



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

7:00 p.m. Regular Meeting of Council Monday, July 21, 2014

AGENDA

1. ADOPT AGENDA.
 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.
 3. MINUTES.
M-1-Regular meeting of Council Monday, July 7, 2014
M-2-Regular meeting of Tourism Committee Thursday, June 12, 2014
 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.
 5. ORIGINAL CORRESPONDENCE.
C-1-Lewis Hancock Application for Bursary
C-2-Telus Feasibility Study of Cellular Service in Port Clements
 6. GOVERNMENT.
G-1-Bylaw 417, 2014 to provide for the borrowing of money in anticipation of revenue, reconsider and adopt.
 7. FINANCE.
F-1-Cheque Listing July 16, 2014
F-2-Canadian Imperial Bank of Commerce Bank Statement June 2014
F-3-Northern Savings Credit Union Bank Statement June 2014
F-4-Revenue and Expense Review 2nd Quarter ended June 30, 2014
 8. NEW BUSINESS.
NB-1-Report to Council – Ministry of Transportation Controlled Access Highway Proposal
NB-2-Report to Council – Application for Planned Works, Craig Beachy
NB-3-Report to Council – Appointment of Chief Elections Officer and Deputy CEO
NB-4-Report to Council – 2014 Election Remuneration Rates
 9. ACTION ITEMS.
A-1-See Attached
 10. REPORTS & DISCUSSIONS.
 11. QUESTIONS FROM THE PUBLIC & PRESS.
- ADJOURNMENT.



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Minutes of the Regular meeting of the Port Clements Council held July 7, 2014 in the Council Chambers.

Present:

Mayor Cheer
Councillor Gaspar
Councillor Gould
Councillor Thomas

CAO – Kim Mushynsky

2 members of the public in attendance

Mayor Cheer called the meeting to order at 7pm

1. ADOPT AGENDA.

2014-225 - Moved by Councillor Gaspar, seconded by Councillor Gould

THAT the agenda be adopted with the following additions – C4 – Snack Bar concept, C5 – Village of Queen Charlotte letter of support, C6 – Sandspit Logger Days request for support, C7 – Canada Postmaster letter, BA1 – UBCM 2014

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – Regular Meeting of Council Monday June 16, 2014

2014-226 – Moved by Councillor Gaspar, seconded by Councillor Thomas

THAT we accept the Regular Council meeting minutes from June 16, 2014 meeting as presented.

CARRIED

M-2 – Barge Committee minutes from Wednesday April 2, 2014

2014-227 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we accept the Barge Committee meeting minutes from April 2, 2014 meeting as presented.

CARRIED

M-3 – Barge Committee Meeting minutes from Friday May 16, 2014

2014-228 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we accept the Barge Committee minutes from May 16, 2014 meeting as presented.

CARRIED

M-4 – Tourism Committee Minutes from Thursday, May 8, 2014

2014-229 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we accept the Tourism Committee minutes from May 8, 2014 as presented.

CARRIED

M-5 – Tourism Committee – Navy Visit Meeting Minutes from Thursday May 29, 2014

2014-230 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we accept the Tourism Committee minutes from May 29, 2014 as presented.

CARRIED

M-6 – Centennial Committee minutes from Tuesday June 3, 2014

m-1

2014-231 – Moved by Councillor Gaspar, seconded by Councillor Gould
THAT we accept the Centennial Committee minutes from June 3, 2014 as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – UBCM

2014-232 – Moved by Councillor Gould, seconded by Councillor Thomas
THAT Council not attend the 2014 UBCM in Whistler, deferring to potentially meet with applicable Ministries later in the year in Victoria in regards to the barge facility project.

CARRIED

5. ORIGINAL CORRESPONDENCE.

C-1 – Biomass project RFP quote

2014-233 – Moved by Councillor Thomas, seconded by Councillor Gaspar
THAT we accept the quote from Wunderlin Consulting for the preparation of an RFP for the boiler portion of the biomass project.

CARRIED

C-2 – Coast Sustainability Trust II – declined funding application

2014-234 – Moved by Councillor Gould, seconded by Councillor Thomas
THAT we open this for discussion.

CARRIED

2014-235 – Moved by Councillor Gould, seconded by Councillor Thomas

THAT we table this item until a response to questions raised by the Administrator to Trustee Eric van Soeren is received. This item is tabled to the next appropriate meeting following that response (Barge Committee or Regular meeting of Council).

CARRIED

C-3 – Taan Forest response re: invitation to comment

2014-236 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT we receive and file the response from Taan Forest.

CARRIED

2014-237 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we write a letter to the Ministry of Forests, Lands and Natural Resources along with BC Timber Sales to discuss our concerns about the visual impacts including highway 16.

CARRIED

C-4 – Cari Manz snack bar concept

2014-238 – Moved by Councillor Gaspar, seconded by Councillor Gould
THAT we open this for discussion.

CARRIED

2014-239 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we instruct Cari Manz to meet with Public Works prior to situating her snack bar to ensure we are satisfied with the location and then she can proceed until September 30, 2014 and Council will reconsider the idea for the 2015 season.

CARRIED

C-5 – Request for Letter of Support from Queen Charlotte

2014-240 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT we write a support letter for the Village of Queen Charlotte in regards to training funding.

CARRIED

C-6 – Request for support for Sandspit Logger Event

2014-241 – Moved by Councillor Gaspar, seconded by Councillor Gould
THAT we open for discussion

CARRIED

2014-242 – Moved by Councillor Gould, seconded by Councillor Thomas

THAT we receive and file the correspondence.

CARRIED

C-7 – Letter from the Canadian Postmasters and Assistants Association to the Residents of Port Clements
2014-243 – Moved by Councillor Gould, seconded by Councillor Thomas

THAT we open this for discussion.

CARRIED

Motion made by Councillor Gaspar to write to CPAA with the concerns of our citizens and some options – motion was not seconded – motion died.

2014-244 – Moved by Councillor Thomas, seconded by Councillor Gould

THAT we write a letter to Canada Post asking them to consult with us in advance on any anticipated changes in hours being considered for the Port Clements Post Office.

CARRIED

6. GOVERNMENT.

G-1 – 416, 2014 Amendment to Bylaw 403, 2014 which establishes fees, rates and charges for municipal services

2014-245 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we reconsider and adopt Bylaw 416, 2014.

CARRIED

Councillor Thomas opposed

G-2 – Bylaw 417, 2014 borrowing in anticipation of revenue for 2014

2014-246 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we give 1st, 2nd & 3rd reading to Bylaw #417, 2014.

CARRIED

7. FINANCE.

8. NEW BUSINESS.

NB-1 – Report to Council – Telus Cell service in Port Clements

2014-247 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT Council accept the recommendation that the Village of Port Clements write both Telus and Network BC to advise them of our displeasure with their decision to give a cell service upgrade for Port Clements low priority.

CARRIED

NB-2 – Report to Council – Haida Gwaii Geographic Response planning workshop

2014-248 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT Council receive and file this information.

CARRIED

NB-3 – Report to Council – Biomass Heating project

2014-249 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we open this item for discussion.

CARRIED

2014-250 – Moved by Councillor Thomas, seconded by Councillor Gould

THAT we get the RFP for the 100kw boiler advertised as quickly as possible.

CARRIED

9. ACTION ITEMS:

10. REPORTS AND DISCUSSIONS.

Councillor Gaspar – Tourism, Rec, Centennial committee mtgs, Canada Days & Naval visit

Councillor Gould – Tourism, Centennial mtgs, Naval visit, concerns about multiple breaks in water lines

Councillor Thomas – No report

Mayor Cheer – Tourism, Centennial committee mtgs, Canada Days & Naval visit.

