u>173,380</u>
Net financial assets	<u>2,365,456</u>	<u>2,236,241</u>
Non-financial assets		
Tangible capital assets (Notes 1 and 5)	8,088,876	8,206,660
Inventories (Notes 1(e))	28,238	27,325
Prepaid expenses and deferred charges	17,995	20,262
	<u>8,135,109</u>	<u>8,254,247</u>
Accumulated surplus	<u>10,500,565</u>	<u>10,490,488</u>
Represented by:		
Operating funds	2,388,964	2,263,604
Statutory Reserve (Note 7)	22,725	20,224
Equity in tangible capital assets (Note 6)	8,088,876	8,206,660
	<u>10,500,565</u>	<u>10,490,488</u>

Approved by the Mayor and Council



The accompanying notes are an integral part of these financial statements.

VILLAGE OF PORT CLEMENTS
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2014

	Budget	2014	2013
	\$	\$	\$
Revenue			
Property taxes	212,816	211,344	208,546
Grants in lieu	6,600	7,440	6,315
Services	9,665	8,250	16,306
Revenue from own sources	161,550	159,515	121,443
Multi purpose building rental	12,350	14,178	12,206
Unconditional grants	251,920	250,351	251,920
Conditional grants	105,625	139,232	199,125
Interest and penalties	-	45,499	47,393
Collections for other agencies	206,530	190,391	196,717
	<u>967,056</u>	<u>1,026,200</u>	<u>1,059,971</u>
Total revenue			
	<u>967,056</u>	<u>1,026,200</u>	<u>1,059,971</u>
Expenditures			
Legislative	39,350	25,521	30,073
General administration	198,200	182,570	190,777
Protective services	49,500	42,731	37,102
Emergency services	750	12,884	3,835
Common services	20,900	25,807	25,924
Wharf	9,050	3,991	21,598
Small craft harbour	13,500	11,564	8,625
Roads	46,900	34,178	37,327
Environmental	1,080	(355)	596
Economic development	9,000	2,479	56,144
Parks, recreation and tourism	49,500	75,773	56,707
Water and Sewer	139,575	100,022	100,513
Multipurpose building maintenance	41,800	47,742	38,212
Fiscal services	2,500	1,640	2,134
Amortization	255,966	259,194	257,039
Payments to other agencies	207,030	190,382	196,635
	<u>1,084,601</u>	<u>1,016,123</u>	<u>1,063,241</u>
Excess operating revenue over expenses	(117,545)	10,077	(3,270)
Accumulated surplus, beginning of year	<u>10,490,488</u>	<u>10,490,488</u>	<u>10,493,758</u>
Accumulated surplus, end of year	<u><u>10,372,943</u></u>	<u><u>10,500,565</u></u>	<u><u>10,490,488</u></u>

The accompanying notes are an integral part of these financial statements.

**VILLAGE OF PORT CLEMENTS
STATEMENT OF CHANGES IN NET DEBT
FOR THE YEAR ENDED DECEMBER 31, 2014**

	Budget \$	2014 \$	2013 \$
Excess revenue over expenses	(117,545)	10,077	(3,270)
Amortization of tangible capital assets		259,194	257,039
Change in inventories		(913)	7,649
Change in prepaid expenses		2,267	(1,180)
Disposition tangible capital assets		2,756	-
Acquisition of tangible capital assets	90,000	(144,166)	(14,107)
Increase (decrease) in net financial assets	<u>(207,545)</u>	<u>129,215</u>	<u>246,131</u>
Net financial assets, beginning of year		2,236,241	1,990,110
Net financial assets, end of year		<u><u>2,365,456</u></u>	<u><u>2,236,241</u></u>

The accompanying notes are an integral part of these financial statements.