CAO – Golden Spruce re-opening, Canada Days & Naval visit – very busy couple of weeks.

ADJOURNMENT.

2014-251 - Moved by Councillor Gaspar, seconded by Councillor Thomas
THAT the meeting be adjourned at 8:40pm
CARRIED

Wally Cheer,
Mayor

Kim Mushynsky,
CAO

PORT CLEMENTS TOURISM COMMITTEE
Minutes of the regular meeting of the Port Clements Tourism Committee
Thursday, June 12, 2014

Present:

Chair Councillor Matt Gaspar	Mayor Wally Cheer
Angela Mielecki	Marissa Lyner
Deputy Clerk/Treasurer Sharon Ferretti	

Chair Councillor Gaspar called the meeting to order at 7:32 p.m.

1. ADOPT AGENDA

It was moved by Angela Mielecki, seconded by Mayor Cheer to adopt the agenda as amended.

CARRIED

2. DELEGATES

3. MINUTES

M-1-Minutes May 8, 2014

It was moved by Mayor Cheer, seconded by Angela Mielecki to adopt the regular meeting minutes as presented.

CARRIED

M-2-Minutes May 29, 2014

It was moved by Mayor Cheer, seconded by Angela Mielecki to adopt the July 1st Navy Visit minutes as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1- Council update-Mayor Cheer

Nothing to report.

BA-2-Lock for St. Mark's church

It was moved by Mayor Cheer, seconded by Angela Mielecki

THAT we proceed with the purchase of a keypad lock for St. Mark's church to allow access for Tourists.

CARRIED

BA-3-July 1st Navy Visit

It was moved by Mayor Cheer, seconded by Angela Mielecki

THAT we request Council to approve up to a maximum of \$1,000.00 to cover the expenses for the June 30th barbeque for the Navy visit.

CARRIED

It was moved by Mayor Cheer, seconded by Angela Mielecki

THAT we request Council to approve up to a maximum of \$1,000.00 to cover the shuttle bus services, to be provided by First Canada ULC, required for touring activities in Port Clements on July 1st for the Navy personnel.

CARRIED

BA-4-Action Plan

See attached.

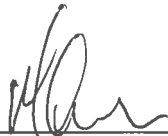
5. ORIGINAL CORRESPONDENCE.

6. NEW BUSINESS.

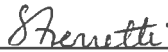
7. REPORTS & DISCUSSIONS

Adjournment

Meeting was adjourned by Angela Mielecki at 9:47p.m.



Councillor Matt Gaspar, Chair



Sharon Ferretti, Deputy Clerk/Treasurer

Village Of Port Clements Tourism Committee Action Plan June 2014			
#	ITEM	IMMEDIATE ACTION	RESOLVE DONE?
1	Ground Work done before bring tourists in	Signs drawing people in; maybe place in pull-out spots; locate mostly on highway south of Port to catch people driving in north direction	Ensure approvals in place before proceeding with construction. Nathan Voogd, Area Manager for Roads.
2	Port Visitor Center - Fan Tour	-be organized & prepare in a timely manner - choose a day when Yakoun Inn open; treat guests to lunch afterwards - do the paddle; show what else Port has, etc. i.e. Government Dock, Rainbow Wharf	- Request \$200 from Council Wally will send letters/invites end of March re: numbers for luncheon - wait until info centres have hired their staff. Do in April/May Luncheon; transport; kayaks; Invite MaryLou of MIEDS Friday, May 23rd Timing per tide table. Include Golden Spruce Trail. Provide lunch.
3	Website/Blog	Marilou Shroeder – MIEDS has been doing the Port Clements blog. Successful in terms of interest shown; Tweets & Hits are high numbers. Councillor Ian Gould will act as coordinator to stay on top of things; he will take it to Mary Lou. Challenge in getting an individual with available time. Requires a 3-5 paragraph submission + a picture to go with each paragraph.	Councillor Gaspar will contact Alan Lore concerning taking on this task. Tie in with brochure once work on that in the Fall 2014.
4	Maze at entrance of Sunset Trail	Need a design Do in increments to keep costs minimal Need to find funding to build; then need funding to maintain. *Maybe can hire students	Get a design approved for 2014; move forward 2015. Federal Gov't offering good deal for hiring students *project could take 3 years or so to complete
5	Golden Spruce Trail	Upgrades ready in time for 100 th Celebrations	Grand Opening decision passed onto Council. Mayor Cheer will contact BC Parks re: their grand opening date.
6	Google Ad Works/ Twitter	-Ian prepared to look into for Centennial -Twitter needs someone on it constantly	Ian will have a report in February
7	Port Clements brochures	New brochure for Port Clements specific for Centennial and/or for general promotional use *Request has been put forward to Council to consider in budget meetings. *Request for ideas from community on facebook	- Get more quotes - Fall 2014 - Get a design prepped. - Get a quote from Advantage Printers. 3 way fold; 8.5 x 11; 1000/2500/5000 colour copies - Promote Golden Spruce Trail
8	Integrate St. Mark's in Centennial	Ian suggested a service be held in August 2014; tie in with music festival and fall fair/farmer's market	Service idea cancelled and made into a function. Historical Society interested in doing this task. Keypad lock prices range \$95 - \$209 \$300 approved; status of purchase to be determined. Have a barbeque day.
9	Northword Magazine	Article and/or small ad to be submitted in the April/May and/or June/July issues	Ad submitted for the June/July issue; waiting for proof for final approval.

Lewis Hancock
Box 98
Tlell, BC
V0T 1Y0

Village of Port Clements
Box 198
Port Clements, BC
V0T 1R0

July 16, 2014

Dear Village Council,

My name is Lewis Hancock and I would like to be considered for a village bursary to help me with my education. I was born on Haida Gwaii and have lived here all my life. I went to Port Clements elementary school from kindergarten to grade 7 and then continued on to Queen Charlotte Secondary. My average in grade 12 was 86%. I have been accepted to study Engineering at the University of Victoria and I will be heading there this fall. As you can imagine, the cost of tuition and room and board is substantial. Any assistance you could give me would be very appreciated.

Thank you,


Lewis Hancock



PO Box 3025 STN CSC
Victoria BC V8W 3P2
Canada
Tel (250) 721-8121 Fax (250) 721-6225
Web: registrar.uvic.ca/undergrad

**Undergraduate
Admissions**

**University
of Victoria**

March 13, 2014

Lewis Hancock
35550B Highway 16
Tlell BC V0T 1Y0

Student Number: V00817502

Dear Lewis,

On behalf of the University of Victoria, I am pleased to offer you **conditional** admission beginning in September 2014. Congratulations on your academic achievement!

This offer is conditional upon receipt of all required documentation and meeting the minimum admission requirements (courses and grades) as outlined on the reverse of this letter. If you have any questions about the information provided, please contact Undergraduate Admissions as soon as possible.

Last year, UVic offered more than \$10 million in scholarships and bursaries. Based on your self-reported grades, you are currently being reviewed for a potential scholarship and priority date for early registration. A separate letter containing further information will be sent to you shortly by Student Awards & Financial Aid. Please note that awards with additional criteria require that you submit a separate scholarship application at www.uvic.ca/entrancescholarships no later than May 1st.

On-campus accommodation is guaranteed for all new Year 1 students who are offered admission prior to graduating from secondary school. **Several conditions need to be completed before June 30 in order to take advantage of this opportunity.** Please visit the housing website at www.housing.uvic.ca for further information.