**VILLAGE OF PORT CLEMENTS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2014**

	2014 \$	2013 \$
Operating		
Excess revenue over expenses	10,077	(3,270)
<i>Non-cash charges to operating</i>		
Amortization	259,194	257,039
Inventory	(913)	7,649
<i>Changes to financial assets/liabilities</i>		
Accounts receivable	42,204	1,308
Accounts payable	(2,672)	(8,916)
Deferred revenue	4,327	(59,954)
Prepaid expenses	2,267	(1,180)
	<u>314,484</u>	<u>192,676</u>
Capital		
Disposition of tangible capital assets	2,756	-
Acquisition of tangible capital assets	<u>(144,166)</u>	<u>(14,107)</u>
	<u>(141,410)</u>	<u>(14,107)</u>
Financing activities	-	-
Change in cash and cash equivalents	173,074	178,569
Opening cash and cash equivalents	<u>2,268,556</u>	<u>2,089,987</u>
Closing cash and cash equivalents	<u><u>2,441,630</u></u>	<u><u>2,268,556</u></u>
Composition of cash and cash equivalents		
Cash	849,825	877,569
Temporary investments	<u>1,591,805</u>	<u>1,390,987</u>
	<u><u>2,441,630</u></u>	<u><u>2,268,556</u></u>

The accompanying notes are an integral part of these financial statements.

VILLAGE OF PORT CLEMENTS
SCHEDULE OF TANGIBLE CAPITAL ASSETS
YEAR ENDED DECEMBER 31, 2014

	Land	Buildings	Fire Department Equipment	Office Equipment	Tools & Equipment	Vehicles	Roads & Sidewalks	Biomass Heating System	Water	Sewer	Parks & Recreation	2014 Total	2013 Total
Historical cost													
Opening balance	349,954	3,636,754	476,885	19,594	72,755	19,334	350,386	-	2,207,504	1,390,634	1,012,218	9,536,018	9,521,911
Adjustments	-	28,331	-	-	-	-	-	-	-	-	(28,331)	-	-
Dispositions	-	-	-	-	(4,833)	(3,533)	-	-	-	-	-	(8,366)	-
Additions	52,640	-	-	-	19,260	19,260	-	68,754	-	-	3,512	144,166	14,107
Closing balance	402,594	3,665,085	476,885	19,594	67,922	35,061	350,386	68,754	2,207,504	1,390,634	987,399	9,671,818	9,536,018
Accumulated amortization													
Opening balance	-	567,801	117,917	11,756	11,026	11,600	52,558	-	197,160	208,595	150,945	1,329,358	1,072,319
Adjustments	-	7,083	-	-	-	-	-	-	-	-	(7,083)	-	-
Dispositions	-	-	-	-	(4,833)	(777)	-	-	-	-	-	(5,610)	-
Amortization expense	-	102,603	25,136	1,960	2,124	3,506	8,759	-	55,188	34,766	25,152	259,194	257,039
	-	677,487	143,053	13,716	8,317	14,329	61,317	-	252,348	243,361	169,014	1,582,942	1,329,358
Net book value	402,594	2,987,598	333,832	5,878	59,605	20,732	289,069	68,754	1,955,156	1,147,273	818,385	8,088,876	8,206,660

The accompanying notes are an integral part of these financial statements.

**VILLAGE OF PORT CLEMENTS
SEGMENT DISCLOSURE
FOR THE YEAR ENDED DECEMBER 31, 2014**

	<u>General</u>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Revenue				
Property taxes	125,023	48,763	37,558	211,344
Grants in lieu	7,440			7,440
Services	8,250			8,250
Revenue from own sources	78,984	53,052	27,479	159,515
Multi purpose building rental	14,178			14,178
Unconditional grants	250,351			250,351
Conditional grants	139,232			139,232
Interest and penalties	42,792	2,707		45,499
Collections for other agencies	190,391			190,391
	<u>856,641</u>	<u>104,522</u>	<u>65,037</u>	<u>1,026,200</u>
Expenditures				
Legislative	25,521			25,521
General administration	182,570			182,570
Protective services	42,731			42,731
Emergency services	12,884			12,884
Common services	25,807			25,807
Wharf	3,991			3,991
Small craft harbour	11,564			11,564
Roads	34,178			34,178
Environmental	(355)			(355)
Economic development	2,479			2,479
Parks, recreation and tourism	75,773			75,773
Water and Sewer	-	59,038	40,984	100,022
Multipurpose building maintenance	47,742			47,742
Fiscal services	1,640			1,640
Amortization	169,240	55,188	34,766	259,194
Payments to other agencies	190,382			190,382
	<u>826,147</u>	<u>114,226</u>	<u>75,750</u>	<u>1,016,123</u>
Operating fund surplus	<u><u>30,494</u></u>	<u><u>(9,704)</u></u>	<u><u>(10,713)</u></u>	<u><u>10,077</u></u>

The accompanying notes are an integral part of these financial statements.