Please read the reverse of this letter carefully. It provides important details about the conditions of your offer, your current status, and instructions for the steps you must follow before registering for courses. To view any outstanding items on the admission checklist, login to My UVic Application at www.uvic.ca/application. Incomplete checklist items may affect your tuition fees assessment or your ability to register in courses that have specific prerequisites.

The faculty, staff and students of UVic hope that you will find your studies here both challenging and rewarding.

Yours truly,

Eddie Mukahanana
Admission Officer
(250) 472-5279
Email: emukahan@uvic.ca

Please see reverse



QUEEN CHARLOTTE SECONDARY SCHOOL

Quality, Commitment & Caring in Education

PO Box 70, 701 Oceanview Drive, Queen Charlotte, British Columbia V0T 1S0

Tel: (250) 559-8822 ~ Fax: (250) 559-8328

July 4, 2014

TO WHOM IT MAY CONCERN:

The following are the courses completed and the marks received by Lewis Matthew Hancock during his Grade 10 year.

English 10	B	84%
Planning 10	A	95%
Foundations of Math and Pre-Calculus 10	B	80%
Physical Education 10	A	88%
Foods and Nutrition 10	A	91%
Social Studies 10	A	91%
Science 10	A	86%

The following are the courses completed and the marks received by Lewis during his Grade 11 year:

Pre-Calculus 11	B	80%
English 11	A	88%
French 11	A	89%
Social Studies 11	A	93%
Chemistry 11	B	83%
Chemistry 12	B	78%
Physical Education 11	A	87%
Law 12	A	95%

This is to certify that this
is a true copy of this student's
Transcripts of Grades.

Principal, Queen Charlotte Sec.



QUEEN CHARLOTTE SECONDARY SCHOOL

Quality, Commitment & Caring in Education

PO Box 70, 701 Oceanview Drive, Queen Charlotte, British Columbia V0T 1S0

Tel: (250) 559-8822 ~ Fax: (250) 559-8328

Lewis was enrolled in Grade 12 at this school.

The following are the courses completed and the marks received by Lewis during his Grade 12 year:

Physics 11	B	84%
Graduation Transitions	Requirements Met	
English 12	B	84%
Foods and Nutrition 12	A	90%
History 12	A	93%
Pre-Calculus 12	B	82%
Physics 12	B	84%

Lewis' PEN is 117 284 448

KMmr

This is to certify that this
is a true copy of this student's
Transcripts of Grades.


Principal, Queen Charlotte Sec.



TELUS | Wireless Network – BC
2-3500 Gilmore Way, Burnaby,
BC V5G 4W7
Mobile: 778-874-5479

July 14, 2014

Sent Via Email

Ms. Kim Mushynsky
Chief Administrative Officer
Village of Port Clements
Box 198 Port Clements, BC V0T 1R0
250-557-4295
cao@portclements.ca

RE: TELUS Feasibility Study of Cellular Service in Port Clements

Dear Ms. Mushynsky:

I am writing to follow-up on our recent conversation regarding TELUS cell service in Port Clements. Over the past year, TELUS has been investigating a cellular site that would provide service to the Village of Port Clements and a portion of Highway 16 as part of the Connecting British Columbia Agreement with the Province of BC. Due to technical limitations, we will not be proceeding with a cellular site in Port Clements at this time.

The main challenge with expanding cell service to Haida Gwaii is lack of capacity on TELUS' microwave transport link to the Mainland. In the early stages of investigation, it appeared as though it would be possible to add one additional cell site to Haida Gwaii given available bandwidth. Further analysis revealed that this is not possible: Any additional cellular expansion on the Islands will require a microwave upgrade. We estimate the microwave upgrade will cost approximately \$400K. The capital cost of the cell site that we were planning would range from \$600-\$800K for a total cost of over one million dollars to bring cell service to Port Clements.

While extending cell service to Port Clements is a costly endeavour, we recognize the high level of demand for cellular service in Port Clements and along Highway 16 between Masset and Queen Charlotte as well as the general benefit to Haida Gwaii that an upgrade to our microwave system would bring. We will continue to review our plans for upgrading and enhancing our infrastructure, taking into consideration factors such as demand, access to our central network, power and transport, engineering reviews, and cost.

While there is nothing concrete to share for Port Clements at this time, we will continue to review the possibilities for enhancing service in the future, and will contact you as we have news to share. In the more immediate term, TELUS is planning to upgrade 18 kilometers of cable to improve the existing service to residents in Port Clements and connect several new households. The proposed timeline for this project is Q4, 2014.

Please feel free to contact me or Lance MacDonald, TELUS General Manager, any time that you would like to discuss.

Sincerely,

Doug Anastos

Cc: Lance MacDonald; LANCE.MACDONALD@TELUS.COM; (250) 565-3449

C-2

VILLAGE OF PORT CLEMENTS

BYLAW NO. 417, 2014

A Bylaw of the Village of Port Clements to provide for the borrowing of money in anticipation of revenue.

The Council for the Village of Port Clements in open meeting assembled enacts as follows:

Whereas:

- A. The Village of Port Clements (the "Municipality") may not have sufficient money on hand to meet the current lawful expenditures of the Municipality;
- B. Section 177 of the Community Charter permits the Council, without any further approval, consent or assent to borrow money necessary to
 - (a) meet current lawful expenditures, and
 - (b) pay amounts required to meet the Municipality's taxing obligations in relation to another local government or other public body;
- C. The Municipality's outstanding debt for the purposes of Section 177 must not exceed the total of:
 - (a) the unpaid taxes for all purposes imposed during the current year (deemed to be 75% of all taxes imposed for all purposes in the preceding year), and
 - (b) the money remaining due from other governments.
- D. The unpaid taxes calculated as 75% of all taxes imposed for all purposes for the 2013 tax year are \$253,255.00 and the money remaining due from other governments is \$0 totaling \$253,255.00 the total representing the maximum amount that may be borrowed under this bylaw.

NOW THEREFORE, the Council for the Village of Port Clements in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as "The Village of Port Clements Revenue Anticipation Borrowing Bylaw No. 417, 2014".
2. The Council is authorized to borrow upon the credit of the Municipality from the Canadian Imperial Bank of Commerce an amount or amounts not exceeding the sum of two hundred fifty three thousand two hundred and fifty five dollars. (\$253,255.00), as may be required and to pay interest thereon at the prime rate of the Canadian Imperial Bank of Commerce.
3. The form of obligation to be given as acknowledgment of the liability shall be a promissory note or notes, or an overdraft agreement bearing the corporate seal and signed by the Mayor and the Treasurer.

READ A FIRST TIME THIS 7 Day of July, 2014.

READ A SECOND TIME THIS 7 Day of July, 2014.

READ A THIRD TIME THIS 7 Day of July, 2014.

RECONSIDERED AND FINALLY ADOPTED THIS ____ Day of July, 2014.

WALLY CHEER
MAYOR

KIM MUSHYNSKY
ADMINISTRATOR

CERTIFIED A TRUE COPY OF VILLAGE OF
Revenue Anticipation Borrowing Bylaw No. 417, 2014".

VILLAGE OF PORT CLEMENTS

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Cheque Listing For Council

2014-Jul-17
8:25:01AM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
140225	2014-05-26	WEIGUM, SHIRLEY	10-2-12-14-10	19	PAYMENT MAY JANITOR CONTRACT	1,100.00	1,100.00
140233	2014-05-28	CORPORATE EXPRESS	10-2-12-11-00 10-3-22-00-00 10-2-12-11-00 10-3-22-00-00	33725803CM 33725803CM 35338640. 35338640.	PAYMENT CREDIT MEMO CUSTOM STAMP GST PAPER, ENVELOPES, TAPE, SHEET GST	(39.58) (1.85) 227.04 10.61	196.22
140234	2014-05-28	ISLANDS SOLID WASTE	10-2-71-89-10	716335	PAYMENT SPRING CLEAN UP	1,355.00	1,355.00
140235	2014-05-28	PORT CLEMENTS HISTORIC	10-3-27-00-01 10-2-31-00-20	001 001	PAYMENT Geotextile: Golden Spruce Project PW Supplies	400.00 274.12	674.12
140236	2014-05-28	RECEIVER GENERAL - CCR/	10-4-27-00-10	MAY 2014	PAYMENT CRA SUBMISSION MAY 2014	4,781.92	4,781.92
140244	2014-06-17	AARON-MARK SERVICES LT	10-2-24-90-10 10-3-22-00-00	2046970 2046970	PAYMENT PAINT GST	318.86 14.90	333.76
140245	2014-06-17	BIG RED	10-2-71-21-15	13890	PAYMENT WEEKLY CONTAINER SERVICE F	253.58	253.58
140246	2014-06-17	BLUE CROSS	10-4-27-00-30	176753	PAYMENT BLUE CROSS + BC LIFE PREMIU	2,630.10	2,630.10
140247	2014-06-17	Chown Enterprises Inc.	10-2-24-80-00	562797	PAYMENT 16 KEYS CUT FOR FIRE DEPT	84.00	84.00
140248	2014-06-17	DELMAS CO-OP	10-2-32-31-00 10-3-22-00-00 10-2-81-90-00	00234099E 00234099E 00234099E	PAYMENT SIGNAGE GST Service Fee	19.60 0.92 6.00	26.52
140249	2014-06-17	Haida Gwaii Forest Products C	10-2-52-00-00 10-2-71-89-00 10-3-22-00-00	0560 0560 0560	PAYMENT SIDING FOR CLINIC SIDING FOR CLINIC GST	470.26 470.27 43.95	984.48
140250	2014-06-17	Haida Gwaii Trader, Shellene	10-2-75-00-00	1373	PAYMENT CANADA DAY SCHEDULE FULL F	294.00	294.00
140251	2014-06-17	MINISTER OF FINANCE	10-2-12-10-50	JUNE 4 2014	PAYMENT PERMIT TO REMOVE EAGLE NE	55.00	55.00
140252	2014-06-17	MUNICIPAL INFORMATION S	10-2-12-11-20	20140389	PAYMENT SOFTWARE SUPPORT	294.11	294.11
140253	2014-06-17	NORTHERN LABS LTD.	40-2-42-90-50	90220	PAYMENT TESTING	112.35	112.35
140254	2014-06-17	NORTHWEST COMMUNITY C	10-2-24-60-00	32140	PAYMENT OFA LEVEL 1 - AARON CUNNING	113.50	113.50
140255	2014-06-17	Northword	10-2-72-50-10	20140096	PAYMENT 1/2 PAGE COLOUR TOURISM AD	845.25	845.25
140256	2014-06-17	OBSERVER PUBLISHING CC	10-2-12-11-50 10-2-12-11-50 10-2-72-50-10	17085 17154 17173	PAYMENT REMOVAL OF TIIMBER INSERTIC ANNUAL MUNI REPORT INSERTI GOLDEN SPRUCE AD INSERTIOI	84.67 115.50 153.93	354.10
140257	2014-06-17	PORT AIR CARGO	10-2-71-21-12	CBT0515	PAYMENT DELIVERY FROM ROCKY'S & AM	21.00	42.00

F-1

VILLAGE OF PORT CLEMENTS

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Cheque Listing For Council

2014-Jul-17

8:25:01AM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
140257	2014-06-17	PORT AIR CARGO	10-2-24-90-10	CBT0515	DELIVERY FROM ROCKY'S & AM	21.00	42.00
140258	2014-06-17	RENCO	10-2-72-50-10 10-2-24-80-10 30-2-41-40-10 40-2-42-90-60 10-2-31-90-00	20140523 MAY 2014 MAY 2014 MAY 2014 MAY 2014	PAYMENT FAM TOUR LUNCH Fire Dept FUEL + G CAN PURCHASES FUEL + G CAN PURCHASES FUEL + G CAN PURCHASES	72.00 119.00 143.49 71.75 143.49	549.73
140259	2014-06-17	Secretariat of the Haida Nation	10-2-12-10-50	ADM290	PAYMENT TECHNICIAN TIME MAPPING	52.50	52.50
140260	2014-06-17	Stupka, Christina	10-2-71-89-30 10-2-71-89-30	Park June 14 Park May 31	PAYMENT SUNSET PARK ATTENDANT JUN SUNSET PARK ATTENDANT MAY	200.00 200.00	400.00
140261	2014-06-17	Thomas, Urs	10-2-11-10-20	JUNE 3 2014	PAYMENT GWAIL TEL MTG - MILEAGE	69.09	69.09
140262	2014-06-17	XEROX CANADA LTD.	10-2-12-11-30 10-3-22-00-00	F46035990 F46035990	PAYMENT USAGE FEES APR 15-MAY 15 GST	102.83 4.81	107.64
140263	2014-06-17	Minister of Finance	10-2-12-10-50	JUNE 9 2014	PAYMENT CROWN LAND APP-ACROSS FR	262.50	262.50
140276	2014-06-27	ACHINBACK INDUSTRIES ANI	10-2-12-25-00 10-3-22-00-00	7447 7447	PAYMENT BRONZE PLAQUE TIME CAPSUL GST	200.98 9.40	210.38
140279	2014-06-27	CORPORATE EXPRESS	10-2-71-89-00 30-2-41-30-30 10-2-12-11-00 10-3-22-00-00 10-2-12-11-00	35953500 35953500 35953500 35953500 35979149	PAYMENT Garbage Bags Thermal Paper OFFICE SUPPLIES GST CREDIT FOR 1 BOX OF ENVELOI	52.40 19.25 95.63 7.82 (21.72)	153.38
140280	2014-06-27	Davis, Dolores	10-2-75-00-00	CanadaDays201	PAYMENT COSTUME RENTALS BOOTH	180.00	180.00
140281	2014-06-27	Falconbridge, Kazamir (Red R	10-2-72-50-10	09	PAYMENT NAVY TOURS VEHICLE USE	200.00	200.00
140282	2014-06-27	IRWIN AIR LTD.	10-2-24-70-00 10-3-22-00-00	31900 31900	PAYMENT COMPRESSOR SERVICE GST	970.21 47.11	1,017.32
140283	2014-06-27	Mielecki, Angela	10-2-75-00-00 10-3-22-00-00	CanadaDays201 CanadaDays201	PAYMENT INK + PHOTO PAPER PHOTO BO GST	66.12 3.10	69.22
140284	2014-06-27	Northern Communications	10-2-24-70-10	32318-0701201	PAYMENT SET UP FEE EMERGE ANSWERII	2,039.46	2,039.46
140285	2014-06-27	OBSERVER PUBLISHING CC	10-2-12-25-00	17217	PAYMENT CENTENNIAL CELEBRATIONS AI	57.75	57.75
140286	2014-06-27	RECEIVER GENERAL - CCR/	10-4-27-00-10	June 2014	PAYMENT CCRA REMITTANCE JUNE	4,920.97	4,920.97
140287	2014-06-27	REVENUE SERVICES OF BC	10-4-27-00-30 10-4-27-00-30 10-4-27-00-30	Ferretti MSP O'Donoghue MS Thwaites MSP	PAYMENT MSP PERMIUMS JULY-DEC MSP JULY-DEC 2014 MSP PREMIUMS JULY-DEC	753.00 831.00 753.00	2,337.00
140288	2014-06-27	Stewart, McDannold, Stuart	10-2-12-10-50 10-3-22-00-00 10-2-12-10-50 10-3-22-00-00	67274 67274 67275 67275	PAYMENT SEWER RIGHT OF WAY GST PARTNERING AGREEMENT GST	599.07 21.12 805.07 37.06	1,462.32
140289	2014-06-27	Stupka, Christina			PAYMENT		200.00