VILLAGE OF PORT CLEMENTS
CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2014

	General	Water	Sewer	Total	Reserve	Tangible Capital Assets
Revenue	856,641	104,522	65,037	1,026,200		
Expenditures	826,147	114,226	75,750	1,016,123		
Current year surplus (deficit)	30,494	(9,704)	(10,713)	10,077	-	-
Current year adjustments						
Transfers to reserve	(2,501)				2,501	
Amortization	169,240	55,188	34,766	259,194		(259,194)
Disposition of assets	2,756			2,756		(2,756)
Additions to assets	(144,166)			(144,166)		144,166
	25,329	55,188	34,766	117,784	2,501	(117,784)
Accumulated surplus beginning balance	1,356,631	523,660	383,313	2,263,604	20,224	8,206,660
Accumulated surplus ending balance	1,412,454	569,144	407,366	2,388,964	22,725	8,088,876

The accompanying notes are an integral part of these financial statements.

**VILLAGE OF PORT CLEMENTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014**

The Village of Port Clements is a municipality and provides general government, water, sewer and related services to the residents of Port Clements, B. C.

1. Significant accounting policies

(a) Basis of presentation

The financial statements of the Village of Port Clements are the representations of management prepared in accordance with local government accounting standards established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. The Financial Statements reflect the combined results and activities of the reporting entity which is comprised of the Operating, Water, Sewer and Reserve funds and all organizations that are accountable for the administration of their financial affairs and resources to the Council and are controlled or owned by the Village.

(b) Revenue recognition

Taxes are recognized as revenue when they are levied. Sale of services and user fee revenues are recognized when the service or product is provided by the Village. Conditional grant revenues are recognized when specified conditions have been completed. Unconditional grant revenue is recognized when the funding becomes receivable. Revenue unearned in the current period is recorded as deferred revenue.

(c) Tangible capital assets

Tangible capital assets, comprised of capital assets and capital work-in-progress, are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight line basis over the estimated useful life of the asset commencing in the year the asset is put into service. Assets under development are not amortized until the asset is available for productive use. Estimated useful lives are as follows:

	Years
Land improvements	40
Buildings	25 – 50
Mobile equipment	10 – 20
Furniture, small tools and office equipment	10
Vehicles	10
Infrastructure	40

(d) Use of estimates

The preparation of consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses during the period. Significant areas requiring estimates include the determination of payroll liabilities and provisions for contingencies. As such actual amounts could differ from the estimates.

(e) Inventories of land for resale

Inventories of land for resale are recorded at cost.

(f) Reserves

Appropriations of the equity of operating funds are provided to allow for anticipated future capital and operating expenditures (see Note 10).

2. Banking facilities

The Village of Port Clements has been provided a \$189,000 operating line of credit at prime with the Canadian Imperial Bank of Commerce.

VILLAGE OF PORT CLEMENTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014

3. Accounts receivable	2014	2013
	\$	\$
Property Taxes and Utilities		
Property taxes	86,769	108,106
Utilities	<u>(2,445)</u>	<u>(911)</u>
	<u>84,324</u>	<u>107,195</u>
Trade, Government and Other		
Sales taxes receivable	6,313	5,821
Other receivables	<u>8,224</u>	<u>28,049</u>
	<u>14,537</u>	<u>33,870</u>

4. Deferred income	2014	2013
Donation (Centennial Pavilion)	5,000	5,000
Federal Gas Tax Community Works	134,647	133,481
Prepaid taxes, business licenses, fitness memberships	9,261	-
Parks Canada	1,800	-
Tax sale	<u>5,000</u>	<u>12,900</u>
	<u>155,708</u>	<u>151,381</u>

Federal gas tax

The Community Works Fund Agreement (Gas Tax) funding is provided by the Government of Canada. The use of the funding is established by an agreement between the Municipality and the Union of British Columbia Municipalities. Funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects.

5. Tangible capital assets	2014	2013
	\$	\$
Land	402,594	349,954
Buildings	2,987,598	3,068,953
Automotive	20,732	7,734
Fire Department equipment	333,832	358,968
Office Equipment	5,878	7,838
Tools & Equipment	59,605	61,729
Parks & Recreation	818,385	861,273
Roads and Sidewalks	289,069	297,828
Biomass Heating System	68,754	-
Water System	1,955,156	2,010,344
Sewer System	<u>1,147,273</u>	<u>1,182,039</u>
	<u>8,088,876</u>	<u>8,206,660</u>

6. Equity in tangible capital assets

Equity in tangible capital assets (TCA) represents the net book value of total capital assets less long term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	2014	2013
Equity in tangible capital assets, beginning	8,206,660	8,449,592
Add: capital acquisitions	144,166	14,107
Less: dispositions	(2,756)	-
Less: amortization	<u>(259,194)</u>	<u>(257,039)</u>
Equity in tangible capital assets, ending	<u>8,088,876</u>	<u>8,206,660</u>

**VILLAGE OF PORT CLEMENTS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014**

7. Reserves

	2014	2013
	\$	\$
Building reserve fund	4,261	4,261
Latecomers' fee reserve	9,369	9,369
Fire department reserve	5,500	3,000
Planning fund reserve	<u>3,595</u>	<u>3,594</u>
	<u>22,725</u>	<u>20,224</u>

These internally restricted amounts are not available for other purposes without approval of the mayor and council.

8. Operating leases

Xerox

Quarterly payment of \$431.78 for the lease of the photocopier for the term February 1, 2012 to February 1, 2017.

9. Contingent liabilities and commitments

- a) The municipality and its employees contribute to the Municipal Pension Plan (the plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of benefits. The plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The plan has about 182,000 active members and approximately 75,000 retired members. Active members include approximately 36,000 contributors from local government.

The most recent actuarial valuation as at December 31, 2012 indicated \$1,370 million funding deficit for basic pension benefits. The next valuation will be at December 31, 2015 with the results available in 2016.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The Village of Port Clements paid \$19,994 (2013 - \$14,497) for employer contributions to the plan in fiscal 2014.

10. Financial Instruments

The municipality's financial instruments consist of cash and term deposits, accounts and taxes receivable, grants receivable, and accounts payable. Unless otherwise noted, it is management's opinion that the municipality is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximates their carrying values.



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
FAX :250-557-4568
Email : cao@portclements.ca
Web : www.portclements.ca

Minutes of the regular meeting of the Port Clements Council held June 1, 2015 in the Council Chambers.

Present:

Mayor Gould
Councillor Daugert
Councillor Cunningham
Councillor O'Brien Anderson
Councillor Gaspar – via teleconference
CAO – Kim Mushynsky
1 member of the public in attendance

1. ADOPT AGENDA.

Meeting was called to order at 7:05pm

2015-148 - Moved by Councillor Daugert, seconded by Councillor Cunningham
THAT the agenda be adopted as amended adding C2 – Letter of Support for Queen Charlotte Volunteer Pilot project, NB-5 –
Business Façade application from Golden Spruce Motel.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1 – MIEDS – Community Forest
Cameron Bell updated Council on the status of the Community Forest and sought ideas on moving forward.

3. MINUTES.

M-1 – Regular Meeting of Council May 19, 2015
2015-149 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cunningham
THAT we accept the May 19, 2015 Regular Meeting minutes as present.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE.

C-1 – Northwest British Columbia Resource Benefits Alliance
2015-150 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson
THAT Council receive and file the letter from the NWBC Resource Benefits Alliance to the Premier of BC.
CARRIED

C-2 – Queen Charlotte request for letter of support for pilot test of Volunteer tracking software
2015-151 Moved by Councillor Daugert, seconded by Councillor Cunningham
THAT the Village of Port Clements advise Queen Charlotte that we support the concept and that although we don't know at
this time whether we would be interested in using it we are interested in hearing about their opinion based on their pilot
project. Further, that Council approve a letter of support for Gwaii Trust for funding for this trial.
CARRIED

6. GOVERNMENT.

m-1

7. FINANCE.

F-1 – Cheque listing to May 27, 2015

2015-152 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cunningham
THAT we receive the May 27, 2015 cheque listing presented.