VILLAGE OF PORT CLEMENTS

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Cheque Listing For Council

2014-Jul-17

8:25:01AM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
140289	2014-06-27	Stupka, Christina	10-2-71-89-30	Park July 2	JUNE 15-28 CAMPGROUND ATTE	200.00	200.00
140290	2014-06-27	WEIGUM, SHIRLEY	10-2-12-14-10 10-2-71-21-11 10-2-71-21-20 10-2-71-89-00	20 20 20 20	PAYMENT JANITORIAL CONTRACT JANITORIAL CONTRACT JANITORIAL CONTRACT JANITORIAL CONTRACT	504.00 264.00 276.00 156.00	1,200.00
140291	2014-06-27	XEROX CANADA LTD.	10-2-12-11-30 10-3-22-00-00	F46143125 F46143125	PAYMENT USAGE MAY 15-JUNE 11 GST	61.45 2.87	64.32
140299	2014-07-15	Angela's Place-Social Cafe & I	30-2-41-50-00 40-2-42-90-60 30-2-41-40-10 10-2-31-90-00	June 2014 June 2014 June 2014 June 2014	PAYMENT FUEL PURCHASES FUEL PURCHASES FUEL PURCHASES FUEL PURCHASES	524.14 59.48 118.94 118.94	821.50
140300	2014-07-15	Bailey, Jennifer	10-2-71-89-30	Map June 1	PAYMENT MAP OF SUNSET TRAIL/PARK	245.00	245.00
140301	2014-07-15	BC ASSESSMENT AUTHORI	10-2-88-30-00 10-1-21-00-00	TaxPayment TaxPayment	PAYMENT 2014 REQUISITION 2014 PILT	1,978.74 10.81	1,989.55
140302	2014-07-15	BIG RED	10-2-71-21-15	13975	PAYMENT WEEKLY CONTAINER SERVICE	253.58	253.58
140303	2014-07-15	Board of School Trustees	10-2-71-21-15 10-2-71-21-10 10-2-71-21-10	1314-129 1314-129 1314-129	PAYMENT Graydon Security propane Inv#46444 propane Inv#46328	62.90 2,419.11 (1,581.98)	900.03
140304	2014-07-15	Chown Enterprises Inc.	11-3-53-30-10	562798	PAYMENT PADLOCKS KEYED ALIKE	132.30	132.30
140305	2014-07-15	DELMAS CO-OP	10-2-24-90-10 10-3-22-00-00 10-2-71-89-10 10-2-81-90-00	00235445F 00235445F ServFeeJune ServFeeJune	PAYMENT CEILING LATEX GST Cake at GldnSpr Re-Opening JUNE SERVICE FEE	112.09 5.24 74.49 6.00	197.82
140306	2014-07-15	DEREX EQUIP. LTD.	10-2-32-37-10	2014009	PAYMENT EXCAVATING APR 28-29, MAY 1,	1,701.00	1,701.00
140307	2014-07-15	EMCO CORPORATION	30-2-41-40-01 10-3-22-00-00	2868297-02 2868297-02	PAYMENT SERV BOX KEY PENT GST	30.77 1.44	32.21
140308	2014-07-15	Jim West Signs Ltd., Sign Sho	10-2-75-00-00 10-3-22-00-00	SCOREBOARD SCOREBOARD	PAYMENT VINYL LETTERING GST	175.48 8.20	183.68
140309	2014-07-15	MUNICIPAL FINANCE AUTHC	10-2-88-30-10	TaxPayment	PAYMENT 2014 REQUISITION	6.36	6.36
140310	2014-07-15	MUNICIPAL INFORMATION S	10-2-12-11-20	20140567	PAYMENT FINANCE SUPPORT	294.11	294.11
140311	2014-07-15	NORTH WEST REGIONAL HC	10-2-88-20-10 10-1-21-00-00	TaxPayment TaxPayment	PAYMENT 2014 REQUISITION 2014 PILT	16,484.00 79.17	16,563.17
140312	2014-07-15	OBSERVER PUBLISHING CC	10-2-75-00-00	17296	PAYMENT THANK YOU INSERTION	80.85	80.85
140313	2014-07-15	SKEENA QUEEN CHARLOTT	10-2-84-10-00 10-1-21-00-00	TaxPayment TaxPayment	PAYMENT 2014 REQUISITION 2014 PILT	30,815.00 145.78	30,960.78
140314	2014-07-15	SKIDEGATE INLET CONSTR	10-2-32-31-00	4006	PAYMENT 3/4 CRUSHED ROCK + DELIVERY	320.00	640.00

VILLAGE OF PORT CLEMENTS

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Cheque Listing For Council

2014-Jul-17
8:25:01AM

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
140314	2014-07-15	SKIDEGATE INLET CONSTR	10-2-32-37-10	4006	3/4 CRUSHED ROCK + DELIVERY	320.00	640.00
140315	2014-07-15	Stupka, Christina	10-2-71-89-30	Park July 14	PAYMENT PARK ATTENDANT JUNE 29-JUL	200.00	200.00
140316	2014-07-15	XEROX CANADA LTD.	10-2-12-11-30	G46193102	PAYMENT USAGE FEES JUNE 11-JUNE 30	41.02	41.02

Total 85,326.55

*** End of Report ***



CIBC Account Statement

VILLAGE OF PORT CLEMENTS

For Jun 1 to Jun 26, 2014

Account number
93-00813

Branch transit number
00180

The names shown are based on our current records, as of June 30, 2014. This statement does not reflect any changes in account holders and account holder names that may have occurred prior to this date.

Account summary

Opening balance on Jun 1, 2014		\$74,693.32
Withdrawals	-	14,229.11
Deposits	+	32,827.21
Closing balance on Jun 26, 2014	=	\$93,291.42

Contact information

1 800 465 CIBC (2422)

Contact us by phone for questions on this update, change of personal information, and general inquiries, 24 hours a day, 7 days a week.

TTY hearing impaired
1 800 465 7401

Outside Canada and the U.S.
1 902 420 CIBC (2422)

www.cibc.com

Transaction details

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jun 1	Opening balance			\$74,693.32
Jun 2	CREDIT MEMO		200.00	74,893.32
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		480.20	75,373.52
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		163.95	75,537.47
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		163.95	75,701.42
	CREDIT UNION CENTRAL OF B.C.			
	DEBIT MEMO	64.96		75,636.46
	CHARGE FOR MAY			
	CIBC EFT SERVICE CHARGE			
Jun 4	CREDIT MEMO		9.38	75,645.84
	INT @ 0.2500%			
	CIBC-AUTOMATED INTEREST SYSTEM			
	CREDIT MEMO		250.00	75,895.84
	CREDIT UNION CENTRAL OF B.C.			