CARRIED

F-2 – Crown Grant for Industrial Land

2015-153 – Moved by Councillor Daugert, seconded by Councillor Cunningham

THAT Council authorize the Administrator to proceed with completing the survey, timber appraisal and land appraisal for the additional Crown Land in the Industrial Park per the request from the Ministry of Forests, Lands and Natural Resources.

CARRIED

8. NEW BUSINESS.

NB-1 – Bylaw Enforcement

2015-154 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT Council receive this report.

CARRIED

2015-155 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cunningham

THAT Council direct staff to investigate the training requirement for Bylaw Enforcement and report back to Council on our options.

CARRIED

NB-2 - #1a Cedar Avenue East

2015-156 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson

THAT Council authorize staff to direct the Fire Department to burn the building located at #1a Cedar Avenue East as part of a fire practice and then direct Public Works to ensure that any remaining cleaning of the lot is done.

CARRIED

NB-3 – Northern Living Allowance

2015-157 – Moved by Councillor Daugert, seconded by Councillor Cunningham

THAT Council direct Administration to approach all island communities including the Regional District to send a joint letter to Revenue Canada requesting that they come to Haida Gwaii in person to review the status of the Northern Living Allowance for our area.

CARRIED

NB-4 – Grants

2015-158 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT Council approve the application for trail extension to the Canada 150 fund and authorize the Mayor to sign the authorization letter to this effect.

CARRIED

NB-5 – Business Façade – Golden Spruce Motel

2015-159 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cunningham

THAT Council approve the application by the Golden Spruce Motel in the amount of \$1,730 to the Business Façade program.

CARRIED

9. ACTION ITEMS

10. REPORTS AND DISCUSSIONS.

Councillor Cunningham – Town clean up, dog issues, Park management committee, interest in attending UBCM this year

Mayor Gould – regrets for not being able to attend the town clean up

Councillor Daugert – Community Hall roof finished

Councillor O'Brien Anderson – Town clean up, logger sports events for Canada Days

Councillor Gaspar – regrets for not being able to attend the town clean up

CAO Mushynsky – update on Sean O'Donoghue's recent trip to Kelowna for the BC Waste Water Annual conference specific to meetings with Opus Dayton Knight regarding water plant and biomass project and meeting with Fink to see our boiler and discuss the biomass project. Seeking authorization from Council to purchase the materials identified by the Engineers for the biomass boiler project as direct purchasing will save us mark up if we get a contractor to purchase these same items on our

behalf. Asked if any Councillors were available to attend a supper with the Speaker of the Legislature and the Consulate General of Germany on Thursday June 4th. Reported on the success of the community clean up event on May 30th as well as the participation of the school who collected 8 bags of garbage on Friday May 29th.

2015-160 Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert
THAT Council authorize the Administrator and the Public Works Superintendent to direct purchase the materials necessary to proceed with the biomass project up to a maximum of \$40,000.

CARRIED

ADJOURNMENT.

2015-161 - Moved by Councillor Daugert seconded by Councillor Cunningham
THAT the meeting be adjourned at 9:25pm

CARRIED

Ian Gould,
Mayor

Kim Mushynsky,
CAO



BOARD HIGHLIGHTS

May 22, 2015 Board Meeting

Delegations:

Scott Pinhey & Leanne Dohy, Opportunity Manager and Media Relations Advisor for Imperial Oil, respectively, and Joelle Westlund, with Communica Public Affairs Inc. addressed the Board in regard to the WCC LNG project. Mr. Pinhey provided background information on the WCC LNG Project, as well as information pertaining to the LNG facility, work programs and engagement, environmental assessment processes and the next steps of the project.

The Chair thanked Mr. Pinhey, Ms. Dohy and Ms. Westlund for their presentation.

Board Business:

1. The Board approved the Skeena-Queen Charlotte Regional District and Skeena-Queen Charlotte Regional Hospital District draft audited financial statements year-ended December 31, 2014.
2. The Board approved the Prince Rupert Public Library's 2015 Budget request in the amount of \$5,000.
3. The Board received correspondence from the Ministry of Community, Sport and Cultural Development in regard to a feasibility study for the incorporation of Sandspit. The Ministry's report was included with the correspondence and stipulated that, at this time, the community of Sandspit is not a viable option for incorporation.
4. The Board adopted the 2015-2018 strategic priorities report that was developed over a two-day Board strategic planning session hosted on Haida Gwaii on April 25-26, 2015.
5. The Board adopted Bylaw No. 600, 2015, being a bylaw to establish the Sandspit Water Service Advisory Committee in Electoral Area E.
6. The Board received correspondence in regard to the Canada 150 Community Infrastructure Program and, at that same time, resolved to dedicate grant writing resources toward assisting the Haida Gwaii Museum secure funding through the program.