(continued on next page)

CIBC Account Statement

Jun 1 to Jun 26, 2014

Account number: 93-00813

Branch transit number: 00180

Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jun 4	Balance forward			\$75,895.84
	CREDIT MEMO		327.90	76,223.74
	CREDIT UNION CENTRAL OF B.C.			
Jun 5	CREDIT MEMO		20.00	76,243.74
	FUNG LOY KOK IN			
Jun 6	CREDIT MEMO		1,000.00	77,243.74
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		327.90	77,571.64
	CREDIT UNION CENTRAL OF B.C.			
	DEPOSIT 01010		1,884.18	79,455.82
	GRANVILLE & 68TH			
Jun 9	CREDIT MEMO		3,588.88	83,044.70
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		455.10	83,499.80
	CREDIT UNION CENTRAL OF B.C.			
Jun 10	CREDIT MEMO		35.00	83,534.80
	CREDIT UNION CENTRAL OF B.C.			
Jun 11	DEBIT MEMO	6,485.10		77,049.70
	SETTLEMENT: 0098			
	CIBC DATA CENTRE: 00			
Jun 13	DEBIT MEMO	1,237.20		75,812.50
	Jun 13, 2014			
	Municipal Pensi			
Jun 16	CREDIT MEMO		548.13	76,360.63
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		419.12	76,779.75
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		200.00	76,979.75
	CREDIT UNION CENTRAL OF B.C.			
Jun 17	CREDIT MEMO		200.00	77,179.75
	CREDIT UNION CENTRAL OF B.C.			
Jun 18	CREDIT MEMO		163.95	77,343.70
	CREDIT UNION CENTRAL OF B.C.			
Jun 19	CREDIT MEMO		358.95	77,702.65
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		10,317.96	88,020.61
	PROPERTY T			
	CIBC MORTGAGES			
Jun 20	TRANSFER 00140		1,865.78	89,886.39
	FROM: 00140/80-61939			
	ST. ANNS AND ISLAND HIGHWAY			
Jun 23	CREDIT MEMO		250.00	90,136.39
	CREDIT UNION CENTRAL OF B.C.			
Jun 24	CREDIT MEMO		816.23	90,952.62
	CREDIT UNION CENTRAL OF B.C.			

(continued on next page)

CIBC Account Statement

Jun 1 to Jun 26, 2014

Account number: 93-00813

Branch transit number: 00180

Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jun 24	Balance forward			\$90,952.62
	DEPOSIT 08920		2,727.13	93,679.75
	GUILDFORD			
Jun 25	CREDIT MEMO		2,516.05	96,195.80
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		770.56	96,966.36
	CREDIT UNION CENTRAL OF B.C.			
	DEBIT MEMO	6,441.85		90,524.51
	SETTLEMENT: 0099			
	CIBC DATA CENTRE: 00			
Jun 26	CREDIT MEMO		2,472.76	92,997.27
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		294.15	93,291.42
	CREDIT UNION CENTRAL OF B.C.			
	Closing balance			\$93,291.42

Important: This statement will be considered correct if you do not report errors, omissions or irregularities in entries and balances to CIBC in writing within 30 days from last date of the statement period covered by a previously issued regular statement where such period included the date the entry was, or should have been, posted.

This rule does not apply to improper credits to your account. Your rights under your business account operation agreement to verify and notify CIBC of account errors, omissions or irregularities do not apply to this statement which is for information or replacement purposes only.

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If you withdraw foreign currency from a bank machine located outside Canada, you are charged the same conversion rate CIBC is required to pay plus an administration fee, which is disclosed in the CIBC's current *Business Account Service Fees* brochure, a copy of which is available at any CIBC branch in Canada (this is in addition to any transaction fee applicable to the withdrawal and the network fee).

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Village Of Port Clements
PO BOX 198
Port Clements BC V0T 1R0

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE June 30, 2014

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DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
31May2014	Balance Forward				385,186.66
02Jun2014	Pre-Authorized Credit - PROVINCE OF B.C			742.67	385,929.33
03Jun2014	Bill Payment BC Hydro 2328675 Vendor Confirmation: 58098	605301	6,282.78		379,646.55
03Jun2014	Clearing Cheque	140216	81.95		379,564.60
03Jun2014	Clearing Cheque	140220	1,004.98		378,559.62
03Jun2014	Clearing Cheque	140225	1,100.00		377,459.62
03Jun2014	Clearing Cheque	2014013	1,250.00		376,209.62
03Jun2014	Clearing Cheque	2014012	100.94		376,108.68
04Jun2014	Clearing Cheque	140222	103.95		376,004.73
04Jun2014	Clearing Cheque	140210	5,985.00		370,019.73
05Jun2014	Clearing Cheque	140221	144.28		369,875.45
05Jun2014	Clearing Cheque	140217	270.24		369,605.21
06Jun2014	Deposit			14,956.82	384,562.03
09Jun2014	Clearing Cheque	140213	1,315.05		383,246.98
09Jun2014	Clearing Cheque	140224	1,355.00		381,891.98
10Jun2014	Clearing Cheque	140172	112.35		381,779.63
10Jun2014	Clearing Cheque	140222	196.22		381,583.41
11Jun2014	Bill Payment CIBC VISA 4503386141757010 Vendor Confirmation: 881621	947787	7,877.06		373,706.35
11Jun2014	Bill Payment Credit Union MasterCard 5527497140094880 Vendor Confirmation: 883622	947926	7,852.60		365,853.75
11Jun2014	Clearing Cheque	140235	674.12		365,179.63
11Jun2014	Clearing Cheque	140184	1,842.75		363,336.88
11Jun2014	Clearing Cheque	140190	2,800.00		360,536.88
12Jun2014	Clearing Cheque	140211	69.41		360,467.47
13Jun2014	Clearing Cheque	140236	4,781.92		355,685.55
14Jun2014	Deposit			11,541.32	367,226.87
18Jun2014	Clearing Cheque	140224	69.09		367,157.78
20Jun2014	Transfer in from 604207 Masset cheq			54.65	367,212.43
21Jun2014	Deposit			20,781.70	387,994.13

continued...



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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE June 30, 2014

PAGE 2 of 8

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
23Jun2014	Bill Payment Telus Communications 2285720649 Vendor Confirmation: 120605	605512	1,631.49		386,362.64
25Jun2014	Clearing Cheque	140247	84.00		386,278.64
25Jun2014	Clearing Cheque	140250	294.00		385,984.64
25Jun2014	Clearing Cheque	140258	549.73		385,434.91
26Jun2014	Pre-Authorized Credit - TELUS CORPORATION			6,474.86	391,909.77
27Jun2014	Pre-Authorized Credit - PROVINCE OF B.C			250,351.00	642,260.77
27Jun2014	Clearing Cheque	140248	26.52		642,234.25
27Jun2014	Clearing Cheque	140251	55.00		642,179.25
27Jun2014	Clearing Cheque	140256	354.10		641,825.15
27Jun2014	Clearing Cheque	140260	400.00		641,425.15
30Jun2014	Incoming Interac Email Money Transfer	2014063		1,414.78	642,839.93
30Jun2014	Pre-Authorized Credit - BC HYDRO CORPORATE OFFICES			8,978.48	651,818.41
30Jun2014	Credit Interest			338.45	652,156.86
30Jun2014	Monthly Service Fee		55.00		652,101.86
Total Withdrawals and Deposits			48,719.53	315,634.73	

Number of Cheques 26

Membership Shares

31May2014	Balance Forward				37.70
Total Withdrawals and Deposits			.00	.00	

Business Simply Savings

31May2014	Balance Forward				401,842.87
31Jun2014	Credit Interest			412.85	402,255.72
Total Withdrawals and Deposits			.00	412.85	

continued...