For complete details of the May 22nd, 2015 Board meeting, the Agenda and Minutes are posted under "Quick Links" at www.sqcrd.bc.ca.

C-1

VILLAGE OF PORT CLEMENTS

BYLAW NO. 427, 2015

A Bylaw of the Village of Port Clements to provide for the borrowing of money in anticipation of revenue.

The Council for the Village of Port Clements in open meeting assembled enacts as follows:

Whereas:

- A. The Village of Port Clements (the "Municipality") may not have sufficient money on hand to meet the current lawful expenditures of the Municipality;
- B. Section 177 of the Community Charter permits the Council, without any further approval, consent or assent to borrow money necessary to
 - (a) meet current lawful expenditures, and
 - (b) pay amounts required to meet the Municipality's taxing obligations in relation to another local government or other public body;
- C. The Municipality's outstanding debt for the purposes of Section 177 must not exceed the total of:
 - (a) the unpaid taxes for all purposes imposed during the current year (deemed to be 75% of all taxes imposed for all purposes in the preceding year), and
 - (b) the money remaining due from other governments.
- D. The unpaid taxes calculated as 75% of all taxes imposed for all purposes for the 2014 tax year are \$239,565.00 and the money remaining due from other governments is \$0 totaling \$239,565.00 the total representing the maximum amount that may be borrowed under this bylaw.

G-1

NOW THEREFORE, the Council for the Village of Port Clements in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as "The Village of Port Clements Revenue Anticipation Borrowing Bylaw No. 427, 2015".
2. The Council is authorized to borrow upon the credit of the Municipality from the Canadian Imperial Bank of Commerce an amount or amounts not exceeding the sum of two hundred forty five thousand six hundred and forty five dollars. (\$239,565.00), as may be required and to pay interest thereon at the prime rate of the Canadian Imperial Bank of Commerce.
3. The form of obligation to be given as acknowledgment of the liability shall be a promissory note or notes, or an overdraft agreement bearing the corporate seal and signed by the Mayor and the Treasurer.
4. Bylaw #417, 2014 is hereby repealed.

READ A FIRST TIME THIS Day of June, 2015.

READ A SECOND TIME THIS Day of June, 2015.

READ A THIRD TIME THIS Day of June, 2015.

RECONSIDERED AND FINALLY ADOPTED THIS ____Day of _____, 2015.

IAN GOULD
MAYOR

KIM MUSHYNSKY
ADMINISTRATOR

CERTIFIED A TRUE COPY OF VILLAGE OF
Revenue Anticipation Borrowing Bylaw No. 427, 2015".

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE May 31, 2015

PAGE 1 of 9

Village Of Port Clements
PO BOX 198
Port Clements BC V0T 1R0

29

DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
30Apr2015	Balance Forward				367,578.98
01May2015	Pre-Authorized Credit - PROVINCE OF B.C			742.67	368,321.65
01May2015	Clearing Cheque	150173	225.00		368,096.65
01May2015	Clearing Cheque	150185	1,339.51		366,757.14
01May2015	Withdrawal	22	5,927.46		360,829.68
01May2015	Deposit			6,119.59	366,949.27
01May2015	Clearing Cheque	150190	295.68		366,653.59
01May2015	Clearing Cheque	150191	299.99		366,353.60
01May2015	Clearing Cheque		1,175.00		365,178.60
01May2015	Clearing Cheque	150156	1,500.00		363,678.60
04May2015	Bill Payment BC Hydro 2328675 Vendor Confirmation: 245213	604956	4,268.25		359,410.35
04May2015	Bill Payment CIBC VISA 4503386141757010 Vendor Confirmation: 246015	604073	25.97		359,384.38
04May2015	Clearing Cheque	150194	1,040.00		358,344.38
06May2015	Clearing Cheque	150205	310.12		358,034.26
07May2015	Clearing Cheque	150069	67.09		357,967.17
07May2015	Clearing Cheque	150177	360.00		357,607.17
07May2015	Clearing Cheque	150192	78.75		357,528.42
08May2015	Deposit			2,702.33	360,230.75
08May2015	Clearing Cheque	150175	225.00		360,005.75
11May2015	Clearing Cheque	150202	1,044.72		358,961.03
11May2015	Bank Confirmation A.W. Vandermeer & Associates		25.00		358,936.03
11May2015	GstTax		1.25		358,934.78
11May2015	Clearing Cheque	150207	381.94		358,552.84
11May2015	Clearing Cheque	150213	652.76		357,900.08
11May2015	Clearing Cheque	150212	253.58		357,646.50
11May2015	Clearing Cheque	150216	10.50		357,636.00
11May2015	Withdrawal	22	5,721.77		351,914.23
11May2015	Bill Payment Credit Union MasterCard 5527497140094880 Vendor Confirmation: 167611	625709	9,845.20		342,069.03