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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
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MASSET BRANCH	250-626-5231
MEMBER NUMBER	56440
STATEMENT DATE	June 30, 2014
PAGE	3 of 8

TERM DEPOSITS

Date	Description	Withdrawals	Deposits	Balance
Term 4: Short Term GSP (30 - 364 Days) -				
31May2014	Balance Forward			11,267.34
Start 30Apr2014 - Rate 1.0000% - NextInt 30Jan2015 - Matures 30Jan2015				
Term 7: 12 - 60 Month Term -				
31May2014	Balance Forward			255,375.00
Start 13Feb2013 - Rate 2.1500% - NextInt 13Feb2015 - Matures 13Feb2016				
Term 10: 3 Year Harvest Term -				
31May2014	Balance Forward			750,000.00
Start 21Nov2013 - Rate 1.1000% - NextInt 21Nov2014 - Matures 21Nov2016				
Term 11: Short Term GSP (30 - 364 Days) -				
31May2014	Balance Forward			133,481.29
Start 06May2014 - Rate 1.0000% - NextInt 31Dec2014 - Matures 31Dec2014				

continued...



ALL MEMBERS

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Village Of Port Clements

STATEMENT OF ACCOUNTS

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MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE June 30, 2014

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Assets	Canadian Dollars	US Dollars
Chequing	652,101.86	.00
Savings	402,255.72	.00
Terms	1,150,123.63	.00
Registered Plans	.00	.00
Shares	37.70	.00
Total Assets	2,204,518.91	.00
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
Total Liabilities	.00	.00
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

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VILLAGE OF PORT CLEMENTS

REVENUE AND EXPENSE REVIEW

2nd quarter ended June 30, 2014

	2014	2014	2013
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
<u>GENERAL REVENUES:</u>			
Municipal Property Tax	\$129,028	\$129,000	\$125,132
Payment in Lieu of Taxes	\$1,528	\$1,600	\$1,608
Sale of Services	\$4,249	\$3,800	\$12,828 *sale of property in 2013
Revenue Own Sources	\$32,023	\$34,880	\$30,255
Rentals	\$6,615	\$6,450	\$5,964
Unconditional Grant	\$250,351	\$251,920	\$71,772
Conditional Grants	\$7,371	\$275	\$191
Transfer from Reserves	\$0	\$0	\$0
Collection for Others	<u>\$190,391</u>	<u>\$206,530</u>	<u>\$196,697</u>
<u>TOTAL REVENUE - GENERAL</u>	<u>\$621,556</u>	<u>\$634,455</u>	<u>\$444,447</u>
<u>GENERAL EXPENSES:</u>			
Legislative Expenses	\$17,958	\$20,270	\$14,123
General Administration	\$101,358	\$107,115	\$104,417
Fire Department	\$28,766	\$31,140	\$17,278
Emergency Services	\$0	\$250	\$1,651
Common Services	\$9,349	\$9,770	\$6,720
Wharf	\$1,584	\$3,424	\$21,337 *major repairs in 2013
Small Craft Harbour	\$4,972	\$6,750	\$5,372
Roads	\$14,098	\$19,020	\$20,276

Environmental Health & Devel.	\$1,689	\$7,990 *clinic repairs	\$292
Parks & Recreation	\$25,297	\$28,000 *St. Marks & Community Hall	\$14,791
MPBC Operating	\$24,648 *Fuel expense timing	\$18,520	\$7,883
Debt Services	\$532	\$1,100	\$1,185
Capital	\$6,254	\$5,000	\$9,556
Collection Others	\$6,756	\$6,750	\$6,504
Amortization	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>TOTAL EXPENSES</u>	<u>\$243,261</u>	<u>\$265,099</u>	<u>\$231,385</u>
<u>NET INCOME - GENERAL</u>	<u>\$378,295</u>	<u>\$369,356</u>	<u>\$213,062</u>

	2014 <u>ACTUAL</u>	2014 <u>BUDGET</u>	2013 <u>ACTUAL</u>
<u>WATER REVENUES:</u>			
Fees & Taxation	\$77,409	\$75,400	\$72,984
Grants	\$0	\$0	<u>\$0</u>
<u>TOTAL WATER REVENUE</u>	<u>\$77,409</u>	<u>\$75,400</u>	<u>\$72,984</u>
<u>WATER EXPENSES:</u>	<u>\$21,494</u>	<u>\$32,900</u> *timing	<u>\$27,516</u>
<u>NET INCOME/LOSS WATER</u>	<u>\$55,915</u>	<u>\$42,500</u>	<u>\$45,468</u>
 <u>SEWER REVENUE</u>	 <u>\$50,729</u>	 <u>\$49,266</u>	 <u>\$47,701</u>
<u>SEWER EXPENSES</u>	<u>\$19,234</u>	<u>\$19,405</u>	<u>\$16,297</u>
<u>NET INCOME SEWER</u>	<u>\$31,495</u>	<u>\$29,861</u>	<u>\$31,404</u>
 <u>NET INCOME VOPC</u>	 <u>\$465,705</u>	 <u>\$441,717</u>	 <u>\$289,934</u>



July 7, 2014

Kim Mushynsky, BBA
Chief Administrative Officer
Village of Port Clements
Box 198
Port Clements, BC V0T 1R0

Dear Kim Mushynsky:

Re: Controlled Access Highway Proposal – Skidegate one-way to boundary of Skidegate IR1; Skidegate IR1 west boundary to south end of Masset Causeway

Thank you for meeting with Area Managers Nathan Voogd and Corinne Ellermann regarding the proposed controlled access highway designation for the above mentioned location. I hope the information below will answer the follow up questions from that meeting.

Section 52 of the *Transportation Act* requires that rezoning and development permits within 800 metres of a controlled access highway must be referred to, and have the approval of the Ministry of Transportation & Infrastructure. This requirement pertains to municipalities, regional districts and agencies such as the Ministry of Energy and Mines, and the Ministry of Forest Lands and Natural Resource Operations.

Referrals are made to ministry district offices where development technicians review the referrals ensuring that proposals have, or will develop, safe access to highways without impacting the safety of the travelling public or the integrity of the road infrastructure. The reviews can result in the ministry requesting studies, for example traffic impact and/or drainage and geotechnical studies, that the developer/applicant completes to ensure public safety for the intended use.

Overall, the intent is to ensure that new development considers public safety for both the general public and the local community in which the development may occur.

.../2

NB-1

Kim Mushynsky, BBA
July 7, 2014
Page 2

If you would like more clarification on the impacts of the proposed change, please give me or Rena Gibson, District Development Technician a call at 250 615-3970.

Yours truly,

A handwritten signature in black ink, appearing to read 'Randy Penner', with a stylized flourish at the end.

for Randy Penner
A/District Manager, Transportation

Name: CRAIG BEACHY

Civic & Legal Address: 17 Lot _____ Block _____ Plan 274 Bayview Street

Mailing Address: Box 447 PORT CLEMENTS B.C.