continued...

Take advantage of our
special mortgage rate.

2.75%*
4 yr. Fixed
*rates subject to change without notice

Visit your
local branch
to learn more.

www.northsave.com

Printed on 40% Post Consumer Fibre

The Credit Union Deposit Insurance Corporation of British Columbia, a government corporation, protects 100% of all credit union deposits. Credit union equity shares and investments such as mutual funds or RRSP equity plans are not covered by deposit insurance.

If your MasterCard® or Member Card® debit card is lost or stolen call us immediately, 24 hours a day.
For calls originating within Canada and continental USA, please call 1-800-LOST111.
For calls originating outside of Canada or continental USA, call (306) 566-1276 (collect).

Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE May 31, 2015

PAGE 2 of 9

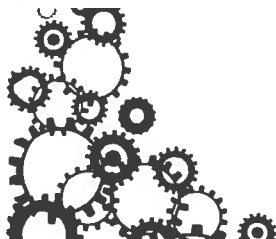
Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
15May2015	Deposit			5,004.92	347,073.95
15May2015	Clearing Cheque	150208	3,130.00		343,943.95
15May2015	Clearing Cheque	150206	4,234.75		339,709.20
15May2015	Clearing Cheque	150210	851.74		338,857.46
19May2015	Bill Payment Telus Communications 2285720649 Vendor Confirmation: 729879	622304	1,310.47		337,546.99
20May2015	Clearing Cheque	150215	266.99		337,280.00
21May2015	Clearing Cheque	150204	100.00		337,180.00
22May2015	Pre-Authorized Credit - SCHOOL DISTRICT 50			501.00	337,681.00
22May2015	Deposit			11,235.36	348,916.36
22May2015	Deposit			8,625.38	357,541.74
25May2015	Clearing Cheque	150217	200.00		357,341.74
25May2015	Clearing Cheque	150234	880.00		356,461.74
27May2015	Transfer in from 643734 Masset cheq			359.80	356,821.54
27May2015	Clearing Cheque	150232	59.72		356,761.82
27May2015	Clearing Cheque	150224	5,460.00		351,301.82
29May2015	Withdrawal	22	6,500.09		344,801.73
29May2015	Clearing Cheque	150229	299.99		344,501.74
29May2015	Clearing Cheque	150232	13,432.50		331,069.24
29May2015	Clearing Cheque	150227	47,035.10		284,034.14
30May2015	Cheque Deposit			179.25	284,213.39
30May2015	Deposit			12,687.08	296,900.47
31May2015	Credit Interest			295.04	297,195.51
31May2015	Monthly Service Fee		55.00		297,140.51
Total Withdrawals and Deposits			118,890.89	48,452.42	

Number of Cheques 29

Membership Shares

30Apr2015	Balance Forward				38.37
Total Withdrawals and Deposits			.00	.00	

continued...



INSPIRE Bursaries

Apply in branch or online at www.northsave.com and you may be eligible to win one of three **INSPIRE** Bursaries.



www.northsave.com

Printed on 40% Post Consumer Fibre

The Credit Union Deposit Insurance Corporation of British Columbia, a government corporation, protects 100% of all credit union deposits. Credit union equity shares and investments such as mutual funds or RRSP equity plans are not covered by deposit insurance.

If your MasterCard® or Member Card® debit card is lost or stolen call us immediately, 24 hours a day.
For calls originating within Canada and continental USA, please call 1-800-LOST1111.
For calls originating outside of Canada or continental USA, call (306) 566-1276 (collect).

Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE May 31, 2015

PAGE 3 of 9

Date	Description	Number	Withdrawals	Deposits	Balance
Business Simply Savings					
30Apr2015	Balance Forward				406,370.81
31May2015	Credit Interest			379.65	406,750.46
	Total Withdrawals and Deposits		.00	379.65	

TERM DEPOSITS

Date	Description	Withdrawals	Deposits	Balance
Term 4: Short Term GSP (30 - 364 Days) -				
30Apr2015	Balance Forward			11,352.23
Start 30Jan2015 - Rate 0.8500% - NextInt 01Nov2015 - Matures 01Nov2015				
Term 7: 12 - 60 Month Term -				
30Apr2015	Balance Forward			260,865.56
Start 13Feb2013 - Rate 2.1500% - NextInt 13Feb2016 - Matures 13Feb2016				
Term 10: 3 Year Harvest Term -				
30Apr2015	Balance Forward			758,250.00
Start 21Nov2013 - Rate 2.0000% - NextInt 21Nov2015 - Matures 21Nov2016				
Term 11: Short Term GSP (30 - 364 Days) -				
30Apr2015	Balance Forward			134,355.32
Start 31Dec2014 - Rate 1.2500% - NextInt 27Aug2015 - Matures 27Aug2015				
Term 12: 12 - 60 Month Term -				
30Apr2015	Balance Forward			300,000.00
Start 04Jul2014 - Rate 1.6000% - NextInt 04Jul2015 - Matures 04Jan2016				
Term 13: Short Term GSP (30 - 364 Days) -				
30Apr2015	Balance Forward			67,556.46
Start 10Feb2015 - Rate 0.8500% - NextInt 31Dec2015 - Matures 31Dec2015				

continued...

Gerry Heaney and John Sneddon present

GOALGETTERS SOCCER CAMP

JULY + AUGUST 2015

Register by
June 15th
for July
or
July 15th
for August

www.northsave.com

Printed on 40% Post Consumer Fibre



The Credit Union Deposit Insurance Corporation of British Columbia, a government corporation, protects 100% of all credit union deposits. Credit union equity shares and investments such as mutual funds or RRSP equity plans are not covered by deposit insurance.

If your MasterCard® or Member Card® debit card is lost or stolen call us immediately, 24 hours a day.
For calls originating within Canada and continental USA, please call 1-800-LOST111.
For calls originating outside of Canada or continental USA, call (306) 566-1276 (collect).

Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE May 31, 2015

PAGE 4 of 9

Assets	Canadian Dollars	US Dollars
Chequing	297,140.51	.00
Savings	406,750.46	.00
Terms	1,532,379.57	.00
Registered Plans	.00	.00
Shares	38.37	.00
Total Assets	2,236,308.91	.00
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
Total Liabilities	.00	.00
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

continued...

www.northsave.com

Printed on 40% Post Consumer Fibre



The Credit Union Deposit Insurance Corporation of British Columbia, a government corporation, protects 100% of all credit union deposits. Credit union equity shares and investments such as mutual funds or RRSP equity plans are not covered by deposit insurance.

If your MasterCard® or Member Card® debit card is lost or stolen call us immediately, 24 hours a day.
For calls originating within Canada and continental USA, please call 1-800-LOST111.
For calls originating outside of Canada or continental USA, call (306) 566-1276 (collect).

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Staff	Councillor O'Brien Anderson expressed an interest in perhaps taking this on as a project
A21	15-07-2013	Drainage concern at far end between Park & Tingley include Yakoun Lane in drainage issue	Gaspar	Develop a plan for addressing this issue
A25	28-01-2014	Biomass heating system for Multiplex	Administrator	Installation set for August 2015
A26	17-02-2014	Historic Councillor Plaque(s)	Gould	Design and create the necessary plaque(s) to mount ingraved plates from 1975 forward Slated for completion before yearend
A27	05-05-2014	Park Management Committee	Administration	Finalize park management plans after new Park Mgmt committee has had a chance to review - expected for July 6 Council mtg
A29				