Planned works – please include a basic drawing of the area identifying major features such as the path, shoreline and the approximate placement of the trees you are wishing to remove. Include descriptions such as the number of trees to be removed, placement of the trees, species of trees, whether you plan to thin, top or remove the trees, who you be doing the work (THE VILLAGE OF PORT CLEMENTS REQUIRES THAT A CERTIFIED FALLER BE USED FOR ALL TREES WHOSE DIAMETER EXCEEDS 6"). Please include a copy of the Faller's certification, current status with WCB and liability insurance.

I WOULD LIKE TO BRUSH MOWE THE CLEARING
ACROSS THE ROAD FROM MY HOUSE. THE SAME AS I HAVE
DONE FOR THE LAST 21 YEARS.
THE WORK TAKES ABOUT 3 HOURS.

Proponents are responsible for removing the waste that results from cutting down the tree(s). The site will be approved after the work has been completed. Any unsatisfactory clean-up will be communicated to the proponent and a deadline for completing the work will be given. Failure to clean-up within the timeline given may result in forfeiture of the damage deposit.

RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT
BY SIGNING THIS AGREEMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE.
PLEASE READ THIS SECTION CAREFULLY!

In consideration of the Village of Port Clements granting me permission to cut/limb/prune/top trees in the Sunset Park I HEREBY AGREE AS FOLLOWS:

1. TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against the Village of Port Clements in regards to the work about to be undertaken as explained in this document from any and all liability for any loss, damage, expense or injury including death that I may suffer DUE TO ANY CAUSE WHATSOEVER, INCLUDING NEGLIGENCE, BREACH OF CONTRACT OR BREACH OF STATUTORY OR OTHER DUTY OF CARE ON THE PART OF THE VILLAGE OF PORT CLEMENTS.

2. TO HOLD HARMLESS AND INDEMNIFY THE VILLAGE OF PORT CLEMENTS from any and all liability for any damage to property, or personal injury to, any third party that results from the work outlined in this permit.
3. This agreement shall be effective and bind my heirs, next of kin, executors, administrators and representatives.
4. This agreement shall be governed by and interpreted solely in accordance with the laws of the Province of British Columbia and no other jurisdiction.
5. Any litigation involving the parties to this agreement shall be brought solely within the Province of British Columbia and shall be in the exclusive jurisdiction of the Courts of the Province of British Columbia.

I HAVE READ AND UNDERSTAND THIS AGREEMENT, AND I AM AWARE THAT BY SIGNING THIS AGREEMENT I AM WAIVING CERTAIN LEGAL RIGHTS WHICH I OR MY HIERS, NEXT OF KIN, EXECUTORS, ADMINISTRATORS AND REPRESENTATIVES MAY HAVE AGAINST THE VILLAGE OF PORT CLEMENTS.

Date: JULY 15/ 2014

Graig Beachy
Proponent

Graig Beachy
Witness

Date received by the Village of Port Clements: _____

Received by : _____

Date reviewed by Council: _____

Feedback:

Approved _____ OR Declined _____ by Council

Council

C. and C. Beachy Contracting Ltd.

274 Bayview Drive
Port Clements B.C. V0T 1R0

July 9/2014

To : Port Clements Mayor and Council

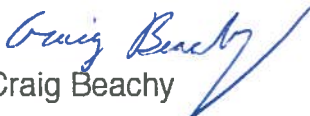
Regarding the water front property in front of lots 272, 274, and 276 Bayview Drive. In 1993 I obtained permission from the Village of Port Clements (Gerry Johnson was then Mayor) to clear the trees from between an existing clearing in front of lot 276 and an existing clearing in front of 272. I fell the trees and piled them at each end of the clearing. The town eventually sold them to Randy O'Brien. Then I dug out the stumps and burned them and the brush. I left the stumps closest to the beach as to not disturb the high tide line. I then landscaped the ground and planted grass seed that the Village supplied. The grass grew and is maintained by the Village of Port Clements. The lower section of the property was too steep and covered in stumps to use a riding mower, so it has been mowed with a brush cutter annually since 1993. I do the cutting in late winter or early spring before the bushes start to grow. By April everything is green and by June or July the bushes are waist high.

This property was cleared to obtain a view of the ocean and is a popular spot for people to take pictures and observe wild life and sunsets. It was not my intention to clear it and let it grow back up, but to maintain it as a park.

In 2001 the Village of Port Clements developed the Sunset Park and assured me that the existing clearing would be maintained as it has been since 1993. In the original plans for the Sunset Park the treeless area was to go all the way from lot 242 Bayview Drive to lot 288 Bayview Drive, as well as a clearing between the RV sites and the tent sites. I believe that this did not happen because of budget constraints.

I hope that this property will continue to be maintained in the future as it has been in the last 21 years.

Sincerely


Craig Beachy



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
Phone :250-557-4295
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

**APPOINTMENT OF CHIEF ELECTIONS OFFICER
AND DEPUTY CHIEF ELECTION OFFICER**

THAT pursuant to section 41(1) and (2) of the Local Government Act, L. Kim Mushynsky be appointed Chief Election Officer for conducting the 2014 general local elections with power to appoint other election officials as required for the administration and conduct of the 2014 general local elections;

AND THAT Sharon Ferretti be appointed Deputy Chief Elections Officer for the 2014 general local elections.

Appointments made the 21st day of July, 2014 at the Regular Council Meeting



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

REPORT TO COUNCIL

Author: Kim Mushynsky

Date: July 16, 2014

Re: **2014 Election**

Background: 2014 is a Municipal Election year. Council has been asked to appoint myself as the Chief Election Officer and Sharon as the Deputy CEO. A remuneration rate has to be determined for these extraordinary duties. A spreadsheet has been attached showing rates from the 2008 election with the exception of Port Clements which is based on the 2011 election rate. To be clear, these rates cover ½ day on Wednesday November 5 for the advance poll (the remainder of the day is covered by our Regular salary as Wednesday is a regular day of work) and for a full day on Saturday November 15th. Other duties associated with Election work will be done during regular working hours and covered by normal pay. We will need a minimum of one Poll Clerk and a maximum of two.

Recommendation: I recommend that the following flat rates apply:

Chief Election Officer - \$900

Deputy Chief Election Officer - \$600

Poll Clerk(s) - \$325

Respectfully submitted:

Analysis of Rates of Pay for Chief election officer, Deputy chief election officer and Poll Clerks

· no information available yet for 2014 rates of pay

<u>Community</u>	<u>CEO</u>	<u>DCEO</u>	<u>PC</u>
Alert Bay	\$500	\$400	\$325
Hazelton	\$600	\$400	\$400
McBride	\$1,000	\$600	\$200
Midway	\$1,060	\$725	\$460
New Denver	\$375	\$300	\$170
Port Edward	\$650	\$500	\$300
Pouce Coupe	\$800	\$650	\$300
Queen Charlotte	\$1,700	\$1,200	\$600
Silverton	\$325	\$250	\$200
Slocan	\$1,300	\$800	\$360
Zeballos	\$400	\$250	\$125
Port Clements	\$880	\$575	\$300
	\$9,590	\$6,650	\$3,740
	\$799	\$554	\$312
Propose for 2014	900	600	325

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Cheer	Build shelter at corner of Dyson & Bayview
A21	15-07-2013	Drainage concern at far end between Park & Tingley	Gaspar	Develop a plan for addressing this issue
A25	28-01-2014	Biomass heating system for Multiplex	Administrator	RFP's out before end of July
A26	17-02-2014	Historic Councillor Plaque(s)	Gould	Design and create the necessary plaque(s) to mount ingraved plates from 1975 forward
A27	05-05-2014	Park Management Committee	Thomas	Finalize park management plans before end of October 2014